

# CITY OF BENSON CITY COUNCIL APRIL 27, 2020 – 7:00 P.M. REGULAR MEETING

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA  
WILL BE HELD ON APRIL 27, 2020 AT 7:00 P.M.,  
AT THE BENSON COMMUNITY CENTER,  
705 W. UNION STREET, BENSON, ARIZONA

BECAUSE OF THE CURRENT PUBLIC HEALTH EMERGENCY, THE CITY COUNCIL CHAMBERS IS CLOSED FOR COUNCIL MEETINGS. HOWEVER, THE LIVE MEETING MAY BE WATCHED ON FACEBOOK ONLINE AT <https://www.facebook.com/bensonaz/> (NO FACEBOOK ACCOUNT IS NEEDED) OR LISTENED TO BY CALLING THE PHONE NUMBER PROVIDED ON THE MEETING AGENDA. FOR THIS MEETING, THAT NUMBER IS 267-930-4000 PARTICIPANT ID# 567090498.

PUBLIC PARTICIPATION FOR THE NOTICED PUBLIC HEARING WILL BE AVAILABLE ELECTRONICALLY. IF YOU WANT TO PROVIDE A COMMENT FOR THE NOTICED PUBLIC HEARING ON APRIL 27, 2020, PLEASE EMAIL [publichearing@benсонaz.gov](mailto:publichearing@benсонaz.gov) AT LEAST 1 HOUR PRIOR TO THE START OF THOSE MEETINGS AND YOUR COMMENT WILL BE READ BY THE DEPUTY CITY CLERK AND ENTERED INTO THE MEETING MINUTES.

FOR HELP WITH THE ONLINE COMMENT CARD, OR FOR ANY OTHER TECHNICAL DIFFICULTIES, PLEASE CALL 520-720-6331.

---

Vicki L. Vivian, CMC, City Clerk

## AGENDA

The Council may discuss, direct, consider and take possible action as indicated below pertaining to the following:

**CALL TO ORDER:** The Call to Order will consist of the Mayor calling the Council to order. The Mayor or his designee shall then lead those present in the Pledge of Allegiance before introducing the invocation speaker, who will offer the invocation.

**ROLL CALL:** The City Clerk shall call the roll of the members, and the names of those present shall be entered in the minutes.

**EMPLOYEE RECOGNITION:** The Mayor shall use this time to present employment awards to those City employees or to present recognition awards for specific acts regarding public service, if any.

**PROCLAMATION:** A proclamation of the Mayor and Council declaring May 7 “National Day of Prayer”

**PROCLAMATION:** A proclamation of the Mayor and Council declaring May 3-16 “Healthcare Heroes Week”

**PUBLIC HEARING:** The Mayor and Council will receive comments and questions from the public regarding the Home Rule Option (Alternative Expenditure Limitation).

**CITY MANAGER’S SUMMARY OF CURRENT EVENTS REPORT:** The City Manager will announce meetings and events taking place regarding matters involving or related to the City of Benson.

### **NEW BUSINESS:**

1. Discussion and possible action on the Consent Agenda: \*\*\*
  - 1a. Minutes of the May 13, 2019 Regular Meeting \*
  - 1b. Minutes of the April 13, 2020 Regular Meeting \*
  - 1c. Invoices processed for the period from April 2, 2020 through April 15 2020 \*
2. Discussion and possible action regarding Resolution 15-2020 of the Mayor and Council of the City of Benson, Arizona, designating the City Manager as the Chief Financial Officer of the City of Benson for purposes of submitting the City’s current year Annual Expenditure Limitation Report (AELR) – **Vicki Vivian, CMC, City Manager/City Clerk** \*

3. Discussion and possible action to appoint an individual to fill the Council seat vacated by Vice Mayor Konrad – **Vicki Vivian, CMC, City Manager/City Clerk \***

4. Selection of Vice Mayor for the City of Benson City Council – **Vicki Vivian, CMC, City Manager/City Clerk \***

**DEPARTMENT REPORTS:** Written Department Reports will be provided to Councilmembers as part of the Council packet monthly, discussion and direction to Staff, if any, may ensue.

### **ADJOURNMENT**

POSTED this 24th day of April, 2020

Material related to the City Council meeting is available for public review the day before and the day of the meeting, during office hours, at the City Clerk's Office located at 120 W. 6th Street, Benson, Arizona, 520-586-2245 x 2011.

All facilities are handicapped accessible. If you have a special accessibility need, please contact Vicki L. Vivian, City Clerk, at (520) 586-2245 or TDD: (520) 586-3624, no later than eight (8) hours before the scheduled meeting time.

Any invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

Executive Sessions – Upon a vote of the majority of the City Council, the council may enter into Executive Sessions pursuant to Arizona Revised Statutes §38-431.03 (A)(3) to obtain legal advice on matters listed on the Agenda.

\* Denotes an Exhibit in addition to the Council Communication

\*\* Call to the Public

Arizona Revised Statutes §38-431.01(H) provides that “A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.” As such, a Call to the Public, if on the agenda, is provided as a courtesy.

In order to speak during the Call to the Public, please complete the Call to the Public form requesting to do so.

\*\*\* Consent Agenda

The Consent Agenda will be the first item under New Business and shall list separately distinct items requiring action by the City Council that are generally routine items not requiring Council discussion. A single motion will approve all items on the Consent Agenda, including any resolutions or ordinances, or claims/invoices that are of a routine nature. A Councilmember may remove any issue from the Consent Agenda, and that issue will be discussed and voted upon separately, immediately following the Consent Agenda under its proper regular category of New Business.

**NOTICE TO PARENTS:** Parents and legal guardians have the right (with certain exceptions) to consent before the City of Benson makes a video or voice recording of a minor child. A.R.S. §1-602(A)(9). Regular and Special Meetings of the Mayor and Council for the City of Benson are recorded, and that recording is usually posted on the City's website. If you permit your child to participate in a Regular or Special Meeting of the Mayor and Council for the City of Benson, a recording will be made. If your child is seated in the audience your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk.

## PROCLAMATION

WHEREAS, The National Day of Prayer was created in 1952 by a joint resolution of Congress and signed into law by President Harry S. Truman. In 1988, the law was unanimously amended by both the House and the Senate and signed into law by President Ronald Reagan on Thursday, May 5, 1988, designating the first Thursday of May as a day of national prayer; and

WHEREAS, the National Day of Prayer calls on all people of different faiths in the United States to pray for the nation and its leaders; and

WHEREAS, The theme for 2020 is, Pray God's Glory Across the Earth. On the opposite side, Habakkuk 2:14 reads, "for the earth will be filled with the knowledge of the glory of the Lord as the waters cover the sea."

NOW, THEREFORE, I, Toney D. King, Sr., Mayor of the City of Benson, Arizona, do hereby proclaim May 7, 2020 and hence forth every year on the first Thursday of May to be cause for public gathering to stand together in prayer for America. Prayer brings people together.

**Prayer builds bridges between opposing persons and even political parties. Prayer brings Unity.**

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Benson, Arizona on this 27th day of April, 2020.



TONEY D. KING, SR., Mayor

ATTEST:



VICKI L. VIVIAN, CMC, City Clerk



## PROCLAMATION

WHEREAS, Those who serve in hospitals have a major responsibility to the welfare of our community; and

WHEREAS, National Nurses Week/Hospital Week this year will be observed from May 3, 2020 through May 16, 2020, in celebration of the ways in which healthcare heroes strive to provide safe and high-quality patient care and map out the way to improve our health care system; and

WHEREAS, the individuals all across the country will be celebrating these time-honored events; and

WHEREAS, hardworking people that compose our hospitals deserve universal regard and appreciation for keeping our communities healthy; and

WHEREAS, the demand for healthcare heroes' services are greater than ever and we should express our support and gratitude; and

WHEREAS, more qualified healthcare heroes will be needed in the future to meet the increasingly complex needs of health care consumers in our communities and our institutions; and

WHEREAS, it is most appropriate to set aside a special time to recognize the contribution of healthcare heroes. In tribute to the good work and conscientious attitude of healthcare Heroes in the Benson Hospital,

NOW, THEREFORE, I, Toney D. King, Sr., Mayor of the City of Benson, Arizona, do hereby proclaim May 3 -16, 2020 as Healthcare Heroes Weeks,

### **BENSON HOSPITAL HEALTHCARE HEROES WEEKS**

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Benson, Arizona on this 27th day of April, 2020.



TONEY D. KING, SR., Mayor

ATTEST:



VICKI L. VIVIAN, CMC, City Clerk



PUBLIC NOTICE OF HEARINGS

**The City Council of the City of Benson will hold two public hearings on the proposed alternative expenditure limitation – home rule as follows:**

April 13, 2020 at 7:00 P.M. at 705 W. Union Street, Benson, Arizona

April 27, 2020 at 7:00 P.M. at 705 W. Union Street, Benson, Arizona

BY THE ORDER OF THE CITY COUNCIL OF BENSON, ARIZONA.

Signed:

---

Vicki L. Vivian, CMC, City Clerk

# ***HOME RULE ELECTION***

## **INFORMATION FOR PUBLIC HEARING**

### **What is Home Rule?**

The Home Rule election requires a “yes” or “no” vote on whether the City’s annual limit on expenditures should be set according to the State of Arizona Annual Expenditure Limitation formula for the City of Benson, or if the limitation should be set annually by City Council as the total of its Approved Budget.

A “YES” vote for “Home Rule” will give the City Council the authority to set the City’s Annual Expenditure Limit each year through the Budget process.

A “NO” vote for “Home Rule” will set the City’s Annual Expenditure Limit according to a formula issued by the State of Arizona.

### **Background**

Arizona voters approved Article IX, Section 21 and 22, of the Arizona Constitution on June 3, 1980. The Article prescribes an annual expenditure limit for each political subdivision in the State. The Arizona Economic Estimates Commission (EEC) establishes annually for each political subdivision an Expenditure Limit based on actual expenditures in the 1979-1980 fiscal year. The limit is adjusted each year for changes in population and inflation factors.

The Article approved by the voters also contained provisions that allow cities to establish a voter-approved alternative expenditure limitation (Home Rule). In order to have Home Rule, the voters must approve Home Rule in an election every four years.

### **Is Benson currently a *Home Rule* City?**

Yes. City of Benson voters have approved Home Rule in elections held in 1985, 1989, 1993, 1997, 2001 and 2005, 2009, 2013, 2016, each time the issue has been placed before the voters.

### **What would the expenditure limit be if Benson was not a *Home Rule* city?**

The State imposed Expenditure Limit for fiscal 2019-2020 would have been about \$5,205,000, plus grants, any amounts borrowed or interest collected. The actual Expenditure Limit under Home Rule is \$22,219,140, the total of the City Council Approved Budget for 2019-2020.

### **If the City was subject to the State Imposed Limit, would City services be affected?**

Yes. Currently, the City’s annual expenditures for utility services alone (natural gas, water, sewer and garbage) exceed \$4,100,000. Meanwhile, all other City services (police, fire, parks, streets, library etc.) cost nearly \$8,900,000. Hence, basic City services today cost about \$13,000,000, and that is before consideration of any necessary capital projects.

If the City was subject to the State Imposed Limit, it could not function to provide for the basic needs of its citizens. Choices such as “do we want water and sewer service, or would we prefer police and fire protection?” would have to be addressed and resolved if the City were subject to the State Imposed Limit.

## Meetings

---

- Monday, May 11, 2020** – Council Meeting, 7:00 p.m., Community Center
- Monday, May 25, 2020** – Council Meeting, 7:00 p.m., Community Center

## Events

---

- Monday, May 25, 2020** – **Memorial Day – City Offices Closed**

Our City of Benson Mayor, Council, and City Manager care deeply about our residents and are pleased to announce the Benson Area Transit, in cooperation with the Benson Community Food Pantry, will provide a free no-contact home-delivery service every Wednesday during this pandemic. We aspire to keep everyone healthy by limiting social exposure and assisting residents with underlying health conditions to meet their basic food needs.

Wednesday, April 8, was our first time offering this and it was a huge success with almost 40 deliveries to Benson, Mescal/J-6, Pomerene and St. David.

To have food delivered you must call Benson Area Transit at [520-586-9406](tel:520-586-9406) each week by 3 p.m. the Monday before. Be prepared to give your name, address, birthdate, and number of people in your household, (this information is helpful for federal funding).

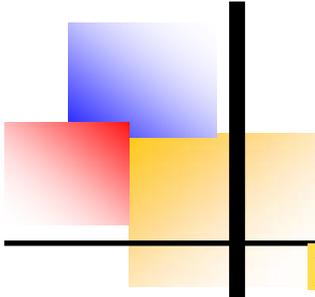
If you prefer to pick up your own food box, the Food Pantry opens Wednesday at 9 a.m., located at 1120 West 4<sup>th</sup> Street, Benson (off Easy Street), and they will be practicing safety measures. If you have questions, contact them direct at 520-200-5186 for other hours and more information.

Weekly Wednesday distribution of food changes but typically includes bread, canned goods, fresh fruit and vegetables, dairy products and meat. We do not have control over inventory, so this free service is dependent upon supplies and our manpower, and on a first-come, first-served basis so please get your order in as early as you can before each Monday at 3 p.m.

We will leave your box of items near your front door or on your porch, and knock before we leave, so you and our driver are both protected; our drivers will be unable to bring your groceries inside due to the COVID-19.

Also, we suggest using the CDC advised precautions such as washing all produce well, cleaning your food-prep areas, and so on.

This service will be provided until further notice.



City of Benson

# MAY 2020

FOR MORE INFORMATION VISIT [WWW.CITYOFBENSON.COM](http://WWW.CITYOFBENSON.COM)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10 <i>Mother's Day</i>	11 City Council Meeting 7:00 p.m.	12	13	14	15	16
17	18	19	20	21	22	23
24	25 City Council Meeting 7:00 p.m.	26	27	28	29	30
31						

# City of Benson City Council Communication

Regular Meeting

April 27, 2020



To: Mayor and Council

Consent Agenda Item # 1a

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Minutes of the May 13, 2019 Regular Meeting

Discussion:

Attached are the minutes of the May 13, 2019 Regular Meeting.

Staff Recommendation:

Council pleasure

**THE REGULAR MEETING  
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA  
HELD MAY 13, 2019 AT 7:00 P.M.  
AT THE BENSON COMMUNITY CENTER, 705 W. UNION STREET, BENSON, ARIZONA**

**CALL TO ORDER:**

Mayor King called the meeting to order at 7:08 p.m. with the Pledge of Allegiance.

**ROLL CALL:**

Present were: Mayor Toney D. King, Sr., Vice Mayor Joe Konrad, Councilmembers: Pat Boyle, Lupe Diaz, and Nick Maldonado. Absent were: Councilmembers Larry Dempster and Barbara Nunn, who were excused by the Mayor.

**EMPLOYEE RECOGNITION:** None

**PROCLAMATION:**

Mayor King read a proclamation of the Mayor and Council declaring Monday, May 27, 2019 as “Memorial Day.”

Vice Mayor Konrad then read a proclamation of the Mayor and Council declaring May 24, 2019 as “Benson Poppy Day.”

**PUBLIC HEARING:** The Mayor and Council will receive comments and questions from the public regarding “The 2012-2014 Amendments to the Tax Code of the City of Benson.”

Mayor King opened the public hearing at 7:15 p.m. and stated no one had signed up to speak. Mayor King then asked if there was anyone present who wanted to speak. After receiving no responses, Mayor King closed the public hearing at 7:15 p.m.

**CITY MANAGER REPORT:**

City Manager Vicki Vivian addressed Council, giving the dates of upcoming meetings and events.

Saturday, May 18, 2019 – Historic Preservation Commission, 9:00 a.m., Long Realty Office  
Monday, May 20, 2019 – Special Council Meeting, 7:00 p.m., Community Center  
Tuesday, May 28, 2019 – Council Meeting, 7:00 p.m., Community Center

Saturday May 18, 2019 – Benson Country Music Festival, at San Pedro Golf Course  
Live Entertainment, Kids zone, Vendors, Food and Drinks  
3:00 p.m. – 10:00 p.m.

Put on your boots and come out for some fun! We will have four live cover bands and a DJ who will keep the music and dancing going throughout the evening! There will be activities in the Kids Zone that include a trackless train, a five-sports complex, a large obstacle challenge, a bungee run, a western shooting game and face painting. For those little more adventurous “kids of all ages,” we’ll have a mechanical bull ready and waiting! A variety of food and drink vendors will be there as well as vendors with interesting things to sell. This is going to be a really fun evening and we hope to see everyone there!

Tickets can be purchased on the City’s website: [www.cityofbenison.com](http://www.cityofbenison.com) or on the City’s Facebook page.

- Friday, May 24, 2019 – City Pool Opens,  
For more information on the Pool and our other Summer Activities, go to [www.cityofbenson.com](http://www.cityofbenson.com)
- Saturday, May 25, 2019 – Movie in the Park Featuring Incredibles 2 at Lions Park  
Popcorn, Soda and Water – Free while supplies last; held at the Softball Field and will start serving at 6:30 p.m. Movie will start at Dusk.
- Monday, May 27, 2019 – Forget-Me-Not Pool Party  
Kick off the Summer Swim Season with the City of Benson’s Forget-me-Not Memorial Day Pool Party Monday, May 27, from 11:00 a.m. – 5:00 p.m., Join us for a fun day filled with music, prizes, and food! Free swimming is sponsored by the VFW Women’s Auxiliary
- Monday, May 27, 2019 – Memorial Day – **City Offices Closed**

**NEW BUSINESS:**

1. **Discussion and possible action on the Consent Agenda**

- 1a. Minutes of the March 25, 2019 Regular Meeting
- 1b. Invoices processed for the period from April 11, 2019 through May 1, 2019

Vice Mayor Konrad moved to approve the Consent Agenda. Seconded by Councilmember Maldonado. Motion passed 5-0.

2. **Recognition of Linda Lamb, Educator in Benson Unified School District, for the impact she has had on the community throughout her career**

City Manager Vicki Vivian stated Ms. Linda Lamb has been a teacher for 35 plus years, working at Benson Schools from 1984-2019, noting Ms. Lamb taught English, Creative Writing, Photography, Journalism, Graphic Art and Design, and Student Council. Ms. Vivian then stated Ms. Lamb has also coached track at Benson and has been involved in over 500 track meets, adding she has also been a physical trainer, and an assistant athletic director.

Ms. Vivian also stated Ms. Lamb further served her local government, the City of Benson, by being the sponsor for the first Benson Youth Council, ensuring the Youth Council was able to attend the Annual League Youth Program held during the League of Arizona Cities & Towns Annual Conference. Ms. Vivian also stated the Youth Council had the opportunity to interact with local elected officials throughout the State and participate in their own team-building exercises, networking, and information sharing opportunities addressing youth leadership and how to become active and engaged members of their community. Ms. Vivian also stated this is just an example of what Ms. Lamb has done over the years for so many students; she has encouraged students to be their best self and to become active and engaged members of the community, which is needed to continue making our community, state and country great.

Mayor King stated he adores Ms. Lamb and she is the definition of love when it comes to our children. Mayor King then read a framed certificate he presented to Ms. Lamb which read, *“In appreciation of your lifelong dedication to education...for believing in children, for guiding through example, for inspiring with passion, for living through loving, for leaving an indelible mark on the future, for touching the human soul...you have made all the difference. Here’s to your impressive career. The vacancy you’ll leave behind may be filled, the position you held may be held by others, but in our hearts, you are simply irreplaceable. With our gratitude and love, the Mayor, Council and City Staff of the City of Benson.”*

Vice Mayor Konrad stated if anyone had the ability to be omnipresent, it’s Linda Lamb, adding he had never been to a school function that Ms. Lamb wasn’t attending and then he would turn around and be somewhere else and see her there as well. Vice Mayor Konrad stated Ms. Lamb has touched an incredible the amount of people and thanked her.

Mayor King stated Ms. Lamb will be missed very much, adding he spent many years with her at the school. Mayor King then stated the other day, he found a plaque Ms. Lamb's kids made for him for track and it brought tears to his eyes because of the enjoyment they shared and all the times he saw her when she stopped by the store. Mayor King then stated Ms. Lamb is amazing, she will never be replaced and will always be in our hearts, adding there is no one like her and never will be. Mayor King then stated Ms. Lamb will be missed at the school, but she will always be part of the City of Benson School district and all our kids, thanking her for all she has done.

3. **Discussion and possible action regarding moving the May 27, 2019 Regular Council Meeting to May 28, 2019**

City Manager Vicki Vivian stated the Council adopted Resolution 6-2019 in March setting May 28, due to the Memorial Holiday, as the date they would hold a public hearing on the "City of Benson, Arizona 2019 Water and Sewer Financial Planning Study." Ms. Vivian then stated due to the Memorial Day Holiday, Staff is now asking Council to reschedule the second regular meeting in May to Tuesday, May 28, 2019 at 7:00 p.m. per the City Code.

Councilmember Maldonado moved to approve moving the May 27, 2019 Regular Council Meeting to May 28, 2019. Seconded by Councilmember Boyle. Motion passed 5-0.

4. **Discussion and possible action regarding the financial request from the San Pedro Valley Alliance Summer Programs**

City Manager Vicki Vivian stated the San Pedro Valley Alliance has requested funding in the amount of \$4,000 to help with their 2019 summer activities, adding historically, the San Pedro Valley Alliance in conjunction with various Governor's Office programs and the City, has provided recreation activities for our youth, mainly with trips to movies, water parks, museums and other recreational facilities. Ms. Vivian stated in the past, the City had a specific line item for the San Pedro Valley Alliance with funding available ranging from \$3,000-\$5,000 each year; however, in Fiscal Year 2014-2015, funding was removed from the budget. Ms. Vivian stated last year the San Pedro Valley Alliance requested \$5,000 to help with their 2018 summer activities and the Council approved \$3,700 from the Community Enrichment budget and then the previous line item specifically for the San Pedro Valley Alliance was re-established and is in the current budget with funding in the amount of \$3,000.

Vice Mayor Konrad asked who oversaw the program as it used to be Ms. Hanson with Ms. Vivian stating Ms. Hanson is the representative who brought the letter, and her name is still on the letter so Ms. Hanson may be ad hoc; however, Jennifer Thomas is the Coordinator this year for the program.

Mayor King stated he believes in this program, has followed it for years, and he feels it is very important because it helps keep our kids involved in the summer and they get the opportunity to do different activities, adding he feels it's important to continue the program.

Vice Mayor Konrad asked if anyone knew why the budgeted amount was set at \$3,000 with Ms. Vivian stating it was carried forward from past budgets, but she had discussed with the Finance Director about increasing it in the future and the possibility of pulling funding from an additional line item. Finance Director Seth Judd stated there was still money available in the Community Enrichment fund so if the Council would like to consider more than the budgeted amount of \$3,000, funds could be appropriated from elsewhere in the Community Enrichment budget. Vice Mayor Konrad stated the Council approved \$3,700 last year, but he thought in the past the approved amount may have been closer to \$5,000 with Ms. Vivian stating past approved funding varied from \$3,000 to \$5,000, adding it depended on funding also coming from other places like the Governor's office, but noted she doesn't believe they receive that funding any longer. Ms. Vivian then stated she thought other entities partnered with the schools, for the buses and drivers, but she doesn't believe they receive any funding and she did increase the amount to \$3,500 in the proposed budget for next year.

Mayor King stated this is basically a grant to allow a child to be able to go places and have something to enjoy instead of getting into trouble in the summer, adding there are a lot of kids that take advantage of this program.

Vice Mayor Konrad moved to approve the financial request from the San Pedro Valley Alliance Summer Programs in the amount of the \$3,000 currently budgeted and adding \$1,000 from the Community Enrichment fund for a total of \$4,000. Seconded by Councilmember Maldonado. Motion passed 5-0.

5. **Discussion and possible action regarding the authorization of Armstrong Consulting Inc. under the City of Benson On-call Engineering Contract to conduct Design and Construction Services for the Benson Municipal Airport for the removal of the existing fence and constructing an airport perimeter fence**

Bradley J. Hamilton, P.E., Public Works Director/City Engineer stated this was a task order with our on-call consultant, Armstrong Consulting, Inc., to design and get the Bid Package ready for the next grant-funded project at the airport for an airport perimeter fence, adding it will be reimbursed by the FAA at about 91 percent and ADOT will then split the remaining cost with the City, so the City's share would be about \$4,500.

Mayor King stated he understands this fenced has been discussed for a long time and he is glad it's finally being looked at with Mr. Hamilton stating it took a little longer than expected to get through the environmental portion.

Vice Mayor Konrad asked what the timeframe was for demolition and reconstruction with Mr. Hamilton stating he would know the timeframe after Armstrong puts the bid package together, adding the goal is to put the project out for bids and have results back by the end of next month and then we can apply for the grant.

Councilmember Diaz questioned the fact that this was only for the design and not the construction with Mr. Hamilton stating this covers design, engineering and construction management services, although it does not cover construction itself. Councilmember Diaz asked about other projected fencing around an extensive runway or something with Mr. Hamilton stating at this time, the City doesn't own the property around the airport and the federal government would not fence property that wasn't the City's, adding the City had to have the proper surveys and everything else to make the fence is on City property. Mr. Hamilton then stated the fencing is basically to keep cows off the property, adding the current fence is smooth wire, and a big bull can lean on it and lay it right over. Mayor King stated in the past the cows have done that.

Vice Mayor Konrad moved to approve the authorization of Armstrong Consulting Inc. under the City of Benson On-call Engineering Contract to conduct Design and Construction Services for the Benson Municipal Airport for the removal of the existing fence and constructing an airport perimeter fence. Seconded by Mayor King. Motion passed 5-0.

6. **Discussion and possible action regarding Memorandum of Understanding (MOU) between the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and the City of Benson Police Department**

Chief of Police Paul Moncada stated this Memorandum of Understanding (MOU) is to enable the Police Department to utilize ATF's database for trace evidence for crimes involving firearms, meaning it will allow the Police Department the ability to submit trace evidence and have ATF look for a determination comparison in their database to detect for the trace evidence of a firearm in their files. Chief Moncada then stated there is no cost to the City.

Vice Mayor Konrad asked for Chief Moncada to describe trace evidence with Chief Moncada stating trace evidence can be ballistics, the bullet itself, or the shell, adding now they do analysis of the casings themselves and the markings on the casings. Chief Moncada further explained they can identify a firearm just by the markings on the primer, and/or the injection if it is an automatic or semi-automatic, and the ejected casings out of the firearm.

Councilmember Diaz asked if this was a new agreement with Chief Moncada stating the database was made available and offered last year but it was not brought to Council at that time, so he asked for another agreement he could present to Council. Councilmember Diaz asked if there was any opposition to this kind of activity from other municipalities or others with Chief Moncada stating he was not aware of any opposition, adding most other departments have already entered into these kinds of agreements.

Mayor King stated he didn't see any issues with the agreement, then moved to approve the Memorandum of Understanding (MOU) between the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and the City of Benson Police Department. Seconded by Councilmember Maldonado. Motion passed 5-0.

7. **Discussion and possible action regarding an Intergovernmental Agreement with the Arizona Department of Revenue for the Administration, Collection, Audit and Licensing of Transaction Privilege and affiliated Excise Taxes imposed by the State, Cities or Towns**

Finance Director Seth Judd stated beginning in 2014, Arizona Revised Statute (A.R.S.) §42-6001, which governs Local Transaction Privilege Tax, was modified by the legislature to require the Arizona Department of Revenue (ADOR) to administer the transaction privilege tax and use taxes imposed by all cities and towns, adding this intergovernmental agreement (IGA) is updated periodically depending on new laws enacted by the legislature. Mr. Judd stated this is the new agreement sent out by the Arizona League of Cities and Towns along with a memo outlining the changes made to the agreement. Mr. Judd stated this agreement will not result in any budgetary impact to the City of Benson; then noted it is basically a housekeeping item with the agreement being updated periodically by the Department of Revenue.

Councilmember Diaz asked if this was the agreement allowing the City to call and have the state come in and audit businesses who are not paying taxes with Mr. Judd stating the state has the auditing authority for all the businesses in the City.

City Manager Vicki Vivian stated this is an agreement the City has had in place for many years, adding it was renewed in 2011 and again in 2013 with a few changes. Ms. Vivian then stated the City has always used the Department of Revenue to collect taxes as opposed to some other cities that are self-collecting. Ms. Vivian stated then the legislature passed a law that required all cities to use ADOR to collect taxes and ADOR would start charging cities for this service, noting this item is an updated IGA reflecting all those new laws and changes. Ms. Vivian then stated ADOR has the option to audit businesses, but that is at their discretion. Ms. Vivian then stated at one time the City looked at trying to have auditing authority, so if there was a questionable issue on tax collections, it could reported and an audit of that business could be requested or the City could hire an independent auditor to perform an audit, but it was overwhelmingly defeated by public opinion.

Councilmember Diaz stated he remembers that issue before Council which is why he asked his question with Ms. Vivian stating the City did not adopt that proposal. Ms. Vivian then stated ADOR still has the authority to audit businesses, and assuming they saw something that would trigger an audit, they would still conduct an audit, but she believes their basic focus right now is collection and distribution, at least until they increase staff to levels of being able to conduct audits.

Councilmember Diaz stated in the agreement, it includes information on a State and Municipal Audit Resolution Team (SMART), and if he was reading that correctly, the team would be comprised of four seats representing jurisdictions and four seats representing the Department with Ms. Vivian confirming this. Ms. Vivian then stated under Section 14.4 in the agreement, there is a list of issues the panel would be deciding on, including decisions on auditing a taxpayer, and decisions regarding suspensions, closures, and disclosure of information. Councilmember Diaz thanked Ms. Vivian for the clarification.

Councilmember Boyle moved to approve an Intergovernmental Agreement with the Arizona Department of Revenue for the Administration, Collection, Audit and Licensing of Transaction Privilege and affiliated Excise Taxes imposed by the State, Cities or Towns. Seconded by Councilmember Diaz. Motion passed 5-0.

8. **Discussion and possible action regarding Resolution 13-2019 of the Mayor and Council of the City of Benson, Arizona, declaring as a public record that certain document filed with the City Clerk and entitled "The 2012-2014 Amendments to the Tax Code of the City of Benson"**

Finance Director Seth Judd stated the Model City Tax Code Amendments for 2012-2014 were approved by the Municipal Tax Code Commission in 2015, adding these updates were prepared by the Arizona League of Cities and Towns based on actions taken by the State Legislature or to clarify existing provisions within the existing code. Mr. Judd then stated the League prepares these amendments in order to maintain consistency in the application of the tax code within all municipalities in Arizona and in collecting information for the Use Tax, it was discovered the City of Benson's version of the tax code was not updated to the most recent 2015 version. Mr. Judd stated Staff then requested the resolution and ordinance from the League to approve the state mandated amendments. Mr. Judd

continued stating to adopt the proposed Code change, Council must adopt the change by an ordinance, which must be published; however, there is a provision enabling a City to adopt the provisions of a code “by reference” saving on publication costs. Mr. Judd stated in order to do this, the Council must adopt a resolution declaring such provisions as a public record and three copies must be filed in the office of the City Clerk and kept available for public use and inspection; then the Council can act on the ordinance and if approved, the ordinance must be published in full and will notify the public of a City Code change. Mr. Judd then stated this resolution declares “The 2012-2014 Amendments to the Tax Code of the City of Benson” a public record, adding the next Council item for consideration is the ordinance that if approved, would adopt the changes.

Vice Mayor Konrad asked how this will be prevented in the future with Mr. Judd stating there was quite a bit of turnover in the Finance Department, but he has been in touch with the League of Arizona Cities and Towns Tax Analyst, Lee Grafstrom and Mr. Grafstrom now has both Mr. Judd and City Manager Vicki Vivian on his email list to make sure this doesn’t happen again.

Ms. Vivian stated that in her position now, she has the ability to make certain things like this don’t get missed adding she is on many legislative calls so she would be aware of changes in tax legislation. Ms. Vivian then stated another way she and the Council can be informed of such changes is by attending the League’s tour they specifically take around the state sharing with City Councils and Staff all the new legislation that passes each year.

Councilmember Diaz asked if this was something that already exists in the City Code with Mr. Judd stating this updates the City’s existing tax code based on the new laws that were passed. Councilmember Diaz stated he found exemptions on certain City sales and out-of-state sales, adding the reason he is asking is because the Council just passed the sales tax (use tax) and the use tax attaches those kind of sales, so he was questioning whether these exemptions affected the use tax. City Attorney Gary Cohen stated the first example Councilmember Diaz pointed out involves the limited subject of “Job Printing” and the second issue is in the context of the limited subject of “Food for Consumption on the Premises.” Mr. Cohen then stated to the extent these are exclusions, the Use Tax would not apply to these narrow subjects; however, he would be happy to look into it more and write a memo on it if Councilmember Diaz would like. Mr. Cohen then stated on the face of this, those exemptions are limited to the two topics under the headings in which they appear. Councilmember Diaz stated he understood and did not need a memo; then noted since many people are doing all sorts of printing and banners and such that people are ordering online, he was questioning if it covered print jobs. Councilmember Diaz then stated his other question related to some of the food people buy that is packaged with Mr. Cohen stating he understood, but to provide Councilmember Diaz with a more thorough answer, he would need to pull up the language of the use tax and compare them, adding what he provided here was a quick, off-the-cuff answer based on these pages.

Councilmember Boyle moved to approve Resolution 13-2019. Seconded by Vice Mayor Konrad. Motion passed 5-0.

9. **Discussion and possible action regarding Ordinance 598 of the Mayor and Council of the City of Benson, Arizona, relating to the Transaction Privilege Tax; adopting “The 2012-2014 Amendments to the Tax Code of the City of Benson” by reference; establishing effective dates; providing for severability and providing penalties for violations**

Finance Director Seth Judd stated as noted in the previous item, any change to the City Code must be adopted by an ordinance, which must be published in accordance with State law requirements; however, when a change to the City Code is quite lengthy, there is a provision enabling a City to adopt the provision of a code or a public record without setting forth such provisions in the ordinance; enacting the provisions “by reference.” Mr. Judd then stated the previous item presented to Council, Resolution 13-2019, declared the document, “The 2012-2014 Amendments to the Tax Code of the City of Benson” as a public record and Council may now consider Ordinance 598, which would enact the City Code change, if approved.

Vice Mayor Konrad moved to approve Ordinance 598. Seconded by Councilmember Diaz. Motion passed 5-0.

City Manager Vicki Vivian stated she would like to see if the Mayor would consider taking the Call to the Public, if any, before possibly entering into the Executive Session. Mayor King stated he would address the Call to the Public next.

**CALL TO THE PUBLIC:**

Elton Bowman, S. Ocotillo Street, Benson, stated he was representing “Brighten the Path,” the organization that volunteers to go around the City and pick up trash several times a year. Mr. Bowman stated it had been kind of quiet lately, but they have been working behind the scenes, with business building owners, and have gotten quite a good response as they go into businesses and tell them to clean up, noting they have made good headway with Walmart, Dollar General and all along the Butterfield Mall. Mr. Bowman then stated he sent a letter to the Editor of the San Pedro Valley News-Sun and he would read it to Council, so they are forewarned. The letter read, *“Dozens of volunteers, under the name of Brighten the Path, have given their time and energy in the past year and a half picking up loose trash in Benson. The city looks much better as a result of their efforts and we will continue in our effort to make Benson a nicer place to live. There are additional efforts being exerted behind the scenes to get businesses involved in keeping their areas clean and plans are being made to get signage and additional garbage containers strategically placed around the city to give people a clear opportunity to dispose of trash properly. Having a clean, healthy and inviting appearance in our city has to be a community effort. Everyone needs to take an interest and actively pursue the end goal in order to accomplish it. If you see trash, pick it up and put it in a proper container. I would like to suggest the people of Benson “Adopt A Spot” to keep clean in Benson. It can be a street, an alley, a one block stretch of a street or anything. It can be your own front yard or your entire yard or the alley behind your house. You choose what you are willing and able to do and simply do it. No fanfare, no accolades, just the end result of a cleaner, nicer environment in our city. I’m sure the Benson City Codes define the illegality of dumping in the waterways, streets and alleys as well as enforcement procedures and penalties to be assessed accordingly. I invite the City Council to take action to support the effort to clean up the city and keep it that way through enforcement of our laws regarding littering and dumping. It is not only unsightly, it is unhealthy to have loose trash and food containers, some with rotting food in them, laying around drawing rodents and insects. Signage, well placed trash receptacles and enforcement of the laws can make a big difference in the appearance of our city and the good health of the people. ‘We the People’ is all-inclusive. It is everyone in the city. It is powerful. Join us.”* Mr. Bowman then thanked the Council and Mayor King thanked Mr. Bowman for his efforts and his comments.

**EXECUTIVE SESSION:** Pursuant to A.R.S. § 38-431.03 (A)(3) & (7), for discussion or consultation for legal advice with the attorney or attorneys of the public body and discussions or consultations with the Mayor and Council’s designated representatives to consider its position and possibly instruct its representatives regarding negotiations for the purchase, sale, lease, or exchange of city-owned real property.

Vice Mayor Konrad moved to enter an Executive Session with the Mayor and Council, the City Manager, the City Attorney, the Public Works Director and the Deputy City Clerk, at 7:56 p.m. Seconded by Councilmember Maldonado. Motion passed 5-0.

Council reconvened at 8:38 p.m.

**DEPARTMENT REPORTS:** None

**ADJOURNMENT:**

Vice Mayor Konrad moved to adjourn at 8:38 p.m. Seconded by Councilmember Maldonado. Motion passed 5-0.

---

Toney D. King, Sr., Mayor

ATTEST:

---

Vicki L. Vivian, CMC, City Clerk

# City of Benson City Council Communication

Regular Meeting

April 27, 2020



To: Mayor and Council

Consent Agenda Item # 1b

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Minutes of the April 13, 2020 Regular Meeting

Discussion:

Attached are the minutes of the April 13, 2020 Regular Meeting.

Staff Recommendation:

Council pleasure

**THE REGULAR MEETING  
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA  
HELD APRIL 13, 2020 AT 7:00 P.M.  
AT THE BENSON COMMUNITY CENTER, 705 W. UNION STREET, BENSON, ARIZONA**

**CALL TO ORDER:**

Mayor King called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**ROLL CALL:**

Present were: Mayor Toney D. King, Sr., Councilmembers: Pat Boyle (via phone), Larry Dempster (via phone), Lupe Diaz, and Nick Maldonado and Barbara Nunn (via phone).

**EMPLOYEE RECOGNITION:**

Mayor King recognized Dorthey Moncada for five years of service and Audrey Traywick for ten years of service with the City of Benson.

**PROCLAMATION:** Mayor King read a proclamation of the Mayor and Council declaring April “Fair Housing Month.”

**PUBLIC HEARING:** The Mayor and Council will receive comments and questions from the public regarding the Home Rule Option (Alternative Expenditure Limitation).

City Manager Vicki Vivian stated she would like to read a document giving information on Home Rule. The document read, “***What is Home Rule?*** *The Home Rule election requires a “yes” or “no” vote on whether the City’s annual limit on expenditures should be set according to the State of Arizona Annual Expenditure Limitation formula for the City of Benson, or if the limitation should be set annually by City Council as the total of its Approved Budget.*

*A “YES” vote for “Home Rule” will give the City Council the authority to set the City’s Annual Expenditure Limit each year through the Budget process.*

*A “NO” vote for “Home Rule” will set the City’s Annual Expenditure Limit according to a formula issued by the State of Arizona.*

***Background***

*Arizona voters approved Article IX, Section 21 and 22, of the Arizona Constitution on June 3, 1980. The Article prescribes an annual expenditure limit for each political subdivision in the State. The Arizona Economic Estimates Commission (EEC) establishes annually for each political subdivision an Expenditure Limit based on actual expenditures in the 1979-1980 fiscal year. The limit is adjusted each year for changes in population and inflation factors.*

*The Article approved by the voters also contained provisions that allow cities to establish a voter-approved alternative expenditure limitation (Home Rule). In order to have Home Rule, the voters must approve Home Rule in an election every four years.*

***Is Benson currently a Home Rule City?***

*Yes. City of Benson voters have approved Home Rule in elections held in 1985, 1989, 1993, 1997, 2001 and 2005, 2009, 2013, 2016, each time the issue has been placed before the voters.*

***What would the expenditure limit be if Benson was not a Home Rule city?***

*The State imposed Expenditure Limit for fiscal 2019-2020 would have been about \$5,205,000, plus grants, any amounts borrowed, or interest collected. The actual Expenditure Limit under Home Rule is \$22,219,140, the total of the City Council Approved Budget for 2019-2020.*

***If the City was subject to the State Imposed Limit, would City services be affected?***

*Yes. Currently, the City's annual expenditures for utility services alone (natural gas, water, sewer, and garbage) exceed \$4,100,000. Meanwhile, all other City services (police, fire, parks, streets, library etc.) cost nearly \$8,900,000. Hence, basic City services today cost about \$13,000,000, and that is before consideration of any necessary capital projects.*

*If the City was subject to the State Imposed Limit, it could not function to provide for the basic needs of its citizens. Choices such as "do we want water and sewer service, or would we prefer police and fire protection?" would have to be addressed and resolved if the City were subject to the State Imposed Limit."*

Mayor King thanked Ms. Vivian for the information and then opened the public hearing at 7:08 p.m. Mayor King then asked Staff if anyone had emailed any comments to be read and entered into the record with Deputy Clerk Denise Tapia stated no comments were received.

Mayor King then closed the public hearing at 7:08 p.m.

**CITY MANAGER'S SUMMARY OF CURRENT EVENTS REPORT:**

City Manager Vicki Vivian addressed Council, giving the dates of upcoming meetings and events.

- Monday, April 27, 2020 – Council Meeting, 7:00 p.m., Community Center
- Monday, May 11, 2020 – Council Meeting, 7:00 p.m., Community Center

Ms. Vivian then stated the City of Benson Mayor, Council, and City Manager care deeply about our residents and are pleased to announce the Benson Area Transit, in cooperation with the Benson Community Food Pantry, will provide a free no-contact home-delivery service every Wednesday during this pandemic, adding the City aspires to keep everyone healthy by limiting social exposure and assisting residents with underlying health conditions to meet their basic food needs.

Ms. Vivian stated Wednesday, April 8, was the first time offering this service and it was a huge success with almost 40 deliveries being made to Benson, Mescal/J-6, Pomerene and St. David.

Ms. Vivian then stated to have food delivered, you must call Benson Area Transit at 520-586-9406 each week by 3 p.m. the Monday before, adding people need to be prepared to give their name, address, birthdate, and number of people in their household, noting this information is helpful for federal funding.

Ms. Vivian then stated if people prefer to pick up their own food box, the Food Pantry opens Wednesday at 9 a.m., is located at 1120 West 4<sup>th</sup> Street, Benson (off Easy Street), and they will be practicing safety measures. If anyone has questions, please contact them directly at 520-200-5186 for other hours and more information.

Ms. Vivian then stated weekly Wednesday distribution of food changes but typically includes bread, canned goods, fresh fruit and vegetables, dairy products, and meat. Ms. Vivian then stated the City does not have control over inventory, so this free service is dependent upon supplies and manpower, and is on a first-come, first-served basis, so please get orders in as early as possible before each Monday at 3 p.m.

Ms. Vivian then stated City Staff will leave the box of items near their front door or on their porch, and knock before leaving, so the resident and the driver are both protected; noting City drivers will be unable to bring groceries inside due to COVID-19.

Ms. Vivian then stated Staff is also suggesting that those receiving food use the CDC-advised precautions such as washing all produce well, cleaning food-prep areas, and so on. Ms. Vivian then stated this service will be provided until further notice.

**NEW BUSINESS:**

1. **Discussion and possible action on the Consent Agenda**

- 1a. Minutes of the January 27, 2020 Regular Meeting
- 1b. Minutes of the February 24, 2020 Regular Meeting
- 1c. Minutes of the March 9, 2020 Regular Meeting
- 1d. Appointment of Travis Weddle to the Board of Adjustment
- 1e. Appointment of George Lounsbury to the Board of Adjustment
- 1f. Acknowledgment of Concussions in Katherine Jessen's February 28, 2020 Informal Opinion Letter
- 1g. Full Release of Subdivision Assurances for Lots 1-201, inclusive, and Common Area "A" & "B" KARTCHNER VISTAS. Meritage Homes of Arizona, L.L.C for Kartchner Vistas, Lots 1-201
- 1h. Invoice processed for the period from March 2, 2020 through March 11, 2020
- 1i. Invoices processed for the period from March 12, 2020 through April 1, 2020

Councilmember Diaz moved to approve the Consent Agenda. Seconded by Councilmember Maldonado. Motion passed 6-0.

2. **Discussion and possible action regarding Resolution 12-2020 of the Mayor and Council of the City of Benson, Arizona, calling the election**

City Manager Vicki Vivian stated Resolution 11-2020 was passed by Council on March 9 to inform the public of the 2020 City Election details; however, it did not include the issue of the Alternative Expenditure Limitation (AEL), otherwise known as "Home Rule." Ms. Vivian then stated Resolution 12-2020 notes the AEL issue will be placed on the primary election ballot.

Councilmember Maldonado moved to approve Resolution 12-2020. Seconded by Councilmember Nunn. Motion passed 6-0.

3. **Discussion and possible action regarding Resolution 13-2020 of the Mayor and Council of the City of Benson, Arizona, directing the City's Banking partners to recognize the signatures of certain persons on electronic fund transfers, deposit and/or withdrawal checks, and declaring an emergency regarding this resolution**

City Manager Vicki Vivian stated the proposed resolution authorizes the Mayor, Council, City Manager/City Clerk, and the Finance Director to sign bank transfers and checks for deposit and/or withdrawal. Ms. Vivian then stated with all Councilmembers named in the resolution, there would be a total of 8 authorized personnel to sign checks, noting 2 signatures are required, which gives Staff the ability to have checks executed when some of the authorized persons are not available. Ms. Vivian then stated Resolution 13-2020 removes former Vice Mayor Joe Konrad.

Ms. Vivian then stated as a policy, one member of the Council and one member of Staff will sign checks, providing one of the many checks and balances the Finance Department maintains; however, should circumstances arise with Staff not being available, two Councilmembers may be asked to sign checks, noting a process has been put into place in the Finance Department to offset this before two Councilmembers are asked to sign checks.

Councilmember Nunn moved to approve Resolution 13-2020. Seconded by Councilmember Maldonado. Motion passed 6-0.

4. **Discussion and possible action amending the final plat for Radine Ridge subdivision for Lots 27-53 and Lots 62-66 and Common Area "A"**

Michelle Johnson, AICP, Planner/GIS stated this item amends the final plat, adding the original plat exists and has not been built; then noted the amendment results in a reduction in the number of lots and adds drainage areas.

Councilmember Diaz moved to approve amending the final plat for Radine Ridge subdivision for Lots 27-53 and Common Area "A." Seconded by Councilmember Maldonado. Motion passed 6-0.

5. **Discussion during and/or after presentation by City staff of City Finances, with emphasis on January 31, 2020 financial results and the City's financial position at the end of January 2020. All revenues and expenses**

**of the City may be discussed**

Finance Director Seth Judd stated he would be discussing the financial position at January 31, 2020, adding he will be comparing Fiscal Year 2019 to 2020 and as a point of reference 59% of the fiscal year has passed. Mr. Judd stated for the month of January, the Citywide revenue was at \$1,119,678 compared to last year at \$1,331,48, which was a decrease of \$211,803. Mr. Judd then stated year-to-date, the City is up \$1,985,714 over last year, which is due to an increase of sales taxes, noting this year the City is at \$8,142,005 compared to last year at \$6,156,291. Mr. Judd then stated the expenditures for the month of January were \$1,024,003 compared to last year which were \$753,557, noting the increase of \$270,445. Mr. Judd then stated this is partly due to needed projects that were delayed being completed since there was an increase in revenues. Mr. Judd then stated year-to-date expenditures were \$6,482,584 compared to \$5,608,506 last year, which is an increase of \$874,078. Mr. Judd then stated the City's net position was \$95,676 compared to last year at \$577,924, which is a decrease of \$482,248, but year-to-date, the City was at \$1,659,420 compared to last year at \$577,924, which is an increase of \$1,111,636. Mr. Judd then stated he would like to update Council about the budget, noting he and the City Manager have been meeting with Department Heads so he will have a recommended budget in the next few weeks.

6. **Discussion and possible action regarding Resolution 14-2020 of the Mayor and Council of the City of Benson, Arizona, that designates City Manager Vicki Vivian as the City's Applicant Agent for purposes of signing all necessary documents and conducting all reasonable and necessary business for the City of Benson to successfully apply for and receive Emergency Assistance**

City Manager Vicki Vivian stated the World Health Organization declared a public health emergency on January 30, 2020, the United States Department of Health and Human Services declared a public health emergency related to coronavirus disease 2019 (COVID-19) outbreak on January 31, 2020, and the World Health Organization officially declared a pandemic due to COVID-19 on March 11, 2020 adding in Arizona, Governor Ducey on March 11, 2020 declared a State of Emergency exists in Arizona due to COVID-19 outbreak. Ms. Vivian then stated the President of the United States of America, Donald J. Trump, on March 13, 2020 found and proclaimed that the COVID-19 outbreak in the United States constitutes a national emergency. Ms. Vivian then stated Mayor King here in the City of Benson, declared a state of emergency within the City and issued an emergency proclamation on March 20, 2020, adding the City is responding to the spread of the coronavirus disease and working with federal, state, and local governmental authorities and with schools, businesses, non-profits, medical facilities, and faith groups within the City to combat and reduce the spread of COVID-19 outbreak.

Ms. Vivian then stated in accordance with Section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act 42 U.S.C. §§ 5121-5207 ("Disaster Relief Act"), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of the Department of Homeland Security's Federal Emergency Management Agency's ("FEMA's") Public Assistance Program ("Public Assistance") and to seek FEMA public assistance reimbursements, the City must designate an applicant agent authorized to execute for, and on behalf of the City.

Ms. Vivian then stated the City has already established internal tracking codes within the City's financial software system to record activities and costs associated with the COVID-19 response efforts, noting the City will continue to incur costs combatting and reducing the spread of COVID-19 and in order to seek public assistance, the City must designate an applicant agent.

Ms. Vivian also stated if Resolution 14-2020 is approved, Staff will proceed with executing and filing applications for public assistance in the appropriate state offices, and provide Information to federal and state authorities for the purpose of obtaining certain financial assistance under the Disaster Relief Act or otherwise available from the disaster relief fund for public assistance.

Councilmember Diaz moved to approve Resolution 14-2020. Seconded by Councilmember Maldonado. Motion passed 6-0.

**ADJOURNMENT:**

Councilmember Boyle moved to adjourn at 7:25 p.m. Seconded by Councilmember Dempster. Motion passed 6-0.

\_\_\_\_\_  
Toney D. King, Sr., Mayor

ATTEST:

\_\_\_\_\_  
Vicki L. Vivian, CMC, City Clerk

# City of Benson City Council Communication

Regular Meeting

April 27, 2020



To: Mayor and Council

Consent Agenda Item # 1c

From: Seth Judd, Finance Director

## Subject:

Invoices processed for the period from April 2, 2020 through April 15, 2020

## Discussion:

AZ Dept of Revenue	Sales Tax	26,302.03
ESG Corp.	Monthly Charges & Funding	4,821.68
Diggins & Sons Power Sweeping	Quarterly Street Sweep	4,213.00
Prologic Technology Grp.	Monthly IT Services	4,200.00

Attached is a list of large and/or unusual invoices processed by the Finance Department during the period from April 2, 2020 through April 15, 2020. The total of the invoices is \$39,536.71.

## Staff Recommendation:

Approval of invoices processed for the period from April 2, 2020 through April 15, 2020

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;-&gt;} "Adjustment"

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
04/20	04/08/2020	768	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIB	36.00	M
04/20	04/08/2020	768	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIB	394.40	M
04/20	04/08/2020	5352	3728	FINTECH.NET	3728	FINTECH.NET	21.73	M
04/20	04/08/2020	5353	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	173.19	M
04/20	04/08/2020	5353	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	173.18	M
04/20	04/08/2020	5353	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	173.18	M
04/20	04/08/2020	5353	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	173.18	M
04/20	04/08/2020	5353	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	173.18	M
04/20	04/07/2020	7532	3649	ESG CORP	3649	ESG CORP	4,821.68	M
04/20	04/07/2020	7608	1490	AZ STATE RETIREMENT ACC REC	1490	AZ STATE RETIREMENT ACC	178.39	M
04/20	04/08/2020	7609	1490	AZ STATE RETIREMENT ACC REC	1490	AZ STATE RETIREMENT ACC	54.25	M
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	4.42	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	383.37	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	930.33	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	16.36	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	110.98	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	116.34	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	51.61	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	90.20	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	7.98	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	132.74	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	67.68	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	26.28	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	6.56	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	291.72	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	36.12	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	211.45	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	236.87	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	11.26	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	85.96	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	134.74	
04/20	04/03/2020	56129	1950	BENSON ACE HARDWARE	1950	BENSON ACE HARDWARE	9.85	
04/20	04/03/2020	56130	2791	SUPPORT PAYMENT CLEARINGHOU	2791	SUPPORT PAYMENT CLEARIN	156.22	
04/20	04/03/2020	56131	7969	THE TORO COMPANY - NSN	7969	THE TORO COMPANY - NSN	208.00	
04/20	04/08/2020	56132	1340	ARIZONA DEPARTMENT OF PUBLIC S	1340	ARIZONA DEPARTMENT OF PU	26.80	
04/20	04/08/2020	56133	1517	ARMSTRONG	1517	ARMSTRONG	4,530.00	
04/20	04/08/2020	56134	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	19,786.93	
04/20	04/08/2020	56134	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	87.10	
04/20	04/08/2020	56134	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	6,412.08	
04/20	04/08/2020	56134	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	15.92	
04/20	04/08/2020	56135	12608	BRANDON OR SKYLA BOWDEN	12608	BRANDON OR SKYLA BOWDEN	23.76	
04/20	04/08/2020	56135	12608	BRANDON OR SKYLA BOWDEN	12608	BRANDON OR SKYLA BOWDEN	50.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	62.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	29.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	47.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	32.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	37.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	35.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	37.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	35.00	
04/20	04/08/2020	56136	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING	807.00	
04/20	04/08/2020	56137	2598	CENTURY LINK	2598	CENTURY LINK	197.39	
04/20	04/08/2020	56137	2598	CENTURY LINK	2598	CENTURY LINK	197.38	

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
04/20	04/08/2020	56138	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	86.63
04/20	04/08/2020	56138	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	86.63
04/20	04/08/2020	56138	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	14.63
04/20	04/08/2020	56138	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	.52
04/20	04/08/2020	56138	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	61.73
04/20	04/08/2020	56138	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	15.81
04/20	04/08/2020	56139	2744	CITIFORM	2744	CITIFORM	155.00
04/20	04/08/2020	56140	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	210.01
04/20	04/08/2020	56141	3410	DIGGINS & SONS POWER SWEEPING	3410	DIGGINS & SONS POWER SWE	4,213.00
04/20	04/08/2020	56142	3490	EAGLE PLUMBING	3490	EAGLE PLUMBING	113.00
04/20	04/08/2020	56143	4126	GUARDIAN EMS	4126	GUARDIAN EMS	269.91
04/20	04/08/2020	56144	4655	JULIE SCHEID	4655	JULIE SCHEID	59.35
04/20	04/08/2020	56144	4655	JULIE SCHEID	4655	JULIE SCHEID	59.35
04/20	04/08/2020	56144	4655	JULIE SCHEID	4655	JULIE SCHEID	20.26
04/20	04/08/2020	56145	5620	OAKLEY'S GARAGE, INC.	5620	OAKLEY'S GARAGE, INC.	560.00
04/20	04/08/2020	56145	5620	OAKLEY'S GARAGE, INC.	5620	OAKLEY'S GARAGE, INC.	908.57
04/20	04/08/2020	56146	5675	OSCHMANN EMPLOYEE SCREEING S	5675	OSCHMANN EMPLOYEE SCRE	51.00
04/20	04/08/2020	56147	5860	PETTY CASH	5860	PETTY CASH	20.00
04/20	04/08/2020	56147	5860	PETTY CASH	5860	PETTY CASH	3.10
04/20	04/08/2020	56147	5860	PETTY CASH	5860	PETTY CASH	1.15
04/20	04/08/2020	56147	5860	PETTY CASH	5860	PETTY CASH	9.78
04/20	04/08/2020	56147	5860	PETTY CASH	5860	PETTY CASH	10.67
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	385.23
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	385.23
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	385.23
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	385.23
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	134.51
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	134.52
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	26.25
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	26.25
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	26.25
04/20	04/08/2020	56148	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	26.25
04/20	04/08/2020	56149	5426	PROLOGIC TECHNOLOGY GROUP LL	5426	PROLOGIC TECHNOLOGY GRO	4,200.00
04/20	04/08/2020	56150	6075	PURCHASE POWER	6075	PURCHASE POWER	500.00
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	112.27
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	27.24
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	110.44
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	85.24
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	81.76
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	163.56
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	25.90
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	25.89
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	25.89
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	65.24
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	60.10
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	31.76
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	23.48
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	20.88
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	78.46
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	78.46
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	83.15
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	38.02
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	34.05
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	180.19
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	138.05
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	102.20
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	105.68

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	207.33
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	32.36
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	32.37
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	32.37
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	81.55
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	45.00
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	39.70
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	29.35
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	26.10
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	59.52
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	105.72
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	105.72
04/20	04/08/2020	56151	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	75.00
04/20	04/08/2020	56152	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	360.17
04/20	04/09/2020	56153	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	100.00
04/20	04/09/2020	56153	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	100.00
04/20	04/09/2020	56153	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	80.00
04/20	04/09/2020	56153	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	100.00
04/20	04/09/2020	56153	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	170.00
04/20	04/09/2020	56153	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	170.00
04/20	04/09/2020	56154	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	121.50
04/20	04/09/2020	56154	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	58.50
04/20	04/09/2020	56154	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	292.50
04/20	04/09/2020	56155	1728	AZ MUN RISK RETENTION POOL	1728	AZ MUN RISK RETENTION POO	.10
04/20	04/09/2020	56156	1964	BENSON BLOSSOM SHOP	1964	BENSON BLOSSOM SHOP	81.24
04/20	04/09/2020	56157	2075	BENSON NAPA	2075	BENSON NAPA	25.04
04/20	04/09/2020	56157	2075	BENSON NAPA	2075	BENSON NAPA	54.28
04/20	04/09/2020	56157	2075	BENSON NAPA	2075	BENSON NAPA	25.19
04/20	04/09/2020	56157	2075	BENSON NAPA	2075	BENSON NAPA	25.03
04/20	04/09/2020	56157	2075	BENSON NAPA	2075	BENSON NAPA	47.52
04/20	04/09/2020	56158	2255	BOB NILSON	2255	BOB NILSON	127.14
04/20	04/09/2020	56159	2598	CENTURY LINK	2598	CENTURY LINK	438.11
04/20	04/09/2020	56160	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	14.63
04/20	04/09/2020	56160	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	.52
04/20	04/09/2020	56160	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	72.04
04/20	04/09/2020	56160	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	15.81
04/20	04/09/2020	56161	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	28.68
04/20	04/09/2020	56161	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	214.00
04/20	04/09/2020	56161	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	2.99
04/20	04/09/2020	56161	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	534.67
04/20	04/09/2020	56161	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	194.00
04/20	04/09/2020	56162	3412	DIGITAL GOLF TECHNOLOGIES INC.	3412	DIGITAL GOLF TECHNOLOGIES	808.85
04/20	04/09/2020	56163	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	641.11
04/20	04/09/2020	56163	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	61.15
04/20	04/09/2020	56163	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	39.43
04/20	04/09/2020	56163	3596	ELITE SALES & SERVICE	3596	ELITE SALES & SERVICE	2.90
04/20	04/09/2020	56164	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	146.58
04/20	04/09/2020	56164	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	97.19
04/20	04/09/2020	56164	4111	GREATAMERICA FINANCIAL SVCS.	4111	GREATAMERICA FINANCIAL SV	197.32
04/20	04/09/2020	56165	12610	KAYLEA BRANTLEY OR CODY STAMP	12610	KAYLEA BRANTLEY OR CODY	78.50
04/20	04/09/2020	56166	5212	MCI COMM SERVICE	5212	MCI COMM SERVICE	33.98
04/20	04/09/2020	56167	5675	OSCHMANN EMPLOYEE SCREEING S	5675	OSCHMANN EMPLOYEE SCRE	432.00
04/20	04/09/2020	56167	5675	OSCHMANN EMPLOYEE SCREEING S	5675	OSCHMANN EMPLOYEE SCRE	432.00
04/20	04/09/2020	56167	5675	OSCHMANN EMPLOYEE SCREEING S	5675	OSCHMANN EMPLOYEE SCRE	432.00
04/20	04/09/2020	56167	5675	OSCHMANN EMPLOYEE SCREEING S	5675	OSCHMANN EMPLOYEE SCRE	432.00
04/20	04/09/2020	56167	5675	OSCHMANN EMPLOYEE SCREEING S	5675	OSCHMANN EMPLOYEE SCRE	432.00
04/20	04/09/2020	56168	6119	R&R PRODUCTS INC	6119	R&R PRODUCTS INC	134.28

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
04/20	04/09/2020	56168	6119	R&R PRODUCTS INC	6119	R&R PRODUCTS INC	352.85
04/20	04/09/2020	56169	6180	RECORDED BOOKS, LLC	6180	RECORDED BOOKS, LLC	74.98
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	1,000.23
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	222.26
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	45.28
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	144.90
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	45.28
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	90.56
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	155.25
04/20	04/09/2020	56170	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	24.84
04/20	04/09/2020	56171	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	639.84
04/20	04/09/2020	56171	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	1,049.65
04/20	04/09/2020	56172	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	132.55
04/20	04/09/2020	56173	6659	SIMPSON NORTON CORP	6659	SIMPSON NORTON CORP	532.00
04/20	04/09/2020	56174	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	197.28
04/20	04/09/2020	56174	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	208.24
04/20	04/09/2020	56175	7536	USA BLUEBOOK	7536	USA BLUEBOOK	393.44
04/20	04/09/2020	56175	7536	USA BLUEBOOK	7536	USA BLUEBOOK	375.71
04/20	04/09/2020	56176	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	51.05
04/20	04/09/2020	56176	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	142.79
04/20	04/09/2020	56176	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	31.87
04/20	04/09/2020	56176	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	419.33
04/20	04/09/2020	56176	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	140.28
04/20	04/09/2020	56176	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	103.64
04/20	04/09/2020	56177	7611	VICKI VIVIAN	7611	VICKI VIVIAN	144.95
Grand Totals:							72,836.81

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;-&gt;} "Adjustment"

## Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>GENERAL FUND</b>							
<b>10-21600 SALES TAX</b>							
GENERAL FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	03/20	03/31/2020	RETAIL SALES TAX - VC	15.92
Total 10-21600 SALES TAX:							15.92
<b>10-22250 RETIREMENT PAYABLE</b>							
GENERAL FUND	AZ STATE RETIREMENT ACC	AZ STATE RETIREMENT ACC REC	1490	022820	03/06/2020	ACR RETIREMENT CONTRIBUTION	54.25
GENERAL FUND	AZ STATE RETIREMENT ACC	AZ STATE RETIREMENT ACC REC	1490	032720	04/03/2020	ACR RETIREMENT CONTRIBUTION	178.39
Total 10-22250 RETIREMENT PAYABLE:							232.64
<b>10-22265 GARNISHMENTS PAYABLE</b>							
GENERAL FUND	SUPPORT PAYMENT CLEARIN	SUPPORT PAYMENT CLEARINGHOUSE	2791	032720	04/03/2020	000388249101	156.22
Total 10-22265 GARNISHMENTS PAYABLE:							156.22
<b>10-22292 FSA PAYABLE</b>							
GENERAL FUND	ESG CORP	ESG CORP	3649	032720	04/03/2020	MONTHLY CONTRIBUTIONS	4,821.68
Total 10-22292 FSA PAYABLE:							4,821.68
<b>10-41-019 COVID-19</b>							
GENERAL FUND	JULIE SCHEID	JULIE SCHEID	4655	040620	04/06/2020	COVID 19 - GLOVES ADMIN/PW/FINAN	59.35
GENERAL FUND	PETTY CASH	PETTY CASH	5860	040220	04/02/2020	COVID 19 SUPPLIES - KLEENEX/WAT	10.67
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020A	03/31/2020	COVID 19 AD	155.25
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	COVID 19 TP/HAND TOWELS	105.72
GENERAL FUND	VICKI VIVIAN	VICKI VIVIAN	7611	040820	04/08/2020	REIMBURSE COVID 19 FACE MASK S	144.95
Total 10-41-019 COVID-19:							475.94
<b>10-41-310 PROFESSIONAL SERVICES - HR</b>							
GENERAL FUND	BENSON BLOSSOM SHOP	BENSON BLOSSOM SHOP	1964	100000429	03/18/2020	SYMPATHY ARRANGEMENT - GAS/W	81.24
Total 10-41-310 PROFESSIONAL SERVICES - HR:							81.24

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-41-330 IT SERVICES							
GENERAL FUND	PROLOGIC TECHNOLOGY GRO	PROLOGIC TECHNOLOGY GROUP LLC	5426	4950	03/31/2020	IT SERVICE - APRIL 2020	4,200.00
Total 10-41-330 IT SERVICES:							4,200.00
<b>10-41-410 UTILITIES</b>							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	040120	04/01/2020	MONTHLY INTERNET SERVICES - AD	214.00
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	040120	04/01/2020	CABLE	2.99
Total 10-41-410 UTILITIES:							216.99
<b>10-41-415 TELEPHONE</b>							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	040120	04/01/2020	TELEPHONE	534.67
Total 10-41-415 TELEPHONE:							534.67
<b>10-41-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322455	03/03/2020	EXTERMINATING - ADMIN	62.00
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR4577	04/02/2020	CHARGE FOR COPIES	419.33
Total 10-41-430 REPAIRS & MAINTENANCE:							481.33
<b>10-41-520 INSURANCE</b>							
GENERAL FUND	AZ MUN RISK RETENTION POO	AZ MUN RISK RETENTION POOL	1728	030420A	03/04/2020	SHORTED INVOICE	.10
Total 10-41-520 INSURANCE:							.10
<b>10-41-542 ADVERTISING - HR</b>							
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020A	03/31/2020	#499069 - HR ADS/DEPARTMENT ADS	222.26
Total 10-41-542 ADVERTISING - HR:							222.26
<b>10-41-620 POSTAGE &amp; SHIPPING</b>							
GENERAL FUND	PETTY CASH	PETTY CASH	5860	040220	04/02/2020	POSTAGE - VC	3.10
GENERAL FUND	PETTY CASH	PETTY CASH	5860	040220	04/02/2020	POSTAGE - LIBRARY	1.15
GENERAL FUND	PURCHASE POWER	PURCHASE POWER	6075	022820	02/28/2020	PRE PAID POSTAGE - ADMIN	500.00
Total 10-41-620 POSTAGE & SHIPPING:							504.25

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>10-41-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	6.56
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	26722149	03/23/2020	COPIER LEASE - ADMIN/FINANCE	146.58
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	MATS	65.24
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	TP	38.02
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS	81.55
Total 10-41-640 OPERATING SUPPLIES:							337.95
<b>10-42-685 LEAGUE OF CITIES BOOTH</b>							
GENERAL FUND	PETTY CASH	PETTY CASH	5860	040220	04/02/2020	SUPPLIES LEAGE OF CITIES BOOTH	9.78
Total 10-42-685 LEAGUE OF CITIES BOOTH:							9.78
<b>10-43-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR4577	04/02/2020	CHARGE FOR COPIES	142.79
Total 10-43-430 REPAIRS & MAINTENANCE:							142.79
<b>10-43-470 UNIFORMS</b>							
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	UNIFORMS	27.24
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	UNIFORMS	34.05
Total 10-43-470 UNIFORMS:							61.29
<b>10-43-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	4.42
Total 10-43-640 OPERATING SUPPLIES:							4.42
<b>10-45-019 COVID-19</b>							
GENERAL FUND	GUARDIAN EMS	GUARDIAN EMS	4126	5355	03/18/2020	COVID 19 - GLOVES - PD	269.91
Total 10-45-019 COVID-19:							269.91
<b>10-45-410 UTILITIES</b>							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	040120A	04/01/2020	MONTHLY INTERNET SERVICES - PD	194.00
Total 10-45-410 UTILITIES:							194.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>10-45-415 TELECOMMUNICATIONS</b>							
GENERAL FUND	ARIZONA DEPARTMENT OF PU	ARIZONA DEPARTMENT OF PUBLIC SAFETY	1340	ITBBNPD	03/17/2020	T1 MPLS CIRCUIT - TELEPHONE PD	26.80
GENERAL FUND	CENTURY LINK	CENTURY LINK	2598	031920	03/19/2020	MONTHLY TELEPHONE - PD	438.11
GENERAL FUND	CENTURY LINK	CENTURY LINK	2598	101025611	03/09/2020	PS-SC-MAT SUPPORT PRO SERVICE	197.39
Total 10-45-415 TELECOMMUNICATIONS:							662.30
<b>10-45-430 BLDG &amp; EQUIP REPAIRS &amp; MAINT</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	116.34
GENERAL FUND	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322456	03/03/2020	EXTERMINATING - PD	29.00
GENERAL FUND	EAGLE PLUMBING	EAGLE PLUMBING	3490	040120	04/01/2020	PLUMBING REPAIRS - PD	113.00
Total 10-45-430 BLDG & EQUIP REPAIRS & MAINT:							258.34
<b>10-45-440 RENTALS</b>							
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	26735569	03/25/2020	COPIER LEASE - PD	197.32
Total 10-45-440 RENTALS:							197.32
<b>10-45-594 ANIMAL MEDICAL FROM DONATIONS</b>							
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	163981	03/04/2020	CANINE SPAY, RABIES	100.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	164167	03/11/2020	CANINE SPAY, RABIES	100.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	164331	03/18/2020	CANINE NEUTER, RABIES - AC	80.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	164332	03/18/2020	CANINE SPAY, RABIES	100.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	164359	03/19/2020	CANINE SPAY X 2	170.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	164393	03/19/2020	CANINE SPAY X 2	170.00
Total 10-45-594 ANIMAL MEDICAL FROM DONATIONS:							720.00
<b>10-45-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	51.61
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	MATS	20.88
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	TP/HAND TOWELS	78.46
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS	26.10
Total 10-45-640 OPERATING SUPPLIES:							177.05
<b>10-46-415 TELEPHONE</b>							
GENERAL FUND	CENTURY LINK	CENTURY LINK	2598	101025611	03/09/2020	PS-SC-MAT SUPPORT PRO SERVICE	197.38
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9851077215	03/23/2020	AIR CARDS - FIRE DEPT	360.17

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-46-415 TELEPHONE:							557.55
<b>10-46-432 STATION REPAIRS &amp; MAINT</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	85.96
GENERAL FUND	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322475	03/05/2020	EXTERMINATING - FD	37.00
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	MATS, SHOP TOWELS	31.76
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	TP	83.15
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS, SHOP TOWELS	39.70
Total 10-46-432 STATION REPAIRS & MAINT:							277.57
<b>10-46-640 OPERATING SUPPLIES</b>							
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	TP/HAND TOWELS	105.72
Total 10-46-640 OPERATING SUPPLIES:							105.72
<b>10-46-670 VEHICLE REPAIRS &amp; MAINT</b>							
GENERAL FUND	OAKLEY'S GARAGE, INC.	OAKLEY'S GARAGE, INC.	5620	24083	04/03/2020	LABOR - FD	560.00
GENERAL FUND	OAKLEY'S GARAGE, INC.	OAKLEY'S GARAGE, INC.	5620	24083	04/03/2020	PARTS & SALES TAX	908.57
Total 10-46-670 VEHICLE REPAIRS & MAINT:							1,468.57
<b>10-49-019 COVID-19</b>							
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	COVID 19 HAND SOAP, GLOVES, TP	75.00
Total 10-49-019 COVID-19:							75.00
<b>10-49-410 UTILITIES</b>							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	031920	03/19/2020	MONTHLY INTERNET SERVICES, TEL	210.01
Total 10-49-410 UTILITIES:							210.01
<b>10-49-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR4577	04/02/2020	CHARGE FOR COPIES	140.28
Total 10-49-430 REPAIRS & MAINTENANCE:							140.28
<b>10-49-640 OPERATING SUPPLIES</b>							
GENERAL FUND	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322466	03/05/2020	EXTERMINATING - LIBRARY	47.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	MATS	60.10
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	TP/HAND TOWELS	78.46
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS	45.00
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	HAND SOAP, GLOVES, HAND TOWEL	59.52
Total 10-49-640 OPERATING SUPPLIES:							290.08
<b>10-49-696 BOOKS</b>							
GENERAL FUND	RECORDED BOOKS, LLC	RECORDED BOOKS, LLC	6180	76624794	03/10/2020	BOOKS ON CD - LIBRARY	74.98
Total 10-49-696 BOOKS:							74.98
<b>10-50-305 CONTRACT LABOR - DOC</b>							
GENERAL FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS	1334	C35094 20200	03/09/2020	DOC LABOR - 2/15/20-2/28/20	58.50
Total 10-50-305 CONTRACT LABOR - DOC:							58.50
<b>10-50-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	134.74
Total 10-50-430 REPAIRS & MAINTENANCE:							134.74
<b>10-50-470 UNIFORMS</b>							
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	UNIFORMS	81.76
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	UNIFORMS	102.20
Total 10-50-470 UNIFORMS:							183.96
<b>10-50-640 OTHER OPERATING SUPPLIES</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	930.33
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	033120	03/31/2020	PARTS	47.52
Total 10-50-640 OTHER OPERATING SUPPLIES:							977.85
<b>10-50-736 CIP PR 18-2 SMALL RAMADAS</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES - RAMADA	9.85
Total 10-50-736 CIP PR 18-2 SMALL RAMADAS:							9.85

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-56-019 COVID-19 GENERAL FUND	JULIE SCHEID	JULIE SCHEID	4655	040620	04/06/2020	COVID 19 GLOVES - FINANCE	20.26
Total 10-56-019 COVID-19:							20.26
<b>10-56-300 PROFESSIONAL SERVICES</b>							
GENERAL FUND	PETTY CASH	PETTY CASH	5860	040220	04/02/2020	RELIGHT PILOT - FINANCE	20.00
Total 10-56-300 PROFESSIONAL SERVICES:							20.00
<b>10-56-350 BANK CHARGES</b>							
GENERAL FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	46428	04/01/2020	MONTHLY BILLING FOR ONLINE PAY	173.19
Total 10-56-350 BANK CHARGES:							173.19
<b>10-56-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR4577	04/02/2020	CAHARGE FOR COPIES - VARIOUS D	51.05
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR4577	04/02/2020	CHARGE FOR COPIES	103.64
Total 10-56-430 REPAIRS & MAINTENANCE:							154.69
<b>10-56-640 OTHER OPERATING SUPPLIES</b>							
GENERAL FUND	CITIFORM	CITIFORM	2744	1048	03/31/2020	AP CHECKS - FINANCE	155.00
GENERAL FUND	GREATAMERICA FINANCIAL SV	GREATAMERICA FINANCIAL SVCS.	4111	26722149	03/23/2020	COPIER LEASE - FINANCE	97.19
Total 10-56-640 OTHER OPERATING SUPPLIES:							252.19
<b>10-57-312 SUMMER EVENTS</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	67.68
Total 10-57-312 SUMMER EVENTS:							67.68
<b>10-57-415 TELEPHONE - POOL</b>							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	032020	03/20/2020	TELEPHONE - POOL	28.68
Total 10-57-415 TELEPHONE - POOL:							28.68
<b>10-57-432 REPAIRS &amp; MAINT - COMM CENTER</b>							
GENERAL FUND	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322467	03/05/2020	EXTERMINATING - RECREATION	32.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-57-432 REPAIRS & MAINT - COMM CENTER:							32.00
<b>10-60-430 REPAIRS &amp; MAINTENANCE</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	11.26
GENERAL FUND	BOB NILSON	BOB NILSON	2255	031120	03/17/2020	REIMBURSE FOR SOAP DISPENSERS	127.14
GENERAL FUND	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322471	03/05/2020	EXTERMINATING - VC	37.00
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR4577	04/02/2020	CHARGE FOR COPIES	31.87
Total 10-60-430 REPAIRS & MAINTENANCE:							207.27
<b>10-60-540 PUBLIC NOTICES, ADVERTISING</b>							
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020A	03/31/2020	TRAIN AD	45.28
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90010327	10/31/2019	ENGRAVING FENN FAMILY - VC	132.55
Total 10-60-540 PUBLIC NOTICES, ADVERTISING:							177.83
<b>10-60-640 OPERATING SUPPLIES</b>							
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	MATS	23.48
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS	29.35
Total 10-60-640 OPERATING SUPPLIES:							52.83
<b>10-62-540 PUBLIC NOTICES, ADVERTISING</b>							
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020	03/31/2020	ORDINANCE 603, RESOLUTION 11-20	1,000.23
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020A	03/31/2020	COUNCIL AD	24.84
Total 10-62-540 PUBLIC NOTICES, ADVERTISING:							1,025.07
<b>10-64-540 PUBLIC NOTICES, ADVERTISING</b>							
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020A	03/31/2020	CENSUS	45.28
Total 10-64-540 PUBLIC NOTICES, ADVERTISING:							45.28
<b>10-65-019 COVID-19</b>							
GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	COVID 19 SUPPLIES	36.12
GENERAL FUND	JULIE SCHEID	JULIE SCHEID	4655	040620	04/06/2020	COVID 19 GLOVES	59.35
Total 10-65-019 COVID-19:							95.47

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-65-540 PUBLIC NOTICES, ADVERTISING GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020A	03/31/2020	PUBLIC WORKS AD	90.56
Total 10-65-540 PUBLIC NOTICES, ADVERTISING:							90.56
<b>10-65-640 OTHER OPERATING SUPPLIES</b> GENERAL FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	26.28
Total 10-65-640 OTHER OPERATING SUPPLIES:							26.28
Total GENERAL FUND:							22,012.33
<b>TRANSIT FUND</b>							
<b>14-40-300 PROFESSIONAL SERVICES</b>							
TRANSIT FUND	OSCHMANN EMPLOYEE SCRE	OSCHMANN EMPLOYEE SCREEING SERVICES	5675	64942	03/06/2020	CONSORTIUM MEMBERSHIP 4/20-3/2	432.00
TRANSIT FUND	OSCHMANN EMPLOYEE SCRE	OSCHMANN EMPLOYEE SCREEING SERVICES	5675	65480	04/01/2020	PRE PLACEMENT DRUG TESTING - T	51.00
Total 14-40-300 PROFESSIONAL SERVICES:							483.00
Total TRANSIT FUND:							483.00
<b>STREET FUND</b>							
<b>20-40-300 PROFESSIONAL SERVICES</b>							
STREET FUND	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322682	03/16/2020	WEED CONTROL - STREETS	807.00
STREET FUND	DIGGINS & SONS POWER SWE	DIGGINS & SONS POWER SWEEPING	3410	57784	03/27/2020	SWEEP STREETS - MARCH 2020	4,213.00
STREET FUND	OSCHMANN EMPLOYEE SCRE	OSCHMANN EMPLOYEE SCREEING SERVICES	5675	64942	03/06/2020	CONSORTIUM MEMBERSHIP 4/20-3/2	432.00
STREET FUND	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	40527	03/30/2020	PORT A POTS - 3/17-4/14/20 - STREET	208.24
Total 20-40-300 PROFESSIONAL SERVICES:							5,660.24
<b>20-40-305 CONTRACT LABOR - DOC</b>							
STREET FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS	1334	C35094 20200	03/09/2020	DOC LABOR - 2/15/20-2/28/20	121.50
Total 20-40-305 CONTRACT LABOR - DOC:							121.50
<b>20-40-470 UNIFORMS</b>							
STREET FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	UNIFORMS	112.27
STREET FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	UNIFORMS	180.19

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 20-40-470 UNIFORMS:							292.46
<b>20-40-640 MATERIALS &amp; SUPPLIES</b>							
STREET FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	110.98
STREET FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	219167	03/25/2020	TRIM LINE - STREETS	61.15
STREET FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	219259	04/06/2020	PARTS - STREETS	39.43
STREET FUND	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	219282	04/08/2020	FUEL FILTER - STREETS	2.90
STREET FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	SHOP TOWELS, MATS	25.89
STREET FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS, SHOP TOWELS	32.37
Total 20-40-640 MATERIALS & SUPPLIES:							272.72
Total STREET FUND:							6,346.92
<b>GRANTS FUND</b>							
<b>46-41-794 UNCLASSIFIED AIRPORT GRANTS</b>							
GRANTS FUND	ARMSTRONG	ARMSTRONG	1517	19-196581-05	12/12/2019	CONSTRUCT PERIMETER FENCE - AI	4,530.00
Total 46-41-794 UNCLASSIFIED AIRPORT GRANTS:							4,530.00
Total GRANTS FUND:							4,530.00
<b>GAS FUND</b>							
<b>50-22900 METER DEPOSITS - GAS</b>							
GAS FUND	BRANDON OR SKYLA BOWDEN	BRANDON OR SKYLA BOWDEN	12608	040120	04/01/2020	REFUND GAS DEPOSIT	23.76
GAS FUND	KAYLEA BRANTLEY OR CODY	KAYLEA BRANTLEY OR CODY STAMPS	12610	033120	03/31/2020	REFUND GAS DEPOSIT	78.50
Total 50-22900 METER DEPOSITS - GAS:							102.26
<b>50-24500 SALES TAX PAYABLE</b>							
GAS FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	03/20	03/31/2020	UTILITY SALES TAX - CITY	19,786.93
Total 50-24500 SALES TAX PAYABLE:							19,786.93
<b>50-40-019 COVID-19</b>							
GAS FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	COVID 19 INSERT FOR UTILITY BILLS	26.25
Total 50-40-019 COVID-19:							26.25

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
50-40-300	PROFESSIONAL SERVICES						
GAS FUND	OSCHMANN EMPLOYEE SCRE	OSCHMANN EMPLOYEE SCREEING SERVICES	5675	64942	03/06/2020	CONSORTIUM MEMBERSHIP 4/20-3/2	432.00
Total 50-40-300 PROFESSIONAL SERVICES:							432.00
<b>50-40-351 BANK CHARGES</b>							
GAS FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	46428	04/01/2020	MONTHLY BILLING FOR ONLINE PAY	173.18
Total 50-40-351 BANK CHARGES:							173.18
<b>50-40-430 REPAIRS &amp; MAINTENANCE</b>							
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	132.74
GAS FUND	BENSON NAPA	BENSON NAPA	2075	033120	03/31/2020	PARTS	25.04
Total 50-40-430 REPAIRS & MAINTENANCE:							157.78
<b>50-40-470 UNIFORMS</b>							
GAS FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	UNIFORMS	163.56
GAS FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	UNIFORMS	207.33
Total 50-40-470 UNIFORMS:							370.89
<b>50-40-540 PUBLIC NOTICES, ADVERTISING</b>							
GAS FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	WATER/GAS INSERT	134.51
GAS FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	3/2020A	03/31/2020	GAS AD	144.90
Total 50-40-540 PUBLIC NOTICES, ADVERTISING:							279.41
<b>50-40-620 PRINTING &amp; POSTAGE</b>							
GAS FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	UTILITY BILLS	385.23
Total 50-40-620 PRINTING & POSTAGE:							385.23
<b>50-40-640 OPERATING SUPPLIES</b>							
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	90.20
GAS FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	SHOP TOWELS, MATS	25.90
GAS FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS, SHOP TOWELS	32.36
Total 50-40-640 OPERATING SUPPLIES:							148.46

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
50-40-670	VEHICLE REPAIRS & MAINT						
GAS FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	7.98
Total 50-40-670 VEHICLE REPAIRS & MAINT:							7.98
Total GAS FUND:							21,870.37
<b>WATER FUND</b>							
<b>51-22900 METER DEPOSITS - WATER</b>							
WATER FUND	BRANDON OR SKYLA BOWDEN	BRANDON OR SKYLA BOWDEN	12608	040120	04/01/2020	REFUND WATER DEPOSIT	50.00
Total 51-22900 METER DEPOSITS - WATER:							50.00
<b>51-40-019 COVID-19</b>							
WATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	COVID 19 INSERT FOR UTILITY BILLS	26.25
Total 51-40-019 COVID-19:							26.25
<b>51-40-300 PROFESSIONAL SERVICES</b>							
WATER FUND	OSCHMANN EMPLOYEE SCRE	OSCHMANN EMPLOYEE SCREEING SERVICES	5675	64942	03/06/2020	CONSORTIUM MEMBERSHIP 4/20-3/2	432.00
Total 51-40-300 PROFESSIONAL SERVICES:							432.00
<b>51-40-350 BANK CHARGES</b>							
WATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	46428	04/01/2020	MONTHLY BILLING FOR ONLINE PAY	173.18
Total 51-40-350 BANK CHARGES:							173.18
<b>51-40-430 REPAIRS &amp; MAINTENANCE</b>							
WATER FUND	BENSON NAPA	BENSON NAPA	2075	033120	03/31/2020	PARTS	54.28
Total 51-40-430 REPAIRS & MAINTENANCE:							54.28
<b>51-40-470 UNIFORMS</b>							
WATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	UNIFORMS	110.44
WATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	UNIFORMS	138.05
WATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	MATS, SHOP TOWELS	32.37
Total 51-40-470 UNIFORMS:							280.86

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
51-40-540	PUBLIC NOTICES, ADVERTISING						
WATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	WATER/GAS INSERT	134.52
Total 51-40-540 PUBLIC NOTICES, ADVERTISING:							134.52
<b>51-40-620 PRINTING &amp; POSTAGE</b>							
WATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	UTILITY BILLS	385.23
Total 51-40-620 PRINTING & POSTAGE:							385.23
<b>51-40-640 OTHER OPERATING COSTS</b>							
WATER FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	03/20	03/31/2020	MUNI WATER SALES TAX	87.10
WATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	291.72
WATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	SHOP TOWELS, MATS	25.89
Total 51-40-640 OTHER OPERATING COSTS:							404.71
Total WATER FUND:							1,941.03
<b>WASTEWATER FUND</b>							
<b>52-40-019 COVID-19</b>							
WASTEWATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	COVID 19 INSERT FOR UTILITY BILLS	26.25
Total 52-40-019 COVID-19:							26.25
<b>52-40-300 PROFESSIONAL SERVICES</b>							
WASTEWATER FUND	OSCHMANN EMPLOYEE SCRE	OSCHMANN EMPLOYEE SCREEING SERVICES	5675	64942	03/06/2020	CONSORTIUM MEMBERSHIP 4/20-3/2	432.00
Total 52-40-300 PROFESSIONAL SERVICES:							432.00
<b>52-40-350 BANK CHARGES</b>							
WASTEWATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	46428	04/01/2020	MONTHLY BILLING FOR ONLINE PAY	173.18
Total 52-40-350 BANK CHARGES:							173.18
<b>52-40-415 TELEPHONE</b>							
WASTEWATER FUND	MCI COMM SERVICE	MCI COMM SERVICE	5212	409024628	03/13/2020	LONG DISTANCE - WWTP	33.98
Total 52-40-415 TELEPHONE:							33.98

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
<b>52-40-430 REPAIRS &amp; MAINTENANCE</b>							
WASTEWATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	16.36
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	033120	03/31/2020	PARTS	25.03
Total 52-40-430 REPAIRS & MAINTENANCE:							41.39
<b>52-40-470 UNIFORMS</b>							
WASTEWATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	022920	02/29/2020	UNIFORMS	85.24
WASTEWATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	033120	03/31/2020	UNIFORMS	105.68
Total 52-40-470 UNIFORMS:							190.92
<b>52-40-620 PRINTING &amp; POSTAGE</b>							
WASTEWATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	UTILITY BILLS	385.23
Total 52-40-620 PRINTING & POSTAGE:							385.23
<b>52-40-640 OPERATING SUPPLIES</b>							
WASTEWATER FUND	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	383.37
WASTEWATER FUND	BENSON NAPA	BENSON NAPA	2075	033120	03/31/2020	PARTS	25.19
WASTEWATER FUND	USA BLUEBOOK	USA BLUEBOOK	7536	178388	03/18/2020	#71229 - WWTP SUPPLIES	393.44
WASTEWATER FUND	USA BLUEBOOK	USA BLUEBOOK	7536	187931	03/26/2020	#71229 - WWTP SUPPLIES	375.71
Total 52-40-640 OPERATING SUPPLIES:							1,177.71
Total WASTEWATER FUND:							2,460.66
<b>SANITATION FUND</b>							
<b>53-40-019 COVID-19</b>							
SANITATION FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	COVID 19 INSERT FOR UTILITY BILLS	26.25
Total 53-40-019 COVID-19:							26.25
<b>53-40-350 BANK CHARGES</b>							
SANITATION FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	46428	04/01/2020	MONTHLY BILLING FOR ONLINE PAY	173.18
Total 53-40-350 BANK CHARGES:							173.18
<b>53-40-620 POSTAGE &amp; PRINTING</b>							
SANITATION FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	7315	03/31/2020	UTILITY BILLS	385.23

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 53-40-620 POSTAGE & PRINTING:							385.23
Total SANITATION FUND:							584.66
<b>SAN PEDRO GOLF COURSE</b>							
<b>55-24500 SALES TAX PAYABLE</b>							
SAN PEDRO GOLF COUR	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX		1690 03/20	03/31/2020	RETAIL SALES TAX - GC	6,412.08
Total 55-24500 SALES TAX PAYABLE:							6,412.08
<b>55-40-300 PROFESSIONAL SERVICES</b>							
SAN PEDRO GOLF COUR	DIGITAL GOLF TECHNOLOGIES	DIGITAL GOLF TECHNOLOGIES INC.		3412 6350	02/29/2020	DAILY PLAY FEE - GC OPS	808.85
Total 55-40-300 PROFESSIONAL SERVICES:							808.85
<b>55-40-660 FUEL &amp; OIL- GOLF CARTS</b>							
SAN PEDRO GOLF COUR	SENERGY PETROLEUM	SENERGY PETROLEUM		6564 627010	04/08/2020	FUEL - GC OPS	639.84
Total 55-40-660 FUEL & OIL- GOLF CARTS:							639.84
<b>55-50-300 PROFESSIONAL SERVICES</b>							
SAN PEDRO GOLF COUR	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO		2350 322500	03/11/2020	EXTERMINATING - GC MAINT	35.00
SAN PEDRO GOLF COUR	SIMPSON NORTON CORP	SIMPSON NORTON CORP		6659 1565346-00	03/11/2020	TRAINING ON EQUIPMENT - GC MAIN	532.00
SAN PEDRO GOLF COUR	THE TORO COMPANY - NSN	THE TORO COMPANY - NSN		7969 030120	03/01/2020	SOFTWARE SUPPORT - GOLF COURS	208.00
Total 55-50-300 PROFESSIONAL SERVICES:							775.00
<b>55-50-305 CONTRACT LABOR- DOC</b>							
SAN PEDRO GOLF COUR	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS		1334 C35094 20200	03/09/2020	DOC LABOR - 2/15/20-2/28/20	292.50
Total 55-50-305 CONTRACT LABOR- DOC:							292.50
<b>55-50-470 UNIFORMS</b>							
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4046593248	03/27/2020	UNIFORMS - GC MAINT	14.63
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4046593322	03/27/2020	UNIFORMS - GC MAINT	15.81
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4047187842	04/03/2020	UNIFORMS - GC MAINT	14.63
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4047187882	04/03/2020	UNIFORMS - GC MAINT	15.81

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 55-50-470 UNIFORMS:							60.88
<b>55-50-600 GOLF COURSE SUPPLIES</b>							
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	SUPPLIES	211.45
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4046593248	03/27/2020	TOWELS	.52
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4046593322	03/27/2020	TP - GC MAINT	72.04
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4047187842	04/03/2020	SHOP TOWELS - GC MAINT	.52
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4047187882	04/03/2020	SUPPLIES - GC MAINT	61.73
Total 55-50-600 GOLF COURSE SUPPLIES:							346.26
<b>55-50-640 OTHER OPERATING COSTS</b>							
SAN PEDRO GOLF COUR	ELITE SALES & SERVICE	ELITE SALES & SERVICE	3596	219006	03/30/2020	POLE PRUNER - GC MAINT	641.11
Total 55-50-640 OTHER OPERATING COSTS:							641.11
<b>55-50-660 FUEL &amp; OIL</b>							
SAN PEDRO GOLF COUR	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	627013	04/08/2020	FUEL/DIESEL - GC MAINT	1,049.65
Total 55-50-660 FUEL & OIL:							1,049.65
<b>55-50-670 REPAIRS &amp; MAINT- EQUIPMENT</b>							
SAN PEDRO GOLF COUR	BENSON ACE HARDWARE	BENSON ACE HARDWARE	1950	033120	03/31/2020	PARTS	236.87
SAN PEDRO GOLF COUR	R&R PRODUCTS INC	R&R PRODUCTS INC	6119	C2427377	03/17/2020	PARTS - GC MAINT	134.28
SAN PEDRO GOLF COUR	R&R PRODUCTS INC	R&R PRODUCTS INC	6119	CD2427765	03/18/2020	PARTS - GC MAINT	352.85
Total 55-50-670 REPAIRS & MAINT- EQUIPMENT:							724.00
<b>55-60-300 PROFESSIONAL SERVICES</b>							
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4046593249	03/27/2020	TP, APRONS, TERRY TOWELS	86.63
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4047187835	04/03/2020	TP, TERRY TOWELS & APRONS	86.63
Total 55-60-300 PROFESSIONAL SERVICES:							173.26
<b>55-60-310 FOOD COST</b>							
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIB	SOUTHERN ARIZONA DISTRIBUTING	6756	469755	04/03/2020	SODA - GC GILLE	36.00
Total 55-60-310 FOOD COST:							36.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
55-60-315 BEER COSTS							
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIB	SOUTHERN ARIZONA DISTRIBUTING	6756	469754	04/03/2020	BEER COSTS - GRILLE	394.40
Total 55-60-315 BEER COSTS:							394.40
<b>55-60-350 BANK CHARGES</b>							
SAN PEDRO GOLF COUR	FINTECH.NET	FINTECH.NET	3728	6636948	03/31/2020	MONTHLY FEES - GRILLE	21.73
Total 55-60-350 BANK CHARGES:							21.73
Total SAN PEDRO GOLF COURSE:							12,375.56
<b>AIRPORT</b>							
<b>56-40-300 PROFESSIONAL SERVICES</b>							
AIRPORT	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	40526	03/30/2020	PORT A POTS - 3/17-4/14/20 - AIRPOR	197.28
Total 56-40-300 PROFESSIONAL SERVICES:							197.28
<b>56-40-430 REPAIRS &amp; MAINTENANCE</b>							
AIRPORT	BUG-WISER EXTERMINATING	BUG-WISER EXTERMINATING CO	2350	322472	03/05/2020	EXTERMINATING - AIRPORT	35.00
Total 56-40-430 REPAIRS & MAINTENANCE:							35.00
Total AIRPORT:							232.28
Grand Totals:							72,836.81

## Report Criteria:

Invoices with totals above \$0.00 included.  
Only paid invoices included.

# City of Benson City Council Communication



Special Meeting

April 27, 2020

To: Mayor and Council

Agenda Item # 2

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Resolution 15-2020 of the Mayor and Council of the City of Benson, Arizona, designating the City's Finance Director as the Chief Financial officer (CFO) of the City for purposes of submitting the City's current year Annual Expenditure Limitation Report (AELR)

Discussion:

The State Auditor General's office requires each city, town, and community college district in the State to annually provide the name of the CFO the governing board designated to submit the current year's annual expenditure limitation report. The Auditor General's office has updated the designation form to require documentation of the governing board's official designation authorizing the individual to submit the AELR as the CFO, such as a board resolution or meeting minutes.

This resolution designates the City Manager as the City's CFO and authorizes her to submit the AELR after the audit has been completed.

Staff Recommendation:

Approval of Resolution 15-2020

**RESOLUTION 15-2020**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2020 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL**

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the City of Benson Mayor and Council desires to designate City Manager Vicki Vivian, as the City's Chief Fiscal Officer; and

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA as follows:

1. The recitals above are hereby incorporated as if fully set forth herein.
2. The City Manager is hereby designated as the City's Chief Fiscal Officer for purposes of submitting the fiscal year 2020. AELR to the Arizona Auditor General's Office on the governing body's behalf.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 27th day of April, 2020.

\_\_\_\_\_  
TONEY D. KING, SR., Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
VICKI L. VIVIAN, CMC, City Clerk

\_\_\_\_\_  
MESCH CLARK ROTHSCHILD  
By Gary J. Cohen  
City's Attorney

**Notice of Chief Fiscal Officer  
Designated to Officially Submit the Expenditure Limitation Report  
For the year ending June 30, 2020**

As required by Arizona Revised Statutes §41-1279.07(E), annually by July 31 each county, city, town, and community college district must provide the Auditor General the name of the chief fiscal officer (CFO) the governing body designates to officially submit the current fiscal year's Annual Expenditure Limitation Report (AELR) on behalf of the governing body and certify to the accuracy of the report.

**Political subdivision:**

**Designated CFO's name:**

**Title:**

**Phone number:**

**Email address:**

example@example.com

**Date governing body designated the CFO:**  

The governing body-approved and signed Resolution naming the designated CFO must be attached or this form will not be accepted.

**Attachment(s):**

Political subdivisions must submit an updated form and documentation for any changes in individuals designated to officially submit the AELR.

# City of Benson City Council Communication

Regular Meeting

April 27, 2020



To: Mayor and Council

Agenda Item # 3

From: Vicki L. Vivian, City Manager/City Clerk

Subject:

Discussion and possible action to appoint an individual to fill the Council seat vacated by Vice Mayor Konrad

Discussion:

On March 5, 2020 Vice Mayor Joe Konrad, whose term was set to expire in December, 2022, resigned from the City Council. Per the City Code, a vacancy must be filled within 60 days.

State law (A.R.S. §9-235(A)) mandates that "The council shall fill a vacancy that may occur by appointment until the next regularly scheduled council election if the vacancy occurs more than thirty days before the nomination petition deadline, otherwise the appointment is for the unexpired term." Therefore, the appointed person will serve until December, 2020 and the remainder of the term will be placed on the ballot as a 2-year Council term, along with 3 4-year Council terms and the 2-year Mayoral term.

The City Clerk's office advertised the vacancy and requested interested parties to complete the application process for possible consideration to be appointed to the Council Member position. Interested parties completed the requirements and those applications are attached for your review. The applicants were asked to be at the meeting on April 27 to answer any questions the Council may have and to be seated should Council appoint someone. Applicants were also advised that the City Council may consider another resident for the appointment.

Staff Recommendation:

Council pleasure



APPLICATION FOR  
APPOINTMENT TO THE  
CITY COUNCIL

(REQUIRES THE AFFIDAVIT OF QUALIFICATION,  
CAMPAIGN FINANCE LAWS STATEMENT)

RECEIVED

MAR 12 2020

CITY OF BENSON

For Office Use Only

Name: Christopher Tapia

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

1. Please state why you would like to serve.

I want to serve on the City Council to be a bigger part of my community and to be able to assist in the decision making to the improvements of our City of Benson.

2. What do you believe to be the key responsibility of this position?

Listen to constituents make decision to better our city which includes improvements to the city infrastructure. Working with others to improve the profitability of the city.

3. Please state why you believe that a Councilmember can make a community better.

A Councilmember always has the best interest of the constituents of the city when making decision, which includes understanding all the facts, asking questions to be fully informed before making decision that effect our City of Benson.

4. What personal and/or professional experience or background will be advantages to this appointment?

I have a background in working with the public for 30 years and building relationships and growing business. I have also built business from the ground up, that was very profitability.

5. The Council has scheduled meetings every 2nd and 4th Monday of the month at 7:00 p.m., as well as Special meetings or Worksessions that may be called as needed. The meetings could last 2 or 3 hours. Will this be a hardship?

I have no issues attending Council meeting.

6. Councilmembers may be asked to participate in sub-committees that meet other than the regularly scheduled meeting time. Will you be able to participate?

yes, I will be able to participate in Sub-Committees.

List any Professional, trade, business, or civic activities and offices held. You may exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, or handicap or other protected status.

Operation Manager of a Large Retail Box Store.

San Pedro Little League assistant Coach.

Sierra Vista Chamber of Commerce "Ambassador"

Project manager for a Construction Company

### APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application as may be necessary in arriving at an appointment decision by the City Council.

In the event of appointment,

- I understand that false or misleading information given in my application may result in my being excused from the Council.
- I understand that attendance is important and I will strive to attend all meetings and that continual absences will result in my being removed from the Council.
- I understand that I am required to abide by all Arizona and City of Benson Statutes and Regulations adopted by these governing organizations.
- I understand that this application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant

03/12/2020

Date

#### Office Use Only

Appointment Date: \_\_\_\_\_

Term of Position: \_\_\_\_\_

Date of Resignation/Term End: \_\_\_\_\_

Notification by: \_\_\_\_\_



AFFIDAVIT OF QUALIFICATION
CAMPAIGN FINANCE LAWS
STATEMENT

RECEIVED
MAR 12 2020
CITY OF BENSON
For Office Use Only

Name: Christopher Michael Tapia

You are hereby notified that I, the undersigned, a qualified elector, am a candidate to be appointed to the office of a Councilmember of the City of Benson, Arizona.

General qualifications for municipal officers (ARS §38-201)

Every officer shall:

- Not be less than eighteen (18) years of age
A citizen of the United States
A resident of Arizona

Specific qualifications for municipal officers (ARS §9-232)

In addition to the above qualifications, every elected municipal officer shall:

- Be a resident of the municipality
At the time of election (or appointment), be a resident of the municipality for one year preceding the election (or appointment)

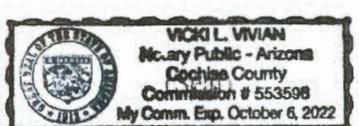
I do solemnly swear (or affirm) that, at the time of the application for the Appointment to the Benson City Council, I am a resident of the City which I propose to represent, and as to all other qualifications, I will be qualified at the time of the appointment to hold the office that I seek, having fulfilled the constitutional and statutory requirements for holding said office.

Residence Address: [redacted] Benson, AZ 85602
(number and street) (city or town) (zip code)

Mailing Address: Same as above
(number and street) (city or town) (zip code)

[Signature]
Signature of Candidate for Council Appointment

Subscribed and sworn to (or affirmed) before me this 12th day of March, 2020.



[Signature]
Notary Public

I have been informed there are laws relating to campaign financing and reporting.

[Signature]
Signature of Candidate for Council Appointment



APPLICATION FOR APPOINTMENT TO THE CITY COUNCIL

(REQUIRES THE AFFIDAVIT OF QUALIFICATION, CAMPAIGN FINANCE LAWS STATEMENT)

RECEIVED MAR 27 2020 CITY OF BENSON 1:21 For Office Use Only

Name: GRANVILLE "TINNIE" GRAVES
Address: [REDACTED]
Phone: [REDACTED]
Email: [REDACTED]

1. Please state why you would like to serve.

TO BETTER MY COMMUNITY AND BE MORE INVOLVED WITH THE CITY IN WHICH I LIVE. BE MORE OF A DOER INSTEAD OF SEEING THINGS AND NOT DOING ANY THING TO MAKE OUR TOWN BETTER.

2. What do you believe to be the key responsibility of this position?

MAKE BENSON A BETTER PLACE TO LIVE, TO HELP MY FELLOW NEIGHBORS. BE MORE ACTIVE TO CHANGE THAT MAY BE COMING TO THE CITY. BE OPEN MINDED AND HELP OUR COMMUNITY.

3. Please state why you believe that a Councilmember can make a community better.

BY SEEING WHAT NEEDS TO BE DONE TO BETTER THE CITY. HELP THE CITY GROW. HAVE A POSITIVE VOICE ON MATTERS THAT NEED TO BE DONE.

4. What personal and/or professional experience or background will be advantages to this appointment?

I HAVE BEEN IN MANAGEMENT FOR TWENTY YEARS I AM A PEOPLE PERSON. I LIKE TO HELP PEOPLE I AM A VERY GOOD LISTENER, I AM NOT OPINIONATED I LIKE TO LOOK AT EVERYONES POINT OF VIEW

5. The Council has scheduled meetings every 2nd and 4th Monday of the month at 7:00 p.m., as well as Special meetings or Worksessions that may be called as needed. The meetings could last 2 or 3 hours. Will this be a hardship?

NO GLAD TO DO IT. I ENJOY MEETING PEOPLE AND WORK WELL WITH OTHERS.

6. Councilmembers may be asked to participate in sub-committees that meet other than the regularly scheduled meeting time. Will you be able to participate?

Yes, I Am retired home planning of Time on my hands, I am willing to work hard to better Benson.

List any Professional, trade, business, or civic activities and offices held. You may exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, or handicap or other protected status.

Benson zoning commission, I was on the president's council for ten years at Toyota Motor Mfg. I Am willing to work hard and make a difference.

### APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application as may be necessary in arriving at an appointment decision by the City Council.

In the event of appointment,

- I understand that false or misleading information given in my application may result in my being excused from the Council.
- I understand that attendance is important and I will strive to attend all meetings and that continual absences will result in my being removed from the Council.
- I understand that I am required to abide by all Arizona and City of Benson Statutes and Regulations adopted by these governing organizations.
- I understand that this application is subject to the Arizona Open Records law and should not be considered confidential.

Mauro "Timie" Mauro  
Signature of Applicant

3-24-2020  
Date

#### Office Use Only

Appointment Date: \_\_\_\_\_

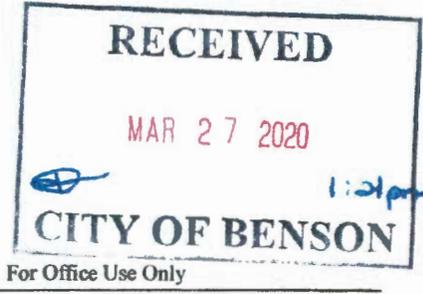
Term of Position: \_\_\_\_\_

Date of Resignation/Term End: \_\_\_\_\_

Notification by: \_\_\_\_\_



AFFIDAVIT OF QUALIFICATION
CAMPAIGN FINANCE LAWS
STATEMENT



Name: GRAVILLE "TIRVIE" GRAVES

You are hereby notified that I, the undersigned, a qualified elector, am a candidate to be appointed to the office of a Councilmember of the City of Benson, Arizona.

General qualifications for municipal officers (ARS §38-201)

Every officer shall:

- Not be less than eighteen (18) years of age
A citizen of the United States
A resident of Arizona

Specific qualifications for municipal officers (ARS §9-232)

In addition to the above qualifications, every elected municipal officer shall:

- Be a resident of the municipality
At the time of election (or appointment), be a resident of the municipality for one year preceding the election (or appointment)

I do solemnly swear (or affirm) that, at the time of the application for the Appointment to the Benson City Council, I am a resident of the City which I propose to represent, and as to all other qualifications, I will be qualified at the time of the appointment to hold the office that I seek, having fulfilled the constitutional and statutory requirements for holding said office.

Residence Address: [redacted] Benson 85602
(number and street) (city or town) (zip code)

Mailing Address: [redacted] Benson 85602
(number and street) (city or town) (zip code)

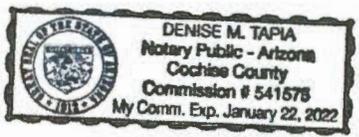
[Signature]
Signature of Candidate for Council Appointment

Subscribed and sworn to (or affirmed) before me this 30 day of March, 2020.

[Signature]
Notary Public

I have been informed there are laws relating to campaign financing and reporting.

[Signature]
Signature of Candidate for Council Appointment





APPLICATION FOR APPOINTMENT TO THE CITY COUNCIL

(REQUIRES THE AFFIDAVIT OF QUALIFICATION, CAMPAIGN FINANCE LAWS STATEMENT)

RECEIVED

MAR 31 2020

CITY OF BENSON

For Office Use Only

Name: CHRISTOPHER MONCADA
Address: [REDACTED] AZ 85602
Phone: [REDACTED]
Email: [REDACTED]

1. Please state why you would like to serve.

I WOULD LIKE TO SERVE TO BETTER BENSON. BENSON IS IN A GOOD POSITION TO BE A LEADER IN THE COUNTY.

2. What do you believe to be the key responsibility of this position?

THE BUDGET IS THE #1 RESPONSIBILITY OF THE COUNCIL. GUIDANCE TO CITY MANAGER AND STAFF IS ALSO IMPORTANT

3. Please state why you believe that a Councilmember can make a community better.

I HAVE SEEN FIRSTHAND HOW A GOOD COUNCILMEMBER CAN MAKE A CITY BETTER AND HOW A BAD COUNCILMEMBER CAN SET IT BACK

4. What personal and/or professional experience or background will be advantages to this appointment?

I HAVE SERVED 5 1/2 YEARS ON COUNCIL. I SERVED ON COMMITTEES FOR CITY ATTORNEY & CITY MANAGER.

5. The Council has scheduled meetings every 2nd and 4th Monday of the month at 7:00 p.m., as well as Special meetings or Worksessions that may be called as needed. The meetings could last 2 or 3 hours. Will this be a hardship?

NOT AT ALL

6. Councilmembers may be asked to participate in sub-committees that meet other than the regularly scheduled meeting time. Will you be able to participate?

ABSOLUTELY, I HAVE SERVED ON THEM BEFORE

List any Professional, trade, business, or civic activities and offices held. *You may exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, or handicap or other protected status.*

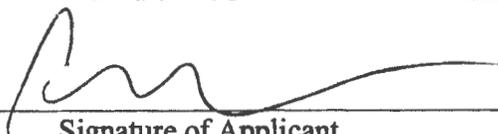
BUSINESS OWNER

## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application as may be necessary in arriving at an appointment decision by the City Council.

In the event of appointment,

- I understand that false or misleading information given in my application may result in my being excused from the Council.
- I understand that attendance is important and I will strive to attend all meetings and that continual absences will result in my being removed from the Council.
- I understand that I am required to abide by all Arizona and City of Benson Statutes and Regulations adopted by these governing organizations.
- I understand that this application is subject to the Arizona Open Records law and should not be considered confidential.

  
\_\_\_\_\_  
Signature of Applicant

3/31/2020  
\_\_\_\_\_  
Date

---

### Office Use Only

Appointment Date: \_\_\_\_\_

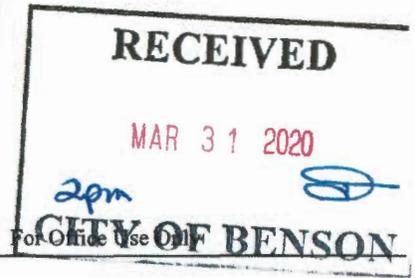
Term of Position: \_\_\_\_\_

Date of Resignation/Term End: \_\_\_\_\_

Notification by: \_\_\_\_\_



AFFIDAVIT OF QUALIFICATION
CAMPAIGN FINANCE LAWS
STATEMENT



Name: CHRISTOPHER MONCADA

You are hereby notified that I, the undersigned, a qualified elector, am a candidate to be appointed to the office of a Councilmember of the City of Benson, Arizona.

General qualifications for municipal officers (ARS §38-201)

Every officer shall:

- Not be less than eighteen (18) years of age
A citizen of the United States
A resident of Arizona

Specific qualifications for municipal officers (ARS §9-232)

In addition to the above qualifications, every elected municipal officer shall:

- Be a resident of the municipality
At the time of election (or appointment), be a resident of the municipality for one year preceding the election (or appointment)

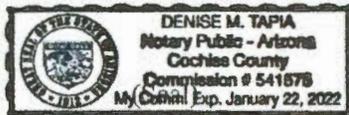
I do solemnly swear (or affirm) that, at the time of the application for the Appointment to the Benson City Council, I am a resident of the City which I propose to represent, and as to all other qualifications, I will be qualified at the time of the appointment to hold the office that I seek, having fulfilled the constitutional and statutory requirements for holding said office.

Residence Address: [redacted] BENSON 85602
(number and street) (city or town) (zip code)

Mailing Address: [redacted] BENSON 85602
(number and street) (city or town) (zip code)

[Signature]
Signature of Candidate for Council Appointment

Subscribed and sworn to (or affirmed) before me this 31 day of March, 2020.



[Signature]
Notary Public

I have been informed there are laws relating to campaign financing and reporting.

[Signature]
Signature of Candidate for Council Appointment

# City of Benson City Council Communication

Regular Meeting

April 27, 2020



To: Mayor and Council

Agenda Item # 4

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Selection of Vice Mayor for the City of Benson City Council

Discussion:

The City Code states the Council will choose a Vice Mayor from among themselves each year in which an election to Council is held.

With the recent resignation of Vice Mayor Konrad, the Council needs to choose a Councilmember to serve as Vice Mayor until the election is held and the new Council is seated in January, 2021.

Staff Recommendation:

Selection of a Vice Mayor for the City of Benson City Council to serve until January, 2021

---

**CITY OF BENSON  
INTEROFFICE MEMORANDUM**

---

---

**DATE:** 4/20//20  
**TO:** Vicki Vivian, City Manager  
**FROM:** Keith Spangler, Fire Chief  
**SUBJECT:** Mar. 2020 Department Head Report

---

---

**Operations**

During the month of March, Benson Fire Department responded to 64 calls. The average number of Firefighters responding to the calls for the month was 01. The lowest number was 01 and the highest number was 6. The average response time from page to on scene was 4 minutes. The average time from page to en-route was 03 minutes and the average time from en-route to on scene was 03 minutes. The break down of calls is listed below.

<b><u>Type</u></b>	<b><u>Number</u></b>
Structure Fire	2
Vehicle Fire	0
Brush Fire	2
EMS	4
Rescue	1
Haz-Mat	0
Service Calls	0
Good Intent Calls	55
False Alarms	0
Miscellaneous Calls	0

Benson Fire Department assisted with one Mutual Aide call

**Meetings and Trainings**

Benson Fire Department had a regular meeting on March 11, 2020.

**Vehicle Maintenance**

N/A

Engine 71 is in Phoenix for it annual maintenance.

**Miscellaneous**

I have been taking part in the weekly briefings with the County in reference to the Covid-19 issue. The CCEMS and CCFA meetings have been put on hold until further notice.

---

## CITY OF BENSON INTEROFFICE MEMORANDUM

---

---

**DATE:** April 21, 2020  
**TO:** Vicki Vivian, City Manager/ City Clerk  
**FROM:** Lori McGoffin, Kitchen Manager  
**SUBJECT:** March Monthly Report

---

---

March started as a good month, with the COVID-19, it did slow down some. We are offering delivery and curbside service. It has been steadily picking up awareness. Our monthly sales for March were \$19,850.44 down 36% from the previous month. Our Restaurant sales were \$13,854.38 down 44%. Our Bevcart sales were \$5,996.06, it was up 29% from the last month. I have increased the inventory on the Bevcart to have more choices for the Golfers. They seem to be happy with the new items. I still get requests for even more items. If they sound good, I will add them.

### **Employment:**

Currently I am covering the front of the house Wednesday thru Saturday sometimes Sundays. 1 Cook is working in the kitchen and washing dishes (I also help with the dishes). We have the other 2 part-time cooks working for the Golf Course Maintenance. We are short inmates currently, so it helps both departments out. We have 3 waitstaff who have chosen not to work for 1 reason or another during this time. I have enough to cover the Bevcart 7 days per week. If they need extra time, they are working at City Hall. My dishwasher is working in the Golf Course Maintenance also. Hoping this will help us not be so upside down.

### **Goals:**

- Plan more events to make Saturdays busy
- Learn more about the Bar and making drinks
- Getting some signage for Ocotillo Rd for the Grille
- Planning events for the upcoming year
- Planning a Halloween event out here along with the Golf Course

We are hoping that we will get to Open back up soon. We miss our friend that come and eat with us!

---

**CITY OF BENSON  
INTEROFFICE MEMORANDUM**

---

---

**DATE:** April 8, 2020  
**TO:** Vicki Vivian - City Manager

**Cc:**

**FROM:** Kelli Jeter – Library Branch Manager

**SUBJECT:** End of the month report – March - 2020

---

---

The series Be a Great Boss continued with an online meeting on March 17th. This is the last online meeting, the in-person meeting has been rescheduled for September in Phoenix.

We closed beginning March 24<sup>th</sup>; we are offering curbside service from 10 am to 4:30 pm Monday through Friday.

---

**CITY OF BENSON  
INTEROFFICE MEMORANDUM**

---

**DATE: 04/21/2020**

**TO: Mayor King & City Council**

**FROM: Paul Moncada, Chief of Police** 

**CC:**

**SUBJ: March Report**

---

Attached is the March report of Police Department calls for service, calls by type, and incidents by description. The Police Department continues to accept applications for both Dispatchers and Police Officers, currently no suitable candidates are under consideration. The officer in training at the academy is doing well, and will hopefully graduate on April 30th. The police department is dealing with the changes due to the COVID-19 virus as are all other city departments, I am in contact daily with the other Chiefs in the county to keep informed of what challenges are coming up as the government changes protocols.

04/21/20  
09:05

Benson Police Department  
Total CAD Calls Received, by Nature of Call

4046  
Page: 1

Nature of Call	Total Calls Received	% of Total
911 HANG UP/INCOMPLETE	8	1.54
Open Line 911	1	0.19
Alarm	8	1.54
Dog Bite	1	0.19
Found Animal	1	0.19
Animal/Lost Animal	1	0.19
Animal Problem	7	1.35
Stray Animal	2	0.38
Vicious Animal	3	0.58
Assist Border Patrol	2	0.38
Assist Cochise County Sheriff	15	2.88
Assist DPS	10	1.92
Assist Other	8	1.54
Assist Sierra Vista Police	1	0.19
Attempt to Locate	5	0.96
Attended Death	1	0.19
Dead Body	3	0.58
Fire	2	0.38
Return Property	1	0.19
Return Property	1	0.19
Traffic Stop	1	0.19
Unsecure Premise	1	0.19
Unwanted Person	5	0.96
Brush Fire Threatening	1	0.19
Check Welfare	31	5.96
Civil Complaint	9	1.73
Complaint on Officer/Employee	1	0.19
Criminal Damage	2	0.38
Disabled Vehicle	2	0.38
Disorderly Conduct	4	0.77
Disturbance	5	0.96
Domestic Violence	6	1.15
Controlled Substance Problem	2	0.38
DUI Alcohol or Drugs	2	0.38
DV Disorderly Conduct	1	0.19
Escort	1	0.19
Fingerprints	15	2.88
Fireworks	4	0.77
Found Property	2	0.38
Fraud	2	0.38
Gun Shot	2	0.38
Harassment	1	0.19
Identity Theft	1	0.19
Information Report	65	12.50
Intoxicated Person	1	0.19
Juvenile Problem	4	0.77
Keep the Peace	5	0.96
Litter/Pollution/Public Healt	1	0.19
Loitering	1	0.19
Medical Emergency	7	1.35
Deliver Message	1	0.19
Missing Juvenile	1	0.19
Missing Person	1	0.19
Motorist Assistance	3	0.58
MVA-Minor	6	1.15

04/21/20  
09:05

Benson Police Department  
Total CAD Calls Received, by Nature of Call

4046  
Page: 2

Nature of Call	Total Calls Received	% of Total
Noise Complaint	3	0.58
NON INJURY ACC/PRIVATE PROP	1	0.19
NON INJURY ACCIDENT/PUBLIC HW	2	0.38
Possible Overdose	1	0.19
Pedestrian Contact	2	0.38
Pornography	1	0.19
Police Public Assist	3	0.58
Reckless Driving	1	0.19
Runaway Juvenile	1	0.19
Phone Scam	3	0.58
Search Warrant	2	0.38
Sexual Assault	1	0.19
Shoplifting	5	0.96
Shots Fired	2	0.38
Snake Removal	2	0.38
SUICIDAL SUBJECT	3	0.58
Suspicious Circumstance	15	2.88
Suspicious person	7	1.35
Suspect Vehicle	4	0.77
Theft	14	2.69
Theft of Bicycle	1	0.19
Stolen Vehicle	3	0.58
Threatening/Intim Phone Call	2	0.38
Threatening/Intimidating	7	1.35
Title 36 Transport	1	0.19
Traffic Control	3	0.58
Traffic Hazard	7	1.35
Traffic Incident	3	0.58
Traffic Stop	111	21.35
Trespassing Enforcement Reque	20	3.85
Unsecured Bus/res/veh	1	0.19
Utilities Callout	7	1.35
Violation of Court Order	2	0.38
Fight	1	0.19
-----		
Total Calls:	520	

Report Includes:  
All dates between `00:00:00 03/01/20` and `23:59:59 03/31/20`  
All nature of incidents  
All cities  
All types  
All priorities  
All agencies matching `BNPD`

-----  
\*\*\* End of Report /tmp/rpt7Tre2j-rpcdtccr.r1\_1 \*\*\*



04/21/20  
09:03

Benson Police Department  
Law Incident Summary Report, by Responsible Officer

4046  
Page: 2

Offense	CC	ACT	CLO	TWI	TWV	CAA	AT	CRA	Other	Total
Threatening	6	0	1	0	0	0	0	0	0	7
Theft vehicle, Truck, Bus	0	0	1	0	0	0	0	0	0	1
Theft, veh, Automobile	1	0	0	0	0	0	0	0	0	2
Traffic Offense	78	26	0	8	5	0	0	2	0	120
Traffic Hazard	6	1	0	0	0	0	0	0	0	7
Weapons Offenses	2	0	0	0	0	0	0	0	0	2
Grand Totals	367	103	26	8	5	5	4	4	8	530
Percentages	69.2	19.4	4.9	1.5	0.9	0.9	0.8	0.8	1.5	100.0

Report Includes:

All dates between `00:00:00 03/01/20` and `23:59:59 03/31/20`  
All agencies matching `BNPD`  
All officers  
All dispositions  
All natures  
All locations  
All cities  
All clearance codes  
All observed offenses  
All reported offenses  
All offense codes

\*\*\* End of Report /tmp/rptWeLXkM-rplwods.r1\_1 \*\*\*

# Benson Animal Control

# Monthly Report

Month in Report March 2020

**Description** **Current Month** **Year to Date**

Dogs Turned in:	6	27
Dogs Picked up:	16	40
Dogs Transferred to Rescues	1	4
Dogs Adopted:	11	35
Dogs Euthanized / Owner Requested:	2	7
Dogs Euthanized / Unadoptable (Aggressive, Sick,Bite History):	0	2
Dogs Returned to Owner:	9	29
Dog Complaints:	32	98
Dog Bites:	3	4
Dog Licenses Sold:	14	84
Cats Turned In:	6	13
Cats Picked up:	11	42
Cats Returned to Owner:	0	0
Cats Adopted:	29	48
Cats transferred to Rescues	0	0
Cats Euthanized / Owner Requested	5	11
Cats Euthanized / Unadoptable (Feral, Sick, Injured):	3	6
Cat Bites:	0	1
Removals ( Snake,Skunk, birds, etc):***	1	3
Calls Responded to:	58	172
Compliance Notices (Warnings):	4	9
Citations Issued:	0	0
P.D.Assist	1	4
Dogs at the shelter (time of Report):		9
Cats at the shelter (time of Report):		1
Feral Cats Spay & Release	11	33
Dogs Transferred in from Other Shelters	0	1

**Live / Well Rate** **100%**  
**Empty Kennels** **10**  
**Empty Cat Kennels** **14**

1- rattle snake removed CT RV

---

**CITY OF BENSON  
INTEROFFICE MEMORANDUM**

---

---

**DATE:** April 8, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Ann P. Roberts, City Prosecutor  
**CC:** Vicki Vivian, City Manager  
**SUBJECT:** Prosecutorial Statistics for March, 2020

---

---

Statistics for prosecutorial activity in the Benson Magistrate/Justice of the Peace, Precinct No. III:

**TRIALS:**

Child Abuse	00
Criminal Traffic Trials:	00
General Crime Trials:	03
Drug Related Trials:	01
Domestic Violence Trials:	02
D.U.I. Jury Trials:	00
Animal Control/Game and Fish Trials/Registrar of Contractors:	<u>01</u>
Total Trials	07

**PRETRIAL CONFERENCES:** (Due to Covid 19 contact with Defendants or Attorneys was made telephonically or electronically by staff from our office to provide disclosure and plea agreement offers on matters for consideration.)

Criminal Traffic Pretrial Conference Hearings:	17
General Crime Pretrial Conference Hearings:	02
Drug Related Pretrial Conference Hearings:	05
Domestic Violence Pretrial Conference Hearings:	06
D.U.I. Pretrial Conference Hearings:	09
Animal Control/Game and Fish Pretrial Conference Hearings:	<u>01</u>
Total Pretrials	40

**HEARINGS:**

Restitution/OSC and Sentencing Hearings:	00
Probation Revocation Hearings:	00
Bond Forfeiture Hearings:	00
Rule Eleven (Incompetency) Hearings:	00
DUI Status/Suppression/Evidentiary Hearing/Status	00
Change of Plea Hearing	00
Vicious Dog Hearing	00
Planning and Zoning Violations/Health Code Hearings	<u>00</u>
Total Hearings	00

Total Case Matters Closed this Month 25

**PROSECUTORIAL TIME SPENT IN COURT 6.00 HRS**  
**PROSECUTORIAL TIME SPENT OUTSIDE OF COURT\* 68.00 HRS**

\*TIME SPENT DEALING WITH DEFENSE COUNCIL, VICTIMS, DEFENDANTS AND ON OTHER MATTERS SUCH AS ISSUING WARRANTS, CASE PREPARATION, LEGAL RESEARCH AND REVIEW OF PENDING CRIMINAL CHARGES.

---

## CITY OF BENSON INTEROFFICE MEMORANDUM

---

---

**DATE: March 17, 2020**

**TO: Mayor and Council**

**FROM: Michelle Johnson**

**SUBJECT: Department Report**

---

---

P&Z Commission: No meetings currently scheduled.

Project Update:

There are no large scale projects under construction.

Potential Project/Inquiries: None

Total Building Permit Issued Month to Date: 5 as of 4/17/2020 with a construction value of \$240,000

Residential Total: 3

Total New Residential Dwelling Units: 0

SFR: 0

Multi-Family DU: 0

Manufactured Homes: 0

Commercial Total: 2

New Commercial Structures: 0

Infrastructure Permits Issued Month to Date: 0

Number of Permits Under Review: 7

Total Inspection Stops Performed Month to Date: 29 as of 4/17/2020

Courtesy Fire (includes inspections and re-inspections): 4

Courtesy Gas (includes inspections and re-inspections): 0

Courtesy New Business (includes inspections and re-inspections): 0

Violation/Complaint Inspections (includes inspections and re-inspections): 7

Board of Adjustment: There is one potential variance, if the property owners still wish to pursue it.

Census: The City still has not reached a 50% response rate. Signs and posters will come down in May. There are still pencils and stickers to distribute through April and May.

---

# CITY OF BENSON

## INTEROFFICE MEMORANDUM

---

---

**DATE:** April 21, 2020  
**TO:** Vicki Vivian, City Manager / City Clerk  
**FROM:** Bradley J. Hamilton, P.E., Public Works Director  
**SUBJECT:** Department Report for Public Works

---

---

1. Gas Department.

- Performed regular maintenance and compliance matters on the gas system as required by the Arizona Corporation Commission and PHMSA.
- Check chart boxes weekly and performed monthly calibrations on gas detection equipment.
- Perform meter inspections and perform maintenance as needed.

2. Water Department.

- Continued daily monitoring and maintenance on wells/tanks sites including painting and meter / valve maintenance.
- Performing upgrades to water meters.
- General maintenance and repairs on meters and hydrants.
- Monthly water sampling of the water quality as required by ADEQ.
- Conducts maintenance of the City swimming pool.

3. Wastewater Department.

- Continued maintenance and repair at the treatment plant.
- Staff continues the “vault and haul” activity at the Whetstone Ranch Water Reclamation Facility.
- Daily and monthly monitoring samples as required by ADEQ permits.
- Wastewater Department continues the scheduled sewer main and manhole maintenance including spraying for roaches and cleaning.

4. Streets Department:

Street department continues to regularly maintain the streets by filling the potholes, weed control, sign maintenance, tree trimming and maintain curbing.

Inmate labor has been suspended until further notice.

5. Parks Department:

Parks Department continues maintenance of fields, parks, landscaping along 4<sup>th</sup> Street and the area around the overpass of Highway 80.

---

## CITY OF BENSON INTEROFFICE MEMORANDUM

---

---

**DATE:** April 20, 2020  
**TO:** Vicki Vivian, City Manager  
**FROM:** Bob Nilson, Tourism Supervisor  
**SUBJECT:** Tourism Report for March 2020

---

---

- Our Visitor count for March 2020 was 642 as compared to 1,338 March of 2019, down 696 from last year. The large drop can be attributed to closing the Visitor Center on March 20, 2019 due to Covid-19.
- We now have given out 2,767 Benson Engineer Certificate to date. We gave out 47 certificates from March 1<sup>st</sup> through March 20<sup>th</sup> when we closed the Visitor Center.
- We are still waiting to install “Railroad Heritage Park” signs.
- We are using the Visitor Center as an information center during the shut-down. Kathy has been answering phone calls and giving out needed information and putting public information messages on the LED board. Kathy also set up a Youtube channel for the City of Benson. She has also been doing City of Benson information videos with our Mayor and City Manager keeping citizens informed what the city is doing during this crisis. She then posts them on the city’s FACEBOOK and INSTRAGRAM pages.
- I took a two week vacation from March 30<sup>th</sup> until April 10<sup>th</sup>. Kathy is taking a two week vacation from April 13<sup>th</sup> through April 24<sup>th</sup>.
- Lucy has been doing inventory and stripping our wooden floors as they have never been deep cleaned in the 20years we have had them. She will re-apply the treatment on the newly stripped floors during her work on Friday, Saturday and Monday.
- We are installing eight video surveillance cameras in and around the Visitor Center. I spent about twenty hours last week in the attic pulling video cables. There will be an enclosure above the door in my office that will house the DVR unit and all the wires will converge there.
- We have been working on and installing the second set of G scale railroad tracks to accommodate the Kenneth Reiser train collection that was donated last year. We have added another 136 feet of track to our system making a of 232 feet total. Whenever we re-open the Visitor Center, I would like to do a Grand re-opening celebrating our new trains and track and invite more people to come to Benson to see our train layout.

- Below is our Go Arizona travel planner report for March, 2020

## Visitor Center Travel Planner Report for March 2020

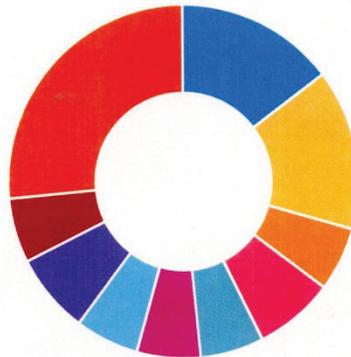
4/8/2020

dashboard

Benson

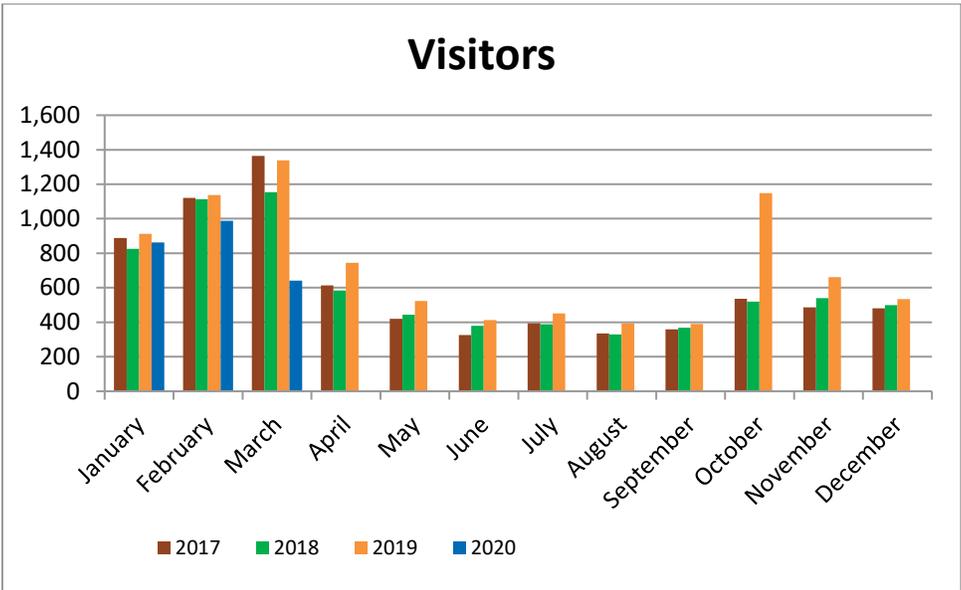
Top 10 Request  
Locations

March 1, 2020 - March 31, 2020

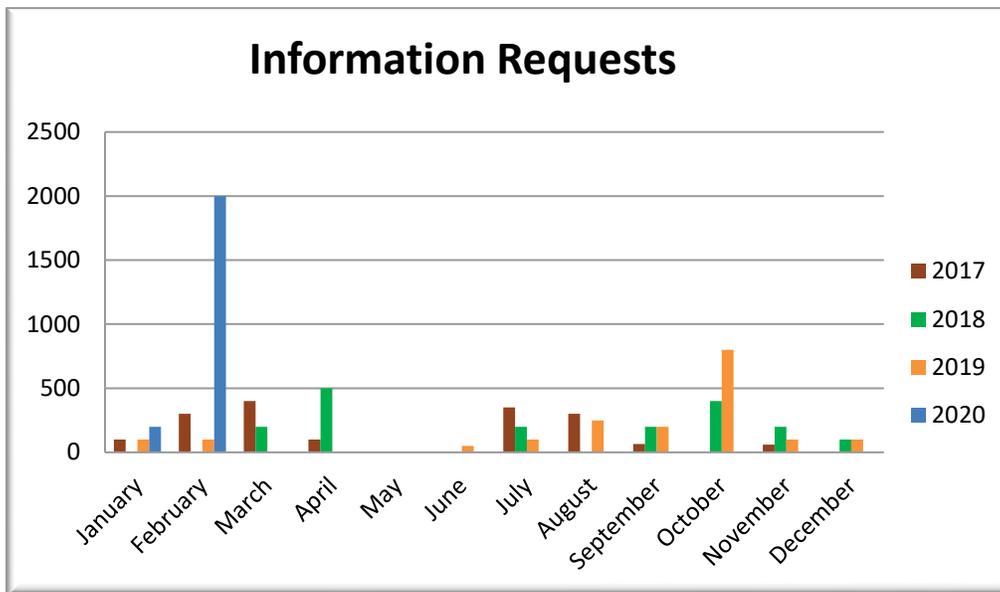


State	Requests
AZ	18
TX	10
FL	10
IL	5
PA	5
TN	4
MO	4
OR	4
AL	4
CA	4

# Visitor Center Headcount Comparisons March 2020



## Visitor Center Information Requests Comparisons by Graph March 2020



---

**CITY OF BENSON  
INTEROFFICE MEMORANDUM**

---

---

**DATE:** April 20, 2020  
**TO:** Vicki Vivian, City Manager  
**FROM:** Kathe Williams, Transit Specialist  
**cc:** Benson City Council Members  
**SUBJECT:** Transit Monthly Report for March 2020

---

---

**Past and Current department Projects:**

- Due to COVID-19 BAT is operating call service only. The regular route is not running.
- Instead of operating a Food Pantry route on Wednesday, BAT is delivering food from the Food Pantry every Wednesday to those who call to request it.
- ADOT has applied for CARES act funding for all 5311 grantees in Arizona. BAT will be using CARES act funds while they last instead of 5311 funds. CARES act reimburses at 100% instead of 58-90% under 5311 grant.

**Upcoming:**

- BAT is looking into a wrap for bus 7006, the DAR bus.
- A shelter and bench are planned for the lower Circle K stop.

**Transit Statistics for March 2020:**

- Ridership 906
- First time SEAGO/AAA riders 2