City of Benson
City Council Communication

Regular Meeting **September 25, 2017**

To: Mayor and Council Agenda Item # 6

From: Vicki Vivian, CMC, City Clerk

Subject:

Discussion and possible direction to Staff regarding the audio recording system; including possible authorization to investigate and/or procure the possible purchase of a digital recorder

Discussion:

This item was placed on the agenda by Councilmember Lambert.

The recording system has had adjustments made to it over the last year, but unfortunately, there have been problems with the audio quality. Councilmember Lambert came into the office and made adjustments to the audio system (separate from the recording system) to include grounding the audio system, adjusting volumes and turning off equipment that was not being utilized.

Councilmember Lambert then suggested contacting the company that installed the audio system to see what other recording devices were available. One of the options is a portable digital recorder with Wi-Fi that saves audio to a memory card; however, this is an analog conversion. The estimated cost for this device, power pack, cables and installation is approximately $350.00.

For a true digital recording, the mixers would need to be upgraded and a small PC would be installed in the audio rack. To do something like this is estimated at $2,000.

The adjustments Councilmember Lambert made seem to have taken care of the audio system problems feeding into the recording system. However, should the Council decide that another recording system should be investigated and/or purchased, this item allows for that direction to Staff.

Staff Recommendation:

Council pleasure