City of Benson
City Council Communication

Regular Meeting **January 22, 2018**

To: Mayor and Council Agenda Item # 2

From: Debra Trate, Finance Director

Subject:

Discussion and possible action regarding Resolution 2-2018 of the Mayor and Council of the City of Benson, Arizona, directing the City's Banking partners to recognize the signatures of said officers on electronic fund transfers, checks for deposit and/or withdrawal; and declaring an emergency with respect to this resolution

Discussion:

The proposed resolution authorizes the Mayor, Council, Finance Director and City Clerk to sign bank transfers and checks for deposit and/or withdrawal.

Staff is asking to have all Councilmembers named in the resolution. This would give Staff a total of 9 authorized personnel to sign checks (2 signatures are required) and increase the ability to have checks executed when some of the authorized persons are not available.

As a standard operating procedure, two Councilmembers would not be allowed to sign checks. This procedure provides one of the many checks and balances the Finance Department maintains.

Staff Recommendation:

Approval of Resolution 2-2018

RESOLUTION 2-2018

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, DIRECTING THE CITY'S BANKING PARTNERS TO RECOGNIZE THE SIGNATURES OF CERTAIN PERSONS ON ELECTRONIC FUND TRANSFERS, DEPOSIT AND/OR WITHDRAWAL CHECKS, AND DECLARING AN EMERGENCY REGARDGING THIS RESOLUTION

WHEREAS, it is necessary for the City to authorize certain individuals to use various bank accounts for the day-to-day operations of the City, make withdrawals and deposits in these accounts, and pay the necessary expenses of the City; and

WHEREAS, the immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, healthy, and safety of the City of Benson, such that an emergency is declared to exist.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA as follows:

Section 1: All banks with whom the City maintains accounts are directed to honor the signatures – in compliance with Section 2, below – of the persons named below on all electronic funds transfers, or checks depositing and/or withdrawing the funds placed in those accounts until further notice of the City:

Name	Position	Signature Authorization
CATEGORY 1		
Toney D. King, Sr.	Mayor	Mayor
Joe A. Konrad	Vice Mayor	Vice Mayor
Patrick Boyle	Councilmember	Councilmember
Larry Dempster	Councilmember	Councilmember
Levi Garner	Councilmember	Councilmember
David Lambert	Councilmember	Councilmember
CATEGORY 2		
Debra Trate	Finance Director	Finance Director
Vicki L. Vivian	City Clerk	City Clerk

Section 2: However, all checks drawn on the City of Benson accounts will require two signatures, one of which must be from a person listed in above Section 1, Category 1, and the second from a person listed in above Section 2, Category 2.

Section 3: Whereas, and this Resolution is in full force and effect on January 22, 2018, and it is exempt from the referendum provisions of the Constitution and laws of the State of Arizona.

Section 4: This Resolution supplants and replaces any and all prior resolutions on these subjects, and any and all said Resolutions are hereinafter null and void.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 22nd day of January, 2018.

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TONEY D. KING, SR., Mayor

ATTEST:

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VICKI L. VIVIAN, CMC, City Clerk

APPROVED AS TO FORM:

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MESCH CLARK ROTHSCHILD
By Gary J. Cohen
City's Attorney