CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **November 18, 2015**

TO: **William Stephens, City Manager**

FROM: **Vicki Vivian, CMC, City Clerk**

SUBJECT: **Monthly Department Report**

The organization of records in the Clerk's office continues to move forward, scanning and indexing all current and previous Council action in the form of Ordinances, Resolutions, Contracts, Deeds & Easements and Declared Public Documents.

On November 12, the City Clerk and the Deputy City Clerk attended a day-long training session hosted by the Arizona Municipal Clerks' Association. The training was on City and Town Clerk Best Practices and covered a multitude of topics. When these opportunities present themselves once or twice a year, it is important to participate and gain the perspective of other municipalities that may have gone through some of the issues our City faces.

The Clerk's office is still providing assistance to the City Manager, as the Human Resources Coordinator position is vacant. The assistance is in the form of scheduling appointments, fielding phone calls and researching records the City Manager needs for various City issues. The assistance also includes Human Resources duties such as advertising vacant positions that have been approved for hiring and the follow through with any hiring, to include all new employee paperwork. These Human Resource duties have been shared with the Finance Director.

The City Clerk's office also continues to work closely with the City Manager, the City Attorney and other departments concerning public records requests, documentation for research purposes and the drafting of documentation for upcoming items requiring Council action.

The Benson Municipal Property Corporation (BMPC) met on October 21. The Clerk continues to serve in the same function as Council's support for this organization.

MONTHLY PERMIT REPORT

PERMIT REPORT FOR MONTH OF: October-15

RESIDENTIAL	**NUMBER OF PERMITS**	**VALUATION**		
1 NEW HOMES:	0	1	$0.00	
2 ADDN/REPAIRS:	1	2	$900.00	
3 REROOFING:	2	3	$5,800.00	
4 GARAGE/CARPORT:	1	4	$15,000.00	
5 ACCESSORY BLDG:	1	5	$7,000.00	
6 MISC; GAS, ELEC, SEWER:	1	6	$595.00	
6.5 MULTI FAMILY	0	6.5	$0.00	
7 ZONING/INSPECTION	0	7	$0.00	
		RESIDENTIAL TOTAL:		**$29,295.00**

COMMERCIAL				
7 NEW BUILDING	0	7	$0.00	
8 ADDITION/REPAIRS:	0	8	$0.00	
9 REROOF:	0	9	$0.00	
10 MISC; GAS, ELEC, SEWER:	5	10	$108,502.00	
11 RV PARKS:	0	11	$0.00	
12 ZONING	0	12	$0.00	
13 PUBLIC WORKS	0	13	$0.00	
		COMMERCIAL TOTAL:		**$108,502.00**
		CONSTRUCTION TOTAL:		**$137,797.00**
PARK MODELS:	2			**$92,000.00**
MANUFACTURED HOMES:				
TOTAL PAYMENTS:		**MONTHLY TOTAL:**		**$229,797.00**
DEMOLITION:				$0.00

YEAR TO DATE PERMIT 2015

PERMIT REPORT FOR MONTH OF: JAN-OCT

RESIDENTIAL	**NUMBER OF PERMITS**	**VALUATION**		
1 NEW HOMES:	2	1	$555,966.00	
2 ADDN/REPAIRS:	8	2	$71,100.00	
3 REROOFING:	8	3	$27,475.00	
4 GARAGE/CARPORT:	4	4	$32,147.00	
5 ACCESSORY BLDG:	11	5	$40,344.00	
6 MISC; GAS, ELEC, SEWER:	45	6	$2,151,700.00	
6.5 MULTI FAMILY	0	6.5	$0.00	
7 ZONING/INSPECTION	1	7	$15,000.00	
		RESIDENTIAL TOTAL:		**$2,893,732.00**

COMMERCIAL

7 NEW BUILDING	1	7	$51,500.00	
8 ADDITION/REPAIRS:	10	8	$297,488.00	
9 REROOF:	3	9	$18,800.00	
10 MISC; GAS, ELEC, SEWER:	19	10	$167,562.00	
11 RV PARKS:	0	11	$0.00	
12 ZONING	0	12	$0.00	
13 PUBLIC WORKS	1	13	$20,000.00	
		COMMERCIAL TOTAL:		**$555,350.00**
		CONSTRUCTION TOTAL:		**$3,449,082.00**
PARK MODELS:	9			**$166,880.00**
MANUFACTURED HOMES:	7			**$306,000.00**
TOTAL PAYMENTS:	129	**YTD TOTAL:**		**$3,921,962.00**

DEMOLITION:

RESIDENTIAL:
COMMERCIAL:

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: 11/16/15

TO: William Stephens, City Manager

FROM: Keith Spangler, Fire Chief

SUBJECT: October 2015 Department Head Report

Operations

During the month of October Benson Fire Department responded to 87 calls. The average number of Firefighters responding to the calls for the month was 3. The lowest number was 1 and the highest number was11. The average response time from page to on scene was 9 minutes. The average time from page to en route was 2 minutes and the average time from en route to on scene was 4 minutes. The break down of calls is listed below.

Type	Number
Structure Fire	1
Vehicle Fire	3
Brush Fire	0
EMS	58
Rescue	0
Haz-Mat	1
Service Calls	0
Good Intent Calls	24
False Alarms	0
Miscellaneous Calls	0

No Mutual Aide calls this month.

Meetings and Trainings

Meetings this month were scheduled on Oct. 14th and Oct. 21st, 2015.

Vehicle Maintenance

Routine vehicle maintenance.

Miscellanous

None

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **November 23, 2015**

TO: **William Stephens, City Manager**

FROM: **Dustin DeSpain, Finance Director**

cc: **Benson City Council Members**

SUBJECT: **Finance Department Monthly Report for October, 2015**

Current Department Projects:

- Continually working on reporting compliance with the new HealthCare Reforms
- Working on Risk Pool Insurance Safety Training
- Preparing Preliminary Audit Documents for Auditing Firm.
- We are working on changes to our tax code regarding rental tax, business licensing and fees. We plan to bring this change to Council. .
- We have been working on our Transit Grant Budget and Filing.
- We are finishing ADOT Transit Audit compliance list
- We had an ADOT Alcohol and Drug Abuse Audit for Transit/ Awaiting items we need to work on.
- We continue in our Joint efforts with City Clerk's office to monitor and provide Human Resource support.
- We are working on quotes for new buses for Transit and working to streamline our transit department
- We continue to monitor the budget, as we are no longer on furloughs.

Upcoming:

- Coordinating Human Resource activities with Vicki, as we have no HR Coordinator
- Completing Training and Audit adjustments for Transit Compliance
- Volunteer Fire Department Retirement Funds
- Moving Transit to Finance Department/ Drivers will Report to Finance Director
- CFD Policy and Procedures

Finance Department Statistics for October, 2015

Utility payments processed	2207
Other payments processed	317
Payroll checks issued	185
Accounts Payable checks issued	219
New Business License Applications taken	5
Customers enrolled on Xpress Bill Pay	763
Customers signed up for Online Statements	441
Fixed Route Bus #7003 Rides	112
Fixed Route Bus #7005 Rides	712
Dial–A-Ride Bus #7004 Rides	594

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **November 4, 2015**

To: **William Stephens, City Manager**

FROM: **Peggy Scott, Library Director**

SUBJECT: **End of the month report for October 2015**

October 13th a patron pointed out that we had wasps in the south patio. We contacted BugWiser Exterminating to remove the wasps. This was taken care of the 14th, and we have had no more issues.

On October 24th the Butterfield Ward LDS group descended on the library to clean, mop, weed, vacuum, dust, wash windows and plant flowers at the library. This was national “Make a difference day”.

Kelli Jeter participated in the OCLC World Share webinar “management services for library groups”. A panel of 3 experts discussing the advancement from one software to another in libraries.

On October 26th Library Director Peggy Scott handed in her letter of retirement. November 6th is her last day. ☺

Attachment: Monthly statistics

Benson Public Library

Statistical Report
October-15

	Oct-15	Oct-14	YTD-2015	YTD-2014	
Total Circulation	6,434	6,453	23,904	23,976	monthly circulation of material
Patrons	5,054	4,925	18,779	18,300	patrons entering the library
New Registration	62	94	276	314	new patron cards
Total Registration	8,057	7,580	8,057	7,580	total # of patrons in database
Programs	9	9	16	13	#of programs provided by library
Pr. Attend	220	146	299	271	total attendance for programs
Ref. Questions	613	609	2,038	2,145	ref questions answered by staff
Volunteers	0	0	11	7	new volunteers this month
Volunteer hours	13.75	32.25	59.5	187.5	total of monthly volunteer hours
Book Count					
Titles added	135	209	680	621	new titles added to database
Titles deleted	52	86	964	1,262	titles removed from collection
Collection Total	33,648	34,078	33,648	34,078	total material in database
Overdues:					
Titles overdue	465	403	1,933	2,227	number of overdue items
Contacts	117	60	486	579	number of patrons contacted
Titles returned	361	361	469	1,425	# of overdue items returned
Internet Users	1,022	1,182			# of people signed up for p.c.'s

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: 11/16/2015

TO: Mayor King & City Council

FROM: Paul Moncada, Chief of Police PFM

CC:

SUBJECT: October Report

Attached is the October recap of Police Department calls for service, calls by type, and incidents by description. The report is in the new format, Spillman Technologies provides a lot of different reporting options at this time the two attached are the ones that provide council with the information that they are used to getting from the police department. At the time of this report the police department's manpower level in patrol has changed with the loss of a patrol officer who choose to return to the civilian workforce. The Police Department is currently advertising for police officers and is performing background checks, on two officer applicants and reviewing dispatcher applications.

Nature of Call	Total Calls Received	% of Total
30 Day Impound Hearing	2	0.44
911 HANGUP	5	1.11
Misuse of 911	2	0.44
Abandoned Vehicle	1	0.22
Agency Assistance	15	3.33
Alarm	19	4.21
Robbery Alarm	2	0.44
Animal/Lost Animal	1	0.22
Animal Problem	30	6.65
Welfare of Animal	4	0.89
Cruelty to Animals	1	0.22
Animal/Barking Dog	1	0.22
Assault	2	0.44
Attempted Suicide	1	0.22
Attempt to Locate	6	1.33
Barking Dog	4	0.89
Bee Problem	1	0.22
Burglary	3	0.67
Citizen Assist	21	4.66
Citizen Dispute	3	0.67
Civil	4	0.89
Civil Standby	11	2.44
Criminal Damage	3	0.67
Custodial Interference	3	0.67
Dead Body	1	0.22
Deliver Message	1	0.22
Disorderly Conduct	5	1.11
Disturbance	5	1.11
Dog Bite	1	0.22
Domestic Trouble	11	2.44
Driving on Suspended license	1	0.22
Controlled Substance Problem	5	1.11
Drunk Subject	1	0.22
DUI Alcohol or Drugs	1	0.22
EMS	2	0.44
Extra Patrol	5	1.11
Traffic Accident, Fatal	1	0.22
Fight	3	0.67
Fingerprints	18	3.99
Fire	1	0.22
Fire	2	0.44
Vehicle Fire	1	0.22
Found Property	3	0.67
Fraud	5	1.11
Gas Leak/Odor	2	0.44
Harassment	1	0.22
Illegal Burning	1	0.22
Information Report	22	4.88
Intoxicated Person	1	0.22
Juvenile Problem	7	1.55
Litter/Pollution/Public Healt	2	0.44
Medical Emergency	5	1.11
Missing Person	2	0.44
Traffic Accident w/ Damage	3	0.67
Property Damage, Non Vandalis	2	0.44

Nature of Call	Total Calls Received	% of Total
Prowler	1	0.22
Reckless Driving	4	0.89
Return Propery	2	0.44
Runaway Juvenile	2	0.44
Shoplifting	1	0.22
Animal snake	3	0.67
Stray Animal	3	0.67
Suspicious Person/Circumstanc	26	5.76
Theft	17	3.77
Threatening	2	0.44
Traff Acc N/I	1	0.22
Traffic Acc	5	1.11
Traffic Hazard	5	1.11
Traffic Stop	75	16.63
Trespassing	7	1.55
Unsecure Premise	2	0.44
Unwanted Person	4	0.89
Vandalism	1	0.22
Vehicle Theft	1	0.22
Vehicle release	2	0.44
Viol Crt Order	3	0.67
Wanted Person	1	0.22
Warrant	1	0.22
Welfare Check	16	3.55
Total Calls:	451	

Report Includes:
All dates between `00:00:00 10/01/15` and `23:59:59 10/31/15`
All nature of incidents
All cities
All types
All priorities
All agencies matching `BNPD`

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All dates between `00:00:00 10/01/15` and `23:59:59 10/31/15`
All nature of incidents
All cities
All types
All priorities
All agencies matching `BNPD`

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Benson Animal Control

Monthly Report

Month in Report___October 2015_____

Description	***Current Month***	***Year to Date***
Dogs Turned in:	2	24
Dogs Picked up:	5	54
Dogs Adopted:	6	79
Dogs Euthanized / Owner Requested:	0	4
Dogs Euthanized / Unadoptable (Aggressive, Sick,Bite History):	0	5
Dogs Returned to Owner:	2	30
Dog Complaints:	28	173
Dog Bites:	1	9
Dog Licenses Sold:	7	282
Cats Turned In:	2	58
Cats Picked up:	1	13
Cats Returned to Owner:	0	0
Cats Adopted:	9	62
Cats Euthanized / Owner Requested	0	4
Cats Euthanized / Unadoptable (Feral, Sick, Injured):	1	9
Cat Bites:	0	0
Removals (Snake,Skunk, birds, etc):***	0	10
Calls Responded to:	28	170
Compliance Notices (Warnings):	0	3
Citations Issued:	0	3
P.D.Assist	0	0
Dogs at the shelter (time of Report):	**27**	**252**
Cats at the shelter (time of Report):	**18**	**130**
Other animals turned in: Ball Python, Red tailed Boa	2	2

Removals:***

Donations:
350 lbs dog/cat food

Total number of kennels at shelter: Dogs-22, Cats-13, 1 Feral Cat Kennel

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **November 12, 2015**

TO: **MAYOR AND CITY COUNCIL**

FROM: **Ann P. Roberts, City Prosecutor**
CC: **William Stephens, City Manager**

SUBJECT: **Prosecutorial Statistics for October, 2015**

Statistics for prosecutorial activity in the Benson Magistrate/Justice of the Peace, Precinct No. III:

TRIALS:

Child Abuse	00
Criminal Traffic Trials:	01
General Crime Trials:	03
Drug Related Trials:	00
Domestic Violence Trials:	01
D.U.I. Jury Trials:	00
Animal Control/Game and Fish Trials/Registrar of Contractors:	00
Total Trials	05

PRETRIAL CONFERENCES:

Criminal Traffic Pretrial Conference Hearings:	47
General Crime Pretrial Conference Hearings:	12
Drug Related Pretrial Conference Hearings:	11
Domestic Violence Pretrial Conference Hearings:	06
D.U.I. Pretrial Conference Hearings:	05
Animal Control/Game and Fish Pretrial Conference Hearings:	04
Total Pretrials	85

HEARINGS:

Restitution/OSC and Sentencing Hearings:	01
Probation Revocation Hearings:	00
Bond Forfeiture Hearings:	00
Rule Eleven (Incompetency) Hearings:	00
DUI Status/Suppression/Evidentiary Hearing/Status	00
Change of Plea Hearing	00
Vicious Dog Hearing	00
Planning and Zoning Violations/Health Code Hearings	00
Total Hearings	01
Total Case Matters Closed this Month	58
PROSECUTORIAL TIME SPENT IN COURT	**20.00 HRS**
PROSECUTORIAL TIME SPENT OUTSIDE OF COURT*	**72.00 HRS**

*****TIME SPENT DEALING WITH DEFENSE COUNCIL, VICTIMS, DEFENDANTS AND ON OTHER MATTERS SUCH AS ISSUING WARRANTS, CASE PREPARATION, LEGAL RESEARCH AND REVIEW OF PENDING CRIMINAL CHARGES.

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **November 17, 2015**

TO: **William Stephens, City Manager**

FROM: **Bradley J. Hamilton, P.E., Director of Public Works**

SUBJECT: **September October 2015 Department Head Report for Public Works**

1. Gas Department.

- Performed regular maintenance and compliance matters on the gas system as required by the Arizona Corporation Commission and PHMSA.
- Check chart boxes weekly and performed monthly calibrations on gas detection equipment.
- Perform meter inspections and perform maintenance as needed.

2. Water Department.

- Continued daily monitoring and maintenance on wells/tanks sites including painting and meter / valve maintenance.
- General maintenance and repairs on meters and hydrants.
- Monthly water sampling of the water as required by ADEQ.
- Continue upgrading water meters.

3. Wastewater Department.

- Continued maintenance and repair at the treatment plant.
- Staff continues the “vault and haul” activity and the Whetstone Ranch Water Reclamation Facility.
- Daily and monthly monitoring samples as required by ADEQ permits.
- Wastewater Department continues the scheduled sewer main and manhole maintenance including spraying for roaches and cleaning.

4. Streets Department:

Street department continues to regularly maintain the streets by filling the potholes, weed control, sign maintenance, tree trimming and maintain curbing.

Inmate labor continues along various locations picking up trash; weed control and filling potholes Monday thru Thursday.

5. Parks Department:

Parks Department continues maintenance of fields and parks. Preparing parks and fields for upcoming events.
Parks have inmate labor maintaining parks.

6. Transit Department:

Transit Department is now maintained by the Finance Department.

City of Benson
Public Works Department

2015 Gas Dept. O&M	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	**Total**
New Service	0	0	0	0	0	0	0	0	0	0			0
Meter Inspections	1	0	0	0	0	0	0	0	0	0			1
Remove/Repair equipment	3	4	2	0	5	1	3	4	0	1			23
Monthly Operation/Maintain	7	5	7	6	5	5	5	5	5	7			57
Gas Odor/Leak survey	8	4	3	2	3	5	4	3	2	0			34
Install Protection Poles	2	0	1	0	1	0	1	0	0	0			5
3rd Party Hit	1	0	1	0	1	2	0	1	0	0			6
Meter Upgrades	0	0	0	0	0	0	0	0	0	0			0
High Usage	1	2	0	0	1	0	0	0	0	1			5
No Gas / zero usage	1	0	1	0	0	2	0	1	0	0			5
Bluestakes	46	25	40	34	43	33	43	41	39	59			403
Gas Units Sold	206,715	118,069	85,444	57,193	54,122	32,745	27,193	33,036	27,000	35,833			677,350
(100) cubic feet per unit													
2015 Water Dept.O&M													
New Service	0	0	0	1	1	2	0	1	0	0			5
Leaks	1	4	0	6	2	3	4	4	2	0			26
Instal/Remove Hydrant Meter	0	0	1	1	0	2	0	1	2	0			7
No water / pressure	1	0	0	1	1	0	1	3	0	3			10
Repair/replace equipment	1	0	2	0	2	0	1	1	3	2			12
Meter Upgrades	1	0	0	0	0	0	0	0	1	0			2
High usage / re-read	0	0	2	0	0	0	0	0	0	1			3
Bluestakes	46	25	40	34	43	33	43	41	39	59			403
Water Units Sold	24,166	18,893	20,550	24,439	31,075	27,266	26,841	27,426	22,185	25,910			248,751
(748 gallons per unit)													
2015 Sewer Dept.O&M													
New service	0	0	0	0	0	0	1	0	0	0			1
Sewer Backup	2	3	0	2	0	1	2	0	0	1			11
Spray for pests/odor	0	0	0	0	0	0	1	0	0	0			1
Clean sewer mains	0	0	0	0	1	0	0	0	0	0			1
Raise / repair manhole	1	0	0	0	0	0	0	0	0	0			1
Maintenance / Repairs		0	0	0	0	0	3	0	0	0			3
Bluestakes	46	25	40	34	43	33	43	41	39	59			403
Gallons Treated	13,252	11,700	12,713	11,502	11,041	10,458	11,424	10,838	10,502				103,430
(million gallons)													

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **November 16, 2015**

TO: **Mr. Stephens, City Manager**

FROM: **Laura Parkin, Recreation Coordinator**

SUBJECT: **Monthly Report – October 22, 2015 through November 16, 2015**

Summer Programs:

- We are working on next year's Summer Program.

Pool:

- We are working on next year's aquatic schedule.

Lions Park:

- See attached for rentals and revenue.

Community Center:

- See attached for rentals and revenue.

Parks, Trails and Open Spaces Master Plan:

- First meeting was held on October 29, there were several key Stakeholders in attendance.
- I have setup a plan update page on the City website under Parks and Recreation, so that members of the community can stay up-to-date on the meetings.
- As a result of the first meeting Judith Gilligan, Prevention Services Director for the Cochise Health and Social Services Division; and I have begun collaborating on working with the State to conduct a Health Impact Assessment.
- Based on the input of the first meeting - I have been working to ensure I follow up with the comments and suggestions made at the meeting.
- I attended the Legacy Foundation Grant training class on Thursday, November 5, 2015.

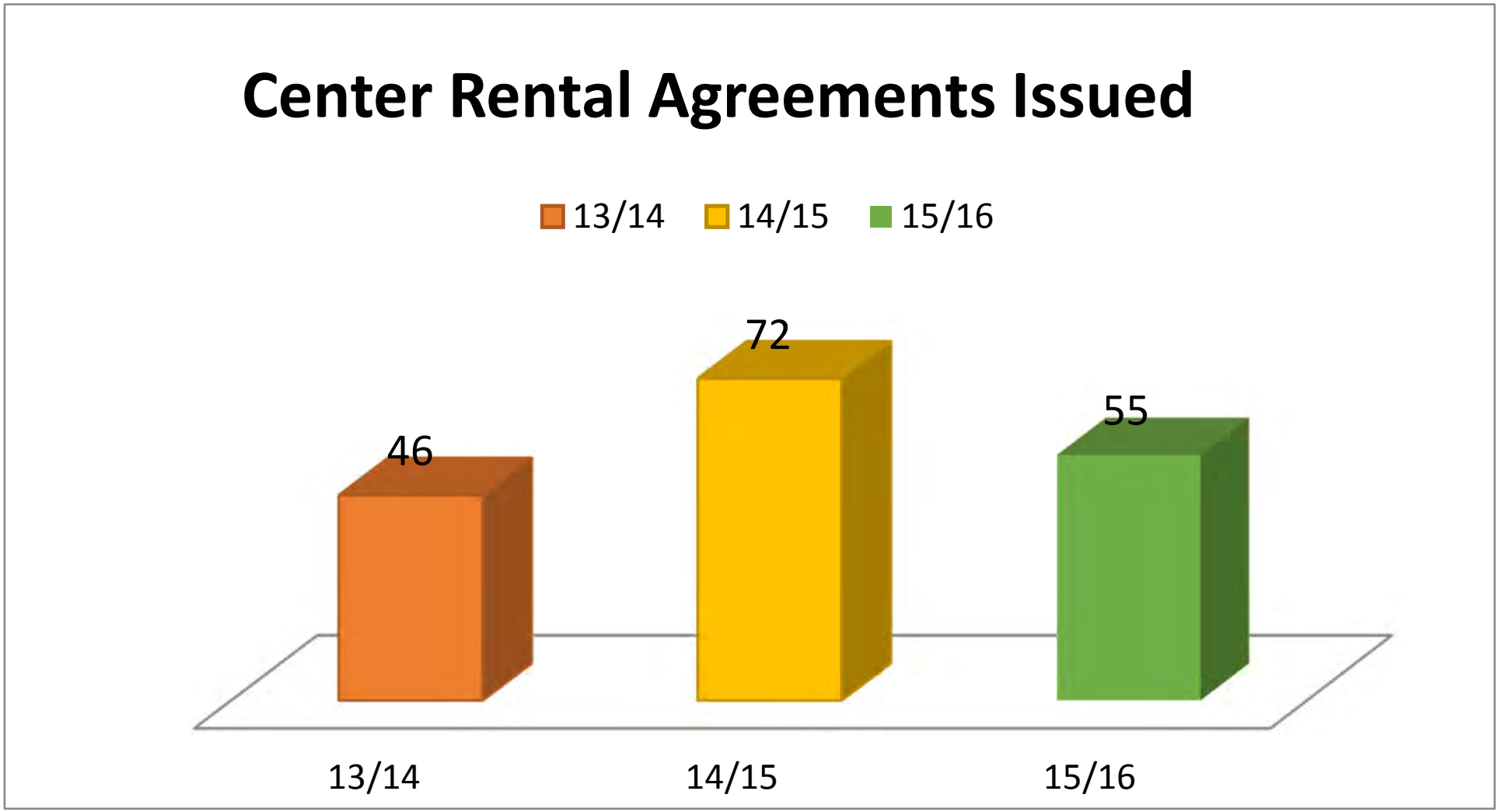
Completed Tasks:

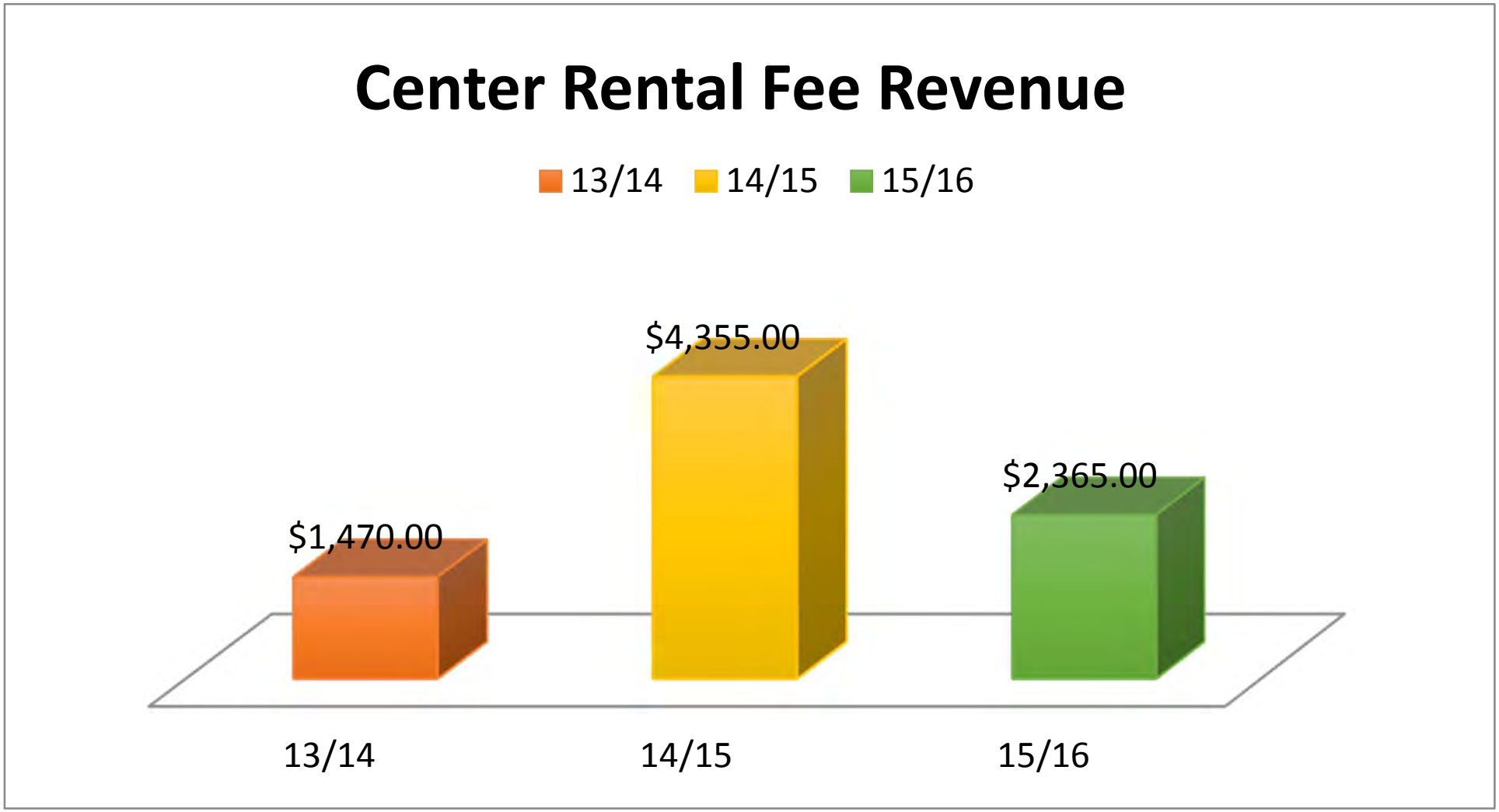
- We continue to take Ramada Reservations and Center Rental Reservations.
- We received an A+ on our annual fire inspection report.
- Deposited Revenues.
- Attended Department Head Meetings.
- Preformed regular pool maintenance.
- Changed the filters in the heating units.
- Completed weekly janitorial duties at the Community Center.

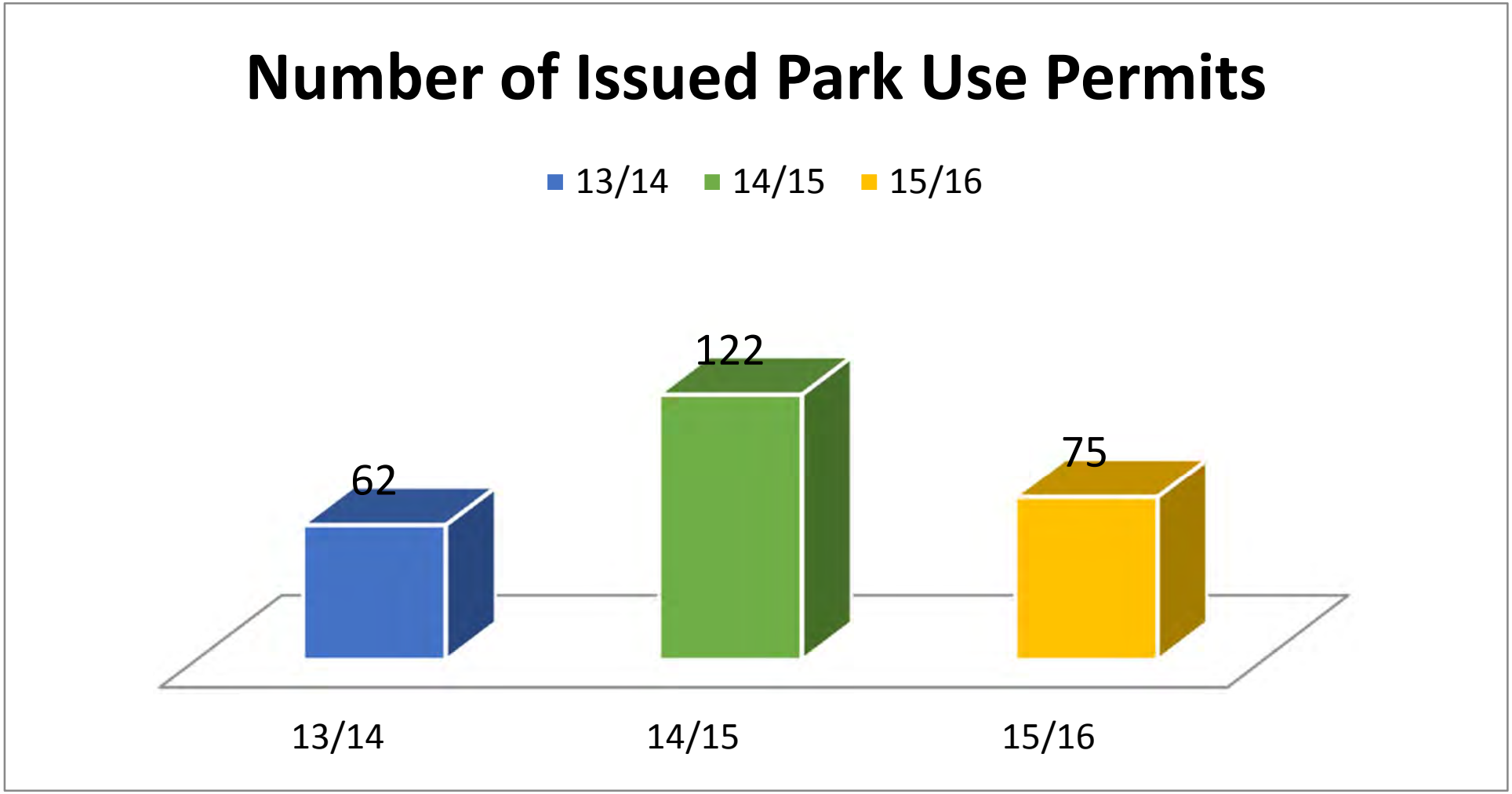
- Completed weekly/monthly safety checks at the Community Center and Pool.
- Communicated with the appropriate City Departments regarding questions from community members through social media.
- Posted Council Meetings to the City Facebook page.
- Notified the Police Department of Park Reservations and Events.
- Processed and issued two Special Event Permit Applications.
- Coordinated Butterfield Stage Days and Rodeo, to include advertising.

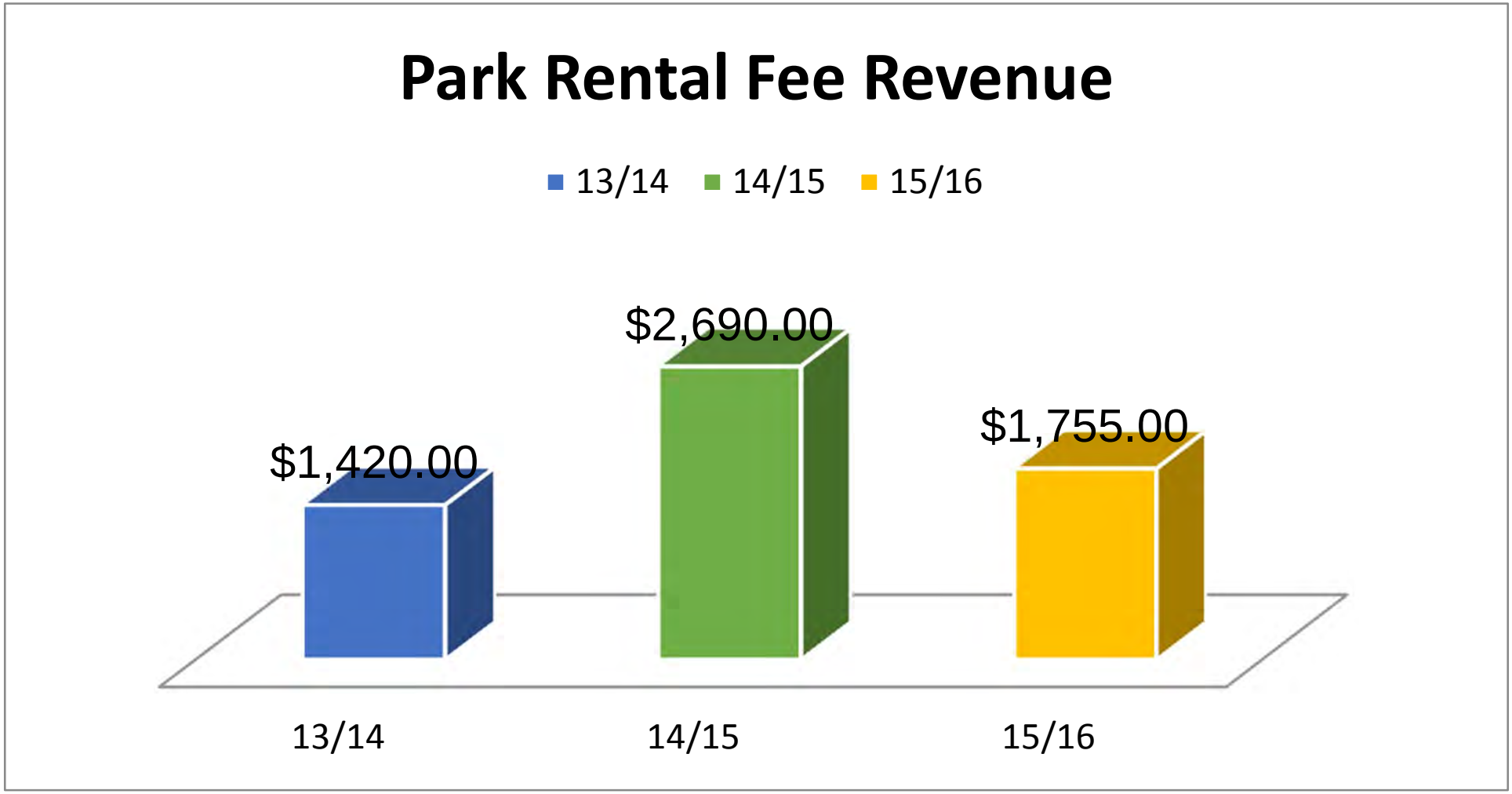
Status of Ongoing Projects:

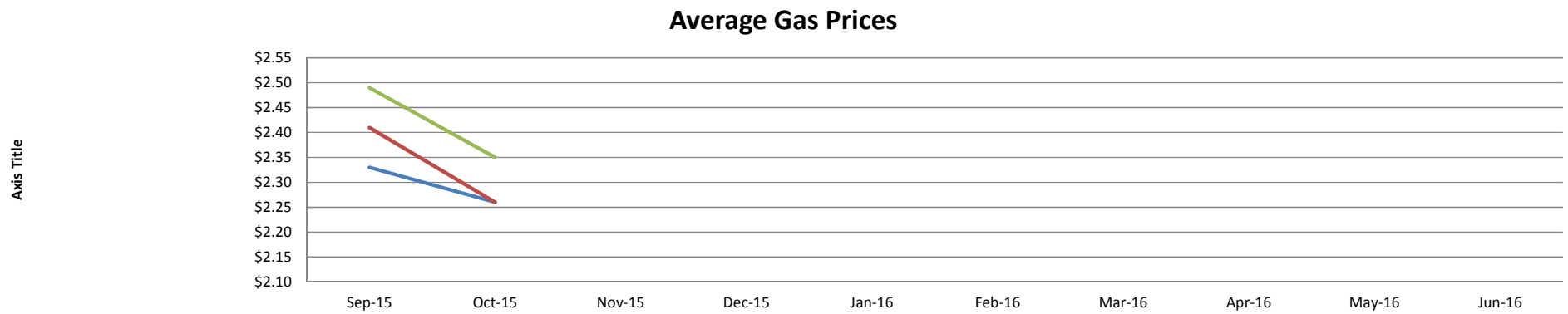
- Effective November 9, 2015 Laura is now maintaining the Land of Legends App (Benson Section) for Bob Nilson.
- Due to the desperate need for lights on the Sand Lot and an additional Softball/Baseball Fields, we have been working on the feasibility of a Ball field Project; to include working with member of the community for possible funding, looking for available grants, cost analysis and communicating with the appropriate City Departments.
- I have begun modifying our existing park master plan based on the 2013 Parks and Recreation Survey Results. Once we complete changes, we will meet with Mr. Stephens and Mr. Hamilton prior to moving forward.
- I am working toward completion of departmental updates to our SOPs.
- I am working on departmental Emergency Action Plans.
- I am working to find local High School Students to create and implement a Skin Cancer Prevention and Awareness Program. Once I have implemented this program for a year, I will be able to apply for a grant to purchase a shade structure for the Union Street Playground Equipment.
- On August 14, 2015 I emailed each of the Department Heads a link to their sections of the new City website, I am waiting for feedback from them for changes, suggestions, etc. so we can go live with it.
- I am looking at the feasibility of hosting a Cycling Event in Benson.
- I need to apply for the skate park grant.
- I need to complete my Emergency Response Certification Classes.
- I need to re review the changes to Chapter 11 of the City Code and send them to the attorney.
- I am re reviewing the draft of the Special Event Chapter of the City Code to send to the attorney.
- I am working on the Sun Corridor Trail project.
- I am working to complete a volunteer background check policy and procedure for City volunteers who work directly with children.
- We are working on the Light Parade. Dorthey is building a float. We are already receiving parade applications. This year we are advertising in Facebook.


Center Rental Agreements Issued
13/14
14/15
15/16
46
72
55
13/14
14/15
15/16


Center Rental Fee Revenue
13/14
14/15
15/16
$1,470.00
$4,355.00
$2,365.00
13/14
14/15
15/16


Number of Issued Park Use Permits
13/14
14/15
15/16
62
122
75
13/14
14/15
15/16


Park Rental Fee Revenue
13/14
14/15
15/16
$1,420.00
$2,690.00
$1,755.00
13/14
14/15
15/16



	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Regular Gas Price (US $/G)	$2.33	$2.26								
Regular Gas Price (AZ $/G)	$2.41	$2.26								
Regular Gas Price Benson (Benson$/G)	$2.49	$2.35								

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: November 16, 2015

TO: William Stephens, City Manager

FROM: Bob Nilson, Tourism Supervisor

SUBJECT: Tourism Report for October 2015

• Our Visitor count for October 2015 was 809 as compared to 827 in October of 2014, down 18 from last year.

• Again Greyhound ticket sales are down in October with 14 ticket transactions.

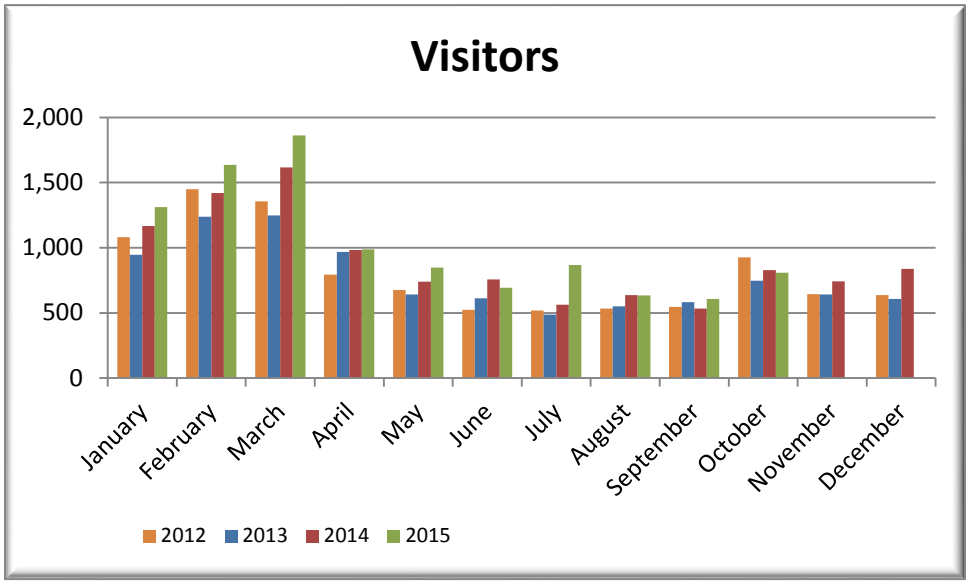
• We built and mounted a sixteen foot rack above the Greyhound office for a static display for the trains. We will have two volunteers from the Cochise and Western Model Railroad Club come in this week to put together and put the trains up for display. We will display the trains until we can get our actual train track mounted.

• The USDA Broadband planning grant will be announced in March or April of 2016.

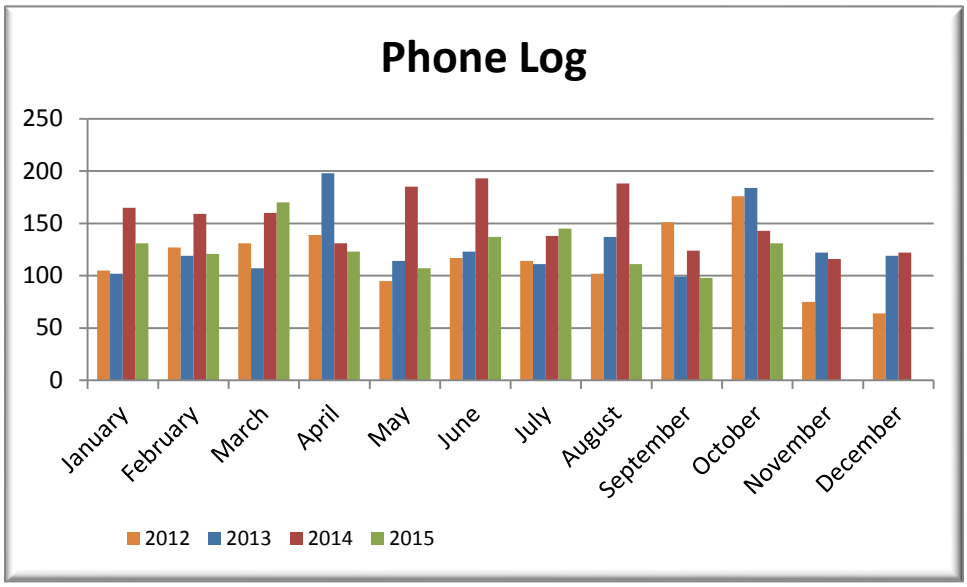
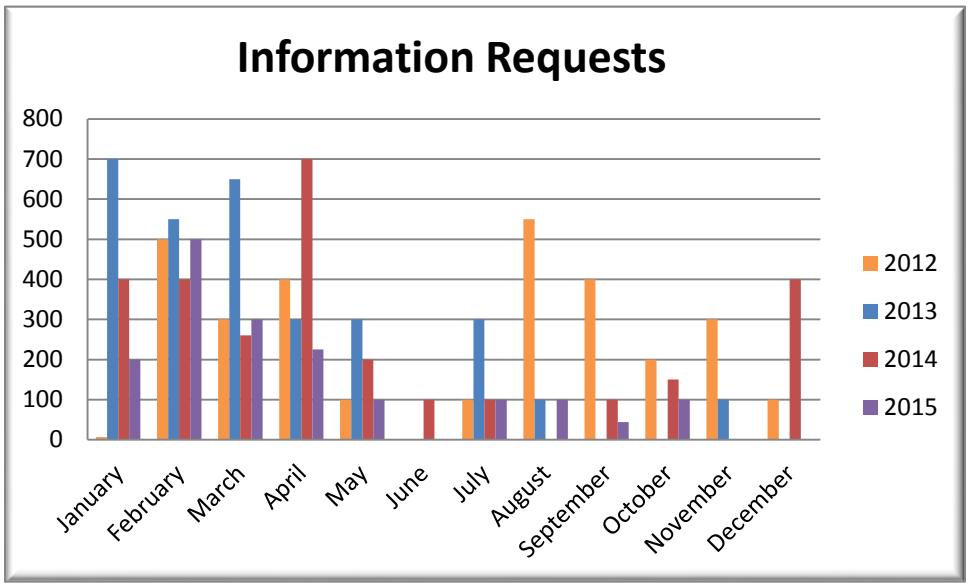
• Stronghold Sign Company has our three map signs almost complete. We will need to decide where to install them.

• Below are our Visitor Counts for October of 2015

Visitor Center Headcount Comparisons October, 2015



Visitor Center Phone calls Comparisons by Graph October, 2015



Visitor Center Information Requests Comparisons by Graph October, 2015