City of Benson
City Council Communication

Regular Meeting **January 8, 2018**

To: Mayor and Council Consent Agenda Item # 1a

From: Vicki Vivian, CMC, City Clerk

Subject:

Minutes of the June 24, 2017 Retreat

Discussion:

Attached are the minutes of the June 24, 2017 Retreat.

Staff Recommendation:

Council pleasure

THE RETREAT/WORKSESSION
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
HELD JUNE 24, 2017 AT 8:00 A.M.
AT THE BENSON PUBLIC LIBRARY,
300 S. HUACHUCA STREET, BENSON, ARIZONA

CALL TO ORDER:

Mayor King called the meeting to order at 8:08 a.m. with the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Toney D. King, Sr., Vice Mayor Joe Konrad, Councilmembers David Lambert and Lori McGoffin. Absent were: Councilmembers Pat Boyle, Levi Garner and Crystal Lewie.

NEW BUSINESS:

1. **Discussion and possible direction to staff regarding a City Manager evaluation process**

Mayor King said the Council had spoken about coming up with an evaluation process, adding he feels the City Manager's evaluation be written as it is with all City employees. Mayor King mentioned the evaluation could be done in an executive session or an open meeting and that it was up to the City Manager. Mayor King said the reason he thinks written evaluations should be done is that the Council can write down their thoughts. Mayor King then stated the Council did a written evaluation when former City Manager Boyd Kraemer was here with Councilmember McGoffin stating she didn't recall a written evaluation on Mr. Kraemer. Mayor King then stated the newspaper printed some of the evaluation. Mayor King then stated he feels that if all City employees receive written evaluations, the City Manager should receive a written evaluation also.

Councilmember McGoffin then stated a written evaluation is good because a paper trail is good for history, to address issues and gives accountability on both sides.

Vice Mayor Konrad stated a format was important so all 7 Councilmembers would be using the same criteria to base it on, otherwise the evaluation would be too subjective. Vice Mayor Konrad then stated he agrees a written evaluation is probably the best way to go, adding the Council needs to come up with a solid format so it wouldn't vary from City Manager to City Manager or from Council to Council, noting this way it would be clear, fair and consistent.

Councilmember Lambert agreed the evaluation should be written, stating that is why he went through a bunch of evaluation forms when he was looking at how other cities do them. Councilmember Lambert then stated he thinks the fairest way would be for the Council to actually use the City Manager's contract or job description and get bullet points that each Councilmember could then rate him on, using a numerical scale. Councilmember Lambert then stated the Council could then turn it into the attorney or staff, adding he would probably rather use the attorney, to add them up and average out each point. Councilmember Lambert then stated for the Council to just do a verbal evaluation or give a paragraph on what the City Manager is doing would just get jumbled into a long speech. Councilmember Lambert then stated using the numerical scale and getting average numbers would let the Council see what areas the City Manager may need to improve or what areas he may be doing well in and give the Council a reason to promote him or give him an "attaboy." Councilmember Lambert then noted that each bullet point or area should also have a comment section, so the Councilmember could give the reason for the score they gave.

Mayor King agreed with Councilmember Lambert and stated when the Council did a written evaluation in the past, there was a numerical score and a comment section. Mayor King then stated when he worked in retail management, there was a set evaluation for management and a set evaluation for all other employees. Mayor King then stated the comment section lets the Councilmember explain the score they gave and getting an average score will let the Council see what they collectively think the strongest and weakest points are and will let the City Manager create an action plan for working on weaknesses and continuing his strengths.

Councilmember Lambert stated the bullet points could be taken off the City Manager job description and could be used for current and for future evaluations. Mayor King then noted an evaluation form could also be kept electronically for the Council to be able to fill out electronically instead of being handwritten.

City Manager Bill Stephens stated everything the Council has mentioned is good and he thinks Vice Mayor Konrad is correct in that what the Council is setting in place is a process that will go well into the future, adding he realizes any given Council in the future can modify it, but what the Council is setting is a foundation that will be used not only for him, but any City Manager, until it gets modified. Mr. Stephens then stated he went to the ICMA website and read a lot of things, adding the bottom line is that evaluation forms are all over the map with every town creating their own. Mr. Stephens then stated every personality is different and some people can get really down in the weeds, stating there was a 12-page evaluation he saw; then there were others he thought were more reasonable efforts that would potentially capture all the different areas a City Manager might work in. Mr. Stephens then stated as a result of that search, he pulled a sample evaluation form for the Council to review and possibly use. Mr. Stephens passed out the sample, stating he also sent the sample to the City Attorneys. Mr. Stephens then stated the sample is the simpler version of the evaluation form and it captures somewhat what Councilmember Lambert was talking about with regards to numbers. Mr. Stephens then stated on the very back of the form, he modified it to reflect Benson's name, but that was the only change he made. Mr. Stephens then stated the sample gives the Council one idea of how to do an evaluation and again, the Council can make the evaluation process as complicated or as simple as they wish. Mr. Stephens then stated he knows the discussion has been on whether to do a written or verbal evaluation and noted even if the evaluation was verbal, the audio would be recorded unless it occurred in an executive session.

Mayor King then stated the City Manager would also have the option to read the evaluations, adding they are not something the Council would be hiding.

Mr. Stephens then stated from his past experience and based on what he read in his contract, the Council has the option to do as many feedback sessions as they want throughout the year and then at the end of that year, they can do an evaluation. Mr. Stephens stated what he thinks is good about that, even though it would require more time on the Council's part, is that they could hold a session each week, quarter or mid-year, adding he has seen most bosses do a mid-year feedback session. Mr. Stephens then stated this lets the Council note both good things and things that should be worked on as well as giving the employee the opportunity to know that the Council perceives a failure or a substandard performance, adding it also gives the employee the opportunity, which is a fair thing, to change or improve. Mr. Stephens then stated at the end of the year, the Council assesses all that and evaluates the employee, again noting the Council can meet and talk with him as often or as little as they'd like. Mr. Stephens then stated the sample evaluation form he gave out is kind of the middle of the road, adding the simple evaluation forms are very simple and there are also very complicated evaluation forms, noting the choice is up to the Council. Mr. Stephens then stated ICMA was

promoting the sample he provided and the 12-page evaluation form, which is very detailed. Mr. Stephens then stated he didn't know how many different cities are using each one, but a lot are using the sample he provided.

Mayor King stated he liked the idea of a mid-year and end-year review, but wanted to make sure the Council retained the ability to meet at another time, should the City Manager do something wrong or if something really bad happened that may warrant a Council meeting. City Attorney Paul Loucks stated nothing would preclude the Council from holding a meeting and taking action at any time.

Mayor King then stated he likes a mid-year review so the Council could meet with the City Manager and give feedback, adding if something is wrong, they can use it to review and see if improvement is being made or if no improvement is being made, and appropriate action can be taken. Mayor King then read from the sample evaluation the different areas and listed criteria. The areas included Supervision, Leadership, Execution and Policies, Community Relations, Administration of Duties, Economic Development, Intergovernmental Relations, City Council Relations, Planning and Financial/Budget. Mayor King then stated he believes most of the City Manager's job description is in the sample form Mr. Stephens provided and stated he likes the sample.

Councilmember McGoffin stated this is great, then asked whose responsibility it is to remind the Council mid-year and annually. Councilmember McGoffin asked if it was the Mayor, the City Clerk or the City Attorney who should be reminding the Council, adding there are contracts that expire and have to be renewed, but the Council doesn't keep track of the specific details and someone reminds them. Mayor King asked Mr. Stephens if the employees' evaluations were done with the new fiscal year budget with Mr. Stephens stating his can be set up any way the Council wants, but the HR handbook stipulates that employees' evaluations will be done on the anniversary of their hire date, which is the same in most cities he's read about. Mr. Stephens then stated he was hired on March 31, 2014, adding 6 months after would be mid-year, for feedback if the Council wanted, then the annual evaluation would be done in the March timeframe, adding sometimes, employers let the evaluation period end, because it's still part of the active evaluation period and then do the evaluation the first week after that, or in this case, because it's the Council, they could do it at the first meeting in April, or put a special meeting together.

Mayor King stated normally, the HR person, with Councilmember McGoffin stating the City doesn't have an HR person to which Mayor King stated Mr. Stephens is working on that. Mr. Stephens then stated he had an interview set up for a temp hire, but they didn't show up, adding he then went back to the temp hire place and now has 2 new names and is negotiating for a date for one of them to start after interviews are conducted. Mr. Stephens then stated after the temp is put in place, he will continue working on a full-time hire for HR, adding the Deputy Clerk position is already advertised in addition to the Finance Director already being advertised, which would be followed by an ad for the management assistant. Mr. Stephens then stated he just wants to make sure as he moves forward one step at a time that he doesn't overwhelm the budget, so he is taking it one step at a time.

Mayor King stated it could be the Mayor's responsibility to set the date and to put the City Manager's evaluation on the agenda. Councilmember Lambert then stated according to the City Manager's contract, the Council is supposed to evaluate him every 6 months and then once a year or more if they see fit. Councilmember Lambert then stated he thinks once the Council simplifies this and gets a process in place, the Council should do it every 6 months or even once a quarter. Councilmember Lambert then stated he thinks quarterly would be better so the City Manager could see an update each time and if he keeps getting the exact same numbers, he will see where he needs to improve and if he sees the numbers going down, he can work on that. Councilmember Lambert then stated if the

Council does it once a quarter, it would be done at the first meeting in April, then the first meeting in July and it could just be put on the calendar, adding the City Clerk already keeps a running list of Council items that she puts on the agenda when they are needed. Councilmember Lambert then stated the Clerk could pass out the forms a few weeks before the agenda date and the Council could do the evaluation.

Mayor King stated the only things he fears is that when there is a bad City Manager, like former City Manager Martin Roush, if the employee brings it up, there could be some retaliation. Councilmember Lambert stated with a defined date, everyone would know the evaluation was coming up with Mayor King stating maybe the Clerk could remind the Mayor or a Councilmember, again stating he didn't want to put staff on the spot for reminding the Council. Mayor King stated he didn't want to put that pressure on staff and didn't want to allow for any type of retaliation, adding he is not saying it's happening, but the Council has dealt with it in the past, when Mr. Roush went directly after one person. Mayor King then stated to avoid any type of that behavior, he thinks it should be connected to the Mayor or a Councilmember. Councilmember Lambert then stated if the Council agrees on a timeline, like twice a year, or whatever, then it's automatically put on the agenda.

Mayor King then stated good quarterly feedback sessions and the process would provide criticism for the City Manager to be able to fix things and improve.

Mr. Stephens then stated the City Clerk keeps track of many of the recurring items that come before Council, and staff discusses them in the department meeting, adding it doesn't necessarily mean that she can't also remind the Council. Mr. Stephens then stated the Council can complete the forms, then collect it themselves or send it to the City Attorney for tabulation, and then come back for the meeting agenda, but the City Clerk can be the person who keeps track of those dates. Mr. Stephens then stated there is really only one date to keep track of, which is the annual date, adding anything before that is at Council pleasure, so if the Council wants to have feedback sessions all along the way, they can, but noted the HR manual says evaluations will be done at the anniversary of hire dates.

Vice Mayor Konrad stated one of the things the Council should keep in mind is that if something is wrong, even if sessions are done every 6 months, 6 months is too long, noting it may be something the Council wants to take a look at on an ongoing basis. Vice Mayor Konrad then stated if an annual evaluation is addressed in the HR manual, they should go with that, but as far as follow-ups and intervals, he thinks "as needed" would cover it. Vice Mayor Konrad then stated if anything were identified as an area needing improvement, it would be up to the Council to follow up. Mr. Stephens then stated the annual evaluation language is written in his contract. Vice Mayor Konrad then continued stating setting a given interval of 6 months for something that needs to be improved, is too long, adding it would need to be addressed sooner than that. Vice Mayor Konrad then stated if there is something that needs to be improved, it's identified and then worked on, adding an annual review should never be a surprise to either the employee or the employer, noting it should just be a review of how things are going, so he's good with yearly evaluations and intervals as needed.

Mr. Stephens stated in his past jobs, they had a different form for feedback sessions than what was used for the final evaluation, adding it gave the employee the opportunity to have the feedback session identify areas that needed the employee to work on and improve. Mr. Stephens then stated there are 7 Councilmembers and obviously, there are going to be moments when one Councilmember says he's doing great and one says they think he's not doing so great in that area, adding how to compromise that will have to be figured out, because subjectivity can be a very key issue in the process. Mr. Stephens then stated he could work with the attorneys on some kind of a feedback form

that can be used at will, at the Council's pleasure, as needed, as often as they'd like or as little as they'd like, if the Council would like him to, adding he could work on that with the attorneys or the Council could just have the attorneys draft it, whichever Council wanted.

Mayor King stated he felt the feedback form could use parts of the job description for the tools to play with during the feedback session and that he would like the feedback form to be more specific, whereas the sample evaluation Mr. Stephens gave the Council was more broad. Mr. Stephens stated the sample was intentionally broad so the Council could cover all the areas in the job description under the general category.

Vice Mayor Konrad stated he thinks the Council has a good starting point and he would suggest that the Council direct Mr. Stephens and the City Attorneys to go ahead and fine tune this and come back with something the Council can accomplish. Mayor King added for it to be put on the agenda. City Clerk Vicki Vivian addressed the Council stating if they did approve a numerical ranking system, she could add and divide and it would be cheaper than having the attorney do it.

2. **Discussion and possible direction to staff regarding the Fire Department, its status, and its future. The discussion will include, but not be limited to: call volume/response; wildland response/revenues; staffing levels; SAFER grants**

Mayor King stated both Councilmember Garner and Fire Chief Keith Spangler are not present, but he knew that some of the concerns were seeing what could be done to participate in wildland fires and bringing in some revenue from the fire trucks the City bought. Mayor King then stated he also knows, not just with the fire department, but with the police department also, there is a concern that as the City starts to grow, we are able to put on new help and more officers, adding the concern is the safety of the City during growth. Mayor King then said when he saw the agenda item, he should have added police also, because they are both public safety issues. Mayor King then stated when the City gets 1,000 homes built, more fire and police personnel will need to be hired and those departments may need additional locations. City Manager Bill Stephens stated these issues were defined in the development agreement with El Dorado with Mayor King stating the budget also includes additional employees. Mayor King then stated other than what he mentioned, he was not sure what Councilmember Garner wished to discuss.

Councilmember McGoffin stated she felt there was no way the City could afford a full-time fire department and already has a hard time keeping police officers right now. Councilmember McGoffin then stated the SAFER grants are only good for 3 years, then the City has to take over the costs of the new personnel. Councilmember McGoffin then stated the development agreement covers new personnel that will be required if the growth happens, adding she doesn't understand why the Council would look at a SAFER grant when it's not needed and the City may have to let those new people go if the growth doesn't happen and the City can't afford to keep them after the grant expires. Councilmember McGoffin then asked why the Council would want to put all that investment into someone they might not be able to keep around.

Mayor King stated the SAFER grant was just a protection, in case the City started to grow, adding he discussed it with the City Manager.

City Manager Bill Stephens stated Councilmember McGoffin was correct with the grant details, then stated the SAFER grant laid into the budget simply means the City has the opportunity to potentially apply for and utilize it if circumstances allow or require us to do such. Mr. Stephens then stated the City doesn't have to use it and if it looks like the City would be unable to fund and doesn't see any revenue expansion in the future where the City could pay the costs after 3 years, which is hopefully

not the case, the City could always decline the grant. Mr. Stephens then stated the City doesn't even have to apply for the grant, but if it's not in the budget, the City doesn't have the option.

Vice Mayor Konrad stated it would give the City the ability to have a head start on growth, if we see it coming, rather than waiting until the development would be responsible for it at the number the development agreement stipulates, and then knowing beyond that, the City would have the revenue to fund it. Mr. Stephens agreed, stating it would be incumbent upon Staff and Council to keep their eyes on this, adding Council would depend on Staff to keep an eye on and assess in terms of growth, where the City is, in terms of need. Mr. Stephens then stated as Councilmember McGoffin pointed out, the City does have in the development agreement, established thresholds with numbers, equipment, etc. and how long it will be funded until the City has to take it over, which is based on the City's tax base growing and generating revenue to allow the City to begin to paying for those full-timers once El Dorado steps out of the picture of paying for them. Mr. Stephens then stated he would look at the SAFER grant or at some point in the future, the COPS grant, if the opportunity for the City to fund positions is needed, but he thinks they'll be covered, adding with an expanding tax base, the City can assess whether we would be able to pay for those full-time positions once the grant runs out after the 3 years. Mr. Stephens then stated the costs the City would have to pay includes equipment and everything else that goes with those positions, because equipment is not paid for by the grant, adding the City would have to pay for equipment even if the grant were awarded; then noted the equipment costs include a patrol car, vests, belts, guns, holsters, turnouts for fire and so on. Mr. Stephens then stated the City would be funding all that out of the general fund because the SAFER grant would only pay for the employee only.

Mayor King stated the only reason the SAFER grant was in the budget was to be a safety net, in case the developer doesn't come through, or pays late, adding if the City has 1,000 homes up there, something can be done and then the City can collect the money back from the developer. Mayor King then stated there was never any intention to just apply for the grant, adding it was put into the budget in case it was needed and was a result of trying to be proactive instead of reactive, again adding he is not saying the City has to use or even apply for the grant. Mayor King then stated he knows there would be costs with additional personnel, and the tax base would have to increase to support those costs, but as the City does start to grow, the Council needs to put safety first. Mayor King then stated again, the SAFER grant was put in the budget just in case it was needed.

Councilmember Lambert asked if the SAFER grant was specifically for fire fighters with Mr. Stephens stating the SAFER grant is for firefighters and the COPS grant is for police officers. Mr. Stephens then stated from Staff's assessment, it appears the COPS grant has a little longer tail for equipment funding but in discussions with Chief Moncada, the City is not in a position this year to apply for the COPS grant, adding even if the City got the grant and officers, there is no funding to get all the equipment that would go with those officers; then noted the SAFER grant is included in the budget, but there is no COPS grant in the budget.

Chief of Police Paul Moncada stated the COPS grant only allows the City to put in for 5% of our allotted strength, which would be .8 of an officer, so it wouldn't quite be 1 officer, adding the most the grant would cover would be $125,000 spread over 3 years. Chief Moncada then stated this means there would still be a cost to the City and again, as Mr. Stephens mentioned, along with that, goes the issue of equipment, which would be in the range of $50,000 to $75,000 for each officer. Chief Moncada then stated at this time, it was not economically feasible for the City to apply for that grant, adding just like the SAFER grant, the funding goes away after the 3-year period, then the City would have to absorb that officer or terminate him, then stated, again, this isn't something that is feasible for the City at this time.

Councilmember Lambert mentioned the cost for the academy as well. Mayor King then stated he wasn't aware there was a COPS grant, then added he did speak to the City Manager about SAFER grant, and again, it was just put into the budget in case it's needed. Mayor King then stated when the City's tax base expands, it could be considered, adding the most important thing in the community is public safety and as the community grows, so does crime and fires. Mayor King then sated while the Council looks at a lot of things, public safety is the most important thing they have to focus on.

Chief Moncada stated if Vigneto starts as they have planned, in October, there will be 18 months of infrastructure construction, which gives the Police Department an adequate timeline to look at and prepare, adding when vertical construction begins, that is the point this needs to be looked at. Mr. Stephens then stated this is all addressed in the development agreement.

Mayor King stated the developer will also be building in the Canyons and other developments they own, such as the Bluffs, and when people start coming for the jobs, the City may see growth then, which is why he wanted to be proactive and have the grant in the budget. Mayor King then again stated his concern is providing public safety.

Vice Mayor Konrad stated he was present in the beginning discussions with El Dorado and Staff when those things were discussed, including ratios and how many officers would be needed per home, adding these were considered during the formulation of the development agreement. Vice Mayor Konrad then stated he thinks it's pretty well covered as far as what needs to happen at what point in time. Mayor King agreed, then stated he just wanted the grant in the budget as a safety net, noting there have been times the City has come up short and without a Finance Director, he wanted the ability to apply for the grant, should it be needed.

3. **Discussion and possible direction to staff about park(s) expansion(s) and grant opportunities to assist**

City Manager Bill Stephens stated about a year ago, Council approved the Parks, Trails and Open Spaces Master Plan and as part of that process, Staff met with El Dorado and the expansion part was included in that Master Plan for Vigneto, as well as expansion of Lions Park, Union Street Park and Apache Park. Mr. Stephens stated other things were in there as well, to include studies and funding sources, which would be grants for those studies, as the City looks at streets, which is another part of the plan, for walking paths, bike trails, etc. Mr. Stephens then stated all of that is in the plan, and addresses the issues here on this agenda item, adding the only outstanding issue at this point with the exception of some tweaks, would be funding as we move forward to try and build out Lions Park. Mr. Stephens stated the funding portion for Vigneto and the parks that would come with Vigneto, is in the development agreement as well, and would be funded by El Dorado as they build out the CMP (Community Master Plan), noting they are addressed in the CMP as well.

Mayor King stated he would love to see Lions Park expanded with Councilmember McGoffin agreeing. Mayor King then stated he and Councilmember McGoffin worked once a week for almost 2 years with a former City Manager, on parks, regulations, development, expansion, ball fields and everything that then disappeared with the former City Manager. Mayor King then stated no one wants to see this move forward more than he and Councilmember McGoffin. Councilmember McGoffin agreed, then stated it was frustrating to see all the millings at the park.

City Manager Bill Stephens stated it was interesting that the millings were mentioned, adding there is currently a large pile on the west side, which dovetails into the Hartley development. Mr. Stephens then stated the City currently owns an 11-acre parcel on the backside of the golf course that was going to be turned into a materials yard, and of course with the development, Mr. Hartley doesn't

want a materials yard as opposed to something landscaped or a building. Mr. Stephens then stated Staff has been trying to meet with Mr. Hartley for the last 2 months, and will be meeting with him to discuss those 11-acres. Mr. Stephens then stated the reason they are connected is that the City is looking for a new area to create a maintenance yard for those materials and may negotiate a land swap with Mr. Hartley, then noted this will take time. Mr. Stephens then stated once the millings are removed from the west side of the park, which is to be used for expansion of the park, Staff can begin to take a hard look to see how to begin to lay out the land itself in terms of preparation and go from there.

Mayor King asked about other property the City has next to the baseball fields with Public Works Director Brad Hamilton stating the 2 separate parcels the City has are way too small for a materials yard. Mayor King asked about doing a land swap and having Mr. Hartley develop the park as part of the agreement.

City Attorney Paul Loucks stated the subject was getting a little off-track with Mayor King stating he was talking about the City parks. Mr. Loucks stated the agenda did not include developer sponsored parks, but was about the City expanding parks with Mayor King stating he was asking about using the developer to expand the City's park. Mr. Loucks stated in the context of a developer sponsored improvement offsite, before the Council could exact in terms of development action, the City has to have the standard about what is required for the development of individual properties and the contribution to something like the park, adding it wasn't really part of the parks master plan, so the Council would have to develop the standard. City Clerk Vicki Vivian stated she thought the Mayor wasn't including the park development as part of any development agreement, but as part of the land Mr. Hartley wants to trade with Mr. Loucks stating he is trying not to discuss land swaps, because they are not noticed. Mayor King then stated it could be put on a future agenda for the Council to discuss possibly trading land with Mr. Hartley and asked if he could ask Staff to put it on a future agenda. Mr. Loucks stated it was unnecessary with Mr. Hamilton adding that negotiations are just starting and it may not be a good time to put it on the agenda.

Councilmember Lambert questioned that the people who are going to live in those houses don't want to look at millings, but they would have no problem with overlooking holding ponds with Mr. Stephens stating he doesn't know what people think but if he were going to buy a house, he would rather have it by the 11 acres, if the City can get the millings out and turn it into something pretty, adding the only pond there is the pond on hole 9. Mr. Loucks stated in Avra Valley, the perc ponds are great birding sites and there are parking lots at those ponds for that purpose. Mr. Stephens then added there is a development in Buckeye, that actually had a treatment plant with a wall around built around it and another development in Phoenix had a plant right in the middle of the development. Mayor King stated in Tucson there are a couple of subdivisions and you can't even tell the plants are in the subdivisions. Councilmember McGoffin then noted there is one area in Tucson that anyone driving by can easily identify the treatment plant by the smell.

4. **Discussion and possible direction to staff about current and future development in the City of Benson. This discussion will include, but not be limited to, an update on the Villages at Vigneto project and its plan about submitting its Community Facilities District application(s)**

City Manager Bill Stephens stated the Planning & Zoning Department has had some inquiries and is actually working with different organizations for different types of development, but he would allow Public Works Director Brad Hamilton to talk about the medical facility across from the hospital, the land around the hospital potentially available for development, and a few other things talked about in the Planning & Zoning Department.

Mr. Hamilton stated Chiricahua Health met with the City after the first of the year, when they realized many of their patients lived in the 85602, 85627 and 85630 zip codes, and told the City they felt they had enough patients to justify building a facility in Benson. Mr. Hamilton then stated the project is moving right along with the final review of the drainage and utility and infrastructure plans being completed this week. Mr. Hamilton then stated they are now looking for bids on the earth work. Mr. Hamilton then stated the building plans for their first 20,000 sq. ft. shell building have been submitted, adding the building will house doctors and offices; then noted the final plan is to have 4 buildings of this size.

Mr. Hamilton then spoke about 3 restaurants, stating Wendy's is currently remodeling, but the contractor ran into problems that were never disclosed to the developers and when the contractor cut into the floor, they were hitting conduits every 48 inches, which turned out to be them cutting through tendons in the post tension slabs. Mr. Hamilton then stated the engineer then gave them permission to cut out the damaged tendons and in doing so, the cutting torch set the drive-thru on fire, adding there was also no fire blocking unit resulting in quite a bit of damage. Mr. Hamilton then stated the contractor also found the building had settled from the front to the back by about 1 foot. Someone mentioned there used to be a wash at this site. Mr. Hamilton then stated this was the second time the building has had that problem and after the contractor had someone come in to stabilize it, they ran into a sewer problem, due to slopes and distance. Mr. Hamilton then stated he offered them a fix and a tap to a new sewer line out front, but right now they were still fighting over who was going to pay for that, adding the Council may see the remodeling completed and the restaurant may still not be open until the cost of the sewer is settled.

Mayor King asked Mr. Hamilton to clarify rumors about the new Chinese food restaurant with Mr. Hamilton stating originally, the old Burger King site was chosen, but the restaurant owner grew tired of waiting for the building owner to get it ready, so he decided to go in where the previous Chinese restaurant was. Mr. Hamilton then stated the first walk-through found lots of problems including electrical construction without permits, wiring by the previous owners not being up to standards, no covers on electrical boxes and splices outside the boxes that were there. Mr. Hamilton then stated this is what has caused the delay, but the new restaurant owner was doing a beautiful job doing what needs to be done the way it should be done. Mr. Hamilton then stated there was a lot of work to be done in the kitchen, but it's coming along and will hopefully be open soon. Mr. Hamilton then stated he talked to the restaurant owner when he came in and got his business license and he has been very happy with the City and its inspectors.

Mr. Hamilton then noted that the general contractor in the Wendy's remodeling project said he likes working in small towns, especially when he can walk in and see the building inspector, adding Building Inspector Tim Brandenburg goes by these projects about once a day.

Mr. Hamilton then spoke about Dickie's Barbeque, stating the plans and permits are sitting on the counter; then stated apparently, the general contractor the owner was using backed out of the project. Mr. Hamilton then stated the owner did open the Sierra Vista location, which he heard is very nice, and they are looking for another general contractor to work on the site here. Mr. Hamilton then noted the location for this was going to be the former Jack in the Box, adding the City has everything approved and ready to go; the owner just needs a contractor.

Mr. Stephens then stated the City has everything ready for them, and they are happy with the City, so much of what the Council is reading or hearing is incorrect with Mayor King stating he wanted that clarified for the Council. Mayor King then stated in this town, people like to throw the blame to the

City before doing any type of homework, which is frustrating. Mayor King then stated the Council hears about it and then has to call Staff and investigate to find out what is really happening.

Mr. Hamilton stated he appreciated the Council coming to him, adding Councilmember Boyle approached him about the delay in the minute clinic at Safeway after being told by the contractor that the City was holding the project up. Mr. Hamilton then stated when he looked into it, the City was actually waiting on the contractor to submit drawings on the plumbing, so he called Councilmember Boyle to let him know and Councilmember Boyle put pressure on the contractor to get the drawings submitted and the next morning, the drawings were submitted.

Vice Mayor Konrad asked if Ocotillo could handle the traffic in light of the new medical facility being built with Mr. Hamilton stating Ocotillo is in fairly serviceable shape in that section, but the section that worries him is the next section going up the hill, adding it's only chip seal and it's been 9 or 10 years since it's been chip sealed.

Mr. Stephens stated there are also some other development happening with home permits, adding Bob Workman has been building homes in the Canyons and has also requested to build a home in Old Homestead. Mr. Stephens then stated Mr. Workman usually does soils and compaction testing on a whole basis for an entire development, which means once the development is laid out and the pads are all set, if someone comes in and buys a lot, they can build without another soils test, but if a developer only does soil testing for the roads, then each individual lot owner has to do their own testing for each lot, which is the case in the Old Homestead subdivision. Mr. Stephens then stated when Mr. Workman came to build in Old Homestead, he found that it's an as purchased individual lot owner requirement for each lot and he called Mr. Stephens to discuss this issue. Mr. Stephens then stated Mr. Workman doesn't usually deal with these issues as he uses sub-contractors for that specific issue. Mr. Stephens then stated Mr. Workman originally asked if he could use soil samples from lot next door, or the soil and compaction testing done for the roads, adding the answer is that a developer can use those tests if the engineering firms who conducted them will sign off on them, but they normally won't do that because it would mean those firms take on the liability. Mr. Stephens then stated Mr. Workman ended up determining it would be better for him and his reputation to go ahead and do the individual soils test, adding initially, he didn't want to do the tests, but in the end, he was very happy about what he discovered and how important it was for him to do his own soils testing there. Mr. Stephens then stated also in terms of economic development, there was an expansion of the Benson Hospital with them putting some practitioners near the pharmacy inside Safeway and the installation of a medical office for doctors across from the Medicine Shoppe.

Mr. Stephens asked if the Council would like to review the Vigneto project with Vice Mayor Konrad stating the Council would be reviewing it next month. Mr. Stephens then spoke about the legislature passing new state laws regarding CFDs (Community Facilities Districts) stating the new laws would be effective August 9 and El Dorado informed the City that they would be submitting their applications on August 9 to begin the process. Mr. Stephens then noted Staff met with the developer on June 28 and there would be a few more meetings after that, leading to August 9, to prepare for the application and the process that comes with that. Mr. Stephens then stated these meetings would be in addition to the presentation by their architectural engineer on July 17 at the architectural engineer offices in Scottsdale to see the concept.

Mayor King stated County Supervisor Peggy Judd said the County has been very cognizant of the development and she asked if a representative from the County could to the presentation and Mr. Stephens was checking on that, adding the County is finally 100% behind the project. Mayor King then stated a couple business' managers in town have asked to meet with him, adding he would want

to discuss this with Mr. Stephens and ask Mr. Stephens to go to those meetings, but they wanted to discuss the future and the possible expansion they need to do with the development coming. Mayor King then stated some retail businesses take up to 5 years to expand and they are interested in meeting with him to discuss growth. Mayor King then stated there is also a lot of interest at the airport too, adding there are a lot of things going on.

City Attorney Paul Loucks spoke about the new CFD law, stating under the changes, the City will have 60 days to review the application and issue a decision on the formation, so if the application is submitted on August 9, it means the decision will be due around October 9. Mr. Stephens asked Mr. Loucks to discuss the application fees with Mr. Loucks stating he thinks the City's CFD policy set a $75,000 application fee and that on top of that, as the City was incurring costs, there would be an additional deposit as the City ran through the money for those; then stated the changes to the CFD law set a cap of $15,000. Mr. Loucks then stated he issued a memo to Mr. Stephens on how the changes affects the policy, adding the policy hasn't been changed, but he added the memo to point out the things the City can't do. Mr. Loucks then stated there was an assertion that the cap on fees was not to set a cap on repayment of costs, but according to his initial review, the cap is at $15,000 for everything. Mayor King stated the developer should have to pay for the costs related to the development with Mr. Loucks stating it may not be that the City is able to charge back third-party costs.

Chief of Police Paul Moncada asked if state law would trump the development agreement and would trump the developer being willing to pay those costs with Mr. Loucks stating the state law would be it, then added the City could have an agreement with the developer that says they are aware of the state law and are willing to pay on top of that, but the City doesn't have an agreement like that in place.

Mr. Stephens then mentioned the 60-day time limit, the no cost reimbursement and the application fee capped at $15,000, then asked how a City that may not have the funding to pay for all the costs get it done in 60 days and asked if the developer stepped up and could be willing to contribute to those costs. Mr. Loucks stated as a result of the 60-day time limit, if the Council doesn't vote on the application, it is deemed passed, so the Council has to vote on the application within 60 days. Mr. Loucks then stated if the Council denies the application, they also have to list the reasons why it was denied; then stated one alternative would be to say the City can't pay for the costs with only $15,000 and can't tell if it's a good investment and then deny the application.

Mayor King stated he thought the developer would step up to the plate if that happens because they are so invested.

Mr. Loucks stated he talked to Mr. Stephens about one other issue in terms of the amount the City can charge, adding the current policy says the developer can make one application for multiple districts, and the way he reads the new law is that there is a fee that is assessed per district. Mr. Loucks then said this means the City can take the position that the City can't combine these anymore and the law requires a fee for each district. Mr. Stephens then stated if that is the case, the change ends up actually increases the applications fees by $5,000. Mr. Loucks then stated he heard the developer wanted to create 10 districts, so the fees would be more than what was originally thought would be submitted, adding the fees per district provision is not a loophole in the law, but is how the law reads. Mayor King stated development should pay the costs associated with the development with Mr. Loucks stating he was talking about paying the actual costs; then stated he thinks the statute says if there is a basis for outside costs and the City doesn't use all the fee for those costs, the City has to refund it, but he would have to check on that.

Mayor King stated this is why the Council talked about having those revenues and expenditures in the budget with Mr. Hamilton stating the Council also needs to remember the agreements the City has in place with the County. Mayor King stated Ms. Judd said the County is willing to help with Mr. Hamilton stating the agreements are already in place and in discussions with her, that is how she became aware of what is already in place.

Mayor King then stated the Council would take a 5-minute break at 9:28 a.m. Council reconvened at 9:43 a.m.

5. **Discussion and possible direction to staff on any and all future projects that the Mayor or Councilmembers determine they may want to undertake in the 2017-2018 fiscal year**

Mayor King stated he wanted the Council to know he has talked to Public Works Director Brad Hamilton in the past about having signs on the Interstate for Benson, adding Willcox, Sierra Vista and Tombstone all have them. Mr. Hamilton stated he would follow up with ADOT.

Mayor King then stated he felt Transit needed to be separate from the Finance Department and should have a separate person to work on Transit. Mayor King stated without a Finance Director and with everything coming in and the growth, it needs to be separated from Finance.

Mayor King then stated he has been pushing for 16 years for the other side of the park to be fixed, adding the Council has talked about grants in the past, but he would like to see a push to do something to get the other side of the park cleared off, maybe with donations or grants to open a couple fields for practice, adding he was at the park during the baseball and soccer seasons, and it is still a struggle for the kids to have enough fields. Mayor King then stated baseball fills the park up to the point that parking spaces can't be found and it worries him.

Mayor King then continued stating he has talked to the City Manager about the number 2 cause of deaths in teenagers being suicide, and asked Mr. Stephens about seeing who the City can contact and what the City can do to reach out and do something or provide information, adding teens don't talk to their parents and even get quiet at school. Mayor King then stated there have been several suicides in St. David and over the years, there have been some in Benson, and he would like to see what the City can do.

Mr. Stephens stated one opportunity would be to provide information as part of the City's summer programs, adding one thing the City currently does is have our attorneys do a briefing on drowning and the dangers of swimming and not paying attention, noting a similar thing could be done with regard to suicide with teenagers or youth and the City could bring someone in to talk with materials available. Mr. Stephens then stated one of the things that has to be considered is the legal issue of presenting this material to anyone under the age of 18, adding he would need to make sure the City would not be violating any law regarding guardian or parental permission. Mr. Stephens then stated maybe in a summer program, to have a momentary thing in a summer camp, would give the youth something to hear and ponder, and if it was done each year, they would be aware and know where resources are. Mr. Stephens then stated in today's environment of texting, snapchat, social media and cyber bullying, everyone has heard stories of youth suicides and then heard that it was due to social media comments and bullying. Mr. Stephens then stated this could be one option if the Mayor and Council decides it's something they want to do.

Mayor King then stated another future project he would also like is a health fair, possibly next year, prior to the insurance coming in, and during budget process, when Mr. Stephens is negotiating with

our insurance provider, he can ask to have a nurse on call program, adding a lot of times, employees can call a nurse or a nurse practitioner and the nurse can take care of the issue and can even write prescriptions. Mayor King then stated a health fair can include the hospital, the behavioral and mental facilities, gyms, and others who can talk about their services, coverages, programs, how to stay healthy and where employees can find information, which will give them a connection. Mayor King then stated it can help employees know how to save money, how to do things, and keep employees healthy, which makes insurance costs go down. Mayor King then stated he has used the call a nurse program a few times and would like to see if something like that is available for employees. Mayor King then stated he wants to keep the employees and help them get peace of mind with their insurance. Mayor King then stated he would like to see the health fair be a big event and it doesn't have to wait.

Vice Mayor Konrad stated the program might now be called Tell a Doc, which is what he has with Blue Cross/Blue Shield and is something that might be available now, adding mid-way through the insurance year at his employment, he was told this is a new benefit and with the City having Blue Cross/Blue Shield, it might already be in place.

Mr. Stephens stated what he hears being discussed is a Health/Wellness Awareness Fair to inform employees. Mr. Stephens then stated it might be worth bringing in a Blue Cross/Blue Shield representative in addition to all other options mentioned to give an overview and to talk one-on-one if needed, adding he knows the military has programs through VA, and a website where people with PTSD can sign up for 5 free counseling sessions, but if they don't know the benefit is there, they don't use it. Mr. Stephens then stated this would be an opportunity simply to make sure employees are aware of benefits and things that are available, adding he doesn't think it would take much time and sessions could be scheduled, much like what was just done with supplemental benefits providers, such as Aflac, Legal Shield, ID Shield and Nationwide, as well as adding some of the other options about health awareness.

Vice Mayor Konrad stated it's kind of cliché, but telling employees that "it's not a benefit if you don't use it" seems to make an impact.

Mayor King stated last but not least, he would like to add the possibility of a new City Hall as a future project, adding he would also like to see separation of the Police Department and the Fire Department and maybe expansion of the library.

Vice Mayor Konrad stated he talked to Mr. Stephens earlier and would like an educational worksession for the airport, adding his main concern is that when the airport was built, it was built with a plan in mind and it would be good for the Council to know the original plan, the plan for expansion, function and purpose. Vice Mayor Konrad then stated the Airport Services Coordinator, David Thompson, and Mr. Hamilton could bring the Council up to speed, because the Council is looking at hangar spaces and PADs, and it would be easy to get off-track with something that doesn't lend itself to the long-term purpose of the airport.

Mayor King then stated with the airport, he would like to bring up Mr. Stephens getting a meeting set up with the Governor and the State Land Department as soon as he can to address the state land at the airport. Mayor King then stated he still has the name of the man who gave the presentation on the airport and knows who is in charge of state land, adding he said he would go to that meeting. Mayor King then stated this needs to get set up so they can talk about expanding the airport, adding the Council knows what is going on at the airport and needs to focus on getting there and getting that state land opened up as soon as they can. Mayor King stated the entire Council can attend the

meeting if they want, but it really needs to get scheduled. Mayor King then stated again, he has the name of the person and that person said he has been successful in sessions with the Governor and they have opened up state land for these purposes, adding the meeting needs to be pushed for and held in the near future.

Councilmember Lambert stated if the meeting does happen with the Governor, there is one section of state land; the 640 acres in the middle of Vigneto, that needs to be added to the request. Councilmember Lambert then stated if the City can get that land, it can be used as a bargaining piece for the Council to get a City Hall built down there, the expansion of the Police Department and things like that. Councilmember Lambert then reiterated that if opening state land was going to be discussed, this other land should be added to the discussion.

Mr. Stephens stated a concept for the Council to think about as the City moves forward and they think about revitalizing current Benson vs. new Benson, in regards to the Police Department and Fire Department, is that in downtown Phoenix is where their Police Department and Fire Department headquarters are located, but they have multiple locations that are not just fire houses, but in some cases, very large facilities and this may be a possibility for Benson. Mr. Stephens then stated he knows there has been concern expressed to the Council that as the development happens, old Benson would be forgotten; then stated he doesn't want that to happen and he thinks there are a lot of ways to prevent that from happening and to keep a very blended city. Mr. Stephens then stated Benson is unique in that most cities are flat, but Benson has an elevation difference of about 1,500 ft. from as low as the river bed and as high as crest over the Whetstone mountains, adding the boundaries run quite a way south of Kartchner Caverns.

Mayor King stated he likes the concept of uptown and downtown Benson, instead of old Benson and new Benson, adding old and new creates separation, whereas uptown and downtown seems to create less separation; then stated again he would like to use the terms uptown and downtown.

Councilmember Lambert stated he was recently through Bullhead City, which used to be small, and there is a sign that reads "Historic Older City" with one section of old buildings and everything else has grown around it.

Mayor King stated he likes the idea of keeping the City together as a whole. Mayor King then asked if the Department Heads had anything to add.

Director of Golf Joe Delvecchio asked if there could be a discussion on employee evaluations, stating he has some employees coming up for evaluations, and when he was in Tucson, they had performance sheets that were filled out if there were problems and evaluations were strictly done on an annual basis with Mr. Loucks stating evaluations can't be discusses.

Mr. Stephens stated it could be addressed as a future project to revitalize the employee evaluation process. Mr. Stephens then stated in the past, the City had a software program it purchased, but at some point, a determination was made that it was too expensive and the contract wasn't renewed, so now, individually, everyone has kind of come up with their own way of doing it, with differing forms and methods, and he would like to pull it all together and revitalize the evaluation process for employees with organized understandable continuity.

Mr. Loucks asked if Mr. Stephens was talking about buying a new piece of software with Mr. Stephens stating he hadn't gotten that far yet, but if that was a possibility, there would be an RFP

(Request for Proposals) process. Mr. Loucks then stated there can be discussion about whether there should be a project about standardizing the evaluation process.

Mayor King stated that's what they are talking about and he feels it should be done, adding he doesn't know if it should be different for the Police Department and Fire Department, but this needs to be done.

Councilmember McGoffin stated one of her directions to Staff for future projects is City Staff morale, adding this is a big issue and employees have really sucked it up the past few years, when the City was broke and got no raises. Councilmember McGoffin then stated she doesn't even know if evaluations have been done, because everyone is too busy to do them. Councilmember McGoffin then stated she can't remember the last time there was an employee picnic and morale sucks because a lot of employees are overworked. Councilmember McGoffin then stated the employees haven't had any merit raises, although there have been a few COLAs (Cost of Living Adjustments), and there are more vacancies, which is putting more and more on employees. Councilmember McGoffin then stated she would appreciate upper management working on the lower employees to see if there are ways to make them happier. Councilmember McGoffin then stated she knows the upper staff has way too many hats on and positions definitely need to be filled to help with the morale. Councilmember McGoffin then stated she knows the Department Heads are busy and doesn't know if they can, but she would like them to get together to try and figure out ways to work on morale for the Staff, or if they find a consistent problem between all employees and it's something the Council can help with, it could be brought to Council.

Mayor King agreed with Councilmember McGoffin that work needed to be done to bring morale up. Mayor King then stated if it's found that employees might need things such as a new computer, new software or something to make their jobs easier, such as education on the new phone system. Mayor King then stated the hiring needed to be done as soon as possible, from the HR to even the assistant for the City Manager, to separating Transit and the Finance Director. Mayor King then stated he knew the City Clerk was working on hiring a Deputy Clerk. Mayor King then spoke about having the picnics, adding Mr. DelVecchio had an idea about one at the golf course; then added he would support anything the Council could do to help with morale. Mayor King stated he knew it wouldn't be fixed overnight, and it's not like the City can go out and spend $1million, but if a Department Head needs something that will help and its a few hundred dollars, the City Manager could approve it. Mayor King then stated he wanted to do what could be done to help.

Councilmember McGoffin stated the Employee Council has fallen to the side, adding she knows everyone is so busy due to vacancies and are working too hard to have to take on an Employee Council and add more work to their job. City Clerk Vicki Vivian stated the Employee Council was initially a liaison between management and employees, then their focus turned to events, so it turned into employees planning and working for their own morale building events. Ms. Vivian then stated some employees came to her and she in turn, talked to the City Manager and the Department Heads at the Department Head meeting, adding she felt the Department Heads should do this, but unfortunately, they are too busy. Chief of Police Paul Moncada stated he just finished up Police Week and in the Police Department, he had lunch brought in for the dayshift people and sent someone to get food for the nightshift people, adding it cost approximately $100 or $150 to show appreciation for the people in his department and he felt it was important to show some kind of recognition, adding it can be as simple as lunch, but it still means something to the employees.

Mr. Stephens then stated recently, it was national doughnut day and although the Police Chief didn't mention it, there were dozens of doughnuts at City Hall for the employees.

Mayor King then stated he would like to take it farther and asked why the Council doesn't do something like deliver pizza for lunch sometimes, adding he is willing to do it. Mayor King then stated the vacancies need to be filled and employees need to get recognized, adding he knows the Council tells employees they appreciate them every once in a while, but building morale is important, and as Council, they should step up to the plate. Mayor King then stated again, he likes the idea of getting the Council involved.

Mr. Stephens stated he thinks the Council should be aware of some of the things that have been done or are being done to make the work process better, adding the City is now in a systematic process of replacing computers and has also worked on the system to connect PD with radios. Mr. Stephens then stated there are new computers throughout the City, including some in the library and software has been updated and equipment has been upgraded as it can be afforded, such as the police vehicles and the K9 unit and fire trucks. Mr. Stephens then stated in terms of personnel, the Council knows Ms. Vivian tried to hire a Deputy Clerk, but some qualified applicants drooped out and she was working on advertising again. Mr. Stephens then stated with the HR position, it's the same situation, then stated the individuals who applied had no experience, adding funding is an issue and it's very difficult to get qualified, experienced enough applicants in a small town. Mr. Stephens then stated after former Finance Director Megan Moreno left, the City opened the position and had 6 or 7 applicants, but this time, there was only 1 applicant who was not qualified. Mr. Stephens then stated the position was re-opened and will remain open until filled with the first review of the applications taking place on July 14. Mr. Stephens then stated the only position he has waited on is his assistant, adding he has been holding off on that to make sure everyone has what they need and the City is financially stable with the improvements that have been made, to make sure there is enough funding, and if it's so, he will advertise the assistant position. Mr. Stephens then stated there are still 3 openings in Public Works and 1 opening in the Police Department, but much of what makes people happy is a pay raise, adding that has been hard to do. Mr. Stephens then stated he knows there were no increases for a time, but there was a 3% COLA last year and the current proposed budget includes a 2% COLA based on funding, adding steps are being taken in the right direction to improve things and it will take time, but we're on our way.

ADJOURNMENT:

Councilmember McGoffin moved to adjourn at 10:20 a.m. Seconded by Vice Mayor Konrad. Motion passed 4-0.

_____
Toney D. King, Sr., Mayor

ATTEST:

_____
Vicki L. Vivian, CMC, City Clerk

City of Benson
City Council Communication

Regular Meeting **January 8, 2018**

To: Mayor and Council Consent Agenda Item # 1b

From: Deb Trate, Finance Director

Subject:

Invoices processed for the period from December 5, 2017 through December 18, 2017

Discussion:

Attached is a list of large and/or unusual invoices processed by the Finance Department during the period from December 5, 2017 through December 18, 2017. The total of the invoices is $180,957.97.

Name		
Arizona State Retirement	Bi-weekly retirement contribution	21,883.42
Benson Lumber	Supplies- Waste Water	6,944.66
National Bank of Arizona	Credit Card Invoice - Various Supplies, Parts, etc	45,384.80
Senergy Petroleum	Fuel	6,458.97
Southwest Disposal	Monthly Garbage Collection	29,351.22
State of Arizona	Permits	8,221.35
TCF Equipment	Golf Cart Financing	9,549.80
Voyager	Monthly Fuel for City Fleet	8,168.08
TOTAL LARGE INVOICES		135,962.30
Invoices listed above as a percentage of all invoices processed		75%

Name		
A & M Personnel Services LTD	Temp Service	
American Ramp Company	Skate Park Equipment	-
Arizona Public Safety Retirement	Bi-weekly retirement contribution	-
Arizona State Retirement	Bi-weekly retirement contribution	21,134.28
Arizona State Retirement	Bi-weekly retirement contribution	

Staff Recommendation:

Approval of invoices processed for the period from December 5, 2017 through December 18, 2017

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	
12/17	12/15/2017	590	6756	SOUTHERN ARIZONA DISTRIBUTING	785.80	M
12/17	12/15/2017	591	5910	PIERCE WINES ARIZONA LLC	294.00	M
12/17	12/15/2017	5215	7856	XPRESS BILL PAY	612.70	M
12/17	12/15/2017	5216	3728	FINTECH.NET	20.00	M
12/17	12/08/2017	7392	5454	NATIONAL BANK OF ARIZONA	45,384.80	M
12/17	12/15/2017	7393	1490	AZ STATE RETIREMENT ACC REC	21,883.42	M
12/17	12/15/2017	7394	5496	NATIONWIDE RETIREMENT SOLUTIONS	300.00	M
12/17	12/15/2017	7395	5495	NATIONWIDE RETIREMENT SOLUTION	560.00	M
12/17	12/08/2017	50729	1950	BENSON ACE HARDWARE	2,774.69	
12/17	12/08/2017	50730	2071	BENSON LUMBER & SUPPLY LLC	6,944.66	
12/17	12/13/2017	50731	1315	ARIZONA CERTIFIED TESTING	1,610.79	
12/17	12/13/2017	50732	2749	CITY OF BENSON	150.00	
12/17	12/13/2017	50733	2781	CLEAR VIEW GLASS AND TINT	603.15	
12/17	12/13/2017	50734	2784	CNG	3,385.00	
12/17	12/13/2017	50735	3129	CREATIVE COMMUNICATIONS	410.61	
12/17	12/13/2017	50736	3137	CROP PRODUCTION SERVICES INC	358.38	
12/17	12/13/2017	50737	3190	DAKOTAPRO	316.00	
12/17	12/13/2017	50738	3410	DIGGINS & SONS POWER SWEEPING	1,900.00	
12/17	12/13/2017	50739	3778	FIRST MOBILE TECHNOLOGIES	3,243.62	
12/17	12/13/2017	50740	4126	GUARDIAN EMS	790.00	
12/17	12/13/2017	50741	4094	H & E EQUIPMENT SERVICES	2,944.85	
12/17	12/13/2017	50742	4907	LEGEND TECHNICAL SERVICES	120.00	
12/17	12/13/2017	50743	5190	MATTSON QUALITY PRODUCTS, INC	243.26	
12/17	12/13/2017	50744	5205	MCCARTER & ENGLISH, LLP	34.58	
12/17	12/13/2017	50745	5978	POSTAL PROS SOUTHWEST INC	1,469.01	
12/17	12/13/2017	50746	7731	PURCELL WESTERN STATES TIRE	786.75	
12/17	12/13/2017	50747	6075	PURCHASE POWER	500.00	
12/17	12/13/2017	50748	6180	RECORDED BOOKS, LLC	76.50	
12/17	12/13/2017	50749	6411	SALVATION ARMY - BENSON SERVICE UNIT	75.00	
12/17	12/13/2017	50750	6564	SENERGY PETROLEUM	6,458.97	
12/17	12/13/2017	50751	12019	SEVENTH DAY ADVENT CHURCH	100.00	
12/17	12/13/2017	50752	6620	SIERRA SOUTHWEST COOP SVCS INC	106.88	
12/17	12/13/2017	50753	11898	ST VINCENT DE PAUL	100.00	
12/17	12/13/2017	50754	6802	STAMBACK SEPTIC SERVICE	405.52	
12/17	12/13/2017	50755	7004	TCF EQUIPMENT FINANCE INC	9,549.80	
12/17	12/13/2017	50756	5230	THE PENWORTHY COMPANY LLC	76.40	
12/17	12/13/2017	50757	7315	TUCSON CALIBRATION SERVICES	875.00	
12/17	12/13/2017	50758	7536	USA BLUEBOOK	326.86	
12/17	12/13/2017	50759	7697	WAXIE SANITARY SUPPLY	817.53	
12/17	12/15/2017	50760	7448	BJ DRILLING COMPANY, INC.	824.01	
12/17	12/15/2017	50761	2255	BOB NILSON	111.86	
12/17	12/15/2017	50762	2592	CENTRAL ALARM INC	95.00	
12/17	12/15/2017	50763	3119	COX COMMUNICATIONS	979.22	
12/17	12/15/2017	50764	3648	ESG CORP	2,900.00	
12/17	12/15/2017	50765	3677	EXECUTECH	1,158.85	
12/17	12/15/2017	50766	3704	FARMER BROTHERS COFFEE	385.79	
12/17	12/15/2017	50767	3983	GEORGE'S AUTOMOTIVE	1,720.61	
12/17	12/15/2017	50768	4005	GILDA GOMEZ	37.60	
12/17	12/15/2017	50769	4368	INDUSTRIAL COMMISSION OF ARIZONA	1,925.00	
12/17	12/15/2017	50770	5161	JOHNSON MARK LLC	51.63	
12/17	12/15/2017	50771	12023	JOSEPH EROS	34.40	
12/17	12/15/2017	50772	12020	KIMBERLY D PRICE	80.09	
12/17	12/15/2017	50773	12022	MARGARITA RAMIREZ	356.20	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
12/17	12/15/2017	50774	5157	MARYLAND CHILD SUPPORT ACCOUNT	69.81
12/17	12/15/2017	50775	5224	MERIT FOODS OF ARIZONA	2,967.91
12/17	12/15/2017	50776	5645	OFFICE DEPOT, INC	186.15
12/17	12/15/2017	50777	5823	PEPSI COLA OF SAFFORD	355.75
12/17	12/15/2017	50778	5927	PIONEER CREDIT RECOVERY INC	84.30
12/17	12/15/2017	50779	12021	PRESCOVIA ROBINETTE	74.88
12/17	12/15/2017	50780	6774	SOUTHWEST DISPOSAL	29,351.22
12/17	12/15/2017	50781	6881	STATE OF ARIZONA	8,221.35
12/17	12/15/2017	50782	2791	SUPPORT PAYMENT CLEARINGHOUSE	330.38
12/17	12/15/2017	50783	12024	TRACIE L HARRINGTON	34.71
12/17	12/15/2017	50784	7402	US FOODS	2,568.83
12/17	12/15/2017	50785	7667	VERIZON WIRELESS	358.11
12/17	12/15/2017	50786	7671	VOYAGER FLEET SYSTEMS INC	8,168.08
12/17	12/15/2017	50787	7872	ZARPARA VINEYARD	131.70
Grand Totals:					180,957.97

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

Report Criteria:
Invoices with totals above $0.00 included.
Only paid invoices included.

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
GENERAL FUND					
10-22250 RETIREMENT PAYABLE					
GENERAL FUND	AZ STATE RETIREMENT ACC	120817	12/15/2017	RETIREMENT CONTRIBUTION	21,813.34
GENERAL FUND	AZ STATE RETIREMENT ACC	120817A	12/15/2017	ACR RETIREMENT CONTRIBUTION	70.08
GENERAL FUND	NATIONWIDE RETIREMENT SO	120817	12/15/2017	DEFERRED COMPENSATION	300.00
GENERAL FUND	NATIONWIDE RETIREMENT SO	120817	12/15/2017	DEFERRED COMPENSATION	560.00
Total 10-22250 RETIREMENT PAYABLE:					22,743.42
10-22265 GARNISHMENTS PAYABLE					
GENERAL FUND	JOHNSON MARK LLC	120817	12/15/2017	GARNISHMENT	51.63
GENERAL FUND	MARYLAND CHILD SUPPORT A	L-120817	12/15/2017	#340002729	69.81
GENERAL FUND	PIONEER CREDIT RECOVERY I	120817	12/15/2017	GARNISHMENT	84.30
GENERAL FUND	SUPPORT PAYMENT CLEARIN	A-120817	12/15/2017	#0002160133-00	52.93
GENERAL FUND	SUPPORT PAYMENT CLEARIN	B-120817	12/15/2017	0001716217-00	140.77
GENERAL FUND	SUPPORT PAYMENT CLEARIN	L-120817	12/15/2017	#000508942900	136.68
Total 10-22265 GARNISHMENTS PAYABLE:					536.12
10-22280 HEALTH INSURANCE PAYABLE					
GENERAL FUND	ESG CORP	37455	12/10/2017	BENEFIT ADMINISTRATION	1,638.85
Total 10-22280 HEALTH INSURANCE PAYABLE:					1,638.85
10-41-230 EMPLOYEE INSURANCE					
GENERAL FUND	ESG CORP	37455	12/10/2017	COBRA ADMINISTRATION	131.75
Total 10-41-230 EMPLOYEE INSURANCE:					131.75
10-41-300 PROFESSIONAL SERVICES					
GENERAL FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	50.00
GENERAL FUND	INDUSTRIAL COMMISSION OF	111516	01/15/2016	CIT 00016 ADOSH INSPECTIONS - CITATION	1,925.00
Total 10-41-300 PROFESSIONAL SERVICES:					1,975.00
10-41-330 IT SERVICES					
GENERAL FUND	EXECUTECH	41959	11/01/2017	IT MAINTENANCE	1,158.85
Total 10-41-330 IT SERVICES:					1,158.85
10-41-410 UTILITIES					
GENERAL FUND	COX COMMUNICATIONS	120117A	12/01/2017	TV	2.99
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	1,196.19
Total 10-41-410 UTILITIES:					1,199.18
10-41-415 TELEPHONE					
GENERAL FUND	COX COMMUNICATIONS	120117A	12/01/2017	MONTHLY INTERNET SERVICES	214.00
GENERAL FUND	COX COMMUNICATIONS	120117A	12/01/2017	TELEPHONE	537.35
Total 10-41-415 TELEPHONE:					751.35

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
10-41-610 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT, INC	980362859001	11/14/2017	OFFICE SUPPIES	20.37
GENERAL FUND	OFFICE DEPOT, INC	980362979001	11/14/2017	OFFICE SUPPIES	35.18
Total 10-41-610 OFFICE SUPPLIES:					55.55
10-41-620 POSTAGE & SHIPPING					
GENERAL FUND	PURCHASE POWER	111917	11/19/2017	POSTAGE	500.00
Total 10-41-620 POSTAGE & SHIPPING:					500.00
10-41-640 OPERATING SUPPLIES					
GENERAL FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	10.39
Total 10-41-640 OPERATING SUPPLIES:					10.39
10-41-660 VEHICLE FUEL & OIL					
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	40.06
Total 10-41-660 VEHICLE FUEL & OIL:					40.06
10-42-640 OPERATING SUPPLIES					
GENERAL FUND	SIERRA SOUTHWEST COOP SV	90008974	08/31/2017	BUSINESS CARDS	21.92
GENERAL FUND	SIERRA SOUTHWEST COOP SV	90008976	08/31/2017	BUSINESS CARDS	21.92
GENERAL FUND	SIERRA SOUTHWEST COOP SV	90009043	09/28/2017	BUSINESS CARDS, NAME PLAQUE FOR DIA	35.51
Total 10-42-640 OPERATING SUPPLIES:					79.35
10-42-685 LEAGUE OF CITIES BOOTH					
GENERAL FUND	SIERRA SOUTHWEST COOP SV	90008973	08/31/2017	POSTER - BOOTH	27.53
Total 10-42-685 LEAGUE OF CITIES BOOTH:					27.53
10-43-660 VEHICLE FUEL & OIL					
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	48.20
Total 10-43-660 VEHICLE FUEL & OIL:					48.20
10-43-670 VEHICLE REPAIR & MAINT					
GENERAL FUND	CNG	Q012	12/07/2017	#123 - BATTERY REPLACEMENT	70.00
Total 10-43-670 VEHICLE REPAIR & MAINT:					70.00
10-45-300 PROFESSIONAL SERVICES					
GENERAL FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	50.00
GENERAL FUND	CREATIVE COMMUNICATIONS	4030	11/13/2017	FIELD SERVICE - RECORDER	410.61
Total 10-45-300 PROFESSIONAL SERVICES:					460.61
10-45-410 UTILITIES					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	194.40
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	709.22
Total 10-45-410 UTILITIES:					903.62
10-45-415 TELECOMMUNICATIONS					
GENERAL FUND	COX COMMUNICATIONS	120117	12/01/2017	MONTHLY INTERNET SERVICES	194.00

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 10-45-415 TELECOMMUNICATIONS:					194.00
10-45-610 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT, INC	980708568001	11/15/2017	OFFICE SUPPIES	86.86
GENERAL FUND	OFFICE DEPOT, INC	980708626001	11/15/2017	OFFICE SUPPIES	43.74
Total 10-45-610 OFFICE SUPPLIES:					130.60
10-45-630 COMPUTER SUPPLIES					
GENERAL FUND	FIRST MOBILE TECHNOLOGIES	42511	11/14/2017	COMPUTERS	3,243.62
Total 10-45-630 COMPUTER SUPPLIES:					3,243.62
10-45-640 OPERATING SUPPLIES					
GENERAL FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	28.86
Total 10-45-640 OPERATING SUPPLIES:					28.86
10-45-660 FUEL & OIL					
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	3,144.89
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL - AC	209.62
Total 10-45-660 FUEL & OIL:					3,354.51
10-45-670 VEHICLE REPAIRS & MAINT					
GENERAL FUND	GEORGE'S AUTOMOTIVE	41537	10/26/2017	#14 - BRAKE SYSTEM REPAIR	1,040.61
GENERAL FUND	GEORGE'S AUTOMOTIVE	41652	11/28/2017	#20 - WATER PUMP, SHIFT CONTROL CABL	411.81
GENERAL FUND	GEORGE'S AUTOMOTIVE	41718	12/05/2017	#14 - REPLACE BATTERY	218.19
GENERAL FUND	PURCELL WESTERN STATES TI	6109036	11/01/2017	TIRES STOCK	253.13
Total 10-45-670 VEHICLE REPAIRS & MAINT:					1,923.74
10-46-410 UTILITIES					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	736.18
Total 10-46-410 UTILITIES:					736.18
10-46-415 TELEPHONE					
GENERAL FUND	COX COMMUNICATIONS	120617	12/06/2017	TELEPHONE	30.88
GENERAL FUND	VERIZON WIRELESS	9796806322	11/23/2017	AIR CARDS	280.07
Total 10-46-415 TELEPHONE:					310.95
10-46-432 STATION REPAIRS & MAINT					
GENERAL FUND	GILDA GOMEZ	120717	12/07/2017	REIMBURSE SUPPLIES	37.60
Total 10-46-432 STATION REPAIRS & MAINT:					37.60
10-46-640 OPERATING SUPPLIES					
GENERAL FUND	GUARDIAN EMS	5768432	11/10/2017	EMS CASES	790.00
Total 10-46-640 OPERATING SUPPLIES:					790.00
10-46-660 FUEL & OIL					
GENERAL FUND	SENERGY PETROLEUM	399219	11/27/2017	DIESEL	135.75
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	283.17

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 10-46-660 FUEL & OIL:					418.92
10-46-670 VEHICLE REPAIRS & MAINT					
GENERAL FUND	CNG	Q014	12/09/2017	#1 - REPLACE BATTERIES	280.00
GENERAL FUND	H & E EQUIPMENT SERVICES	70462564	11/20/2017	REPAIR CHARGING SYSTEM LADDER 71	2,944.85
Total 10-46-670 VEHICLE REPAIRS & MAINT:					3,224.85
10-49-300 PROFESSIONAL SERVICES					
GENERAL FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	50.00
Total 10-49-300 PROFESSIONAL SERVICES:					50.00
10-49-410 UTILITIES					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	873.16
Total 10-49-410 UTILITIES:					873.16
10-49-696 BOOKS					
GENERAL FUND	RECORDED BOOKS, LLC	75621769	11/14/2017	BOOKS ON CD	76.50
GENERAL FUND	THE PENWORTHY COMPANY L	0534798-IN	11/16/2017	BOOKS	76.40
Total 10-49-696 BOOKS:					152.90
10-50-300 PROFESSIONAL SERVICES					
GENERAL FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	250.00
Total 10-50-300 PROFESSIONAL SERVICES:					250.00
10-50-410 UTILITIES					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	2,402.98
Total 10-50-410 UTILITIES:					2,402.98
10-50-430 REPAIRS & MAINTENANCE					
GENERAL FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	654.53
GENERAL FUND	BENSON LUMBER & SUPPLY LL	111317	11/13/2017	SUPPLIES	223.26
Total 10-50-430 REPAIRS & MAINTENANCE:					877.79
10-50-640 OTHER OPERATING SUPPLIES					
GENERAL FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	717.06
GENERAL FUND	BENSON LUMBER & SUPPLY LL	111317	11/13/2017	SUPPLLIES	592.96
GENERAL FUND	WAXIE SANITARY SUPPLY	77085886	11/15/2017	SUPPLIES	817.53
Total 10-50-640 OTHER OPERATING SUPPLIES:					2,127.55
10-50-660 VEHICLE FUEL & OIL					
GENERAL FUND	SENERGY PETROLEUM	399219	11/27/2017	DIESEL	135.75
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	491.12
Total 10-50-660 VEHICLE FUEL & OIL:					626.87
10-50-670 VEHICLE REPAIRS & MAINT					
GENERAL FUND	CNG	Q009	12/03/2017	416 B BACKHOE - MISC REPAIRS	385.00
GENERAL FUND	CNG	Q013	12/06/2017	#169 - MISC REPAIRS	105.00

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
GENERAL FUND	GEORGE'S AUTOMOTIVE	41637	11/20/2017	#145 - TIRE REPAIR	25.00
Total 10-50-670 VEHICLE REPAIRS & MAINT:					515.00
10-56-300 PROFESSIONAL SERVICES					
GENERAL FUND	ESG CORP	37455	12/10/2017	HRA MONTHLY ADMINISTRATION	871.00
GENERAL FUND	ESG CORP	37455	12/10/2017	MONTHLY FSA ADMINSTRATION	258.40
Total 10-56-300 PROFESSIONAL SERVICES:					1,129.40
10-56-340 EDUCATION & TRAINING					
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	30.33
Total 10-56-340 EDUCATION & TRAINING:					30.33
10-56-350 BANK CHARGES					
GENERAL FUND	XPRESS BILL PAY	30436	12/01/2017	MONTHLY CREDIT CARD WEB TRANSACTIO	122.54
Total 10-56-350 BANK CHARGES:					122.54
10-56-640 OTHER OPERATING SUPPLIES					
GENERAL FUND	BENSON ACE HARDWARE	113017	11/30/2017	CREDIT	1.45-
Total 10-56-640 OTHER OPERATING SUPPLIES:					1.45-
10-57-300 PROFESSIONAL & TECHNICAL SERV					
GENERAL FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	150.00
Total 10-57-300 PROFESSIONAL & TECHNICAL SERV:					150.00
10-57-410 UTILITIES - POOL					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	662.45
Total 10-57-410 UTILITIES - POOL:					662.45
10-57-412 UTILITIES - COMM CENTER					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	422.88
Total 10-57-412 UTILITIES - COMM CENTER:					422.88
10-57-660 VEHICLE FUEL & OIL					
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	13.08
Total 10-57-660 VEHICLE FUEL & OIL:					13.08
10-57-670 VEHICLE REPAIRS & MAINTENANCE					
GENERAL FUND	CNG	Q011	12/04/2017	#175 - COMPLETE SERVICE, MISC REPAIRS	315.00
Total 10-57-670 VEHICLE REPAIRS & MAINTENANCE:					315.00
10-58-546 FOOD BANK					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	631.19
Total 10-58-546 FOOD BANK:					631.19
10-58-583 HOLIDAY LIGHT PARADE					
GENERAL FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	140.26

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
GENERAL FUND	CITY OF BENSON	120817	12/08/2017	2017 LIGHT PARADE WINNER - ANIMAL SHE	150.00
GENERAL FUND	SALVATION ARMY - BENSON S	120817	12/08/2017	2017 LIGHT PARADE - DONATION	75.00
GENERAL FUND	SEVENTH DAY ADVENT CHUR	120817	12/08/2017	2017 LIGHT PARADE WINNER	100.00
GENERAL FUND	ST VINCENT DE PAUL	120817	12/08/2017	2017 LIGHT PARADE SANTA - DONATION	100.00
Total 10-58-583 HOLIDAY LIGHT PARADE:					565.26
10-60-410 UTILITIES					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	209.10
Total 10-60-410 UTILITIES:					209.10
10-60-430 REPAIRS & MAINTENANCE					
GENERAL FUND	BENSON LUMBER & SUPPLY LL	111317	11/13/2017	SUPPLIES	1.96
Total 10-60-430 REPAIRS & MAINTENANCE:					1.96
10-60-580 TRAVEL					
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	12.68
Total 10-60-580 TRAVEL:					12.68
10-60-640 OPERATING SUPPLIES					
GENERAL FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	3.38
GENERAL FUND	BOB NILSON	112717	11/27/2017	REIMBURSE CHRISTMAS SUPPLIES	111.86
Total 10-60-640 OPERATING SUPPLIES:					115.24
10-65-300 PROFESSIONAL SERVICES					
GENERAL FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	100.00
Total 10-65-300 PROFESSIONAL SERVICES:					100.00
10-65-410 UTILITIES					
GENERAL FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	293.93
Total 10-65-410 UTILITIES:					293.93
10-65-660 VEHICLE FUEL & OIL					
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	56.31
Total 10-65-660 VEHICLE FUEL & OIL:					56.31
Total GENERAL FUND:					59,429.81
TRANSIT FUND					
14-40-415 TELEPHONE					
TRANSIT FUND	VERIZON WIRELESS	9796869342	11/23/2017	VIDEO CARDS	78.04
Total 14-40-415 TELEPHONE:					78.04
14-40-640 OPPERATING SUPPLIES					
TRANSIT FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	34.27
Total 14-40-640 OPPERATING SUPPLIES:					34.27

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
14-40-660 VEHICLE FUEL & OIL					
TRANSIT FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	1,842.19
Total 14-40-660 VEHICLE FUEL & OIL:					1,842.19
14-40-675 VEHICLE PREVENTIV MAINTENANCE					
TRANSIT FUND	CNG	Q004	11/22/2017	#7005 - REPLACED BATTERIES	175.00
TRANSIT FUND	CNG	Q008	11/28/2017	#7004 - REPAIRS TO RAMP MOTOR	280.00
Total 14-40-675 VEHICLE PREVENTIV MAINTENANCE:					455.00
Total TRANSIT FUND:					2,409.50
STREET FUND					
20-40-300 PROFESSIONAL SERVICES					
STREET FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	200.00
STREET FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING - EL DORADO	100.00
STREET FUND	DIGGINS & SONS POWER SWE	55407	11/30/2017	SWEEP STREETS - 11/17	1,900.00
STREET FUND	STAMBACK SEPTIC SERVICE	17645	11/29/2017	PORT A POTS - 11/28-12/26/17	208.24
Total 20-40-300 PROFESSIONAL SERVICES:					2,408.24
20-40-410 UTILITIES					
STREET FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	6,944.15
STREET FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	262.60
Total 20-40-410 UTILITIES:					7,206.75
20-40-430 REPAIRS & MAINTENANCE-EQUIP					
STREET FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW REPAIRS	178.86
STREET FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	165.80
STREET FUND	CNG	Q006	11/19/2017	DRUM ROLLER - COMPLETE SERVICE	245.00
Total 20-40-430 REPAIRS & MAINTENANCE-EQUIP:					589.66
20-40-640 MATERIALS & SUPPLIES					
STREET FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	55.85
STREET FUND	MATTSON QUALITY PRODUCT	30169	10/23/2017	SUPPLIES	60.81
Total 20-40-640 MATERIALS & SUPPLIES:					116.66
20-40-660 VEHICLE FUEL & OIL					
STREET FUND	SENERGY PETROLEUM	399219	11/27/2017	DIESEL	271.52
STREET FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	637.24
Total 20-40-660 VEHICLE FUEL & OIL:					908.76
20-40-670 VEHICLE MAINTENANCE & REPAIRS					
STREET FUND	CLEAR VIEW GLASS AND TINT	A0029237	11/21/2017	CHEVY C3500 - DOOR REPLACEMENT	214.08
STREET FUND	CNG	Q010	11/30/2017	SMALL ENGINE REPAIR	50.00
STREET FUND	CNG	Q015	12/09/2017	#154 - REPLACED STARTER, WIRING	175.00
STREET FUND	CNG	Q017	12/10/2017	#7002 - REPLACED TRAILER PLUG CONNEC	70.00
STREET FUND	CNG	Q018	12/10/2017	#2000 - ELECTRICAL CORD W/ 7 PLE MAKE	105.00
STREET FUND	GEORGE'S AUTOMOTIVE	41682	11/28/2017	#171 - TIRE REPAIR	25.00
STREET FUND	PURCELL WESTERN STATES TI	6110261	11/27/2017	TIRES	533.62

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 20-40-670 VEHICLE MAINTENANCE & REPAIRS:					1,172.70
Total STREET FUND:					12,402.77
GRANTS FUND					
46-60-100 Union Pacific Grants					
GRANTS FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	31.05
Total 46-60-100 Union Pacific Grants:					31.05
Total GRANTS FUND:					31.05
GAS FUND					
50-12500 ACCOUNTS RECEIVABLE					
GAS FUND	KIMBERLY D PRICE	120417	12/04/2017	REFUND CREDIT BALANCE	34.72
Total 50-12500 ACCOUNTS RECEIVABLE:					34.72
50-22900 METER DEPOSITS - GAS					
GAS FUND	JOSEPH EROS	120517	12/05/2017	REFUND GAS DEPOSIT	34.40
GAS FUND	PRESCOVIA ROBINETTE	121317	12/13/2017	REFUND GAS DEPOSIT	74.88
GAS FUND	TRACIE L HARRINGTON	112817	11/28/2017	REFUND GAS DEPOSIT	34.71
Total 50-22900 METER DEPOSITS - GAS:					143.99
50-24500 SALES TAX PAYABLE					
GAS FUND	MARGARITA RAMIREZ	120717	12/07/2017	REFUND WATER NEW SERVICE SALES TAX	31.20
Total 50-24500 SALES TAX PAYABLE:					31.20
50-40-300 PROFESSIONAL SERVICES					
GAS FUND	MCCARTER & ENGLISH, LLP	8144300	11/20/2017	SHARE OF EL PASO CASE	34.58
GAS FUND	TUCSON CALIBRATION SERVIC	22580	11/02/2017	CALIBRATION CHART BOX 9	875.00
Total 50-40-300 PROFESSIONAL SERVICES:					909.58
50-40-351 BANK CHARGES					
GAS FUND	XPRESS BILL PAY	30436	12/01/2017	MONTHLY CREDIT CARD WEB TRANSACTIO	122.54
Total 50-40-351 BANK CHARGES:					122.54
50-40-620 PRINTING & POSTAGE					
GAS FUND	POSTAL PROS SOUTHWEST IN	4359	11/30/2017	UTILITY BILLS	367.26
Total 50-40-620 PRINTING & POSTAGE:					367.26
50-40-640 OPERATING SUPPLIES					
GAS FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	275.57
GAS FUND	BENSON LUMBER & SUPPLY LL	111317	11/13/2017	SUPPLIES	54.33
GAS FUND	MATTSON QUALITY PRODUCT	30169	10/23/2017	SUPPLIES	60.82
Total 50-40-640 OPERATING SUPPLIES:					390.72
50-40-660 VEHICLE FUEL & OIL					
GAS FUND	SENERGY PETROLEUM	399219	11/27/2017	DIESEL	271.52
GAS FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	447.18

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 50-40-660 VEHICLE FUEL & OIL:					718.70
50-40-670 VEHICLE REPAIRS & MAINT					
GAS FUND	CLEAR VIEW GLASS AND TINT	A0029234	11/21/2017	C2500 - REPLACE DOOR WINDOW	214.08
GAS FUND	CNG	Q001	11/14/2017	#133 -COMPLETE SERVICE	35.00
Total 50-40-670 VEHICLE REPAIRS & MAINT:					249.08
Total GAS FUND:					2,967.79
WATER FUND					
51-12500 ACCOUNTS RECEIVABLE					
WATER FUND	KIMBERLY D PRICE	120417	12/04/2017	REFUND CREDIT BALANCE	22.65
Total 51-12500 ACCOUNTS RECEIVABLE:					22.65
51-300-30 NEW WATER HOOKUPS					
WATER FUND	MARGARITA RAMIREZ	120717	12/07/2017	REFUND WATER NEW SERVICE	325.00
Total 51-300-30 NEW WATER HOOKUPS:					325.00
51-40-300 PROFESSIONAL SERVICES					
WATER FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	50.00
Total 51-40-300 PROFESSIONAL SERVICES:					50.00
51-40-350 BANK CHARGES					
WATER FUND	XPRESS BILL PAY	30436	12/01/2017	MONTHLY CREDIT CARD WEB TRANSACTIO	122.54
Total 51-40-350 BANK CHARGES:					122.54
51-40-410 UTILITIES					
WATER FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	15,088.81
Total 51-40-410 UTILITIES:					15,088.81
51-40-590 DUES & LICENSES					
WATER FUND	STATE OF ARIZONA	0000267050X	11/21/2017	B2013891 - PERMIT	381.07
WATER FUND	STATE OF ARIZONA	0000267485X	11/21/2017	B2013453 PERMIT	5,323.18
Total 51-40-590 DUES & LICENSES:					5,704.25
51-40-620 PRINTING & POSTAGE					
WATER FUND	POSTAL PROS SOUTHWEST IN	4359	11/30/2017	UTILITY BILLS	367.25
Total 51-40-620 PRINTING & POSTAGE:					367.25
51-40-640 OTHER OPERATING COSTS					
WATER FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	383.24
WATER FUND	BENSON LUMBER & SUPPLY LL	111317	11/13/2017	SUPPLIES	45.25
WATER FUND	MATTSON QUALITY PRODUCT	30169	10/23/2017	SUPPLIES	60.81
Total 51-40-640 OTHER OPERATING COSTS:					489.30
51-40-660 FUEL & OIL					
WATER FUND	SENERGY PETROLEUM	399219	11/27/2017	DIESEL	271.52

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
WATER FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	635.62
Total 51-40-660 FUEL & OIL:					907.14
51-40-670 VEHICLE REPAIRS & MAINT					
WATER FUND	CLEAR VIEW GLASS AND TINT	WO A0029013	11/09/2017	GMC 2500 DOOR REPLACEMENT	174.99
WATER FUND	CNG	Q001	11/14/2017	#133 COMPLETE SERVICE	35.00
WATER FUND	CNG	Q003	11/19/2017	#2005 - COMPLETE SERVICE, ANNUAL INSP	385.00
WATER FUND	CNG	Q005	11/20/2017	DITCH WITCH - COMPLETE SERVICE	150.00
Total 51-40-670 VEHICLE REPAIRS & MAINT:					744.99
Total WATER FUND:					23,821.93
WASTEWATER FUND					
52-40-300 PROFESSIONAL SERVICES					
WASTEWATER FUND	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	50.00
Total 52-40-300 PROFESSIONAL SERVICES:					50.00
52-40-301 CHEMICAL ANALYSES					
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717002	11/15/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717092	11/16/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717132	11/17/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717234	11/20/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717248	11/20/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717382	11/22/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717464	11/27/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717468	11/27/2017	TESTING	15.00
Total 52-40-301 CHEMICAL ANALYSES:					120.00
52-40-350 BANK CHARGES					
WASTEWATER FUND	XPRESS BILL PAY	30436	12/01/2017	MONTHLY CREDIT CARD WEB TRANSACTIO	122.54
Total 52-40-350 BANK CHARGES:					122.54
52-40-410 UTILITIES					
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	6,268.13
Total 52-40-410 UTILITIES:					6,268.13
52-40-430 REPAIRS & MAINTENANCE					
WASTEWATER FUND	BENSON LUMBER & SUPPLY LL	111317	11/13/2017	SUPPLIES	5,626.46
Total 52-40-430 REPAIRS & MAINTENANCE:					5,626.46
52-40-590 DUES & LICENSES					
WASTEWATER FUND	STATE OF ARIZONA	0000266752X	11/21/2017	B2022503 - PERMIT	2,500.00
WASTEWATER FUND	STATE OF ARIZONA	INTEREST	11/21/2017	B2022275 - INTEREST	17.10
Total 52-40-590 DUES & LICENSES:					2,517.10
52-40-620 PRINTING & POSTAGE					
WASTEWATER FUND	POSTAL PROS SOUTHWEST IN	4359	11/30/2017	UTILITY BILLS	367.25

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 52-40-620 PRINTING & POSTAGE:					367.25
52-40-640 OPERATING SUPPLIES					
WASTEWATER FUND	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	90.35
WASTEWATER FUND	BENSON LUMBER & SUPPLY LL	111317	11/13/2017	SUPPLIES	400.44
WASTEWATER FUND	BJ DRILLING COMPANY, INC.	7853	12/04/2017	MOTOR AND PARTS	824.01
WASTEWATER FUND	MATTSON QUALITY PRODUCT	30169	10/23/2017	SUPPLIES	60.82
WASTEWATER FUND	USA BLUEBOOK	418243	11/13/2017	SUPPLIES #71229	326.86
Total 52-40-640 OPERATING SUPPLIES:					1,702.48
52-40-660 FUEL & OIL					
WASTEWATER FUND	SENERGY PETROLEUM	399219	11/27/2017	DIESEL	271.52
WASTEWATER FUND	VOYAGER FLEET SYSTEMS IN	869208801747	11/24/2017	FUEL	276.39
Total 52-40-660 FUEL & OIL:					547.91
52-40-670 VEHICLE REPAIRS & MAINT					
WASTEWATER FUND	CNG	Q001	11/14/2017	#133 COMPLETE SERVICE	35.00
WASTEWATER FUND	CNG	Q002	11/25/2017	#127 - BRAKE PADS, BULBS, TURN SIGNAL	175.00
WASTEWATER FUND	CNG	Q007	11/29/2017	JET ROUTER TRAILER - REPLACE BATTERY	70.00
WASTEWATER FUND	CNG	Q016	12/09/2017	JET ROUTER TRAILER - BEACON LIGHT & W	245.00
Total 52-40-670 VEHICLE REPAIRS & MAINT:					525.00
Total WASTEWATER FUND:					17,846.87
SANITATION FUND					
53-12500 ACCOUNTS RECEIVABLE					
SANITATION FUND	KIMBERLY D PRICE	120417	12/04/2017	REFUND CREDIT BALANCE	22.72
Total 53-12500 ACCOUNTS RECEIVABLE:					22.72
53-40-350 BANK CHARGES					
SANITATION FUND	XPRESS BILL PAY	30436	12/01/2017	MONTHLY CREDIT CARD WEB TRANSACTIO	122.54
Total 53-40-350 BANK CHARGES:					122.54
53-40-620 POSTAGE & PRINTING					
SANITATION FUND	POSTAL PROS SOUTHWEST IN	4359	11/30/2017	UTILITY BILLS	367.25
Total 53-40-620 POSTAGE & PRINTING:					367.25
53-40-667 RESIDENTIAL SERVICE CONTRACT					
SANITATION FUND	SOUTHWEST DISPOSAL	166001	11/30/2017	RESIDENTIAL / COMMERICAL PICK UP	17,374.46
Total 53-40-667 RESIDENTIAL SERVICE CONTRACT:					17,374.46
53-40-668 COMMERCIAL SERVICE CONTRACT					
SANITATION FUND	SOUTHWEST DISPOSAL	166001	11/30/2017	COMMERICAL PICK UP	11,976.76
Total 53-40-668 COMMERCIAL SERVICE CONTRACT:					11,976.76
Total SANITATION FUND:					29,863.73

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
SAN PEDRO GOLF COURSE					
55-40-300 PROFESSIONAL SERVICES					
SAN PEDRO GOLF COUR	CENTRAL ALARM INC	972602	12/01/2017	ALARM SERVICE - 12/1-12/31/17	67.00
Total 55-40-300 PROFESSIONAL SERVICES:					67.00
55-40-410 UTILITIES					
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	1,449.86
Total 55-40-410 UTILITIES:					1,449.86
55-40-415 TELEPHONE					
SAN PEDRO GOLF COUR	DAKOTAPRO	1261895	12/01/2017	INTERNET - 1/1/18-2/1/18	158.00
Total 55-40-415 TELEPHONE:					158.00
55-40-660 FUEL & OIL- GOLF CARTS					
SAN PEDRO GOLF COUR	SENERGY PETROLEUM	399588	11/27/2017	FUEL	1,471.51
Total 55-40-660 FUEL & OIL- GOLF CARTS:					1,471.51
55-40-670 REPAIRS & MAINT- GOLF CARTS					
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	8.76
Total 55-40-670 REPAIRS & MAINT- GOLF CARTS:					8.76
55-40-700 CAPITAL EXPENDITURES					
SAN PEDRO GOLF COUR	TCF EQUIPMENT FINANCE INC	5268797	11/11/2017	GOLF CART FINANCING	9,549.80
Total 55-40-700 CAPITAL EXPENDITURES:					9,549.80
55-50-300 PROFESSIONAL SERVICES					
SAN PEDRO GOLF COUR	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	250.00
SAN PEDRO GOLF COUR	CENTRAL ALARM INC	972603	12/01/2017	ALARM SERVICE - 12/1 - 12/31/17	28.00
Total 55-50-300 PROFESSIONAL SERVICES:					278.00
55-50-410 UTILITIES					
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	5,872.74
Total 55-50-410 UTILITIES:					5,872.74
55-50-430 REPAIRS & MAINT- IRRIGATION					
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	40.46
Total 55-50-430 REPAIRS & MAINT- IRRIGATION:					40.46
55-50-600 GOLF COURSE SUPPLIES					
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	21.12
Total 55-50-600 GOLF COURSE SUPPLIES:					21.12
55-50-604 CHEMICALS					
SAN PEDRO GOLF COUR	CROP PRODUCTION SERVICES	34673708	11/03/2017	CHEMICALS	358.38
Total 55-50-604 CHEMICALS:					358.38

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
55-50-660 FUEL & OIL					
SAN PEDRO GOLF COUR	SENERGY PETROLEUM	399587	11/27/2017	DIESEL	3,629.88
Total 55-50-660 FUEL & OIL:					3,629.88
55-50-670 REPAIRS & MAINT- EQUIPMENT					
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	56.05
Total 55-50-670 REPAIRS & MAINT- EQUIPMENT:					56.05
55-60-310 FOOD COST					
SAN PEDRO GOLF COUR	FARMER BROTHERS COFFEE	65965505SO	11/15/2017	FOOD	271.71
SAN PEDRO GOLF COUR	FARMER BROTHERS COFFEE	66770617SO	11/29/2017	FOOD	114.08
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	310789A	11/09/2017	FOOD	36.21
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	311763B	11/14/2017	FOOD	591.04
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	311834A	11/15/2017	FOOD	53.31
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	312427B	11/17/2017	FOOD	257.51
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	313044B	11/21/2017	FOOD	935.78
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	313984A	11/28/2017	FOOD	980.04
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	314285A	11/30/2017	FOOD	114.02
SAN PEDRO GOLF COUR	PEPSI COLA OF SAFFORD	217165	11/24/2017	DRINKS	181.10
SAN PEDRO GOLF COUR	PEPSI COLA OF SAFFORD	218068	12/07/2017	DRINKS	174.65
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIB	362066	12/01/2017	BLOODY MARY MIX	43.70
SAN PEDRO GOLF COUR	US FOODS	5621822	11/13/2017	FOOD	1,414.72
SAN PEDRO GOLF COUR	US FOODS	5762622	11/20/2017	FOOD	780.89
Total 55-60-310 FOOD COST:					5,948.76
55-60-315 BEER COSTS					
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIB	362065	12/01/2017	BEER COSTS	345.75
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIB	362922	12/08/2017	BEER COSTS	396.35
Total 55-60-315 BEER COSTS:					742.10
55-60-316 WINE COSTS					
SAN PEDRO GOLF COUR	PIERCE WINES ARIZONA LLC	357	12/03/2017	WINE	294.00
SAN PEDRO GOLF COUR	ZARPARA VINEYARD	1667	12/04/2017	WINE	131.70
Total 55-60-316 WINE COSTS:					425.70
55-60-350 BANK CHARGES					
SAN PEDRO GOLF COUR	FINTECH.NET	3850743	11/30/2017	MONTHLY FEE	20.00
Total 55-60-350 BANK CHARGES:					20.00
55-60-430 REPAIRS & MAINTENANCE					
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	39.42
Total 55-60-430 REPAIRS & MAINTENANCE:					39.42
55-60-603 KITCHEN SUPPLIES					
SAN PEDRO GOLF COUR	US FOODS	5621823	11/13/2017	SUPPLIES	172.10
SAN PEDRO GOLF COUR	US FOODS	5762623	11/20/2017	SUPPLIES	201.12
Total 55-60-603 KITCHEN SUPPLIES:					373.22

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
55-60-605 RESTAURANT SUPPLIES					
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	113017	11/30/2017	SUPPLIES	19.72
Total 55-60-605 RESTAURANT SUPPLIES:					19.72
Total SAN PEDRO GOLF COURSE:					30,530.48
AIRPORT					
56-40-300 PROFESSIONAL SERVICES					
AIRPORT	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW TESTING	50.00
AIRPORT	STAMBACK SEPTIC SERVICE	17644	11/29/2017	PORT A POTS - 11/28-12/26/17	197.28
Total 56-40-300 PROFESSIONAL SERVICES:					247.28
56-40-410 UTILITIES					
AIRPORT	NATIONAL BANK OF ARIZONA	101017	12/08/2017	POWER	1,166.83
Total 56-40-410 UTILITIES:					1,166.83
56-40-415 TELEPHONE					
AIRPORT	DAKOTAPRO	1262682	12/01/2017	INTERNET - 1/1/18 - 2/1/18	158.00
Total 56-40-415 TELEPHONE:					158.00
56-40-430 REPAIRS & MAINTENANCE					
AIRPORT	ARIZONA CERTIFIED TESTING	6163	11/15/2017	BACKFLOW REPAIRS	81.93
Total 56-40-430 REPAIRS & MAINTENANCE:					81.93
Total AIRPORT:					1,654.04
Grand Totals:					180,957.97

Report Criteria:
Invoices with totals above $0.00 included.
Only paid invoices included.

City of Benson
City Council Communication

Regular Meeting **January 8, 2018**

To: Mayor and Council Consent Agenda Item # 1c

From: Deb Trate, Finance Director

Subject:

Invoices processed for the period of December 19, 2017 through December 28, 2017

Discussion:

Attached is a list of large and/or unusual invoices processed by the Finance Department during the period from December 19, 2017 through December 28, 2017. The total of the invoices is $234,372.63.

Name		
Armstrong	Airport Improvement-design of new road	86,517.70
Brown & Associates	On call Services	5,070.00
Cochise County Treasurer	Monthly Transfer Expense	17,746.20
Dell Marketing	PD Computers through grant	15,950.62
Mesch, Clark & Rothschild	Attorney Fees	16,632.30
Pioneer Title Agency, Inc.	Loan Payment	6,130.00
Shell Energy	Monthly Natural Gas Purchase	21,965.14
The Mercer Group	Stratigic Planning	5,263.28
TOTAL LARGE INVOICES		175,275.24
Invoices listed above as a percentage of all invoices processed		75%

Name		
A & M Personnel Services LTD	Temp Service	
American Ramp Company	Skate Park Equipment	-
Arizona Public Safety Retirement	Bi-weekly retirement contribution	-
Arizona State Retirement	Bi-weekly retirement contribution	21,134.28
Arizona State Retirement	Bi-weekly retirement contribution	
AZ Dept of Revenue	Sales Tax Remitted	9,396.82
AZ Municipal Risk Retention Pool	Quarterly Insurance	54,724.00
Benson Volunteer Fire	Reimbursement for personnel / Wildfire Services	

Staff Recommendation:

Approval of invoices processed for the period of December 19, 2017 through December 28, 2017

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	
12/17	12/22/2017	5074	3078	SHELL ENERGY NORTH AMERICA	21,965.14	M
12/17	12/22/2017	5217	3651	ETS CORPORATION	1,562.30	M
12/17	12/22/2017	5218	1136	AMERICAN EXPRESS	16.92	M
12/17	12/22/2017	5219	2663	CHASE	1,105.62	M
12/17	12/20/2017	50802	2289	BORDER STATES ELECTRIC SUPPLY	3,517.12	
12/17	12/20/2017	50803	3333	DELL MARKETING LP	15,950.62	
12/17	12/20/2017	50804	3610	EMPIRE SOUTHWEST, LLC	596.45	
12/17	12/20/2017	50805	5645	OFFICE DEPOT, INC	154.89	
12/17	12/20/2017	50806	5661	O'REILLY AUTOMOTIVE INC	227.49	
12/17	12/20/2017	50807	7291	TREJO REFRIGERATION AND	3,400.00	
12/17	12/22/2017	50808	1023	A1 PORT A POTS	174.25	
12/17	12/22/2017	50809	1095	AIRGAS USA, LLC	219.26	
12/17	12/22/2017	50810	1216	AMERIPRIDE SERVICES INC	101.76	
12/17	12/22/2017	50811	1334	ARIZONA DEPARTMENT OF CORRECTIONS	1,009.50	
12/17	12/22/2017	50812	1407	ARIZONA LITHOGRAPHERS	2,539.29	
12/17	12/22/2017	50813	1515	ASHER ARNOLD	1,409.22	
12/17	12/22/2017	50814	1901	BARNETT'S PROPANE	13.00	
12/17	12/22/2017	50815	2075	BENSON NAPA	3,515.03	
12/17	12/22/2017	50816	2334	BRAULIO HAMMONS	1,255.66	
12/17	12/22/2017	50817	2337	BRENDA SMITH	340.00	
12/17	12/22/2017	50818	2558	BRIAN WILLIAMS	1,241.05	
12/17	12/22/2017	50819	2304	BROWN & ASSOCIATES	5,070.00	
12/17	12/22/2017	50820	2350	BUG-WISER EXTERMINATING CO	1,181.00	
12/17	12/22/2017	50821	2599	CENTURYLINK	2,026.27	
12/17	12/22/2017	50822	2739	CINTAS CORP. LOC. 445	197.57	
12/17	12/22/2017	50823	2750	CITY OF BENSON - UTILITIES	1,952.49	
12/17	12/22/2017	50824	2870	COCHISE COUNTY TREASURER	17,746.20	
12/17	12/22/2017	50825	3090	CORE & MAIN LP	918.47	
12/17	12/22/2017	50826	3210	DANA KEPNER COMPANY INC	2,125.53	
12/17	12/22/2017	50827	3610	EMPIRE SOUTHWEST, LLC	1,391.06	
12/17	12/22/2017	50828	3808	FLOYD P. GRAF	1,602.35	
12/17	12/22/2017	50829	3910	GARY DOUGLAS JR.	1,368.32	
12/17	12/22/2017	50830	4760	KEITH SPANGLER	1,439.29	
12/17	12/22/2017	50831	5618	L & E AUTO PARTS LLC	307.50	
12/17	12/22/2017	50832	4907	LEGEND TECHNICAL SERVICES	2,395.00	
12/17	12/22/2017	50833	4954	LN CURTIS & SONS	757.57	
12/17	12/22/2017	50834	5121	MARLIN BUSINESS BANK	1,854.91	
12/17	12/22/2017	50835	5268	MESCH, CLARK & ROTHSCHILD PC	16,632.30	
12/17	12/22/2017	50836	5295	MICROMARKETING, LLC	42.37	
12/17	12/22/2017	50837	5384	MOLLY INGRAM	1,163.66	
12/17	12/22/2017	50838	3151	OCCUPATIONAL HEALTH CENTERS	57.00	
12/17	12/22/2017	50839	5426	PROLOGIC TECHNOLOGY GROUP LLC	4,200.00	
12/17	12/22/2017	50840	6180	RECORDED BOOKS, LLC	115.19	
12/17	12/22/2017	50841	6480	SAN PEDRO VALLEY NEWS	4,676.16	
12/17	12/22/2017	50842	6570	SHANNON'S AUTO PARTS	552.26	
12/17	12/22/2017	50843	6620	SIERRA SOUTHWEST COOP SVCS INC	178.73	
12/17	12/22/2017	50844	6659	SIMPSON NORTON CORP	113.27	
12/17	12/22/2017	50845	6975	SUMMIT SUPPLY CORP OF CO	957.15	
12/17	12/22/2017	50846	7942	THE MERCER GROUP INC	5,263.28	
12/17	12/22/2017	50847	7240	TIMOTHY BEHR	1,543.58	
12/17	12/22/2017	50848	7279	TRANSWORLD NETWORK CORP	282.15	
12/17	12/22/2017	50849	7291	TREJO REFRIGERATION AND	100.00	
12/17	12/22/2017	50850	7300	TROY L. MCGOFFIN	1,103.05	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
12/17	12/22/2017	50851	7493	UNIFIRST CORPORATION	820.53
12/17	12/22/2017	50852	7510	UNITED FIRE EQUIPMENT COMPANY	1,094.06
12/17	12/22/2017	50853	5211	VERIZON BUSINESS	182.09
12/17	12/28/2017	50855	1517	ARMSTRONG	86,517.70
12/17	12/28/2017	50856	5940	PIONEER TITLE AGENCY INC	6,130.00
Grand Totals:					234,372.63

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

Report Criteria:
Invoices with totals above $0.00 included.
Only paid invoices included.

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
GENERAL FUND					
10-41-300 PROFESSIONAL SERVICES					
GENERAL FUND	THE MERCER GROUP INC	121417	12/14/2017	STRATEGIC PLAN	5,263.28
Total 10-41-300 PROFESSIONAL SERVICES:					5,263.28
10-41-310 PROFESSIONAL SERVICES - HR					
GENERAL FUND	OCCUPATIONAL HEALTH CENT	159145857	12/05/2017	PRE EMPLOYMENT DRUG TESTING	57.00
Total 10-41-310 PROFESSIONAL SERVICES - HR:					57.00
10-41-330 IT SERVICES					
GENERAL FUND	PROLOGIC TECHNOLOGY GRO	4813	11/30/2017	IT SERVICES 12/17	4,200.00
Total 10-41-330 IT SERVICES:					4,200.00
10-41-410 UTILITIES					
GENERAL FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	251.17
Total 10-41-410 UTILITIES:					251.17
10-41-415 TELEPHONE					
GENERAL FUND	CENTURYLINK	120117	12/01/2017	MONTLY BILLING	60.76
Total 10-41-415 TELEPHONE:					60.76
10-41-430 REPAIRS & MAINTENANCE					
GENERAL FUND	BUG-WISER EXTERMINATING	125483	11/01/2017	EXTERMINATING	62.00
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	MATS	65.16
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	MATS	13.85
GENERAL FUND	UNITED FIRE EQUIPMENT COM	532092	12/01/2017	INSPECT & REFILL EXTINGUISHERS	158.45
Total 10-41-430 REPAIRS & MAINTENANCE:					299.46
10-41-542 ADVERTISING - HR					
GENERAL FUND	SAN PEDRO VALLEY NEWS	113017	11/30/2017	#6 - HELP WANTED ADS	227.70
Total 10-41-542 ADVERTISING - HR:					227.70
10-43-300 PROFESSIONAL SERVICES					
GENERAL FUND	BROWN & ASSOCIATES	30908	11/30/2017	BUILDING INSPECTIONS 11/17	5,070.00
Total 10-43-300 PROFESSIONAL SERVICES:					5,070.00
10-43-470 UNIFORMS					
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	UNIFORMS	27.68
Total 10-43-470 UNIFORMS:					27.68
10-43-610 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT, INC	987400424001	12/07/2017	INK CARTRIDGES	43.09

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 10-43-610 OFFICE SUPPLIES:					43.09
10-45-220 RETIREMENT BENEFITS					
GENERAL FUND	ASHER ARNOLD	122217	12/22/2017	INTEREST HALL PARKER CASE	1,409.22
GENERAL FUND	BRAULIO HAMMONS	122217	12/22/2017	INTEREST HALL PARKER CASE	1,255.66
GENERAL FUND	BRIAN WILLIAMS	122217	12/22/2017	INTEREST HALL PARKER CASE	1,241.05
GENERAL FUND	FLOYD P. GRAF	122217	12/22/2017	INTEREST HALL PARKER CASE	1,602.35
GENERAL FUND	GARY DOUGLAS JR.	122217	12/22/2017	INTEREST HALL PARKER CASE	1,368.32
GENERAL FUND	MOLLY INGRAM	122217	12/22/2017	INTEREST HALL PARKER CASE	1,163.66
GENERAL FUND	TIMOTHY BEHR	122217	12/22/2017	INTEREST HALL PARKER CASE	1,543.58
GENERAL FUND	TROY L. MCGOFFIN	122217	12/22/2017	INTEREST HALL PARKER CASE	1,103.05
Total 10-45-220 RETIREMENT BENEFITS:					10,686.89
10-45-300 PROFESSIONAL SERVICES					
GENERAL FUND	EMPIRE SOUTHWEST, LLC	EPWK0422098	11/03/2017	PERFORM FULL SYSTEM INSPECTION	134.00
Total 10-45-300 PROFESSIONAL SERVICES:					134.00
10-45-410 UTILITIES					
GENERAL FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	123.70
Total 10-45-410 UTILITIES:					123.70
10-45-415 TELECOMMUNICATIONS					
GENERAL FUND	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	166.24
GENERAL FUND	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	383.62
GENERAL FUND	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	71.78
GENERAL FUND	TRANSWORLD NETWORK COR	14228001-033	12/10/2017	INTERNET SVC	54.93
GENERAL FUND	VERIZON BUSINESS	09457012	11/25/2017	LONG DISTANCE SERVICE	85.77
Total 10-45-415 TELECOMMUNICATIONS:					762.34
10-45-430 BLDG & EQUIP REPAIRS & MAINT					
GENERAL FUND	BUG-WISER EXTERMINATING	125484	11/02/2017	EXTERMINATING	29.00
GENERAL FUND	TREJO REFRIGERATION AND	10929	11/30/2017	LIGHT REPAIRS	100.00
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	MATS	20.84
GENERAL FUND	UNITED FIRE EQUIPMENT COM	532100	12/05/2017	INSPECTION	25.00
Total 10-45-430 BLDG & EQUIP REPAIRS & MAINT:					174.84
10-45-593 ANIMAL CONTROL MEDICAL					
GENERAL FUND	COCHISE COUNTY TREASURE	23625	11/30/2017	DOMESTIC ANIMALS	15.00
Total 10-45-593 ANIMAL CONTROL MEDICAL:					15.00
10-46-220 RETIREMENT BENEFITS					
GENERAL FUND	KEITH SPANGLER	122217	12/22/2017	INTEREST HALL PARKER CASE	1,439.29
Total 10-46-220 RETIREMENT BENEFITS:					1,439.29
10-46-300 PROFESSIONAL SERVICES					
GENERAL FUND	EMPIRE SOUTHWEST, LLC	EPWK0422098	11/03/2017	PERFORM FULL SYSTEM INSPECTION	134.00
Total 10-46-300 PROFESSIONAL SERVICES:					134.00

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
10-46-410 UTILITIES					
GENERAL FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	123.70
Total 10-46-410 UTILITIES:					123.70
10-46-415 TELEPHONE					
GENERAL FUND	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	163.92
GENERAL FUND	VERIZON BUSINESS	09457012	11/25/2017	LONG DISTANCE SERVICE	85.77
Total 10-46-415 TELEPHONE:					249.69
10-46-432 STATION REPAIRS & MAINT					
GENERAL FUND	BUG-WISER EXTERMINATING	125456	11/02/2017	EXTERMINATING	37.00
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	SHOP TOWELS, MATS	31.68
Total 10-46-432 STATION REPAIRS & MAINT:					68.68
10-46-640 OPERATING SUPPLIES					
GENERAL FUND	LN CURTIS & SONS	INV141345	11/16/2017	SUPPLIES	320.34
GENERAL FUND	LN CURTIS & SONS	INV142933	11/27/2017	SUPPLIES	437.23
Total 10-46-640 OPERATING SUPPLIES:					757.57
10-46-670 VEHICLE REPAIRS & MAINT					
GENERAL FUND	L & E AUTO PARTS LLC	113017	11/30/2017	#1430 - PARTS	5.69
Total 10-46-670 VEHICLE REPAIRS & MAINT:					5.69
10-49-410 UTILITIES					
GENERAL FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	328.11
Total 10-49-410 UTILITIES:					328.11
10-49-430 REPAIRS & MAINTENANCE					
GENERAL FUND	BUG-WISER EXTERMINATING	125458	11/02/2017	EXTERMINATING	47.00
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	MATS	59.96
GENERAL FUND	UNITED FIRE EQUIPMENT COM	532093	12/01/2017	INSPECTION	40.00
Total 10-49-430 REPAIRS & MAINTENANCE:					146.96
10-49-696 BOOKS					
GENERAL FUND	MICROMARKETING, LLC	697891	11/21/2017	BOOKS	27.18
GENERAL FUND	MICROMARKETING, LLC	698515	11/28/2017	BOOK	15.19
GENERAL FUND	RECORDED BOOKS, LLC	75630864	11/28/2017	BOOKS ON CD	115.19
Total 10-49-696 BOOKS:					157.56
10-50-305 CONTRACT LABOR - DOC					
GENERAL FUND	ARIZONA DEPARTMENT OF CO	C35117 20171	11/24/2017	DOC LABOR - 11/4 - 11/17/17	126.00
GENERAL FUND	ARIZONA DEPARTMENT OF CO	C35119 20171	12/13/2017	DOC LABOR - 11/18 - 12/1/17	108.00
Total 10-50-305 CONTRACT LABOR - DOC:					234.00
10-50-430 REPAIRS & MAINTENANCE					
GENERAL FUND	A1 PORT A POTS	438	12/11/2017	PORT-A-POTS - 11/9/17-12/7/17	174.25

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 10-50-430 REPAIRS & MAINTENANCE:					174.25
10-50-470 UNIFORMS					
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	UNIFORMS	81.00
Total 10-50-470 UNIFORMS:					81.00
10-50-640 OTHER OPERATING SUPPLIES					
GENERAL FUND	COCHISE COUNTY TREASURE	23625	11/30/2017	YARD WASTE	24.32
GENERAL FUND	SUMMIT SUPPLY CORP OF CO	80543	12/08/2017	SUPPLIES	957.15
Total 10-50-640 OTHER OPERATING SUPPLIES:					981.47
10-50-670 VEHICLE REPAIRS & MAINT					
GENERAL FUND	BENSON NAPA	113017	11/30/2017	PARTS	283.95
GENERAL FUND	EMPIRE SOUTHWEST, LLC	EMPS4255215	11/27/2017	PARTS - 416B	716.38
GENERAL FUND	EMPIRE SOUTHWEST, LLC	EMPS4256005	11/28/2017	PARTS FOR BACKHOE	12.33
GENERAL FUND	SHANNON'S AUTO PARTS	113017	12/01/2017	TOOL BOX FOR TRUCK	547.89
Total 10-50-670 VEHICLE REPAIRS & MAINT:					1,560.55
10-56-350 BANK CHARGES					
GENERAL FUND	CHASE	11/17A	11/30/2017	CREDIT CARD FEES	119.76
Total 10-56-350 BANK CHARGES:					119.76
10-56-610 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT, INC	981948271001	11/20/2017	PAPER	67.27
GENERAL FUND	OFFICE DEPOT, INC	987400424001	12/07/2017	CALENDARS	44.53
Total 10-56-610 OFFICE SUPPLIES:					111.80
10-57-412 UTILITIES - COMM CENTER					
GENERAL FUND	CITY OF BENSON - UTILITIES	120817	12/08/2017	UTILITIES	336.23
Total 10-57-412 UTILITIES - COMM CENTER:					336.23
10-57-432 REPAIRS & MAINT - COMM CENTER					
GENERAL FUND	BUG-WISER EXTERMINATING	125459	11/02/2017	EXTERMINATING	32.00
GENERAL FUND	UNITED FIRE EQUIPMENT COM	532099	12/05/2017	INSPECTION	72.00
Total 10-57-432 REPAIRS & MAINT - COMM CENTER:					104.00
10-57-670 VEHICLE REPAIRS & MAINTENANCE					
GENERAL FUND	BENSON NAPA	113017	11/30/2017	PARTS	210.21
Total 10-57-670 VEHICLE REPAIRS & MAINTENANCE:					210.21
10-58-546 FOOD BANK					
GENERAL FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	85.44
GENERAL FUND	UNITED FIRE EQUIPMENT COM	532095	12/04/2017	INSPECTION	25.00
Total 10-58-546 FOOD BANK:					110.44
10-58-582 HOLIDAY TREE & LIGHTING					
GENERAL FUND	SAN PEDRO VALLEY NEWS	113017A	11/30/2017	# 4108 - FESTIVAL OF LIGHTS ADS	362.26

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 10-58-582 HOLIDAY TREE & LIGHTING:					362.26
10-58-583 HOLIDAY LIGHT PARADE					
GENERAL FUND	SIERRA SOUTHWEST COOP SV	90009123	12/22/2017	FESTIVAL OF LIGHTS FLYERS & POSTERS	33.60
Total 10-58-583 HOLIDAY LIGHT PARADE:					33.60
10-60-410 UTILITIES					
GENERAL FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	40.18
Total 10-60-410 UTILITIES:					40.18
10-60-415 TELEPHONE					
GENERAL FUND	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	292.84
Total 10-60-415 TELEPHONE:					292.84
10-60-430 REPAIRS & MAINTENANCE					
GENERAL FUND	BUG-WISER EXTERMINATING	125465	11/02/2017	EXTERMINATING	37.00
GENERAL FUND	L & E AUTO PARTS LLC	113017	11/30/2017	PARTS	251.51
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	MATS	23.48
Total 10-60-430 REPAIRS & MAINTENANCE:					311.99
10-60-540 PUBLIC NOTICES, ADVERTISING					
GENERAL FUND	ARIZONA LITHOGRAPHERS	57057	11/30/2017	BROCHURE	2,539.29
Total 10-60-540 PUBLIC NOTICES, ADVERTISING:					2,539.29
10-61-300 PROFESSIONAL SERVICES					
GENERAL FUND	MESCH, CLARK & ROTHSCHILD	217609	12/04/2017	LEGAL SERVICES 11/17	16,632.30
Total 10-61-300 PROFESSIONAL SERVICES:					16,632.30
10-62-540 PUBLIC NOTICES, ADVERTISING					
GENERAL FUND	SAN PEDRO VALLEY NEWS	113017	11/30/2017	#6 - ORD - 586,587,588	1,651.86
Total 10-62-540 PUBLIC NOTICES, ADVERTISING:					1,651.86
10-64-540 PUBLIC NOTICES, ADVERTISING					
GENERAL FUND	SAN PEDRO VALLEY NEWS	113017	11/30/2017	#6 - VILLAGES AT VIGNETO REVITALIZATIO	2,434.34
Total 10-64-540 PUBLIC NOTICES, ADVERTISING:					2,434.34
10-65-415 TELEPHONE					
GENERAL FUND	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	162.18
GENERAL FUND	TRANSWORLD NETWORK COR	142280003-03	12/10/2017	INTERNET SVC	58.93
GENERAL FUND	VERIZON BUSINESS	09457012	11/25/2017	LONG DISTANCE SERVICE	10.55
Total 10-65-415 TELEPHONE:					231.66
10-65-430 REPAIRS & MAINTENANCE					
GENERAL FUND	UNIFIRST CORPORATION	112817	11/28/2017	MATS, SHOP TOWELS	77.56
GENERAL FUND	UNITED FIRE EQUIPMENT COM	532096	12/04/2017	INSPECT & REFILL EXTINGUISHERS	89.33

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 10-65-430 REPAIRS & MAINTENANCE:					166.89
10-80-700 LAND PURCHASES					
GENERAL FUND	PIONEER TITLE AGENCY INC	120117	12/01/2017	#0000961300 - LAND PAYMENT	6,130.00
Total 10-80-700 LAND PURCHASES:					6,130.00
Total GENERAL FUND:					65,659.08
TRANSIT FUND					
14-40-675 VEHICLE PREVENTIV MAINTENANCE					
TRANSIT FUND	BENSON NAPA	113017	11/30/2017	PARTS	202.61
Total 14-40-675 VEHICLE PREVENTIV MAINTENANCE:					202.61
Total TRANSIT FUND:					202.61
STREET FUND					
20-40-300 PROFESSIONAL SERVICES					
STREET FUND	BUG-WISER EXTERMINATING	125716	11/22/2017	WEED CONTROL	807.00
STREET FUND	COCHISE COUNTY TREASURE	23625	11/30/2017	YARD WASTE	39.04
Total 20-40-300 PROFESSIONAL SERVICES:					846.04
20-40-305 CONTRACT LABOR - DOC					
STREET FUND	ARIZONA DEPARTMENT OF CO	C35117 20171	11/24/2017	DOC LABOR - 11/4-11/17/17	157.50
STREET FUND	ARIZONA DEPARTMENT OF CO	C35119 20171	12/13/2017	DOC LABOR - 11/18-12/1/17	82.50
Total 20-40-305 CONTRACT LABOR - DOC:					240.00
20-40-430 REPAIRS & MAINTENANCE-EQUIP					
STREET FUND	BENSON NAPA	113017	11/30/2017	PARTS	41.18
STREET FUND	UNITED FIRE EQUIPMENT COM	532096	12/04/2017	INSPECT & REFILL EXTINGUISHERS	89.34
Total 20-40-430 REPAIRS & MAINTENANCE-EQUIP:					130.52
20-40-470 UNIFORMS					
STREET FUND	UNIFIRST CORPORATION	112817	11/28/2017	UNIFORMS	110.76
Total 20-40-470 UNIFORMS:					110.76
20-40-640 MATERIALS & SUPPLIES					
STREET FUND	SHANNON'S AUTO PARTS	113017	12/01/2017	PARTS	4.37
Total 20-40-640 MATERIALS & SUPPLIES:					4.37
20-40-670 VEHICLE MAINTENANCE & REPAIRS					
STREET FUND	BENSON NAPA	113017	11/30/2017	PARTS	443.86
STREET FUND	EMPIRE SOUTHWEST, LLC	EMPS4256005	11/28/2017	PARTS FOR BACKHOE	12.33
Total 20-40-670 VEHICLE MAINTENANCE & REPAIRS:					456.19
Total STREET FUND:					1,787.88
GRANTS FUND					

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
46-41-794 UNCLASSIFIED AIRPORT GRANTS					
GRANTS FUND	ARMSTRONG	17-176406-01	08/31/2017	AIRPORT ENGINEERING FAA 3-04-0077-018-	86,517.70
Total 46-41-794 UNCLASSIFIED AIRPORT GRANTS:					86,517.70
46-41-795 UNCLASSIFIED GRANTS					
GRANTS FUND	DELL MARKETING LP	10204612897	11/23/2017	COMPUTER	15,950.62
Total 46-41-795 UNCLASSIFIED GRANTS:					15,950.62
Total GRANTS FUND:					102,468.32
GAS FUND					
50-40-351 BANK CHARGES					
GAS FUND	CHASE	11/17	11/30/2017	CREDIT CARD FEES	246.47
Total 50-40-351 BANK CHARGES:					246.47
50-40-410 UTILITIES					
GAS FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	218.05
Total 50-40-410 UTILITIES:					218.05
50-40-430 REPAIRS & MAINTENANCE					
GAS FUND	DANA KEPNER COMPANY INC	8151794-00	11/30/2017	REPAIRS TO TOUCH READER	215.03
GAS FUND	UNITED FIRE EQUIPMENT COM	532096	12/04/2017	INSPECT & REFILL EXTINGUISHERS	89.34
Total 50-40-430 REPAIRS & MAINTENANCE:					304.37
50-40-440 RENTALS					
GAS FUND	AIRGAS USA, LLC	9949828365	11/30/2017	CYLINDER RENTAL	219.26
Total 50-40-440 RENTALS:					219.26
50-40-470 UNIFORMS					
GAS FUND	UNIFIRST CORPORATION	112817	11/28/2017	UNIFORMS	113.64
Total 50-40-470 UNIFORMS:					113.64
50-40-602 NATURAL GAS PURCHASED					
GAS FUND	SHELL ENERGY NORTH AMERI	3017517	12/14/2017	COST OF GAS PURCHASED	21,965.14
Total 50-40-602 NATURAL GAS PURCHASED:					21,965.14
50-40-640 OPERATING SUPPLIES					
GAS FUND	BORDER STATES ELECTRIC S	914163277	11/14/2017	REGULATORS	1,107.84
GAS FUND	BORDER STATES ELECTRIC S	914172681	11/15/2017	SMART POINT METERS	2,607.65
GAS FUND	BORDER STATES ELECTRIC S	914240389	11/28/2017	CREDIT	198.37-
GAS FUND	DANA KEPNER COMPANY INC	8151082-00	12/04/2017	PARTS	1,910.50
Total 50-40-640 OPERATING SUPPLIES:					5,427.62
50-40-670 VEHICLE REPAIRS & MAINT					
GAS FUND	BENSON NAPA	113017	11/30/2017	PARTS	18.57
GAS FUND	EMPIRE SOUTHWEST, LLC	EMPS4256005	11/28/2017	PARTS FOR BACKHOE	12.34

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 50-40-670 VEHICLE REPAIRS & MAINT:					30.91
Total GAS FUND:					28,525.46
WATER FUND					
51-40-350 BANK CHARGES					
WATER FUND	CHASE	11/17	11/30/2017	CREDIT CARD FEES	246.47
Total 51-40-350 BANK CHARGES:					246.47
51-40-410 UTILITIES					
WATER FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	149.04
Total 51-40-410 UTILITIES:					149.04
51-40-430 REPAIRS & MAINTENANCE					
WATER FUND	UNITED FIRE EQUIPMENT COM	532096	12/04/2017	INSPECT & REFILL EXTINGUISHERS	89.34
Total 51-40-430 REPAIRS & MAINTENANCE:					89.34
51-40-470 UNIFORMS					
WATER FUND	UNIFIRST CORPORATION	112817	11/28/2017	UNIFORMS	111.84
Total 51-40-470 UNIFORMS:					111.84
51-40-640 OTHER OPERATING COSTS					
WATER FUND	BENSON NAPA	113017	11/30/2017	PARTS	31.70
WATER FUND	CORE & MAIN LP	I112723	11/30/2017	PARTS	882.25
Total 51-40-640 OTHER OPERATING COSTS:					913.95
51-40-670 VEHICLE REPAIRS & MAINT					
WATER FUND	BENSON NAPA	113017	11/30/2017	PARTS	18.56
WATER FUND	EMPIRE SOUTHWEST, LLC	EMPS4256005	11/28/2017	PARTS FOR BACKHOE	12.34
Total 51-40-670 VEHICLE REPAIRS & MAINT:					30.90
51-40-700 CIP CAPITAL PROJECTS					
WATER FUND	BENSON NAPA	113017	11/30/2017	PARTS	34.30
Total 51-40-700 CIP CAPITAL PROJECTS:					34.30
Total WATER FUND:					1,575.84
WASTEWATER FUND					
52-40-300 PROFESSIONAL SERVICES					
WASTEWATER FUND	BRENDA SMITH	1636	12/01/2017	TRANSPORT SAMPLES 11/17	340.00
WASTEWATER FUND	EMPIRE SOUTHWEST, LLC	EPWK0422099	11/03/2017	PERFORM FULL SYSTEM INSPECTION	345.00
Total 52-40-300 PROFESSIONAL SERVICES:					685.00
52-40-301 CHEMICAL ANALYSES					
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717565	11/29/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717654	11/30/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717692	11/30/2017	TESTING	15.00
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1717824	11/30/2017	TESTING	15.00

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	1718087	11/30/2017	TESTING	2,335.00
Total 52-40-301 CHEMICAL ANALYSES:					2,395.00
52-40-350 BANK CHARGES					
WASTEWATER FUND	CHASE	11/17	11/30/2017	CREDIT CARD FEES	246.46
Total 52-40-350 BANK CHARGES:					246.46
52-40-410 UTILITIES					
WASTEWATER FUND	CITY OF BENSON - UTILITIES	120117	12/01/2017	UTILITIES	149.04
Total 52-40-410 UTILITIES:					149.04
52-40-415 TELEPHONE					
WASTEWATER FUND	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	105.48
WASTEWATER FUND	TRANSWORLD NETWORK COR	14224295-025	12/06/2017	INTERNET SVC 2 MONTHS	113.36
WASTEWATER FUND	TRANSWORLD NETWORK COR	14228004-035	12/10/2017	INTERNET SVC - PERK PLANT	54.93
Total 52-40-415 TELEPHONE:					273.77
52-40-430 REPAIRS & MAINTENANCE					
WASTEWATER FUND	TREJO REFRIGERATION AND	10843	11/22/2017	ELECTRICAL REPAIRS WWTP	3,400.00
WASTEWATER FUND	UNITED FIRE EQUIPMENT COM	532096	12/04/2017	INSPECT & REFILL EXTINGUISHERS	89.34
WASTEWATER FUND	UNITED FIRE EQUIPMENT COM	532097	12/04/2017	INSPECT & REFILL EXTINGUISHERS	326.92
Total 52-40-430 REPAIRS & MAINTENANCE:					3,816.26
52-40-470 UNIFORMS					
WASTEWATER FUND	UNIFIRST CORPORATION	112817	11/28/2017	UNIFORMS	83.08
Total 52-40-470 UNIFORMS:					83.08
52-40-640 OPERATING SUPPLIES					
WASTEWATER FUND	BARNETT'S PROPANE	113017	11/30/2017	PROPANE	13.00
WASTEWATER FUND	CORE & MAIN LP	I180084	12/01/2017	PARTS	36.22
WASTEWATER FUND	L & E AUTO PARTS LLC	113017	11/30/2017	PARTS	31.72
Total 52-40-640 OPERATING SUPPLIES:					80.94
52-40-670 VEHICLE REPAIRS & MAINT					
WASTEWATER FUND	BENSON NAPA	113017	11/30/2017	PARTS	18.56
WASTEWATER FUND	BENSON NAPA	113017	11/30/2017	PARTS	611.81
WASTEWATER FUND	EMPIRE SOUTHWEST, LLC	EMPS4256005	11/28/2017	PARTS FOR BACKHOE	12.34
Total 52-40-670 VEHICLE REPAIRS & MAINT:					642.71
Total WASTEWATER FUND:					8,372.26
SANITATION FUND					
53-40-350 BANK CHARGES					
SANITATION FUND	CHASE	11/17	11/30/2017	CREDIT CARD FEES	246.46
Total 53-40-350 BANK CHARGES:					246.46
53-40-665 COUNTY SOLID WASTE					
SANITATION FUND	COCHISE COUNTY TREASURE	23625	11/30/2017	TRANSFER STATION EXPENSES	17,667.84

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 53-40-665 COUNTY SOLID WASTE:					17,667.84
Total SANITATION FUND:					17,914.30
SAN PEDRO GOLF COURSE					
55-40-350 BANK CHARGES					
SAN PEDRO GOLF COUR	AMERICAN EXPRESS	113017	12/01/2017	CREDIT CARD FEES	16.92
SAN PEDRO GOLF COUR	ETS CORPORATION	11/17A	11/30/2017	CREDIT CARD FEES	969.48
Total 55-40-350 BANK CHARGES:					986.40
55-40-415 TELEPHONE					
SAN PEDRO GOLF COUR	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	500.98
Total 55-40-415 TELEPHONE:					500.98
55-50-300 PROFESSIONAL SERVICES					
SAN PEDRO GOLF COUR	BUG-WISER EXTERMINATING	125454	11/01/2017	EXTERMINATING	35.00
Total 55-50-300 PROFESSIONAL SERVICES:					35.00
55-50-305 CONTRACT LABOR- DOC					
SAN PEDRO GOLF COUR	ARIZONA DEPARTMENT OF CO	C35117 20171	11/24/2017	DOC LABOR - 11/4 - 11/17/17	274.50
SAN PEDRO GOLF COUR	ARIZONA DEPARTMENT OF CO	C35119 20171	12/13/2017	DOC LABOR - 11/18-12/1/17	261.00
Total 55-50-305 CONTRACT LABOR- DOC:					535.50
55-50-415 TELEPHONE					
SAN PEDRO GOLF COUR	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	49.92
Total 55-50-415 TELEPHONE:					49.92
55-50-440 RENTALS					
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445178651	11/20/2017	SHOP TOWELS	.51
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445178653	11/20/2017	UNIFORMS	28.07
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445180601	11/27/2017	SHOP TOWELS	7.83
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445180603	11/27/2017	UNIFORMS	28.07
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445182529	12/04/2017	SHOP TOWELS	7.83
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445182531	12/04/2017	UNIFORMS	14.82
Total 55-50-440 RENTALS:					87.13
55-50-600 GOLF COURSE SUPPLIES					
SAN PEDRO GOLF COUR	BENSON NAPA	113017	11/30/2017	PARTS	29.59
Total 55-50-600 GOLF COURSE SUPPLIES:					29.59
55-50-670 REPAIRS & MAINT- EQUIPMENT					
SAN PEDRO GOLF COUR	BENSON NAPA	113017	11/30/2017	PARTS	1,570.13
SAN PEDRO GOLF COUR	L & E AUTO PARTS LLC	113017	11/30/2017	PARTS	18.58
SAN PEDRO GOLF COUR	O'REILLY AUTOMOTIVE INC	112817	11/28/2017	PARTS	227.49
SAN PEDRO GOLF COUR	SIMPSON NORTON CORP	1520452-00	11/27/2017	PARTS	69.30
SAN PEDRO GOLF COUR	SIMPSON NORTON CORP	1520618-00	11/30/2017	CABLE	43.97
Total 55-50-670 REPAIRS & MAINT- EQUIPMENT:					1,929.47

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
55-50-711 GC 17-01 CHEMICAL APPLICATOR					
SAN PEDRO GOLF COUR	MARLIN BUSINESS BANK	15511810	12/04/2017	CHEMICAL APPLICATOR	618.31
Total 55-50-711 GC 17-01 CHEMICAL APPLICATOR:					618.31
55-50-712 GC 17-02 UTILITY MAINT VEHICLE					
SAN PEDRO GOLF COUR	MARLIN BUSINESS BANK	15511810	12/04/2017	UTILITY MAINTENANCE VEHICLE	618.30
Total 55-50-712 GC 17-02 UTILITY MAINT VEHICLE:					618.30
55-50-713 GC 17-03 FAIRWAY UNIT MOWER					
SAN PEDRO GOLF COUR	MARLIN BUSINESS BANK	15511810	12/04/2017	FAIRWAY UNIT MOWER	618.30
Total 55-50-713 GC 17-03 FAIRWAY UNIT MOWER:					618.30
55-60-300 PROFESSIONAL SERVICES					
SAN PEDRO GOLF COUR	BUG-WISER EXTERMINATING	125474	11/02/2017	EXTERMINATING	60.00
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445180602	11/27/2017	SUPPLIES	55.22
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	445182530	12/04/2017	SUPPLIES	55.22
Total 55-60-300 PROFESSIONAL SERVICES:					170.44
55-60-350 BANK CHARGES					
SAN PEDRO GOLF COUR	ETS CORPORATION	11/17	11/30/2017	CREDIT CARD FEES	592.82
Total 55-60-350 BANK CHARGES:					592.82
55-60-440 RENTALS					
SAN PEDRO GOLF COUR	AMERIPRIDE SERVICES INC	1700721569	11/29/2017	LINENS	50.88
SAN PEDRO GOLF COUR	AMERIPRIDE SERVICES INC	1700723700	12/06/2017	LINENS	50.88
Total 55-60-440 RENTALS:					101.76
Total SAN PEDRO GOLF COURSE:					6,873.92
AIRPORT					
56-40-410 UTILITIES					
AIRPORT	CITY OF BENSON - UTILITIES	120817	12/08/2017	UTILITIES	147.83
Total 56-40-410 UTILITIES:					147.83
56-40-415 TELEPHONE					
AIRPORT	CENTURYLINK	120117	12/01/2017	MONTHLY BILLING	68.55
Total 56-40-415 TELEPHONE:					68.55
56-40-430 REPAIRS & MAINTENANCE					
AIRPORT	BUG-WISER EXTERMINATING	125467	11/02/2017	EXTERMINATING	35.00
AIRPORT	EMPIRE SOUTHWEST, LLC	EPWK0423118	11/21/2017	GENERATOR REPAIRS	596.45
Total 56-40-430 REPAIRS & MAINTENANCE:					631.45
56-40-640 SUPPLIES					
AIRPORT	SIERRA SOUTHWEST COOP SV	90009121	11/30/2017	AIRPORT INSPECTION FORMS	16.45
AIRPORT	SIERRA SOUTHWEST COOP SV	90009137	11/30/2017	AIRPORT SIGNS	45.86
AIRPORT	SIERRA SOUTHWEST COOP SV	90009139	11/30/2017	AIRPORT CAR MAGNETS	82.82

Fund	Vendor Name	Invoice Number	Invoice Date	Description	Net Invoice Amount
Total 56-40-640 SUPPLIES:					145.13
Total AIRPORT:					992.96
Grand Totals:					234,372.63

Report Criteria:
Invoices with totals above $0.00 included.
Only paid invoices included.