

CITY OF BENSON CITY COUNCIL JANUARY 27, 2020 – 7:00 P.M. REGULAR MEETING

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
WILL BE HELD ON JANUARY 27, 2020 AT 7:00 P.M.,
AT THE BENSON COMMUNITY CENTER,
705 W. UNION STREET, BENSON, ARIZONA

Vicki L. Vivian, CMC, City Clerk

AGENDA

The Council may discuss, direct, consider and take possible action as indicated below pertaining to the following:

CALL TO ORDER: The Call to Order will consist of the Mayor calling the Council to order. The Mayor or his designee shall then lead those present in the Pledge of Allegiance before introducing the invocation speaker, who will offer the invocation.

ROLL CALL: The City Clerk shall call the roll of the members, and the names of those present shall be entered in the minutes.

EMPLOYEE RECOGNITION: The Mayor shall use this time to present employment awards to those City employees or to present recognition awards for specific acts regarding public service, if any.

PROCLAMATION: A proclamation of the Mayor and Council declaring February 1, 2020 and hence forth every year on the first Saturday of February to be “The Four Chaplains Memorial Ceremony Day.”

PUBLIC HEARING: None

CITY MANAGER REPORT: The City Manager will announce meetings and events taking place regarding matters involving or related to the City of Benson.

NEW BUSINESS:

1. Discussion and possible action on the Consent Agenda: ***
 - 1a. Minutes of the May 28, 2019 Regular Meeting *
 - 1b. Minutes of the October 29, 2019 Worksession *
 - 1c. Invoices processed for the period from January 1, 2020 through January 15, 2020 *
2. Discussion and possible action to authorize Westland Resources to conduct a Water Interconnect Feasibility Study not to exceed \$20,450 – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director** *
3. Discussion and possible action to authorize Westland Resources to conduct a Whetstone Wastewater Treatment Plant to the Benson Sewer system Feasibility Study not to exceed \$21,800 – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director** *
4. Discussion during and/or after presentation by City staff of City Finances, with emphasis on November 30, 2019 financial results and the City’s financial position at the end of November 2019; all revenues and expenses of the City may be discussed – **Seth Judd, Finance Director** *
5. Discussion and possible action regarding Ordinance 601 of the Mayor and Council of the City of Benson, Arizona, about maintaining the Privilege License Tax; Repealing Code Provisions that Conflict; Penalizing Violations Thereof; Providing for Severability; Designating an Effective Date and Making Provision for Contracts entered into before August 1, 2015 – **Vicki Vivian, CMC, City Manager/City Clerk** *

EXECUTIVE SESSION: Pursuant to A.R.S. § 38-431.03 (A)(3) & (7), for discussion or consultation for legal advice with the attorney or attorneys of the public body and discussions or consultations with the Mayor and Council’s designated representatives to consider its position and possibly instruct its representatives regarding negotiations for the purchase, sale, lease, or exchange of city-owned real property.

DEPARTMENT REPORTS: Written Department Reports will be provided to Councilmembers as part of the Council packet monthly, discussion and direction to Staff, if any, may ensue.

ADJOURNMENT

POSTED this 24th day of January, 2020

Material related to the City Council meeting is available for public review the day before and the day of the meeting, during office hours, at the City Clerk's Office located at 120 W. 6th Street, Benson, Arizona, 520-586-2245 x 2011.

All facilities are handicapped accessible. If you have a special accessibility need, please contact Vicki L. Vivian, City Clerk, at (520) 586-2245 or TDD: (520) 586-3624, no later than eight (8) hours before the scheduled meeting time.

Any invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

Executive Sessions – Upon a vote of the majority of the City Council, the council may enter into Executive Sessions pursuant to Arizona Revised Statutes §38-431.03 (A)(3) to obtain legal advice on matters listed on the Agenda.

* Denotes an Exhibit in addition to the Council Communication

** Call to the Public

Arizona Revised Statutes §38-431.01(H) provides that "A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action." As such, a Call to the Public, if on the agenda, is provided as a courtesy.

In order to speak during the Call to the Public, please complete the Call to the Public form requesting to do so.

*** Consent Agenda

The Consent Agenda will be the first item under New Business and shall list separately distinct items requiring action by the City Council that are generally routine items not requiring Council discussion. A single motion will approve all items on the Consent Agenda, including any resolutions or ordinances, or claims/invoices that are of a routine nature. A Councilmember may remove any issue from the Consent Agenda, and that issue will be discussed and voted upon separately, immediately following the Consent Agenda under its proper regular category of New Business.

NOTICE TO PARENTS: Parents and legal guardians have the right (with certain exceptions) to consent before the City of Benson makes a video or voice recording of a minor child. A.R.S. §1-602(A)(9). Regular and Special Meetings of the Mayor and Council for the City of Benson are recorded, and that recording is usually posted on the City's website. If you permit your child to participate in a Regular or Special Meeting of the Mayor and Council for the City of Benson, a recording will be made. If your child is seated in the audience your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk.

PROCLAMATION

Four Chaplains Memorial Ceremony

WHEREAS, Chaplains are Commissioned Officers serving our Military Service Branches striving to make themselves available day and night, offering guidance, direction, or simply listening. Through their words and actions, they provide a place where our Military can draw in strength and take comfort as they deal with their many challenges.

WHEREAS, Chaplains should be honored for their courage and commitment as their work may lead them to a tent in the desert, on the deck of an aircraft carrier, in the barracks on base, on a fire-fighting line, or in a VA Hospital.

WHEREAS, Saturday, February 1, 2020, shall be set aside for the Four Chaplains who went down on the U.S.A.T. Dorchester on February 3, 1943, and the 1st Saturday in February is dedicated to them. Through the pandemonium, according to those present, these four Army Chaplains gave their life jackets to four soldiers, thus sacrificing their lives as they remained united in prayer.

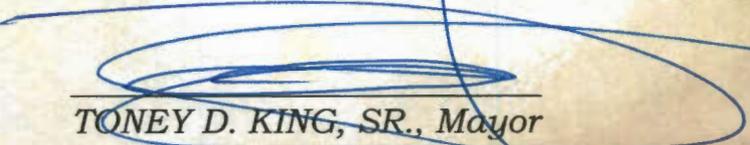
WHEREAS, The local veteran organizations are honored to host a gathering of the community to commemorate the dedication of these Four Chaplains.

NOW THEREFORE, I, Toney D. King, Sr., Mayor of the City of Benson, do hereby proclaim February 1, 2020 and hence forth every year on the first Saturday of February to be

"The Four Chaplains Memorial Day"

A ceremony shall be hosted to honor their courage and commitment. I urge each individual in the community to take time on this day to not only honor "The Four Chaplains" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.




TONEY D. KING, SR., Mayor

ATTEST:

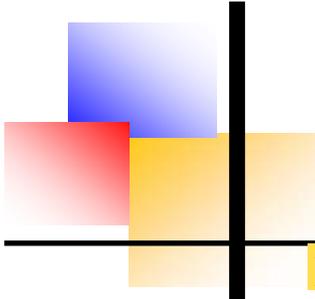

VICKI L. VIVIAN, CMC, City Clerk

Meetings

- Monday, February 3, 2020** – Planning & Zoning Commission, 7:00 p.m., Community Center
- Monday, February 10, 2020** – City Council Meeting, 7:00 p.m., Community Center

Events

- Thursday, February 13, 2020** – Library Guest Speaker Bob Nilson,
10:30 a.m., City Library
“Old Apache Dynamite Factory Tour”
Come with us on a virtual tour of the Apache Dynamite
Factory, before it was torn down.
- Monday, February 17, 2020** – **Presidents' Day, City Offices Closed**
- Thursday, February 20, 2020** – Library Guest Speaker Cosmo Baraona
10:30 a.m., City Library
“Space Station Power System”
See photos of the assembly sequence, power, module,
and the people who helped to engineer the space station.
- Thursday, February 27, 2020** – Library Guest Speaker Eric Kaldahl
10:30 a.m., City Library
“Indigenous Arts and Communities”
Our region is home to many different indigenous
communities. Learn about the arts and crafts produced by
Native artists of the southwest US and northern Mexico.



City of Benson

FEBRUARY 2020

FOR MORE INFORMATION VISIT WWW.BENSONAZ.GOV

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Planning & Zoning 7:00 p.m.	4	5	6	7	8
9	10 City Council Meeting 7:00 p.m.	11	12	13 Library Guest Speaker: 10:30 a.m. Bob Nilson	14	15
16	17 Presidents' Day - City Offices Closed 	18	19	20 Library Guest Speaker: 10:30 a.m. Cosmo Baraona	21	22
23	24 City Council Meeting 7:00 p.m.	25	26	27 Library Guest Speaker: 10:30 a.m. Eric Kaldahl	28	

City of Benson City Council Communication

Regular Meeting

January 27, 2020



To: Mayor and Council

Consent Agenda Item # 1a

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Minutes of the May 28, 2019 Regular Meeting

Discussion:

Attached are the minutes of the May 28, 2019 Regular Meeting.

Staff Recommendation:

Council pleasure

**THE REGULAR MEETING
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
HELD MAY 28, 2019 AT 7:00 P.M.
AT THE BENSON COMMUNITY CENTER, 705 W. UNION STREET, BENSON, ARIZONA**

CALL TO ORDER:

Mayor King called the meeting to order at 6:59 p.m. with the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Toney D. King, Sr., Vice Mayor Joe Konrad, Councilmembers Pat Boyle, Nick Maldonado, and Barbara Nunn. Absent were: Councilmember Lupe Diaz and Larry Dempster who were excused by the Mayor.

EMPLOYEE RECOGNITION: None

PROCLAMATION: Mayor King read a proclamation declaring August as “Drowning Awareness Month.”

PUBLIC HEARING: The Mayor and Council will receive comments and questions from the public regarding the proposed water and wastewater rates modifications as set forth in the public document entitled, the “City of Benson, Arizona 2019 Water and Sewer Financial Planning Study,” dated April of 2019.

Mayor King opened the public hearing on the proposed water and wastewater rates at 7:03 p.m. Mayor King stated no one had signed up to speak; then asked if anyone present wished to speak. After no responses were received, Mayor King closed the public hearing at 7:03 p.m.

CITY MANAGER REPORT:

Acting City Manager Brad Hamilton addressed Council, giving the dates of upcoming meetings and events.

Monday, June 10, 2019 – City Council Regular Meeting, 7:00 p.m., Community Center

June – City Pool

Friday, June 7 – Dive in Movie “Aquaman” rated PG-13.

Gates open: 7:30 p.m. Movie Starts: 8:00 p.m.

Capacity: 100

Saturday, June 8 – Movie in the Park, “Hotel Transylvania 3”, rated PG, will be showing in Lions Park at dusk (7:00 p.m.), arrive at 6:30 p.m. for free popcorn and sodas while supplies last.

Information on these events, swim lessons, active adult swim hours and the pool activity schedule is available at www.cityofbenso.com

NEW BUSINESS:

1. **Discussion and possible action on the Consent Agenda**

1a. Resolution 15-2019 of the Mayor and Council of the City of Benson, Arizona, Authorizing the City Manager and/or the Fire Chief to apply for a grant from the Tohono O’odham Nation to purchase new fire equipment.

1b. Invoices processed for the period from May 2, 2019 through May 15, 2019.

No Council discussion.

Vice Mayor Konrad moved to approve the Consent Agenda. Seconded by Councilmember Maldonado. Motion passed 5-0.

2. **Discussion and possible action regarding Resolution 16-2019 of the Mayor and Council of the City of Benson, Arizona adopting New Water and Wastewater Rates**

Finance Director Seth Judd stated the City's principal source of revenue for water and wastewater utility operations and maintenance is derived from monthly user fees charged for services provided. Mr. Judd then stated the current water and wastewater utility rates, fees and other charges were adopted by Mayor and Council in February of 2017 and went into effect July of 2017. Mr. Judd then stated those rates were put into place to bring the water and wastewater utilities budgets closer to balancing, adding that rate study was completed by Staff and adopted by Council with the understanding there would need to be another professional rate study done later. Mr. Judd then stated as mentioned in previous Council meetings, the water and wastewater utilities have been borrowing from other funds to balance their budgets at the end of the year and they currently owe money to other funds, adding the current rate study does not provide for repayment of that money, nor does it take into consideration debt service from past utility projects, and it does not allow the funds to build a reserve to pay for capital expenditures that may arise.

Mr. Judd then stated that at the January 7, 2019 Council Meeting, Mayor and Council approved a contract with Willdan Financial Services to perform a rate study for our water and wastewater utilities so Council could consider implementing the results of the rate study, adding a Notice of Intent was adopted by Resolution 6-2019 at the March 11, 2019 Council Meeting with a Public Hearing set for May 28, 2019.

Mr. Judd then stated Council has three options regarding this Resolution. They are:

Option A: Move to deny the Resolution and keep the current rate study.

Option B: Move to approve Resolution 16-2019 and incorporate rates from Exhibit A.

Option C: Move to approve Resolution 16-2019 and incorporate rates from Exhibit B.

Mr. Judd stated Kevin Burnett was present from Willdan Financial Services to provide additional information on the rate study and answer any questions from the Council. Mr. Burnett addressed Council stating he was the Project Manager and Lead Analyst for this study, adding he wore multiple hats on this project. Mr. Burnett then stated he wanted to provide Council an overview of the process and where the City is today in terms of the study itself, adding as Mr. Judd mentioned, he has a couple of different financial plan scenarios for the Council to consider for both water and wastewater and he will walk through each of them with Council. Mr. Burnett explained the purpose of a financial plan is to identify if existing water and sewer rates are sufficient to cover the operating expenses, and to the extent they are not, an increase may be recommended in order to cover ongoing expenses, including operations and maintenance expenses and the capital needs of the system. Mr. Burnett stated the targeted reserve for this study was 3 months, adding in a perfect world revenues would all come in before any expenses had to be paid; however, that is not always the case and an available fund balance is needed to pay any expenses in a timely fashion and the City must meet legal obligations associated with outstanding debt. Mr. Burnett shared that two of the proposed plans would have the City issuing debt to fund capital programs and he wanted to ensure the City has adequate funds available to pay debts every year. Mr. Burnett stated 3 months of operations and maintenance expenses for the reserve was targeted, which is standard for the industry, adding the as Mr. Judd reported the water and wastewater funds have borrowing from other funds with the water fund owing the solid waste fund and the sewer fund owing both the solid waste and gas funds, so part of the plan is to make sure the water and wastewater funds pay back those obligations in addition to ongoing O&M (operations and maintenance) and capital needs. Mr. Burnett then spoke about the City's unique situation with growth, stating there may be a couple of years with no anticipated growth, then in 2022 there is the possibility of growth skyrocketing in double digits, with 10, 20 and 30 percent growth a year, to the point where the City may double households in the next coming years. Mr. Burnett stated with these possibilities, he closely worked with Mr. Judd, Public Works Director Brad Hamilton and City Manager Vicki Vivian to address growth, capital needs

and O&M expenses, and in reviewing the financial plans, they discussed rate scenarios back and forth to make certain a plan is in place that makes sense. Mr. Burnett then stated now is the last phase of the rate study, adding as Mr. Judd mentioned, the City issued a notice of intent March and is now at the point of conducting the public hearing and potentially adopting rates. Mr. Burnett then stated the financial plans for both water and wastewater include different options for Council to consider; Option A which entails cash funding of the capital projects and Option B which entails debt funding of the capital projects. Mr. Burnett stated debt funding is an option and because the City does not anticipate growth over the next couple of years, borrowing capital costs to cover those years may be an option, adding when the new growth begins, the City could pay the debt service back.

Mr. Burnett then stated he would address the water financial plan first, adding due to state-mandated requirements on utility rates, any rate changes could not go into effect this fiscal year, noting the study targeted Fiscal Year 2019/2020 for possible rate increases. Mr. Burnett then stated if the City were to cash fund water capital needs, there would be a 15 percent increase in the first year, followed by a 10 percent increase the second year, a 10 percent increase the third year and then inflationary increases of 3 percent after that. Mr. Burnett then stated these numbers are based on the best information available today, adding and it could be very different two years from now, or even six months from now if development happens faster than expected, then noted if the anticipated growth does not occur, there would be the potential need for higher rate increases than presented. Mr. Burnett stated with the debt option, if the City were to issue debt for the capital needs in 2020 and 2021, there would be a 10 percent increase in the first year, followed by a 6 percent increase, as opposed to having to cash fund both those capital needs.

Mr. Burnett then stated additional revenue is needed because operational costs are going up and growth is very static, meaning there hasn't been an increase in revenue from growth, yet operations and maintenance expenses are going up every year eating into the amount of revenue the City is generating. Mr. Burnett then stated Mr. Hamilton identified several repair and replacement needs of the system and as mentioned, the utility funds have been borrowing money from other funds, then reiterated that not only is there no fund balance meeting targeted reserve levels, but there is no positive fund balance at this point, period, because again, the fund has been borrowing from the solid waste fund. Mr. Burnett then stated in looking at the chart, if Council does not raise rates, there will be a negative cash reserve for 2018 and 2019 and the picture gets worse going forward because the City is not generating additional revenue, yet expenses are continuing to increase and there are capital needs to be addressed. Mr. Burnett then stated in the cash funding scenario, Council can see the beginning reserves and the increase in both revenue and cash reserves based on growth and rate increases, adding with these proposed increases in place and the compounding effect of growth, the revenue will really take off from \$812,000 today to a little over \$2,000,000 in FY 2023-2024. Mr. Burnett then stated if the projected growth does occur, it could result in excess reserves which could in turn mean a delay in rate increases shown in the study or even a decrease in rates later on. Mr. Burnett then added that he does not recommend raising rates and then lowering them later; rather he would recommend holding rates static as opposed to decreasing rates and then increasing them again in the future. Mr. Burnett then stated the debt option, which is similar with increasing revenues, the cash balance in 5 years is lower than the cash option because the Council would not be increasing rates as much in the beginning. Mr. Burnett stated this option provides a better match between people coming in and the debt services associated with paying for the capital needs. Mr. Burnett then stated he could continue and address the wastewater utility or he could address Council questions on the water utility before continuing.

Vice Mayor Konrad asked if Mr. Burnett could lay out in simplistic terms, the effect this would have on a family of five for Option A versus the other options. Mr. Judd stated he had distributed information he created using a random utility bill and implementing each of the rate increase scenarios with the proposed increases for the first 2 years of each option, adding on the chart Option A is the rate increase currently in place, Option B is the debt funded plan and Option C is the cash funded plan. Mayor King stated it appeared the second year of the chart shows Option A increasing by \$11, Option B by \$9 and Option C by \$16. Mr. Judd stated Mayor King was correct, adding those examples include water, wastewater and gas increases. Vice Mayor Konrad confirmed that the examples included all utilities with Mr. Judd indicating they did. Vice Mayor Konrad stated he would like it clarified that on the examples Mr. Judd gave the Council, Option A is the currently scheduled increases and Option B and Option C are actually Exhibits A and Exhibit B the Council is considering.

Mr. Burnett then spoke about the wastewater (sewer) fund, stating it's a bit more dramatic on the cash funded option because the sewer has more upfront capital needs in the early years of the plan as \$1.4 million or \$1.5 million dollars over the next three years are anticipated. Mr. Burnett further explained that if the City were to cash fund, rates would need to be increased by 75 percent in Fiscal Year 2019-2020 in order to generate the revenue stream required to cover the capital needs in the early years versus debt funding the capital needs for Fiscal Year 2019-2020 through Fiscal Year 2021-2022, which would require an increase of 10 percent each year. Mr. Burnett then stated this is because in debt funding, costs are being spread over a longer period of time as opposed to having the money up front, adding it is similar to buying a house with a mortgage; if you have a monthly mortgage on your house, the monthly payments are going to be a lot lower than if you try to generate the cash you need to buy the house outright. Mr. Burnett then stated the need to raise revenue for the sewer side is the same as with the water, to meet increasing operational costs, repair and maintenance of the system, and reach the targeted reserve levels. Mr. Burnett stated if the City stays with the current rates, the picture is not very good moving forward because the fund is in a negative cash flow position to begin with and with the capital needs going forward, it just gets that much worse. Mr. Burnett then spoke about the cash funding option, stating this is where the effect of raising rates before growth happens comes into play because once growth comes and kicks those rates in place with a compounding effect, in Fiscal Year 2023-2024, cash reserves are just shy of \$2.5 million dollars and the target is \$247,000, noting there is a disconnect, but the fund will need that big cash infusion up front to pay for capital. Mr. Burnett then stated under the debt option, the revenue line item and the increases are going up a little less than they did on the cash funded option while still developing a pretty healthy balance in Fiscal Year 2023-2024. Mr. Burnett then stated if the growth does come in as expected, the City may not need more rate increases at that point in time. Mr. Burnett then stated the debt funding option provides more flexibility to examine the rates and look at year-end results versus the cash funding option that needs that one big increase in the beginning; however, not everyone likes to issue debt. Mr. Burnett stated he had clients opposed to debt and clients ok with debt, so it really is Council's preference.

Mr. Burnett stated Mr. Judd provided specific comparisons using mock utility bills at a monthly water consumption of 10,000 gallons a month and because everyone frequently asks how their rates compare to neighboring cities, they compared these figures to Benson's neighboring cities, including Douglas, Sierra Vista, Elfrida, Pearce, Willcox, Bisbee and Huachuca City and with both the cash funding and debt funding options, the City came out with below average rates on the water side. Mr. Burnett then stated at the end of the day the rate plan financials in the rate study are based on the costs of serving customers in Benson. Mr. Burnett then stated a similar graph was provided for the sewer side with using a monthly consumption of 3,000 gallons for both the debt and cash funding options and the City still came out below average rates compared to neighbors.

Mr. Burnett said he realized this is a lot of information and asked if he could answer any questions. Vice Mayor Konrad stated his question was for Mr. Hamilton, then stated a couple of years ago there was a failure with the Ocotillo line and there was a good portion of construction going on in that area anyway; then asked Mr. Hamilton what impact that had on the City that would be mitigated by these rate increases, and the timing of that, adding the City never has a cash reserve when it's needed and asked where this cash reserve put the City in relation to something like that happening. Mr. Hamilton stated it would help the City get to a more proactive position than reactive, adding right now, the City reacts to a problem when it becomes a problem. Mr. Hamilton then stated Ocotillo is a more modern line, but everyone needs to remember much of the sewer system, the collection system for the City, was built in 1947 and 1948 and it is still that original system. Mr. Hamilton then stated whoever built it did a very nice job, but it is getting to the point where we need to pay it more attention. Mr. Hamilton then stated the wastewater treatment plant seems fairly-new but it is close to 20 years old adding his crew does a wonderful job running it, but the computers running the plant are also 20 years old, and they are very expensive computers, which is why they have not been updated. Mr. Hamilton then stated most people have home computers that are much newer, adding the City has a lot of equipment needing maintenance or updating, but as in the past, one of the ways to save money was to defer replacement and expensive maintenance. Mr. Hamilton then stated he hears a lot about why water is cheaper than sewer; however, there is a lot more equipment invested in treating sewer than in producing water.

Mayor King asked Mr. Hamilton about a potential disaster here today, something ten times larger than Ocotillo and if the budget could handle something like that with Mr. Hamilton stating in the past, the City has not spent

bond funds, and those funds are sitting there in case something like that happens. Mayor King confirmed that bonds funds would have to be used for such a project with Mr. Hamilton confirming they would at this point. Mayor King stated this is another area the Council needs to look at seriously, adding they have talked about it for years and now have a lot of areas of concern. Mayor King then stated seeing what has been accomplished over the years and keeping costs very low for residents is great, but it is time for the Council to be fiscally responsible, take a serious look at this and make some tough decisions to have funding for any serious potential problems and get the City where it needs to be.

Councilmember Boyle asked about the cost of the needed projects with Mr. Judd stating water would be just under \$368,000 and sewer would be just under \$1.3 million to cover projects identified that can no longer be delayed. Councilmember Boyle asked if this would get the City to a point to tread water and be in good shape with Mr. Hamilton stating that is the cost of capacity projects; however, through construction sales tax and actual growth, these are just catching up with things that are wearing out. Mr. Hamilton then stated in the water utility, the 291 well needs to be replaced, as the pump and equipment are sitting at about 19 years old and every other well like it has been replaced, adding it is still operations, but the expenses to replace it need to be included because when it goes, it will be a big expense.

Councilmember Maldonado asked if that was included in the \$2.6 million with Mr. Hamilton stating it was. Mr. Hamilton then stated what was pushed over to construction would be drilling a new well to replace the 302 well to make it higher capacity on the water side, adding although capacity improvements will be paid for by growth, this well will be paid for under maintenance. Councilmember Maldonado then asked Mr. Hamilton how far out and how deep the wells were with Mr. Hamilton stating they were all around 1,100 feet. Councilmember Maldonado then asked Mr. Hamilton if the City is below the San Pedro Aquifer with Mr. Hamilton stating it was, adding the City is outside of that. Mr. Hamilton then stated all the wells in town were purposely shut down because of arsenic, except for the ballpark wells to water the grass in the park. Mr. Hamilton then stated overall the system is sufficiently run, but it's getting older and there have been no rate adjustments for 12 years, adding no one wanted to make adjustments during the recession and has not been addressed since.

Councilmember Boyle asked what kind of interest rates the City would get on \$1.6 or \$1.7, what kind of annual payment it would be and if the City was covered with that, adding he was asking if the rate increases covered debt payment and all the expenses. Mr. Judd stated it did, adding Staff and Mr. Burnett took a very conservative approach on the interest rate because it fluctuates almost daily. Mr. Judd then stated the debt service gets built into the debt funded plan, adding it will also pay back what is owed to the general fund. Mr. Judd then pointed out that the bond funds can only be used for specific projects and a lot of these projects identified do not qualify for using the bond proceeds. Mr. Hamilton then pointed out that when El Dorado starts on Vigneto, adding right now, we are looking at 2022, it has a big effect either way, noting that whether their project starts or doesn't start, it will need to be discussed in the future.

Councilmember Boyle stated there is mention of paying back the funds the water and wastewater funds borrowed and while he understands it would increase those other funds, he asked if it would be necessary or if that debt could just be written off because it's basically all out of the same funds the City has. Mr. Judd stated the Council can decide to do that, however in talking with Ms. Vivian and some of the Councilmembers, it was not recommended because these funds should be paying their own way, and if nothing else, they should be breaking even to prevent this from happening in the future. Councilmember Boyle then stated he realized the funds should be breaking even but asked if this was looking at debt from previous years with Mr. Judd stating that is correct and a repayment was built into the rates. Councilmember Boyle asked Mr. Judd to please break it down with Mr. Judd stating between the two funds, there is a repayment built in of about \$30,000 a year; \$12,000 from one utility fund and about \$18,000 from the other, adding he didn't have the exact numbers with him. Councilmember Boyle asked how many years that repayment would need to be with Mr. Judd stating he believed it was over 20 years, but he could get the exact number for Council. Councilmember Boyle then asked if these funds borrowed a lot of money over the years with Mr. Hamilton stating the repayment was programmed in for 20 years, adding it is a small payment, because it was minimized as much as possible. Councilmember Boyle asked how many years these two funds have been in the red with Mr. Judd stating he would have to get that information for Council. Councilmember Boyle then asked if it would be more advantageous not to borrow the

money and pay the interest on it, but instead wipe that debt off so those accounts can break even in a year and then have them not borrow any more in the future. Mr. Judd stated currently the water fund owes the solid waste fund \$259,215; the sewer owes the gas fund \$101,541 and the solid waste fund \$58,822, adding it's roughly \$400,000 that would be paid back over the next 20 years. Mr. Judd then stated the debt is strictly for capital projects and does not take other debt payments into account.

Vice Mayor Konrad stated he does not think it would be wise for utility funds to not pay back debt they have borrowed from other funds, noting the wastewater fund owes the gas fund and at some point in time, the gas regulators will need to be rebuilt and the gas fund will end up having to borrow from another fund to do so. Vice Mayor Konrad then stated it may make more sense to build a debt payment into the rates and stabilize all the enterprise funds. Mayor King concurred stating for too many years funds have had to borrow from other funds and in these cases, the utility funds should be self-sustaining. Vice Mayor Konrad then stated there are two options, cash versus debt; then asked if the City was even in a position to consider a cash option with Mr. Judd stating either option is available. Mr. Judd then continued, stating he wanted to provide the Council with all the available options and variables, noting his handout shows the effect each option will have; from the current rates in place from the previous rate study to one of the options in the new rate study. Mr. Judd then stated many points have been brought up very well and there are a lot of things to consider with pros and cons to both sides. Vice Mayor Konrad asked if there was an option that would fit better based on growth coming later rather than sooner with Mr. Judd stating the study plans for growth starting in 2022, adding the projection was conservative as everyone knows it may be delayed further. Mr. Judd then stated the City will probably need another rate study done in a year or two and once it is found out what will happen with the proposed development, adding whether the development takes off or not, around 2022 is when the City will be taking another look at this issue and decide if adjustments for growth are needed and what to do at that point.

Mr. Burnett then stated he didn't intend to muddy the waters even more, but there are two separate plans, (cash funding and debt funding) and the Council could choose to do different plans on the different utilities, such as choosing the debt funding approach on water and the cash funding approach on sewer or vice versa, adding they didn't necessarily have to do cash funding or debt funding for both utilities.

Mayor King stated the sewer fund needs more help, but the water fund needs more capital; then asked if the Council had any other questions. Councilmember Boyle asked about choosing the cash funding option and how long it would take to accumulate funds and what would need to be done if there were maintenance issues that needed to be done right away that couldn't wait until those funds were accumulated. Councilmember Boyle then asked if the Council were to borrow money for those maintenance issues, would they be able to get it immediately. Mr. Judd stated that the rates would cover most of the projects in the first year. Mr. Burnett then stated the Council needed to bear in mind that it would take a little time in that first year even with the rate increase, because even if the rate increase was in effect on July 1, the revenue would not be available on July. Mr. Burnett then stated the City might have to wait 6 months, but at least the Council would know money is coming and they could start planning and doing the process to accomplish those needed project, again stating they wouldn't be shovel-ready on July 1. Mr. Hamilton stated it would take some time to ramp up and do any projects, regardless of the option chosen, due to the projects needing design, procurement and all that is involved in the projects. Mr. Judd stated on the handout of example utility bills, Option A includes the new rates that will go into effect on July 1 from the previously approved rate study, adding the difference between the currently scheduled rate increase and the proposed cash funded option is about \$16, noting that includes the scheduled increase in gas and the water and sewer increases; however, he did not provide mixed scenarios with the Council choosing a cash funded option for one utility and a debt funded option on the other utility. Mr. Judd stated those are options for the Council to consider, but he wanted to clarify the examples were based on either debt funding for both utilities or cash funding for both utilities.

Councilmember Boyle stated if the Council chose the cash funding option, they would save the amount of interest they would be paying on the debt funded option and asked how many years the debt would be financed for with Mr. Judd stating the debt funding would be financed over 20 years with the interest rate probably being 4 percent, but he would have to do some research to give Council a definitive answer.

Mayor King asked if anyone else would like to comment or make a motion. Mr. Judd then stated he would like to note that in the Council packets, Exhibit A is the debt funding option and Exhibit B is the cash funding option and asked that any motion made include the specific choice or specific rates. Vice Mayor Konrad confirmed with Mr. Judd that Exhibit B is the cash funding option; then moved to approve Resolution 16-2019 using Exhibit B. Seconded by Councilmember Nunn. Motion passed 5-0.

CALL TO THE PUBLIC: None

DEPARTMENT REPORTS: None

ADJOURNMENT:

Vice Mayor Konrad moved to adjourn at 7:44 p.m. Seconded by Councilmember Maldonado. Motion passed 5-0.

ATTEST:

Toney D. King, Sr., Mayor

Vicki L. Vivian, CMC, City Clerk

City of Benson City Council Communication

Regular Meeting

January 27, 2020



To: Mayor and Council

Consent Agenda Item # 1b

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Minutes of the October 29, 2019 Worksession

Discussion:

Attached are the minutes of the October 29, 2019 Worksession.

Staff Recommendation:

Council pleasure

**WORKSESSION
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
HELD OCTOBER 29, 2019 AT 6:00 P.M.
AT THE BENSON COMMUNITY CENTER, 705 W. UNION STREET, BENSON, ARIZONA**

CALL TO ORDER:

Mayor King called the meeting to order at 6:02 p.m. with the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Toney D. King, Sr., Vice Mayor Joe Konrad, Councilmembers Larry Dempster, Lupe Diaz, and Nick Maldonado. Absent were: Councilmember Pat Boyle and Barbara Nunn who were both excused by the Mayor.

NEW BUSINESS:

1. **Discussion and possible direction to Staff regarding a Potential Municipal Securities Transaction for the City of Benson, Arizona, \$3.0 million (estimated) Excise Tax Revenue Refunding Bonds and Possible New Money Bonds for City Projects with Stifel, Nicolaus & Company, Inc.; discussion to include possible City projects including but not limited to City Hall Facilities, Park Improvements and other Quality of Life enhancements**

City Manager Vicki Vivian opened the discussion explaining that at the September 23, 2019 Council meeting Council approved an Underwriter/Placement Agent Engagement Agreement for a potential Municipal Securities Transaction with Stifel, Nicolaus & Company, Inc. for the City of Benson, \$3.0 million (estimated) Excise Tax Revenue Refunding Bonds and possible new Money Bonds for City projects.

Ms. Vivian explained that Staff spoke to representatives from Stifel, Nicolaus & Company, Inc. about options Council could consider to not only refinance the current bond debt to a lower interest rate but to approve additional funding for City projects, adding possible projects include City Hall facilities, park improvements and other quality of life enhancements such as the Quiet Zone. Ms. Vivian explained that Staff provided several financing options to share at this worksession for Council to discuss, consider, and provide should they choose to do so and any action to proceed would be addressed at a regular Council meeting. Ms. Vivian then stated she didn't want anyone to think the Council would take any type of action at the worksession other than to explore and discuss financing options and possibly give Staff direction.

Ms. Vivian distributed three printouts: 1) 1989 Council approved Lions Park Master Plan showing three ball fields; 2) 2008 Council approved Lions Park Master Plan; 3) City of Benson Parks, Trails and Open Spaces Master Plan presented to and approved by Council in 2016. Ms. Vivian then noted that the 2016 plan included the comment that stakeholders preferred the 1989 Lions Park Master Plan over the plan approved in 2008, but there were certain elements of the 2008 plan that should be incorporated into the 1989 plan. Ms. Vivian then stated the handouts also included the approved Master Plan for Apache Park, noting the plan went through the Historical Preservation Commission chaired by Ms. Ruth Wilson, adding the plan was designed to keep Apache Park in line with the historical characteristics of the neighborhood, which was a prerequisite when the park was first donated to the City.

Ms. Vivian then stated her intent was to provide Council with funding options to explore, stating the first page in the worksession packet showed a synopsis of three of the four funding options. Ms. Vivian then stated funding option #4 was to simply refinance the City's current outstanding bond debt of about \$3.2 million, adding refinancing without additional funding would save the City \$264,914.

Ms. Vivian then spoke about funding option #1, stating in this option, the City has no contribution and keeps the annual debt service payment approximately \$450,000, which is close to the current annual debt service payment, and gives the City \$5.3 million in addition to refinancing the current \$3.2 million. Ms. Vivian then stated this option results in debt payments being made for 30 years with the last payment being made on July 1, 2050,

noting the current bond debt payments mature in 2030, so the result is annual debt payments for an additional 20 years.

Ms. Vivian then spoke about funding option #2, stating this option requires the City to contribute the current bond proceeds in the amount of \$868,351.15, adding these bond proceeds were kept by the City to use as an emergency contingency fund. Ms. Vivian then stated that by contributing \$868,315.15, the annual debt payment would be around \$500,000 which is the maximum payment she would like to consider, adding this would give the City \$5.3 million and refinance the current \$3.2 million and would result in extending the loan out for approximately 10 years, to 2040.

Ms. Vivian then spoke about funding option #3, stating this option lets the City take the \$868,315.15 in bond proceeds and use it for needed projects like street pavement, park improvements or other similar projects, adding this allows the City to explore options for specific projects. Ms. Vivian then stated this option also gives the City \$5.3 million and refinances the current \$3.2 million, adding the annual debt payment would be about \$490,000, but would extend the loan for an additional 14 years, to 2024.

Ms. Vivian explained that Staff's goal in sharing these options is to allow Council to discuss interest in moving forward and provide an opportunity to finance some of the CIP (Capital Improvement Projects) projects needed by the City, including the Council deciding what those projects might be. Ms. Vivian explained that one of her own questions for Mark Reader of Stifel, Nicolaus & Company was if there were prepayment penalties, and our Financial Consultant Pat Walker also had numerous questions about their fees, the interest rate, the number of years financed and other considerations. Ms. Vivian explained that neither she nor Finance Director Seth Judd have experience or have been through something like this before so having Ms. Walker involved has been very valuable. Ms. Vivian shared that since this is in the preliminary stages, the level of fees and number of years will change, hopefully in the City's favor, but there was no need to delve too far into this matter prior to Council exploring their interest.

Finance Director Seth Judd stated these are high estimates based on what Staff has learned from Mr. Reader and Ms. Walker so as the process moves farther along, Staff, with Council's approval, will be able to fine-tune the numbers and bring those back to Council.

Ms. Vivian further explained when she asked Mr. Reader about pre-paying the debt, he informed her that in bond transactions, a percentage rate is locked in and to offset that, there is an 8 to 10-year window where the debt cannot be paid off. Ms. Vivian then stated if the City's sales tax revenue suddenly doubled and construction sales tax was rolling in, the City would not be able to pay off this bond debt for 8 to 10 years, but these funding options keep the annual debt payment close to what it currently is for the next 10 years as currently scheduled and then the City would have the option of paying it off with no pre-payment penalties at that point. Ms. Vivian then stated if Council had questions, she could take those and have them addressed in future discussions with Mr. Reader and bring the answers back to Council. Ms. Vivian then reiterated that she is very grateful the City retained Ms. Walker as a consultant because she can look after the City's best interest on financial matters Staff hasn't experienced yet.

Mayor King stated he realized this was only a preliminary discussion, but it would be nice if the Council ended up looking at much lower numbers than presented, and he agreed that having Ms. Walker involved is beneficial as the Council considers this and makes a decision. Mayor King then stated there are projects needed such as a new City Hall, and improving the west side of Lions Park, which has been looked at for years. Mayor King explained when he first ran for Council, he ran for the parks, and when Mr. Roush, who was the City Manager at that time, was here, he along with Lori McGoffin who was on Council at that time, worked for 2 years on a new park plan and when Mr. Roush left, the plan disappeared. Mayor King stated that today you can see kids practicing at the parks, at the schools and any other place they can find because the City does not have enough space for our kids to practice at the park. Mayor King shared that back in the day, the Council talked about bringing in more softball tournaments, adding there have been some Little League tournaments, but the problem is the City does not have enough fields to properly host softball tournaments. Mayor King then stated it's good to put things together now because even though there is the possibility of a large development coming, Benson's downtown area will always need to be taken care of; the City always has people in downtown Benson and the schools are here, noting our schools use the parks' softball fields, and there are adult leagues that could bring in

adult softball tournaments to Benson. Mayor King stated there is a need to develop the west side of Lions Park and he is positive that the bridge was placed in the wash with the hopes of that happening. Mayor King also shared he felt it would be beneficial for the community to have more room to play in, for soccer, softball, football and so on, and they would not be on top of each other trying to find room to do it. Mayor King then stated the current City Hall property was purchased years ago when the previous City Hall was failing, adding the current location is now paid for, the property is very useable, and the future of a new City Hall is important. Mayor King then stated it is time to take a very serious look at planning projects, adding he would like to see a water splash pad for our kids to enjoy in the summer. Mayor King then stated the splash pad in Thatcher is used continuously, and again, it is very important to do improvements like this. Mayor King reiterated that the Council has some important decisions and he looks forward to seeing everything come together. Mayor King then stated he knew other Councilmembers wished to speak and opened the discussion.

Vice Mayor Konrad stated of all the amenities the City can provide, he feels the park is one everyone can possibly use, adding, he knows there is always someone who wouldn't but as far as benefitting the most people for the least amount of money, investing in City parks is where the Council needs to put an emphasis. Vice Mayor Konrad said he was new on the Council back when the last Master Plan was before Council and there are a lot of good ideas in it, adding the complete streets are rolled into that plus there are a lot of things to consider, but on a macro scale, he feels the parks are a priority. Vice Mayor Konrad then spoke about City Hall, stating the City does have some buildings falling apart and it is something Council needs to look at, adding some preliminary engineering was done awhile back, but he did not know if it was ever really delved into to look at the most efficient use of the property, space, etc. so there is a lot of work to be done and the Council is not going to pull the trigger on anything until they go through this. Vice Mayor Konrad then stated one of the key components he sees is education, adding the citizens of Benson must be educated on where this money is coming from and the value of this money. Vice Mayor Konrad then stated currently money is cheap and the cost of money now is lower than he has ever seen it, adding if the Council decides to do something, now is the time to do it, but as far as earmarking what goes where, the Council has a lot of work to do to start sorting out what is priority. Vice Mayor Konrad then suggested the Council keep in mind that the City is where it is, noting we see growth on the horizon, but it has not hit yet. Vice Mayor Konrad then stated one of the biggest things he sees is if money is available and the Council can save a quarter of a million dollars, it is worth looking at. Vice Mayor Konrad shared that refinancing debt is something that seems to be popular with anyone in business right now because it is so cheap, and he feels it is worth looking into.

Councilmember Maldonado stated he mentioned before that there are a lot of grants out there available for libraries, adding the City does have a fairly new library, and if a new City library was built with grant funds, City Hall could be moved into the current library building. Councilmember Maldonado stated this would save a lot of money that would not have to come out-of-pocket. Mayor King stated his only concern with the library scenario is parking, adding the Council needs to make wise decisions for the future because as the City grows there will be more employees and other changes, and City Hall will need proper parking and a lot of other elements as well. Councilmember Maldonado stated that the building at the back of the library is old and falling apart and needs a lot of work so it could be turned into a parking lot, adding he knows the building is being currently being used for book storage and by the Benson Food Bank, but if the City was able to get free grant money, the Council could then find somewhere else for storage and the food bank.

Councilmember Dempster stated he agreed with all the ideas discussed and that this all goes back to the upcoming strategic planning session so the Council can prioritize projects, adding he agrees there is certainly cheap money now, but you can go broke getting cheap money. Councilmember Dempster then stated bonding over a long term doesn't bother him because it gives a municipality the use of that money during the whole time, adding even though the payback period is long, the funding is still being used all that time; probably well beyond our years. Councilmember Dempster then stated the City has priority issues, and how to pay for projects, what is to be done first and how big of a pill can be swallowed, noting all of this leads back to the strategic plan so the Council can line everything up in some order. Councilmember Dempster then stated he feels all of the projects mentioned are good projects and there are more to consider that have been identified in the past, but the Council can get it all figured out in a master planning way.

Ms. Vivian stated even if the entire Council came to the next meeting and wanted to vote on this matter, nothing could be done until April, so there is time to do a lot of preliminary information gathering and educating; then

noted there is a tentative worksession scheduled on December 16 from 1-4 pm for strategic planning. Councilmember Dempster stated the trick is to line it all up in order, not just to prioritize the projects but the financing too, adding if the City can't get any money until April, there is a lot that can be done now so that if the financing is obtained, everything is ready to go.

Councilmember Diaz stated that he feels refinancing the bond proceeds as shown on the last page of the packet is a really good idea and the Council should move in that direction since it will save the City a quarter million dollars; then stated Councilmember Dempster's comment about looking at all the finances is very important. Councilmember Diaz then stated the City has a 1% sales tax that is going to sunset in two or two and a half years and the Council must look at what they can do to offset some of that, because it means a reduction of about \$1 million from the City's operating budget, adding his concern is stretching the budget too much and staying within limits. Councilmember Diaz then stated with the possibility of El Dorado coming in and bumping revenues, there are a lot of things to consider including the overall plan, the strategic plan, the financial side of it, and the City's other obligations such as the retirement program where the City still owes money, and the Council needs to watch how all that ties together, adding there is also the golf course that always fluctuates and is something the Council needs to watch.

Mayor King stated he was about to make a comment about that as well, adding there are some tough decisions the Council will be making in the future, especially as they talk about being financially strong and responsible, adding the Council has some critical decisions to make going into next year and those decisions might be a part of being able to afford some of the costs of the projects being considered.

Councilmember Dempster stated maybe this is not the right time but one of the principles that should be kept in mind when making these decisions is that with cheap money available, it is time to look at what capital money can be used to improve operating costs, adding when cheap money can be put into capital, then operating costs can be decreased. Councilmember Dempster then stated one example would be doing some things at the golf course that will increase revenues and decrease costs with low capital money. Councilmember Diaz stated the option that sounds really good to him is just refinancing what is outstanding to save money and he wanted to make sure he made that point. Councilmember Dempster agreed, stating that is a slam dunk; then asked if the savings discussed were net savings, after the costs of refinancing with Mr. Judd stating the net present value savings is about \$240,000 after costs.

Mayor King stated between now and April there is some time to put this together. Ms. Vivian stated Ms. Walker has already reviewed the numbers and has been bringing up very good points and questions to consider. Mr. Judd then stated he spoke with Ms. Walker and she said there is another option she would like Mr. Reader to present to Council. Mr. Judd shared that along with Ms. Walker's vast experience, she also discussed this with the former Finance Director of the City of Mesa as he also used to work for a company very similar to Stifel, Nicolaus & Company and he also came up with some questions regarding the options. Mr. Judd then stated Staff will be on a phone call tomorrow morning with him, Ms. Walker and Mr. Reader to not only address questions, but to ensure Staff understands everything as well because this is something current Staff has not been deeply involved in before and are learning as the process moves forward, noting it is great to have Ms. Walker and her former colleague as resources available to the City.

Mayor King stated he started crunching some of these numbers and called a couple of his friends who work in finance, and he arrived at the conclusion that some of this could not only be more conservative but cheaper as well. Mayor King then stated he may have some questions as well so perhaps he could join in on a phone call because he may have some of the same questions and all of this is very important to consider.

Ms. Vivian stated Staff is very conservative and one thing that concerned her was entering into a long-term debt agreement that the City could struggle with in the future should something happen, adding when she first started discussions with Mr. Reader, she told him the maximum payment she would like the Council to even consider would be \$500,000. Mr. Judd then stated \$500,000 is about \$100,000 more than the City's current debt payment. Ms. Vivian then stated when Mr. Reader approached her a few months ago and asked how much more money the City needed for a loan, she replied nothing because she was not going to commit the City to another loan payment, but Mr. Reader knew a new City Hall and other projects were needed, and that money is at a great rate right now. Ms. Vivian then stated she still didn't want to commit the City to two separate loans with one payment

being the current \$405,000 and another payment on top of that. Ms. Vivian then explained that is when they started discussing refinancing options and one of the things stressed was that she would prefer to have the exact same payment as the City currently has and that the most she would be willing to stretch it to was \$500,000, adding she feels she would still be comfortable the City could make that payment, but she did not want to put the City in jeopardy or into a position where something like furloughs would have to be done, noting this is one of the things Staff is very cautious about. Ms. Vivian then stated she and Mr. Judd were happy to involve Ms. Walker in the process because of her experience and knowledge. Ms. Vivian then stated anyone offering funding is out to make money whether they are bond holders, financiers, developers or anything else, adding that is their job and Ms. Walker knows all the tough questions to ask and she will be looking out for the City's best interests.

Vice Mayor Konrad stated by this time tomorrow the word on the street will be that the City is going to spend \$5.3 million dollars on a new City Hall and asked what Staff could offer to be proactive and get the word out about what is really going on, what this discussion really was, what the intent of the discussion was, what the timeline is and so on with Mr. Judd stating he and Ms. Vivian had talked about doing some kind of public forum inviting the public to go over things like this because there is a lot to public/government finance that others do not understand and it is pretty easy if they listen to a presentation. Mr. Judd then stated they also talked about holding different public forums informing the public on how the different funds work together, how this debt would be paid, and other topics. Mr. Judd then stated there is an option to send out information or a newsletter with utility bills, or other possible ways to inform residents if the Council would like. Vice Mayor Konrad stated he liked all the ideas, but getting the word out is very important to him, and the City needs to be smart about how to present it and of course be very transparent because he doesn't want people to have a bad flavor for what is going on. Vice Mayor Konrad then stated the City does have some needs and those needs do need to be met in the best interest of the people, the stakeholders, the voters, and the taxpayers, but the better information we can get out there quickly, the better off everyone will be. Mayor King stated he believes along with Vice Mayor Konrad that educating the public is important and he believes that if we are looking at parks and different projects, having public input is also important. Mayor King then stated this should be a community forum and by involving the community, they can feel a part of it and understand what is happening, adding it's not just about educating residents. Mayor King then stated as Vice Mayor Konrad said, there are different things going on and the Council wants that information out there, adding the Council doesn't want a fire storm spreading with incorrect information, again reiterating that the Council wants to make sure the correct information gets out. Mayor King stated he would enjoy and was quite willing to participate as the Mayor and he believes every Councilmember would be willing to meet with the public and hold public forums to allow the Council to discuss it with the public. Mayor King then stated a few years ago, he, along with Councilmember Lori McGoffin met with the City Manager every Thursday to work on the parks plan and when it comes to City Hall and other things, as long as he is in his position, he will do whatever he can to give the public the opportunity to speak with Council and ask questions.

Ms. Vivian stated she and Mr. Judd met with the Huachuca City Town Manager to talk about the Community Town Hall held there on a regular basis. Ms. Vivian then stated she doesn't believe their Council participates in those meetings, but she wanted to look into holding those types of meetings here to share information about the City, its financial situation and financing options, projects in the CIP (Capital Improvement Projects) or other projects people would like to see done, adding these meetings could provide a great educational component as well as provide a mechanism for people to come and tell us what they want to see the Council or City achieve. Mayor King stated that back in the days, he and John Lodzinski used to open City Hall and invite people to come talk to them on certain days of the week, and although they didn't have a lot of people who did, it was nice to talk to the people who did come in to ask questions or talk. Mayor King stated he doesn't think this would be much different than holding a town hall, adding he would love to have Council involved; then noted the need for research or information from the City Attorney regarding Council attendance as a whole or partial Council, adding even though no decisions would be made at those meeting, the Council would need to make sure it was done the correct way. Mayor King then stated he knew all the Council would enjoy attending some kind of forum to listen to the public's concerns and ideas about what the City's future should be. Ms. Vivian stated it could certainly be an option to have Council attend, but it would also be an option to have Staff conduct these meetings and then report back to Council, adding Huachuca City holds this meeting with Staff only and focuses on one subject at a time placing a notice in the paper that details the subject. Ms. Vivian then stated she was told their meetings were controversial at first, but soon people were attending, asking questions and asking for information. Ms. Vivian stated she recalled Mr. Lodzinski coming in to City Hall twice a month or so meeting

with one person at a time; then stated people who do not come and participate in government are usually pretty happy with things, and it is usually the people who are upset about an issue who are the ones who attend Council meetings or want to participate. Ms. Vivian explained that she has always tried to encourage people to vote, to participate in their local government, to run for Council, to look on the City's website and get information, and she feels town hall meetings would be a good starting place to expand participation and education. Ms. Vivian then stated these meetings could evolve not just to this particular subject but on all subjects in the future such as discussing different funds and how they are to operate independently, the general fund and what it should support, property taxes, and other City issues, and be held on a regular continuing basis.

Ms. Vivian stated she didn't know if this will make it on the local radio station, but she wanted to say that her office is always open and she has recently met with several people, written letters to others addressing their concerns, and Staff is always willing to share information, adding people are always welcome to call and make an appointment or stop in to see if someone has time to talk right then. Ms. Vivian then stated a town hall forum might be a great start for those who don't stop in.

Vice Mayor Konrad stated he feels a public forum is a great route, if Staff decides to hold it; then asked Staff to remember that there are also people on the outside willing to come and speak including experts on certain subjects who can articulate things better than we can as we are not all experts in everything.

There was no further discussion.

ADJOURNMENT:

Vice Mayor Konrad moved to adjourn at 6:44 p.m. Seconded by Councilmember Maldonado. Motion passed 5-0.

Toney D. King, Sr., Mayor

ATTEST:

Vicki L. Vivian, CMC, City Clerk

City of Benson City Council Communication



Regular Meeting

January 27, 2020

To: Mayor and Council

Consent Agenda Item # 1c

From: Seth Judd, Finance Director

Subject:

Invoices processed for the period from January 1, 2020 through January 15, 2020

Discussion:

AZ Mun Risk Retention Pool	City of Benson Insurance	29,424.00
Benson Volunteer Fire Dept Inc.	Monthly Payment Volunteer Fire Dept.	6,600.00
ESG Corp	Monthly Charges & Funding	4,621.66
Prologic Technology Grp.	Monthly IT Services	4,200.00

Attached is a list of large and/or unusual invoices processed by the Finance Department during the period from January 1, 2020 through January 15, 2019. The total of the invoices is \$ 44,845.66

Staff Recommendation:

Approval of invoices processed for the period from January 1, 2020 through January 15, 2020

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/20	01/10/2020	753	6765	SOUTHERN GLAZER'S OF AZ	6765	SOUTHERN GLAZER'S OF AZ	409.29	M
01/20	01/10/2020	754	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIB	186.95	M
01/20	01/10/2020	7527	3649	ESG CORP	3649	ESG CORP	4,621.66	M
01/20	01/03/2020	55455	2749	CITY OF BENSON	2749	CITY OF BENSON	242.12	V
01/20	01/02/2020	55535	2160	BENSON VOLUNTEER FIRE DEPT INC	2160	BENSON VOLUNTEER FIRE DE	6,600.00	
01/20	01/02/2020	55536	7790	BRANDT, WILLIAM	7790	BRANDT, WILLIAM	100.00	
01/20	01/02/2020	55537	3050	COMMUNITY FOOD PANTRY OF	3050	COMMUNITY FOOD PANTRY O	130.00	
01/20	01/02/2020	55538	11367	DAVID THOMPSON	11367	DAVID THOMPSON	2,111.00	
01/20	01/02/2020	55539	3240	FOSTER, DARRELL	3240	FOSTER, DARRELL	100.00	
01/20	01/02/2020	55540	3975	GEOFFREY MCGOFFIN	3975	GEOFFREY MCGOFFIN	100.00	
01/20	01/02/2020	55541	7895	JAMES HANSEN JR.	7895	JAMES HANSEN JR.	100.00	
01/20	01/02/2020	55542	4505	JERRY FINK	4505	JERRY FINK	100.00	
01/20	01/02/2020	55543	6144	JOHNSON II, RAY	6144	JOHNSON II, RAY	100.00	
01/20	01/02/2020	55544	5551	MALDONADO, ANICLETO D	5551	MALDONADO, ANICLETO D	100.00	
01/20	01/02/2020	55545	5386	MONTROY, MIKE	5386	MONTROY, MIKE	100.00	
01/20	01/02/2020	55546	4840	NAPIER, LARRY	4840	NAPIER, LARRY	100.00	
01/20	01/02/2020	55547	4573	RODRIGUEZ, JOE	4573	RODRIGUEZ, JOE	100.00	
01/20	01/02/2020	55548	8914	ROTHERMICH, JOE	8914	ROTHERMICH, JOE	100.00	
01/20	01/02/2020	55549	5786	TEAGUE, PATRICK	5786	TEAGUE, PATRICK	100.00	
01/20	01/02/2020	55550	8907	THELANDER, JAMES	8907	THELANDER, JAMES	100.00	
01/20	01/02/2020	55551	7312	TRUJILLO, FRED	7312	TRUJILLO, FRED	100.00	
01/20	01/03/2020	55556	2749	CITY OF BENSON	2749	CITY OF BENSON	241.12	
01/20	01/10/2020	55560	1041	ACCUMULATED AIR TECNOLOGIES L	1041	ACCUMULATED AIR TECNOLO	227.03	
01/20	01/10/2020	55560	1041	ACCUMULATED AIR TECNOLOGIES L	1041	ACCUMULATED AIR TECNOLO	227.03	
01/20	01/10/2020	55561	1340	ARIZONA DEPARTMENT OF PUBLIC S	1340	ARIZONA DEPARTMENT OF PU	193.67	
01/20	01/10/2020	55562	1727	AZ MUNI RISK RETENTION POOL - W	1727	AZ MUNI RISK RETENTION PO	29,424.00	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	19.71	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	14.76	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	227.99	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	38.35	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	28.47	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	294.82	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	51.52	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	210.84	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	159.39	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	118.23	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	2.61	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	41.37	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	35.57	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	35.03	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	515.31	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	576.63	
01/20	01/10/2020	55563	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	196.23	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	70.06	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	29.07	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	10.98	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	10.98	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	10.99	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	161.73	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	14.24	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	227.06	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	80.00	
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	219.58	

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	279.24
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	327.61
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	43.84
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	9.23
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	41.58
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	76.52
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	283.35
01/20	01/10/2020	55564	2071	BENSON LUMBER & SUPPLY LLC	2071	BENSON LUMBER & SUPPLY LL	16.69
01/20	01/10/2020	55565	2255	BOB NILSON	2255	BOB NILSON	200.00
01/20	01/10/2020	55566	2598	CENTURY LINK	2598	CENTURY LINK	444.78
01/20	01/10/2020	55567	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	28.96
01/20	01/10/2020	55568	3393	DIAMONDBACK SHOOTING SPORTS I	3393	DIAMONDBACK SHOOTING SP	149.72
01/20	01/10/2020	55569	4075	GOVERNMENT FINANCE OFFICERS	4075	GOVERNMENT FINANCE OFFIC	170.00
01/20	01/10/2020	55570	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	97.19
01/20	01/10/2020	55570	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	146.58
01/20	01/10/2020	55570	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	197.32
01/20	01/10/2020	55571	4464	J. MICHAEL MORGAN	4464	J. MICHAEL MORGAN	295.00
01/20	01/10/2020	55572	5295	MICROMARKETING, LLC	5295	MICROMARKETING, LLC	11.96
01/20	01/10/2020	55573	3151	OCCUPATIONAL HEALTH CENTERS	3151	OCCUPATIONAL HEALTH CENT	61.50
01/20	01/10/2020	55573	3151	OCCUPATIONAL HEALTH CENTERS	3151	OCCUPATIONAL HEALTH CENT	343.50
01/20	01/10/2020	55574	5864	PETTY CASH	5864	PETTY CASH	15.60
01/20	01/10/2020	55574	5864	PETTY CASH	5864	PETTY CASH	7.78
01/20	01/10/2020	55574	5864	PETTY CASH	5864	PETTY CASH	13.05
01/20	01/10/2020	55575	5426	PROLOGIC TECHNOLOGY GROUP LL	5426	PROLOGIC TECHNOLOGY GRO	4,200.00
01/20	01/10/2020	55576	6180	RECORDED BOOKS, LLC	6180	RECORDED BOOKS, LLC	184.50
01/20	01/10/2020	55577	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	49.79
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	1,322.10
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	135.78
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	40.02
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	83.72
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	95.77
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	363.63
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	148.94
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	135.78
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	192.64
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	140.18
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	88.56
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	148.12
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	36.72
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	90.90
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	121.20
01/20	01/10/2020	55578	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	360.09
01/20	01/10/2020	55579	5663	WIST OFFICE PRODUCTS	5663	WIST OFFICE PRODUCTS	9.23
01/20	01/13/2020	55580	2334	BRAULIO HAMMONS	2334	BRAULIO HAMMONS	156.77
01/20	01/13/2020	55581	12551	LEANNE OR MASON CORNER	12551	LEANNE OR MASON CORNER	147.05
01/20	01/13/2020	55582	12550	ROY LAWSON	12550	ROY LAWSON	350.00

Grand Totals:

60,793.64

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND							
10-22292 FSA PAYABLE							
GENERAL FUND	ESG CORP	ESG CORP	3649	010320	01/10/2020	MONTHLY CONTRIBUTIONS	4,621.66
Total 10-22292 FSA PAYABLE:							4,621.66
10-22295 WORKERS COMP PAYABLE							
GENERAL FUND	AZ MUNI RISK RETENTION PO	AZ MUNI RISK RETENTION POOL - WC FUND	1727	123119	12/31/2019	WORKER'S COMP 4TH QTR 2019	29,424.00
Total 10-22295 WORKERS COMP PAYABLE:							29,424.00
10-41-310 PROFESSIONAL SERVICES - HR							
GENERAL FUND	OCCUPATIONAL HEALTH CENT	OCCUPATIONAL HEALTH CENTERS	3151	159937843	12/18/2019	NEW EMPLOYEE DRUG TESTING - G	61.50
Total 10-41-310 PROFESSIONAL SERVICES - HR:							61.50
10-41-330 IT SERVICES							
GENERAL FUND	PROLOGIC TECHNOLOGY GRO	PROLOGIC TECHNOLOGY GROUP LLC	5426	4940	12/31/2019	IT SERVICE - 1/2020	4,200.00
Total 10-41-330 IT SERVICES:							4,200.00
10-41-335 INTERGOVERNMENTAL RELATIONS							
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	14.00
GENERAL FUND	ROY LAWSON	ROY LAWSON	12550	011320	01/13/2020	FOOD FOR MAYOR MANAGER LUNCH	350.00
Total 10-41-335 INTERGOVERNMENTAL RELATIONS:							364.00
10-41-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CHICK FIL A	12545	123119	11/04/2019	Monthly Credit Card Charges	18.44
Total 10-41-340 EDUCATION & TRAINING:							18.44
10-41-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	25.21
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	217.20
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	665.43

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-41-410 UTILITIES:							907.84
10-41-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	2.46-
GENERAL FUND	NATIONAL BANK OF ARIZONA	RingCentral	12183	123119	11/04/2019	Monthly Credit Card Charges	1,999.30
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	40.02
Total 10-41-415 TELEPHONE:							2,036.86
10-41-440 RENTALS							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Mobile mini Storage Solutions	12136	123119	11/04/2019	Monthly Credit Card Charges	171.84
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	178.56
Total 10-41-440 RENTALS:							350.40
10-41-610 OFFICE SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	22.11
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	12.86
Total 10-41-610 OFFICE SUPPLIES:							34.97
10-41-620 POSTAGE & SHIPPING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	U.S. POSTAL SERVICE	5980	123119	11/04/2019	Monthly Credit Card Charges	6.85
Total 10-41-620 POSTAGE & SHIPPING:							6.85
10-41-630 COMPUTER SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	DELL MARKETING LP	3333	123119	11/04/2019	Monthly Credit Card Charges	697.15
Total 10-41-630 COMPUTER SUPPLIES:							697.15
10-41-640 OPERATING SUPPLIES							
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	26153842	12/23/2019	COPIER LEASE	146.58
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	141.38
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	8.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	OFFICE MAX	12546	123119	11/04/2019	Monthly Credit Card Charges	34.30
Total 10-41-640 OPERATING SUPPLIES:							330.52

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-41-670	VEHICLE REPAIR & MAINT						
GENERAL FUND	NATIONAL BANK OF ARIZONA	Super Suds Car Wash	12175	123119	11/04/2019	Monthly Credit Card Charges	6.00
Total 10-41-670 VEHICLE REPAIR & MAINT:							6.00
10-42-591 EMPLOYEE COUNCIL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	93.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	123119	11/04/2019	Monthly Credit Card Charges	109.97
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	123119	11/04/2019	Monthly Credit Card Charges	16.50
Total 10-42-591 EMPLOYEE COUNCIL:							220.08
10-42-640 OPERATING SUPPLIES							
GENERAL FUND	CITY OF BENSON	CITY OF BENSON	2749	121619A	12/16/2019	REPLACE CK#55455 WRONG AMOUN	241.12
Total 10-42-640 OPERATING SUPPLIES:							241.12
10-43-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	55.76
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	40.01
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	95.77
Total 10-43-415 TELEPHONE:							191.54
10-43-610 OFFICE SUPPLIES							
GENERAL FUND	WIST OFFICE PRODUCTS	WIST OFFICE PRODUCTS	5663	1963613	12/27/2019	DAILY PLANNER - P&Z	9.23
Total 10-43-610 OFFICE SUPPLIES:							9.23
10-45-300 PROFESSIONAL SERVICES							
GENERAL FUND	J. MICHAEL MORGAN	J. MICHAEL MORGAN	4464	121819	12/18/2019	PREPLACEMENT PSYCHOLOGICAL S	295.00
GENERAL FUND	OCCUPATIONAL HEALTH CENT	OCCUPATIONAL HEALTH CENTERS	3151	159937843	12/18/2019	AZ POST PHYSICAL - PD	343.50
Total 10-45-300 PROFESSIONAL SERVICES:							638.50
10-45-320 HOLDING CELL SUPPLIES & MEALS							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	60.72
Total 10-45-320 HOLDING CELL SUPPLIES & MEALS:							60.72

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-45-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	171.63
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	53.12
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	673.79
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	246.68
Total 10-45-410 UTILITIES:							1,145.22
10-45-415 TELECOMMUNICATIONS							
GENERAL FUND	ARIZONA DEPARTMENT OF PU	ARIZONA DEPARTMENT OF PUBLIC SAFETY	1340	ITBBNPD 12/1	12/16/2019	T1 MPLS CIRCUIT - PD	193.67
GENERAL FUND	CENTURY LINK	CENTURY LINK	2598	1482815587	12/19/2019	MONTHLY TELEPHONE - PD	444.78
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	81.86
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	120.09
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	1,160.97
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	1,322.10
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	83.72
Total 10-45-415 TELECOMMUNICATIONS:							3,407.19
10-45-430 BLDG & EQUIP REPAIRS & MAINT							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	210.84
GENERAL FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	49.30
GENERAL FUND	NATIONAL BANK OF ARIZONA	Northern Tools	12178	123119	11/04/2019	Monthly Credit Card Charges	1,854.17
Total 10-45-430 BLDG & EQUIP REPAIRS & MAINT:							2,114.31
10-45-440 RENTALS							
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	26175513	12/25/2019	COPIER LEASE	197.32
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR2404	12/18/2019	CHARGE FOR COPIES	49.79
Total 10-45-440 RENTALS:							247.11
10-45-470 UNIFORMS							
GENERAL FUND	DIAMONDBACK SHOOTING SP	DIAMONDBACK SHOOTING SPORTS INC	3393	462389	12/20/2019	UNIFORMS	149.72
Total 10-45-470 UNIFORMS:							149.72
10-45-580 TRAVEL							
GENERAL FUND	BRAULIO HAMMONS	BRAULIO HAMMONS	2334	010820	01/08/2020	REIMBURSE FOR HOTEL STAY DUE T	156.77

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-45-580 TRAVEL:							156.77
10-45-590 DUES & LICENSES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	APCO INTERNATIONAL	12544	123119	11/04/2019	Monthly Credit Card Charges	339.00
Total 10-45-590 DUES & LICENSES:							339.00
10-45-593 ANIMAL CONTROL MEDICAL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	118.00
Total 10-45-593 ANIMAL CONTROL MEDICAL:							118.00
10-45-640 OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	28.87
GENERAL FUND	NATIONAL BANK OF ARIZONA	PROFORCE LAW ENFORCEMENT	6034	123119	11/04/2019	Monthly Credit Card Charges	283.66
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFeway #1275	6380	123119	11/04/2019	Monthly Credit Card Charges	13.96
GENERAL FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	26.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	Otc Brands Inc.	12328	123119	11/04/2019	Monthly Credit Card Charges	167.38
GENERAL FUND	NATIONAL BANK OF ARIZONA	APCO INTERNATIONAL	12544	123119	11/04/2019	Monthly Credit Card Charges	389.00
Total 10-45-640 OPERATING SUPPLIES:							909.13
10-46-300 PROFESSIONAL SERVICES							
GENERAL FUND	BENSON VOLUNTEER FIRE DE	BENSON VOLUNTEER FIRE DEPT INC	2160	146	01/01/2020	MONTHLY PAYMENT	6,600.00
Total 10-46-300 PROFESSIONAL SERVICES:							6,600.00
10-46-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	171.63
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	712.99
Total 10-46-410 UTILITIES:							884.62
10-46-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	363.63
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	363.63
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844835549	12/23/2019	AIR CARDS - FIRE DEPT	360.09

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-46-415 TELEPHONE:							1,087.35
10-46-431 TURNOUT MAINTENANCE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	ARIZONA PPE RECON, INC	12206	123119	11/04/2019	Monthly Credit Card Charges	207.00
Total 10-46-431 TURNOUT MAINTENANCE:							207.00
10-46-432 STATION REPAIRS & MAINT							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	38.35
Total 10-46-432 STATION REPAIRS & MAINT:							38.35
10-46-640 OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	FDC RESCUE PRODUCTS	3707	123119	11/04/2019	Monthly Credit Card Charges	1,294.52
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	385.54
Total 10-46-640 OPERATING SUPPLIES:							1,680.06
10-46-670 VEHICLE REPAIRS & MAINT							
GENERAL FUND	NATIONAL BANK OF ARIZONA	U.S. POSTAL SERVICE	5980	123119	11/04/2019	Monthly Credit Card Charges	14.35
GENERAL FUND	NATIONAL BANK OF ARIZONA	DWIGHTS AUTO GLASS LLC	12539	123119	11/04/2019	Monthly Credit Card Charges	411.40
Total 10-46-670 VEHICLE REPAIRS & MAINT:							425.75
10-49-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	363.16
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	141.75
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	716.40
Total 10-49-410 UTILITIES:							1,221.31
10-49-430 REPAIRS & MAINTENANCE							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	118.23
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAXIE SANITARY SUPPLY	7697	123119	11/04/2019	Monthly Credit Card Charges	40.91
Total 10-49-430 REPAIRS & MAINTENANCE:							159.14
10-49-640 OPERATING SUPPLIES							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	2.61

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	47.22
GENERAL FUND	NATIONAL BANK OF ARIZONA	BAYSCAN TECHNOLOGIES LLC	12540	123119	11/04/2019	Monthly Credit Card Charges	182.00
Total 10-49-640 OPERATING SUPPLIES:							231.83
10-49-696 BOOKS							
GENERAL FUND	MICROMARKETING, LLC	MICROMARKETING, LLC	5295	797033	12/17/2019	BOOKS	11.96
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	33.74
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	74.43
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	16.43
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	19.68
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	21.88
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	36.12
GENERAL FUND	RECORDED BOOKS, LLC	RECORDED BOOKS, LLC	6180	76589341	12/20/2019	BOOK ON CD - LIBRARY	184.50
Total 10-49-696 BOOKS:							398.74
10-50-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	127.65
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	16.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	2,324.35
Total 10-50-410 UTILITIES:							2,468.61
10-50-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	94.26
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	88.56
Total 10-50-415 TELEPHONE:							182.82
10-50-430 REPAIRS & MAINTENANCE							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	515.31
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES FOR REPAIRS	29.07
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	SUPPLIES	283.35
Total 10-50-430 REPAIRS & MAINTENANCE:							827.73
10-50-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	576.63
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES	70.06

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	SUPPLIES	76.52
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	48.36
Total 10-50-640 OTHER OPERATING SUPPLIES:							771.57
10-56-300 PROFESSIONAL SERVICES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WILD DOGS	12361	123119	11/04/2019	Monthly Credit Card Charges	43.01
Total 10-56-300 PROFESSIONAL SERVICES:							43.01
10-56-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOVERNMENT FINANCE OFFICERS	4076	123119	11/04/2019	Monthly Credit Card Charges	30.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOVERNMENT FINANCE OFFICERS	4076	123119	11/04/2019	Monthly Credit Card Charges	45.00
Total 10-56-340 EDUCATION & TRAINING:							75.00
10-56-350 BANK CHARGES							
GENERAL FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	FINANACE CHARGE	16.69
Total 10-56-350 BANK CHARGES:							16.69
10-56-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	138.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	40.01
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	135.78
Total 10-56-415 TELEPHONE:							314.05
10-56-590 DUES							
GENERAL FUND	GOVERNMENT FINANCE OFFIC	GOVERNMENT FINANCE OFFICERS	4075	0298106	12/10/2019	MEMBERSHIP - 2/1/20 - 1/31/21	170.00
Total 10-56-590 DUES:							170.00
10-56-620 PRINTING, POSTAGE & SHIPPING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	U.S. POSTAL SERVICE	5980	123119	11/04/2019	Monthly Credit Card Charges	8.80
Total 10-56-620 PRINTING, POSTAGE & SHIPPING:							8.80
10-56-630 COMPUTER SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	ANDERSON'S OFFICE FURNITURE	1228	123119	11/04/2019	Monthly Credit Card Charges	358.65

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	154.81
Total 10-56-630 COMPUTER SUPPLIES:							513.46
10-56-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	26153842	12/23/2019	COPIER LEASE	97.19
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	4.39
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	57.76
GENERAL FUND	NATIONAL BANK OF ARIZONA	OFFICE MAX	12546	123119	11/04/2019	Monthly Credit Card Charges	65.18
Total 10-56-640 OTHER OPERATING SUPPLIES:							224.52
10-57-410 UTILITIES - POOL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	707.41
Total 10-57-410 UTILITIES - POOL:							707.41
10-57-412 UTILITIES - COMM CENTER							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	395.90
Total 10-57-412 UTILITIES - COMM CENTER:							395.90
10-57-415 TELEPHONE - POOL							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	121919	12/19/2019	TELEPHONE AT POOL	28.96
Total 10-57-415 TELEPHONE - POOL:							28.96
10-57-417 TELEPHONE - COMM CENTER							
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	36.72
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	36.72
Total 10-57-417 TELEPHONE - COMM CENTER:							73.44
10-57-430 REPAIRS & MAINTENANCE - POOL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	32.72
Total 10-57-430 REPAIRS & MAINTENANCE - POOL:							32.72
10-57-640 OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	123119	11/04/2019	Monthly Credit Card Charges	12.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-57-640 OPERATING SUPPLIES:							12.00
10-58-545 FOOD PANTRY							
GENERAL FUND	COMMUNITY FOOD PANTRY O	COMMUNITY FOOD PANTRY OF	3050	142	01/01/2020	MONTHLY ASSISTANCE	130.00
Total 10-58-545 FOOD PANTRY:							130.00
10-58-546 FOOD BANK							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	128.58
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	487.13
Total 10-58-546 FOOD BANK:							615.71
10-58-582 HOLIDAY TREE & LIGHTING							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	35.57
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	41.37
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	62.50
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	65.75
Total 10-58-582 HOLIDAY TREE & LIGHTING:							205.19
10-58-583 HOLIDAY LIGHT PARADE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	113.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	BIG BOY ICE CREAM	12257	123119	11/04/2019	Monthly Credit Card Charges	68.75
Total 10-58-583 HOLIDAY LIGHT PARADE:							182.36
10-60-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	66.06
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	206.33
Total 10-60-410 UTILITIES:							272.39
10-60-430 REPAIRS & MAINTENANCE							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	28.47
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	13.29
GENERAL FUND	NATIONAL BANK OF ARIZONA	SANTA RITA STEEL & HARDWARE CO INC	6509	123119	11/04/2019	Monthly Credit Card Charges	148.16

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-60-430 REPAIRS & MAINTENANCE:							189.92
10-60-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	COCHISE COLLEGE SMALL BUSINESS	12219	123119	11/04/2019	Monthly Credit Card Charges	40.00
Total 10-60-540 PUBLIC NOTICES, ADVERTISING:							40.00
10-60-640 OPERATING SUPPLIES							
GENERAL FUND	BOB NILSON	BOB NILSON	2255	010620	01/06/2020	REIMBURSE FOR PA SYSTEM - VC	200.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	27.83
Total 10-60-640 OPERATING SUPPLIES:							227.83
10-62-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	ARIZONA MUNICIPAL CLERKS	12247	123119	11/04/2019	Monthly Credit Card Charges	40.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	ARIZONA MUNICIPAL CLERKS	12247	123119	11/04/2019	Monthly Credit Card Charges	40.00
Total 10-62-340 EDUCATION & TRAINING:							80.00
10-64-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	PEN FACTORY	12538	123119	11/04/2019	Monthly Credit Card Charges	409.13
Total 10-64-640 OTHER OPERATING SUPPLIES:							409.13
10-65-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	16.61
Total 10-65-410 UTILITIES:							16.61
10-65-415 TELEPHONE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	148.12
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	148.12
Total 10-65-415 TELEPHONE:							296.24
10-65-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	G & F Piza Palace	12273	123119	11/04/2019	Monthly Credit Card Charges	33.51

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-65-640 OTHER OPERATING SUPPLIES:							33.51
Total GENERAL FUND:							75,507.56
TRANSIT FUND							
14-40-415 TELEPHONE							
TRANSIT FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	121.20
TRANSIT FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	121.20
Total 14-40-415 TELEPHONE:							242.40
14-40-640 OPPERATING SUPPLIES							
TRANSIT FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	50.05
Total 14-40-640 OPPERATING SUPPLIES:							50.05
Total TRANSIT FUND:							292.45
CAPITAL PROJECTS FUND							
15-40-119 GOLF COURSE IMPROVEMENTS							
CAPITAL PROJECTS FUN	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES FOR GOLF COURSE	219.58
CAPITAL PROJECTS FUN	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	SUPPLIES FOR GOLF COURSE	279.24
Total 15-40-119 GOLF COURSE IMPROVEMENTS:							498.82
Total CAPITAL PROJECTS FUND:							498.82
STREET FUND							
20-40-410 UTILITIES							
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	7,779.73
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	88.17
Total 20-40-410 UTILITIES:							7,867.90
20-40-415 TELEPHONE							
STREET FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	90.90
STREET FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	90.90

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 20-40-415 TELEPHONE:							181.80
20-40-640 MATERIALS & SUPPLIES							
STREET FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	51.52
STREET FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	SUPPLIES	41.58
STREET FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	39.45
STREET FUND	NATIONAL BANK OF ARIZONA	MACKS AUTO PARTS WILLCOX	12549	123119	11/04/2019	Monthly Credit Card Charges	79.62
Total 20-40-640 MATERIALS & SUPPLIES:							212.17
20-40-670 VEHICLE MAINTENANCE & REPAIRS							
STREET FUND	NATIONAL BANK OF ARIZONA	RUSH TRUCK CENTER	12548	123119	11/04/2019	Monthly Credit Card Charges	114.14
Total 20-40-670 VEHICLE MAINTENANCE & REPAIRS:							114.14
Total STREET FUND:							8,376.01
GAS FUND							
50-22900 METER DEPOSITS - GAS							
GAS FUND	LEANNE OR MASON CORNER	LEANNE OR MASON CORNER	12551	010620	01/06/2020	REFUND GAS DEPOSIT	147.05
Total 50-22900 METER DEPOSITS - GAS:							147.05
50-40-410 UTILITIES							
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	107.73
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	41.21
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	11.94
GAS FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	88.17
Total 50-40-410 UTILITIES:							249.05
50-40-415 TELEPHONE							
GAS FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	30.30
GAS FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	109.37
GAS FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	148.94
Total 50-40-415 TELEPHONE:							288.61

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
50-40-430 REPAIRS & MAINTENANCE							
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	35.03
GAS FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	SUPPLIES	43.84
Total 50-40-430 REPAIRS & MAINTENANCE:							78.87
50-40-630 COMPUTER SUPPLIES							
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	154.81
Total 50-40-630 COMPUTER SUPPLIES:							154.81
50-40-640 OPERATING SUPPLIES							
GAS FUND	ACCUMULATED AIR TECNOLO	ACCUMULATED AIR TECHNOLOGIES LLC	1041	191122A	11/22/2019	SENSOR - EAGLE	227.03
GAS FUND	ACCUMULATED AIR TECNOLO	ACCUMULATED AIR TECHNOLOGIES LLC	1041	191206A	12/06/2019	SENSOR - EAGLE	227.03
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	294.82
GAS FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES	10.98
GAS FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	SUPPLIES	327.61
GAS FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	61.36
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	133.44
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	56.55
Total 50-40-640 OPERATING SUPPLIES:							1,338.82
Total GAS FUND:							2,257.21
WATER FUND							
51-40-410 UTILITIES							
WATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	41.22
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	88.17
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	9,762.16
Total 51-40-410 UTILITIES:							9,891.55
51-40-415 TELEPHONE							
WATER FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	153.08
WATER FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	30.30
WATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	192.64
Total 51-40-415 TELEPHONE:							376.02

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
51-40-630	COMPUTER SUPPLIES						
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	154.81
Total 51-40-630 COMPUTER SUPPLIES:							154.81
51-40-640 OTHER OPERATING COSTS							
WATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	196.23
WATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	159.39
WATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES	10.98
WATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES	227.06
WATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	121319	12/13/2019	SUPPLIES	9.23
WATER FUND	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	61.37
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	133.44
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	56.55
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	88.74
Total 51-40-640 OTHER OPERATING COSTS:							942.99
Total WATER FUND:							11,365.37
WASTEWATER FUND							
52-40-410 UTILITIES							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	41.21
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	48.73
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	6,097.61
Total 52-40-410 UTILITIES:							6,187.55
52-40-415 TELEPHONE							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	100.61
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	58.10
WASTEWATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	140.18
Total 52-40-415 TELEPHONE:							298.89
52-40-430 REPAIRS & MAINTENANCE							
WASTEWATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES FOR REPAIRS	14.24
Total 52-40-430 REPAIRS & MAINTENANCE:							14.24

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
52-40-630 COMPUTER SUPPLIES							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	32.75
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	154.81
Total 52-40-630 COMPUTER SUPPLIES:							187.56
52-40-640 OPERATING SUPPLIES							
WASTEWATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES	10.99
WASTEWATER FUND	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES	161.73
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	56.20
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	133.43
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	56.54
Total 52-40-640 OPERATING SUPPLIES:							418.89
Total WASTEWATER FUND:							7,107.13
SAN PEDRO GOLF COURSE							
55-40-310 INVENTORY- PRO SHOP							
SAN PEDRO GOLF COUR	PETTY CASH	PETTY CASH	5864	010920	01/09/2020	WOOD HANGERS	13.05
Total 55-40-310 INVENTORY- PRO SHOP:							13.05
55-40-410 UTILITIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	20.03
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	818.20
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	34.96
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	1,866.41
Total 55-40-410 UTILITIES:							2,739.60
55-40-415 TELEPHONE							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	VERIZON WIRELESS	7667	123119	11/04/2019	Monthly Credit Card Charges	135.78
SAN PEDRO GOLF COUR	VERIZON WIRELESS	VERIZON WIRELESS	7667	9844152334	12/12/2019	MONTHLY CHARGES	135.78
Total 55-40-415 TELEPHONE:							271.56
55-40-430 REPAIRS & MAINT - BUILDING							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	111.68
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	111.68-

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 55-40-430 REPAIRS & MAINT - BUILDING:							.00
55-40-600 OPERATING SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	P & W GOLF SUPPLY	12547	123119	11/04/2019	Monthly Credit Card Charges	311.44
Total 55-40-600 OPERATING SUPPLIES:							311.44
55-40-615 LANTERN FESTIVAL							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Facebook - Ad	12148	123119	11/04/2019	Monthly Credit Card Charges	150.00
Total 55-40-615 LANTERN FESTIVAL:							150.00
55-40-670 REPAIRS & MAINT- GOLF CARTS							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	341.70
Total 55-40-670 REPAIRS & MAINT- GOLF CARTS:							341.70
55-50-410 UTILITIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	242.40
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	59.71
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119	11/04/2019	Monthly Credit Card Charges	3,086.36
Total 55-50-410 UTILITIES:							3,388.47
55-50-430 REPAIRS & MAINT- IRRIGATION							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	394.41
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	28.38
Total 55-50-430 REPAIRS & MAINT- IRRIGATION:							422.79
55-50-600 GOLF COURSE SUPPLIES							
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	227.99
Total 55-50-600 GOLF COURSE SUPPLIES:							227.99
55-50-640 OTHER OPERATING COSTS							
SAN PEDRO GOLF COUR	BENSON LUMBER & SUPPLY LL	BENSON LUMBER & SUPPLY LLC	2071	111519	11/15/2019	SUPPLIES	80.00
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	37.25
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	108.62

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	88.74
Total 55-50-640 OTHER OPERATING COSTS:							314.61
55-50-670 REPAIRS & MAINT- EQUIPMENT							
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	14.76
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	76.26
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	COUNTRY SALES AND SERVICE	12537	123119	11/04/2019	Monthly Credit Card Charges	2,955.00
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	COUNTRY SALES AND SERVICE	12537	123119	11/04/2019	Monthly Credit Card Charges	4,745.00
Total 55-50-670 REPAIRS & MAINT- EQUIPMENT:							7,791.02
55-60-310 FOOD COST							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	3.74
SAN PEDRO GOLF COUR	PETTY CASH	PETTY CASH	5864	010920	01/09/2020	FOOD - GRILLE	15.60
Total 55-60-310 FOOD COST:							19.34
55-60-315 BEER COSTS							
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIB	SOUTHERN ARIZONA DISTRIBUTING	6756	457202	12/27/2019	BEER COSTS - GRILLE	186.95
Total 55-60-315 BEER COSTS:							186.95
55-60-320 LIQUOR COSTS							
SAN PEDRO GOLF COUR	SOUTHERN GLAZER'S OF AZ	SOUTHERN GLAZER'S OF AZ	6765	1888729	12/27/2019	LIQUOR COSTS - GRILLE	409.29
Total 55-60-320 LIQUOR COSTS:							409.29
55-60-440 RENTALS							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Mobile mini Storage Solutions	12136	123119	11/04/2019	Monthly Credit Card Charges	163.99
Total 55-60-440 RENTALS:							163.99
55-60-540 ADVERTISING							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Facebook - Ad	12148	123119	11/04/2019	Monthly Credit Card Charges	25.00
Total 55-60-540 ADVERTISING:							25.00
55-60-580 TRAVEL							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	DUNKIN DONUTS	12541	123119	11/04/2019	Monthly Credit Card Charges	5.18

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CRACKER BARREL	12542	123119	11/04/2019	Monthly Credit Card Charges	34.51
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	SCOTT'S BENSON FUEL	12543	123119	11/04/2019	Monthly Credit Card Charges	24.17
Total 55-60-580 TRAVEL:							63.86
55-60-600 SUPPLIES & EXPENSES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	36.38
Total 55-60-600 SUPPLIES & EXPENSES:							36.38
55-60-603 KITCHEN SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	26.02
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Tractor Supply Co	12138	123119	11/04/2019	Monthly Credit Card Charges	119.40
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	41.25
Total 55-60-603 KITCHEN SUPPLIES:							186.67
55-60-605 RESTAURANT SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	29.88
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	42.71
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Blt pliquidations.com	12327	123119	11/04/2019	Monthly Credit Card Charges	112.10
SAN PEDRO GOLF COUR	PETTY CASH	PETTY CASH	5864	010920	01/09/2020	SUPPLIES - RESTAURANT	7.78
Total 55-60-605 RESTAURANT SUPPLIES:							192.47
55-60-610 OFFICE SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	ANDERSON'S OFFICE FURNITURE	1228	123119	11/04/2019	Monthly Credit Card Charges	717.32
Total 55-60-610 OFFICE SUPPLIES:							717.32
55-60-640 OTHER OPERATING COSTS							
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	123119	12/31/2019	SUPPLIES	19.71
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	32.70
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	30.66
Total 55-60-640 OTHER OPERATING COSTS:							83.07
Total SAN PEDRO GOLF COURSE:							18,056.57

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
AIRPORT							
56-40-300 PROFESSIONAL SERVICES							
AIRPORT	DAVID THOMPSON	DAVID THOMPSON		11367 38	01/01/2020	AIRPORT COORDINATOR	2,111.00
Total 56-40-300 PROFESSIONAL SERVICES:							2,111.00
56-40-410 UTILITIES							
AIRPORT	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC		6970 123119	11/04/2019	Monthly Credit Card Charges	1,050.49
Total 56-40-410 UTILITIES:							1,050.49
Total AIRPORT:							3,161.49
FIREMEN'S PENSION FUND							
70-40-660 PENSION PAYMENTS							
FIREMEN'S PENSION FU	BRANDT, WILLIAM	BRANDT, WILLIAM		7790 52	01/01/2020	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	FOSTER, DARRELL	FOSTER, DARRELL		3240 53	01/01/2020	Pension Payment	100.00
FIREMEN'S PENSION FU	GEOFFREY MCGOFFIN	GEOFFREY MCGOFFIN		3975 146	01/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JAMES HANSEN JR.	JAMES HANSEN JR.		7895 146	01/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JERRY FINK	JERRY FINK		4505 156	01/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JOHNSON II, RAY	JOHNSON II, RAY		6144 143	01/15/2020	FIREPENSION	100.00
FIREMEN'S PENSION FU	MALDONADO, ANICLETO D	MALDONADO, ANICLETO D		5551 85	01/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	MONTROY, MIKE	MONTROY, MIKE		5386 16	01/15/2020	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	NAPIER, LARRY	NAPIER, LARRY		4840 129	01/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	RODRIGUEZ, JOE	RODRIGUEZ, JOE		4573 59	01/01/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	ROTHERMICH, JOE	ROTHERMICH, JOE		8914 146	01/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	TEAGUE, PATRICK	TEAGUE, PATRICK		5786 42	01/01/2020	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	THELANDER, JAMES	THELANDER, JAMES		8907 146	01/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	TRUJILLO, FRED	TRUJILLO, FRED		7312 25	01/15/2020	FIRE PENSION	100.00
Total 70-40-660 PENSION PAYMENTS:							1,400.00
Total FIREMEN'S PENSION FUND:							1,400.00
Grand Totals:							128,022.6

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
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Report Criteria:
Invoices with totals above \$0.00 included.
Only paid invoices included.

City of Benson City Council Communication

Regular Meeting

January 27, 2020



To: Mayor and Council

Agenda Item # 2

From: Bradley J. Hamilton, P.E., Public Works Director / City Engineer

Subject:

Discussion and possible action to authorize Westland Resources to conduct a water Interconnect Feasibility Study not to exceed \$20,450

Discussion:

Currently the City of Benson operates two water systems. The City of Benson water system and the Whetstone water system. This feasibility study would provide a concept-level design and cost estimate for construction of a pipeline and booster station that would connect the two systems. This would be a benefit to the City by making the two water systems one and reduce the amount of Staff time needed for compliance. Connecting both systems would also make both systems more reliable. The booster station will be located at the existing 302-Zone reservoir and pump to the 4400-Zone via a new pipeline that will connect to the existing 12-inch pipeline along State Route 90.

Staff Recommendation:

Approval of Westland Resources to conduct a water Interconnect Feasibility Study not to exceed \$20,450



October 4, 2019

Mr. Bradley Hamilton
CITY OF BENSON
120 West 6th Street
Benson, Arizona 85602

Re: **302-ZONE TO 4400-ZONE INTERCONNECT FEASIBILITY STUDY
WESTLAND PROPOSAL NO. 2019P00426**

Dear Mr. Hamilton:

WestLand Resources, Inc. (WestLand), is pleased to provide this proposal to the City of Benson (the Client) for professional engineering services to provide a concept level design and cost estimate for construction of a pipeline and booster station. The booster station will be located at the existing 302-Zone reservoir and pump to the 4400-Zone via a new pipeline that will connect to the existing 12-inch pipeline along State Route 90, near The Canyons development. The following sections provide the detailed scope of services per phase and task.

PHASE 1. PROJECT COORDINATION

This phase includes coordination, scheduling, and meeting with the Client to complete the work. The activities in this phase include coordination on design information, which will mainly consist of email and phone communication. One in-person kick-off meeting with the Client is included in this scope to discuss the project and to obtain additional information needed for the alignment analysis.

WestLand will provide the above scope of services on a time and materials, basis not-to-exceed (NTE) basis, in accordance with the attached billing rates, with an NTE budget of \$3,400.

PHASE 2. CONCEPTUAL DESIGN AND COST ESTIMATION

TASK 2.1. ALIGNMENT ANALYSIS AND PROPERTY INVESTIGATION

WestLand will conduct an alternatives analysis to identify and evaluate options for a proposed interconnect from the 302-Zone to the 4400-Zone. WestLand will identify up to two alternative alignments for the proposed interconnect and perform a preliminary alignments analysis to select a final alignment alternative. The preliminary alignment analysis will be based on factors including material quantities, property ownership, and accessibility. This task includes one site visit to conduct a field check. The final alignment selected during this task will be analyzed in tasks 2.2 through 2.4.

Q:\Proposals\2019\2019P00426 4400 Zone to 302 Zone Interconnect Feasibility Study\20191004_BensonWatermainStudy_2019P00426.docx

ENGINEERING AND ENVIRONMENTAL CONSULTANTS

4001 East Paradise Falls Drive | Tucson, Arizona 85712 | 520.206.9585
2020 North Central Avenue, Suite 695 | Phoenix, Arizona 85004 | 602.888.7000
1750 South Woodlands Village Blvd, Suite 150 | Flagstaff, Arizona 86001 | 928.225.2218

WestLand will compile the parcel data for the two alternative alignments using ArcMAP. The parcel linework and numbers are available for import into ArcMAP from the Cochise County Geographic Information System (GIS). For each alignment alternative, WestLand will generate a spreadsheet list of each parcel that the proposed alignments cross. The alignments will be imported from AutoCAD Civil 3D into ArcMAP. The routes will account for the estimated width of both permanent and temporary construction easements required. Surface management maps for federal, state, and private land areas will also be used in the property investigation and will help inform the land acquisition and permitting requirements for the project.

WestLand will not obtain title reports as part of the scope of work. Therefore, existing land encumbrances will not be reviewed.

TASK 2.2. PRELIMINARY PIPELINE AND BOOSTER STATION SIZING

WestLand will determine the flow capacity, in gallons per minute (gpm), of both a 12-inch and a 16-inch pipe for the alignment, based on allowable velocity, friction losses, and pipeline design pressure per the City of Benson design guidelines. WestLand will review the total dynamic head on the 302-Zone to 4400-Zone booster station for both pipeline sizes, based on the design capacity. WestLand will coordinate with the Client based on the results of the hydraulic analysis to determine the preliminary sizing for both the pipeline and booster station.

WestLand will also develop a preliminary 11x17 inch layout of the pump station at the existing 302-Zone reservoir site to show preliminary piping configuration, access, and site modifications.

TASK 2.3. PERMITTING AND LAND ACQUISITION

WestLand will evaluate the anticipated permitting, land acquisition, and clearance requirements for the selected alignment. In addition to private lands, the proposed routes have the potential to cross lands managed and/or regulated by the following entities:

- Arizona Department of Transportation (ADOT),
- Arizona State Land Department (ASLD), and
- Army Corps of Engineers.

Each of these entities have different requirements and permitting processes for activities and easement purchases that may occur on lands they manage, own, and/or regulate. WestLand will review the selected alignment and the permitting implications required to obtain approvals for the proposed activities associated with the alignment. WestLand will not contact any property owners or agencies regarding the project without prior approval by the Client.

WestLand's review will include a preliminary assessment of the estimated schedule and costs to complete the following permitting processes and activities if applicable:

- Right-of-way acquisition and permitting (ADOT, ASLD, BLM, and private land),
- Endangered Species Act compliance,

- National Environmental Policy Act compliance,
- Arizona Pollutant Discharge Elimination System permitting,
- Easement purchase(s), and
- National Historic Preservation Act and Arizona State Historic Preservation Act compliance.

TASK 2.4. OPINION OF PROBABLE CONSTRUCTION COST

WestLand proposes to provide an Opinion of Probable Construction Cost (OPCC) for the selected alignment. These capital costs will include the following components required to design and construct the civil, mechanical, and electrical components of the project:

- Detailed engineering design to produce bid-ready 100% design plans;
- Construction costs for the following:
 - Pipelines and valving,
 - 302-Zone to 4400-Zone Booster Station,
 - Site electrical equipment involved in control and operation,
- Environmental and archaeological clearances and permitting;
- Contingency costs to account for uncertainties and unforeseeable elements; and
- Construction management and inspections

Projected costs will rely on coordination and discussions with local contractors and vendors for pricing. WestLand's internal construction administration services department will also provide a review of the costs as well as constructability issues. Land acquisition costs are excluded from the scope.

WestLand will provide the above **Phase 2** scope of services for a lump sum (LS) fee of \$12,250. Reimbursable expenses, as described in the scope of work, are included in the lump sum amount.

PHASE 3. TECHNICAL MEMORANDUM

WestLand will compile the conceptual design information and cost estimate into a technical memorandum.

The following items will be included and addressed in the technical memorandum:

- The conceptual design for the pipeline alignment,
- A plan view map showing the pipeline alignment and booster station location, and
- The OPCC for capital costs for the pipeline and booster station.

WestLand will provide a final version of the technical memorandum signed and sealed by a professional engineer registered in the state of Arizona.

WestLand will provide the above scope of services for a lump sum fee of \$4,800. Reimbursable expenses, as described in the scope of work, are included in the lump sum amount.

Mr. Bradley Hamilton
October 4, 2019
Page 4

SUMMARY

Table 1 provides a summary of costs for the tasks described in this scope of services.

Table 1. Cost Summary

Phase	Fee	Billing
Phase 1. Project Coordination	\$ 3,400	NTE
Phase 2. Conceptual Design and Cost Estimation	\$12,250	LS
Phase 3. Technical Memorandum	\$ 4,800	LS
Total	\$20,450	

If you find the scope of services and costs described herein to be acceptable, please sign and return the attached agreement to our office. Upon receipt, we will return one fully executed copy for your files.

WestLand appreciates the opportunity to submit this proposal, and we look forward to working with you on this project. If you have any questions or require additional information, please do not hesitate to call.

Respectfully,
WestLand Resources, Inc.



Lauren Hixson, P.E.
Project Manager/Engineer

LRH:bak
Attachment: Agreement

cc: Mark F. Taylor, P.E., WestLand Resources, Inc.
Katherine Kelly, E.I.T., WestLand Resources, Inc.

AGREEMENT FOR PROFESSIONAL SERVICES – DESIGN
302-Zone to 4400-Zone Interconnect Feasibility Study

This Agreement is entered into between WestLand Resources, Inc. an Arizona corporation (Consultant) and the City of Benson (Client), and authorizes the Consultant to complete the work outlined in the Scope of Services attached as Exhibit A.

I. SCOPE OF SERVICES AND FEE

Consultant will provide the Scope of Services as described in Exhibit A. Services not set forth in Exhibit A of this Agreement are specifically excluded from the scope of the Consultant's services. The Consultant assumes no responsibility to perform any services not specifically listed in Exhibit A.

The fee for services is described in Exhibit A, and summarized as follows:

1. Consultant will provide the scope of services described in Exhibit A for a lump sum fee of \$17,050. Reimbursable expenses and subconsultant expenses are included in the lump sum amount.
2. Consultant will provide the scope of services described in Exhibit A on a time and materials not to exceed (NTE) basis, in accordance with the rates provided in Exhibit A, with an NTE amount of \$3,400.

Client shall pay the cost of all reimbursable expenses incurred or to be incurred by WestLand directly or indirectly in connection with the project for transportation and subsistence incidental thereto; obtaining bids or proposals from contractors; toll telephone calls; and all charges to be paid or incurred for fees, permits, bond premiums, title company charges, delivery charges, prints and reproduction of reports, drawings, and specifications, and all other charges and expenses not specifiable or itemized in this paragraph, but which are reasonably necessary to the proper completion of the services hereby covered. In the event such reimbursable expenses are paid directly by WestLand, then Client shall be obligated to reimburse WestLand and such charges and expenses shall be invoiced by WestLand to Client at direct cost, plus fifteen percent (15%) for handling.

If agreed to in writing by the Client and the Consultant, the Consultant shall provide Additional Services, which shall be appended hereto. Additional Services are not included as part of the Scope of Services and shall be paid for by the Client in addition to payment for the services listed in Exhibit A. Payment for Additional Services will be made by the Client, in accordance with the Consultant's prevailing fee schedule, or as agreed to by the Client and the Consultant.

II. TERMS AND CONDITIONS

1. **Entire Agreement.** This Agreement is the entire Agreement between the Client and the Consultant. There are no understandings or agreements except as expressly stated herein. This Agreement supersedes all prior communications, understandings and agreements, whether oral or written. Both parties have participated fully in the preparation and revision of this Agreement, and each party and its counsel have reviewed the final document as appropriate. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of this Agreement, including any Section Headings or Captions.
2. **Contract Amendments.** No conditions or representation altering, detracting from or adding to the terms hereof shall be valid unless printed or written hereon or evidenced in writing by either party to this Agreement and accepted in writing by the other.
3. **Access Authorization.** The Client shall provide for the Consultant's right to enter the property owned by the Client and/or others necessary for the Consultant to fulfill the Scope of Services included hereunder. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against any damages, liabilities or costs arising or allegedly arising from procedures associated with testing or investigative activities or connected in any way with the discovery of hazardous materials or suspected hazardous materials on the property.
4. **Information Provided by Others.** The Client shall furnish, at the Client's expense, all information, requirements, reports, data, utility mapping and field markings, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, utility mapping and field markings, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Consultant shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client and/or the Client's consultants and contractors or others.

5. **Ownership of Instruments of Service.** The Consultant shall retain ownership of all reports, drawings, plans, specifications, electronic files, field data, notes and other documents and instruments prepared by the Consultant as instruments of service. The Consultant shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto.
6. **Delays.** The Client agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; failure of any government agency to act in timely manner; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to a reasonable adjustment in schedule and compensation.
7. **Limitation of Liability.** In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultant's officers, directors, partners, employees, agents, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultants officers, directors, partners, employees, agents, shareholders, owners and subconsultants shall not exceed \$50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.
8. **Billing and Payment Terms.**

Payment Due. Invoices shall be submitted by the Consultant monthly and are due upon presentation and shall be considered past due if not paid within 30 calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this Agreement or any earlier termination by either party.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Consultant may suspend performance of services. The Consultant shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, the Consultant shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the Consultant to resume performance.

Termination of Services. If the Client fails to make payment to the Consultant in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the Consultant.
9. **Disputed Invoices.** If the Client objects to any portion of an invoice, the Client shall so notify the Consultant in writing within (10) calendar days of receipt of the invoice. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement.
10. **Severability.** If any term or provision of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of this Agreement shall remain in full force and effect.
11. **Dispute Resolution.**

Mediation. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation.

The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution among the parties to all those agreements.

Jury Waiver. The parties hereby voluntarily, knowingly, irrevocably and unconditionally waive any right to have a jury participate in resolving any dispute (whether based upon contract, tort or otherwise) between or among the parties arising out of or in any way related to this agreement or any relationship between the parties. This provision is a material inducement to each party to enter into this agreement.

Prevailing Party Attorney's Fees. Should litigation be necessary to enforce any term or provision of this agreement, then all litigation and collection expenses, including, without limitation, witness fees, court costs, attorneys' fees and other expenses, whether taxable or not, shall be paid to the prevailing party.

12. **Assignment.** Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by the Consultant as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.
13. **Governing Law and Jurisdiction.** The Client and the Consultant agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Arizona without regard to any conflict of laws provisions, which may apply the laws of other jurisdictions. It is further agreed that any legal action between the Client and the Consultant arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in Pima County, Arizona.
14. **Termination.** In the event of termination of this Agreement by either party, the Client shall within fourteen (14) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement. The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than fourteen (14) calendar days written notice. Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for any of the following reasons:
 - Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
 - Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
 - Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
 - Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

In the event of termination, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination.

15. **Waiver of Rights.** Any waiver at any time by either party of its rights with respect to a default under this Agreement, or with respect to any other matters arising in connection with the Agreement, shall not be deemed a waiver with respect to any subsequent default or other matter.
16. **Notices.** All notices, requests, demands or other communications required or permitted to be given hereunder to Consultant shall be delivered to WestLand Resources, Inc., 4001 E. Paradise Falls Drive, Tucson, Arizona 85712. All notices, requests, demands or other communications required or permitted to be given hereunder to the CLIENT shall be delivered to the Address set forth below the CLIENT'S signature on this Agreement.

17. **Consequential Damages.** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

18. **Mutual Indemnification.** The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (for purposes of this Section 18, collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its subconsultants.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, agents, and subconsultants (for purposes of this Section 18, collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

19. **Code Compliance.** The Consultant shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of the execution of this Agreement. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the Consultant to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.

20. **Standard of Care.** In providing services under this Agreement, the Consultant shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.

21. **Corporate Protection.** It is intended by the parties to this Agreement that the Consultant's services in connection with the Project shall not subject the Consultant's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the Consultant, an Arizona corporation, and not against any of the Consultant's individual employees, officers or directors.

22. **Certifications, Guarantees, and Warranties.** The Consultant shall not be required to sign any documents, no matter by whom requested, that would result in the Consultant's having to certify, guarantee or warrant the existence of conditions whose existence the Consultant cannot ascertain. The Client also agrees not to make resolution of any dispute with the Consultant or payment of any amount due to the Consultant in any way contingent upon the Consultant's signing any such certification.

23. **Jobsite Safety.** Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a construction/project site, shall impose any duty on the Consultant, nor relieve the contractor and of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies.

The Client agrees that the contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the Client's contract with the contractor. The Client also agrees that the contractor shall defend and indemnify the Client, the Consultant and the Consultant's subconsultants. The Client also agrees that the Client, the Consultant and the Consultant's subconsultants shall be named as additional insureds under the Contractor's policies of general liability insurance. Client further agrees to indemnify and hold harmless Consultant from any and all liability, real or alleged, in connection with the performance of work on the project.

The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees, or the client or its employees, in connection with their work or any health or safety programs or procedures.

24. **Construction Observation.** The Consultant shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Consultant to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. Based on this general observation, the Consultant shall keep the Client informed about the progress of the Work and shall advise the Client about observed deficiencies in the Work.

If the Client desires more extensive project observation or full-time project representation, the Client shall request that such services be provided by the Consultant as Additional Services in accordance with the terms of this Agreement.

The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The Consultant shall not be responsible for any acts or omissions of the Contractor, any subcontractor, any entity performing any portions of the Work or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

25. **Construction Phase Services and Changes in the Work.** The Consultant shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents, and may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time, which are not inconsistent with the intent of the Contract Documents. Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service shall be considered an Additional Service, and the Client will pay the Consultant for these services in accordance with the Additional Services provisions of this Agreement
26. **Re-Staking.** In the event that any staking is destroyed by an act of God or parties other than Consultant, the cost of restaking shall be paid for by CLIENT. Such cost shall be in addition to the compensation otherwise payable to Consultant hereunder.
27. **Soils Testing Services.** Consultant makes no representation concerning soil conditions, and has not, unless expressly set forth in the description of the scope of work set forth in this Agreement, undertaken any responsibility to furnish any reports or to secure performance of tests concerning the character of soils or their suitability for construction. In the event that Consultant agrees to secure performance of soil tests, it is agreed that the service shall be for the convenience of the CLIENT, and Consultant's only obligation shall be to coordinate the performance of soil tests and preparation of soil reports for a soil testing lab, which reports and tests shall be for exclusive use of and dissemination to CLIENT. Consultant shall not be responsible for any claims, liabilities or damages which arise or are alleged to arise out of the making or failure to make soil surveys, compaction tests or other subsurface soil tests of any kind or nature.
28. **Testing Laboratory Services.** It is acknowledged that the Consultant has been requested by the Client to subcontract certain laboratory testing services on behalf of the Client. The Consultant agrees to do so in reliance upon the Client's assurance that the Client will make no claim or bring any action at law or in equity against the Consultant as a result of this subcontracted service. The Client understands that the Consultant has not performed any independent evaluation of the testing laboratory's data and the Client shall not rely upon the Consultant to determine the quality or reliability of the testing laboratory's reports. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant, its officers, directors, employees, agents and subconsultants, harmless from any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from the services performed by the outside laboratory except only those damages, liabilities or costs caused by the sole negligence or willful misconduct of the Consultant.

29. **Design without Construction Phase Services.** It is understood and agreed that the Consultant's Scope of Services under this Agreement does not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Client. The Client assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Client waives any claims against the Consultant that may be in any way connected thereto.

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, agents and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Consultant.

If the Client requests in writing that the Consultant provide any specific construction phase services, and if the Consultant agrees in writing to provide such services, then they shall be compensated for as Additional Services, or in a separate Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 20____.

CITY OF BENSON

WESTLAND RESOURCES, INC.

Signature: _____

Signature: _____

Name: _____

Name: Mark F. Taylor, P.E.

Title: _____

Title: Vice President

Street Address: _____

Street Address: 4001 E. Paradise Falls Drive

City, State, Zip: _____

City, State, Zip: Tucson, Arizona 85712

Telephone _____

(520) 206-9585

Fax No. _____

Telephone Fax No. (520) 206-9518

Email Address _____

mtaylor@westlandresources.com

Email Address _____



October 4, 2019

Exhibit A

Mr. Bradley Hamilton
CITY OF BENSON
120 West 6th Street
Benson, Arizona 85602

Re: **302-ZONE TO 4400-ZONE INTERCONNECT FEASIBILITY STUDY
WESTLAND PROPOSAL NO. 2019P00426**

Dear Mr. Hamilton:

WestLand Resources, Inc. (WestLand), is pleased to provide this proposal to the City of Benson (the Client) for professional engineering services to provide a concept level design and cost estimate for construction of a pipeline and booster station. The booster station will be located at the existing 302-Zone reservoir and pump to the 4400-Zone via a new pipeline that will connect to the existing 12-inch pipeline along State Route 90, near The Canyons development. The following sections provide the detailed scope of services per phase and task.

PHASE 1. PROJECT COORDINATION

This phase includes coordination, scheduling, and meeting with the Client to complete the work. The activities in this phase include coordination on design information, which will mainly consist of email and phone communication. One in-person kick-off meeting with the Client is included in this scope to discuss the project and to obtain additional information needed for the alignment analysis.

WestLand will provide the above scope of services on a time and materials, basis not-to-exceed (NTE) basis, in accordance with the attached billing rates, with an NTE budget of \$3,400.

PHASE 2. CONCEPTUAL DESIGN AND COST ESTIMATION

TASK 2.1. ALIGNMENT ANALYSIS AND PROPERTY INVESTIGATION

WestLand will conduct an alternatives analysis to identify and evaluate options for a proposed interconnect from the 302-Zone to the 4400-Zone. WestLand will identify up to two alternative alignments for the proposed interconnect and perform a preliminary alignments analysis to select a final alignment alternative. The preliminary alignment analysis will be based on factors including material quantities, property ownership, and accessibility. This task includes one site visit to conduct a field check. The final alignment selected during this task will be analyzed in tasks 2.2 through 2.4.

Q:\Proposals\2019\2019P00426 4400 Zone to 302 Zone Interconnect Feasibility Study\2019M04_BensonWatermainStudy_2019P00426.docx

ENGINEERING AND ENVIRONMENTAL CONSULTANTS

4001 East Paradise Falls Drive | Tucson, Arizona 85712 | 520.206.9585
2020 North Central Avenue, Suite 695 | Phoenix, Arizona 85004 | 602.888.7000
1750 South Woodlands Village Blvd, Suite 150 | Flagstaff, Arizona 86001 | 928.225.2218

WestLand will compile the parcel data for the two alternative alignments using ArcMAP. The parcel linework and numbers are available for import into ArcMAP from the Cochise County Geographic Information System (GIS). For each alignment alternative, WestLand will generate a spreadsheet list of each parcel that the proposed alignments cross. The alignments will be imported from AutoCAD Civil 3D into ArcMAP. The routes will account for the estimated width of both permanent and temporary construction easements required. Surface management maps for federal, state, and private land areas will also be used in the property investigation and will help inform the land acquisition and permitting requirements for the project.

WestLand will not obtain title reports as part of the scope of work. Therefore, existing land encumbrances will not be reviewed.

TASK 2.2. PRELIMINARY PIPELINE AND BOOSTER STATION SIZING

WestLand will determine the flow capacity, in gallons per minute (gpm), of both a 12-inch and a 16-inch pipe for the alignment, based on allowable velocity, friction losses, and pipeline design pressure per the City of Benson design guidelines. WestLand will review the total dynamic head on the 302-Zone to 4400-Zone booster station for both pipeline sizes, based on the design capacity. WestLand will coordinate with the Client based on the results of the hydraulic analysis to determine the preliminary sizing for both the pipeline and booster station.

WestLand will also develop a preliminary 11x17 inch layout of the pump station at the existing 302-Zone reservoir site to show preliminary piping configuration, access, and site modifications.

TASK 2.3. PERMITTING AND LAND ACQUISITION

WestLand will evaluate the anticipated permitting, land acquisition, and clearance requirements for the selected alignment. In addition to private lands, the proposed routes have the potential to cross lands managed and/or regulated by the following entities:

- Arizona Department of Transportation (ADOT),
- Arizona State Land Department (ASLD), and
- Army Corps of Engineers.

Each of these entities have different requirements and permitting processes for activities and easement purchases that may occur on lands they manage, own, and/or regulate. WestLand will review the selected alignment and the permitting implications required to obtain approvals for the proposed activities associated with the alignment. WestLand will not contact any property owners or agencies regarding the project without prior approval by the Client.

WestLand's review will include a preliminary assessment of the estimated schedule and costs to complete the following permitting processes and activities if applicable:

- Right-of-way acquisition and permitting (ADOT, ASLD, BLM, and private land),
- Endangered Species Act compliance,

- National Environmental Policy Act compliance,
- Arizona Pollutant Discharge Elimination System permitting,
- Easement purchase(s), and
- National Historic Preservation Act and Arizona State Historic Preservation Act compliance.

TASK 2.4. OPINION OF PROBABLE CONSTRUCTION COST

WestLand proposes to provide an Opinion of Probable Construction Cost (OPCC) for the selected alignment. These capital costs will include the following components required to design and construct the civil, mechanical, and electrical components of the project:

- Detailed engineering design to produce bid-ready 100% design plans;
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Mr. Bradley Hamilton
October 4, 2019
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WestLand appreciates the opportunity to submit this proposal, and we look forward to working with you on this project. If you have any questions or require additional information, please do not hesitate to call.

Respectfully,
WestLand Resources, Inc.



Lauren Hixson, P.E.
Project Manager/Engineer

LRH:bak
Attachment: Agreement

cc: Mark F. Taylor, P.E., WestLand Resources, Inc.
Katherine Kelly, E.I.T., WestLand Resources, Inc.

City of Benson City Council Communication

Regular Meeting

January 27, 2020



To: Mayor and Council

Agenda Item # 3

From: Bradley J. Hamilton, P.E., Public Works Director / City Engineer

Subject:

Discussion and possible action to Authorize Westland Resources to conduct a Whetstone Wastewater Treatment Plant to the Benson Sewer system Feasibility Study not to exceed \$21,800

Discussion:

Currently the City of Benson operates two wastewater systems. The City of Benson wastewater system includes the Benson Wastewater Treatment Plant (WWTP) and the City of Benson sewer system. The City also operates the Whetstone wastewater system that includes the Whetstone WWTP and the sewer collection system in The Canyons Development. The Whetstone WWTP has not been operational for approximately 15 years. The City currently hauls the wastewater from the Whetstone WWTP and deposits into the Benson sewer system for treatment. This operation takes place twice a week and averages about 3-4 trips. This proposal would look at installing a pipeline from the Whetstone WWTP to a point in the City of Benson collection system so the sewage could be pumped instead of hauled. This feasibility study would provide a concept-level design and cost estimate for construction of a pipeline and any necessary pumps to complete this process.

Staff Recommendation:

Approval of Westland Resources to conduct a Whetstone Wastewater Treatment Plant to the Benson Sewer system Feasibility Study not to exceed \$21,800.



October 4, 2019

Mr. Bradley Hamilton
CITY OF BENSON
120 West 6th Street
Benson, Arizona 85602

Re: **WHETSTONE WWTP TO BENSON SEWER SYSTEM FEASIBILITY STUDY
WESTLAND PROPOSAL NO. 2019P00427**

Dear Mr. Hamilton:

WestLand Resources, Inc. (WestLand), is pleased to provide this proposal to the City of Benson (the Client) for professional engineering services to provide a concept level design and cost estimate for construction of a sewer force main and lift station. The force main will convey sewage from the existing Whetstone wastewater treatment plant (WWTP), via a new or modified lift station, to an existing City of Benson sewer manhole located near the intersection of West Jennella Drive and Cooperative Way.

PHASE 1. PROJECT COORDINATION

This phase includes coordination, scheduling, and meeting with the Client to complete the work. The activities in this phase include coordination on design information, which will mainly consist of email and phone communication. One in-person kick-off meeting with the Client is included in this scope to discuss the project and to obtain additional information needed for the alignment analysis.

WestLand will provide the above scope of services on a time and materials, basis not-to-exceed (NTE) basis, in accordance with the attached billing rates, with an NTE budget of \$3,400.

PHASE 2. CONCEPTUAL DESIGN AND COST ESTIMATION

TASK 2.1. ALIGNMENT ANALYSIS AND PROPERTY INVESTIGATION

WestLand will conduct an alternatives analysis to identify and evaluate options for a proposed force main from the Whetstone WWTP to the existing City of Benson sewer manhole. WestLand will identify up to two alternative alignments for the proposed force main and perform a preliminary alignments analysis to select a final alignment alternative. The preliminary alignment analysis will be based on factors including material quantities, property ownership, and accessibility. This task includes one site visit to conduct a field check. The final alignment selected during this task will be analyzed in tasks 2.2 through 2.3.

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ENGINEERING AND ENVIRONMENTAL CONSULTANTS

4001 East Paradise Falls Drive | Tucson, Arizona 85712 | 520.206.9585
2020 North Central Avenue, Suite 695 | Phoenix, Arizona 85004 | 602.888.7000
1750 South Woodlands Village Blvd, Suite 150 | Flagstaff, Arizona 86001 | 928.225.2218

WestLand will compile the parcel data for the two alternative alignments using ArcMAP. The parcel linework and numbers are available for import into ArcMAP from the Cochise County Geographic Information System (GIS). For each alignment alternative, WestLand will generate a spreadsheet list of each parcel that the proposed alignments cross. The alignments will be imported from AutoCAD Civil 3D into ArcMAP. The routes will account for the estimated width of both permanent and temporary construction easements required. Surface management maps for federal, state, and private land areas will also be used in the property investigation and will help inform the land acquisition and permitting requirements for the project.

WestLand will not obtain title reports as part of the scope of work. Therefore, existing land encumbrances will not be reviewed.

TASK 2.2. PRELIMINARY FACILITY SIZING

WestLand will provide preliminary sizing of the force main and the lift station at the existing WWTP. The Client will provide the existing flows currently coming into the Whetstone WWTP, based on weekly vault and haul volumes, and as-builts for the existing WWTP.

The existing Whetstone WWTP has an existing wet well that can be piped to new pumps and the new force main. WestLand will review the capacity of the existing wet well to determine the maximum flow rate that the existing WWTP can handle. The existing vault and haul volumes and capacity of the wet well will be used to size the force main and the lift station pumps. This will provide the Client with an understanding of the number of homes that can be built in the Villages at Vigneto development before the Whetstone WWTP will need to be brought online or additional modifications are required to continue pumping to the City of Benson system.

The force main will be sized based on the allowable velocity, friction losses, and pipeline design pressure per the City of Benson design guidelines. WestLand will evaluate the capacity for one mile of the gravity line downstream of the proposed connection point, if as-builts are available.

WestLand will provide a preliminary pump selection for the lift station based on the anticipated range of total dynamic head. The total dynamic head will be calculated based on static head from USGS topography and the anticipated headlosses through the force main.

WestLand will develop a preliminary 11x17 inch layout of the lift station pumps at the existing WWTP to show conceptual piping layout and modifications to the existing WWTP.

TASK 2.3. PERMITTING AND LAND ACQUISITION

WestLand will evaluate the anticipated permitting, land acquisition, and clearance requirements for the selected alignment. In addition to private lands, the proposed routes have the potential to cross lands managed and/or regulated by the following entities:

- Arizona Department of Transportation (ADOT),
- Arizona State Land Department (ASLD), and

- Army Corps of Engineers.

Each of these entities have different requirements and permitting processes for activities and easement purchases that may occur on lands they manage, own, and/or regulate. WestLand will review the selected alignment and the permitting implications required to obtain approvals for the proposed activities associated with the alignment. WestLand will not contact any property owners or agencies regarding the project without prior approval by the Client.

WestLand's review will include a preliminary assessment of the estimated schedule and costs to complete the following permitting processes and activities if applicable:

- Right-of-way acquisition and permitting (ADOT, ASLD, BLM, and private land),
- Endangered Species Act compliance,
- National Environmental Policy Act compliance,
- Arizona Pollutant Discharge Elimination System permitting,
- Easement purchase(s), and
- National Historic Preservation Act and Arizona State Historic Preservation Act compliance.

TASK 2.4. OPINION OF PROBABLE CONSTRUCTION COST

WestLand proposes to provide an Opinion of Probable Construction Cost (OPCC) for the selected alignment. These capital costs will include the following components required to design and construct the civil, mechanical, and electrical components of the project:

- Detailed engineering design to produce bid-ready 100% design plans;
- Construction costs for the following:
 - Force main and lift station
 - Odor control at connection point to existing sewer
 - Existing WWTP modifications
- Environmental and archaeological clearances and permitting;
- Contingency costs to account for uncertainties and unforeseeable elements; and
- Construction management and inspections

Projected costs will rely on coordination and discussions with local contractors and vendors for pricing. WestLand's internal construction administration services department will also provide a review of the costs as well as constructability issues. Land acquisition costs are excluded from the scope.

WestLand will provide the above **Phase 2** scope of services for a lump sum (LS) fee of \$13,600. Reimbursable expenses, as described in the scope of work, are included in the lump sum amount.

PHASE 3. TECHNICAL MEMORANDUM

WestLand will compile the conceptual design information and cost estimate into a technical memorandum.

The following items will be included and addressed in the technical memorandum:

- The conceptual design for the force main alignment,
- A plan view map showing the force main alignment, and
- The OPCC for capital costs for the force main and lift station.

WestLand will provide a final version of the technical memorandum signed and sealed by a professional engineer registered in the state of Arizona.

WestLand will provide the above scope of services for a lump sum fee of \$4,800. Reimbursable expenses, as described in the scope of work, are included in the lump sum amount.

OPTIONAL SERVICES. EXISTING CAPACITY ANALYSIS OF BENSON SEWER

WestLand can provide the Client with assistance in determining the total and available excess capacity of the existing gravity sewer from the point of connection to the existing City of Benson WWTP. WestLand will evaluate the total capacity for up to one mile downstream of the connection point per **Task 2.2**. However, if available WestLand can provide review of the entire reach from the connection point to the WWTP.

Under this task, WestLand can review available flow data for the sewer, calculate the existing flow contributing to the sewer based on the number of residences and commercial acres, or assist the Client in planning for metering of the existing sewer to determine the available capacity.

Upon request, WestLand can develop a scope and fee for these services.

SUMMARY

Table 1 provides a summary of costs for the tasks described in this scope of services.

Table 1. Cost Summary

Phase	Fee	Billing
Phase 1. Project Coordination	\$ 3,400	NTE
Phase 2. Conceptual Design and Cost Estimation	\$ 13,600	LS
Phase 3. Technical Memorandum	\$ 4,800	LS
Total	\$ 21,800	

Mr. Bradley Hamilton
October 4, 2019
Page 5

If you find the scope of services and costs described herein to be acceptable, please sign and return the attached agreement to our office. Upon receipt, we will return one fully executed copy for your files.

WestLand appreciates the opportunity to submit this proposal, and we look forward to working with you on this project. If you have any questions or require additional information, please do not hesitate to call.

Respectfully,
WestLand Resources, Inc.



Lauren Hixson, P.E.
Project Manager/Engineer

LRH:bak
Attachment: Agreement

cc: Mark F. Taylor, P.E., WestLand Resources, Inc.
Katherine Kelly, E.I.T., WestLand Resources, Inc.

AGREEMENT FOR PROFESSIONAL SERVICES – DESIGN

Whetstone WWTP to Benson Sewer System Feasibility Study

This Agreement is entered into between WestLand Resources, Inc. an Arizona corporation (Consultant) and the City of Benson (Client), and authorizes the Consultant to complete the work outlined in the Scope of Services attached as Exhibit A.

I. SCOPE OF SERVICES AND FEE

Consultant will provide the Scope of Services as described in Exhibit A. Services not set forth in Exhibit A of this Agreement are specifically excluded from the scope of the Consultant's services. The Consultant assumes no responsibility to perform any services not specifically listed in Exhibit A.

The fee for services is described in Exhibit A, and summarized as follows:

1. Consultant will provide the scope of services described in Exhibit A for a lump sum fee of \$18,400. Reimbursable expenses and subconsultant expenses are included in the lump sum amount.
2. Consultant will provide the scope of services described in Exhibit A on a time and materials not to exceed (NTE) basis, in accordance with the rates provided in Exhibit A, with an NTE amount of \$3,400.

Client shall pay the cost of all reimbursable expenses incurred or to be incurred by WestLand directly or indirectly in connection with the project for transportation and subsistence incidental thereto; obtaining bids or proposals from contractors; toll telephone calls; and all charges to be paid or incurred for fees, permits, bond premiums, title company charges, delivery charges, prints and reproduction of reports, drawings, and specifications, and all other charges and expenses not specifiable or itemized in this paragraph, but which are reasonably necessary to the proper completion of the services hereby covered. In the event such reimbursable expenses are paid directly by WestLand, then Client shall be obligated to reimburse WestLand and such charges and expenses shall be invoiced by WestLand to Client at direct cost, plus fifteen percent (15%) for handling.

If agreed to in writing by the Client and the Consultant, the Consultant shall provide Additional Services, which shall be appended hereto. Additional Services are not included as part of the Scope of Services and shall be paid for by the Client in addition to payment for the services listed in Exhibit A. Payment for Additional Services will be made by the Client, in accordance with the Consultant's prevailing fee schedule, or as agreed to by the Client and the Consultant.

II. TERMS AND CONDITIONS

1. **Entire Agreement.** This Agreement is the entire Agreement between the Client and the Consultant. There are no understandings or agreements except as expressly stated herein. This Agreement supersedes all prior communications, understandings and agreements, whether oral or written. Both parties have participated fully in the preparation and revision of this Agreement, and each party and its counsel have reviewed the final document as appropriate. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of this Agreement, including any Section Headings or Captions.
2. **Contract Amendments.** No conditions or representation altering, detracting from or adding to the terms hereof shall be valid unless printed or written hereon or evidenced in writing by either party to this Agreement and accepted in writing by the other.
3. **Access Authorization.** The Client shall provide for the Consultant's right to enter the property owned by the Client and/or others necessary for the Consultant to fulfill the Scope of Services included hereunder. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against any damages, liabilities or costs arising or allegedly arising from procedures associated with testing or investigative activities or connected in any way with the discovery of hazardous materials or suspected hazardous materials on the property.
4. **Information Provided by Others.** The Client shall furnish, at the Client's expense, all information, requirements, reports, data, utility mapping and field markings, surveys and instructions required by this Agreement. The Consultant may use such information, requirements, reports, data, utility mapping and field markings, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Consultant shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client and/or the Client's consultants and contractors or others.

5. **Ownership of Instruments of Service.** The Consultant shall retain ownership of all reports, drawings, plans, specifications, electronic files, field data, notes and other documents and instruments prepared by the Consultant as instruments of service. The Consultant shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto.
6. **Delays.** The Client agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; failure of any government agency to act in timely manner; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to a reasonable adjustment in schedule and compensation.
7. **Limitation of Liability.** In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultant's officers, directors, partners, employees, agents, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultants officers, directors, partners, employees, agents, shareholders, owners and subconsultants shall not exceed \$50,000, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.
8. **Billing and Payment Terms.**

Payment Due. Invoices shall be submitted by the Consultant monthly and are due upon presentation and shall be considered past due if not paid within 30 calendar days of the due date.

Interest. If payment in full is not received by the Consultant within 30 calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

Collection Costs. If the Client fails to make payments when due and the Consultant incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to the Consultant. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for the Consultant's time spent in efforts to collect. This obligation of the Client to pay the Consultant's collection costs shall survive the term of this Agreement or any earlier termination by either party.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Consultant may suspend performance of services. The Consultant shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, the Consultant shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the Consultant to resume performance.

Termination of Services. If the Client fails to make payment to the Consultant in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the Consultant.
9. **Disputed Invoices.** If the Client objects to any portion of an invoice, the Client shall so notify the Consultant in writing within (10) calendar days of receipt of the invoice. The Client shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement.
10. **Severability.** If any term or provision of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of this Agreement shall remain in full force and effect.
11. **Dispute Resolution.**

Mediation. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation.

The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution among the parties to all those agreements.

Jury Waiver. The parties hereby voluntarily, knowingly, irrevocably and unconditionally waive any right to have a jury participate in resolving any dispute (whether based upon contract, tort or otherwise) between or among the parties arising out of or in any way related to this agreement or any relationship between the parties. This provision is a material inducement to each party to enter into this agreement.

Prevailing Party Attorney's Fees. Should litigation be necessary to enforce any term or provision of this agreement, then all litigation and collection expenses, including, without limitation, witness fees, court costs, attorneys' fees and other expenses, whether taxable or not, shall be paid to the prevailing party.

12. **Assignment.** Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by the Consultant as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.
13. **Governing Law and Jurisdiction.** The Client and the Consultant agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Arizona without regard to any conflict of laws provisions, which may apply the laws of other jurisdictions. It is further agreed that any legal action between the Client and the Consultant arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in Pima County, Arizona.
14. **Termination.** In the event of termination of this Agreement by either party, the Client shall within fourteen (14) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement. The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than fourteen (14) calendar days written notice. Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for any of the following reasons:
 - Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
 - Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
 - Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
 - Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

In the event of termination, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination.

15. **Waiver of Rights.** Any waiver at any time by either party of its rights with respect to a default under this Agreement, or with respect to any other matters arising in connection with the Agreement, shall not be deemed a waiver with respect to any subsequent default or other matter.
16. **Notices.** All notices, requests, demands or other communications required or permitted to be given hereunder to Consultant shall be delivered to WestLand Resources, Inc., 4001 E. Paradise Falls Drive, Tucson, Arizona 85712. All notices, requests, demands or other communications required or permitted to be given hereunder to the CLIENT shall be delivered to the Address set forth below the CLIENT'S signature on this Agreement.

17. **Consequential Damages.** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

18. **Mutual Indemnification.** The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (for purposes of this Section 18, collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its subconsultants.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, agents, and subconsultants (for purposes of this Section 18, collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

19. **Code Compliance.** The Consultant shall put forth reasonable professional efforts to comply with applicable laws, codes and regulations in effect as of the date of the execution of this Agreement. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the Consultant to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.

20. **Standard of Care.** In providing services under this Agreement, the Consultant shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.

21. **Corporate Protection.** It is intended by the parties to this Agreement that the Consultant's services in connection with the Project shall not subject the Consultant's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the Consultant, an Arizona corporation, and not against any of the Consultant's individual employees, officers or directors.

22. **Certifications, Guarantees, and Warranties.** The Consultant shall not be required to sign any documents, no matter by whom requested, that would result in the Consultant's having to certify, guarantee or warrant the existence of conditions whose existence the Consultant cannot ascertain. The Client also agrees not to make resolution of any dispute with the Consultant or payment of any amount due to the Consultant in any way contingent upon the Consultant's signing any such certification.

23. **Jobsite Safety.** Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a construction/project site, shall impose any duty on the Consultant, nor relieve the contractor and of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies.

The Client agrees that the contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the Client's contract with the contractor. The Client also agrees that the contractor shall defend and indemnify the Client, the Consultant and the Consultant's subconsultants. The Client also agrees that the Client, the Consultant and the Consultant's subconsultants shall be named as additional insureds under the Contractor's policies of general liability insurance. Client further agrees to indemnify and hold harmless Consultant from any and all liability, real or alleged, in connection with the performance of work on the project.

The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees, or the client or its employees, in connection with their work or any health or safety programs or procedures.

24. **Construction Observation.** The Consultant shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Consultant to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. Based on this general observation, the Consultant shall keep the Client informed about the progress of the Work and shall advise the Client about observed deficiencies in the Work.

If the Client desires more extensive project observation or full-time project representation, the Client shall request that such services be provided by the Consultant as Additional Services in accordance with the terms of this Agreement.

The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The Consultant shall not be responsible for any acts or omissions of the Contractor, any subcontractor, any entity performing any portions of the Work or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

25. **Construction Phase Services and Changes in the Work.** The Consultant shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents, and may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time, which are not inconsistent with the intent of the Contract Documents. Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service shall be considered an Additional Service, and the Client will pay the Consultant for these services in accordance with the Additional Services provisions of this Agreement.
26. **Re-Staking.** In the event that any staking is destroyed by an act of God or parties other than Consultant, the cost of restaking shall be paid for by CLIENT. Such cost shall be in addition to the compensation otherwise payable to Consultant hereunder.
27. **Soils Testing Services.** Consultant makes no representation concerning soil conditions, and has not, unless expressly set forth in the description of the scope of work set forth in this Agreement, undertaken any responsibility to furnish any reports or to secure performance of tests concerning the character of soils or their suitability for construction. In the event that Consultant agrees to secure performance of soil tests, it is agreed that the service shall be for the convenience of the CLIENT, and Consultant's only obligation shall be to coordinate the performance of soil tests and preparation of soil reports for a soil testing lab, which reports and tests shall be for exclusive use of and dissemination to CLIENT. Consultant shall not be responsible for any claims, liabilities or damages which arise or are alleged to arise out of the making or failure to make soil surveys, compaction tests or other subsurface soil tests of any kind or nature.
28. **Testing Laboratory Services.** It is acknowledged that the Consultant has been requested by the Client to subcontract certain laboratory testing services on behalf of the Client. The Consultant agrees to do so in reliance upon the Client's assurance that the Client will make no claim or bring any action at law or in equity against the Consultant as a result of this subcontracted service. The Client understands that the Consultant has not performed any independent evaluation of the testing laboratory's data and the Client shall not rely upon the Consultant to determine the quality or reliability of the testing laboratory's reports. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant, its officers, directors, employees, agents and subconsultants, harmless from any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from the services performed by the outside laboratory except only those damages, liabilities or costs caused by the sole negligence or willful misconduct of the Consultant.

29. **Design without Construction Phase Services.** It is understood and agreed that the Consultant's Scope of Services under this Agreement does not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Client. The Client assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Client waives any claims against the Consultant that may be in any way connected thereto.

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees, agents and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Consultant.

If the Client requests in writing that the Consultant provide any specific construction phase services, and if the Consultant agrees in writing to provide such services, then they shall be compensated for as Additional Services, or in a separate Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 20____.

CITY OF BENSON

WESTLAND RESOURCES, INC.

Signature: _____

Signature: _____

Name: _____

Name: Mark F.Taylor, P.E.

Title: _____

Title: Vice President

Street Address: _____

Street Address: 4001 E. Paradise Falls Drive

City, State, Zip: _____

City, State, Zip: Tucson, Arizona 85712

Telephone _____

(520) 206-9585

Fax No. _____

(520) 206-9518

Telephone Fax No. _____

Email Address _____

mtaylor@westlandresources.com

Email Address _____



Exhibit A

October 4, 2019

Mr. Bradley Hamilton
CITY OF BENSON
120 West 6th Street
Benson, Arizona 85602

Re: **WHETSTONE WWTP TO BENSON SEWER SYSTEM FEASIBILITY STUDY
WESTLAND PROPOSAL NO. 2019P00427**

Dear Mr. Hamilton:

WestLand Resources, Inc. (WestLand), is pleased to provide this proposal to the City of Benson (the Client) for professional engineering services to provide a concept level design and cost estimate for construction of a sewer force main and lift station. The force main will convey sewage from the existing Whetstone wastewater treatment plant (WWTP), via a new or modified lift station, to an existing City of Benson sewer manhole located near the intersection of West Jennella Drive and Cooperative Way.

PHASE 1. PROJECT COORDINATION

This phase includes coordination, scheduling, and meeting with the Client to complete the work. The activities in this phase include coordination on design information, which will mainly consist of email and phone communication. One in-person kick-off meeting with the Client is included in this scope to discuss the project and to obtain additional information needed for the alignment analysis.

WestLand will provide the above scope of services on a time and materials, basis not-to-exceed (NTE) basis, in accordance with the attached billing rates, with an NTE budget of \$3,400.

PHASE 2. CONCEPTUAL DESIGN AND COST ESTIMATION

TASK 2.1. ALIGNMENT ANALYSIS AND PROPERTY INVESTIGATION

WestLand will conduct an alternatives analysis to identify and evaluate options for a proposed force main from the Whetstone WWTP to the existing City of Benson sewer manhole. WestLand will identify up to two alternative alignments for the proposed force main and perform a preliminary alignments analysis to select a final alignment alternative. The preliminary alignment analysis will be based on factors including material quantities, property ownership, and accessibility. This task includes one site visit to conduct a field check. The final alignment selected during this task will be analyzed in tasks 2.2 through 2.3.

Q:\Proposals\2019\2019P00427 Whetstone WWTP to Benson Swr Sys Feasibility\20191004_BensonForceMainStudy_2019P00427.docx

ENGINEERING AND ENVIRONMENTAL CONSULTANTS

4001 East Paradise Falls Drive | Tucson, Arizona 85712 | 520.206.9585
2020 North Central Avenue, Suite 695 | Phoenix, Arizona 85004 | 602.888.7000
1750 South Woodlands Village Blvd, Suite 150 | Flagstaff, Arizona 86001 | 928.225.2218

WestLand will compile the parcel data for the two alternative alignments using ArcMAP. The parcel linework and numbers are available for import into ArcMAP from the Cochise County Geographic Information System (GIS). For each alignment alternative, WestLand will generate a spreadsheet list of each parcel that the proposed alignments cross. The alignments will be imported from AutoCAD Civil 3D into ArcMAP. The routes will account for the estimated width of both permanent and temporary construction easements required. Surface management maps for federal, state, and private land areas will also be used in the property investigation and will help inform the land acquisition and permitting requirements for the project.

WestLand will not obtain title reports as part of the scope of work. Therefore, existing land encumbrances will not be reviewed.

TASK 2.2. PRELIMINARY FACILITY SIZING

WestLand will provide preliminary sizing of the force main and the lift station at the existing WWTP. The Client will provide the existing flows currently coming into the Whetstone WWTP, based on weekly vault and haul volumes, and as-builts for the existing WWTP.

The existing Whetstone WWTP has an existing wet well that can be piped to new pumps and the new force main. WestLand will review the capacity of the existing wet well to determine the maximum flow rate that the existing WWTP can handle. The existing vault and haul volumes and capacity of the wet well will be used to size the force main and the lift station pumps. This will provide the Client with an understanding of the number of homes that can be built in the Villages at Vigneto development before the Whetstone WWTP will need to be brought online or additional modifications are required to continue pumping to the City of Benson system.

The force main will be sized based on the allowable velocity, friction losses, and pipeline design pressure per the City of Benson design guidelines. WestLand will evaluate the capacity for one mile of the gravity line downstream of the proposed connection point, if as-builts are available.

WestLand will provide a preliminary pump selection for the lift station based on the anticipated range of total dynamic head. The total dynamic head will be calculated based on static head from USGS topography and the anticipated headlosses through the force main.

WestLand will develop a preliminary 11x17 inch layout of the lift station pumps at the existing WWTP to show conceptual piping layout and modifications to the existing WWTP.

TASK 2.3. PERMITTING AND LAND ACQUISITION

WestLand will evaluate the anticipated permitting, land acquisition, and clearance requirements for the selected alignment. In addition to private lands, the proposed routes have the potential to cross lands managed and/or regulated by the following entities:

- Arizona Department of Transportation (ADOT),
- Arizona State Land Department (ASLD), and

- Army Corps of Engineers.

Each of these entities have different requirements and permitting processes for activities and easement purchases that may occur on lands they manage, own, and/or regulate. WestLand will review the selected alignment and the permitting implications required to obtain approvals for the proposed activities associated with the alignment. WestLand will not contact any property owners or agencies regarding the project without prior approval by the Client.

WestLand's review will include a preliminary assessment of the estimated schedule and costs to complete the following permitting processes and activities if applicable:

- Right-of-way acquisition and permitting (ADOT, ASLD, BLM, and private land),
- Endangered Species Act compliance,
- National Environmental Policy Act compliance,
- Arizona Pollutant Discharge Elimination System permitting,
- Easement purchase(s), and
- National Historic Preservation Act and Arizona State Historic Preservation Act compliance.

TASK 2.4. OPINION OF PROBABLE CONSTRUCTION COST

WestLand proposes to provide an Opinion of Probable Construction Cost (OPCC) for the selected alignment. These capital costs will include the following components required to design and construct the civil, mechanical, and electrical components of the project:

- Detailed engineering design to produce bid-ready 100% design plans;
- Construction costs for the following:
 - Force main and lift station
 - Odor control at connection point to existing sewer
 - Existing WWTP modifications
- Environmental and archaeological clearances and permitting;
- Contingency costs to account for uncertainties and unforeseeable elements; and
- Construction management and inspections

Projected costs will rely on coordination and discussions with local contractors and vendors for pricing. WestLand's internal construction administration services department will also provide a review of the costs as well as constructability issues. Land acquisition costs are excluded from the scope.

WestLand will provide the above **Phase 2** scope of services for a lump sum (LS) fee of \$13,600. Reimbursable expenses, as described in the scope of work, are included in the lump sum amount.

PHASE 3. TECHNICAL MEMORANDUM

WestLand will compile the conceptual design information and cost estimate into a technical memorandum.

The following items will be included and addressed in the technical memorandum:

- The conceptual design for the force main alignment,
- A plan view map showing the force main alignment, and
- The OPCC for capital costs for the force main and lift station.

WestLand will provide a final version of the technical memorandum signed and sealed by a professional engineer registered in the state of Arizona.

WestLand will provide the above scope of services for a lump sum fee of \$4,800. Reimbursable expenses, as described in the scope of work, are included in the lump sum amount.

OPTIONAL SERVICES. EXISTING CAPACITY ANALYSIS OF BENSON SEWER

WestLand can provide the Client with assistance in determining the total and available excess capacity of the existing gravity sewer from the point of connection to the existing City of Benson WWTP. WestLand will evaluate the total capacity for up to one mile downstream of the connection point per **Task 2.2**. However, if available WestLand can provide review of the entire reach from the connection point to the WWTP.

Under this task, WestLand can review available flow data for the sewer, calculate the existing flow contributing to the sewer based on the number of residences and commercial acres, or assist the Client in planning for metering of the existing sewer to determine the available capacity.

Upon request, WestLand can develop a scope and fee for these services.

SUMMARY

Table 1 provides a summary of costs for the tasks described in this scope of services.

Table 1. Cost Summary

Phase	Fee	Billing
Phase 1. Project Coordination	\$ 3,400	NTE
Phase 2. Conceptual Design and Cost Estimation	\$ 13,600	LS
Phase 3. Technical Memorandum	\$ 4,800	LS
Total	\$ 21,800	

Mr. Bradley Hamilton
October 4, 2019
Page 5

If you find the scope of services and costs described herein to be acceptable, please sign and return the attached agreement to our office. Upon receipt, we will return one fully executed copy for your files.

WestLand appreciates the opportunity to submit this proposal, and we look forward to working with you on this project. If you have any questions or require additional information, please do not hesitate to call.

Respectfully,
WestLand Resources, Inc.



Lauren Hixson, P.E.
Project Manager/Engineer

LRH:bak
Attachment: Agreement

cc: Mark F. Taylor, P.E., WestLand Resources, Inc.
Katherine Kelly, E.I.T., WestLand Resources, Inc.

City of Benson City Council Communication



Regular Meeting

January 27, 2020

To: Mayor and Council

Agenda Item # 4

From: Seth Judd, Finance Director

Subject:

Discussion during and/or after presentation by City staff of City Finances, with emphasis on November 30, 2019 financial results and the City's financial position at the end of November 2019; all revenues and expenses of the City may be discussed

Discussion:

Staff will present the attached power point slideshow to summarize the results of City operations and the City's financial position at November 30, 2020. It should be noted that these results are unaudited and are subject to change based on the auditor's findings.

Staff Recommendation:

Information only



City of
Benson
Financial
Presentation

November 2019





Overview

City's financial position
at November 30, 2019

Compare FY 19 & FY 20

42% of the fiscal year
has passed



Citywide Financial State - Revenue

Monthly

- November 2019 – \$1,159,927
- November 2018 - \$1,020,732
 - **Increase** of \$139,195

Year-to-Date

- November 2019 – \$5,573,330
- November 2018 – \$3,905,935
 - **Increase** of \$1,667,395



Citywide Financial State - Expenses

Monthly

- November 2019 - \$929,191
- November 2018 - \$691,816
 - **Increase** of \$237,376

Year-to-Date

- November 2019 - \$4,626,228
- November 2018 - \$4,011,086
 - **Increase** of \$873,855



Citywide Financial State – Net Position

Monthly

- November 2019 - \$230,735
- November 2018 - \$328,916
 - **Decrease** of \$98,180

Year-to-Date

- November 2019 - \$947,102
- November 2018 - \$(105,151)
 - **Increase** of \$1,052,253



Questions

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL REVENUE</u>					
10-301-10 GENERAL PROPERTY TAX	118,941.32	124,468.48	342,404.00	217,935.52	36.4
10-301-15 CITY SALES TAX	392,070.85	1,988,257.05	4,303,547.00	2,315,289.95	46.2
10-301-17 BED TAX COLLECTED	5,685.08	24,103.72	60,593.00	36,489.28	39.8
10-301-20 STATE SALES TAX	59,491.11	187,803.98	503,310.00	315,506.02	37.3
10-301-25 FRANCHISE TAX	5,887.13	98,031.82	197,150.00	99,118.18	49.7
10-301-30 AUTO LIEU TAX	11,727.14	97,684.25	260,809.00	163,124.75	37.5
10-301-35 BUSINESS LICENSE	500.00	3,500.00	20,000.00	16,500.00	17.5
10-301-45 STATE REVENUE SHARING	52,512.46	262,562.30	640,214.00	377,651.70	41.0
10-301-50 INTEREST INCOME	1,670.87	10,261.06	20,000.00	9,738.94	51.3
10-301-55 COPIES AND NOTARY FEES	8.50	56.85	147.00	90.15	38.7
10-301-65 MISCELLANEOUS	.00	120,954.81	133,000.00	12,045.19	90.9
10-301-66 RECOVERY OF PRIOR YEAR EXPENSE	5,041.54	2,475.77	.00	(2,475.77)	.0
10-301-70 SALE OF FIXED ASSETS	3,585.45	7,012.66	10,000.00	2,987.34	70.1
10-301-71 PROPERTY RENTALS	(50.00)	2,195.00	5,000.00	2,805.00	43.9
10-301-72 YOUTH COUNCIL	.00	.00	3,000.00	3,000.00	.0
10-301-80 EMPLOYEE COUNCIL VENDING MACHI	184.70	1,328.05	2,500.00	1,171.95	53.1
TOTAL GENERAL REVENUE	657,256.15	2,930,695.80	6,501,674.00	3,570,978.20	45.1
<u>COMMUNITY DEVELOPMENT</u>					
10-303-10 PLANNING & ZONING FEES	4,100.00	4,100.00	75,000.00	70,900.00	5.5
10-303-15 BUILDING PERMITS & FEES	4,917.90	30,575.10	80,000.00	49,424.90	38.2
10-303-16 BUILDING PLAN REVIEW FEES	2,965.79	14,380.83	30,000.00	15,619.17	47.9
10-303-17 PUBLIC WORKS REVIEW FEES	.00	61.10	150,000.00	149,938.90	.0
10-303-18 PW RECORDING/MISC FEES	.00	30.00	.00	(30.00)	.0
TOTAL COMMUNITY DEVELOPMENT	11,983.69	49,147.03	335,000.00	285,852.97	14.7
<u>POLICE REVENUE</u>					
10-305-20 REPORT INCOME	100.00	213.00	628.00	415.00	33.9
10-305-21 FINGERPRINT REVENUE	80.00	430.00	855.00	425.00	50.3
10-305-30 DOG LICENSES/SHELTER FEES	540.00	3,024.00	4,861.00	1,837.00	62.2
10-305-32 ANIMAL MEDICAL DONATIONS	2,315.00	8,950.00	13,000.00	4,050.00	68.9
10-305-33 SPAY/NEUTER GRANTS	.00	.00	5,750.00	5,750.00	.0
10-305-35 SHELTER FEES FROM COUNTY	.00	.00	5,000.00	5,000.00	.0
10-305-42 GOHS GRANT FOR OT	.00	3,384.39	.00	(3,384.39)	.0
10-305-43 DPS DRUG TASK FORCE -OT	.00	2,210.59	.00	(2,210.59)	.0
10-305-50 RICO SEIZURE REVENUE	.00	.00	1,000.00	1,000.00	.0
10-305-80 OFFICER SAFETY EQUIPMENT	60.91	842.89	1,000.00	157.11	84.3
10-305-95 OTHER INCOME	150.00	1,342.44	8,000.00	6,657.56	16.8
TOTAL POLICE REVENUE	3,245.91	20,397.31	40,094.00	19,696.69	50.9

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIREMEN'S REVENUE</u>					
10-306-10 FIREMEN'S REVENUE	700.00	14,893.55	50,500.00	35,606.45	29.5
10-306-20 FIRE DEPT DONATIONS	.00	.00	500.00	500.00	.0
TOTAL FIREMEN'S REVENUE	700.00	14,893.55	51,000.00	36,106.45	29.2
<u>MAGISTRATE REVENUE</u>					
10-307-10 CITATIONS FROM BENSON PD	23.75	23.75	1,000.00	976.25	2.4
TOTAL MAGISTRATE REVENUE	23.75	23.75	1,000.00	976.25	2.4
<u>LIBRARY REVENUE</u>					
10-309-10 LIBRARY FINES	542.76	2,905.71	8,550.00	5,644.29	34.0
10-309-20 DONATIONS - RESTRICTED	.00	.00	100.00	100.00	.0
10-309-25 MISCELLANEOUS	.00	.00	450.00	450.00	.0
TOTAL LIBRARY REVENUE	542.76	2,905.71	9,100.00	6,194.29	31.9
<u>PARKS</u>					
10-310-10 POOL FEES	.00	931.84	3,030.00	2,098.16	30.8
10-310-20 SUMMER PROGRAM FEES	.00	160.00	3,535.00	3,375.00	4.5
10-310-25 PARK USER FEES	125.00	1,931.70	5,528.00	3,596.30	34.9
10-310-40 BINGO	.00	.00	719.00	719.00	.0
10-310-60 JULY 4 REVENUES/DONATIONS	.00	700.00	10,100.00	9,400.00	6.9
10-310-65 TOURISM SALES	133.00	772.10	5,000.00	4,227.90	15.4
10-310-95 OTHER EVENTS	55.00	65.00	81.00	16.00	80.3
10-310-98 MISCELLANEOUS	25.00	25.00	.00	(25.00)	.0
TOTAL PARKS	338.00	4,585.64	27,993.00	23,407.36	16.4
<u>CEMETERY REVENUE</u>					
10-312-10 CITY CEMETERY	.00	750.00	587.00	(163.00)	127.8
TOTAL CEMETERY REVENUE	.00	750.00	587.00	(163.00)	127.8
<u>RECREATION REVENUE</u>					
10-317-41 VENDOR LICENSE FEE	200.00	400.00	263.00	(137.00)	152.1
10-317-46 BINGO REVENUE	15.84	144.77	.00	(144.77)	.0
TOTAL RECREATION REVENUE	215.84	544.77	263.00	(281.77)	207.1

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-399-99 CARRYFORWARD BALANCE	.00	.00	1,320,803.00	1,320,803.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	1,320,803.00	1,320,803.00	.0
TOTAL FUND REVENUE	674,306.10	3,023,943.56	8,287,514.00	5,263,570.44	36.5

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 SALARIES AND WAGES	8,060.45	47,715.13	157,895.00	110,179.87	30.2
10-41-130 OVERTIME WAGES	102.60	203.85	.00	(203.85)	.0
10-41-210 PAYROLL TAXES	616.35	3,593.48	10,151.00	6,557.52	35.4
10-41-220 RETIREMENT BENEFITS	988.56	5,634.58	16,069.00	10,434.42	35.1
10-41-230 EMPLOYEE INSURANCE	151.25	4,150.03	8,886.00	4,735.97	46.7
10-41-300 PROFESSIONAL SERVICES	.00	3,413.00	4,000.00	587.00	85.3
10-41-310 PROFESSIONAL SERVICES - HR	618.76	1,771.82	56,500.00	54,728.18	3.1
10-41-330 IT SERVICES	8,369.32	60,927.79	110,200.00	49,272.21	55.3
10-41-335 INTERGOVERNMENTAL RELATIONS	.00	28.00	5,700.00	5,672.00	.5
10-41-340 EDUCATION & TRAINING	.00	85.00	2,500.00	2,415.00	3.4
10-41-410 UTILITIES	2,664.22	7,537.41	14,500.00	6,962.59	52.0
10-41-415 TELEPHONE	2,737.71	11,292.01	15,000.00	3,707.99	75.3
10-41-430 REPAIRS & MAINTENANCE	450.88	965.18	9,000.00	8,034.82	10.7
10-41-440 RENTALS	171.84	1,417.61	1,000.00	(417.61)	141.8
10-41-470 UNIFORMS	.00	312.66	500.00	187.34	62.5
10-41-520 INSURANCE	.00	36,559.17	61,000.00	24,440.83	59.9
10-41-540 PUBLIC NOTICES, ADVERTISING	.00	126.96	1,000.00	873.04	12.7
10-41-542 ADVERTISING - HR	454.32	725.77	1,500.00	774.23	48.4
10-41-580 TRAVEL	.00	412.02	1,200.00	787.98	34.3
10-41-590 DUES & LICENSES	.00	10,526.48	10,000.00	(526.48)	105.3
10-41-610 OFFICE SUPPLIES	.00	10.56	.00	(10.56)	.0
10-41-620 POSTAGE & SHIPPING	575.88	1,575.88	4,000.00	2,424.12	39.4
10-41-630 COMPUTER SUPPLIES	.00	109.50	2,000.00	1,890.50	5.5
10-41-635 IT SUPPLIES NETWORK	.00	.00	1,000.00	1,000.00	.0
10-41-640 OPERATING SUPPLIES	785.51	2,314.39	3,000.00	685.61	77.2
10-41-660 VEHICLE FUEL & OIL	54.48	356.76	1,200.00	843.24	29.7
10-41-670 VEHICLE REPAIR & MAINT	8.00	2,184.15	5,000.00	2,815.85	43.7
10-41-705 PROPERTY PAYMENT	.00	.00	11,960.00	11,960.00	.0
TOTAL ADMINISTRATION	26,810.13	203,949.19	514,761.00	310,811.81	39.6
<u>CITY COUNCIL</u>					
10-42-110 SALARIES AND WAGES	.00	8,000.00	19,200.00	11,200.00	41.7
10-42-210 PAYROLL TAXES	.00	628.50	1,469.00	840.50	42.8
10-42-230 WORKMAN'S COMPENSATION	.00	19.20	46.00	26.80	41.7
10-42-300 PROFESSIONAL & TECHNICAL SERV	5.00	5.00	.00	(5.00)	.0
10-42-580 TRAVEL	.00	5,983.14	13,000.00	7,016.86	46.0
10-42-591 EMPLOYEE COUNCIL	50.68	109.18	2,500.00	2,390.82	4.4
10-42-592 YOUTH COUNCIL	80.51	1,488.25	3,000.00	1,511.75	49.6
10-42-640 OPERATING SUPPLIES	125.08	987.26	2,500.00	1,512.74	39.5
10-42-685 LEAGUE OF CITIES BOOTH	.00	885.47	4,000.00	3,114.53	22.1
TOTAL CITY COUNCIL	261.27	18,106.00	45,715.00	27,609.00	39.6

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING DEPARTMENT</u>					
10-43-110 SALARIES AND WAGES	2,558.40	14,058.81	95,646.00	81,587.19	14.7
10-43-210 PAYROLL TAXES	185.56	1,015.37	7,317.00	6,301.63	13.9
10-43-220 RETIREMENT BENEFITS	309.82	1,702.51	11,583.00	9,880.49	14.7
10-43-230 EMPLOYEE INSURANCE	92.62	3,353.50	19,774.00	16,420.50	17.0
10-43-300 PROFESSIONAL SERVICES	20,447.34	59,942.34	120,000.00	60,057.66	50.0
10-43-340 EDUCATION & TRAINING	955.80	1,962.40	3,500.00	1,537.60	56.1
10-43-415 TELEPHONE	191.47	382.87	720.00	337.13	53.2
10-43-430 REPAIRS & MAINTENANCE	.00	304.61	350.00	45.39	87.0
10-43-470 UNIFORMS	34.03	122.66	750.00	627.34	16.4
10-43-540 PUBLIC NOTICES, ADVERTISING	.00	.00	250.00	250.00	.0
10-43-590 DUES & LICENSES	.00	25.00	245.00	220.00	10.2
10-43-610 OFFICE SUPPLIES	.00	46.28	500.00	453.72	9.3
10-43-620 POSTAGE & SHIPPING	5.89	5.89	300.00	294.11	2.0
10-43-630 COMPUTER SUPPLIES	.00	.00	2,800.00	2,800.00	.0
10-43-640 OPERATING SUPPLIES	.00	21.23	1,000.00	978.77	2.1
10-43-660 VEHICLE FUEL & OIL	133.85	561.47	1,000.00	438.53	56.2
10-43-670 VEHICLE REPAIR & MAINT	.00	186.62	750.00	563.38	24.9
TOTAL BUILDING DEPARTMENT	24,914.78	83,691.56	266,485.00	182,793.44	31.4

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-45-110 SALARIES AND WAGES	82,728.75	471,325.69	1,182,585.00	711,259.31	39.9
10-45-130 OVERTIME WAGES	8,304.14	41,575.27	85,000.00	43,424.73	48.9
10-45-131 OVERTIME WAGES STONE GARDEN	.00	8,808.57	.00	(8,808.57)	.0
10-45-133 GOHS OVERTIME GRANT	493.80	2,821.57	.00	(2,821.57)	.0
10-45-134 DPS OT GRANT	655.65	3,172.50	.00	(3,172.50)	.0
10-45-135 100 CLUB STIPEND EXPENSE	9,242.81	9,242.81	.00	(9,242.81)	.0
10-45-210 PAYROLL TAXES	6,834.48	38,291.92	96,970.00	58,678.08	39.5
10-45-220 RETIREMENT BENEFITS	24,853.96	141,229.13	369,319.00	228,089.87	38.2
10-45-230 EMPLOYEE INSURANCE	2,937.32	79,612.51	230,445.00	150,832.49	34.6
10-45-300 PROFESSIONAL SERVICES	346.17	26,102.88	35,000.00	8,897.12	74.6
10-45-320 HOLDING CELL SUPPLIES & MEALS	10.35	99.42	200.00	100.58	49.7
10-45-340 EDUCATION & TRAINING	1,200.36	3,598.10	10,000.00	6,401.90	36.0
10-45-410 UTILITIES	2,776.82	7,886.64	17,000.00	9,113.36	46.4
10-45-415 TELECOMMUNICATIONS	4,495.31	14,195.23	36,000.00	21,804.77	39.4
10-45-430 BLDG & EQUIP REPAIRS & MAINT	779.80	1,933.41	10,000.00	8,066.59	19.3
10-45-440 RENTALS	197.32	1,688.25	5,000.00	3,311.75	33.8
10-45-470 UNIFORMS	625.03	11,109.47	27,600.00	16,490.53	40.3
10-45-580 TRAVEL	59.09	799.33	2,000.00	1,200.67	40.0
10-45-590 DUES & LICENSES	.00	735.00	2,500.00	1,765.00	29.4
10-45-593 ANIMAL CONTROL MEDICAL	114.15	145.15	2,500.00	2,354.85	5.8
10-45-594 ANIMAL MEDICAL FROM DONATIONS	298.75	3,017.03	12,000.00	8,982.97	25.1
10-45-606 ALICE TRAINING SUPPLIES	.00	.00	750.00	750.00	.0
10-45-630 COMPUTER SUPPLIES	.00	218.54	8,000.00	7,781.46	2.7
10-45-640 OPERATING SUPPLIES	3,043.16	6,532.11	18,000.00	11,467.89	36.3
10-45-660 FUEL & OIL	2,818.93	12,995.51	40,000.00	27,004.49	32.5
10-45-670 VEHICLE REPAIRS & MAINT	371.34	9,910.09	20,000.00	10,089.91	49.6
10-45-712 PD 12-3 PATROL VEHICLE	.00	.00	14,294.00	14,294.00	.0
10-45-714 PD 13-03 UNMARKED PD VEHICLE	.00	24,993.03	10,698.00	(14,295.03)	233.6
10-45-722 NIBRS MODULE SPILLMAN	.00	.00	10,000.00	10,000.00	.0
10-45-723 PD RECORDS STORAGE	.00	.00	15,855.00	15,855.00	.0
10-45-724 BODY CAMERAS	.00	.00	15,662.00	15,662.00	.0
TOTAL POLICE	153,187.49	922,039.16	2,277,378.00	1,355,338.84	40.5

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-46-110 SALARIES AND WAGES	12,150.49	67,569.41	156,256.00	88,686.59	43.2
10-46-130 OVERTIME WAGES	61.54	516.92	3,000.00	2,483.08	17.2
10-46-210 PAYROLL TAXES	569.50	3,172.99	7,533.00	4,360.01	42.1
10-46-220 RETIREMENT BENEFITS	2,558.93	14,028.88	33,326.00	19,297.12	42.1
10-46-230 EMPLOYEE INSURANCE	218.50	4,694.38	15,665.00	10,970.62	30.0
10-46-300 PROFESSIONAL SERVICES	7,300.00	34,056.00	79,200.00	45,144.00	43.0
10-46-310 FIREFIGHTER HEALTHCARE	.00	.00	5,000.00	5,000.00	.0
10-46-340 EDUCATION & TRAINING W/ TRAVEL	.00	375.12	6,000.00	5,624.88	6.3
10-46-410 UTILITIES	1,725.59	4,463.52	10,000.00	5,536.48	44.6
10-46-415 TELEPHONE	1,380.66	4,520.38	11,000.00	6,479.62	41.1
10-46-430 EQUIP REPAIRS & MAINT	506.79	3,438.85	10,000.00	6,561.15	34.4
10-46-431 TURNOUT MAINTENANCE	533.00	1,847.00	5,000.00	3,153.00	36.9
10-46-432 STATION REPAIRS & MAINT	187.40	1,121.88	8,000.00	6,878.12	14.0
10-46-433 TURNOUT REPLACEMENTS	.00	.00	32,000.00	32,000.00	.0
10-46-434 WILDLAND REIMBURSEMENTS	4,014.85	4,014.85	12,000.00	7,985.15	33.5
10-46-440 RENTALS	.00	1,200.00	2,000.00	800.00	60.0
10-46-450 RECORDS MANAGEMENT	.00	.00	2,500.00	2,500.00	.0
10-46-470 UNIFORMS	.00	400.00	800.00	400.00	50.0
10-46-520 INSURANCE	.00	1,788.00	3,200.00	1,412.00	55.9
10-46-580 TRAVEL	.00	.00	300.00	300.00	.0
10-46-590 DUES & LICENSES	(50.00)	.00	300.00	300.00	.0
10-46-596 COMMUNITY SERVICE PROJECTS	.00	4,273.84	5,000.00	726.16	85.5
10-46-598 GRANT MATCHES	.00	.00	50,000.00	50,000.00	.0
10-46-640 OPERATING SUPPLIES	817.48	4,775.84	12,000.00	7,224.16	39.8
10-46-650 EMS SUPPLIES	.00	664.50	7,500.00	6,835.50	8.9
10-46-660 FUEL & OIL	594.17	2,994.58	8,000.00	5,005.42	37.4
10-46-670 VEHICLE REPAIRS & MAINT	9,682.95	18,508.48	34,000.00	15,491.52	54.4
10-46-709 BRUSH TRUCK REPLACEMENT	.00	.00	25,000.00	25,000.00	.0
TOTAL FIRE DEPARTMENT	42,251.85	178,425.42	544,580.00	366,154.58	32.8
<u>MAGISTRATE</u>					
10-47-110 SALARIES AND WAGES	.00	15,157.61	35,700.00	20,542.39	42.5
10-47-210 PAYROLL TAXES	.00	1,159.53	2,731.00	1,571.47	42.5
10-47-230 EMPLOYEE INSURANCE	.00	33.34	104.00	70.66	32.1
10-47-340 EDUCATION & TRAINING	.00	929.49	2,000.00	1,070.51	46.5
10-47-440 FINES TO COUNTY	.00	.00	200.00	200.00	.0
10-47-590 DUES & LICENSES	.00	.00	50.00	50.00	.0
10-47-593 STATE FEES PAID	.00	.00	100.00	100.00	.0
TOTAL MAGISTRATE	.00	17,279.97	40,885.00	23,605.03	42.3

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-49-110 SALARIES AND WAGES	10,918.61	59,439.30	140,254.00	80,814.70	42.4
10-49-130 OVERTIME WAGES	.00	67.55	.00	(67.55)	.0
10-49-210 PAYROLL TAXES	807.21	4,252.79	10,729.00	6,476.21	39.6
10-49-220 RETIREMENT BENEFITS	1,322.26	7,132.63	16,985.00	9,852.37	42.0
10-49-230 EMPLOYEE INSURANCE	26.20	9,833.88	31,245.00	21,411.12	31.5
10-49-340 EDUCATION & TRAINING	.00	.00	3,000.00	3,000.00	.0
10-49-410 UTILITIES	2,809.21	7,532.97	15,500.00	7,967.03	48.6
10-49-430 REPAIRS & MAINTENANCE	868.71	2,138.16	10,500.00	8,361.84	20.4
10-49-540 PUBLIC NOTICES, ADVERTISING	.00	45.28	400.00	354.72	11.3
10-49-580 TRAVEL	.00	168.78	3,000.00	2,831.22	5.6
10-49-590 DUES & LICENSES	.00	.00	450.00	450.00	.0
10-49-630 COMPUTER SUPPLIES	.00	349.48	7,000.00	6,650.52	5.0
10-49-640 OPERATING SUPPLIES	158.06	809.80	5,500.00	4,690.20	14.7
10-49-696 BOOKS	528.08	12,395.64	20,000.00	7,604.36	62.0
TOTAL LIBRARY	17,438.34	104,166.26	264,563.00	160,396.74	39.4
<u>PARKS</u>					
10-50-110 SALARIES & WAGES	7,312.00	40,249.88	121,419.00	81,169.12	33.2
10-50-130 OVERTIME WAGES	.00	2,501.88	5,000.00	2,498.12	50.0
10-50-210 PAYROLL TAXES	547.02	3,146.99	9,671.00	6,524.01	32.5
10-50-220 RETIREMENT BENEFITS	885.50	5,177.32	15,309.00	10,131.68	33.8
10-50-230 EMPLOYEE INSURANCE	226.68	10,451.64	34,800.00	24,348.36	30.0
10-50-300 PROFESSIONAL SERVICES	180.37	233.37	3,000.00	2,766.63	7.8
10-50-305 CONTRACT LABOR - DOC	245.75	632.50	3,400.00	2,767.50	18.6
10-50-340 EDUCATION & TRAINING	.00	.00	750.00	750.00	.0
10-50-410 UTILITIES	7,334.44	16,540.42	26,000.00	9,459.58	63.6
10-50-415 TELEPHONE	211.41	875.12	3,000.00	2,124.88	29.2
10-50-430 REPAIRS & MAINTENANCE	1,125.91	17,668.40	30,000.00	12,331.60	58.9
10-50-470 UNIFORMS	102.20	368.56	1,750.00	1,381.44	21.1
10-50-560 FEES & LICENSES	.00	.00	250.00	250.00	.0
10-50-610 OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
10-50-630 COMPUTER SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-50-640 OTHER OPERATING SUPPLIES	706.79	10,594.75	30,000.00	19,405.25	35.3
10-50-660 VEHICLE FUEL & OIL	590.11	3,334.20	10,000.00	6,665.80	33.3
10-50-670 VEHICLE REPAIRS & MAINT	226.14	4,868.51	9,000.00	4,131.49	54.1
10-50-680 EQUIPMENT REPAIRS AND SERVICE	.00	.00	5,000.00	5,000.00	.0
TOTAL PARKS	19,694.32	116,643.54	310,099.00	193,455.46	37.6

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-56-110 SALARIES AND WAGES	9,277.59	56,298.21	121,314.00	65,015.79	46.4
10-56-210 PAYROLL TAXES	684.04	4,029.47	9,281.00	5,251.53	43.4
10-56-220 RETIREMENT BENEFITS	1,123.51	6,801.67	14,691.00	7,889.33	46.3
10-56-230 EMPLOYEE INSURANCE	22.27	7,364.29	19,576.00	12,211.71	37.6
10-56-300 PROFESSIONAL SERVICES	2,768.25	28,372.28	56,800.00	28,427.72	50.0
10-56-340 EDUCATION & TRAINING	570.74	1,517.96	3,000.00	1,482.04	50.6
10-56-350 BANK CHARGES	760.57	4,680.31	12,000.00	7,319.69	39.0
10-56-415 TELEPHONE	276.36	466.66	4,680.00	4,213.34	10.0
10-56-430 REPAIRS & MAINTENANCE	140.75	791.46	1,500.00	708.54	52.8
10-56-540 PUBLIC NOTICES, ADVERTISING	.00	.00	3,500.00	3,500.00	.0
10-56-580 TRAVEL	.00	43.70	250.00	206.30	17.5
10-56-590 DUES	60.00	60.00	13,255.00	13,195.00	.5
10-56-630 COMPUTER SUPPLIES	217.38	996.68	5,000.00	4,003.32	19.9
10-56-640 OTHER OPERATING SUPPLIES	1,633.20	2,581.93	3,500.00	918.07	73.8
10-56-691 STALE CHECK EXPENSE	2,475.77	2,475.77	.00	(2,475.77)	.0
TOTAL FINANCE	20,010.43	116,480.39	268,347.00	151,866.61	43.4
<u>RECREATION</u>					
10-57-110 SALARIES AND WAGES	3,656.01	34,435.60	88,591.00	54,155.40	38.9
10-57-120 SUMMER PROGRAMS INSTRUCTORS	.00	.00	16,065.00	16,065.00	.0
10-57-130 OVERTIME WAGES	.00	700.35	.00	(700.35)	.0
10-57-210 PAYROLL TAXES	280.78	2,749.38	8,006.00	5,256.62	34.3
10-57-220 RETIREMENT BENEFITS	294.52	1,716.96	5,232.00	3,515.04	32.8
10-57-230 EMPLOYEE INSURANCE	20.19	644.46	4,017.00	3,372.54	16.0
10-57-300 PROFESSIONAL & TECHNICAL SERV	.00	.00	700.00	700.00	.0
10-57-310 SUMMER PROGRAMS	.00	491.67	2,500.00	2,008.33	19.7
10-57-312 SUMMER EVENTS	.00	199.29	2,500.00	2,300.71	8.0
10-57-340 EDUCATION AND TRAINING	.00	.00	1,200.00	1,200.00	.0
10-57-410 UTILITIES - POOL	1,402.76	3,880.20	8,500.00	4,619.80	45.7
10-57-412 UTILITIES - COMM CENTER	2,375.75	5,718.26	9,500.00	3,781.74	60.2
10-57-415 TELEPHONE - POOL	57.92	181.36	500.00	318.64	36.3
10-57-417 TELEPHONE - COMM CENTER	155.67	705.40	1,800.00	1,094.60	39.2
10-57-430 REPAIRS & MAINTENANCE - POOL	.00	72.31	5,250.00	5,177.69	1.4
10-57-432 REPAIRS & MAINT - COMM CENTER	452.00	603.69	3,500.00	2,896.31	17.3
10-57-470 UNIFORMS	.00	.00	750.00	750.00	.0
10-57-560 FEES & LICENSES	.00	358.00	1,600.00	1,242.00	22.4
10-57-610 OFFICE SUPPLIES	186.12	209.72	500.00	290.28	41.9
10-57-630 COMPUTER SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-57-640 OPERATING SUPPLIES	177.09	402.64	1,350.00	947.36	29.8
10-57-642 POOL SUPPLIES	.00	49.35	2,000.00	1,950.65	2.5
10-57-660 VEHICLE FUEL & OIL	.00	37.08	500.00	462.92	7.4
10-57-670 VEHICLE REPAIRS & MAINTENANCE	.00	340.33	1,200.00	859.67	28.4
10-57-680 BINGO QUALIFIED EXPENSE	54.95	67.25	550.00	482.75	12.2
TOTAL RECREATION	9,113.76	53,563.30	167,811.00	114,247.70	31.9

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENRICHMENT</u>					
10-58-520 CITY PROMOTIONS	116.48	164.08	2,500.00	2,335.92	6.6
10-58-521 BENSON CLEAN & BEAUTIFUL	.00	3,000.00	5,000.00	2,000.00	60.0
10-58-522 SAN PEDRO VALLEY ALLIANCE	.00	.00	3,500.00	3,500.00	.0
10-58-530 HISTORICAL COMMISSION	.00	.00	2,900.00	2,900.00	.0
10-58-545 FOOD PANTRY	130.00	650.00	2,200.00	1,550.00	29.6
10-58-546 FOOD BANK	1,398.24	3,669.69	6,000.00	2,330.31	61.2
10-58-560 ECONOMIC DEVELOPMENT	.00	5,000.00	20,000.00	15,000.00	25.0
10-58-570 FOURTH OF JULY	.00	5,579.26	30,000.00	24,420.74	18.6
10-58-572 BUTTERFIELD RODEO	.00	5,000.00	5,000.00	.00	100.0
10-58-574 SHOP WITH A COP	.00	.00	500.00	500.00	.0
10-58-579 BUTTERFIELD STAGE DAYS	.00	2,500.00	2,500.00	.00	100.0
10-58-582 HOLIDAY TREE & LIGHTING	21.92	989.59	3,000.00	2,010.41	33.0
10-58-583 HOLIDAY LIGHT PARADE	.00	39.64	1,700.00	1,660.36	2.3
TOTAL COMMUNITY ENRICHMENT	1,666.64	26,592.26	84,800.00	58,207.74	31.4
<u>TOURISM DEPARTMENT</u>					
10-60-110 SALARIES AND WAGES	5,883.20	29,483.68	79,040.00	49,556.32	37.3
10-60-210 PAYROLL TAXES	446.75	2,204.36	6,047.00	3,842.64	36.5
10-60-220 RETIREMENT BENEFITS	712.46	3,569.44	9,572.00	6,002.56	37.3
10-60-230 EMPLOYEE INSURANCE	14.12	5,460.75	13,877.00	8,416.25	39.4
10-60-340 EDUCATION & TRAINING	.00	.00	1,300.00	1,300.00	.0
10-60-410 UTILITIES	865.39	2,176.56	3,500.00	1,323.44	62.2
10-60-415 TELEPHONE	313.89	1,952.63	2,500.00	547.37	78.1
10-60-430 REPAIRS & MAINTENANCE	128.85	1,268.66	5,000.00	3,731.34	25.4
10-60-540 PUBLIC NOTICES, ADVERTISING	9,514.02	24,407.39	25,000.00	592.61	97.6
10-60-550 COUNTY TOURISM COUNCIL	.00	.00	10,011.00	10,011.00	.0
10-60-580 TRAVEL	.00	150.06	300.00	149.94	50.0
10-60-635 SOUVENIER INVENTORY	1,584.32	3,168.65	3,500.00	331.35	90.5
10-60-640 OPERATING SUPPLIES	84.14	1,500.11	3,000.00	1,499.89	50.0
TOTAL TOURISM DEPARTMENT	19,547.14	75,342.29	162,647.00	87,304.71	46.3
<u>CITY ATTORNEY</u>					
10-61-110 SALARIES AND WAGES	7,883.20	43,319.21	102,494.00	59,174.79	42.3
10-61-210 PAYROLL TAXES	592.70	3,210.28	7,841.00	4,630.72	40.9
10-61-220 RETIREMENT BENEFITS	954.66	5,245.98	12,412.00	7,166.02	42.3
10-61-230 EMPLOYEE INSURANCE	17.34	2,827.29	7,158.00	4,330.71	39.5
10-61-300 PROFESSIONAL SERVICES	10,649.18	17,859.18	80,000.00	62,140.82	22.3
10-61-316 OUTSIDE LEGAL FEES	.00	.00	19,900.00	19,900.00	.0
10-61-340 EDUCATION & TRAINING	.00	.00	3,000.00	3,000.00	.0
10-61-580 TRAVEL	.00	39.76	100.00	60.24	39.8
10-61-610 OFFICE SUPPLIES	144.81	287.46	200.00	(87.46)	143.7
10-61-640 OTHER OPERATING SUPPLIES	.00	.00	150.00	150.00	.0
TOTAL CITY ATTORNEY	20,241.89	72,789.16	233,255.00	160,465.84	31.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERK</u>					
10-62-110 SALARIES AND WAGES	7,368.08	40,487.78	95,249.00	54,761.22	42.5
10-62-130 OVERTIME WAGES	196.87	769.05	200.00	(569.05)	384.5
10-62-210 PAYROLL TAXES	558.76	2,956.53	7,302.00	4,345.47	40.5
10-62-220 RETIREMENT BENEFITS	916.09	4,994.53	11,559.00	6,564.47	43.2
10-62-230 EMPLOYEE INSURANCE	18.00	5,394.97	14,942.00	9,547.03	36.1
10-62-300 PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
10-62-340 EDUCATION & TRAINING	2.00	1,324.46	3,000.00	1,675.54	44.2
10-62-415 TELEPHONE	.00	.00	1,560.00	1,560.00	.0
10-62-540 PUBLIC NOTICES, ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-62-580 TRAVEL	.00	278.80	250.00	(28.80)	111.5
10-62-590 DUES & LICENSES	.00	.00	1,000.00	1,000.00	.0
10-62-630 COMPUTER SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-62-640 OTHER OPERATING SUPPLIES	173.55	173.55	1,000.00	826.45	17.4
TOTAL CITY CLERK	9,233.35	56,379.67	143,062.00	86,682.33	39.4
<u>PLANNING & ZONING</u>					
10-64-110 SALARIES AND WAGES	3,812.25	20,648.51	76,770.00	56,121.49	26.9
10-64-210 PAYROLL TAXES	282.33	1,486.55	5,873.00	4,386.45	25.3
10-64-220 RETIREMENT BENEFITS	461.66	2,500.53	9,297.00	6,796.47	26.9
10-64-230 EMPLOYEE INSURANCE	9.15	3,417.03	15,596.00	12,178.97	21.9
10-64-300 PROFESSIONAL & TECHNICAL SERV	.00	.00	30,000.00	30,000.00	.0
10-64-340 EDUCATION & TRAINING	210.74	1,099.13	1,600.00	500.87	68.7
10-64-540 PUBLIC NOTICES, ADVERTISING	45.28	197.94	3,500.00	3,302.06	5.7
10-64-590 DUES & LICENSES	.00	350.00	350.00	.00	100.0
10-64-630 COMPUTER SUPPLIES	.00	8,250.00	17,500.00	9,250.00	47.1
10-64-640 OTHER OPERATING SUPPLIES	389.36	1,128.97	8,500.00	7,371.03	13.3
10-64-701 GIS SOFTWARE & EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
TOTAL PLANNING & ZONING	5,210.77	39,078.66	169,986.00	130,907.34	23.0

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-65-110 SALARIES AND WAGES	2,024.00	11,122.10	26,313.00	15,190.90	42.3
10-65-210 PAYROLL TAXES	151.15	813.87	2,013.00	1,199.13	40.4
10-65-220 RETIREMENT BENEFITS	245.10	1,346.85	3,187.00	1,840.15	42.3
10-65-230 EMPLOYEE INSURANCE	35.42	1,036.54	2,849.00	1,812.46	36.4
10-65-300 PROFESSIONAL SERVICES	.00	1,477.00	100,000.00	98,523.00	1.5
10-65-340 EDUCATION & TRAINING	210.74	210.74	1,000.00	789.26	21.1
10-65-410 UTILITIES	16.61	66.44	3,500.00	3,433.56	1.9
10-65-415 TELEPHONE	460.56	676.64	4,400.00	3,723.36	15.4
10-65-430 REPAIRS & MAINTENANCE	.00	9.85	3,000.00	2,990.15	.3
10-65-440 RENTALS	.00	.00	1,000.00	1,000.00	.0
10-65-470 UNIFORMS	.00	.00	350.00	350.00	.0
10-65-540 PUBLIC NOTICES, ADVERTISING	.00	.00	250.00	250.00	.0
10-65-560 FEES & LICENSES	.00	4.00	.00	(4.00)	.0
10-65-580 TRAVEL	.00	.00	250.00	250.00	.0
10-65-590 DUES & LICENSES	.00	8.00	300.00	292.00	2.7
10-65-610 OFFICE SUPPLIES	.00	22.34	.00	(22.34)	.0
10-65-620 POSTAGE & SHIPPING	.00	.00	100.00	100.00	.0
10-65-630 COMPUTER SUPPLIES	.00	.00	2,400.00	2,400.00	.0
10-65-640 OTHER OPERATING SUPPLIES	418.18	778.91	2,500.00	1,721.09	31.2
10-65-650 CEMETERY	.00	.00	1,000.00	1,000.00	.0
10-65-660 VEHICLE FUEL & OIL	138.12	745.99	1,800.00	1,054.01	41.4
10-65-670 VEHICLE REPAIRS & MAINT	355.40	1,346.32	2,500.00	1,153.68	53.9
TOTAL PUBLIC WORKS	4,055.28	19,665.59	158,712.00	139,046.41	12.4
<u>MISCELLANEOUS EXPENSES</u>					
10-79-680 CONTRIBUTION TO STREETS	.00	.00	85,968.00	85,968.00	.0
10-79-681 CONTRIBUTION TO FIRE PENSION	.00	.00	1,800.00	1,800.00	.0
10-79-685 CONTRIBUTION TO AIRPORT	.00	.00	41,849.00	41,849.00	.0
10-79-687 CONTRIBUTION TO TRANSIT	.00	.00	6,238.00	6,238.00	.0
10-79-688 CONTRIBUTION TO GOLF COURSE	.00	.00	253,005.00	253,005.00	.0
10-79-690 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
10-79-691 CONTINGENCY RESERVE SET ASIDE	.00	.00	847,963.00	847,963.00	.0
10-79-695 CONTRIBUTION TO DEBT SERVICE	68,541.22	68,541.22	402,825.00	334,283.78	17.0
10-79-697 CONTRIBUTION TO CIP FUND	.00	.00	944,780.00	944,780.00	.0
TOTAL MISCELLANEOUS EXPENSES	68,541.22	68,541.22	2,634,428.00	2,565,886.78	2.6
TOTAL FUND EXPENDITURES	442,178.66	2,172,733.64	8,287,514.00	6,114,780.36	26.2
NET REVENUE OVER EXPENDITURES	232,127.44	851,209.92	.00	(851,209.92)	.0

CITY OF BENSON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

		CFD FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
13-40-300	PROFESSIONAL SERVICES	1,521.50	1,521.50	.00	(1,521.50)	.0
	TOTAL DEPARTMENT 40	1,521.50	1,521.50	.00	(1,521.50)	.0
	TOTAL FUND EXPENDITURES	1,521.50	1,521.50	.00	(1,521.50)	.0
	NET REVENUE OVER EXPENDITURES	(1,521.50)	(1,521.50)	.00	1,521.50	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

TRANSIT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
14-300-10 FTA 5311- CAPITAL	4,278.80	27,486.01	65,800.00	38,313.99	41.8
14-300-20 FTA 5311- OPERATING	2,599.19	15,880.18	52,200.00	36,319.82	30.4
14-300-30 FTA 5311- ADMIN	3,548.53	23,626.55	68,000.00	44,373.45	34.7
14-300-60 SEAGO AAA	1,622.94	10,925.16	25,000.00	14,074.84	43.7
14-300-70 FARE REVENUE	338.14	2,013.95	7,000.00	4,986.05	28.8
14-300-76 RECOVERY OF PRIOR YEAR EXPENSE	1,235.50	572.75	.00 (572.75)	.0
14-300-80 CONTRIBUTION FROM GENERAL FUND	.00	.00	6,238.00	6,238.00	.0
14-300-90 RTAP	.00	.00	1,500.00	1,500.00	.0
TOTAL REVENUE	13,623.10	80,504.60	225,738.00	145,233.40	35.7
TOTAL FUND REVENUE	13,623.10	80,504.60	225,738.00	145,233.40	35.7

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

TRANSIT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
14-40-110	SALARIES AND WAGES	9,392.39	54,055.34	121,006.00	66,950.66	44.7
14-40-130	OVERTIME WAGES	.00	9.58	.00	(9.58)	.0
14-40-210	PAYROLL TAXES	716.89	4,128.81	9,257.00	5,128.19	44.6
14-40-220	RETIREMENT BENEFITS	1,109.55	5,931.06	12,172.00	6,240.94	48.7
14-40-230	EMPLOYEE INSURANCE	294.90	4,371.75	11,003.00	6,631.25	39.7
14-40-300	PROFESSIONAL SERVICES	(90.00)	58.50	1,200.00	1,141.50	4.9
14-40-340	EDUCATION & TRAINING	561.73	3,372.81	1,500.00	(1,872.81)	224.9
14-40-415	TELEPHONE	242.24	484.32	1,500.00	1,015.68	32.3
14-40-470	UNIFORMS	.00	.00	500.00	500.00	.0
14-40-520	INSURANCE- VEHICLES	.00	6,967.92	19,000.00	12,032.08	36.7
14-40-540	PUBLIC NOTICES & ADVERTISING	.00	45.28	1,200.00	1,154.72	3.8
14-40-580	TRAVEL	.00	336.57	400.00	63.43	84.1
14-40-640	OPPERATING SUPPLIES	13.79	40.38	800.00	759.62	5.1
14-40-660	VEHICLE FUEL & OIL	2,075.37	8,696.96	20,600.00	11,903.04	42.2
14-40-670	VEHICLE MAINTENANCE & REPAIRS	.00	1,496.31	14,600.00	13,103.69	10.3
14-40-675	VEHICLE PREVENTIV MAINTENANCE	560.00	2,719.24	11,000.00	8,280.76	24.7
14-40-691	STALE CHECK EXPENSE	572.75	572.75	.00	(572.75)	.0
TOTAL EXPENDITURES		15,449.61	93,287.58	225,738.00	132,450.42	41.3
TOTAL FUND EXPENDITURES		15,449.61	93,287.58	225,738.00	132,450.42	41.3
NET REVENUE OVER EXPENDITURES		(1,826.51)	(12,782.98)	.00	12,782.98	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
15-300-20 CONSTRUCTION SALES TAX	14,384.31	85,733.82	240,000.00	154,266.18	35.7
15-300-23 GENERAL FUND TRANSFER	.00	.00	704,780.00	704,780.00	.0
15-300-25 SERIES 2010 BOND PROCEEDS	.00	67,575.76	.00	(67,575.76)	.0
15-300-27 ANTICIPATED GRANT	.00	.00	65,545.00	65,545.00	.0
15-300-41 WATER FUND TRANSFER	.00	.00	25,000.00	25,000.00	.0
15-300-42 SEWER FUND TRANSFER	.00	.00	470,000.00	470,000.00	.0
15-300-43 GAS FUND TRANSFER	.00	.00	50,000.00	50,000.00	.0
15-300-44 DEVELOPER DONATION	.00	.00	250,000.00	250,000.00	.0
15-300-96 SERIES 2010 BOND	.00	.00	695,000.00	695,000.00	.0
15-300-99 LOAN/BOND/LEASE FINANCING	.00	.00	900,000.00	900,000.00	.0
TOTAL REVENUES	14,384.31	153,309.58	3,400,325.00	3,247,015.42	4.5
TOTAL FUND REVENUE	14,384.31	153,309.58	3,400,325.00	3,247,015.42	4.5

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
15-40-012 PAVEMENT MANGMENT	.00	.00	250,000.00	250,000.00	.0
15-40-022 SELF SERVE FUEL FARM	46.25	46.25	450,000.00	449,953.75	.0
15-40-023 FIRE COMMAND VEHICLE	.00	5,967.27	30,545.00	24,577.73	19.5
15-40-024 CITY YARD IMPROVEMENTS	.00	.00	75,000.00	75,000.00	.0
15-40-025 LIONS PARK LIGHT UPGRADES	.00	.00	30,000.00	30,000.00	.0
15-40-026 LIONS PARK ELECTRIC UPGRADES	.00	.00	25,000.00	25,000.00	.0
15-40-027 APACHE PARK IMPROVEMENTS	.00	.00	20,000.00	20,000.00	.0
15-40-028 INTERVIEW ROOM RECORDING UPGRA	.00	.00	13,780.00	13,780.00	.0
15-40-029 SPLASH PAD	.00	.00	300,000.00	300,000.00	.0
15-40-036 REPAIRS TO FOOD BANK	.00	.00	30,000.00	30,000.00	.0
15-40-037 HILLCREST ST WATER LINE	.00	.00	40,000.00	40,000.00	.0
15-40-038 WATER SCADA CONTROL UPGRADE	.00	.00	50,000.00	50,000.00	.0
15-40-039 PORTABLE GENSET	.00	.00	200,000.00	200,000.00	.0
15-40-042 WHETSTONE WATER INTERCONNECT	.00	.00	40,000.00	40,000.00	.0
15-40-043 LION'S PARK SMALL RAMADAS	.00	.00	10,000.00	10,000.00	.0
15-40-044 WW PLANT SOFTWARE UPGRADE	687.21	2,017.11	65,000.00	62,982.89	3.1
15-40-045 STREET SIGNAGE UPGRADE	.00	.00	35,000.00	35,000.00	.0
15-40-046 LIBRARY LED LIGHT UPGRADE	.00	.00	11,000.00	11,000.00	.0
15-40-047 WW UV SYSTEM REPLACEMENT	.00	.00	260,000.00	260,000.00	.0
15-40-048 WW HIGH PRESSURE JET ROUTER	.00	.00	85,000.00	85,000.00	.0
15-40-049 WW COLLECTION IMPROVEMENTS	.00	.00	100,000.00	100,000.00	.0
15-40-066 WW SCADA UPGRADE	69,497.60	69,497.60	180,000.00	110,502.40	38.6
15-40-076 WATER TELEMETERS	17,675.10	62,315.50	50,000.00	(12,315.50)	124.6
15-40-091 CITY HALL REPLACEMENT	.00	.00	300,000.00	300,000.00	.0
15-40-105 SLUM & BLIGHT	.00	514.41	75,000.00	74,485.59	.7
15-40-111 QUIET RAIL CROSSING	.00	.00	150,000.00	150,000.00	.0
15-40-115 GAS TELEMETERS	827.20	28,654.94	50,000.00	21,345.06	57.3
15-40-117 GAS DETECTION EQUIP	.00	.00	25,000.00	25,000.00	.0
15-40-119 GOLF COURSE IMPROVEMENTS	9,346.84	66,238.89	450,000.00	383,761.11	14.7
TOTAL EXPENDITURES	98,080.20	235,251.97	3,400,325.00	3,165,073.03	6.9
TOTAL FUND EXPENDITURES	98,080.20	235,251.97	3,400,325.00	3,165,073.03	6.9
NET REVENUE OVER EXPENDITURES	(83,695.89)	(81,942.39)	.00	81,942.39	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
20-300-10	GASOLINE TAX	35,805.88	377,515.65	411,271.00	33,755.35	91.8
20-300-80	CONTRIBUTION FROM GENERAL FUND	.00	.00	85,968.00	85,968.00	.0
TOTAL REVENUE		35,805.88	377,515.65	497,239.00	119,723.35	75.9
TOTAL FUND REVENUE		35,805.88	377,515.65	497,239.00	119,723.35	75.9

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-110 SALARIES AND WAGES	10,805.30	59,462.35	201,902.00	142,439.65	29.5
20-40-130 OVERTIME WAGES	.00	272.13	.00	(272.13)	.0
20-40-210 PAYROLL TAXES	805.89	4,365.56	15,446.00	11,080.44	28.3
20-40-220 RETIREMENT BENEFITS	1,303.09	7,108.67	24,450.00	17,341.33	29.1
20-40-230 EMPLOYEE INSURANCE	954.11	15,092.44	53,891.00	38,798.56	28.0
20-40-300 PROFESSIONAL SERVICES	3,340.48	17,928.19	40,000.00	22,071.81	44.8
20-40-305 CONTRACT LABOR - DOC	356.75	1,116.25	3,750.00	2,633.75	29.8
20-40-340 EDUCATION & TRAINING	.00	.00	300.00	300.00	.0
20-40-410 UTILITIES	15,443.04	38,568.31	82,000.00	43,431.69	47.0
20-40-415 TELEPHONE	254.06	633.43	2,000.00	1,366.57	31.7
20-40-430 REPAIRS & MAINTENANCE-EQUIP	171.91	1,735.72	6,000.00	4,264.28	28.9
20-40-435 REPAIRS & MAINTENANCE-STREETS	.00	5,817.13	16,000.00	10,182.87	36.4
20-40-470 UNIFORMS	117.70	525.45	1,500.00	974.55	35.0
20-40-520 INSURANCE	.00	6,967.92	15,000.00	8,032.08	46.5
20-40-640 MATERIALS & SUPPLIES	1,457.85	7,220.29	9,000.00	1,779.71	80.2
20-40-660 VEHICLE FUEL & OIL	1,159.58	5,556.08	11,000.00	5,443.92	50.5
20-40-670 VEHICLE MAINTENANCE & REPAIRS	1,128.24	8,402.08	15,000.00	6,597.92	56.0
TOTAL EXPENDITURES	37,298.00	180,772.00	497,239.00	316,467.00	36.4
TOTAL FUND EXPENDITURES	37,298.00	180,772.00	497,239.00	316,467.00	36.4
NET REVENUE OVER EXPENDITURES	(1,492.12)	196,743.65	.00	(196,743.65)	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
46-300-06 SCORE BOARD PARK	.00	.00	10,000.00	10,000.00	.0
46-300-07 FIRE PORTABLE RADIOS	.00	.00	57,794.00	57,794.00	.0
46-300-08 PD PORTABLE RADIOS	.00	.00	21,750.00	21,750.00	.0
46-300-12 HISTORIC PESERVATION	.00	(1,459.54)	.00	1,459.54	.0
46-300-25 SCBA EQUIPMENT	.00	.00	240,262.00	240,262.00	.0
46-300-31 HISTORIC PRESERVATION GRANT	.00	.00	4,000.00	4,000.00	.0
46-300-39 FIRE GRANTS	.00	.00	1,265,000.00	1,265,000.00	.0
46-300-40 UNION PACIFIC GRANTS	.00	.00	10,000.00	10,000.00	.0
46-300-56 FAA 16 / ADOT	.00	.00	185,000.00	185,000.00	.0
46-300-58 STONEGARDEN PATROL CAR	.00	.00	85,000.00	85,000.00	.0
46-300-94 UNCLASSIFIED AIRPORT GRANTS	.00	57,361.15	1,000,000.00	942,638.85	5.7
46-300-95 UNCLASSIFIED GRANTS	.00	.00	2,000,000.00	2,000,000.00	.0
46-300-96 WIFA SCADA AND ENERGY STUDY	.00	.00	60,000.00	60,000.00	.0
46-300-97 STATE AIRPORT GRANTS	.00	.00	50,000.00	50,000.00	.0
TOTAL REVENUE	.00	55,901.61	4,988,806.00	4,932,904.39	1.1
<u>SOURCE 301</u>					
46-301-02 APACHE PARK IMPROV	.00	.00	400,000.00	400,000.00	.0
TOTAL SOURCE 301	.00	.00	400,000.00	400,000.00	.0
TOTAL FUND REVENUE	.00	55,901.61	5,388,806.00	5,332,904.39	1.0

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
46-41-712 HISTORIC PRESERVATION GRANT	.00	.00	4,000.00	4,000.00	.0
46-41-730 FIRE GRANTS	.00	.00	1,265,000.00	1,265,000.00	.0
46-41-753 FAA / ADOT	.00	.00	185,000.00	185,000.00	.0
46-41-794 UNCLASSIFIED AIRPORT GRANTS	968.00	326,797.03	1,000,000.00	673,202.97	32.7
46-41-795 UNCLASSIFIED GRANTS	.00	.00	2,000,000.00	2,000,000.00	.0
46-41-796 WIFA SCADA AND ENERGY STUDY	.00	.00	60,000.00	60,000.00	.0
46-41-797 STATE AIRPORT GRANTS	.00	.00	50,000.00	50,000.00	.0
46-41-799 SCORE BOARD PARK	.00	.00	10,000.00	10,000.00	.0
46-41-802 SCBA EQUIPMENT	.00	.00	240,262.00	240,262.00	.0
46-41-803 APACHE PARK IMPROV	.00	.00	400,000.00	400,000.00	.0
46-41-806 UNION PACIFIC GRANTS	.00	.00	10,000.00	10,000.00	.0
46-41-807 FIRE PORTABLE RADIOS	.00	.00	57,793.00	57,793.00	.0
46-41-808 STONEGARDEN PATROL CAR	.00	.00	85,000.00	85,000.00	.0
46-41-809 PD PORTABLE RADIOS	.00	.00	21,750.00	21,750.00	.0
TOTAL EXPENDITURES	968.00	326,797.03	5,388,805.00	5,062,007.97	6.1
TOTAL FUND EXPENDITURES	968.00	326,797.03	5,388,805.00	5,062,007.97	6.1
NET REVENUE OVER EXPENDITURES	(968.00)	(270,895.42)	1.00	270,896.42	(27089

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
48-300-09 BOND PROCEEDS CARRIED FORWARD	.00	.00	695,000.00	695,000.00	.0
48-300-40 TRANSFER OF PAYMENTS FROM GF	.00	.00	402,825.00	402,825.00	.0
TOTAL REVENUES	.00	.00	1,097,825.00	1,097,825.00	.0
TOTAL FUND REVENUE	.00	.00	1,097,825.00	1,097,825.00	.0

CITY OF BENSON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
48-40-200 SERIES 2010 BOND DEBT SERVICE	.00	.00	196,213.00	196,213.00	.0
48-40-201 SERIES 2010 BOND PRINCIPLE	.00	.00	206,613.00	206,613.00	.0
48-40-300 TRANSFER TO CAPITAL PROJ. FUND	.00	.00	695,000.00	695,000.00	.0
TOTAL EXPENDITURES	.00	.00	1,097,826.00	1,097,826.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,097,826.00	1,097,826.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(1.00)	(1.00)	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
50-300-10 RESIDENTIAL GAS REVENUE	68,196.36	212,948.94	763,750.00	550,801.06	27.9
50-300-15 MULTI-USER GAS REVENUE	1,407.88	2,611.57	12,907.00	10,295.43	20.2
50-300-20 COMMERCIAL GAS REVENUE	28,144.47	87,833.82	300,192.00	212,358.18	29.3
50-300-30 UTILITY SERVICE CHARGES	1,295.00	6,140.00	18,249.00	12,109.00	33.7
50-300-35 NEW GAS HOOKUPS	1,093.64	5,017.27	7,000.00	1,982.73	71.7
50-300-36 RECOVERY OF PRIOR YEAR EXPENSE	4,857.21	2,382.44	.00	(2,382.44)	.0
TOTAL REVENUE	104,994.56	316,934.04	1,102,098.00	785,163.96	28.8
<u>SOURCE 399</u>					
50-399-10 PENALTY AND INTEREST FEES	374.24	2,429.63	6,300.00	3,870.37	38.6
50-399-40 OTHER INCOME	.00	88.60	.00	(88.60)	.0
50-399-99 CARRY FORWARD BALANCE	.00	.00	25,000.00	25,000.00	.0
TOTAL SOURCE 399	374.24	2,518.23	31,300.00	28,781.77	8.1
TOTAL FUND REVENUE	105,368.80	319,452.27	1,133,398.00	813,945.73	28.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

GAS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
50-40-110	SALARIES AND WAGES	17,856.70	94,459.08	263,139.00	168,679.92	35.9
50-40-130	OVERTIME WAGES	719.76	4,445.60	10,000.00	5,554.40	44.5
50-40-210	PAYROLL TAXES	1,376.37	7,113.89	.00	(7,113.89)	.0
50-40-220	RETIREMENT BENEFITS	2,244.23	11,821.54	33,077.00	21,255.46	35.7
50-40-230	EMPLOYEE INSURANCE	467.23	18,916.18	88,589.00	69,672.82	21.4
50-40-300	PROFESSIONAL SERVICES	.00	4,112.40	20,000.00	15,887.60	20.6
50-40-340	EDUCATION & TRAINING	.00	1,009.04	5,000.00	3,990.96	20.2
50-40-351	BANK CHARGES	549.41	2,260.38	4,000.00	1,739.62	56.5
50-40-410	UTILITIES	14,323.05	15,052.36	3,500.00	(11,552.36)	430.1
50-40-415	TELEPHONE	355.11	885.15	3,000.00	2,114.85	29.5
50-40-430	REPAIRS & MAINTENANCE	2,196.46	5,338.64	5,000.00	(338.64)	106.8
50-40-440	RENTALS	291.47	1,440.09	5,500.00	4,059.91	26.2
50-40-470	UNIFORMS	204.45	688.86	2,100.00	1,411.14	32.8
50-40-520	INSURANCE	.00	29,033.00	57,500.00	28,467.00	50.5
50-40-540	PUBLIC NOTICES, ADVERTISING	.00	45.28	1,500.00	1,454.72	3.0
50-40-590	DUES & LICENSES	.00	1,229.80	5,000.00	3,770.20	24.6
50-40-602	NATURAL GAS PURCHASED	11,479.68	33,118.62	350,000.00	316,881.38	9.5
50-40-610	OFFICE SUPPLIES	22.98	22.98	.00	(22.98)	.0
50-40-620	PRINTING & POSTAGE	374.71	2,020.25	4,500.00	2,479.75	44.9
50-40-640	OPERATING SUPPLIES	891.65	14,205.75	35,250.00	21,044.25	40.3
50-40-660	VEHICLE FUEL & OIL	1,096.79	5,027.66	15,000.00	9,972.34	33.5
50-40-670	VEHICLE REPAIRS & MAINT	1,155.74	5,392.04	15,000.00	9,607.96	36.0
50-40-690	CONTINGENCY	.00	.00	99,743.00	99,743.00	.0
50-40-691	STALE CHECK EXPENSE	2,382.44	2,382.44	.00	(2,382.44)	.0
50-40-701	CIP GS 07-5 TRUCK	.00	15,800.00	25,000.00	9,200.00	63.2
50-40-710	HEAVY EQUIPMENT PURCHASE	.00	.00	30,000.00	30,000.00	.0
50-40-910	TRANSFER TO CAPITAL PROJECTS	.00	.00	50,000.00	50,000.00	.0
TOTAL EXPENDITURES		57,988.23	275,821.03	1,131,398.00	855,576.97	24.4
<u>MISCELLANEOUS EXPENSES</u>						
50-79-840	BAD DEBT WRITE OFF	.03	80.87	2,000.00	1,919.13	4.0
TOTAL MISCELLANEOUS EXPENSES		.03	80.87	2,000.00	1,919.13	4.0
TOTAL FUND EXPENDITURES		57,988.26	275,901.90	1,133,398.00	857,496.10	24.3
NET REVENUE OVER EXPENDITURES		47,380.54	43,550.37	.00	(43,550.37)	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
51-300-10 RESIDENTIAL WATER REVENUE	42,408.96	234,178.69	461,854.00	227,675.31	50.7
51-300-20 COMMERCIAL WATER REVENUE	38,396.11	177,007.85	400,277.00	223,269.15	44.2
51-300-30 NEW WATER HOOKUPS	1,321.60	6,843.34	9,500.00	2,656.66	72.0
	<u>82,126.67</u>	<u>418,029.88</u>	<u>871,631.00</u>	<u>453,601.12</u>	<u>48.0</u>
<u>GENERAL REVENUE</u>					
51-301-51 RECOVERY OF PRIOR YEAR EXPENSE	2,795.24	1,341.67	.00	(1,341.67)	.0
	<u>2,795.24</u>	<u>1,341.67</u>	<u>.00</u>	<u>(1,341.67)</u>	<u>.0</u>
<u>MISCELLANEOUS REVENUE</u>					
51-399-40 WATER TANK RENTAL	.00	21,985.37	31,500.00	9,514.63	69.8
51-399-45 WATER ACCOMODATION FEES	635.00	5,050.00	10,098.00	5,048.00	50.0
51-399-95 OTHER INCOME	.00	30.00	.00	(30.00)	.0
51-399-99 CARRY FOWARD BALANCE	.00	.00	500.00	500.00	.0
	<u>635.00</u>	<u>27,065.37</u>	<u>42,098.00</u>	<u>15,032.63</u>	<u>64.3</u>
	<u>85,556.91</u>	<u>446,436.92</u>	<u>913,729.00</u>	<u>467,292.08</u>	<u>48.9</u>

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WATER FUND

EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-40-110 SALARIES AND WAGES	21,420.36	114,149.40	263,874.00	149,724.60	43.3
51-40-130 OVERTIME WAGES	1,315.85	6,581.72	10,500.00	3,918.28	62.7
51-40-210 PAYROLL TAXES	1,690.79	8,746.48	20,990.00	12,243.52	41.7
51-40-220 RETIREMENT BENEFITS	2,747.92	14,464.30	33,227.00	18,762.70	43.5
51-40-230 EMPLOYEE INSURANCE	676.54	23,291.25	63,305.00	40,013.75	36.8
51-40-300 PROFESSIONAL SERVICES	.00	2,036.19	20,000.00	17,963.81	10.2
51-40-301 CHEMICAL ANALYSIS	176.00	816.00	3,500.00	2,684.00	23.3
51-40-340 EDUCATION & TRAINING	.00	472.95	3,000.00	2,527.05	15.8
51-40-350 BANK CHARGES	549.42	2,260.39	4,000.00	1,739.61	56.5
51-40-410 UTILITIES	15,880.87	46,145.53	135,000.00	88,854.47	34.2
51-40-415 TELEPHONE	437.89	1,164.48	4,000.00	2,835.52	29.1
51-40-430 REPAIRS & MAINTENANCE	62.96	3,112.22	18,000.00	14,887.78	17.3
51-40-440 RENTALS	.00	.00	1,500.00	1,500.00	.0
51-40-470 UNIFORMS	138.05	504.00	1,800.00	1,296.00	28.0
51-40-520 INSURANCE	.00	5,806.60	11,000.00	5,193.40	52.8
51-40-540 PUBLIC NOTICES, ADVERTISING	.00	.00	750.00	750.00	.0
51-40-590 DUES & LICENSES	6,046.82	9,065.61	15,000.00	5,934.39	60.4
51-40-620 PRINTING & POSTAGE	374.71	1,976.26	5,000.00	3,023.74	39.5
51-40-630 COMPUTER SUPPLIES	.00	542.99	2,000.00	1,457.01	27.2
51-40-640 OTHER OPERATING COSTS	2,326.23	37,767.70	35,000.00	(2,767.70)	107.9
51-40-660 FUEL & OIL	1,048.25	4,941.99	12,000.00	7,058.01	41.2
51-40-665 EQUIPMENT REPAIRS & MAINT	.00	.00	5,000.00	5,000.00	.0
51-40-670 VEHICLE REPAIRS & MAINT	2,840.04	7,552.32	15,000.00	7,447.68	50.4
51-40-690 CONTINGENCY	.00	.00	83,783.00	83,783.00	.0
51-40-691 STALE CHECK EXPENSE	1,341.67	1,341.67	.00	(1,341.67)	.0
51-40-701 CIP WA 07-9 TRUCK	.00	15,800.00	25,000.00	9,200.00	63.2
51-40-711 HEAVY EQUIPMENT REPLACEMENT	.00	.00	30,000.00	30,000.00	.0
51-40-712 291 PUMP UPGRADE	.00	.00	65,000.00	65,000.00	.0
51-40-840 BAD DEBT WRITE OFF	.02	5.90	1,500.00	1,494.10	.4
51-40-910 TRANSFER TO CAPITAL PROJECTS	.00	.00	25,000.00	25,000.00	.0
TOTAL EXPENDITURES	59,074.39	308,545.95	913,729.00	605,183.05	33.8
TOTAL FUND EXPENDITURES	59,074.39	308,545.95	913,729.00	605,183.05	33.8
NET REVENUE OVER EXPENDITURES	26,482.52	137,890.97	.00	(137,890.97)	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
52-300-10 RESIDENTIAL WASTEWATER FEES	71,039.52	354,078.33	905,683.00	551,604.67	39.1
52-300-15 MULTI-USER WASTEWATER FEES	657.80	3,289.00	7,154.00	3,865.00	46.0
52-300-20 COMMERCIAL WASTEWATER FEES	44,365.11	221,726.75	545,491.00	323,764.25	40.7
52-300-30 NEW WASTEWATER HOOKUPS	602.80	4,301.80	8,000.00	3,698.20	53.8
52-300-42 LOAN PROCEEDS	.00	.00	470,000.00	470,000.00	.0
52-300-60 RENTS RECEIVED - BILLBOARD	106.97	210.49	.00	(210.49)	.0
52-300-93 RECOVERY OF PRIOR YEAR EXPENSE	696.12	341.86	.00	(341.86)	.0
TOTAL REVENUE	117,468.32	583,948.23	1,936,328.00	1,352,379.77	30.2
<u>MISCELLANEOUS REVENUE</u>					
52-399-40 MISCELLANEOUS REVENUE	.00	.00	6,000.00	6,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	6,000.00	6,000.00	.0
TOTAL FUND REVENUE	117,468.32	583,948.23	1,942,328.00	1,358,379.77	30.1

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES AND WAGES	17,479.88	92,179.07	228,176.00	135,996.93	40.4
52-40-130 OVERTIME WAGES	1,529.76	7,535.08	15,000.00	7,464.92	50.2
52-40-210 PAYROLL TAXES	1,420.23	7,284.61	18,603.00	11,318.39	39.2
52-40-220 RETIREMENT BENEFITS	2,296.51	11,917.79	29,449.00	17,531.21	40.5
52-40-230 EMPLOYEE INSURANCE	540.42	18,476.95	60,766.00	42,289.05	30.4
52-40-300 PROFESSIONAL SERVICES	460.00	3,188.48	30,000.00	26,811.52	10.6
52-40-301 CHEMICAL ANALYSES	1,476.00	5,236.00	12,000.00	6,764.00	43.6
52-40-340 EDUCATION & TRAINING	.00	472.95	3,000.00	2,527.05	15.8
52-40-350 BANK CHARGES	549.43	2,625.44	5,000.00	2,374.56	52.5
52-40-410 UTILITIES	13,579.68	52,669.61	78,000.00	25,330.39	67.5
52-40-415 TELEPHONE	373.98	1,044.76	4,500.00	3,455.24	23.2
52-40-430 REPAIRS & MAINTENANCE	288.84	3,203.80	100,000.00	96,796.20	3.2
52-40-440 RENTALS	745.11	8,349.51	5,000.00	(3,349.51)	167.0
52-40-470 UNIFORMS	136.30	452.84	1,500.00	1,047.16	30.2
52-40-520 INSURANCE	.00	17,419.80	35,000.00	17,580.20	49.8
52-40-540 PUBLIC NOTICES, ADVERTISING	.00	.00	250.00	250.00	.0
52-40-590 DUES & LICENSES	.00	6,183.33	3,000.00	(3,183.33)	206.1
52-40-620 PRINTING & POSTAGE	374.70	1,614.70	5,000.00	3,385.30	32.3
52-40-630 COMPUTER SUPPLIES	.00	542.99	5,000.00	4,457.01	10.9
52-40-640 OPERATING SUPPLIES	7,386.59	20,331.86	46,000.00	25,668.14	44.2
52-40-660 FUEL & OIL	679.72	4,284.15	9,000.00	4,715.85	47.6
52-40-670 VEHICLE REPAIRS & MAINT	3,207.47	11,435.39	20,000.00	8,564.61	57.2
52-40-690 CONTINGENCY	.00	.00	701,584.00	701,584.00	.0
52-40-691 STALE CHECK EXPENSE	341.86	341.86	.00	(341.86)	.0
52-40-702 CIP 07-4 TRUCK PURCHASE	.00	15,800.00	25,000.00	9,200.00	63.2
52-40-717 HEAVY EQUIPMENT REPLACEMENT	.00	.00	30,000.00	30,000.00	.0
52-40-840 BAD DEBT WRITE OFF	.08	131.22	1,500.00	1,368.78	8.8
52-40-910 TRANSFER TO CAPITAL PROJECTS	.00	.00	470,000.00	470,000.00	.0
TOTAL EXPENDITURES	52,866.56	292,722.19	1,942,328.00	1,649,605.81	15.1
TOTAL FUND EXPENDITURES	52,866.56	292,722.19	1,942,328.00	1,649,605.81	15.1
NET REVENUE OVER EXPENDITURES	64,601.76	291,226.04	.00	(291,226.04)	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
53-300-10 RESIDENTIAL SANITATION FEES	27,715.87	138,871.81	349,799.00	210,927.19	39.7
53-300-20 COMMERCIAL SANITATION FEES	24,708.08	123,240.63	301,691.00	178,450.37	40.9
53-300-93 RECOVERY OF PRIOR YEAR EXPENSE	43.33	11.79	.00	(11.79)	.0
TOTAL REVENUE	52,467.28	262,124.23	651,490.00	389,365.77	40.2
TOTAL FUND REVENUE	52,467.28	262,124.23	651,490.00	389,365.77	40.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
53-40-110 SALARIES AND WAGES	1,492.64	7,261.85	20,479.00	13,217.15	35.5
53-40-210 PAYROLL TAXES	111.03	528.85	1,567.00	1,038.15	33.8
53-40-220 RETIREMENT BENEFITS	180.75	873.37	2,480.00	1,606.63	35.2
53-40-230 HEALTH INSURANCE BENEFITS	3.59	1,086.55	3,880.00	2,793.45	28.0
53-40-350 BANK CHARGES	549.43	2,260.38	4,000.00	1,739.62	56.5
53-40-620 POSTAGE & PRINTING	481.49	2,810.97	4,000.00	1,189.03	70.3
53-40-665 COUNTY SOLID WASTE	20,007.04	78,861.44	214,500.00	135,638.56	36.8
53-40-667 RESIDENTIAL SERVICE CONTRACT	17,482.84	64,895.79	220,000.00	155,104.21	29.5
53-40-668 COMMERCIAL SERVICE CONTRACT	12,493.59	54,885.93	150,000.00	95,114.07	36.6
53-40-690 CONTINGENCY	.00	.00	29,084.00	29,084.00	.0
53-40-691 STALE CHECK EXPENSE	22.80	22.80	.00	(22.80)	.0
53-40-840 BAD DEBT WRITE OFF	.03	45.08	1,500.00	1,454.92	3.0
TOTAL EXPENDITURES	<u>52,825.23</u>	<u>213,533.01</u>	<u>651,490.00</u>	<u>437,956.99</u>	<u>32.8</u>
TOTAL FUND EXPENDITURES	<u>52,825.23</u>	<u>213,533.01</u>	<u>651,490.00</u>	<u>437,956.99</u>	<u>32.8</u>
NET REVENUE OVER EXPENDITURES	<u>(357.95)</u>	<u>48,591.22</u>	<u>.00</u>	<u>(48,591.22)</u>	<u>.0</u>

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF OPERATIONS REVENUE</u>					
55-300-05 MEMBERSHIPS	10,038.16	19,697.86	56,000.00	36,302.14	35.2
55-300-10 GREEN & CART FEES	23,693.54	99,587.29	321,000.00	221,412.71	31.0
55-300-15 MERCHANDISE SALES	1,692.38	6,185.92	21,000.00	14,814.08	29.5
55-300-16 OUTSIDE EVENTS	880.00	33,742.01	120,000.00	86,257.99	28.1
55-300-20 PRACTICE FACILITY	845.71	3,225.02	30,000.00	26,774.98	10.8
55-300-27 RECOVERY OF PRIOR YEAR EXPENSE	2,984.43	1,372.72	.00	(1,372.72)	.0
TOTAL GOLF OPERATIONS REVENUE	40,134.22	163,810.82	548,000.00	384,189.18	29.9
<u>FOOD AND BEVERAGE REVENUE</u>					
55-301-25 FOOD SALES	14,060.96	65,368.65	300,000.00	234,631.35	21.8
55-301-30 BEER SALES	4,100.01	23,675.69	65,000.00	41,324.31	36.4
55-301-35 WINE SALES	277.80	1,426.10	10,000.00	8,573.90	14.3
55-301-40 LIQUOR SALES	2,343.23	11,313.87	30,000.00	18,686.13	37.7
55-301-50 BANQUET REVENUE	.00	.00	25,000.00	25,000.00	.0
TOTAL FOOD AND BEVERAGE REVENUE	20,782.00	101,784.31	430,000.00	328,215.69	23.7
<u>MISCELLANEOUS REVENUE</u>					
55-399-90 CONTRIBUTION FROM GENERAL FUND	.00	.00	253,005.00	253,005.00	.0
55-399-95 OTHER INCOME	.00	.00	4,000.00	4,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	257,005.00	257,005.00	.0
TOTAL FUND REVENUE	60,916.22	265,595.13	1,235,005.00	969,409.87	21.5

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF OPERATIONS</u>					
55-40-110 SALARIES AND WAGES	9,017.64	43,195.56	281,779.00	238,583.44	15.3
55-40-130 OVERTIME WAGES	70.83	128.78	10,000.00	9,871.22	1.3
55-40-210 PAYROLL TAXES	702.98	3,361.03	10,700.00	7,338.97	31.4
55-40-220 RETIREMENT BENEFITS	475.82	2,398.39	9,443.00	7,044.61	25.4
55-40-230 EMPLOYEE INSURANCE	181.30	919.32	4,386.00	3,466.68	21.0
55-40-300 PROFESSIONAL SERVICES	605.75	2,320.85	5,000.00	2,679.15	46.4
55-40-310 INVENTORY- PRO SHOP	5,369.26	7,004.83	20,000.00	12,995.17	35.0
55-40-350 BANK CHARGES	19.33	3,622.02	7,000.00	3,377.98	51.7
55-40-360 CASH SHORT	9.66	27.01	.00	(27.01)	.0
55-40-410 UTILITIES	1,920.89	8,125.87	30,000.00	21,874.13	27.1
55-40-415 TELEPHONE	557.49	1,490.42	3,000.00	1,509.58	49.7
55-40-430 REPAIRS & MAINT - BUILDING	37.75	1,280.28	2,500.00	1,219.72	51.2
55-40-440 RENTALS	.00	.00	2,000.00	2,000.00	.0
55-40-520 INSURANCE	.00	4,645.28	7,500.00	2,854.72	61.9
55-40-540 ADVERTISING	1,463.63	3,760.31	10,000.00	6,239.69	37.6
55-40-590 DUES & LICENSES	.00	123.67	650.00	526.33	19.0
55-40-600 OPERATING SUPPLIES	1,189.16	1,384.29	2,000.00	615.71	69.2
55-40-610 OFFICE SUPPLIES	620.05	620.05	.00	(620.05)	.0
55-40-615 LANTERN FESTIVAL	10,160.71	33,494.37	20,000.00	(13,494.37)	167.5
55-40-616 BENSON COUNTRY MUSIC FESTIVAL	.00	531.75	20,000.00	19,468.25	2.7
55-40-617 OTHER OUTSIDE EVENTS	.00	.00	20,000.00	20,000.00	.0
55-40-640 OPERATING COSTS- GOLF CARTS	54.79	54.79	.00	(54.79)	.0
55-40-645 RANGE OPERATING SUPPLIES	2,995.00	2,995.00	4,000.00	1,005.00	74.9
55-40-660 FUEL & OIL- GOLF CARTS	.00	1,798.39	10,000.00	8,201.61	18.0
55-40-670 REPAIRS & MAINT- GOLF CARTS	948.85	1,048.85	10,000.00	8,951.15	10.5
55-40-691 STALE CHECK EXPENSE	1,361.71	1,361.71	.00	(1,361.71)	.0
TOTAL GOLF OPERATIONS	37,762.60	125,692.82	489,958.00	364,265.18	25.7

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAINTENANCE</u>					
55-50-110 SALARIES AND WAGES	10,948.06	62,531.15	.00 (62,531.15)	.0
55-50-130 OVERTIME WAGES	311.77	4,605.52	10,000.00	5,394.48	46.1
55-50-210 PAYROLL TAXES	870.10	5,053.85	12,386.00	7,332.15	40.8
55-50-220 RETIREMENT BENEFITS	1,363.55	7,435.28	19,607.00	12,171.72	37.9
55-50-230 EMPLOYEE INSURANCE	223.12	12,260.62	34,037.00	21,776.38	36.0
55-50-300 PROFESSIONAL SERVICES	271.00	1,655.00	3,000.00	1,345.00	55.2
55-50-305 CONTRACT LABOR- DOC	359.00	2,879.25	8,000.00	5,120.75	36.0
55-50-410 UTILITIES	13,239.80	38,074.01	50,000.00	11,925.99	76.2
55-50-415 TELEPHONE	51.27	204.70	1,000.00	795.30	20.5
55-50-430 REPAIRS & MAINT- IRRIGATION	543.54	2,404.46	5,000.00	2,595.54	48.1
55-50-440 RENTALS	.00	.00	500.00	500.00	.0
55-50-470 UNIFORMS	407.78	905.92	2,000.00	1,094.08	45.3
55-50-580 TRAVEL	.00	.00	250.00	250.00	.0
55-50-590 DUES & LICENSES	.00	.00	50.00	50.00	.0
55-50-600 GOLF COURSE SUPPLIES	561.65	1,590.46	6,000.00	4,409.54	26.5
55-50-602 FERTILIZERS	709.15	709.15	8,000.00	7,290.85	8.9
55-50-604 CHEMICALS	.00	892.20	8,000.00	7,107.80	11.2
55-50-606 LANDSCAPING	.00	.00	500.00	500.00	.0
55-50-608 SAND & GRAVEL	.00	.00	8,000.00	8,000.00	.0
55-50-609 SEED	.00	20,815.10	25,000.00	4,184.90	83.3
55-50-640 OTHER OPERATING COSTS	170.02	440.91	600.00	159.09	73.5
55-50-660 FUEL & OIL	.00	6,567.67	13,000.00	6,432.33	50.5
55-50-670 REPAIRS & MAINT- EQUIPMENT	133.32	21,394.63	30,000.00	8,605.37	71.3
TOTAL MAINTENANCE	30,163.13	190,419.88	244,930.00	54,510.12	77.7

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FOOD AND BEVERAGE</u>					
55-60-110 SALARIES AND WAGES	14,391.15	83,436.00	210,593.00	127,157.00	39.6
55-60-130 OVERTIME WAGES	258.75	943.43	10,000.00	9,056.57	9.4
55-60-210 PAYROLL TAXES	1,311.12	7,262.34	16,007.00	8,744.66	45.4
55-60-220 RETIREMENT BENEFITS	1,387.13	7,914.04	22,252.00	14,337.96	35.6
55-60-230 EMPLOYEE INSURANCE	316.56	14,382.35	54,860.00	40,477.65	26.2
55-60-300 PROFESSIONAL SERVICES	1,210.10	4,423.30	5,000.00	576.70	88.5
55-60-310 FOOD COST	7,825.95	25,661.40	120,000.00	94,338.60	21.4
55-60-315 BEER COSTS	3,075.60	7,198.70	21,000.00	13,801.30	34.3
55-60-316 WINE COSTS	.00	1,595.51	3,700.00	2,104.49	43.1
55-60-320 LIQUOR COSTS	625.40	2,626.19	5,000.00	2,373.81	52.5
55-60-350 BANK CHARGES	21.73	85.03	7,000.00	6,914.97	1.2
55-60-360 CASH SHORT	(24.64)	(25.42)	.00	25.42	.0
55-60-420 DIRECT TV	213.48	1,071.65	2,100.00	1,028.35	51.0
55-60-430 REPAIRS & MAINTENANCE	3,324.86	4,189.30	6,000.00	1,810.70	69.8
55-60-440 RENTALS	494.01	1,799.42	2,500.00	700.58	72.0
55-60-470 UNIFORMS	.00	.00	700.00	700.00	.0
55-60-540 ADVERTISING	45.28	45.28	2,000.00	1,954.72	2.3
55-60-560 FEES & LICENSES	150.00	150.00	250.00	100.00	60.0
55-60-580 TRAVEL	17.31	338.34	500.00	161.66	67.7
55-60-590 DUES & LICENSES	68.00	68.00	600.00	532.00	11.3
55-60-600 SUPPLIES & EXPENSES	61.21	121.89	500.00	378.11	24.4
55-60-603 KITCHEN SUPPLIES	790.59	1,371.18	4,500.00	3,128.82	30.5
55-60-605 RESTAURANT SUPPLIES	404.05	2,513.92	4,500.00	1,986.08	55.9
55-60-610 OFFICE SUPPLIES	8.88	8.88	500.00	491.12	1.8
55-60-620 PRINTING & POSTAGE	.00	.00	55.00	55.00	.0
55-60-630 COMPUTER SUPPLIES	249.08	249.08	.00	(249.08)	.0
55-60-640 OTHER OPERATING COSTS	58.08	338.06	.00	(338.06)	.0
TOTAL FOOD AND BEVERAGE	36,283.68	167,767.87	500,117.00	332,349.13	33.6
TOTAL FUND EXPENDITURES	104,209.41	483,880.57	1,235,005.00	751,124.43	39.2
NET REVENUE OVER EXPENDITURES	(43,293.19)	(218,285.44)	.00	218,285.44	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
56-300-21 CONTRIBUTION GENERAL FUND	.00	.00	41,849.00	41,849.00	.0
TOTAL REVENUE	.00	.00	41,849.00	41,849.00	.0
<u>SOURCE 301</u>					
56-301-60 BUSINESS REVENUE	30.00	110.00	1,000.00	890.00	11.0
56-301-65 LAND LEASE PAYMENTS	.00	3,263.11	15,873.00	12,609.89	20.6
56-301-66 TIE DOWN REVENUE	.00	.00	1,000.00	1,000.00	.0
56-301-67 FLOWAGE REVENUE	.00	1,224.70	288,649.00	287,424.30	.4
TOTAL SOURCE 301	30.00	4,597.81	306,522.00	301,924.19	1.5
TOTAL FUND REVENUE	30.00	4,597.81	348,371.00	343,773.19	1.3

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
56-40-300 PROFESSIONAL SERVICES	2,308.28	16,318.92	35,000.00	18,681.08	46.6
56-40-410 UTILITIES	2,353.06	6,246.53	15,000.00	8,753.47	41.6
56-40-415 TELEPHONE	355.90	1,266.61	3,000.00	1,733.39	42.2
56-40-430 REPAIRS & MAINTENANCE	35.00	140.00	35,000.00	34,860.00	.4
56-40-445 PROPERTY RENTALS	.00	.00	1,700.00	1,700.00	.0
56-40-520 INSURANCE	2,420.00	11,710.56	27,000.00	15,289.44	43.4
56-40-530 AIRPLANE FUEL SUPPLY	.00	.00	229,574.00	229,574.00	.0
56-40-640 SUPPLIES	780.88	7,119.36	2,097.00	(5,022.36)	339.5
TOTAL EXPENDITURES	8,253.12	42,801.98	348,371.00	305,569.02	12.3
TOTAL FUND EXPENDITURES	8,253.12	42,801.98	348,371.00	305,569.02	12.3
NET REVENUE OVER EXPENDITURES	(8,223.12)	(38,204.17)	.00	38,204.17	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

FIREMEN'S PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
70-300-10 CONTRIBUTIONS FROM STATE FUND	.00	3,850.72	4,600.00	749.28	83.7
70-300-15 CONTRIBUTION FROM FIRE, INC	.00	725.82	2,600.00	1,874.18	27.9
70-300-16 CONTRIBUTION FROM EMPLOYEES	.00	.00	2,600.00	2,600.00	.0
70-300-20 CONTRIBUTION FROM GENERAL FUND	.00	.00	1,800.00	1,800.00	.0
70-300-30 INTEREST INCOME	868.90	5,306.16	15,000.00	9,693.84	35.4
70-300-40 OTHER INCOME	188.70	1,218.58	.00	(1,218.58)	.0
TOTAL REVENUE	1,057.60	11,101.28	26,600.00	15,498.72	41.7
TOTAL FUND REVENUE	1,057.60	11,101.28	26,600.00	15,498.72	41.7

CITY OF BENSON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2019

FIREMEN'S PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
70-40-351 BANK CHARGES	.00	.00	9,800.00	9,800.00	.0
70-40-660 PENSION PAYMENTS	1,400.00	8,400.00	16,800.00	8,400.00	50.0
TOTAL EXPENDITURES	1,400.00	8,400.00	26,600.00	18,200.00	31.6
TOTAL FUND EXPENDITURES	1,400.00	8,400.00	26,600.00	18,200.00	31.6
NET REVENUE OVER EXPENDITURES	(342.40)	2,701.28	.00	(2,701.28)	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL REVENUE</u>					
10-301-10 GENERAL PROPERTY TAX	85,589.05	91,075.58	323,278.00	232,202.42	28.2
10-301-15 CITY SALES TAX	333,977.20	1,164,178.92	4,052,790.00	2,888,611.08	28.7
10-301-17 BED TAX COLLECTED	6,586.92	25,267.97	73,168.00	47,900.03	34.5
10-301-20 STATE SALES TAX	46,680.56	175,891.40	482,243.00	306,351.60	36.5
10-301-25 FRANCHISE TAX	5,953.49	50,726.68	156,614.00	105,887.32	32.4
10-301-30 AUTO LIEU TAX	33,139.43	98,387.64	274,336.00	175,948.36	35.9
10-301-35 BUSINESS LICENSE	925.00	4,075.00	20,800.00	16,725.00	19.6
10-301-45 STATE REVENUE SHARING	48,813.67	244,064.45	585,741.00	341,676.55	41.7
10-301-50 INTEREST INCOME	318.20	2,456.00	4,090.00	1,634.00	60.1
10-301-55 COPIES AND NOTARY FEES	12.00	64.50	250.00	185.50	25.8
10-301-65 MISCELLANEOUS	238.91	12,442.66	10,000.00	(2,442.66)	124.4
10-301-70 SALE OF FIXED ASSETS	.00	95.61	10,000.00	9,904.39	1.0
10-301-71 PROPERTY RENTALS	(34.00)	2,052.33	30,000.00	27,947.67	6.8
10-301-72 YOUTH COUNCIL	.00	1,264.00	.00	(1,264.00)	.0
10-301-80 EMPLOYEE COUNCIL VENDING MACHI	45.75	623.55	.00	(623.55)	.0
TOTAL GENERAL REVENUE	562,246.18	1,872,666.29	6,023,310.00	4,150,643.71	31.1
<u>COMMUNITY DEVELOPMENT</u>					
10-303-10 PLANNING & ZONING FEES	.00	.00	75,000.00	75,000.00	.0
10-303-15 BUILDING PERMITS & FEES	3,713.50	25,169.10	75,000.00	49,830.90	33.6
10-303-16 BUILDING PLAN REVIEW FEES	539.50	6,910.38	20,000.00	13,089.62	34.6
10-303-17 PUBLIC WORKS REVIEW FEES	1,098.83	1,918.48	150,000.00	148,081.52	1.3
TOTAL COMMUNITY DEVELOPMENT	5,351.83	33,997.96	320,000.00	286,002.04	10.6
<u>POLICE REVENUE</u>					
10-305-10 FORFEITURE REV/CHECKPROOF VEH	.00	.00	1,000.00	1,000.00	.0
10-305-20 REPORT INCOME	17.00	298.00	500.00	202.00	59.6
10-305-21 FINGERPRINT REVENUE	130.00	365.00	850.00	485.00	42.9
10-305-30 DOG LICENSES/SHELTER FEES	40.00	375.00	4,500.00	4,125.00	8.3
10-305-32 ANIMAL MEDICAL DONATIONS	180.00	2,076.00	13,000.00	10,924.00	16.0
10-305-33 SPAY/NEUTER GRANTS	.00	.00	500.00	500.00	.0
10-305-35 SHELTER FEES FROM COUNTY	.00	.00	5,000.00	5,000.00	.0
10-305-39 STONEGARDEN GRANT	.00	21,915.62	40,000.00	18,084.38	54.8
10-305-40 STONEGARDEN GRANT EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
10-305-41 GITEM GRANT	.00	.00	10,000.00	10,000.00	.0
10-305-42 GOHS GRANT FOR OT	.00	.00	5,000.00	5,000.00	.0
10-305-50 RICO SEIZURE REVENUE	.00	.00	1,000.00	1,000.00	.0
10-305-71 POLICE GRANT - HIDT	.00	.00	2,500.00	2,500.00	.0
10-305-80 OFFICER SAFETY EQUIPMENT	.00	122.25	1,000.00	877.75	12.2
10-305-95 OTHER INCOME	460.66	17,734.73	8,000.00	(9,734.73)	221.7
TOTAL POLICE REVENUE	827.66	42,886.60	112,850.00	69,963.40	38.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIREMEN'S REVENUE</u>					
10-306-10 FIREMEN'S REVENUE	3,352.90	20,595.12	40,000.00	19,404.88	51.5
10-306-20 FIRE DEPT DONATIONS	.00	.00	500.00	500.00	.0
TOTAL FIREMEN'S REVENUE	3,352.90	20,595.12	40,500.00	19,904.88	50.9
<u>MAGISTRATE REVENUE</u>					
10-307-10 CITATIONS FROM BENSON PD	.00	.00	1,000.00	1,000.00	.0
TOTAL MAGISTRATE REVENUE	.00	.00	1,000.00	1,000.00	.0
<u>LIBRARY REVENUE</u>					
10-309-10 LIBRARY FINES	458.92	3,355.33	8,200.00	4,844.67	40.9
10-309-20 DONATIONS - RESTRICTED	.00	.00	100.00	100.00	.0
10-309-25 MISCELLANEOUS	.00	325.00	100.00	(225.00)	325.0
TOTAL LIBRARY REVENUE	458.92	3,680.33	8,400.00	4,719.67	43.8
<u>PARKS</u>					
10-310-10 POOL FEES	.00	1,322.05	3,300.00	1,977.95	40.1
10-310-20 SUMMER PROGRAM FEES	.00	310.00	3,500.00	3,190.00	8.9
10-310-25 PARK USER FEES	125.00	2,692.28	4,500.00	1,807.72	59.8
10-310-40 BINGO	.00	.00	600.00	600.00	.0
10-310-50 DONATIONS	.00	.00	4,900.00	4,900.00	.0
10-310-60 JULY 4 REVENUES/DONATIONS	.00	165.00	10,000.00	9,835.00	1.7
10-310-65 TOURISM SALES	142.00	828.05	5,126.00	4,297.95	16.2
10-310-95 OTHER EVENTS	50.00	55.00	150.00	95.00	36.7
10-310-98 MISCELLANEOUS	.00	.00	500.00	500.00	.0
TOTAL PARKS	317.00	5,372.38	32,576.00	27,203.62	16.5
<u>CEMETERY REVENUE</u>					
10-312-10 CITY CEMETERY	.00	30.00	1,800.00	1,770.00	1.7
TOTAL CEMETERY REVENUE	.00	30.00	1,800.00	1,770.00	1.7
<u>RECREATION REVENUE</u>					
10-317-41 VENDOR LICENSE FEE	80.00	190.00	.00	(190.00)	.0
10-317-46 BINGO REVENUE	48.78	259.29	.00	(259.29)	.0
TOTAL RECREATION REVENUE	128.78	449.29	.00	(449.29)	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-399-99 CARRYFORWARD BALANCE	.00	.00	1,325,976.00	1,325,976.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	1,325,976.00	1,325,976.00	.0
TOTAL FUND REVENUE	572,683.27	1,979,677.97	7,866,412.00	5,886,734.03	25.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 SALARIES AND WAGES	7,559.20	63,709.89	193,608.00	129,898.11	32.9
10-41-210 PAYROLL TAXES	579.47	4,902.48	12,883.00	7,980.52	38.1
10-41-220 RETIREMENT BENEFITS	891.98	4,901.25	19,872.00	14,970.75	24.7
10-41-230 EMPLOYEE INSURANCE	(502.64)	1,755.29	16,245.00	14,489.71	10.8
10-41-300 PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
10-41-310 PROFESSIONAL SERVICES - HR	59.00	3,602.87	56,500.00	52,897.13	6.4
10-41-330 IT SERVICES	22,500.83	46,855.91	110,200.00	63,344.09	42.5
10-41-335 INTERGOVERNMENTAL RELATIONS	74.54	4,367.57	5,700.00	1,332.43	76.6
10-41-340 EDUCATION & TRAINING	.00	1,185.22	1,300.00	114.78	91.2
10-41-410 UTILITIES	1,405.85	6,972.97	14,000.00	7,027.03	49.8
10-41-415 TELEPHONE	2,800.06	14,157.42	15,000.00	842.58	94.4
10-41-430 REPAIRS & MAINTENANCE	367.76	1,353.13	9,000.00	7,646.87	15.0
10-41-440 RENTALS	163.99	749.19	1,000.00	250.81	74.9
10-41-470 UNIFORMS	.00	.00	500.00	500.00	.0
10-41-520 INSURANCE	.00	21,965.70	35,142.00	13,176.30	62.5
10-41-540 PUBLIC NOTICES, ADVERTISING	36.40	36.40	1,000.00	963.60	3.6
10-41-542 ADVERTISING - HR	.00	148.80	2,500.00	2,351.20	6.0
10-41-580 TRAVEL	.00	.00	1,200.00	1,200.00	.0
10-41-590 DUES & LICENSES	.00	7,112.00	10,000.00	2,888.00	71.1
10-41-610 OFFICE SUPPLIES	.00	134.49	.00	(134.49)	.0
10-41-620 POSTAGE & SHIPPING	.00	1,500.00	4,000.00	2,500.00	37.5
10-41-630 COMPUTER SUPPLIES	.00	124.59	450.00	325.41	27.7
10-41-635 IT SUPPLIES NETWORK	.00	.00	2,400.00	2,400.00	.0
10-41-640 OPERATING SUPPLIES	377.06	1,275.44	3,500.00	2,224.56	36.4
10-41-660 VEHICLE FUEL & OIL	85.30	440.49	1,000.00	559.51	44.1
10-41-670 VEHICLE REPAIR & MAINT	80.13	831.56	6,000.00	5,168.44	13.9
10-41-705 PROPERTY PAYMENT	.00	.00	12,260.00	12,260.00	.0
TOTAL ADMINISTRATION	36,478.93	188,082.66	539,260.00	351,177.34	34.9
<u>CITY COUNCIL</u>					
10-42-110 SALARIES AND WAGES	.00	8,000.00	19,200.00	11,200.00	41.7
10-42-210 PAYROLL TAXES	.00	629.50	1,469.00	839.50	42.9
10-42-230 WORKMAN'S COMPENSATION	.00	19.20	46.00	26.80	41.7
10-42-580 TRAVEL	728.49	9,469.71	13,000.00	3,530.29	72.8
10-42-591 EMPLOYEE COUNCIL	.00	379.82	2,200.00	1,820.18	17.3
10-42-592 YOUTH COUNCIL	.00	1,650.52	4,500.00	2,849.48	36.7
10-42-630 COMPUTER SUPPLIES	.00	.00	700.00	700.00	.0
10-42-640 OPERATING SUPPLIES	406.98	440.52	2,500.00	2,059.48	17.6
10-42-685 LEAGUE OF CITIES BOOTH	.00	1,559.36	4,000.00	2,440.64	39.0
TOTAL CITY COUNCIL	1,135.47	22,148.63	47,615.00	25,466.37	46.5

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING DEPARTMENT</u>					
10-43-110 SALARIES AND WAGES	2,720.03	6,726.67	101,150.00	94,423.33	6.7
10-43-130 OVERTIME WAGES	.00	.00	121.00	121.00	.0
10-43-210 PAYROLL TAXES	215.20	528.54	7,738.00	7,209.46	6.8
10-43-220 RETIREMENT BENEFITS	320.96	793.75	11,936.00	11,142.25	6.7
10-43-230 EMPLOYEE INSURANCE	98.46	1,323.03	15,529.00	14,205.97	8.5
10-43-300 PROFESSIONAL SERVICES	9,188.11	46,311.75	75,000.00	28,688.25	61.8
10-43-340 EDUCATION & TRAINING	.00	600.00	3,500.00	2,900.00	17.1
10-43-415 TELEPHONE	138.67	138.67	500.00	361.33	27.7
10-43-430 REPAIRS & MAINTENANCE	.00	.00	500.00	500.00	.0
10-43-470 UNIFORMS	.00	.00	750.00	750.00	.0
10-43-540 PUBLIC NOTICES, ADVERTISING	.00	.00	250.00	250.00	.0
10-43-590 DUES & LICENSES	230.00	230.00	400.00	170.00	57.5
10-43-610 OFFICE SUPPLIES	11.81	11.81	750.00	738.19	1.6
10-43-620 POSTAGE & SHIPPING	7.48	28.82	400.00	371.18	7.2
10-43-630 COMPUTER SUPPLIES	.00	.00	2,800.00	2,800.00	.0
10-43-640 OPERATING SUPPLIES	(52.28)	215.64	300.00	84.36	71.9
10-43-660 VEHICLE FUEL & OIL	96.41	268.00	1,000.00	732.00	26.8
10-43-670 VEHICLE REPAIR & MAINT	853.62	2,070.79	750.00	(1,320.79)	276.1
10-43-702 PERMIT TRACKING DATABASE	.00	13,750.00	40,000.00	26,250.00	34.4
TOTAL BUILDING DEPARTMENT	13,828.47	72,997.47	263,374.00	190,376.53	27.7

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-45-110 SALARIES AND WAGES	88,047.70	489,365.43	1,128,223.00	638,857.57	43.4
10-45-130 OVERTIME WAGES	12,601.73	43,521.76	85,000.00	41,478.24	51.2
10-45-131 OVERTIME WAGES STONE GARDEN	1,127.72	13,154.54	50,000.00	36,845.46	26.3
10-45-132 GITTEM	.00	.00	5,000.00	5,000.00	.0
10-45-133 GOHS OVERTIME GRANT	290.33	2,315.34	2,000.00	(315.34)	115.8
10-45-210 PAYROLL TAXES	7,591.70	39,602.18	97,172.00	57,569.82	40.8
10-45-220 RETIREMENT BENEFITS	28,263.94	145,844.05	367,636.00	221,791.95	39.7
10-45-230 EMPLOYEE INSURANCE	3,312.36	86,022.83	219,277.00	133,254.17	39.2
10-45-300 PROFESSIONAL SERVICES	5,134.00	23,661.07	35,000.00	11,338.93	67.6
10-45-320 HOLDING CELL SUPPLIES & MEALS	.00	68.08	300.00	231.92	22.7
10-45-340 EDUCATION & TRAINING	.00	4,846.22	10,000.00	5,153.78	48.5
10-45-410 UTILITIES	1,280.67	4,943.71	15,000.00	10,056.29	33.0
10-45-415 TELECOMMUNICATIONS	2,701.11	12,238.33	32,000.00	19,761.67	38.2
10-45-430 BLDG & EQUIP REPAIRS & MAINT	282.20	2,037.47	10,000.00	7,962.53	20.4
10-45-440 RENTALS	.00	1,247.22	2,500.00	1,252.78	49.9
10-45-470 UNIFORMS	.00	10,362.32	24,000.00	13,637.68	43.2
10-45-580 TRAVEL	720.30	1,820.14	2,000.00	179.86	91.0
10-45-590 DUES & LICENSES	.00	635.00	2,500.00	1,865.00	25.4
10-45-593 ANIMAL CONTROL MEDICAL	4.85	192.64	500.00	307.36	38.5
10-45-594 ANIMAL MEDICAL FROM DONATIONS	473.10	1,221.76	13,000.00	11,778.24	9.4
10-45-595 SPAY & NEUTER FROM GRANTS	.00	.00	500.00	500.00	.0
10-45-606 ALICE TRAINING SUPPLIES	.00	500.00	.00	(500.00)	.0
10-45-630 COMPUTER SUPPLIES	.00	1,934.82	10,000.00	8,065.18	19.4
10-45-640 OPERATING SUPPLIES	502.85	2,714.77	29,000.00	26,285.23	9.4
10-45-660 FUEL & OIL	3,373.02	14,534.21	34,000.00	19,465.79	42.8
10-45-670 VEHICLE REPAIRS & MAINT	1,896.49	10,013.92	25,000.00	14,986.08	40.1
10-45-714 PD 13-03 UNMARKED PD VEHICLE	.00	10,698.72	22,335.00	11,636.28	47.9
10-45-715 PD 16-01 PD AUTO EQUIPMENT	1,850.92	1,850.92	49,200.00	47,349.08	3.8
10-45-716 PD 07-1 PATROL VEHICLE REPL	14,294.31	14,294.31	27,143.00	12,848.69	52.7
10-45-717 PD 17-02 REPLACE PORTABLE COMM	.00	.00	10,000.00	10,000.00	.0
10-45-719 PD 18-02 SECURITY UPGRADE	.00	.00	21,000.00	21,000.00	.0
10-45-721 PD 19-04 RIFLE OPTICS	.00	.00	6,250.00	6,250.00	.0
TOTAL POLICE	173,749.30	939,641.76	2,335,536.00	1,395,894.24	40.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-46-110 SALARIES AND WAGES	11,784.01	65,504.56	153,181.00	87,676.44	42.8
10-46-130 OVERTIME WAGES	651.65	1,118.08	3,680.00	2,561.92	30.4
10-46-210 PAYROLL TAXES	593.71	3,100.75	7,160.00	4,059.25	43.3
10-46-220 RETIREMENT BENEFITS	2,675.52	14,077.74	33,780.00	19,702.26	41.7
10-46-230 EMPLOYEE INSURANCE	214.85	4,595.74	14,363.00	9,767.26	32.0
10-46-300 PROFESSIONAL SERVICES	6,734.00	33,000.00	91,200.00	58,200.00	36.2
10-46-310 FIREFIGHTER HEALTHCARE	.00	.00	8,000.00	8,000.00	.0
10-46-340 EDUCATION & TRAINING W/ TRAVEL	239.93	4,068.00	5,000.00	932.00	81.4
10-46-410 UTILITIES	881.83	3,710.08	10,000.00	6,289.92	37.1
10-46-415 TELEPHONE	734.27	3,722.45	11,000.00	7,277.55	33.8
10-46-430 EQUIP REPAIRS & MAINT	57.68	2,359.82	15,000.00	12,640.18	15.7
10-46-431 TURNOUT MAINTENANCE	.00	488.50	5,000.00	4,511.50	9.8
10-46-432 STATION REPAIRS & MAINT	244.04	3,129.72	10,000.00	6,870.28	31.3
10-46-433 TURNOUT REPLACEMENTS	.00	.00	17,000.00	17,000.00	.0
10-46-440 RENTALS	.00	3,584.90	2,000.00	(1,584.90)	179.3
10-46-450 RECORDS MANAGEMENT	.00	.00	2,000.00	2,000.00	.0
10-46-470 UNIFORMS	.00	400.00	800.00	400.00	50.0
10-46-520 INSURANCE	.00	1,815.00	.00	(1,815.00)	.0
10-46-580 TRAVEL	.00	.00	300.00	300.00	.0
10-46-590 DUES & LICENSES	.00	50.00	300.00	250.00	16.7
10-46-596 COMMUNITY SERVICE PROJECTS	.00	1,629.19	5,000.00	3,370.81	32.6
10-46-598 GRANT MATCHES	.00	.00	45,000.00	45,000.00	.0
10-46-630 COMPUTER SUPPLIES	.00	.00	600.00	600.00	.0
10-46-640 OPERATING SUPPLIES	1,252.78	4,523.27	10,800.00	6,276.73	41.9
10-46-650 EMS SUPPLIES	.00	1,035.66	7,000.00	5,964.34	14.8
10-46-660 FUEL & OIL	639.23	4,130.98	6,000.00	1,869.02	68.9
10-46-670 VEHICLE REPAIRS & MAINT	2,824.20	19,234.08	30,000.00	10,765.92	64.1
TOTAL FIRE DEPARTMENT	29,527.70	175,278.52	494,164.00	318,885.48	35.5
<u>MAGISTRATE</u>					
10-47-110 SALARIES AND WAGES	.00	14,889.60	35,000.00	20,110.40	42.5
10-47-210 PAYROLL TAXES	.00	1,139.05	2,678.00	1,538.95	42.5
10-47-230 EMPLOYEE INSURANCE	.00	32.76	102.00	69.24	32.1
10-47-300 PROFESSIONAL SERVICES	.00	.00	3,197.00	3,197.00	.0
10-47-340 EDUCATION & TRAINING	.00	.00	1,000.00	1,000.00	.0
10-47-440 FINES TO COUNTY	.00	.00	200.00	200.00	.0
10-47-590 DUES & LICENSES	.00	.00	50.00	50.00	.0
10-47-593 STATE FEES PAID	.00	.00	100.00	100.00	.0
TOTAL MAGISTRATE	.00	16,061.41	42,327.00	26,265.59	38.0

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-49-110 SALARIES AND WAGES	10,582.73	58,360.45	138,440.00	80,079.55	42.2
10-49-130 OVERTIME WAGES	.00	104.32	.00	(104.32)	.0
10-49-210 PAYROLL TAXES	781.61	4,247.17	10,591.00	6,343.83	40.1
10-49-220 RETIREMENT BENEFITS	1,248.71	6,898.67	16,336.00	9,437.33	42.2
10-49-230 EMPLOYEE INSURANCE	25.41	10,894.42	27,012.00	16,117.58	40.3
10-49-300 PROFESSIONAL SERVICES	.00	.00	100.00	100.00	.0
10-49-410 UTILITIES	1,482.87	6,623.06	14,000.00	7,376.94	47.3
10-49-415 TELEPHONE	33.60	67.20	1,500.00	1,432.80	4.5
10-49-430 REPAIRS & MAINTENANCE	1,197.71	3,350.41	5,500.00	2,149.59	60.9
10-49-540 PUBLIC NOTICES, ADVERTISING	.00	80.22	.00	(80.22)	.0
10-49-580 TRAVEL	.00	322.31	300.00	(22.31)	107.4
10-49-590 DUES & LICENSES	.00	.00	285.00	285.00	.0
10-49-630 COMPUTER SUPPLIES	623.44	972.92	15,000.00	14,027.08	6.5
10-49-640 OPERATING SUPPLIES	75.23	2,068.41	5,500.00	3,431.59	37.6
10-49-696 BOOKS	294.14	7,912.13	20,000.00	12,087.87	39.6
TOTAL LIBRARY	16,345.45	101,901.69	254,564.00	152,662.31	40.0
<u>PARKS</u>					
10-50-110 SALARIES & WAGES	9,334.40	51,293.89	126,168.00	74,874.11	40.7
10-50-130 OVERTIME WAGES	.00	1,305.77	5,000.00	3,694.23	26.1
10-50-210 PAYROLL TAXES	703.15	3,935.46	10,034.00	6,098.54	39.2
10-50-220 RETIREMENT BENEFITS	1,101.42	6,206.59	15,478.00	9,271.41	40.1
10-50-230 EMPLOYEE INSURANCE	289.36	13,206.13	33,474.00	20,267.87	39.5
10-50-300 PROFESSIONAL SERVICES	.00	261.38	2,000.00	1,738.62	13.1
10-50-305 CONTRACT LABOR - DOC	72.25	494.25	3,400.00	2,905.75	14.5
10-50-340 EDUCATION & TRAINING	.00	.00	1,000.00	1,000.00	.0
10-50-410 UTILITIES	2,717.06	10,288.93	25,000.00	14,711.07	41.2
10-50-415 TELEPHONE	57.44	943.25	2,800.00	1,856.75	33.7
10-50-430 REPAIRS & MAINTENANCE	1,050.51	6,877.46	35,000.00	28,122.54	19.7
10-50-470 UNIFORMS	134.33	501.66	2,000.00	1,498.34	25.1
10-50-590 DUES & LICENSES	.00	.00	250.00	250.00	.0
10-50-610 OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
10-50-630 COMPUTER SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-50-640 OTHER OPERATING SUPPLIES	1,909.06	11,683.64	25,000.00	13,316.36	46.7
10-50-660 VEHICLE FUEL & OIL	645.94	3,213.49	10,000.00	6,786.51	32.1
10-50-665 EQUIP REPAIRS & SERVICES	.00	.00	5,000.00	5,000.00	.0
10-50-670 VEHICLE REPAIRS & MAINT	1,176.22	5,395.97	9,000.00	3,604.03	60.0
10-50-733 CIP PR 18-2 MOWER	.00	11,222.18	12,500.00	1,277.82	89.8
10-50-736 CIP PR 18-2 SMALL RAMADAS	.00	.00	10,000.00	10,000.00	.0
10-50-738 CIP PR 18-3 SCORE BOARD	.00	.00	10,000.00	10,000.00	.0
TOTAL PARKS	19,191.14	126,830.05	344,854.00	218,023.95	36.8

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-56-110 SALARIES AND WAGES	8,971.84	48,999.69	116,622.00	67,622.31	42.0
10-56-210 PAYROLL TAXES	659.74	3,495.45	8,922.00	5,426.55	39.2
10-56-220 RETIREMENT BENEFITS	1,058.68	5,782.03	13,761.00	7,978.97	42.0
10-56-230 EMPLOYEE INSURANCE	21.50	7,872.00	16,886.00	9,014.00	46.6
10-56-300 PROFESSIONAL SERVICES	13,768.25	26,221.86	56,800.00	30,578.14	46.2
10-56-340 EDUCATION & TRAINING	.00	7,994.10	9,000.00	1,005.90	88.8
10-56-350 BANK CHARGES	1,229.00	5,167.21	13,000.00	7,832.79	39.8
10-56-415 TELEPHONE	69.88	189.91	4,680.00	4,490.09	4.1
10-56-430 REPAIRS & MAINTENANCE	126.33	802.33	1,500.00	697.67	53.5
10-56-540 PUBLIC NOTICES, ADVERTISING	.00	1,019.72	3,000.00	1,980.28	34.0
10-56-580 TRAVEL	.00	5.69	500.00	494.31	1.1
10-56-590 DUES	60.00	11,693.28	11,863.00	169.72	98.6
10-56-630 COMPUTER SUPPLIES	.00	1,068.75	6,500.00	5,431.25	16.4
10-56-640 OTHER OPERATING SUPPLIES	664.81	2,715.17	3,200.00	484.83	84.9
TOTAL FINANCE	26,630.03	123,027.19	266,234.00	143,206.81	46.2
<u>RECREATION</u>					
10-57-110 SALARIES AND WAGES	3,009.87	35,771.09	107,178.00	71,406.91	33.4
10-57-130 OVERTIME WAGES	.00	793.58	.00	793.58	.0
10-57-210 PAYROLL TAXES	230.66	2,869.69	8,199.00	5,329.31	35.0
10-57-220 RETIREMENT BENEFITS	281.32	1,637.90	4,951.00	3,313.10	33.1
10-57-230 EMPLOYEE INSURANCE	7.22	728.12	4,143.00	3,414.88	17.6
10-57-300 PROFESSIONAL & TECHNICAL SERV	.00	.00	700.00	700.00	.0
10-57-310 SUMMER PROGRAMS	.00	302.44	2,500.00	2,197.56	12.1
10-57-312 SUMMER EVENTS	.00	12.06	2,500.00	2,487.94	.5
10-57-340 EDUCATION AND TRAINING	.00	.00	1,500.00	1,500.00	.0
10-57-410 UTILITIES - POOL	744.99	3,525.99	8,500.00	4,974.01	41.5
10-57-412 UTILITIES - COMM CENTER	972.65	3,999.98	8,500.00	4,500.02	47.1
10-57-415 TELEPHONE - POOL	28.55	305.12	500.00	194.88	61.0
10-57-417 TELEPHONE - COMM CENTER	105.85	613.91	2,000.00	1,386.09	30.7
10-57-430 REPAIRS & MAINTENANCE - POOL	.00	2,458.16	5,250.00	7,708.16	(46.8)
10-57-432 REPAIRS & MAINT - COMM CENTER	32.00	517.19	3,500.00	2,982.81	14.8
10-57-470 UNIFORMS	.00	.00	750.00	750.00	.0
10-57-590 DUES & LICENSES	.00	963.13	1,600.00	636.87	60.2
10-57-610 OFFICE SUPPLIES	135.92	226.87	500.00	273.13	45.4
10-57-630 COMPUTER SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-57-640 OPERATING SUPPLIES	(48.81)	703.54	1,350.00	646.46	52.1
10-57-642 POOL SUPPLIES	.00	530.61	2,000.00	1,469.39	26.5
10-57-660 VEHICLE FUEL & OIL	.00	99.37	500.00	400.63	19.9
10-57-670 VEHICLE REPAIRS & MAINTENANCE	.00	460.24	1,400.00	939.76	32.9
10-57-680 BINGO QUALIFIED EXPENSE	.00	.00	550.00	550.00	.0
TOTAL RECREATION	5,500.22	51,602.67	170,071.00	118,468.33	30.3

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY ENRICHMENT</u>					
10-58-520 CITY PROMOTIONS	2,000.00	2,000.00	2,500.00	500.00	80.0
10-58-521 BENSON CLEAN & BEAUTIFUL	.00	.00	3,500.00	3,500.00	.0
10-58-522 SAN PEDRO VALLEY ALLIANCE	.00	.00	3,000.00	3,000.00	.0
10-58-530 HISTORICAL COMMISSION	.00	.00	2,900.00	2,900.00	.0
10-58-545 FOOD PANTRY	130.00	650.00	2,200.00	1,550.00	29.6
10-58-546 FOOD BANK	741.00	3,099.51	5,500.00	2,400.49	56.4
10-58-560 ECONOMIC DEVELOPMENT	.00	.00	20,000.00	20,000.00	.0
10-58-570 FOURTH OF JULY	.00	12,636.22	30,000.00	17,363.78	42.1
10-58-572 BUTTERFIELD RODEO	.00	5,000.00	5,000.00	.00	100.0
10-58-574 SHOP WITH A COP	.00	.00	500.00	500.00	.0
10-58-579 BUTTERFIELD STAGE DAYS	417.62	417.62	2,500.00	2,082.38	16.7
10-58-582 HOLIDAY TREE & LIGHTING	.00	197.66	3,000.00	2,802.34	6.6
10-58-583 HOLIDAY LIGHT PARADE	205.79	205.79	1,700.00	1,494.21	12.1
TOTAL COMMUNITY ENRICHMENT	3,494.41	24,206.80	82,300.00	58,093.20	29.4
<u>TOURISM DEPARTMENT</u>					
10-60-110 SALARIES AND WAGES	5,740.80	29,765.60	75,477.00	45,711.40	39.4
10-60-210 PAYROLL TAXES	434.58	2,209.20	5,774.00	3,564.80	38.3
10-60-220 RETIREMENT BENEFITS	677.44	3,512.41	8,906.00	5,393.59	39.4
10-60-230 EMPLOYEE INSURANCE	13.78	5,344.16	13,521.00	8,176.84	39.5
10-60-340 EDUCATION & TRAINING	.00	864.05	1,100.00	235.95	78.6
10-60-410 UTILITIES	371.92	1,609.04	3,400.00	1,790.96	47.3
10-60-415 TELEPHONE	299.44	1,927.53	1,600.00	(327.53)	120.5
10-60-430 REPAIRS & MAINTENANCE	86.10	415.11	8,000.00	7,584.89	5.2
10-60-540 PUBLIC NOTICES, ADVERTISING	1,376.91	14,370.87	21,000.00	6,629.13	68.4
10-60-550 COUNTY TOURISM COUNCIL	.00	5,005.50	10,011.00	5,005.50	50.0
10-60-580 TRAVEL	.00	129.63	400.00	270.37	32.4
10-60-635 SOUVENIER INVENTORY	.00	.00	3,500.00	3,500.00	.0
10-60-640 OPERATING SUPPLIES	142.91	1,020.03	3,000.00	1,979.97	34.0
TOTAL TOURISM DEPARTMENT	9,143.88	66,173.13	155,689.00	89,515.87	42.5
<u>CITY ATTORNEY</u>					
10-61-110 SALARIES AND WAGES	7,729.60	42,472.81	100,471.00	57,998.19	42.3
10-61-210 PAYROLL TAXES	580.93	3,145.39	7,686.00	4,540.61	40.9
10-61-220 RETIREMENT BENEFITS	912.08	5,011.76	11,856.00	6,844.24	42.3
10-61-230 EMPLOYEE INSURANCE	17.00	2,766.75	6,980.00	4,213.25	39.6
10-61-300 PROFESSIONAL SERVICES	.00	13,104.49	100,000.00	86,895.51	13.1
10-61-316 OUTSIDE LEGAL FEES	.00	.00	19,900.00	19,900.00	.0
10-61-340 EDUCATION & TRAINING	.00	.00	3,000.00	3,000.00	.0
10-61-580 TRAVEL	8.74	60.58	100.00	39.42	60.6
10-61-610 OFFICE SUPPLIES	.00	16.92	200.00	183.08	8.5
10-61-640 OTHER OPERATING SUPPLIES	.00	.00	150.00	150.00	.0
TOTAL CITY ATTORNEY	9,248.35	66,578.70	250,343.00	183,764.30	26.6

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERK</u>					
10-62-110 SALARIES AND WAGES	8,272.80	45,513.40	71,897.00	26,383.60	63.3
10-62-130 OVERTIME WAGES	.00	20.22	236.00	215.78	8.6
10-62-210 PAYROLL TAXES	618.61	3,340.78	5,500.00	2,159.22	60.7
10-62-220 RETIREMENT BENEFITS	976.20	5,362.35	8,484.00	3,121.65	63.2
10-62-230 EMPLOYEE INSURANCE	19.86	7,428.44	16,653.00	9,224.56	44.6
10-62-300 PROFESSIONAL SERVICES	.00	2,388.00	3,400.00	1,012.00	70.2
10-62-340 EDUCATION & TRAINING	80.00	1,283.76	.00	(1,283.76)	.0
10-62-415 TELEPHONE	.00	.00	1,560.00	1,560.00	.0
10-62-540 PUBLIC NOTICES, ADVERTISING	(80.00)	427.15	1,500.00	1,072.85	28.5
10-62-580 TRAVEL	.00	45.15	250.00	204.85	18.1
10-62-590 DUES & LICENSES	52.50	370.50	1,000.00	629.50	37.1
10-62-605 ELECTION SUPPLIES & POSTAGE	.00	2,306.98	20,000.00	17,693.02	11.5
10-62-630 COMPUTER SUPPLIES	.00	.00	500.00	500.00	.0
10-62-640 OTHER OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
TOTAL CITY CLERK	9,939.97	68,486.73	132,980.00	64,493.27	51.5
<u>PLANNING & ZONING</u>					
10-64-110 SALARIES AND WAGES	3,294.88	18,327.09	70,807.00	52,479.91	25.9
10-64-130 OVERTIME WAGES	.00	411.19	.00	(411.19)	.0
10-64-210 PAYROLL TAXES	243.48	1,364.17	5,417.00	4,052.83	25.2
10-64-220 RETIREMENT BENEFITS	388.80	2,211.13	8,355.00	6,143.87	26.5
10-64-230 EMPLOYEE INSURANCE	7.91	3,075.56	12,612.00	9,536.44	24.4
10-64-300 PROFESSIONAL & TECHNICAL SERV	.00	.00	30,000.00	30,000.00	.0
10-64-340 EDUCATION & TRAINING	24.38	32.85	1,000.00	967.15	3.3
10-64-430 REPAIRS & MAINTENANCE	149.11	461.69	500.00	38.31	92.3
10-64-540 PUBLIC NOTICES, ADVERTISING	29.76	29.76	3,500.00	3,470.24	.9
10-64-560 FEES & LICENSES	.00	.00	250.00	250.00	.0
10-64-600 SUPPLIES & EXPENSES	.00	44.29	2,500.00	2,455.71	1.8
10-64-630 COMPUTER SUPPLIES	.00	.00	17,500.00	17,500.00	.0
10-64-640 OTHER OPERATING SUPPLIES	49.17	49.17	.00	(49.17)	.0
TOTAL PLANNING & ZONING	4,187.49	26,006.90	152,441.00	126,434.10	17.1

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-65-110 SALARIES AND WAGES	1,984.40	11,512.01	25,797.00	14,284.99	44.6
10-65-130 OVERTIME WAGES	.00	11.40	.00	(11.40)	.0
10-65-210 PAYROLL TAXES	147.94	842.03	1,974.00	1,131.97	42.7
10-65-220 RETIREMENT BENEFITS	234.16	1,359.81	3,044.00	1,684.19	44.7
10-65-230 EMPLOYEE INSURANCE	34.72	1,514.38	3,147.00	1,632.62	48.1
10-65-300 PROFESSIONAL SERVICES	.00	.00	100,000.00	100,000.00	.0
10-65-340 EDUCATION & TRAINING	.00	82.07	1,000.00	917.93	8.2
10-65-410 UTILITIES	16.61	66.44	6,600.00	6,533.56	1.0
10-65-415 TELEPHONE	147.50	421.44	4,400.00	3,978.56	9.6
10-65-430 REPAIRS & MAINTENANCE	.00	82.39	2,400.00	2,317.61	3.4
10-65-440 RENTALS	.00	.00	1,000.00	1,000.00	.0
10-65-470 UNIFORMS	.00	.00	250.00	250.00	.0
10-65-540 PUBLIC NOTICES, ADVERTISING	.00	.00	250.00	250.00	.0
10-65-580 TRAVEL	.00	.00	250.00	250.00	.0
10-65-590 DUES & LICENSES	.00	29.00	300.00	271.00	9.7
10-65-620 POSTAGE & SHIPPING	.00	.00	100.00	100.00	.0
10-65-630 COMPUTER SUPPLIES	.00	.00	2,400.00	2,400.00	.0
10-65-640 OTHER OPERATING SUPPLIES	49.85	268.09	2,500.00	2,231.91	10.7
10-65-650 CEMETERY	.00	.00	1,000.00	1,000.00	.0
10-65-660 VEHICLE FUEL & OIL	117.16	557.96	1,000.00	442.04	55.8
10-65-670 VEHICLE REPAIRS & MAINT	836.91	986.95	3,000.00	2,013.05	32.9
TOTAL PUBLIC WORKS	3,569.25	17,733.97	160,412.00	142,678.03	11.1
<u>MISCELLANEOUS EXPENSES</u>					
10-79-681 CONTRIBUTION TO FIRE PENSION	.00	.00	22,441.00	22,441.00	.0
10-79-685 CONTRIBUTION TO AIRPORT	.00	.00	99,430.00	99,430.00	.0
10-79-688 CONTRIBUTION TO GOLF COURSE	.00	.00	159,897.00	159,897.00	.0
10-79-690 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
10-79-691 CONTINGENCY RESERVE SET ASIDE	.00	.00	823,855.00	823,855.00	.0
10-79-695 CONTRIBUTION TO DEBT SERVICE	.00	.00	402,625.00	402,625.00	.0
10-79-697 CONTRIBUTION TO CIP FUND	.00	.00	616,000.00	616,000.00	.0
TOTAL MISCELLANEOUS EXPENSES	.00	.00	2,174,248.00	2,174,248.00	.0
TOTAL FUND EXPENDITURES	361,970.06	2,086,758.28	7,866,412.00	5,779,653.72	26.5
NET REVENUE OVER EXPENDITURES	210,713.21	(107,080.31)	.00	107,080.31	.0

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

CFD FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
13-40-300 PROFESSIONAL SERVICES	.00	612.50	.00	(612.50)	.0
13-40-620 PRINTING & POSTAGE	80.00	80.00	.00	(80.00)	.0
TOTAL DEPARTMENT 40	80.00	692.50	.00	(692.50)	.0
TOTAL FUND EXPENDITURES	80.00	692.50	.00	(692.50)	.0
NET REVENUE OVER EXPENDITURES	(80.00)	(692.50)	.00	692.50	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

TRANSIT FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
14-300-10 FTA 5311- CAPITAL	6,378.87	13,327.65	65,800.00	52,472.35	20.3
14-300-20 FTA 5311- OPERATING	3,386.74	26,615.14	52,200.00	25,584.86	51.0
14-300-30 FTA 5311- ADMIN	5,080.63	27,593.57	68,000.00	40,406.43	40.6
14-300-60 SEAGO AAA	1,691.36	13,186.94	25,000.00	11,813.06	52.8
14-300-70 FARE REVENUE	396.85	2,164.90	7,000.00	4,835.10	30.9
14-300-75 MISCELLANEOUS INCOME	.00	525.00	.00	(525.00)	.0
14-300-90 RTAP	.00	1,387.51	1,500.00	112.49	92.5
14-300-99 CARRYFORWARD BALANCE	.00	.00	15,221.00	15,221.00	.0
 TOTAL REVENUE	 16,934.45	 84,800.71	 234,721.00	 149,920.29	 36.1
 TOTAL FUND REVENUE	 16,934.45	 84,800.71	 234,721.00	 149,920.29	 36.1

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

TRANSIT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
14-40-110 SALARIES AND WAGES	9,195.60	49,882.32	126,918.00	77,035.68	39.3
14-40-130 OVERTIME WAGES	.00	271.13	.00	(271.13)	.0
14-40-210 PAYROLL TAXES	709.23	3,844.56	9,709.00	5,864.44	39.6
14-40-220 RETIREMENT BENEFITS	858.09	4,948.37	12,168.00	7,219.63	40.7
14-40-230 EMPLOYEE INSURANCE	288.75	4,113.32	11,183.00	7,069.68	36.8
14-40-300 PROFESSIONAL SERVICES	67.00	779.80	2,500.00	1,720.20	31.2
14-40-340 EDUCATION & TRAINING	.00	1,001.45	1,000.00	(1.45)	100.2
14-40-415 TELEPHONE	119.48	476.00	1,960.00	1,484.00	24.3
14-40-470 UNIFORMS	.00	.00	500.00	500.00	.0
14-40-520 INSURANCE- VEHICLES	.00	4,240.20	21,376.00	17,135.80	19.8
14-40-540 PUBLIC NOTICES & ADVERTISING	.00	59.52	2,000.00	1,940.48	3.0
14-40-580 TRAVEL	.00	186.82	400.00	213.18	46.7
14-40-640 OPPERATING SUPPLIES	.00	223.41	800.00	576.59	27.9
14-40-660 VEHICLE FUEL & OIL	2,063.58	8,154.69	20,000.00	11,845.31	40.8
14-40-670 VEHICLE MAINTENANCE & REPAIRS	.00	2,574.86	7,240.00	4,665.14	35.6
14-40-675 VEHICLE PREVENTIV MAINTENANCE	540.73	3,759.38	12,500.00	8,740.62	30.1
14-40-690 CONTINGENCY	.00	.00	4,467.00	4,467.00	.0
TOTAL EXPENDITURES	13,842.46	84,515.83	234,721.00	150,205.17	36.0
TOTAL FUND EXPENDITURES	13,842.46	84,515.83	234,721.00	150,205.17	36.0
NET REVENUE OVER EXPENDITURES	3,091.99	284.88	.00	(284.88)	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
15-300-20 CONSTRUCTION SALES TAX	5,176.71	52,789.97	102,000.00	49,210.03	51.8
15-300-23 GENERAL FUND TRANSFER	.00	.00	616,000.00	616,000.00	.0
15-300-25 SERIES 2010 BOND PROCEEDS	.00	.00	953,600.00	953,600.00	.0
15-300-99 LOAN/BOND/LEASE FINANCING	.00	.00	1,150,000.00	1,150,000.00	.0
TOTAL REVENUES	5,176.71	52,789.97	2,821,600.00	2,768,810.03	1.9
TOTAL FUND REVENUE	5,176.71	52,789.97	2,821,600.00	2,768,810.03	1.9

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
15-40-012 PAVEMENT MANGMENT	.00	.00	200,000.00	200,000.00	.0
15-40-021 AIR 08-1 AIRPORT PHASE 1	.00	.00	1,000,000.00	1,000,000.00	.0
15-40-031 CIP PW 08-1 CITY HALL IMP	.00	950.00	.00 (950.00)	.0
15-40-058 CIP WA 10-3 5TH TO OCOTILLO	.00	.00	118,600.00	118,600.00	.0
15-40-060 CIP ST 10-3 STREET SIGNAGE UPG	.00	.00	25,000.00	25,000.00	.0
15-40-068 CITY HALL REPL BUILDING	.00	.00	200,000.00	200,000.00	.0
15-40-076 WATER TELEMETERS	.00	.00	50,000.00	50,000.00	.0
15-40-105 SLUM & BLIGHT	2,580.57	39,868.14	100,000.00	60,131.86	39.9
15-40-111 QUIET RAIL CROSSING	.00	.00	150,000.00	150,000.00	.0
15-40-112 WW 10-3 SOFTWARE UPGRADE	.00	.00	80,000.00	80,000.00	.0
15-40-113 WW 17-01 UV SYSTEM	.00	.00	250,000.00	250,000.00	.0
15-40-114 WW 17-02 SOFTWARE UPGRADE	63.18	63.18	.00 (63.18)	.0
15-40-115 GAS TELEMETERS	.00	.00	25,000.00	25,000.00	.0
15-40-117 GAS DETECTION EQUIP	.00	.00	25,000.00	25,000.00	.0
15-40-118 WW 08-01 JET ROUTER	.00	.00	75,000.00	75,000.00	.0
15-40-119 GOLF COURSE IMPROVEMENTS	343.36	50,025.88	443,000.00	392,974.12	11.3
15-40-910 RESERVE FUNDS	.00	.00	80,000.00	80,000.00	.0
TOTAL EXPENDITURES	2,987.11	90,907.20	2,821,600.00	2,730,692.80	3.2
TOTAL FUND EXPENDITURES	2,987.11	90,907.20	2,821,600.00	2,730,692.80	3.2
NET REVENUE OVER EXPENDITURES	2,189.60	(38,117.23)	.00	38,117.23	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
20-300-10 GASOLINE TAX	35,968.37	173,876.28	413,068.00	239,191.72	42.1
20-300-99 CARRY FORWARD BALANCE	.00	.00	1,437.00	1,437.00	.0
TOTAL REVENUE	35,968.37	173,876.28	414,505.00	240,628.72	42.0
TOTAL FUND REVENUE	35,968.37	173,876.28	414,505.00	240,628.72	42.0

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-110 SALARIES AND WAGES	11,374.40	62,440.93	147,851.00	85,410.07	42.2
20-40-130 OVERTIME WAGES	.00	65.89	1,500.00	1,434.11	4.4
20-40-210 PAYROLL TAXES	855.63	4,636.64	11,425.00	6,788.36	40.6
20-40-220 RETIREMENT BENEFITS	1,342.18	7,375.79	17,623.00	10,247.21	41.9
20-40-230 EMPLOYEE INSURANCE	1,004.36	15,129.21	39,356.00	24,226.79	38.4
20-40-300 PROFESSIONAL SERVICES	3,123.48	16,734.28	40,000.00	23,265.72	41.8
20-40-305 CONTRACT LABOR - DOC	136.00	772.00	4,250.00	3,478.00	18.2
20-40-340 EDUCATION & TRAINING	.00	.00	500.00	500.00	.0
20-40-410 UTILITIES	7,690.15	30,022.13	80,000.00	49,977.87	37.5
20-40-415 TELEPHONE	158.51	671.13	1,000.00	328.87	67.1
20-40-430 REPAIRS & MAINTENANCE-EQUIP	69.44	1,393.69	6,000.00	4,606.31	23.2
20-40-435 REPAIRS & MAINTENANCE-STREETS	3,617.77	10,846.70	15,000.00	4,153.30	72.3
20-40-440 RENTALS	.00	.00	500.00	500.00	.0
20-40-470 UNIFORMS	135.61	504.75	1,500.00	995.25	33.7
20-40-520 INSURANCE	.00	4,240.20	15,000.00	10,759.80	28.3
20-40-640 MATERIALS & SUPPLIES	254.17	4,419.74	7,500.00	3,080.26	58.9
20-40-660 VEHICLE FUEL & OIL	1,135.54	4,477.88	8,500.00	4,022.12	52.7
20-40-670 VEHICLE MAINTENANCE & REPAIRS	1,572.28	7,385.26	10,000.00	2,614.74	73.9
20-40-680 EQUIPT REPAIRS & MAINT	.00	.00	7,000.00	7,000.00	.0
TOTAL EXPENDITURES	32,469.52	171,116.22	414,505.00	243,388.78	41.3
TOTAL FUND EXPENDITURES	32,469.52	171,116.22	414,505.00	243,388.78	41.3
NET REVENUE OVER EXPENDITURES	3,498.85	2,760.06	.00	(2,760.06)	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
46-300-06 SCORE BOARD PARK	250.00	4,250.00	10,000.00	5,750.00	42.5
46-300-20 CDBG PARK GRANT	7,000.00	7,000.00	250,000.00	243,000.00	2.8
46-300-31 HISTORIC PRESERVATION GRANT	.00	5,002.50	4,000.00	(1,002.50)	125.1
46-300-39 FIRE GRANTS	.00	.00	1,265,000.00	1,265,000.00	.0
46-300-40 UNION PACIFIC GRANTS	.00	.00	10,000.00	10,000.00	.0
46-300-41 WIFA GRANT	.00	.00	35,000.00	35,000.00	.0
46-300-94 UNCLASSIFIED AIRPORT GRANTS	.00	.00	1,200,000.00	1,200,000.00	.0
46-300-95 UNCLASSIFIED GRANTS	.00	.00	1,565,000.00	1,565,000.00	.0
46-300-96 WIFA SCADA AND ENERGY STUDY	.00	.00	60,000.00	60,000.00	.0
46-300-97 STATE AIRPORT GRANTS	.00	.00	50,000.00	50,000.00	.0
46-300-99 K9 STATUE DONATION	.00	.00	6,000.00	6,000.00	.0
TOTAL REVENUE	7,250.00	16,252.50	4,455,000.00	4,438,747.50	.4
<u>SOURCE 301</u>					
46-301-00 SCBA EQUIPMENT	.00	.00	500,000.00	500,000.00	.0
46-301-02 APACHE PARK IMPROV	.00	.00	400,000.00	400,000.00	.0
TOTAL SOURCE 301	.00	.00	900,000.00	900,000.00	.0
TOTAL FUND REVENUE	7,250.00	16,252.50	5,355,000.00	5,338,747.50	.3

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
46-41-712 HISTORIC PRESERVATION GRANT	167.00	6,917.00	4,000.00	(2,917.00)	172.9
46-41-730 FIRE GRANTS	.00	.00	1,265,000.00	1,265,000.00	.0
46-41-761 WIFA GRANT	.00	.00	35,000.00	35,000.00	.0
46-41-794 UNCLASSIFIED AIRPORT GRANTS	.00	.00	1,200,000.00	1,200,000.00	.0
46-41-795 UNCLASSIFIED GRANTS	.00	.00	1,565,000.00	1,565,000.00	.0
46-41-796 WIFA SCADA AND ENERGY STUDY	.00	.00	60,000.00	60,000.00	.0
46-41-797 STATE AIRPORT GRANTS	.00	.00	50,000.00	50,000.00	.0
46-41-799 SCORE BOARD PARK	.00	.00	10,000.00	10,000.00	.0
46-41-800 K9 STATUE DONATION	.00	.00	6,000.00	6,000.00	.0
46-41-802 SCBA EQUIPMENT	.00	.00	500,000.00	500,000.00	.0
46-41-803 APACHE PARK IMPROV	.00	.00	400,000.00	400,000.00	.0
TOTAL EXPENDITURES	167.00	6,917.00	5,095,000.00	5,088,083.00	.1
<u>DEPARTMENT 60</u>					
46-60-100 UNION PACIFIC GRANTS	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 60	.00	.00	10,000.00	10,000.00	.0
<u>DEPARTMENT 80</u>					
46-80-100 CDBG PARKS	11,692.15	13,692.15	250,000.00	236,307.85	5.5
TOTAL DEPARTMENT 80	11,692.15	13,692.15	250,000.00	236,307.85	5.5
TOTAL FUND EXPENDITURES	11,859.15	20,609.15	5,355,000.00	5,334,390.85	.4
NET REVENUE OVER EXPENDITURES	(4,609.15)	(4,356.65)	.00	4,356.65	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
48-300-40 TRANSFER OF PAYMENTS FROM GF	.00	.00	402,625.00	402,625.00	.0
TOTAL REVENUES	.00	.00	402,625.00	402,625.00	.0
TOTAL FUND REVENUE	.00	.00	402,625.00	402,625.00	.0

CITY OF BENSON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
48-40-200	SERIES 2010 BOND DEBT SERVICE	.00	78,812.50	402,625.00	323,812.50	19.6
48-40-201	SERIES 2010 BOND PRINCIPLE	.00	245,000.00	.00	(245,000.00)	.0
TOTAL EXPENDITURES		.00	323,812.50	402,625.00	78,812.50	80.4
TOTAL FUND EXPENDITURES		.00	323,812.50	402,625.00	78,812.50	80.4
NET REVENUE OVER EXPENDITURES		.00	(323,812.50)	.00	323,812.50	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
50-300-10 RESIDENTIAL GAS REVENUE	77,237.95	204,420.87	694,318.00	489,897.13	29.4
50-300-15 MULTI-USER GAS REVENUE	1,371.41	2,681.12	11,734.00	9,052.88	22.9
50-300-20 COMMERCIAL GAS REVENUE	25,470.84	74,091.92	272,902.00	198,810.08	27.2
50-300-30 UTILITY SERVICE CHARGES	1,500.00	7,480.00	17,380.00	9,900.00	43.0
50-300-35 NEW GAS HOOKUPS	.00	2,166.79	3,560.00	1,393.21	60.9
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TOTAL REVENUE	105,580.20	290,840.70	999,894.00	709,053.30	29.1
<u>SOURCE 399</u>					
50-399-10 PENALTY AND INTEREST FEES	381.82	2,154.07	4,655.00	2,500.93	46.3
50-399-40 OTHER INCOME	.00	.93	.00	(.93)	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL SOURCE 399	381.82	2,155.00	4,655.00	2,500.00	46.3
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TOTAL FUND REVENUE	105,962.02	292,995.70	1,004,549.00	711,553.30	29.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GAS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
50-40-110 SALARIES AND WAGES	17,835.59	98,568.98	233,231.00	134,662.02	42.3
50-40-130 OVERTIME WAGES	632.05	2,059.03	10,000.00	7,940.97	20.6
50-40-210 PAYROLL TAXES	1,361.34	7,178.83	18,607.00	11,428.17	38.6
50-40-220 RETIREMENT BENEFITS	2,179.19	11,816.36	28,701.00	16,884.64	41.2
50-40-230 EMPLOYEE INSURANCE	463.46	21,659.34	55,737.00	34,077.66	38.9
50-40-300 PROFESSIONAL SERVICES	925.03	6,213.61	30,000.00	23,786.39	20.7
50-40-340 EDUCATION & TRAINING	.00	1,174.37	5,000.00	3,825.63	23.5
50-40-351 BANK CHARGES	414.67	1,599.84	3,750.00	2,150.16	42.7
50-40-410 UTILITIES	85.92	578.47	4,000.00	3,421.53	14.5
50-40-415 TELEPHONE	177.77	811.77	1,600.00	788.23	50.7
50-40-430 REPAIRS & MAINTENANCE	.00	1,021.02	5,000.00	3,978.98	20.4
50-40-440 RENTALS	266.06	1,015.97	5,500.00	4,484.03	18.5
50-40-470 UNIFORMS	135.64	388.49	2,100.00	1,711.51	18.5
50-40-520 INSURANCE	.00	17,667.50	57,500.00	39,832.50	30.7
50-40-540 PUBLIC NOTICES, ADVERTISING	29.76	83.24	1,500.00	1,416.76	5.6
50-40-560 FEES & LICENSES	.00	29.00	.00	(29.00)	.0
50-40-590 DUES & LICENSES	.00	878.66	5,000.00	4,121.34	17.6
50-40-602 NATURAL GAS PURCHASED	.00	18,373.46	325,000.00	306,626.54	5.7
50-40-620 PRINTING & POSTAGE	356.21	1,659.97	4,500.00	2,840.03	36.9
50-40-640 OPERATING SUPPLIES	2,142.84	20,332.09	35,250.00	14,917.91	57.7
50-40-660 VEHICLE FUEL & OIL	1,150.29	7,987.58	10,000.00	2,012.42	79.9
50-40-670 VEHICLE REPAIRS & MAINT	1,699.78	5,817.05	10,000.00	4,182.95	58.2
50-40-690 CONTINGENCY	.00	.00	105,573.00	105,573.00	.0
50-40-701 CIP GS 07-5 TRUCK	.00	6,949.99	25,000.00	18,050.01	27.8
50-40-702 CIP TELEMETERS	2,614.17	9,541.09	.00	(9,541.09)	.0
50-40-708 GS 07-3 BENSON REGULATOR SYS	.00	.00	20,000.00	20,000.00	.0
TOTAL EXPENDITURES	32,469.77	243,405.71	1,002,549.00	759,143.29	24.3
<u>MISCELLANEOUS EXPENSES</u>					
50-79-840 BAD DEBT WRITE OFF	.00	2,092.21	2,000.00	(92.21)	104.6
TOTAL MISCELLANEOUS EXPENSES	.00	2,092.21	2,000.00	(92.21)	104.6
TOTAL FUND EXPENDITURES	32,469.77	245,497.92	1,004,549.00	759,051.08	24.4
NET REVENUE OVER EXPENDITURES	73,492.25	47,497.78	.00	(47,497.78)	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
51-300-10 RESIDENTIAL WATER REVENUE	35,660.53	191,719.91	426,107.00	234,387.09	45.0
51-300-20 COMMERCIAL WATER REVENUE	34,266.29	151,601.19	355,460.00	203,858.81	42.7
51-300-30 NEW WATER HOOKUPS	.00	3,635.76	9,500.00	5,864.24	38.3
TOTAL REVENUE	69,926.82	346,956.86	791,067.00	444,110.14	43.9
<u>MISCELLANEOUS REVENUE</u>					
51-399-40 WATER TANK RENTAL	.00	21,841.51	10,170.00	(11,671.51)	214.8
51-399-45 WATER ACCOMODATION FEES	755.00	4,625.00	10,457.00	5,832.00	44.2
TOTAL MISCELLANEOUS REVENUE	755.00	26,466.51	20,627.00	(5,839.51)	128.3
TOTAL FUND REVENUE	70,681.82	373,423.37	811,694.00	438,270.63	46.0

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES AND WAGES	19,771.88	113,018.77	283,334.00	170,315.23	39.9
51-40-130 OVERTIME WAGES	156.35	3,155.84	10,500.00	7,344.16	30.1
51-40-210 PAYROLL TAXES	1,471.20	8,315.94	22,478.00	14,162.06	37.0
51-40-220 RETIREMENT BENEFITS	2,351.47	13,612.95	34,672.00	21,059.05	39.3
51-40-230 EMPLOYEE INSURANCE	591.04	25,392.20	60,273.00	34,880.80	42.1
51-40-300 PROFESSIONAL SERVICES	165.03	165.03	35,000.00	34,834.97	.5
51-40-301 CHEMICAL ANALYSIS	176.00	1,544.00	3,000.00	1,456.00	51.5
51-40-340 EDUCATION & TRAINING	.00	66.07	4,000.00	3,933.93	1.7
51-40-350 BANK CHARGES	414.67	1,599.84	3,000.00	1,400.16	53.3
51-40-410 UTILITIES	14,488.74	57,473.14	135,000.00	77,526.86	42.6
51-40-415 TELEPHONE	269.71	1,325.48	2,000.00	674.52	66.3
51-40-430 REPAIRS & MAINTENANCE	.00	765.98	20,000.00	19,234.02	3.8
51-40-440 RENTALS	.00	.00	1,500.00	1,500.00	.0
51-40-470 UNIFORMS	170.62	630.61	1,800.00	1,169.39	35.0
51-40-520 INSURANCE	.00	3,533.50	10,000.00	6,466.50	35.3
51-40-540 PUBLIC NOTICES, ADVERTISING	.00	13.37	1,000.00	986.63	1.3
51-40-560 FEES & LICENSES	.00	29.00	.00	(29.00)	.0
51-40-590 DUES & LICENSES	5,706.82	12,407.49	15,000.00	2,592.51	82.7
51-40-620 PRINTING & POSTAGE	356.20	1,389.95	5,000.00	3,610.05	27.8
51-40-630 COMPUTER SUPPLIES	.00	4,275.00	1,500.00	(2,775.00)	285.0
51-40-640 OTHER OPERATING COSTS	3,033.85	17,620.62	40,000.00	22,379.38	44.1
51-40-660 FUEL & OIL	1,050.33	4,671.73	10,000.00	5,328.27	46.7
51-40-665 EQUIPMENT REPAIRS & MAINT	.00	.00	5,000.00	5,000.00	.0
51-40-670 VEHICLE REPAIRS & MAINT	2,106.91	6,568.72	15,000.00	8,431.28	43.8
51-40-690 CONTINGENCY	.00	.00	46,137.00	46,137.00	.0
51-40-701 CIP WA 07-9 TRUCK	.00	6,950.01	20,000.00	13,049.99	34.8
51-40-709 CIP WA 10-5 HILL CREST ST WAT	.00	.00	25,000.00	25,000.00	.0
51-40-840 BAD DEBT WRITE OFF	.00	57.00	1,500.00	1,443.00	3.8
TOTAL EXPENDITURES	52,280.82	284,582.24	811,694.00	527,111.76	35.1
TOTAL FUND EXPENDITURES	52,280.82	284,582.24	811,694.00	527,111.76	35.1
NET REVENUE OVER EXPENDITURES	18,401.00	88,841.13	.00	(88,841.13)	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
52-300-10 RESIDENTIAL WASTEWATER FEES	42,798.97	216,315.59	490,210.00	273,894.41	44.1
52-300-15 MULTI-USER WASTEWATER FEES	340.68	1,703.40	5,735.00	4,031.60	29.7
52-300-20 COMMERCIAL WASTEWATER FEES	25,934.51	129,695.25	287,775.00	158,079.75	45.1
52-300-30 NEW WASTEWATER HOOKUPS	.00	2,589.92	15,225.00	12,635.08	17.0
TOTAL REVENUE	69,074.16	350,304.16	798,945.00	448,640.84	43.9
<u>MISCELLANEOUS REVENUE</u>					
52-399-40 MISCELLANEOUS REVENUE	.00	4,287.92	6,000.00	1,712.08	71.5
TOTAL MISCELLANEOUS REVENUE	.00	4,287.92	6,000.00	1,712.08	71.5
TOTAL FUND REVENUE	69,074.16	354,592.08	804,945.00	450,352.92	44.1

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES AND WAGES	17,540.63	100,038.77	228,397.00	128,358.23	43.8
52-40-130 OVERTIME WAGES	2,179.53	7,474.29	15,000.00	7,525.71	49.8
52-40-210 PAYROLL TAXES	1,460.41	7,754.25	18,620.00	10,865.75	41.6
52-40-220 RETIREMENT BENEFITS	2,326.97	12,319.16	28,721.00	16,401.84	42.9
52-40-230 EMPLOYEE INSURANCE	555.91	22,600.03	54,560.00	31,959.97	41.4
52-40-300 PROFESSIONAL SERVICES	890.03	3,425.92	35,000.00	31,574.08	9.8
52-40-301 CHEMICAL ANALYSES	581.00	1,473.00	10,000.00	8,527.00	14.7
52-40-340 EDUCATION & TRAINING	.00	66.08	5,000.00	4,933.92	1.3
52-40-350 BANK CHARGES	414.67	1,599.85	5,000.00	3,400.15	32.0
52-40-410 UTILITIES	6,851.70	28,927.31	75,000.00	46,072.69	38.6
52-40-415 TELEPHONE	236.69	1,293.73	4,500.00	3,206.27	28.8
52-40-430 REPAIRS & MAINTENANCE	55.85	21,141.69	100,000.00	78,858.31	21.1
52-40-440 RENTALS	1,224.12	4,896.50	5,000.00	103.50	97.9
52-40-470 UNIFORMS	168.21	591.28	1,500.00	908.72	39.4
52-40-520 INSURANCE	.00	10,600.50	35,000.00	24,399.50	30.3
52-40-540 PUBLIC NOTICES, ADVERTISING	.00	13.37	250.00	236.63	5.4
52-40-560 FEES & LICENSES	.00	29.00	.00	(29.00)	.0
52-40-590 DUES & LICENSES	2,500.00	2,666.66	12,000.00	9,333.34	22.2
52-40-620 PRINTING & POSTAGE	356.20	1,389.96	5,000.00	3,610.04	27.8
52-40-630 COMPUTER SUPPLIES	.00	4,410.21	7,500.00	3,089.79	58.8
52-40-640 OPERATING SUPPLIES	5,944.89	27,866.58	45,000.00	17,133.42	61.9
52-40-660 FUEL & OIL	549.80	2,747.73	10,000.00	7,252.27	27.5
52-40-666 EQUIP REPAIRS & MAINT	.00	.00	5,000.00	5,000.00	.0
52-40-670 VEHICLE REPAIRS & MAINT	2,172.05	7,889.18	20,000.00	12,110.82	39.5
52-40-690 CONTINGENCY	.00	.00	52,397.00	52,397.00	.0
52-40-702 CIP 07-4 TRUCK PURCHASE	.00	6,950.00	25,000.00	18,050.00	27.8
52-40-840 BAD DEBT WRITE OFF	.00	3,087.51	1,500.00	(1,587.51)	205.8
TOTAL EXPENDITURES	46,008.66	281,252.56	804,945.00	523,692.44	34.9
TOTAL FUND EXPENDITURES	46,008.66	281,252.56	804,945.00	523,692.44	34.9
NET REVENUE OVER EXPENDITURES	23,065.50	73,339.52	.00	(73,339.52)	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SANITATION FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
53-300-10 RESIDENTIAL SANITATION FEES	27,868.37	138,520.93	356,539.00	218,018.07	38.9
53-300-20 COMMERCIAL SANITATION FEES	23,244.09	118,247.50	309,701.00	191,453.50	38.2
53-300-30 NEIGHBORHOOD CLEAN UP PROGRAM	.00	.00	10,000.00	10,000.00	.0
TOTAL REVENUE	51,112.46	256,768.43	676,240.00	419,471.57	38.0
TOTAL FUND REVENUE	51,112.46	256,768.43	676,240.00	419,471.57	38.0

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
53-40-110 SALARIES AND WAGES	1,511.20	8,245.33	19,643.00	11,397.67	42.0
53-40-210 PAYROLL TAXES	110.64	582.80	1,503.00	920.20	38.8
53-40-220 RETIREMENT BENEFITS	178.40	973.13	2,318.00	1,344.87	42.0
53-40-230 HEALTH INSURANCE BENEFITS	3.62	1,599.99	4,223.00	2,623.01	37.9
53-40-350 BANK CHARGES	414.67	1,599.85	3,750.00	2,150.15	42.7
53-40-620 POSTAGE & PRINTING	356.20	1,389.97	4,000.00	2,610.03	34.8
53-40-665 COUNTY SOLID WASTE	.00	57,217.28	214,500.00	157,282.72	26.7
53-40-667 RESIDENTIAL SERVICE CONTRACT	17,374.46	69,497.84	220,000.00	150,502.16	31.6
53-40-668 COMMERCIAL SERVICE CONTRACT	12,028.05	48,112.20	150,000.00	101,887.80	32.1
53-40-675 NEIGHBORHOOD CLEAN UP PROGRAM	.00	92.06	30,000.00	29,907.94	.3
53-40-690 CONTINGENCY	.00	.00	24,803.00	24,803.00	.0
53-40-840 BAD DEBT WRITE OFF	.00	121.43	1,500.00	1,378.57	8.1
TOTAL EXPENDITURES	31,977.24	189,431.88	676,240.00	486,808.12	28.0
TOTAL FUND EXPENDITURES	31,977.24	189,431.88	676,240.00	486,808.12	28.0
NET REVENUE OVER EXPENDITURES	19,135.22	67,336.55	.00	(67,336.55)	.0

CITY OF BENSON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF OPERATIONS REVENUE</u>					
55-300-05 MEMBERSHIPS	9,189.48	19,098.54	62,000.00	42,901.46	30.8
55-300-10 GREEN & CART FEES	33,190.73	101,065.78	421,500.00	320,434.22	24.0
55-300-15 MERCHANDISE SALES	1,935.84	6,112.47	15,000.00	8,887.53	40.8
55-300-16 OUTSIDE EVENTS	.00	29,284.10	20,000.00	(9,284.10)	146.4
55-300-20 PRACTICE FACILITY	.00	47.90	20,000.00	19,952.10	.2
TOTAL GOLF OPERATIONS REVENUE	44,316.05	155,608.79	538,500.00	382,891.21	28.9
<u>FOOD AND BEVERAGE REVENUE</u>					
55-301-25 FOOD SALES	31,269.01	121,735.76	300,000.00	178,264.24	40.6
55-301-30 BEER SALES	5,829.66	21,734.82	90,000.00	68,265.18	24.2
55-301-35 WINE SALES	609.60	2,640.32	15,000.00	12,359.68	17.6
55-301-40 LIQUOR SALES	2,784.02	10,538.17	30,000.00	19,461.83	35.1
55-301-50 BANQUET REVENUE	400.00	2,141.75	20,000.00	17,858.25	10.7
TOTAL FOOD AND BEVERAGE REVENUE	40,892.29	158,790.82	455,000.00	296,209.18	34.9
<u>MISCELLANEOUS REVENUE</u>					
55-399-90 CONTRIBUTION FROM GENERAL FUND	.00	.00	159,897.00	159,897.00	.0
55-399-95 OTHER INCOME	.00	50.00	4,000.00	3,950.00	1.3
TOTAL MISCELLANEOUS REVENUE	.00	50.00	163,897.00	163,847.00	.0
TOTAL FUND REVENUE	85,208.34	314,449.61	1,157,397.00	842,947.39	27.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF OPERATIONS</u>					
55-40-110 SALARIES AND WAGES	12,982.70	60,480.46	163,988.00	103,507.54	36.9
55-40-130 OVERTIME WAGES	148.56	838.95	.00 (838.95)	.0
55-40-210 PAYROLL TAXES	999.98	4,618.73	12,545.00	7,926.27	36.8
55-40-220 RETIREMENT BENEFITS	826.29	4,571.17	10,393.00	5,821.83	44.0
55-40-230 EMPLOYEE INSURANCE	261.61	8,468.41	18,355.00	9,886.59	46.1
55-40-300 PROFESSIONAL SERVICES	67.00	335.00	5,000.00	4,665.00	6.7
55-40-310 INVENTORY- PRO SHOP	1,002.59	6,192.39	20,000.00	13,807.61	31.0
55-40-350 BANK CHARGES	596.12	1,713.40	7,000.00	5,286.60	24.5
55-40-360 CASH SHORT	6.21 (1.67)	.00	1.67	.0
55-40-410 UTILITIES	2,841.75	12,533.49	24,000.00	11,466.51	52.2
55-40-415 TELEPHONE	293.20	932.17	2,000.00	1,067.83	46.6
55-40-430 REPAIRS & MAINT - BUILDING	.00	1,529.21	2,000.00	470.79	76.5
55-40-440 RENTALS	.00	.00	2,000.00	2,000.00	.0
55-40-520 INSURANCE	.00	2,826.80	12,038.00	9,211.20	23.5
55-40-540 ADVERTISING	40.11	120.33	10,000.00	9,879.67	1.2
55-40-580 TRAVEL	57.85	115.97	300.00	184.03	38.7
55-40-590 DUES & LICENSES	.00	647.50	600.00 (47.50)	107.9
55-40-600 OPERATING SUPPLIES	.00	372.47	1,500.00	1,127.53	24.8
55-40-610 OFFICE SUPPLIES	53.83	123.20	.00 (123.20)	.0
55-40-615 LANTERN FESTIVAL	1,680.62	12,678.11	.00 (12,678.11)	.0
55-40-620 PRINTING & POSTAGE	.00	.00	100.00	100.00	.0
55-40-630 COMPUTER SUPPLIES	.00	279.33	.00 (279.33)	.0
55-40-640 OPERATING COSTS- GOLF CARTS	.00	17.02	.00 (17.02)	.0
55-40-645 RANGE OPERATING SUPPLIES	.00	1,974.16	1,300.00 (674.16)	151.9
55-40-660 FUEL & OIL- GOLF CARTS	.00	4,943.28	6,000.00	1,056.72	82.4
55-40-670 REPAIRS & MAINT- GOLF CARTS	122.06	165.89	20.00 (145.89)	829.5
55-40-700 CAPITAL EXPENDITURES	.00	.00	28,650.00	28,650.00	.0
TOTAL GOLF OPERATIONS	21,980.48	126,475.77	327,789.00	201,313.23	38.6

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAINTENANCE</u>					
55-50-110 SALARIES AND WAGES	11,350.14	62,756.16	147,107.00	84,350.84	42.7
55-50-130 OVERTIME WAGES	1,424.61	6,551.62	10,000.00	3,448.38	65.5
55-50-210 PAYROLL TAXES	968.67	5,232.19	11,254.00	6,021.81	46.5
55-50-220 RETIREMENT BENEFITS	1,507.40	8,089.83	17,359.00	9,269.17	46.6
55-50-230 EMPLOYEE INSURANCE	246.00	9,845.85	26,768.00	16,922.15	36.8
55-50-300 PROFESSIONAL SERVICES	208.00	1,058.75	2,000.00	941.25	52.9
55-50-305 CONTRACT LABOR- DOC	318.75	2,129.25	8,000.00	5,870.75	26.6
55-50-410 UTILITIES	4,996.97	22,424.51	50,814.00	28,389.49	44.1
55-50-415 TELEPHONE	.00	249.31	1,400.00	1,150.69	17.8
55-50-430 REPAIRS & MAINT- IRRIGATION	48.38	2,225.32	5,000.00	2,774.68	44.5
55-50-440 RENTALS	.00	.00	500.00	500.00	.0
55-50-470 UNIFORMS	226.28	747.53	500.00	(247.53)	149.5
55-50-580 TRAVEL	.00	122.83	250.00	127.17	49.1
55-50-590 DUES & LICENSES	.00	39.99	.00	(39.99)	.0
55-50-600 GOLF COURSE SUPPLIES	1,310.57	3,572.46	3,500.00	(72.46)	102.1
55-50-602 FERTILIZERS	2,663.91	5,327.82	4,000.00	(1,327.82)	133.2
55-50-604 CHEMICALS	.00	1,263.43	10,000.00	8,736.57	12.6
55-50-606 LANDSCAPING	.00	.00	500.00	500.00	.0
55-50-608 SAND & GRAVEL	1,430.63	7,895.56	8,000.00	104.44	98.7
55-50-609 SEED	8,085.51	16,171.02	29,000.00	12,828.98	55.8
55-50-610 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
55-50-640 OTHER OPERATING COSTS	.00	.00	600.00	600.00	.0
55-50-660 FUEL & OIL	409.51	3,604.04	18,000.00	14,395.96	20.0
55-50-670 REPAIRS & MAINT- EQUIPMENT	1,757.22	20,742.98	20,000.00	(742.98)	103.7
55-50-711 GC 17-01 CHEMICAL APPLICATOR	532.96	2,579.47	7,990.00	5,410.53	32.3
55-50-712 GC 17-02 UTILITY MAINT VEHICLE	532.96	4,540.65	7,990.00	3,449.35	56.8
55-50-713 GC 17-03 FAIRWAY UNIT MOWER	532.97	3,560.07	7,990.00	4,429.93	44.6
TOTAL MAINTENANCE	38,551.44	190,730.64	398,722.00	207,991.36	47.8

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SAN PEDRO GOLF COURSE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FOOD AND BEVERAGE</u>					
55-60-110 SALARIES AND WAGES	15,853.90	84,921.00	169,382.00	84,461.00	50.1
55-60-130 OVERTIME WAGES	3,063.24	15,870.53	11,000.00	(4,870.53)	144.3
55-60-210 PAYROLL TAXES	1,770.00	9,176.75	13,833.00	4,656.25	66.3
55-60-220 RETIREMENT BENEFITS	1,891.12	9,816.54	16,398.00	6,581.46	59.9
55-60-230 EMPLOYEE INSURANCE	444.81	16,131.00	25,368.00	9,237.00	63.6
55-60-300 PROFESSIONAL SERVICES	428.24	2,456.31	5,000.00	2,543.69	49.1
55-60-310 FOOD COST	9,498.92	37,448.70	125,000.00	87,551.30	30.0
55-60-315 BEER COSTS	1,941.55	7,448.19	23,000.00	15,551.81	32.4
55-60-316 WINE COSTS	252.00	1,886.78	4,300.00	2,413.22	43.9
55-60-320 LIQUOR COSTS	668.69	3,248.12	6,000.00	2,751.88	54.1
55-60-350 BANK CHARGES	587.25	2,572.46	6,400.00	3,827.54	40.2
55-60-360 CASH SHORT	(42.23)	(31.99)	.00	31.99	.0
55-60-420 DIRECT TV	.00	1,037.40	2,100.00	1,062.60	49.4
55-60-430 REPAIRS & MAINTENANCE	13.09	1,803.41	6,000.00	4,196.59	30.1
55-60-440 RENTALS	256.61	1,501.37	4,000.00	2,498.63	37.5
55-60-470 UNIFORMS	.00	559.55	250.00	(309.55)	223.8
55-60-540 ADVERTISING	.00	.00	2,000.00	2,000.00	.0
55-60-560 FEES & LICENSES	.00	.00	200.00	200.00	.0
55-60-580 TRAVEL	.00	.00	500.00	500.00	.0
55-60-590 DUES & LICENSES	.00	250.00	600.00	350.00	41.7
55-60-600 SUPPLIES & EXPENSES	62.16	235.16	250.00	14.84	94.1
55-60-603 KITCHEN SUPPLIES	301.62	3,089.73	4,500.00	1,410.27	68.7
55-60-605 RESTAURANT SUPPLIES	1,185.60	3,325.67	4,500.00	1,174.33	73.9
55-60-610 OFFICE SUPPLIES	.00	399.82	250.00	(149.82)	159.9
55-60-620 PRINTING & POSTAGE	.00	.00	55.00	55.00	.0
TOTAL FOOD AND BEVERAGE	38,176.57	203,146.50	430,886.00	227,739.50	47.2
TOTAL FUND EXPENDITURES	98,708.49	520,352.91	1,157,397.00	637,044.09	45.0
NET REVENUE OVER EXPENDITURES	(13,500.15)	(205,903.30)	.00	205,903.30	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
56-300-21 CONTRIBUTION GENERAL FUND	.00	.00	99,430.00	99,430.00	.0
TOTAL REVENUE	.00	.00	99,430.00	99,430.00	.0
<u>SOURCE 301</u>					
56-301-60 BUSINESS REVENUE	.00	40.00	1,000.00	960.00	4.0
56-301-65 LAND LEASE PAYMENTS	.00	4,778.63	10,270.00	5,491.37	46.5
56-301-66 TIE DOWN REVENUE	680.00	680.00	1,000.00	320.00	68.0
56-301-67 FLOWAGE REVENUE	.00	809.65	10,000.00	9,190.35	8.1
TOTAL SOURCE 301	680.00	6,308.28	22,270.00	15,961.72	28.3
TOTAL FUND REVENUE	680.00	6,308.28	121,700.00	115,391.72	5.2

CITY OF BENSON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
56-40-300 PROFESSIONAL SERVICES	3,101.75	16,412.69	30,000.00	13,587.31	54.7
56-40-410 UTILITIES	961.43	4,269.46	15,000.00	10,730.54	28.5
56-40-415 TELEPHONE	227.07	1,134.98	3,000.00	1,865.02	37.8
56-40-430 REPAIRS & MAINTENANCE	35.00	4,870.09	35,000.00	30,129.91	13.9
56-40-445 PROPERTY RENTALS	.00	.00	1,700.00	1,700.00	.0
56-40-520 INSURANCE	2,200.00	7,853.60	27,000.00	19,146.40	29.1
56-40-640 SUPPLIES	717.24	1,521.07	10,000.00	8,478.93	15.2
TOTAL EXPENDITURES	7,242.49	36,061.89	121,700.00	85,638.11	29.6
TOTAL FUND EXPENDITURES	7,242.49	36,061.89	121,700.00	85,638.11	29.6
NET REVENUE OVER EXPENDITURES	(6,562.49)	(29,753.61)	.00	29,753.61	.0

CITY OF BENSON
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

FIREMEN'S PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
70-300-10 CONTRIBUTIONS FROM STATE FUND	.00	.00	4,700.00	4,700.00	.0
70-300-15 CONTRIBUTION FROM FIRE, INC	.00	.00	2,059.00	2,059.00	.0
70-300-20 CONTRIBUTION FROM GENERAL FUND	.00	.00	22,441.00	22,441.00	.0
70-300-30 INTEREST INCOME	1,069.73	4,366.44	1,000.00	(3,366.44)	436.6
70-300-40 OTHER INCOME	286.70	2,129.45	.00	(2,129.45)	.0
TOTAL REVENUE	1,356.43	6,495.89	30,200.00	23,704.11	21.5
TOTAL FUND REVENUE	1,356.43	6,495.89	30,200.00	23,704.11	21.5

CITY OF BENSON
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

FIREMEN'S PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
70-40-350 BANK CHARGES	.00	25.00	.00	(25.00)	.0
70-40-660 PENSION PAYMENTS	2,800.00	13,400.00	30,200.00	16,800.00	44.4
TOTAL EXPENDITURES	2,800.00	13,425.00	30,200.00	16,775.00	44.5
TOTAL FUND EXPENDITURES	2,800.00	13,425.00	30,200.00	16,775.00	44.5
NET REVENUE OVER EXPENDITURES	(1,443.57)	(6,929.11)	.00	6,929.11	.0

City of Benson City Council Communication



Regular Meeting

January 27, 2020

To: Mayor and Council

Agenda Item # 5

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Discussion and possible action regarding Ordinance 601 of the Mayor and Council of the City of Benson, Arizona, about maintaining the Privilege License Tax; Repealing Code Provisions that Conflict; Penalizing Violations Thereof; Providing for Severability; Designating an Effective Date and Making Provision for Contracts entered into before August 1, 2015

Discussion:

This ordinance was first brought to Council on January 13 to consider maintaining the current privilege license tax rate of 3.5% that was enacted in 2015. At that Council meeting, the item was tabled with direction to Staff to bring back additional information on possibly reducing the City's food sales tax by .5%; the impact it would have on the budget and the possible impact to the City's credit rating should the ordinance not be approved. On January 15, Staff received notification from Standard & Poor on our rating that read, "The rating committee has determined that the rating remains in line with the current rating level. We will be publishing a "no change list" for credit ratings unaffected by the new Priority Lien criteria shortly that will include the city's rated issues." While this is good news, Council needs to be cognizant that if and when the Council decides to seek bond financing/refinancing, should the status of the City's revenue change, there would be a moral and ethical obligation to notify Standard & Poor.

.5% of the food tax collection would be approximately \$159,000. 1% of the City's current privilege tax collection is approximately \$1.25 million. These are the amounts that would need to be cut from future budgets. Staff will have the strategic financial plan handouts for Council at the meeting and will include an additional scenario the reduces the food tax rate to 3%.

For comparison, other jurisdictions in Cochise County are as follows:

CITY OR TOWN	BED TAX	FOOD TAX	PRIVILEGE TAX
BENSON	2.0	3.50	3.50
BISBEE	2.5	3.50	3.50
DOUGLAS	4.0	3.80	3.80
HUACHUCA CITY	--	1.90	1.90
SIERRA VISTA	--	1.95	1.95
TOMBSTONE	4.0	--	3.50
WILLCOX	4.0	3.0	3.00

As Council has seen, the City is still recovering from the economic downturn, but is on the right track. Maintaining the current tax rate will further enable recovery and assist with improvements that can be made in the City, as discussed at the recently held Public Forums and the Council level of discussion.

Staff Recommendation:

Approval of Ordinance 601

ORDINANCE 601

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, ABOUT MAINTAINING THE PRIVILEGE LICENSE TAX; REPEALING CODE PROVISIONS THAT CONFLICT; PENALIZING VIOLATIONS THEREOF; PROVIDING FOR SEVERABILITY; DESIGNATING AN EFFECTIVE DATE AND MAKING PROVISION FOR CONTRACTS ENTERED INTO BEFORE AUGUST 1, 2015

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, that:

Section 1: The privilege license tax rate in the city tax code is currently, subject to the Sections of this Ordinance set forth below, three and one-half percent (3.5%). This Ordinance is intended to maintain this rate for the time being. This rate affects all applicable Sections of the Benson City Code, including:

Section SA-405 Advertising
Section SA-410 Amusements, exhibitions, and similar Activities
Section SA-425 Job Printing
Section SA-427 Manufactured Buildings
Section SA-430 Timbering and other extraction
Section SA-435 Publishing and periodicals distribution
Section SA-444 Hotels
Section SA-455 Restaurants and Bars
Section SA-460 Retail Sales; measure of tax, burden of proof; exclusion
Section SA-462 Retail sales: food for home consumption
Section SA-470 Telecommunications Services
Section SA-475 Transporting for hire
Section SA-480 Utility Services

Section 2: Any person found guilty of violating any provision of these amendments to the tax code shall be guilty of a Class One misdemeanor. Each day that a violation continues shall be a separate offense punishable as herein above described.

Section 3: If any section sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction such decision shall not affect the validity of the remaining portions thereof.

Section 4: The provisions of this ordinance shall become effective on August 1, 2022.

Section 5: The tax rate imposed pursuant to Section 1 of this ordinance shall not apply to contracts entered into prior to the effective date of August 1, 2015.

Section 6: Any conflicting provisions of the City Code or subsequent amendments thereto now existing, are hereby repealed and of no further force and effect.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF
BENSON, ARIZONA, this 27th day of January, 2020.

TONEY D. KING, SR., Mayor

ATTEST:

VICKI L. VIVIAN, CMC, City Clerk

APPROVED AS TO FORM:

MESCH, CLARK ROTHSCHILD
By GARY J. COHEN
City's Attorney

**CITY OF BENSON
INTEROFFICE MEMORANDUM**

DATE: January 21, 2020

TO: Mayor and Council

FROM: Michelle Johnson

SUBJECT: Department Report

P&Z Commission: The Commission is continuing to have work sessions.

A rezoning and GP amendment application package for Ironhorse Resources was received in December and the processes have begun. Ironhorse is looking to expand the transloading operations on Hwy 80 and want to purchase an additional 35 acres, pending rezoning approval. The public hearing before the P&Z Commission is scheduled for February 4 and Council will hear it on February 24.

Project Update:

BUSD expects to finish construction in the near future. A temporary CofO is likely to be issued this week.

Meritage Homes is in the process of selling their remaining parcels to RL Workman. The City is working on the Final Release of Assurances for Phase II of that subdivision.

Potential Project/Inquiries: None

Total Building Permit Issued to date: 17 as of 1/21/2019 with a construction value of \$696,916.00

Residential Total: 12

Total New Residential Dwelling Units: 0

SFR: 0

Multi-Family DU: 2

Manufactured Homes: 0

Commercial Total: 3

New Commercial Structures: 0

Infrastructure Permits Issued Month to Date: 3

Permit Comments: None

Total Inspection Stops Performed Month to Date: 47 as of 11/17/2019

Courtesy Fire (includes inspections and re-inspections): 8

Courtesy Gas (includes inspections and re-inspections): 0

Courtesy New Business (includes inspections and re-inspections): 0

Violation/Complaint Inspections (includes inspections and re-inspections): 5

Board of Adjustment: Still need 4 members

Census Complete Count Committee: The next meeting is February 10. Information has been going out in church bulletins. Flyers and banners will be printed for distribution in early February. Stickers and pencils are being distributed at school and community events in February and March. Children's books, aimed at children under age 5, have been ordered with expected delivery in February. These will be distributed to all preschools in area. Two speaking engagements to encourage Census participation have been confirmed for January and February. The County and Sierra Vista will be filming a Census promotion video on January 31. Residents from across the county will be participating in the filming.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: January 27, 2020
TO: Vicki Vivian, City Manager
FROM: Seth Judd, Finance Director
CC: Benson City Council Members
SUBJECT: Finance Department Monthly Report for December 2019

Past and Current department Projects:

- We are currently in the process of shifting around some responsibilities to different finance staff members. We will be updating Council as that is done.
- We have implemented the electronic timekeeping system to all departments that have the capability right now.
- Department SOPs have been approved by the City Manager and we will be continuing to update and add to them.
- 2 staff members attended a GFOAz training in Fountain Hills regarding City Revenues
- The Finance office is beginning to use social media to communicate with the public regarding utility issues

Upcoming:

- 2 Staff members will be attending the GFOAz Winter Conference in Flagstaff, February 12th-14th
- We are currently working with Mark Reader in conjunction with Pat Walker on potentially refinancing current City debt and possibly issuing new debt
- A budget calendar is in the process of being created and will be sent to department heads before the end of January
- We are continually working on updating policies and procedures of the Finance Office to ensure the best service possible.

Finance Department Statistics for December 2019:

➤ Utility payments processed	3059
➤ Other payments processed	264
➤ Payroll checks issued	213
➤ Accounts Payable checks issued	170
➤ New Business License Applications taken	4
➤ Total Customers enrolled on Xpress Bill Pay	1693
➤ Total Customers signed up for Online Statements	622

**CITY OF BENSON
INTEROFFICE MEMORANDUM**

DATE: 1/15/20
TO: Vicki Vivian, City Manager
FROM: Keith Spangler, Fire Chief
SUBJECT: Dec. 2019 Department Head Report

Operations

During the month of December, Benson Fire Department responded to 71 calls. The average number of Firefighters responding to the calls for the month was 02. The lowest number was 01 and the highest number was 5. The average response time from page to on scene was 06 minutes. The average time from page to en-route was 02 minutes and the average time from en-route to on scene was 03 minutes. The break down of calls is listed below.

<u>Type</u>	<u>Number</u>
Structure Fire	3
Vehicle Fire	1
Brush Fire	3
EMS	12
Rescue	0
Haz-Mat	0
Service Calls	1
Good Intent Calls	51
False Alarms	0
Miscellaneous Calls	0

Benson Fire Department assisted with one Mutual Aide call and received assistance on one structure fire.

Meetings and Trainings

In lieu of the December meeting, BFD held our annual Retirement/Christmas dinner on Dec 18, 2019

Vehicle Maintenance

Engine 711 was returned from annual service.

Miscellaneous

All of our SCBA's had their annual flow test. All of the ground ladders and aerial ladders were tested and inspected.

Annual Call Numbers:

Total Alarm Calls for 2019 were 905.

Structure Fires	15
Vehicle Fires	23
Brush Fires	34
EMS Calls	428
Rescue Calls	6
Haz Mat Calls	17
Service Calls	4
Good Intent Calls	376
Miscellaneous Calls	2

**CITY OF BENSON
INTEROFFICE MEMORANDUM**

DATE: 12/16/19
TO: Vicki Vivian, City Manager
FROM: Keith Spangler, Fire Chief
SUBJECT: Nov. 2019 Department Head Report

Operations

During the month of November, Benson Fire Department responded to 58 calls. The average number of Firefighters responding to the calls for the month was 02. The lowest number was 01 and the highest number was 5. The average response time from page to on scene was 07 minutes. The average time from page to en-route was 03 minutes and the average time from en-route to on scene was 04 minutes. The break down of calls is listed below.

<u>Type</u>	<u>Number</u>
Structure Fire	0
Vehicle Fire	5
Brush Fire	1
EMS	10
Rescue	0
Haz-Mat	1
Service Calls	1
Good Intent Calls	40
False Alarms	0
Miscellaneous Calls	0

Benson Fire Department had no Mutual Aide calls.

Meetings and Trainings

Meeting was held on November 13, 2019.

Vehicle Maintenance

Miscellaneous

**CITY OF BENSON
INTEROFFICE MEMORANDUM**

DATE: 01/21/2020

TO: Mayor King & City Council

FROM: Paul Moncada, Chief of Police *Paul*

CC:

SUBJ: December Report

Attached is the December report of Police Department calls for service, calls by type, and incidents by description. The Police Department has hired two new officers, one certified lateral officer, and one who is currently in the academy. We are currently working on hiring a new dispatcher, who we hope to have on board by early February.

01/21/20
10:00

Benson Police Department
Total CAD Calls Received, by Nature of Call

4046
Page: 1

Nature of Call	Total Calls Received	% of Total
911 HANG UP/INCOMPLETE	15	3.07
Open Line 911	1	0.20
Alarm	8	1.64
Barking Dog	5	1.02
Dog Bite	1	0.20
Found Animal	6	1.23
Animal Problem	12	2.45
Stray Animal	2	0.41
Assist Border Patrol	1	0.20
Assist Cochise County Sheriff	11	2.25
Assist DPS	8	1.64
Assist Other	8	1.64
Assist Sierra Vista Police	1	0.20
Attempt to Locate	9	1.84
Bar Check	1	0.20
Dead Body	2	0.41
Fire	1	0.20
Traffic Acc	1	0.20
Unsecure Premise	1	0.20
Unwanted Person	3	0.61
Vandalism	1	0.20
Welfare Check	1	0.20
Burglary	2	0.41
Cardiac or Respiratory Arrest	1	0.20
Check Welfare	28	5.73
Civil Complaint	2	0.41
Criminal Damage	4	0.82
Custodial Interference	1	0.20
Disabled Vehicle	3	0.61
Disorderly Conduct	5	1.02
Disturbance	10	2.04
Domestic Violence	4	0.82
Controlled Substance Problem	5	1.02
DUI Alcohol or Drugs	1	0.20
Escort	1	0.20
Fall Injury - Minor	1	0.20
Fingerprints	14	2.86
Fire Assist	2	0.41
Found Property	5	1.02
Fraud	1	0.20
Gun Shot	1	0.20
Harassing Phone calls	1	0.20
Harassment	7	1.43
Traffic Accident Hit and Run	4	0.82
House Check	3	0.61
Information Report	68	13.91
INJURY ACCIDENT/PUBLIC HWY	1	0.20
Juvenile Problem	7	1.43
Keep the Peace	3	0.61
Lift Assist	1	0.20
Litter/Pollution/Public Healt	1	0.20
Lost Property	2	0.41
Medical Emergency	6	1.23
Missing Person	1	0.20
MVA-Minor	9	1.84

01/21/20
10:00

Benson Police Department
Total CAD Calls Received, by Nature of Call

4046
Page: 2

Nature of Call	Total Calls Received	% of Total
Neighbor Disput	1	0.20
Noise Complaint	1	0.20
Possible Overdose	1	0.20
Prowler	2	0.41
Police Public Assist	4	0.82
Reckless Driving	4	0.82
Phone Scam	1	0.20
Shoplifting	4	0.82
Snake Removal	1	0.20
SUICIDAL SUBJECT	5	1.02
Suspicious Circumstance	8	1.64
Suspicious person	6	1.23
Suspect Vehicle	4	0.82
Suspicious Vehicle	1	0.20
Theft	13	2.66
Theft of Gasoline	1	0.20
Threatening/Intim Phone Call	2	0.41
Threatening/Intimidating	4	0.82
Title 36 Transport	1	0.20
Traffic Hazard	10	2.04
Traffic Incident	4	0.82
Traffic Stop	85	17.38
Trespassing Enforcement Reque	6	1.23
Unattended Death	1	0.20
Unsecured Bus/res/veh	2	0.41
Utilities Callout	7	1.43
Violation of Court Order	2	0.41
Wanted Person	4	0.82
Total Calls:		489

Report Includes:

All dates between `00:00:00 12/01/19` and `23:59:59 12/31/19`
All nature of incidents
All cities
All types
All priorities
All agencies matching `BNPD`

*** End of Report /tmp/rptq6EzOw-rpcdtccr.r1_1 ***

01/21/20
09:58

Benson Police Department
Law Incident Summary Report, by Responsible Officer

4046
Page: 2

Offense	CC	ACT	CLO	TWI	TCI	TWV	CAA	EJN	Other	Total
Grand Totals	334	82	31	20	16	11	7	2	4	507
Percentages	65.9	16.2	6.1	3.9	3.2	2.2	1.4	0.4	0.8	100.0

Report Includes:

- All dates between `00:00:00 12/01/19` and `23:59:59 12/31/19`
- All agencies matching `BNPD`
- All officers
- All dispositions
- All natures
- All locations
- All cities
- All clearance codes
- All observed offenses
- All reported offenses
- All offense codes

*** End of Report /tmp/rptTMU8hz-rplwods.rl_1 ***

Benson Animal Control

Monthly Report

Month in Report December 2019

Description **Current Month** **Year to Da**

Dogs Turned in:	13	126
Dogs Picked up:	7	147
Dogs Transferred to Rescues	0	7
Dogs Adopted:	21	124
Dogs Euthanized / Owner Requested:	2	46
Dogs Euthanized / Unadoptable (Aggressive, Sick, Bite History):	2	19
Dogs Returned to Owner:	5	126
Dog Complaints:	24	226
Dog Bites:	3	13
Dog Licenses Sold:	2	201
Cats Turned In:	7	111
Cats Picked up:	11	218
Cats Returned to Owner:	0	6
Cats Adopted:	19	220
Cats transferred to Rescues	0	28
Cats Euthanized / Owner Requested	1	32
Cats Euthanized / Unadoptable (Feral, Sick, Injured):	1	40
Cat Bites:	0	1
Removals (Snake, Skunk, birds, etc):***	6	32
Calls Responded to:	46	416
Compliance Notices (Warnings):	4	33
Citations Issued:	0	0
P.D. Assist	2	40
Dogs at the shelter (time of Report):	9	
Cats at the shelter (time of Report):	2	
Feral Cats Spay & Release	1	174
Dogs Transferred in from Other Shelters	0	6

Live / Well Rate **100%**
Empty Kennels **13**
Empty Cat Kennels **12**

**CITY OF BENSON
INTEROFFICE MEMORANDUM**

DATE: January 6, 2020
TO: MAYOR AND CITY COUNCIL
FROM: Ann P. Roberts, City Prosecutor
CC: Vicki Vivian, City Manager
SUBJECT: Prosecutorial Statistics for December, 2019

Statistics for prosecutorial activity in the Benson Magistrate/Justice of the Peace, Precinct No. III:

TRIALS:

Child Abuse	00
Criminal Traffic Trials:	01
General Crime Trials:	03
Drug Related Trials:	00
Domestic Violence Trials:	04
D.U.I. Jury Trials:	00
Animal Control/Game and Fish Trials/Registrar of Contractors:	<u>01</u>
Total Trials	09

PRETRIAL CONFERENCES:

Criminal Traffic Pretrial Conference Hearings:	28
General Crime Pretrial Conference Hearings:	14
Drug Related Pretrial Conference Hearings:	07
Domestic Violence Pretrial Conference Hearings:	09
D.U.I. Pretrial Conference Hearings:	05
Animal/Game & Fish/ ROC Pretrial Conference Hearings:	<u>02</u>
Total Pretrials	65

HEARINGS:

Restitution/OSC and Sentencing Hearings:	01
Probation Revocation Hearings:	00
Bond Forfeiture Hearings:	00
Rule Eleven (Incompetency) Hearings:	00
DUI Status/Suppression/Evidentiary Hearing/Status	00
Change of Plea Hearing	00
Vicious Dog Hearing	00
Planning and Zoning Violations/Health Code Hearings	<u>00</u>
Total Hearings	01

Total Case Matters Closed this Month 37

PROSECUTORIAL TIME SPENT IN COURT 24.00 HRS
PROSECUTORIAL TIME SPENT OUTSIDE OF COURT* 56.00 HRS

*TIME SPENT DEALING WITH DEFENSE COUNCIL, VICTIMS, DEFENDANTS AND ON OTHER MATTERS SUCH AS ISSUING WARRANTS, CASE PREPARATION, LEGAL RESEARCH AND REVIEW OF PENDING CRIMINAL CHARGES.

CITY OF BENSON

INTEROFFICE MEMORANDUM

DATE: January 21, 2020

TO: Vicki Vivian, City Manager / City Clerk

FROM: Bradley J. Hamilton, P.E., Public Works Director

SUBJECT: Department Report for Public Works

1. Gas Department.

- Performed regular maintenance and compliance matters on the gas system as required by the Arizona Corporation Commission and PHMSA.
- Check chart boxes weekly and performed monthly calibrations on gas detection equipment.
- Perform meter inspections and perform maintenance as needed.
- Staff completed response to the Arizona Corporation Commission and received acknowledgement of acceptance.

2. Water Department.

- Continued daily monitoring and maintenance on wells/tanks sites including painting and meter / valve maintenance.
- Performing upgrades to water meters.
- General maintenance and repairs on meters and hydrants.
- Monthly water sampling of the water quality as required by ADEQ.
- Conducts maintenance of the City swimming pool.

3. Wastewater Department.

- Continued maintenance and repair at the treatment plant.
- Staff continues the "vault and haul" activity at the Whetstone Ranch Water Reclamation Facility.
- Daily and monthly monitoring samples as required by ADEQ permits.
- Wastewater Department continues the scheduled sewer main and manhole maintenance including spraying for roaches and cleaning.

4. Streets Department:

Street department continues to regularly maintain the streets by filling the potholes, weed control, sign maintenance, tree trimming and maintain curbing.

Inmate labor continues along various locations picking up trash; weed control and filling potholes Monday thru Thursday.

5. Parks Department:

Parks Department continues maintenance of fields, parks, landscaping along 4th Street and the area around the overpass of Highway 80.

Parks have inmate labor maintaining parks, and minimal maintenance at the Community Center, Visitors Center and City Hall.

CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: January 15, 2019
TO: Vicki Vivian, City Manager
FROM: Bob Nilson, Tourism Supervisor
SUBJECT: Tourism Report for December 2019

- Our Visitor count for December 2019 was 534 as compared to 500 December of 2018, up 121 from last year.
- We now have given out 2,500 Benson Engineer Certificate to date. We gave out 88 certificates from December 1st through December 31st.
- We had to replace the exhaust fan in the men's room. The motor burned out and we were able to replace it OEM equipment.
- We finished all the ADA requirements for the Visitor Center last month and received our letter of ADA compliance.
- We applied for our official AVIC Visitor Center Designation through the Arizona Office of Tourism and received approval on November 22, 2019. We will now be added to the VisitArizona.com website (2.8 million visits yearly) We will also be added to the Visit Arizona App (Installed on nearly 13,000 devices) and we will be identified in the Arizona Official State Travel Guide (distribution exceeding 400,000)
- We are setting up our Christmas tree and decorations. We are also setting up our "Polar Express Train" for the Christmas Season and will be giving out "Train Operators Certificates" to all the kids.

Transactions December 2019

- We have sold a total of \$227.75 (9 credit card transaction total \$177.00) (13 cash transactions total \$50.75) for the month of December
- Google Business Report for the month of December 2019
Our Google Rating went from 4.8 Stars to 4.9 Stars, increasing our ratings.

- Website visits 10(-33%)

- Calls 4(0%)
- Photo views 4.7K (+78%)
- Direction requests 32 (+88%)

Performance over the past 28 days

Direct Customers who find your listing searching for your business name or address - 535 15.3%

Discovery Customers who find your listing searching for a service- 2,967 84.7%

1 month

Total Views 4.57K Total Searches- 3.51K Total Activity- 4.74K

Facebook Report-

Benson Visitor Center

14

7%

People Reached

6

0%

Post Engagements

City of Benson Visitor Center-

1

100%

Page Likes

91

6%

People Reached

18

36%

Post Engagement

Instagram-

216 Followers (-2 followers from Dec 19- 25)

Our followers are mainly between the 35-44 age

58% are women and 42% Men

the majority of our followers are in

Sierra Vista 18%

Benson 15%

Tucson 10%

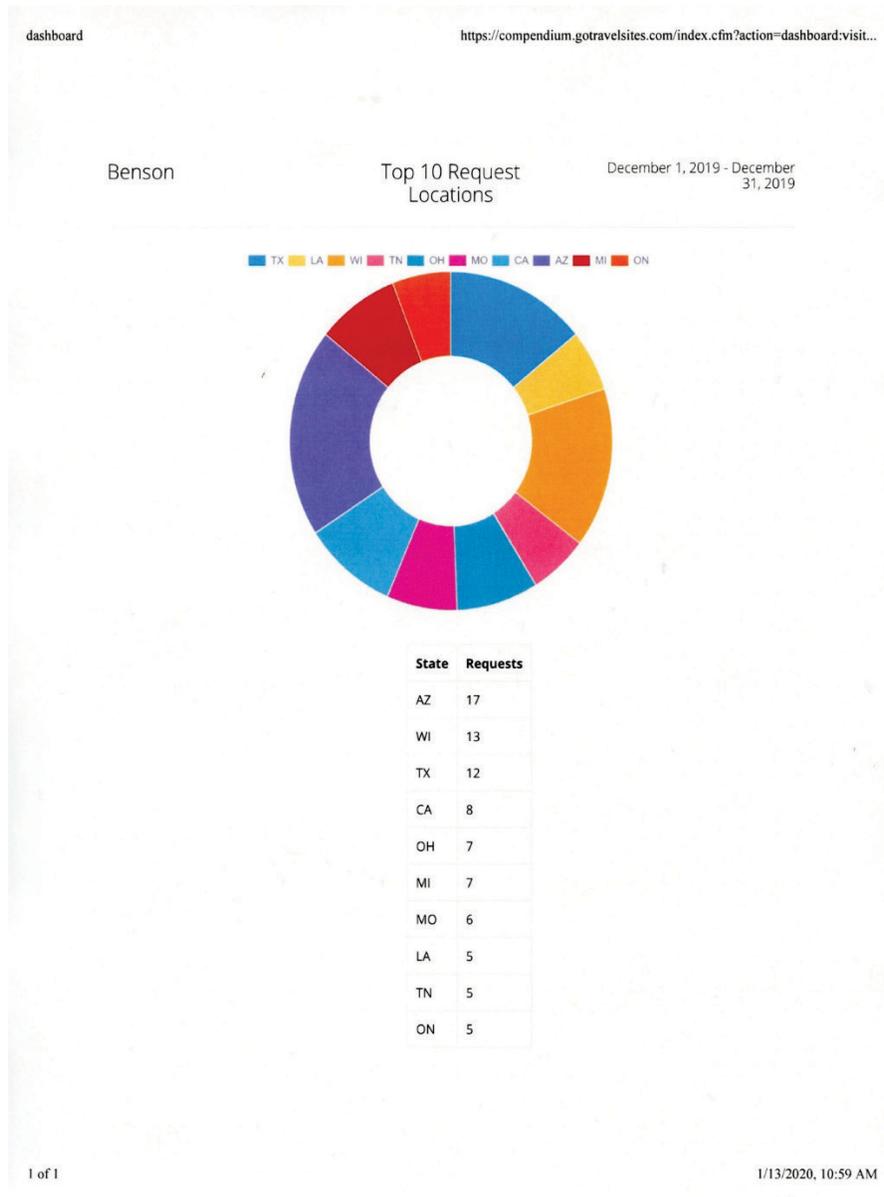
Phoenix 5%

Bisbee 4%

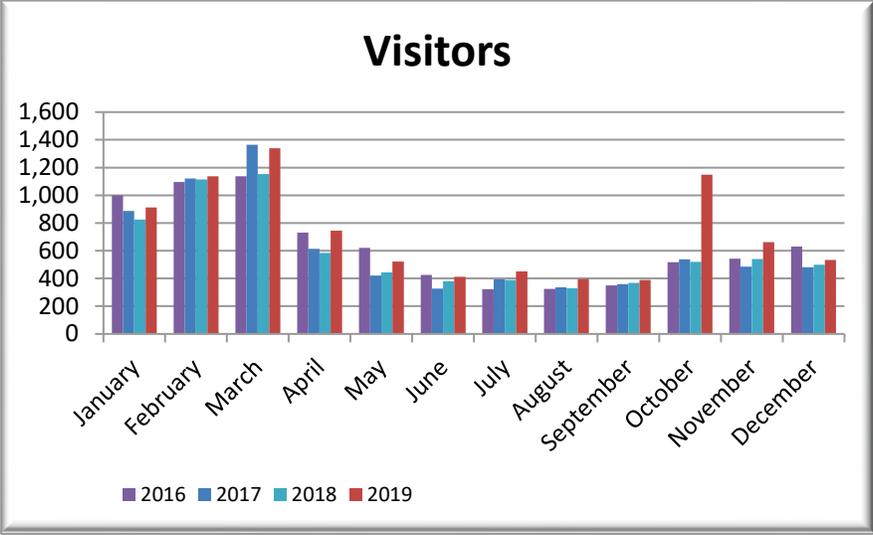
-137 Impressions from Nov 22-28

- Below is our Go Arizona travel planner report for December, 2019

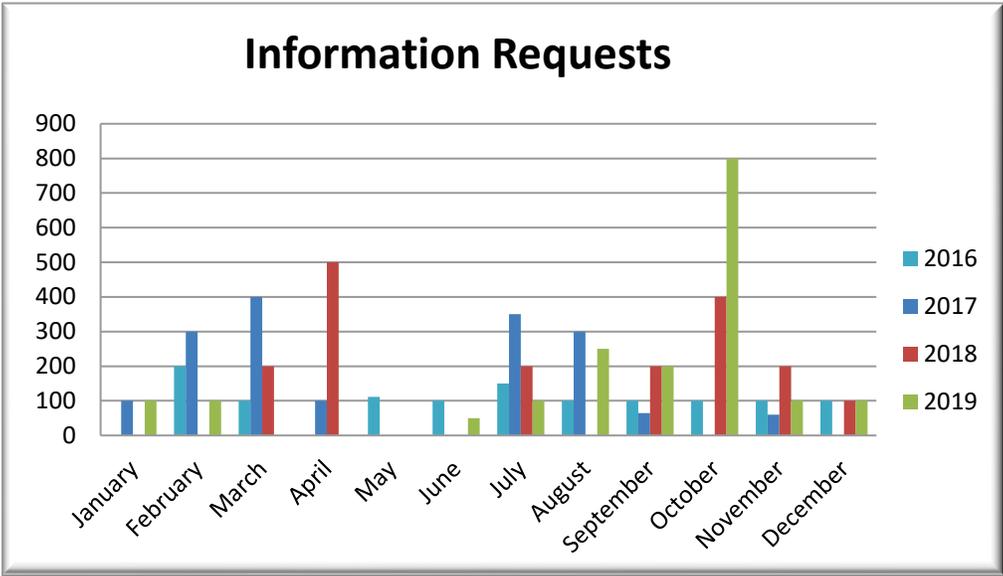
Visitor Center Travel Planner Report for December 2019



Visitor Center Headcount Comparisons December 2019



Visitor Center Information Requests Comparisons by Graph December 2019



CITY OF BENSON INTEROFFICE MEMORANDUM

DATE: January 21, 2020
TO: Vicki Vivian, City Manager
FROM: Kathe Williams, Transit Specialist
cc: Benson City Council Members
SUBJECT: Transit Monthly Report for December 2019

Past and Current department Projects:

- BAT had a successful Light Tour this year; during the tour it was suggested that the city have a light competition with the winner featured on the Light Tour.
- ADOT opened the FTA 5311 2020-2022 grant; the application is due Feb 20.
- Bob Nilson at the Visitor Center used a BAT bus for the Tour Council tour of Benson murals.

Upcoming:

- Updates to Title VI and the Drug and Alcohol policies to be in compliance with FTA regulations.
- Requesting funds through 5311 to update our transit plan and possibly expand paratransit (Dial a Ride).

Transit Statistics for March 2019:

- Ridership 1001
- First time SEAGO/AAA riders 4