CITY OF BENSON
CITY COUNCIL
JUNE 24, 2020 – 7:00 P.M.
SPECIAL MEETING

A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
WILL BE HELD ON JUNE 24, 2020 AT 7:00 P.M.,
AT THE BENSON COMMUNITY CENTER,
705 W. UNION STREET, BENSON, ARIZONA

BECAUSE OF THE CURRENT COVID – 19 PUBLIC HEALTH EMERGENCY, THE BENSON COMMUNITY CENTER WILL HAVE LIMITED OCCUPANCY FOR COUNCIL MEETINGS. HOWEVER, THE LIVE MEETING MAY BE WATCHED VIA FACEBOOK ONLINE AT HTTPS://WWW.FACEBOOK.COM/BENSONAZ/ (NO FACEBOOK ACCOUNT IS NEEDED) OR LISTENED TO BY CALLING THE PHONE NUMBER PROVIDED ON THE MEETING AGENDA. FOR THIS MEETING, THAT NUMBER IS 267-930-4000 PARTICIPANT ID# 567090498.

PUBLIC PARTICIPATION FOR THE NOTICED PUBLIC HEARINGS WILL BE AVAILABLE ELECTRONICALLY. IF YOU WANT TO PROVIDE A COMMENT FOR THE NOTICED PUBLIC HEARINGS ON JUNE 24, 2020, PLEASE EMAIL PUBLICHEARINGS@BENSONAZ.GOV AT LEAST 1 HOUR PRIOR TO THE START OF THE MEETING. WRITTEN COMMENTS MAY ALSO BE SUBMITTED TO THE CITY CLERK, 120 W. 6th STREET, P.O. BOX 2223, BENSON ARIZONA, 85602 DURING BUSINESS HOURS, MONDAY THROUGH THURSDAY FROM 8:30 A.M. TO 4:30 P.M. COMMENTS MUST BE RECEIVED PRIOR TO 4:00 P.M. ON THE MEETING DATE. ALL RECEIVED COMMENTS WILL BE READ BY THE DEPUTY CITY CLERK AND ENTERED INTO THE MEETING MINUTES.

FOR HELP WITH THE ONLINE COMMENT CARD, OR FOR ANY OTHER TECHNICAL DIFFICULTIES, PLEASE CALL 520-720-6331.

_____
Vicki L. Vivian, CMC, City Clerk

A G E N D A

The Council may discuss, direct, consider and take possible action as indicated below pertaining to the following:

CALL TO ORDER: The Call to Order will consist of the Mayor or the City Clerk calling the Council to order. The Mayor or his designee shall then lead those present in the pledge of allegiance before introducing the invocation speaker, who will offer the invocation.

ROLL CALL: The City Clerk shall call the roll of the members, and the names of those present shall be entered in the minutes.

PUBLIC HEARING: The Mayor and Council will receive comments and questions from the public regarding the proposed City of Benson Fiscal Year 2020-2021 Tax Levy and Truth in Taxation.

PUBLIC HEARING: The Mayor and Council will receive comments and questions from the public regarding the City of Benson Fiscal Year 2020-2021 Tentative Budget and the Capital Improvement Plan for 2021-2025.

NEW BUSINESS

1. Discussion and possible action regarding Resolution 23-2020 of the Mayor and Council of the City of Benson, Arizona, approving a Final Budget for Fiscal Year 2020-2021 – **Vicki Vivian, CMC, City Manager/City Clerk ***

2. Discussion and possible action regarding an Emergency and/or Special procurement of Modular Structure Relocation Services for $58,223.00 – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director ***

ADJOURNMENT

POSTED this 22th of June, 2020

Material related to the City Council meeting is available for public review the day before and the day of the meeting, during office hours, at the City Clerk's Office located at 120 W. 6th Street, Benson, Arizona, 520-586-2245 x 2011.

All facilities are handicapped accessible. If you have a special accessibility need, please contact Vicki L. Vivian, City Clerk, at (520) 586-2245 or TDD: (520) 586-3624, no later than eight (8) hours before the scheduled meeting time.

Any invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

Executive Sessions – Upon a vote of the majority of the City Council, the council may enter into Executive Sessions pursuant to Arizona Revised Statues §38-431.03 (A)(3) to obtain legal advice on matters listed on the Agenda.

* Denotes an Exhibit in addition to the Council Communication

** Call to the Public

Arizona Revised Statutes §38-431.01(H) provides that "A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action." As such, a Call to the Public, if on the agenda, is provided as a courtesy.

In order to speak during the Call to the Public, please complete the Call to the Public form requesting to do so.

*** Consent Agenda

The Consent Agenda will be the first item under New Business and shall list separately distinct items requiring action by the City Council that are generally routine items not requiring Council discussion. A single motion will approve all items on the Consent Agenda, including any resolutions or ordinances, or claims/invoices that are of a routine nature. A Councilmember may remove any issue from the Consent Agenda, and that issue will be discussed and voted upon separately, immediately following the Consent Agenda under its proper regular category of New Business.

NOTICE TO PARENTS: Parents and legal guardians have the right (with certain exceptions) to consent before the City of Benson makes a video or voice recording of a minor child. A.R.S. §1-602(A)(9). Regular and Special Meetings of the Mayor and Council for the City of Benson are recorded, and that recording is usually posted on the City's website. If you permit your child to participate in a Regular or Special Meeting of the Mayor and Council for the City of Benson, a recording will be made. If your child is seated in the audience your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk.

LEGAL NOTICE

CITY OF BENSON
CITY COUNCIL
PUBLIC HEARING
JUNE 24, 2020 – 7:00 P.M.

NOTICE IS GIVEN PURSUANT TO A.R.S. §38-431.01 THAT THE CITY OF BENSON, ARIZONA CITY COUNCIL WILL HOLD PUBLIC HEARINGS IN THE COMMUNITY CENTER AT 705 W. UNION STREET IN BENSON, ARIZONA AT 7:00 P.M. ON WEDNESDAY JUNE 24, 2020, TO HEAR AND CONSIDER COMMENTS FOR OR AGAINST OR OTHERWISE ABOUT THE FISCAL YEAR 2020-2021 1)TAX LEVY AND 2) BUDGET. ADOPTION OF THE FINAL FISCAL YEAR 2020-2021 BUDGET WILL BE CONSIDERED AT THE SPECIAL COUNCIL MEETING TO BE HELD AT 7:00 P.M. ON WEDNESDAY JUNE 24, 2020 IN THE COMMUNITY CENTER AT 705 W. UNION STREET IN BENSON, ARIZONA.

_____
Vicki L. Vivian, CMC, City Clerk

The City Council of the City of Benson will hold the above described Public Hearings at 7:00 p.m. on Wednesday June 24, 2020 in the Benson Community Center at 705 W. Union Street in Benson, Arizona.

Because of the current COVID – 19 public health emergency declared by President Trump, Governor Ducey, and others, the Benson Community Center will have limited occupancy. However, the live meeting may be watched via Facebook online at https://www.facebook.com/bensonaz/ (No Facebook account is needed) or listened to by calling the phone number provided on the agenda for the above described Special Meeting. For this meeting, that number is 267-930-4000 Participant ID# 567090498.

Public participation for the noticed Public Hearings will be available electronically. If you want to provide a comment for the above described Public Hearing, Please Email: publichearings@bensonaz.gov at least 1 hour before those meetings start. Written comments may also be submitted to the City Clerk, 120 W. 6TH Street, P.O. Box 2223, Benson, Arizona, 85602 during business hours, Monday through Thursday from 8:30 A.M. TO 4:30 P.M. Comments must be received prior to 4:00 P.M. on the meeting date. All received comments will be read by the Deputy City Clerk and entered into the meeting minutes.

For help with the online comment card, or for any other technical difficulties, please call 520-720-6331.

Posted this 10th day of June, 2020
Published this 10th day of June, 2020
Published this 17th day of June, 2020

City of Benson
City Council Communication

Special Meeting **June 24, 2020**

To: Mayor and Council Agenda Item # 1

From: Vicki Vivian, CMC, City Manager/City Clerk
Seth Judd, Finance Director

Subject:

Discussion and possible action regarding Resolution 23-2020 of the Mayor and Council of the City of Benson, Arizona, approving a Final Budget for Fiscal Year 2020-2021

Discussion:

Council adopted the Tentative Budget for Fiscal Year 2020-2021 at a Special Meeting on May 26, 2020. All required notices have been published, and a Public Hearing regarding the Budget will be held at the Special Meeting of the Council on June 24, 2020. Therefore, Council is legally able to consider adoption of the proposed Final Budget for Fiscal Year 2020-2021.

The attached resolution adopts the Tentative Budget as the Final Budget for Fiscal Year 2020-2021. The Final Budget total is $21,428,013.

Staff Recommendation:

Approval of Resolution 23-2020

RESOLUTION 23-2020

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, APPROVING A FINAL BUDGET FOR FISCAL YEAR 2020-2021

WHEREAS, A.R.S. §42-17105 requires that the City adopt a final budget for the fiscal year as soon as practicable after a public hearing has been held pursuant to A.R.S. §42-17104; and

WHEREAS, the public hearing on the proposed budget was held on June 24, 2020 at which time the Council was available to hear from any City taxpayer regarding the proposed budget.

WHEREAS, the City estimates its total revenues and expenditures for Fiscal Year 2020-2021 to be $21,428,013. and the City has prepared a final budget for said amount, which is within the spending limitation set forth in Article IX, Section 20, Arizona State Constitution and is being presented to Council at the June 24, 2020 Council meeting (see Council packet) for consideration.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, that the final budget for Fiscal Year 2020-2021 as prepared by the City is hereby approved.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 24th day of June, 2020.

_____
TONEY D. KING, SR., Mayor

ATTEST:

_____
VICKI L. VIVIAN, CMC, City Clerk

APPROVED AS TO FORM:

_____
MESCH CLARK ROTHSCHILD
By Gary J. Cohen
City's Attorney

Benson
Arizona
Founded in 1880
Gateway to the San Pedro Valley

Final
Fiscal Year 2020-2021
Budget

This page intentionally left blank

Annual Budget
Fiscal Year 2020-2021
Table of Contents

TAB 1	**INTRODUCTION**	
	Mayor and Council	2
	Department Heads	3
	Budget Schedule	4
	Summary by City Manager and Finance Director	5
	Salary Schedule	12
TAB 2	**REVENUES**	17
TAB 3	**GENERAL FUND EXPENDITURES**	25
	City Council	27
	City Administration	28
	City Clerk	32
	Tourism	34
	Finance	36
	Police	38
	Fire	40
	City Attorney	42
	Magistrate	44
	Library	46
	Parks	48
	Recreation	50
	Building	52
	Planning and Zoning	54
	Public Works	56
TAB 4	**ENTERPRISE FUNDS**	59
	Golf Course Fund	60
	Natural Gas Fund	64
	Water Fund	66
	Wastewater Fund	68
	Sanitation Fund	70
TAB 5	**OTHER FUNDS**	71
	Airport Fund	73
	Streets (HURF) Fund	74
	Transit Fund	76
	Capital Projects Fund	78
	Debt Service Fund	82
	Grants Fund	83
	Fireman's Pension Fund	84
TAB 6	**CAPITAL IMPROVEMENT PLAN**	85

Mayor and Council

Mayor
Honorable Toney D. King, Sr.

Vice-Mayor
Barbara Nunn

Councilmember
Patrick Boyle

Councilmember
Larry Dempster

Councilmember
Lupe Diaz

Councilmember
Anicleto Maldonado

Councilmember
Chris Tapia

City Manager

Vicki L. Vivian, CMC

Department Heads

City Engineer/Public Works
Bradley Hamilton, P.E.

City Clerk
Vicki L. Vivian, CMC

Finance Director
Seth C. Judd

Building Official/Planning Administrator
Vacant

Chief of Police
Paul Moncada

Fire Chief
Keith Spangler

City Attorney
Gary Cohen
Mesch Clark Rothschild

Magistrate
Bruce Staggs

City of Benson

Fiscal 2020-2021 Budget Calendar

Monday	May 11	Recommended Budget to Council
Monday, 5:30 pm	May 11	Work Session
Monday, 7 PM	**May 26, Special Meeting**	Approve Tentative Budget
Wednesday	June 10	Publish 1st Public Hearing Notice In Local Paper
Wednesday	June 17	Publish 2nd Public Hearing Notice in Local Paper
Wednesday, 7 PM	**June 24, Special Meeting**	Public Hearing on Final Budget & Property Tax Levy Convene Special Meeting Adopt Final Budget
Monday, 7 PM	July 13, Regular Meeting	Adopt Property Tax Levy

Summary by City Manager and Finance Director
Fiscal Year 2020 – 2021 Annual Budget

TO: Honorable Mayor and City Council Members

The City of Benson's fiscal year 2020-2021 (FY21) Budget is scheduled to be adopted by Mayor and Council on June 24, 2020. The Budget is hereby respectfully submitted. We hope that this presentation format will give you a deeper understanding of the increasingly complex finances of the City.

This year's budget process will be different than prior years due to the COVID-19 crisis. We have created two estimates for revenues and two estimates for expenses for FY21.

The revenues that will be adopted will become the City's "ceiling" budget in the event that the economy rebounds faster than anticipated. We also developed a revenue projection for the General Fund, Highway User Revenue Fund (HURF), and Golf Course Funds as those are the ones that may be the most economically impacted by the COVID-19. Every revenue was looked at to determine what impact the shutdown of the economy would have on it. For example, local sales taxes, state shared taxes, gas tax for HURF and fees and charges for the golf course. The difference between the "ceiling budget" and the "COVID-19 Budget" will need to be made up of either departmental budget expense reductions, fund balance reduction, postponing capital projects or a combination of all three.

For the projected expenditures for FY21, each department was asked to review each line item and look at expenditures that could be postponed and were not an immediate expense that would impact the health, safety or welfare of our citizens. These amounts are then going to be placed into a COVID-19 reserve in each department and will be reviewed with the City Manager in December to determine if funds can or need to be moved back into line items.

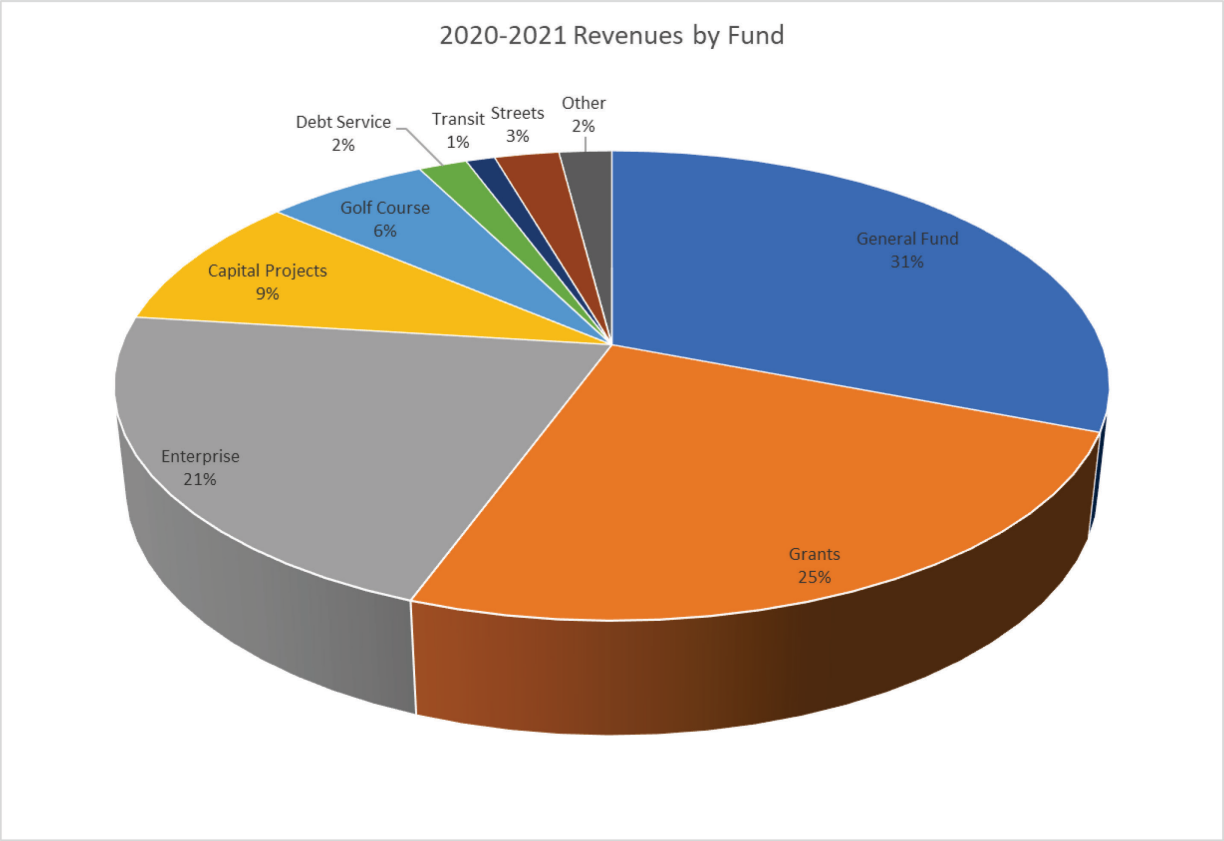
The City's $21,428,013 budget is balanced with a combination of funds carried forward from prior years and revenues expected to be collected during the new budget year. The fiscal 2020-2021 budget is $791,128 less than the 2019-2020 (FY20) primarily due to creating a realistic budget close to actual revenues and expenditures in fiscal year and some changes to our Capital Improvement Plan. These will be monitored closely throughout the year to ensure departments are within budget and fall within the approved budget.

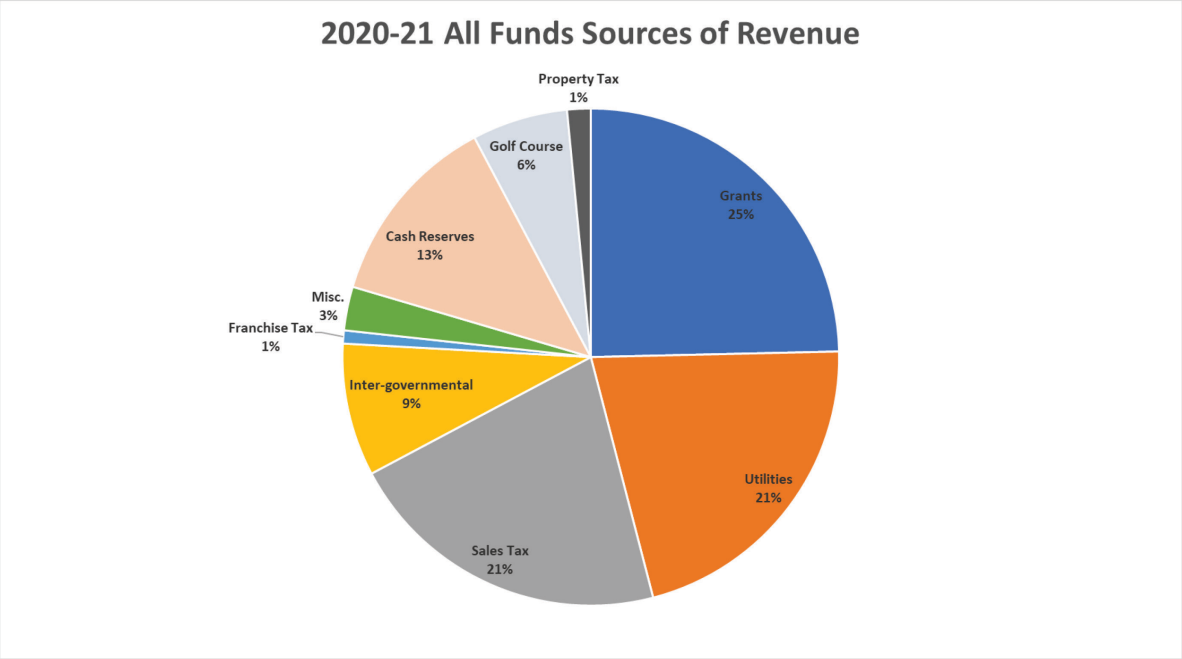
The chart on the next page are the City's projected revenues for all funds for fiscal year 2020-2021. The first chart breaks down the revenues by fund. The largest percentage of the revenues in the City is in the General Fund at $6.43 million or 31%. The General Fund has the most departments in the City and the funds can be used for any municipal purpose. The second largest fund is at 25% for grants that the City may receive in fiscal year FY21. The Enterprise Funds include Gas, Water, Wastewater, and Sanitation and make up $4.45 million or 21% of the total budget. Capital Projects make up $1.93 million or 9% of the total budget and the other funds comprise the rest of the budget, or 14%. Expenditures will be divided the same way in the funds as the City must present a balanced budget.

The next chart breaks down revenue by source. The largest revenue category for next fiscal year is grants at $5.14 million or 25% of the total projected revenues. The majority of the grants are for Airport and Unclassified Grants. The reason the City has $5.14 million in grants is because if they

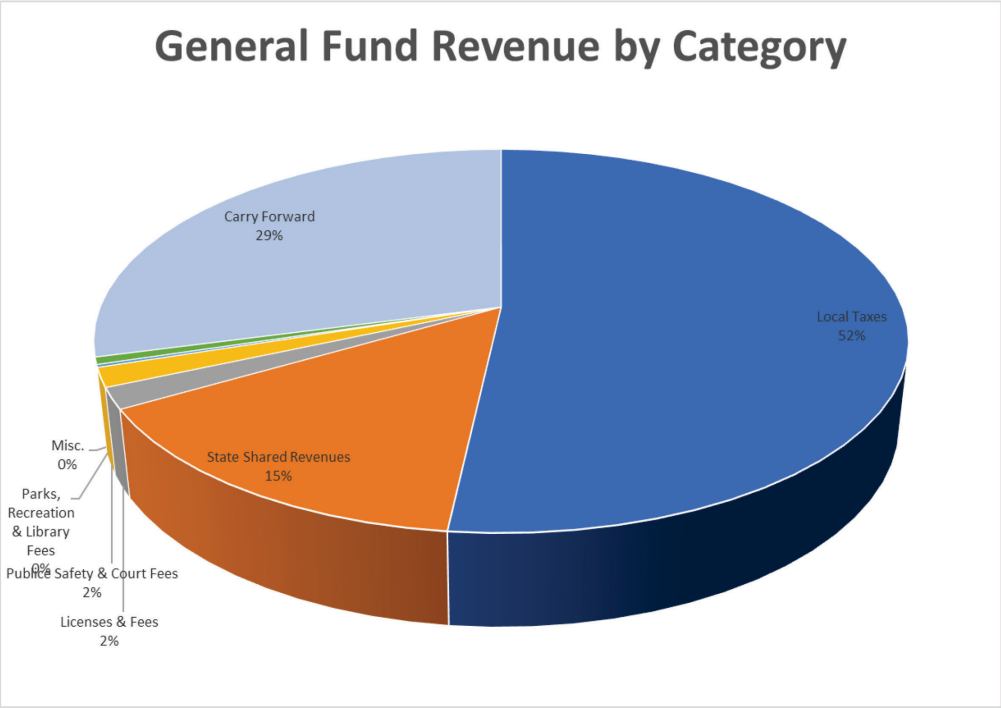
are not appropriated, they cannot be spent under the alternative expenditure limitation which the City is under per Arizona Revised Statutes (ARS). Likewise, if a grant is not awarded, no funds will be expended. Grant matches are appropriated in each of the department operating budgets.

The next largest revenue category is Sales Tax at $4.44 million or 21% of the total revenues. This includes the construction sales tax of approximately $240,000 that goes directly into the Capital Project Fund for infrastructure, buildings and equipment. The Utilities percentage of 21% is for user fees for the water, wastewater, gas and sanitation services. All revenues for all funds will be presented later in this document.

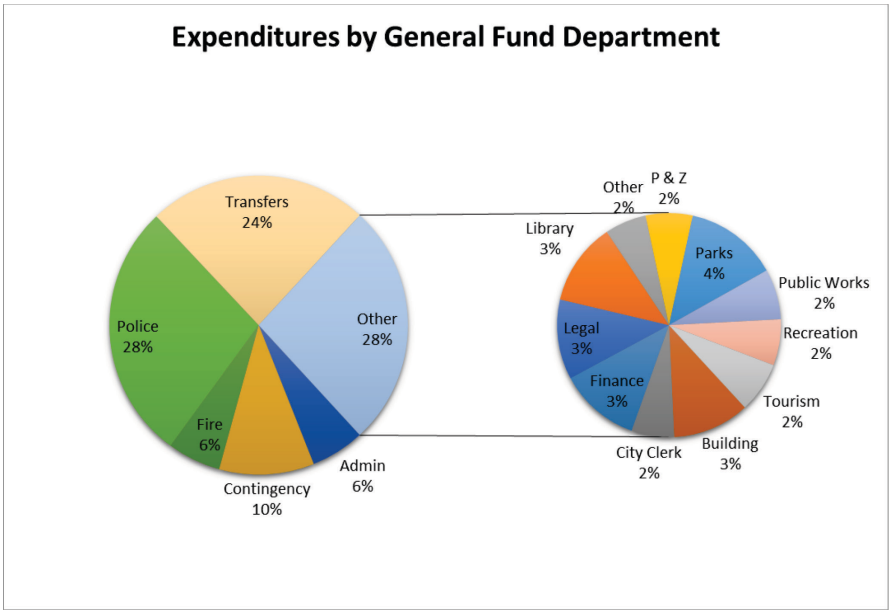




The next chart is the revenues for the General Fund by revenue category. The largest category in the General Fund is Local Taxes at $4.70 million or 52% of the total. This category includes local sales and bed taxes, property and franchise taxes. The second largest category is State Shared Revenues at $1.35 million or 15% of the total General Fund Revenues. This includes state shared sales, urban revenue sharing (income), and auto lieu taxes. The last double digit category is Carryforward funds. This is the carryforward in the General Fund of $2,725,234 that is being used to balance the budget.



The chart on this page is the amount of 2020-2021 General Fund Expenditures by Department. The department that has the largest budget in the General Fund is the Police Department at $2.57 million or 28% of the budget. The next largest department budget is titled "Other" but is further broken out by 10 departments that are 28% of the budget. The Contingency Reserve is the amount that is carryforward from the General Fund and broken down to Contingency Reserve and Operating Contingency. The Contingency Reserve is for unexpected emergency expenditures and revenue shortfalls and must be approved by Council. The operating contingency, which is only $50,000 out of the $941.016 reserve, has been set up this year because of the departments cutting back their line items and is there for the City Manager to transfer at her discretion if something unexpected occurrs and the department needs to have the funds replenished.



The fiscal 2020-2021 budget has been prepared with the COVID-19 crisis in mind and will be monitored throughout the year to ensure that departments are not exceeding their budget. However, it is flexible enough that spending could be accelerated or decelerated if the economy improves or declines during the year.

Personnel

The largest component of the budget is personnel costs that also include benefits such as social security and Medicare, retirement, insurance and workman's compensation insurance. The highlights of the 2020-2021 personnel budget are:

- No Merit Increases
- Compression Adjustments across departments.
- 2% increase in employee health insurance
- 2% COLA effective January 1, 2021
- Increase in ASRS and PSPRS contribution rates

The total budgeted personnel costs of $6,299,988 reflect a 3% increase over the prior fiscal year. There is a decrease of .14 full-time equivalent (FTE) employees (a part-time equivalent), for a

total of 104.24 FTE employees. The changes of personnel costs by department or fund are due primarily to restructuring city positions and benefit increases. Notable changes include:

- Restructuring of positions and minor adjustments in salaries
- The Arizona State Retirement contribution rate increased from 12.11% to 12.22% for both employer and employee.
- The Public Personnel Safety Retirement System (PSPRS) employer contribution rate for Police has gone from 36.26% to 40.04%.
- The PSPRS employer contribution rate for Fire has decreased from 30.83% to 25.65%.
- Health insurance cost increase of 2% due to the rising cost of health insurance. During fiscal year 2007-2008 Council approved and staff implemented a Flexible Spending Account (FSA) for all employees. The FSA allows plan participants to pay for health-related expenses on a pretax basis. The contribution limit for 2020-2021 is set at $2,750.

The table on the next page shows recent actual and budgeted total personnel costs by department.

Budgeted Total Personnel Costs						
	Dollar Amount			Full Time Equivalent Employee		
Department	Budget 2019-20	Est. Actual 2019-20	Budget 2020-21	Budget 2019-20	Budget 2020-21	Change
City Council	20,715	22,773	31,072			
City Administration	193,002	150,567	210,552	2.50	2.50	0.00
City Clerk	129,252	135,481	129,904	1.50	1.50	0.00
Finance	164,861	172,083	165,770	2.30	2.30	0.00
Tourism	108,536	107,058	112,261	2.60	2.62	0.02
Police/ Animal Control	2,005,395	2,030,383	2,100,476	24.70	23.63	-1.07
Fire	215,779	229,558	213,127	3.00	3.00	0.00
City Attorney	129,906	43,676	131,783	2.00	2.00	0.00
Magistrate	38,535	43,676	39,737	1.00	1.00	0.00
Library	199,213	202,419	205,615	4.50	4.63	0.13
Parks	186,200	152,443	186,789	4.00	4.00	0.00
Recreation	121,911	88,629	107,015	5.25	4.32	-0.93
Building	134,320	54,236	132,037	2.50	2.50	0.00
Planning & Zoning	107,536	70,319	107,229	1.50	1.50	0.00
Public Works	34,362	35,783	52,991	0.25	0.75	0.50
Total General Fund	**3,789,523**	**3,539,085**	**3,926,360**	**57.60**	**56.25**	**(1.35)**
Transit	153,438	170,572	156,244	3.87	4.42	0.55
Streets	295,689	244,882	296,428	4.73	4.73	0.00
Natural Gas	394,805	353,149	382,583	6.83	6.60	-0.23
Water	391,896	427,739	412,840	6.11	6.57	0.46
Wastewater	351,994	354,898	340,751	6.09	6.33	0.24
Sanitation	28,406	26,902	26,985	0.70	0.70	0.00
Golf-Operations	164,402	140,870	187,911	4.87	5.43	0.56
Golf-Maintenance	227,937	206,056	227,211	5.00	5.00	0.00
Golf- Food & Beverage	313,711	246,192	342,674	8.58	8.21	-0.37
Total Other Funds	**2,322,278**	**2,171,261**	**2,373,628**	**46.78**	**47.99**	**1.21**
Grand Total	**6,111,801**	**5,710,346**	**6,299,988**	**104.38**	**104.24**	**(0.14)**

Budget Policy Statement – Use of Contingency Line Items in the Various Funds
Some Funds contain a line item called "Contingency". Those contingency line items are intended for expenditures that are necessary for the efficient operation of the Fund, but were not anticipated or known with certainty at the time the budget was prepared. When contingency funds are used Council will be informed of their use. Any expenditure of contingency funds in excess of $20,000 requires Council approval. We have placed an Operating Contingency Reserve of $50,000 that can be transferred to other departments with City Manager or designee approval.

Budget Policy Statement – Use of COVID-19 Contingency Line Items in the Various Funds
Some departments/funds contain a line item called "Covid-19 Contingency". This line item was created due to the COVID-19 health pandemic and are put into each department in order to assist in monitoring expenditures for the year. These funds were taken from other line items and placed here to be allocated to other lines in the budget with City Manager approval.

Budget Policy Statement – Capital Improvement Plan
The five-year Capital Improvement Plan (CIP) is an integral part of this Budget. Plan particulars are discussed in the CIP section of the Budget.

Budget Policy Statement – Capital Projects Fund & Restriction on Construction Sales Tax
The Capital Projects Fund (CPF) was set up in the 2007-2008 fiscal year. It is designed to fund capital projects that are regional in nature. The funding sources for the CPF are the Construction Sales Tax, selected debt financing and anticipated grants. The Capital Projects Fund is discussed in more detail in the CIP section of the Budget.

Budget Policy Statement – Human Resources Rate Plan
The Salary Rate Plan for the City of Benson for the 2020-2021 fiscal year is shown beginning on page 12 herein. All salaries paid by the City during the next fiscal year will be within the salary ranges listed on the Plan, except for those salaries that were above the maximum prior to the beginning of the fiscal year.

Organization of the Budget
The foregoing information has been presented to give the reader an overview of the sources and uses of funds in the budget on a citywide basis. The following sections will provide both an overview and detailed line item budget and historical information on a department by department and Fund by Fund basis. In addition, each department head has provided additional information on the activities of his/her department/Fund.

The Capital Improvement Plan (CIP) is the final section of the Budget. It contains a summary five-year plan followed by individual project sheets for each planned project.

Conclusion
The City of Benson has tried to plan for the uncertainty that has come from the COVID-19 crisis with this budget. City staff and Council are to be recognized for their dedication to building on past successes despite the significant reduction in revenues during the past several years to create a healthy reserve to help carry us through any times of uncertainty that may be ahead. Although the City had to increase its sales tax in Fiscal Year 2016-2017, the first increase in the past 17 years, and has had utility rate increases across all utilities based on professional recommendations, these tough decisions will help to improve the financial outlook of the City for the coming fiscal years. The Fiscal Year 2020-2021 budget is designed to be a flexible tool that will allow the City to maintain its financial stability and continue to provide quality, cost efficient services our citizens' desire.

Respectfully submitted,

---	---
Vicki L. Vivian, CMC	Seth Judd
City Manager/City Clerk	Finance Director

Fiscal 2020-2021 Salary Plan 2% COLA				
Job Families and Job Titles	Salary Grade	Recommended		
		Minimum	Midpoint	Maximum
City Management				
City Manager	72	100,317.22	125,396.53	150,475.84
Human Resources Director	55	65,927.99	82,409.98	98,891.98
Human Resourse Assitant	22	29,186.50	36,483.13	43,779.76
Executive Asst. to City Manager	30	35,560.93	44,451.17	53,341.40
Facilities Supervisor	31	36,449.97	45,562.46	54,674.95
Administrative Assistant	32	37,361.21	46,701.52	56,041.82
Information Technology Specialist	34	39,252.61	49,065.76	58,878.91
Information Technology Technician	24	30,664.09	38,330.11	45,996.13
Human Resource Analyst I	24	30,664.09	38,330.11	45,996.13
Human Resource Coordinator	32	37,361.21	46,701.52	56,041.82
Custodian	14	23,954.74	29,943.43	35,932.11
Legal				
City Attorney	68	90,882.45	113,603.06	136,323.67
Prosecuting Attorney	58	70,997.23	88,746.54	106,495.85
Legal Assistant	32	37,361.21	46,701.52	56,041.82
Finance				
Finance Director	58	70,997.23	88,746.54	106,495.85
Deputy Finance Director	46	52,790.41	65,988.01	79,185.61
Accounting Supervisor	32	37,361.21	46,701.52	56,041.82
Accounting Specialist	38	43,327.54	54,159.42	64,991.31
Account Clerk III	24	30,664.09	38,330.11	45,996.13
Account Clerk II	20	27,780.15	34,725.19	41,670.22
Account Clerk I	16	25,167.45	31,459.31	37,751.17
City Clerk				
City Clerk	50	58,270.72	72,838.40	87,406.08
Deputy City Clerk	32	37,361.21	46,701.52	56,041.82
Development Services				
Building				
Building Official	50	58,270.72	72,838.40	87,406.08
Building Inspector II	36	41,239.78	51,549.73	61,859.67
Building Inspector I	32	37,361.21	46,701.52	56,041.82
Planning Technician	24	30,664.09	38,330.11	45,996.13
Code Enforcement Officer	24	30,664.09	38,330.11	45,996.13
Senior Permit Technician	26	32,216.46	40,270.57	48,324.68
Planning & Zoning				
Planning & Zoning Director	50	58,270.72	72,838.40	87,406.08
Senior Planner	40	45,521.02	56,901.27	68,281.53
Planning Technician	24	30,664.09	38,330.11	45,996.13
GIS Manager	40	45,521.02	56,901.27	68,281.53

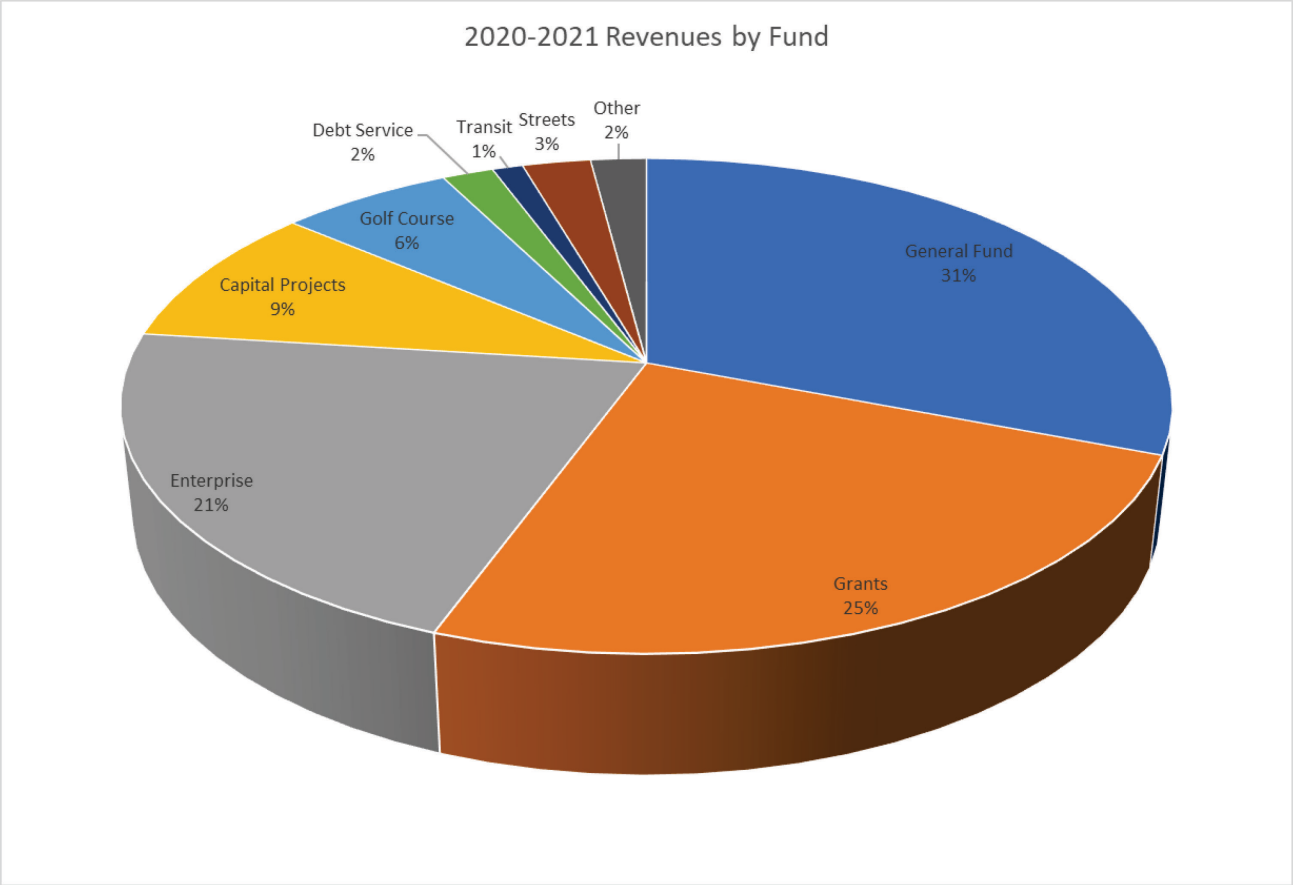
Job Families and Job Titles	Salary Grade	Recommended		
		Minimum	Midpoint	Maximum
Tourism				
Tourism Supervisor	30	35,560.93	44,451.17	53,341.40
Tourism Clerk	13	23,337.60	29,172.00	35,006.40
Library				
Library Director	40	45,521.02	56,901.27	68,281.53
Library Branch Manager	32	37,361.21	46,701.52	56,041.82
Senior Library Assistant	22	29,186.50	36,483.13	43,779.76
Library Assistant	14	23,954.74	29,943.43	35,932.11
Library Page	13	23,337.60	29,172.00	35,006.40
Parks			0.00	0.00
Parks Director	50	58,270.72	72,838.40	87,406.08
Parks Supervisor	31	36,797.50	45,996.87	55,196.25
Parks Maintenance Worker II	19	27,102.59	33,878.24	40,653.89
Parks Maintenance Worker I	15	24,553.59	30,691.99	36,830.39
Recreation				
Recreation Coordinator	32	37,361.21	46,701.52	56,041.82
Sr.Recreation Leader	26	32,216.46	40,270.57	48,324.68
Recreation Asst.	13	23,337.60	29,172.00	35,006.40
Recreation Aids	13	23,337.60	29,172.00	35,006.40
Pool Cashier	13	23,337.60	29,172.00	35,006.40
Lead Lifeguard	14	23,954.74	29,943.43	35,932.11
Lifeguard	13	23,337.60	29,172.00	35,006.40
Police Operations				
Police Chief	60	74,591.46	93,239.32	111,887.19
Police Commander	50	58,270.72	72,838.40	87,406.08
Support Services Division Lieutena	46	52,790.41	65,988.01	79,185.61
Police Sergeant	44	49,213.18	61,516.48	73,819.78
Police Corporal	40	45,521.02	56,901.27	68,281.53
Detective	40	45,521.02	56,901.27	68,281.53
Police Officer	38	43,327.54	54,159.42	64,991.31
Police Support				
Police Communications Supervisor	34	39,252.61	49,065.76	58,878.91
Police Communications Specialist	22	29,186.50	36,483.13	43,779.76
Police Administrative Assistant	26	32,216.46	40,270.57	48,324.68
Police Assistant	26	32,216.46	40,270.57	48,324.68
Police Records Clerk	22	29,186.50	36,483.13	43,779.76
Senior Animal Control Officer	26	32,216.46	40,270.57	48,324.68
Animal Control Officer	20	27,780.15	34,725.19	41,670.22
Fire Department				
Fire Chief	50	58,270.72	72,838.40	87,406.08
Admin Specialist	27	33,021.87	41,277.33	49,532.80

Job Families and Job Titles	Salary Grade	Recommended		
		Minimum	Midpoint	Maximum
Public Works Department				
Public Works Director	60	74,591.46	93,239.32	111,887.19
Public Works Superintendent	50	58,270.72	72,838.40	87,406.08
Streets Superintendent	40	45,521.02	56,901.27	68,281.53
Administrative Assistant, Public Wo	24	30,664.09	38,330.11	45,996.13
Engineering Aide	24	30,664.09	38,330.11	45,996.13
Utilities Operations Supervisor	35	40,233.92	50,292.40	60,350.88
Utilities Operator III	31	36,797.50	45,996.87	55,196.25
Utilities Operator II	27	33,021.87	41,277.33	49,532.80
Utilities Operator I	23	29,916.18	37,395.23	44,874.27
Street Maintenance Supervisor	31	36,797.50	45,996.87	55,196.25
Street Maintenance Worker III	27	33,021.87	41,277.33	49,532.80
Street Maintenance Worker II	23	29,916.18	37,395.23	44,874.27
Street Maintenance Worker I	19	27,102.59	33,878.24	40,653.89
Maintenance Technician	27	33,021.87	41,277.33	49,532.80
Meter Reader	23	29,916.18	37,395.23	44,874.27
Transit				
Dispatcher/Admin Assistant	22	29,186.50	36,483.13	43,779.76
Transit Driver I	19	27,102.59	33,878.24	40,653.89
Transit Driver II	19	27,102.59	33,878.24	40,653.89
Golf Course				
Golf Shop Manager	16	25,167.45	31,459.31	37,751.17
Golf Shop Customer Service	13	23,337.60	29,172.00	35,006.40
Golf Course Superintendent	31	36,797.50	45,996.87	55,196.25
G.C. Mechanic/Maintenance	14	23,954.74	29,943.43	35,932.11
Foreman/Irrigation Tech.	16	25,167.45	31,459.31	37,751.17
Equipment Operator	13	23,337.60	29,172.00	35,006.40
Kitchen Manager & Chef	22	29,186.50	36,483.13	43,779.76
Cook	13	23,337.60	29,172.00	35,006.40
Dishwasher/Prep Cook	13	23,337.60	29,172.00	35,006.40
Lead Waitstaff	8	17,821.44	22,276.80	26,732.16
Waitstaff	5	16,972.80	21,216.00	25,459.20
Beverage Cart Attendent	5	16,972.80	21,216.00	25,459.20

Summary of Expenditures by Department or Fund			
	Fiscal	Fiscal	Fiscal
	2019-2020	2020-21	2020-2021
Description	Budget	Budget	COVID Budget
General Fund			
Administration	514,762	530,612	530,612
City Council	45,715	56,572	56,572
City Clerk	143,062	146,714	146,714
Community Enrichment	84,800	86,800	86,800
Miscellaneous	2,640,589	2,790,395	3,115,145
Finance	268,346	280,798	280,798
Tourism	162,647	174,861	174,861
Police	2,318,454	2,586,935	2,586,935
Fire	544,579	528,261	528,262
City Attorney	233,256	235,033	235,033
Magistrate	40,885	42,087	42,087
Library	264,563	284,465	284,465
Parks	310,100	320,439	320,439
Recreation	167,811	159,615	159,615
Building	266,485	265,687	265,688
Planning & Zoning	169,986	165,729	165,729
Public Works	158,712	174,341	174,341
Total General Fund	**8,334,752**	**8,829,346**	**9,154,097**
Natural Gas	1,133,398	1,108,898	1,108,898
Water	913,729	956,890	956,890
Wastewater	1,942,328	1,736,001	1,736,002
Sanitation	651,489	651,490	651,490
Golf Course	1,235,005	1,304,187	1,304,187
Total Enterprise Funds	**5,875,949**	**5,757,466**	**5,757,467**
Airport	348,371	392,274	392,274
Streets	497,239	514,678	514,678
Transit	225,738	291,647	291,647
Debt Service	1,097,825	388,063	388,063
Capital Projects	3,400,325	1,931,270	1,931,270
Impact Fees	-	-	-
Grants	5,388,805	5,141,237	5,141,237
Firemen's Pension	26,600	29,600	29,600
Total - Other Funds	**10,984,903**	**8,688,770**	**8,688,770**
TOTAL - ALL FUNDS	**25,195,605**	**23,275,583**	**23,600,334**
Less: Interfund Transfers	(2,976,465)	(1,847,572)	(2,172,322)
Total Net Expenditures	**22,219,140**	**21,428,013**	**21,428,013**

This page intentionally left blank

Revenues


2020-2021 Revenues by Fund
Debt Service 2%
Transit 1%
Streets 3%
Other 2%
Golf Course 6%
General Fund 31%
Capital Projects 9%
Enterprise 21%
Grants 25%

General Fund Revenues	2017-18 Audited	2018-19 Audited	2019-20 Budget	2019-20 Actual through March 2020	2019-20 Estimated	2020-21 Proposed Budget	2020-21 COVID-19 Potential Budget
Revenues							
Administration							
General Property Tax	324,370	323,778	342,404	247,795	325,284	355,422	319,880
City Sales Tax (3.5%)	4,392,625	4,416,738	4,303,547	3,778,416	4,472,849	4,357,577	4,139,698
Bed Tax	76,215	81,048	60,593	59,045	65,000	65,000	58,500
State Sales Tax	467,526	486,835	503,310	361,669	498,581	548,992	439,194
Franchise Tax	245,104	190,570	197,150	178,777	198,000	198,000	178,200
Auto Lieu Tax	251,467	254,323	260,809	181,118	251,398	279,253	237,365
Business License	18,888	16,775	20,000	5,275	20,000	20,000	19,000
State Revenue Sharing	603,196	585,760	640,214	472,612	630,150	707,759	672,371
Interest Income	4,338	10,774	20,000	10,261	13,681	18,000	14,400
Copies and Notary Fees	153	161	147	84	112	150	135
Miscellaneous	41,942	37,103	133,000	142,274	145,000	20,000	16,000
Recovery of Prior Year Expense				17,240	17,240	-	-
Sale of Fixed Assets		10,133	10,000	7,013	7,013	10,000	8,500
Property Rental	27,917	5,137	5,000	3,345	4,460	5,000	5,000
Youth Council		1,264	3,000		-	3,000	3,000
Employee Council Vending Machine	148	1,829	2,500	1,697	2,263	2,500	2,265
Total Administration	**6,453,887**	**6,422,228**	**6,501,675**	**5,466,623**	**6,651,031**	**6,590,653**	**6,113,508**
Building / Planning & Zoning Development							
Planning & Zoning Fees	190	8,760	75,000	4,100	5,467	75,000	-
Building Permits	66,940	68,196	80,000	49,469	65,959	80,000	64,000
Building Plan Review Fees	28,965	36,809	30,000	25,731	34,308	35,000	28,000
Public Works Review Fees	11,932	2,964	150,000	61	81	150,000	50,000
PW Recording/ Misc. Fees	-			30	40	50	50
Total Development	**108,027**	**116,729**	**335,000**	**79,391**	**105,855**	**340,050**	**142,050**
Police / Animal Control							
Forfeiture Rev /Check proof Veh		1,085	-		-		
Report Income	506	785	628	361	481	500	500
Fingerprint Revenue	900	830	855	848	1,131	1,200	850
Dog License / Shelter Fees	3,643	5,112	4,861	5,506	7,341	5,000	4,750
Animal medical Donations	13,170	7,220	13,000	16,649	22,199	20,000	15,000
Spay/Neuter Grants		-	5,750		-		
Shelter Fees from County	3,822	-	5,000		-	-	-
Stonegarden Grant for OT	42,326	20,976	-	20,368	27,157	28,000	28,000
Stonegarden Grant for Equipment		-	-		-		
GITEM Grant		17,028			-		
DPS Grant OT		4,781	-	5,921	7,895	8,000	8,000
Police Grant - HIDT		-	-		-		
Auto Theft Task Force GITEM GRANT	18,847	-	-		-		
GOHS Grant OT		4,544	-	11,904	15,872	16,000	16,000
GOHS Grant Equipment				1,869	2,492	2,500	2,500
RICO Seizure Revenue	717	556	1,000	1,840	2,454	2,500	2,500
Officer Safety Equipment	313	275	1,000	1,123	1,498	1,500	1,500
Other Income	12,189	24,226	8,000	1,749	2,332	2,500	2,000
Total Police Dept	**96,432**	**87,419**	**40,094**	**68,138**	**90,850**	**87,700**	**81,600**

Fire Dept							
Firemen's Revenue	50,224	55,261	50,500	24,649	32,865	65,000	65,000
Fire Dept Donations	-	100	500		-	500	-
Total Fire Dept	**50,224**	**55,361**	**51,000**	**24,649**	**32,865**	**65,500**	**65,000**
Magistrate							
Citations from Benson PD	811	-	1,000	188	251	1,000	250
Total Magistrate	**811**	**-**	**1,000**	**188**	**251**	**1,000**	**250**
Library							
Library Fines	8,253	8,646	8,550	5,030	6,707	7,000	7,000
Library Donations - Restricted	125	68	100	-	-	100	-
Miscellaneous	-	325	450	-	-	450	-
Total Library	**8,378**	**9,039**	**9,100**	**5,030**	**6,707**	**7,550**	**7,000**
Parks & Recreation							
Pool Fees	2,455	4,149	3,030	932	2,000	4,000	-
Summer Program Fees	4,725	4,145	3,535	160	2,000	2,000	-
Bingo	583	692	719	247	247	500	-
Park User Fees	5,109	5,631	5,528	3,380	3,380	5,550	4,440
Donations		-	-	-	-		
July 4 Revenue / Donations	8,045	7,270	10,100	2,315	10,100	10,100	9,090
Other Events	75	55	81	101	101	100	100
Miscellaneous	-	40	-	25	25	25	25
Vendor License Fee		235	263	400	500	500	400
Total Parks & Recreation	**20,992**	**22,216**	**23,255**	**7,559**	**18,353**	**22,775**	**14,055**
Tourism							
Tourism Sales	5,037	1,728	5,000	1,653	2,204	5,000	4,000
Total Tourism	**5,037**	**1,728**	**5,000**	**1,653**	**2,204**	**5,000**	**4,000**
Cemetery							
Plot Sales	1,650	1,230	587	1,050	1,400	1,400	1,400
Total Cemetery	**1,650**	**1,230**	**587**	**1,050**	**1,400**	**1,400**	**1,400**
Miscellaneous							
Capital Leases		**178,674**					
Transfer from CFD Fund	43,459						
Carry Forward Balance			1,368,041			1,707,718	2,725,234
Total Miscellaneous	43,459	178,674	1,368,041	-	-	1,707,718	2,725,234
Total General Fund Revenue	**6,788,899**	**6,894,624**	**8,334,753**	**5,654,281**	**6,909,516**	**8,829,346**	**9,154,097**

Natural Gas Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Gas Revenue	635,054	853,923	763,750	980,382	763,750	763,750
Muli-User Gas Revenue	10,605	12,268	12,907	13,056	12,907	12,907
Commercial Gas Revenue	253,813	320,605	300,192	380,582	300,192	300,192
Utility Service Charges	16,590	17,835	18,249	15,507	18,249	18,249
New Gas Hookups	5,030	5,990	7,000	8,181	7,000	7,000
Recovery of Prior Year Expense				2,538	-	-
Penalty and Interest Fees	4,449	6,268	6,300	6,653	6,300	6,300
Series 2010 Bond Proceeds					-	-
Carryforward Fund Balance			25,000		-	-
Other Income	12,792	(1,242)		118	500	500
Total Revenues	**938,332**	**1,215,647**	**1,133,398**	**1,407,016**	**1,108,898**	**1,108,898**

Water Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Water Revenue	428,154	420,662	461,854	478,655	461,854	438,761
Commercial Water Revenue	350,617	349,356	400,277	413,937	400,277	380,263
New Hookups	9,353	7,223	9,500	13,891	9,500	9,025
Recovery of Prior Year Expense				1,861	-	-
Impact Fee Allocation	-			-	-	-
Water Tank Rental	6,934	31,249	31,500	42,233	31,500	29,925
Water Accomodation Fees	9,460	10,255	10,098	11,027	10,098	9,593
Series 2010 Bond Proceeds				-	-	-
Contribution from General Fund	-			-	-	-
Projected Carryforward for Contingency				-	43,162	88,823
Other Income	38,369	(7,198)	500	40	500	500
Total Revenues	**842,888**	**811,547**	**913,728**	**961,644**	**956,890**	**956,890**

Wastewater Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Wastewater Fees	472,549	507,141	905,683	853,055	860,399	860,399
Multi-User Wastewater Fees	4,840	4,193	7,154	7,894	6,797	6,797
Commercial Wastewater Fees	280,318	309,941	545,491	532,131	518,217	518,217
New Hook Ups	12,011	6,249	8,000	7,635	7,600	7,600
Series 2010 Bond				-	-	-
Whetstone W/W Fees				-	-	-
Rents Received - Billboards				552	-	-
Recovery of Prior Year Expense				2,611	-	-
Misc Revenue	122,854	10,724	6,000	1,895	5,700	5,700
Projected Carryforward for Contingency				-	337,289	337,289
Loans			470,000	-		
Total Revenues	**892,572**	**838,247**	**1,942,328**	**1,405,773**	**1,736,001**	**1,736,001**

Sanitation Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Sanitation Fees	329,178	332,355	349,799	334,133	349,799	349,799
Commercial Sanitation Fees	287,512	288,150	301,691	298,078	301,691	301,691
Recovery of Prior Year Expense				12	-	
Neighborhood Clean Up Program		-		-	-	
Total Revenues	**616,691**	**620,505**	**651,490**	**632,223**	**651,490**	**651,490**

Streets Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Gasoline Tax	416,317	427,663	411,271	627,568	452,256	361,805
One Time Gasoline Tax						
Contribution from General Fund	-		85,968			
Recovery of Prior Year Expense	-			1,230		
Miscellaneous Income	15,768	7,660				
Carryforward Fund Balance					62,422	152,874
Total Revenues	**432,086**	**435,323**	**497,239**	**628,798**	**514,678**	**514,679**

San Pedro Golf Operations	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Memberships	55,786	56,479	56,000	69,802	58,000	43,500
Green and Cart Fees	320,282	305,916	321,000	328,608	300,000	225,000
Merchandise Sales	20,440	18,959	21,000	19,253	21,000	15,750
Practice Facility	13,460	576	30,000	11,175	30,000	22,500
Other Income	7,812		4,000	673	4,000	3,000
Teaching Revenue	-		-	-		
Outside Events	-	40,668	120,000	57,180	120,000	-
Recovery of Prior Year Expense				2,159		
Contribution from General Fund	-		253,005	343,511	365,187	689,937
Total Revenues	**417,780**	**422,598**	**805,005**	**832,361**	**898,187**	**999,687**

San Pedro F&B	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Food Sales	288,216	331,114	300,000	145,460	280,000	210,000
Beer Sales	64,466	63,738	65,000	53,788	65,000	48,750
Wine Sales	9,364	8,474	10,000	4,299	6,000	4,500
Liquor Sales	26,134	33,850	30,000	22,802	30,000	22,500
Special Event Revenue	30,586	3,879	25,000	8,000	25,000	18,750
Total Revenues	**418,766**	**441,055**	**430,000**	**234,349**	**406,000**	**304,500**

Transit Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Grant Reimbursement - FTA 5311 - Capital	13,999	41,183	65,800	55,280	68,000	
Grant Reimbursement - FTA 5311 - Operating	62,910	40,702	52,200	31,639	66,579	
Grant Reimbursement - FTA 5311 - Admin	43,292	57,351	68,000	50,470	69,450	
SEAGO AAA	25,000	25,000	25,000	22,443	21,618	
Fare Revenue	5,766	5,687	7,000	4,794	6,000	
Miscellaneous Income		24,767		-		
Recovery of Prior Year Expense				1,161		
Allocation from General Fund	26,526		6,238	57,896		
Grant Revenue				-	60,000	
Greyhound Revenue				-		
Carryforward Fund Balance				-		
RTAP		1,388	1,500	-		
Total Revenues	**177,493**	**196,077**	**225,738**	**223,683**	**291,647**	

Airport Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Contribution General Fund			41,849	76,103	85,752	
FAA, ADOT Grant	364,476	23,978		-	-	
Recovery Prior Year Expense				1,603	-	
Business Revenue	756	180	1,000	210	1,000	
Land Lease Payments	7,702	15,411	15,873	16,000	15,873	
Tie Down Revenue	495	680	1,000	-	1,000	
Flowage Revenue	2,995	2,950	288,649	1,837	288,649	
Insurance Recoveries	-			-		
Total Revenues	**376,424**	**43,199**	**348,371**	**95,753**	**392,274**	

Capital Projects Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Construction Sales Tax			704,780	125,000	240,000	
General Fund Transfer			25,000		971,270	
Water Fund Transfer			470,000		-	
Sewer Fund Transfer			50,000		-	
Gas Fund Transfer			900,000			
Loan/Bond/Lease Financing			695,000	359,006	420,000	
Series 2010 Bond Proceeds				67,576	50,000	
CDBG Grant			65,545			
Anticipated Grant			250,000			
Developer Donation					250,000	
Series 2010 Bond	-	107,153	3,400,325			
Total Revenues	**-**	**107,153**	**6,560,650**	**551,582**	**1,931,270**	

Debt Service Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Bond Proceeds Carried Forward	-		695,000			
Interest Income	7,454	16,991				
Transfer of Payments from General Fund	124,461		402,825	402,825	388,063	
Total Revenues	**131,915**	**16,991**	**1,097,825**	**402,825**	**388,063**	

Fireman's Pension Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Contributions From State Fund		4,595	4,600	3,851	4,600	
Contributions From Fire, Inc		13,616	2,600	1,089	2,600	
Contributions From Fire Employees		-	2,600		2,600	
Contributions From General Fund		-	1,800	15,601	9,800	
Interest Income		12,909	15,000	7,959	10,000	
Other Income (Fund balance carryforward)		3,965	-			
Recovery of Prior Year Expense				200		
Total Revenues	**-**	**35,085.21**	**26,600.00**	**28,699.97**	**29,600.00**	

Grants Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues:						
Historic Preservation Grant	-	8,083	15,000	1,562	4,000	
Tourism Grant						
WIFA Grant						
Fire Grants					1,265,000	
FAA 16 / ADOT					185,000	
Unclassified Airport Grants		23,978		299,456	1,000,000	
Unclassified Grants	88,468				2,000,000	
WIFA SCADA and Energy Study					60,000	
State Airport Grants					50,000	
Score Board Donations		5,250	5,250	5,250	10,000	
Union Pacific Grants					10,000	
Police K9 Statue Donation						
Police Grants				9,243		
New SCBA Equipment						
Fire Portable Radios					129,737	
PD Portable Radios						
Stonegarden Patrol Car						
Fire SAFER GRANT						
Apache Park Improvements					400,000	
CDBG Park Grant		250,000	227,518			
Transfer In			87,313	11,286	27,500	
New SCBA Equipment						
Total Revenues	**88,468**	**287,311**	**335,081**	**326,797**	**5,141,237**	

This page intentionally left blank

General Fund Expenditures

This page intentionally left blank

City Council

The Mayor and City Council are comprised of seven elected officials of the City. The Mayor is directly elected by the citizens every two years while the Vice-Mayor is selected by the Council. They serve four-year overlapping terms in the manner prescribed by State Law. The City Council serves as the legislative and policy-making body of the municipal government and has responsibilities for enacting City ordinances and providing policy direction to the City Manager, who is responsible for carrying out its established policies and administering operations. In addition, the City Council is responsible for appropriating funds to conduct City business by adopting an annual budget that maintains the fiscal stability of the City.

The City Council budget includes costs for the annual League of Cities booth. It also includes the Youth Council and the expenditures needed for their attendance to the youth portion of the League of Cities annual conference, as well as the Employee Council expenditures for employee promotions.

City Council	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID-19
Personnel						
Salaries and Wages	18,235	20,085	19,200	21,067	28,800	28,800
Payroll Taxes	1,525	1,494	1,469	1,656	2,203	2,203
Workman's Compensation	46	46	46	51	69	69
Total Personnel	**19,805**	**21,624**	**20,715**	**22,773**	**31,072**	**31,072**
Contracts & Services						
Professional Services		40		5	-	
Travel	5,942	10,528	13,000	6,050	13,000	10,000
Council Photos	54	-				
Employee Council	1,314	1,536	2,500	957	2,500	1,500
Total Contracts & Services	**7,310**	**12,104**	**15,500**	**7,012**	**15,500**	**11,500**
Supplies						
Operating Supplies	630	2,263	2,500	2,063	2,500	2,500
Computer Supplies	576	-				
League of Cities	2,082	2,344	4,000	4,000	4,000	4,000
Youth Council	6,378	2,173	3,000	1,488	3,500	3,500
Total Supplies & Expenses	**9,666**	**6,781**	**9,500**	**7,551**	**10,000**	**10,000**
Capital Projects						
COVID-19 Contingency	-					4,000
Total Capital Costs	**-**	**-**	**-**	**-**	**-**	**4,000**
Total Council	**36,781**	**40,509**	**45,715**	**37,336**	**56,572**	**56,572**

City Manager / City Administration

City Manager: The City Manager is the "Team Leader" responsible for the proper administration of the City and serves as the Chief Administrative Officer of the government under the control and direction of the City Council, as provided under Section 3-1-2 of the City Code. The City Manager is responsible for providing leadership in administering the programs and policies established by the Mayor and Council. The City Manager is further responsible for the coordination of the administrative functions of the various departments, boards, divisions and services of the City government. The following Department Heads and other departments report to and receive direction from the City Manager: Finance Director, City Clerk, Public Works Director/City Engineer, Building Official, Planning and Zoning Director, Chief of Police, Fire Chief, Library Director, Golf Shop Manager, Food & Beverage Manager, Tourism Supervisor, HR and Recreation Coordinators.

Human Resources: The Human Resource office provides personnel-related services to City employees. This includes employee relations, recruitment and selection, classification and compensation, employee benefits, employee safety and worker's compensation (and elements of the City's risk management effort), OSHA oversight, training and development, Human Resources Information Systems (HRIS), organizational development and employee records.

Facilities Management: The Facilities Management Division manages and coordinates the maintenance and repairs of all City owned property.

Economic Development: The City's previous Economic Development Subcommittee was composed of City Council, City staff representatives and key local business leaders. The Economic Development Strategic Plan was developed as a plan to keep the City moving forward. The Mayor and Council's goal for this plan is to encourage a healthy business climate by providing timely information to new and existing businesses. The City's commitment to Economic Development will help diversify, expand and develop the local business sector. The plan has been distributed and is available for viewing on the City website.

IT Services: This service is contracted to the City. The service is responsible for all aspects of the systems in the City.

Intergovernmental Liaison: One of the strategic plan goals is to create and pursue opportunities for collaboration and partnerships to maximize resources. This can best be accomplished by working on an intergovernmental liaison strategy. The City Manager develops, represents, and advocates the interests of the City of Benson.

Position	Number	Percentage
City Manager	1	50%
Human Resources Coordinator	1	100%
Administrative Assistant	1	100%

Administration	2017-18 Actual	2018-19 Actual	2019-2020 Budget	2019-20 Estimated	2020-2021 Budget	2020-21 Budget COVID-19
Personnel						
Salaries and Wages	140,863	137,067	157,895	108,874	158,527	158,527
Overtime Wages				1,082	-	-
Payroll Taxes	10,301	10,075	10,151	8,065	10,200	10,200
Retirement Benefits	13,079	12,908	16,069	12,952	16,293	16,293
Employee Insurance	4,504	5,197	8,886	19,594	25,533	25,533
Total Personnel	**168,748**	**165,247**	**193,002**	**150,567**	**210,552**	**210,552**
Contracts & Services						
Professional Services	18,385	9,064	4,000	4,551	4,000	4,000
Professional Services - HR	14,207	6,324	56,500	4,199	31,500	6,500
IT Services	100,936	92,488	110,200	117,792	110,200	110,200
Intergovernmental Relations	5,305	4,602	5,700	953	5,000	2,500
Education and Training	50	1,531	2,500	138	2,000	500
Utilities	17,042	13,715	14,500	14,863	15,000	15,000
Telephone	51,725	34,683	15,000	28,757	15,000	15,000
Repairs & Maintenance	9,221	6,484	9,000	4,282	9,000	5,000
Rentals	1,515	3,273	1,000	4,122	1,500	1,500
Uniforms	192	-	500	417	500	500
Insurance	69,690	56,403	61,000	72,420	73,000	73,000
Public Notices, Advertising	1,829	443	1,000	738	1,000	1,000
Advertising - HR	1,192	641	1,500	1,178	1,500	1,500
Travel	1,090	-	1,200	549	1,200	600
Dues & Licenses	9,980	7,757	10,000	20,986	20,000	11,000
Total Contracts & Services	**302,359**	**237,408**	**293,600**	**275,944**	**290,400**	**247,800**
Supplies						
Office Supplies	2,634	13	-	46	-	-
Postage & Shipping	4,153	5,562	4,000	3,444	4,000	4,000
Computer Supplies	5,006	1,201	2,000	1,076	2,000	1,500
IT Supplies	1,806	5,055	1,000	1,296	1,000	1,000
Operating Supplies	2,213	5,957	3,000	5,637	4,500	4,500
Vehicle Fuel & Oil	767	1,344	1,200	842	1,200	1,200
Vehicle Repairs & Maint	5,807	2,939	5,000	4,262	5,000	4,500
Total Supplies	**22,385**	**22,070**	**16,200**	**16,603**	**17,700**	**16,700**
Capital Projects						
CIP CM 16-01 City Mgr Vehicle	-					
Property Payment		11,760	11,960	11,460	11,960	11,960
COVID-19 Contingency		7,978				43,600
Total Capital Projects	**-**	**19,738**	**11,960**	**11,460**	**11,960**	**55,560**
Total Administration	**493,492**	**444,462**	**514,762**	**454,575**	**530,612**	**530,612**

Miscellaneous	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 COVID Budget
Contribution to Fire Pension	23,800		1,800	15,601	9,800	9,800
Contribution to Airport			41,849	76,103	85,752	85,752
Contribution to Transit	26,526	21,366	6,238	57,896	-	-
Contribution to Golf Course			253,005	343,511	365,187	689,937
Contribution to Debt Service	124,461		402,825	402,825	388,063	388,063
Contribution to CIP Fund	175,546		944,780	-	971,270	971,270
Land Purchases	10,000					
Interest Expense	2,160					
Contribution to Grant Fund	50,661	87,313		11,286	27,500	27,500
Contribution to Streets Fund	0		85,968	-		-
Contribution to Water Fund	-		-	-		-
Operating Contingency			50,000		50,000	50,000
Contingency Reserve Set Aside	25,237		854,124		892,823	892,823
Total Miscellaneous	**438,391**	**108,679**	**2,640,589**	**907,222**	**2,790,395**	**3,115,145**

Community Enrichment	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID-19
Contracts & Services						
City Promotion	2,502	4,132	2,500	164	2,500	
Clean & Beautiful	3,000	-	5,000	5,000	5,000	
San Pedro Valley Alliance	3,700	3,000	3,500	3,500	3,500	
Historical Commission	84	-	2,900		2,900	
Food Pantry	1,560	1,560	2,200	1,755	2,200	
Food Bank	9,067	7,081	6,000	9,354	8,500	
Economic Development		11,015	20,000	20,000	20,000	
Fire Works/ Advertising	22,077	21,681	30,000	25,000	30,000	
Butterfield Rodeo	4,650	5,000	5,000	5,000	5,000	
Shop with a Cop	-	-	500	-		
Butterfield Stage Days	1,528	418	2,500	2,500	2,500	
Christmas Tree Lighting	3,425	1,941	3,000	1,937	3,000	
Christmas Light Parade	1,673	2,016	1,700	1,125	1,700	
COVID 19 Contingency						86,800
Total Contracts & Services	**53,265**	**57,843**	**84,800**	**75,335**	**86,800**	**86,800**
Total Community Enrichment	**53,265**	**57,843**	**84,800**	**75,335**	**86,800**	**86,800**

This page intentionally left blank

City Clerk

The City Clerk is the historian of the City and is responsible for preserving the City's legislative history through the timely and accurate accumulation, preservation and accessibility of the official legal records. The Clerk's office is the centralized information distribution point, serving as a link between citizens and government as the primary source for providing information, striving to be a valuable resource for our citizens, City Council and Staff. The City Clerk's office also conducts elections, assists with voter registration and performs notary services. Other duties of the City Clerk include maintaining the City Code, preparing notices of public hearings, maintaining listings of Board & Commission members, serving as the Deputy Secretary to the Benson Municipal Property Corporation, the Firefighters' Pension & Relief Fund and various committees established by the Council, in addition to providing support for the newly-formed Benson Youth Council. The Clerk's Office also provides staff support to City Council; preparing, assembling and distributing the Council Agendas and Packets; fulfilling all legal posting requirements; and recording City Council actions. Other services provided to the Council by the City Clerk's Office are education opportunities and Council events, including preparation and implementation of the League of Arizona Cities and Towns "Showcase of Cities and Towns" booth and the Mayor/Manager luncheon hosted by the City annually. Functions of the Clerk's Office are performed in accordance with Arizona Revised Statutes, Benson's City Code and the administration policies and objectives of the City.

Position	Number	Percentage
City Clerk	1	50%
Deputy City Clerk	1	100%

City Clerk	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID-19
Personnel						
Salaries and Wages	91,407	100,596	95,449	100,656	96,206	96,206
Overtime Wages		20	-	1,087	200	200
Payroll Taxes	6,814	7,457	7,302	7,325	7,375	7,375
Retirement Benefits	10,432	11,921	11,559	12,319	11,781	11,781
Employee Insurance	13,266	15,274	14,942	14,095	14,342	14,342
Total Personnel	**121,919**	**135,268**	**129,252**	**135,481**	**129,904**	**129,904**
Contracts & Services						
Professional Services		2,536	4,000	200	4,000	2,500
Education and Training	2,907	3,565	3,000	1,873	3,000	2,000
Telephone	283	-	1,560	-	1,560	1,560
Public Notices & Advertising	2,583	509	1,500	1,500	1,500	1,500
Travel	113	45	250	279	250	250
Dues & Licenses	1,109	626	1,000	1,000	1,000	1,000
Total Contracts & Services	**6,996**	**7,280**	**11,310**	**4,852**	**11,310**	**8,810**
Supplies						
Election Supplies & Postage	-	2,307			3,000	3,000
Office Supplies	1,726					
Computer Supplies	2,692		1,500	-	1,500	1,000
Operating Supplies	355		1,000	600	1,000	1,000
COVID-19 Contingency						3,000
Total Supplies	**4,772**	**2,307**	**2,500**	**600**	**5,500**	**8,000**
Total City Clerk	**133,687**	**144,855**	**143,062**	**140,933**	**146,714**	**146,714**

Tourism Division

The Tourism Division manages the Benson Visitor Center providing relevant and interesting information to local residents, City employees, and business and leisure travelers, improving access to the City's services, programs and amenities, and enhancing the image of the City. One of the key tools is the tourism website, which includes a calendar of events.

Fiscal Year 2019-2020 Accomplishments:

- The Cochise County Tourism Council is still marketing the county as a region and partners with Arizona Office of Tourism to help promote regional tourism as well as Benson attractions.

- Continues to update and produce fifty thousand 8½" X 11" full color maps of Benson locating all motels, restaurants, and RV parks, as well as library, schools, hospital, post office and other important information. We have a contract for distribution through Pima, Pinal and Cochise Counties.

- Advertising our G-Scale model railroad with a working AAR control stand to run the train. We are now advertising Benson as a place to come watch the trains come through town and to operate our G scale train. In addition, we have added a second track to the display.

Fiscal Year 2020-2021 Goals:

- We have installed three of the eight Map Signs and will be installing the five more at key locations around Benson as we get permission from property owners.

- Continue to add railroad and historical items to displays in the Visitor Center. This tends to draw people to the Visitor Center and most spend more time in Benson.

- Staff continues developing better tracking mechanisms for events and advertising.

Position	Number	Percentage
Tourism Supervisor	1	100%
Tourism Clerk	1	100%
Tourism Clerk	1	50%

Tourism	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	79,531	73,707	79,040	77,294	81,910	81,910
Overtime Wages		0	0	0	0	0
Payroll Taxes	5,896	5,526	6,047	5,850	6,266	6,266
Retirement Benefits	8,587	8,619	9,572	9,359	10,009	10,009
Employee Insurance	13,710	13,088	13,877	14,554	14,075	14,075
Total Personnel	**107,724**	**100,939**	**108,536**	**107,058**	**112,261**	**112,261**
Contracts & Services						
Education and Training	40	904	1,300	-	1,300	650
Utilities	5,118	4,738	3,500	5,092	5,000	5,000
Telephone	5,212	4,143	2,500	4,264	2,500	4,000
Repairs & Maintenance	3,247	2,201	5,000	3,539	5,000	3,500
Rentals	23	-		-	-	-
Public Notices, Advertising	22,072	17,684	25,000	26,291	27,000	20,000
County Tourism Council	7,508	10,011	10,011	10,011	15,000	15,000
Travel	209	205	300	334	300	150
Total Contracts & Services	**43,430**	**39,887**	**47,611**	**49,530**	**56,100**	**48,300**
Supplies						
Office Supplies	796					
Computer Supplies						
Souviner Inventory	2,996	165	3,500	3,169	3,500	3,000
Operating Supplies	2,163	1,900	3,000	2,400	3,000	2,500
COVID 19 Contingency						8,800
Total Supplies	**5,956**	**2,064**	**6,500**	**5,569**	**6,500**	**14,300**
Total Tourism	**157,110**	**142,891**	**162,647**	**162,157**	**174,861**	**174,861**

Finance Department

The Finance Department is responsible for processing, monitoring and reporting on the City's financial activities. Specific duties include accounting, financial reporting, managerial analysis and reporting, maintenance of internal controls, investment management, debt management, audit coordination, budgeting, procurement administration, grant administration, sales tax monitoring and audits, risk and insurance administration, accounts payable, payroll, utility billing and collection, work order processing and business licensing. The Department also develops and administers the City's Capital Improvement Program, procurement program, participates in economic development and special projects as assigned by the City Manager and City Council.

Position	Number	Percentage
Finance Director	1	100%
Accounting Supervisor	1	40%
Accounting Specialist	1	60%
Account Clerk III	1	10%
Account Clerk I	1	10%

Finance	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	74,836	126,641	121,314	125,790	121,548	121,548
Overtime Wages	18	0		-	-	-
Payroll Taxes	4,289	8,718	9,281	8,922	9,298	9,298
Retirement Benefits	6,808	14,240	14,691	14,886	14,853	14,853
Employee Insurance	7,630	18,630	19,576	22,486	20,070	20,070
Total Personnel	**93,582**	**168,228**	**164,861**	**172,083**	**165,770**	**165,770**
Contracts & Services						
Professional Services	45,832	72,149	56,800	69,151	70,000	70,000
Education and Training	3,622	8,167	3,000	2,700	3,000	1,500
Bank Charges	11,355	12,020	12,000	15,444	12,000	13,000
Telephone	843	608	4,680	1,781	3,500	3,500
Repairs & Maintenance	2,403	2,562	1,500	2,183	1,500	1,500
Public Notices, Advertising	961	1,685	3,500	3,500	3,500	3,000
Travel	1,332	29	250	250	250	100
Dues & Licenses	10,338	11,863	13,255	13,255	13,253	13,253
Total Contracts & Services	**76,686**	**109,083**	**94,985**	**108,263**	**107,003**	**105,853**
Office Supplies	2,024	-				
Printing, Postage, and Shipping				9	25	25
Computer Supplies	4,749	3,889	5,000	3,000	3,500	3,000
Operating Supplies	1,698	4,554	3,500	4,800	4,500	4,000
Stale Check Expense						
Total Supplies	**8,472**	**8,443**	**8,500**	**7,809**	**8,025**	**7,025**
Capital Projects						
Capital Outlay	-	-				
COVID 19 Contingency						2,150
Total Capital Projects	**-**	**-**	**-**	**-**	**-**	**2,150**
Total Finance Dept.	**178,739**	**285,754**	**268,346**	**288,155**	**280,798**	**280,798**

Police Department

The Benson Police Department consists of the Chief of Police and as many police and civilian personnel as approved by the City Council to provide order and safety for the community. Motto "Continuous Improvement"

Grant Funding:

- $ 35,000.00 Stone Garden-overtime money and mileage
- $5,000.00 HIDTA grant for Overtime
- $10,500.00 Stone Garden Equipment Grant
- $6, 000.00 Overtime Money from Governor's Office of Highway Safety

Grant Applications Pending:

- $120,000.00 Stone Garden Funding for Overtime and Mileage
- $ 60,000.00 GOHS Grant for overtime and equipment

2020-2021 Goals & Objectives:

- Continue to provide training that improves the department and the personnel.
- Continue to provide professional service to the community.
- Continue to search for new technology to aid the officers to perform their duties.
- Use grant money to acquire needed equipment and additional overtime for the department.
- Promote two Lieutenants and one Sergeant

Position	Number	Percentage
Police Chief	1	100%
Police Sergeant	2	100%
Patrol Corporal	1	100%
Police Officer/Detective	2	100%
Police Officer	9	100%
Police Assistant	1	100%
Records Clerk	1	100%
Police Communications Specialist	5	100%
Senior Animal Control Officer	1	100%
Animal Control Officer	1	63%

Police	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	1,038,390	1,167,910	1,182,585	1,192,319	1,196,438	1,196,438
Overtime Wages	101,480	97,357	100,000	119,930	139,000	139,000
StoneGarden OT	7,238	40,892		18,762		-
GITTEM OT	792			-		-
GOHS OT	5,626	4,838		13,000		-
DPS OT Grant		3,974		6,000		-
100 Club Stipend Expense				10,000		-
GOHS Grant Equipment				2,500		-
Payroll Taxes	85,157	93,511	101,101	98,318	102,161	102,161
Retirement Benefits	306,719	335,987	388,899	352,303	430,544	430,544
Employee Insurance	234,278	204,781	232,810	217,253	232,334	232,334
Total Personnel	**1,779,679**	**1,949,250**	**2,005,395**	**2,030,383**	**2,100,476**	**2,100,476**
Contracts & Services						
Professional Services	28,783	31,872	35,000	35,000	38,000	35,000
Holding Cell Supplies & Meals	247	168	200	300	300	300
IT Services						
Education and Training	5,099	6,086	10,000	10,000	15,000	10,000
Utilities	16,810	16,577	17,000	21,436	20,000	17,000
Telecommunications	29,306	34,048	36,000	36,667	36,500	36,500
Bldg & Equip Repairs & Maint	11,624	5,623	10,000	7,610	15,000	10,000
Rentals	2,447	2,632	5,000	5,000	5,000	5,000
Uniforms	20,921	21,090	27,600	26,639	30,000	27,600
Public Notices, Advertising	40	-				
Travel	635	2,331	2,000	2,000	2,000	1,000
Dues & Licenses	2,112	1,445	2,500	2,152	3,000	3,000
Animal Control Medical	319	768	2,500	663	5,000	3,500
Animal Med. From Donations	12,069	10,764	12,000	10,000	12,000	10,000
Spay & Neuter from Grants	180	-				
Alice Training Supplies		500	750	750	750	500
Grant Matches		-				
Total Contracts & Services	**130,593**	**133,904**	**160,550**	**158,218**	**182,550**	**159,400**
Supplies						
Office Supplies	3,360	-				
Computer Supplies	10,925	6,093	8,000	1,141	10,000	8,000
Operating Supplies	17,250	17,539	18,000	14,766	30,000	20,000
Vehicle Fuel & Oil	39,588	42,311	40,000	31,447	40,000	35,000
Vehicle Repairs & Maint	34,477	26,545	20,000	20,522	22,000	22,000
Total Supplies	**105,600**	**92,488**	**86,000**	**67,876**	**102,000**	**85,000**
Capital Projects						
Dispatch Upgrades						
Rifle Optics	-	6,782				
Unmarked PD Vehicle		76,484	10,698	21,397	21,396	21,396
PD Auto Equipment		46,801			10,500	
Patrol Vehicle Replacement		102,189	14,294	28,588	28,588	28,588
Replace Portable Comm	14,621	9,389			21,750	
NIBRS Module Spillman			10,000		10,000	10,000
AC/Evidence Vehicles					50,000	
Body Cameras			15,662		11,475	11,475
Capital Projects	55,897	44,838				
Interest Payments	1,505	5,148				
Replace Long Guns	9,013				8,300	
Security Upgrade						
MILO Training System					19,900	
File Storage for Police Records			15,855			
PD 18-03 Animal Shelter Improv	1,728				20,000	
Police Ballistic Shield						
COVID 19 Contingency						170,600
Total Capital Projects	**82,764**	**291,631**	**66,509**	**49,985**	**201,909**	**242,059**
Total Police Dept.	**2,098,636**	**2,467,273**	**2,318,454**	**2,306,462**	**2,586,935**	**2,586,935**

Fire Department

The Benson Fire Department's mission is to provide our customers (residents, businesses and visitors) protection from natural and manmade causes of loss of life and property. We strive to provide this service through Community Education, Fire Suppression, Emergency Medical Services (EMS) response, Rescue, Hazardous Material Mitigation, Emergency Management Services and Fire Code Compliance.

2019- 2020 Accomplishments:

- The Department continues to respond to EMS calls and maintain a working relationship with the local ambulance service, train and work with the area Fire Departments for Mutual Aid Interoperability, and work on the Commercial Fire Inspection Program alongside the City's Building Department.
- Have Hired Reserve Firefighters to help with response during the day and night time hours.
- Participated in applying for a regional grant for communications equipment.

2020 - 2021 Continued Progress and Direction:

- The Department will continue to look for funding opportunities for equipment, including grants.
- The Department will continue to encourage the members to further their education and become certified as EMTs, hold certificates in Firefighter I and II and Wild-land training as well.
- Will continue the current aggressive maintenance program for the equipment to prevent loss or out of service for the firefighting equipment.
- Continue the Turnout replacement program for 8 sets per year
- Look to funding for replacement of current Self Contained Breathing Apparatus (SCBA) as our current SCBAs are not compliant to the new National Fire Protection Association (NFPA) standards which limits the amount of time a Firefighter can work in a hazardous environment.
- Continue to purchase rescue equipment to increase the service the department can safely deliver to our community.

Position	Number	Percentage
Fire Chief	1	100%
Administrative Assistant	1	100%
Communications Specialist	1	100%

Fire	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2021-22 Projected
Personnel						
Salaries and Wages	150,198	153,576	156,256	168,771	157,812	157,812
Overtime Wages	2,984	1,581	3,000	3,000	3,000	3,000
Payroll Taxes	7,126	7,362	7,533	8,097	7,605	7,605
Retirement Benefits	23,896	32,900	33,326	35,049	29,825	29,825
Employee Insurance	21,994	13,810	15,665	14,641	14,884	14,884
Total Personnel	**206,198**	**209,229**	**215,779**	**229,558**	**213,127**	**213,127**
Contracts & Services						
Professional Services	79,941	81,559	79,200	81,682	79,200	79,200
Fire Marshall Fees				-		
Firefighter Healthcare	50	-	5,000	-	2,500	2,500
Education and Training	6,695	7,550	6,000	1,745	6,000	3,500
Utilities	10,773	9,292	10,000	11,111	12,000	12,000
Telephone	11,376	11,221	11,000	11,975	12,000	12,000
Equipment Repairs & Maint	24,545	11,703	10,000	12,448	12,000	10,000
Turnout Maint	3,255	3,305	5,000	3,479	5,000	5,000
Station Repairs & Maint	12,086	8,441	8,000	6,000	8,000	5,000
Turnout Replacements	19,597	17,539	32,000	3,280	20,000	15,000
Wildland Reimbursement		13,990	12,000	5,353	12,000	12,000
Rentals	2,440	2,400	2,000	2,400	2,400	2,400
Records Management		2,385	2,500	-	2,500	2,500
Uniforms	870	802	800	800	800	800
Insurance		1,815	3,200	3,272	3,200	3,200
Community Sponsorships	60			-		
Travel	177		300	-	300	200
Dues	175	385	300	300	300	300
Community Service Projects	5,150	5,020	5,000	4,274	5,500	3,500
Grant Matches		-	50,000	-	50,000	50,000
Total Contracts & Services	**177,189**	**177,406**	**242,300**	**148,118**	**233,700**	**219,100**
Supplies						
Office Supplies	1,580	127				
Postage						
Computer Supplies						
Operating Supplies	14,071	20,754	12,000	11,307	14,000	12,000
EMS Supplies	6,888	7,529	7,500	1,510	7,500	5,000
Vehicle Fuel & Oil	5,850	7,832	8,000	6,371	8,000	8,000
Vehicle Repairs & Maint	29,749	44,446	34,000	31,646	40,000	34,000
Total Supplies	**58,137**	**80,688**	**61,500**	**50,834**	**69,500**	**59,000**
Capital Projects						
SCBA Bottle Replacement	(100)					
Command Vehicle	-				11,935	11,935
Fire Equipment						
Brush Truck Replacement			25,000			
Communications Equipment						
Extrication Equipment						
COVID 19 Contingency						25,100
Total Capital Projects	**(100)**	**-**	**25,000**	**-**	**11,935**	**37,035**
Total Fire Dept.	**441,423**	**467,323**	**544,579**	**428,510**	**528,261**	**528,262**

City Attorney

The City Attorney's Office provides legal advice in the areas of Administration, Civil, and Criminal Divisions.

In performing the Administrative function, the contracted law firm City Attorney provides legal advice to the Mayor and Council.

In the area of civil practice, the contracted law firm City Attorney provides legal advice and representation to the Mayor and Council, the City Manager, and all City departments to ensure the lawfulness of the official business of the City and when possible, avoid litigation before federal and state courts.

The Criminal Division prosecutes, on behalf of the City and in the name of the State, all criminal and civil cases within the jurisdiction of the Justice of the Peace, Precinct No. III, and the City Court. This division prosecutes violations of City codes and state laws and provides deferred prosecution. This division also enforces state and local laws regulating nuisance properties such as those that are the site of recurring criminal activity, and prosecutes cases to abate nuisance conditions, such as weedy lots, junked cars, and vacant and neglected structures. The Criminal Division also provides notice to both state-mandated and non-mandated crime victims.

The City contracts with an independent law firm to fulfill the administrative and civil responsibilities of the City Attorney. The Prosecuting Attorney manages the Criminal Division. Employees of the City Attorney's Office are shown in the table below.

Position	Number	Percentage
Prosecuting Attorney (Contract Benefits)	1	100%
Legal Assistant	1	100%
Contracted City Attorney	NA	

City Attorney	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries & Wages	98,573	101,345	102,494	107,823	103,885	103,885
Payroll Taxes	7,326	7,482	7,841	8,046	7,947	7,947
Retirement Benefits	11,312	11,852	12,412	13,057	12,695	12,695
Employee Insurance	7,631	6,770	7,158	7,516	7,257	7,257
Total Personnel	**124,843**	**127,450**	**129,906**	**136,443**	**131,783**	**131,783**
Contracts & Services						
Professional Services	78,550	62,859	80,000	58,812	80,000	65,000
Outside Legal Fees	-		19,900	-	19,900	10,000
Education & Training	-	297	3,000	-	3,000	1,500
Travel	137	128	100	124	100	50
Total Contracts & Services	**78,687**	**63,284**	**103,000**	**58,936**	**103,000**	**76,550**
Supplies						
Office Supplies	482	403	200	400	250	250
Operating Supplies	-	27	150	75		
COVID 19 Contingency						26,450
Total Supplies	**482**	**430**	**350**	**475**	**250**	**26,700**
Total City Attorney	**204,012**	**191,164**	**233,256**	**195,854**	**235,033**	**235,033**

Magistrate Division

The Benson Magistrate Court is currently combined with the Justice of the Peace Precinct #3. The Judge hears criminal cases, civil and criminal traffic, civil actions under $10,000, small claims actions under $2,500, landlord/tenant (forcible detainer) disputes where damages are $10,000 or less, violations of city ordinances and city codes, petty offenses, and is the juvenile hearing officer for traffic violations. The Judge issues search warrants, arrest warrants, writs, orders of protection, injunctions against harassment and presides over requested hearings. The Judge conducts initial appearances for felony arrests and may conduct preliminary hearings when a defendant's case is unable to go before a grand jury in the time allowed by law. The Judge also performs marriage ceremonies during regular business hours and after hours when available.

The Court is responsible for records maintenance, retention, and destruction including exhibits used for evidence and digital recording of all hearings and trials. All records in the court are considered public record and access to the records are provided to the public. Jury trials with a certified court reporter is another civic right provided and, when necessary, appeals are prepared and forwarded to the Superior Court for decision. The Court collects all fines, fees, bonds and restitution; City monies collected are submitted monthly to the City Treasurer. Mandatory state reports are submitted on a monthly, quarterly, and annual basis. Minimum Accounting Standard requirements are adhered to and external operational reviews are conducted every three years. Other services provided are Interpreting, Alternative Dispute Resolution, Court Security, Judicial Fine Enforcement and collection reporting.

Position	Number	Percentage
Magistrate (Contract – Payroll Taxes)	1	100%

Magistrate	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries & Wages	33,992	37,774	35,700	40,460	36,814	36,814
Payroll Taxes	2,709	2,757	2,731	3,127	2,816	2,816
Employee Insurance	80	80	104	89	107	107
Total Personnel	**36,781**	**40,612**	**38,535**	**43,676**	**39,737**	**39,737**
Contracts & Services						
Professional Services	-		-	-		
Education & Training	1,458		2,000	1,000	2,000	1,000
Fines to County			200	-	200	100
Dues & Licenses	50	50	50	50	50	50
State Fees Paid	-		100	100	100	100
COVID 19 Contingency						1,100
Total Contracts & Services	**1,508**	**50**	**2,350**	**1,150**	**2,350**	**2,350**
Total Magistrate	**38,289**	**40,662**	**40,885**	**44,826**	**42,087**	**42,087**

Library

The business of the library is to meet the information, knowledge, and reading needs of the community. The public library supports this mission by providing services, materials, and electronic access to information that will meet the needs of the adult and youth community. The Benson Library services extend beyond the city limits to include surrounding communities and rural residents of Cochise County. The support from the City shows that the health, welfare, and literacy of all its residents and visitors are a primary concern.

Fiscal Year 2019-2020 Usage:

- Circulation – 70,499
- Patron visits – 50,703
- Reference questions – 10,597
- Volunteer hours – 925.25
- Public computer users – 7,722

Fiscal Year 2019-2020 Accomplishments:

- Successful Summer Reading Program
- Reading in the park during June that was well attended
- Preschool, Pre-Kindergarten and Story-time has been successful
- The adult speaker series was continued and well received
- An adult coloring club has continued and has been well attended
- Word Crafters has started meeting in the library

Fiscal Year 2020-2021 Goals & Objectives:

- Replace lights throughout the building with LED lights
- Replace public and staff computers on a rotating basis

Description	Number	Percentage
Library Branch Manager	1	100%
Library Assistant	3	100%
Library Page	1	63%

Library	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	130,651	139,367	140,254	148,314	145,690	145,690
Overtime Wages		105		123	-	-
Payroll Taxes	9,832	10,095	10,729	10,721	11,145	11,145
Retirement Benefits	14,781	16,342	16,985	17,750	17,803	17,803
Employee Insurance	28,710	27,860	31,245	25,511	30,976	30,976
Total Personnel	**183,973**	**193,769**	**199,213**	**202,419**	**205,615**	**205,615**
Contracts & Services						
Professional Services	90	50				
IT Services						
Education & Training			3,000	500	3,000	1,500
Utilities	15,757	14,316	15,500	18,000	18,000	18,000
Telephone	1,317	302				
Repairs & Maintenance	11,895	6,739	10,500	6,000	8,000	6,000
Rentals	45	-				
Public Notices, Advertising	79	307	400	200	400	200
Travel	215	640	3,000	500	3,000	500
Dues & Licenses	285	285	450	450	450	450
Total Contracts & Services	**29,682**	**22,639**	**32,850**	**25,650**	**32,850**	**26,650**
Supplies						
Office Supplies	35					
Computer Supplies	5,529	14,256	7,000	7,000	7,000	3,500
Operating Supplies	4,197	5,002	5,500	4,000	5,000	2,500
Books	17,621	16,208	20,000	20,000	23,000	15,000
Total Supplies	**27,382**	**35,466**	**32,500**	**31,000**	**35,000**	**21,000**
Capital Projects						
Library Carpet						
West Lot Paving						
LED Light Upgrades					11,000	
COVID 19 Contingency						31,200
Total Capital Projects	**-**	**-**	**-**	**-**	**11,000**	**31,200**
Total Library	**241,038**	**251,874**	**264,563**	**259,069**	**284,465**	**284,465**

Parks

The parks department provides municipal Parks services to the residents of the City. Three public parks facilities: Lion's Park, Apache Park and Union Street Park provide residents with a variety of leisure opportunities. Amenities include lighted sports fields, basketball courts, horseshoe pits, volleyball courts, Skate Park, walking trails, Ramada's, grills, playgrounds and restrooms. Existing facilities will be maintained and upgraded due to growth and demand.

- Lions Park is approximately 15 acres total (9 acres with improvements). The park includes (1) one little league field with a concession stand, (1) one softball field, and (2) two multi-purpose fields (soccer, football and little league practice).

- Apache Park is approximately 1.6 acres with no improvements at this time.

- Union Street Park is less than 1.5 acres, and it includes the community center, the community pool, and a newly added playground.

- Railroad Liner Park includes the tourism center, Veterans Memorial Park and a fire wise exhibit.

Position	Number	Percentage
Parks Maintenance Supervisor	1	100%
Parks Maintenance Worker II	1	100%
Parks Maintenance Worker I	2	100%

Parks	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	98,760	114,829	121,419	100,626	122,014	122,014
Overtime Wages	2,636	3,123	5,000	3,871	5,000	5,000
Payroll Taxes	7,588	8,835	9,671	7,772	9,717	9,717
Retirement Benefits	11,369	13,174	15,309	12,655	15,521	15,521
Employee Insurance	28,944	29,355	34,800	27,519	34,537	34,537
Total Personnel	**149,296**	**169,315**	**186,200**	**152,443**	**186,789**	**186,789**
Contracts & Services						
Professional Services	2,019	2,899	3,000	2,155	2,500	1,250
Contract Labor DOC	2,218	1,747	3,400	1,924	3,400	1,700
Education and Training	304	80	750	750	750	200
Utilities	29,662	21,459	26,000	31,655	28,000	28,000
Telephone	2,816	6,006	3,000	2,091	2,500	2,500
Repairs & Maintenance	28,795	34,039	30,000	40,255	30,000	15,000
Rentals		1,344		-		
Uniforms	1,244	1,281	1,750	846	1,500	1,500
Dues & Licenses	115	55	250	250	250	250
Total Contracts & Services	**67,172**	**68,909**	**68,150**	**79,926**	**68,900**	**50,400**
Office Supplies	64	16	250	-	250	200
Computer Supplies		(5,088)	1,500	-	1,500	750
Operating Supplies	35,412	59,260	30,000	23,354	28,000	28,000
Vehicle Fuel & Oil	6,722	7,876	10,000	6,952	10,000	8,000
Equipment Repairs and Service	917	-	5,000	-	5,000	5,000
CIP PR 17-2 Union Street Park Car	11,623	-		-	-	
Vehicle Repairs & Maint		9,275	9,000	10,508	10,000	8,000
Capital Outlay		105		-	-	
Total Supplies	**54,738**	**71,444**	**55,750**	**40,814**	**54,750**	**49,950**
Capital Outlay						
CIP PR 12-3 ATV Gator	-					
CIP PR 18-2 Mower		11,222				
CIP PR 18-2 Small ramadas		2,579			10,000	
CIP PR 18-3 Score board						
Heavy Equipment Replacement						
Capital Outlay		5,094				
COVID 19 Contingency						33,300
Total Capital Outlay	**-**	**18,896**	**-**	**-**	**10,000**	**33,300**
Total Parks Dept.	**271,206**	**328,564**	**310,100**	**273,183**	**320,439**	**320,439**

Recreation Department

Parks and Recreation has the potential to contribute to the Economic Development of Benson. The goal over the next three fiscal years is to create, implement, and/or update Park Master Plans to allow for grant applications to develop new facilities, and continue making improvements to existing programs and facilities. This goal will make Benson more desirable and assist in increasing tourism and attracting new residents; therefore, generating increased revenue, and expanding the City's permanent tax base. Of main focus is the development of new facilities in Lions Park to alleviate the shortage of Ball Fields and improve the quality of life for current and future residents.

Fiscal Year 2020-2021 Goals & Objectives:

- Maintain rental schedules & collect fees for all Park and Community facilities
- Update Chapter 8 to include a special event permit
- Continue active programs such as bingo, summer recreation program, Fourth of July, and the Christmas Tree lighting/Light Parade
- Negotiate intergovernmental agreement with surrounding school districts

Position	Number	Percentage
Senior Recreation Leader	1	100%
Recreation Assistant	1	50%
Lifeguards (5 FTE)	10	50%
Head Lifeguard	1	100%
Pool Cashier	1	100%
Recreation Aids	5	100%

Recreation	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	70,130	75,840	88,591	68,589	75,407	75,407
Summer Programs Instructors		114	16,065	8,000	15,750	15,750
Overtime	1,684	2,477		1,380		-
Payroll Taxes	5,900	6,060	8,006	5,486	6,973	6,973
Retirement Benefits	3,686	3,948	5,232	4,215	5,365	5,365
Employee Insurance	1,552	1,373	4,017	959	3,520	3,520
Total Personnel	**82,952**	**89,812**	**121,911**	**88,629**	**107,015**	**107,015**
Contracts & Services						
Professional Services	330	150	700	120	400	200
Summer Programs	1,954	2,864	2,500	2,500	2,800	1,400
Summer Program Events	1,872	1,867	2,500	2,500	2,800	1,400
IT Services				-		
Education and Training	900	893	1,200	1,000	1,200	600
Utilities - Pool	9,226	6,816	8,500	7,266	9,000	9,000
Utilities - Comm. Center	8,784	8,627	9,500	12,101	12,000	12,000
Telephone - Pool	375	533	500	357	500	400
Telephone - Comm. Center	2,649	1,442	1,800	1,600	1,800	1,800
Repairs & Maintenance Pool	5,258	10,324	5,250	1,545	7,000	5,000
Repairs - Comm. Center	3,057	10,160	3,500	2,500	5,000	3,000
Uniforms	719	682	750	-	750	250
Fees & Licenses				200	200	200
Dues & Licenses	135	1,455	1,600	1,100	1,200	1,200
Total Contracts & Services	**35,257**	**45,813**	**38,300**	**32,789**	**44,650**	**36,450**
Supplies						
Office Supplies	614	501	500	550	500	250
Postage	13		-			
Bingo Qualified/Unqualified	458	74	550	100	550	225
Computer Supplies	1,616	2,099	1,500	600	1,500	750
Pool Supplies	2,624	2,065	2,000	2,000	2,200	1,100
Operating Supplies	1,310	1,473	1,350	1,484	1,500	750
Vehicle Fuel & Oil	293	336	500	174	500	250
Vehicle Repairs & Maint	1,028	460	1,200	454	1,200	600
Total Supplies	**7,956**	**7,008**	**7,600**	**5,361**	**7,950**	**3,925**
Capital Outlay						
COVID 19 Contingency	-					12,225
Total Capital Outlay	**-**	**-**	**-**	**-**	**-**	**12,225**
Total Recreation	**126,165**	**142,634**	**167,811**	**126,779**	**159,615**	**159,615**

Building Department

The main goal of the Building Division is to safeguard the health, safety and general welfare of the public, though adopted building codes.

Some of the major functions of the Building Division are:

- Educate, administer and enforce all laws regulating construction,
- Issue Building permits after the examination of plans, calculations and specifications shows compliance with the adopted building codes,
- Provide inspections of all aspects of construction and components that become part of the structure.
- Maintain records of permits and construction activity within the City.

Fiscal Year 2020-2021 Goals & Objectives:

- Cross train personnel for most effective office operations.
- Continue to work to remove blight from the City

Position	Number	Percentage
Building Official	1	50%
Building Inspector I	1	100%
Senior Permit Technician	1	100%

Building	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	45,672	20,709	95,646	35,532	93,265	93,265
Overtime Wages	33	-		153	100	100
Payroll Taxes	3,427	1,534	7,317	2,856	7,142	7,142
Retirement Benefits	4,914	2,265	11,583	4,828	11,409	11,409
Employee Insurance	9,970	3,950	19,774	10,868	20,121	20,121
Total Personnel	**64,016**	**28,457**	**134,320**	**54,236**	**132,037**	**132,037**
Contracts & Services						
Professional Services	91,487	135,652	120,000	157,567	120,000	120,000
Education and Training		1,880	3,500	2,617	3,500	1,750
Telephone		560	720	1,148	1,150	1,150
Repairs & Maintenance	380	103	350	1,127	400	400
Uniforms	328	40	750	282	550	350
Public Notices, Advertising	80	260	250	-	250	
Dues & Licenses		230	245	25	200	200
Total Contracts & Services	**92,276**	**138,726**	**125,815**	**162,765**	**126,050**	**123,850**
Supplies						
Office Supplies	145	47	500	150	500	250
Postage & Shipping		35	300	31	300	150
Computer Supplies		321	2,800	-	2,800	1,400
Operating Supplies	329	298	1,000	74	1,000	500
Vehicle Fuel & Oil	697	1,292	1,000	1,344	1,000	1,000
Vehicle Repairs & Maint	525	4,505	750	2,054	2,000	2,000
Total Supplies	**1,696**	**6,498**	**6,350**	**3,654**	**7,600**	**5,300**
Capital Projects						
COVID 19 Contingency						4,500
Permit Tracking Database	-	13,750	-	-		
Total Capital Projects	**-**	**13,750**	**-**	**-**	**-**	**4,500**
Total Building Dept.	**157,988**	**187,431**	**266,485**	**220,655**	**265,687**	**265,688**

Planning and Zoning Department

The Planning and Zoning Division (P&Z) is responsible for administering and enforcing the City of Benson Zoning Regulations and General Development Plan. The Planning and Zoning Division also coordinates specific plans dealing with Master Planned Development Areas. The Planning and Zoning Division also oversees several boards and commissions including the Planning and Zoning Commission, the Historical Preservation Commission and the Board of Adjustments.

Fiscal Year 2020-2021 Goals & Objectives:

- Continue updates to the Zoning Regulations with community involvement.
- Seek volunteers to fill vacant board positions as well encouraging engagement in other community activities.
- Coordinate with Vigneto and other potential developers.
- Encourage the theme of healthy lifestyles within the community.

Position	Number	Percentage
Building Official	1	50%
GIS Manager/Planning Technician	1	100%

Planning & Zoning	2017-18 Budget	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	70,419	44,817	76,770	51,258	76,984	76,984
Overtime Wages	-	412		35		-
Payroll Taxes	5,387	3,249	5,873	3,716	5,889	5,889
Retirement Benefits	8,098	5,285	9,297	6,212	9,407	9,407
Employee Insurance	17,899	8,089	15,596	9,100	14,948	14,948
Total Personnel	**101,803**	**61,852**	**107,536**	**70,319**	**107,229**	**107,229**
Contracts & Services						
Professional Services	30,000	1,009	30,000	-	30,000	15,000
Education and Training	1,000	33	1,100	1,110	1,200	600
Repairs & Maintenance		699	500	50	450	225
Public Notices, Advertising	2,500	959	3,500	1,000	2,500	1,250
Dues & Licenses	250	-	350	350	350	350
Total Contracts & Services	**33,750**	**2,700**	**35,450**	**2,510**	**34,500**	**17,425**
Supplies						
Supplies & Expenses			8500		0	0
Travel		67.85				
Office Supplies	-	157				
Computer Supplies	5,500		17,500	12,375	7,000	4,500
Operating Supplies	1,250	94		8,500	3,000	2,800
Total Supplies	**6,750**	**319**	**26,000**	**20,875**	**10,000**	**7,300**
Capital Projects						
Permitting Software	-		1,000		14,000	14,000
COVID 19 Contingency						19,775
Total Capital Projects	**-**	**-**	**1,000**	**-**	**14,000**	**33,775**
Total Planning & Zoning	**142,303**	**64,871**	**169,986**	**93,704**	**165,729**	**165,729**

Public Works

Public Works Administration provides leadership, direction and coordination to the public works divisions. Administration promotes the department communication by consulting with governmental officials about operations of the Public Works Department and keeping the public informed. Administration performs administrative tasks for the Public Works Department.

Engineering

The Engineering Division provides services to support the community. Examples of responsibilities of the division are: Capital Improvement Project planning and design, flood plain management, traffic engineering, transportation planning, and right-of way management.

Public Works Field Engineering Division

To provide safe, efficient and timely improvements for the streets, wastewater facilities, roadways and drainage-ways, the Field Engineering Division provides construction management services for the City public construction projects. This Division oversees the two sections: construction management and private development.

Position	Number	Percentage
Public Works Director	1	25%

Public Works	2017-18 Budget	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Personnel						
Salaries and Wages	53,295	33,227	26,313	27,683	41,890	41,890
Overtime Wages		11		-		-
Payroll Taxes	4,077	2,204	2,013	2,030	3,205	3,205
Retirement Benefits	6,129	3,116	3,187	3,352	5,119	5,119
Employee Insurance	10,043	3,293	2,849	2,717	2,777	2,777
Total Personnel	**73,544**	**41,851**	**34,362**	**35,783**	**52,991**	**52,991**
Contracts & Services						
Professional Services	100,000	6,435	100,000	1,969	100,000	50,000
Education and Training	1,000	127	1,000	281	1,000	500
Utilities	6,600	267	3,500	177	3,000	2,000
Telephone	4,400	1,306	4,400	1,888	2,800	2,500
Repairs & Maintenance	2,400	750	3,000	31	3,000	1,500
Rentals	1,000	-	1,000	-	1,000	500
Uniforms	250	283	350	-	350	150
Public Notices, Advertising	250	48	250	60	250	200
Fees & Licenses				5	-	
Travel	250	-	250	-	250	100
Dues & Licenses	300	53	300	300	300	300
Total Contracts & Services	**116,450**	**9,270**	**114,050**	**4,712**	**111,950**	**57,750**
Supplies						
Office Supplies	-	33	-	50	-	
Postage & Shipping	100	-	100	100	100	50
Computer Supplies	2,400	-	2,400	2,400	2,000	1,500
Operating Supplies	2,500	742	2,500	2,500	2,000	2,000
Cemetery	1,000	-	1,000	1,000	1,000	1,000
Vehicle Fuel & Oil	1,000	1,495	1,800	1,472	1,800	1,500
Equipment Repairs	-		-	-	-	-
Vehicle Repairs & Maint	1,000	1,673	2,500	1,918	2,500	2,000
Total Supplies	**8,000**	**3,943**	**10,300**	**9,439**	**9,400**	**8,050**
Capital Projects						
Quiet Rail Crossing						
COVID 19 Contingency						55,550
Total Capital Projects	**-**	**-**	**-**	**-**	**-**	**55,550**
Total Public Works	**197,994**	**55,063**	**158,712**	**49,934**	**174,341**	**174,341**

This page intentionally left blank

Enterprise Funds

San Pedro Golf Course

San Pedro Golf Course was acquired by the city in November 2010. Since its acquisition, an aggressive approach has been taken to address the key issues facing the facility with an eye on positioning it to recover its operating expenses. The golf course was built around the City's wastewater treatment facility. It uses all the treated wastewater as its main water source. The goal of the facility is to be self-sustaining financially over the long term. The paid staff is supplemented by the Department of Corrections for maintenance activities at the facility. The facility is overseen by the City Manager and the Public Works Director.

Position	Number	Percentage
Golf Operations		
Golf Shop Manager	1	100%
Customer Service (.5 FTE)	1	50%
Golf Shop (2.02 FTE)	5	100%
Outside Operations (1.35 FTE)	3	100%
Maintenance		
Superintendent	1	100%
Mechanic/Maintenance	1	100%
Equipment Operator	3	100%
Food and Beverage		
Chef/Kitchen Manager	1	100%
Cook	2	100%
Dishwasher/Prep Cook (1.23 FTE)	2	100%
Wait Staff	2	100%
Wait Staff	3	48%
Wait Staff	1	45%
Beverage Cart Attendant	1	48%

San Pedro Golf Operations	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Memberships	55,786	56,479	56,000	69,802	58,000	43,500
Green and Cart Fees	320,282	305,916	321,000	328,608	300,000	225,000
Merchandise Sales	20,440	18,959	21,000	19,253	21,000	15,750
Practice Facility	13,460	576	30,000	11,175	30,000	22,500
Other Income	7,812		4,000	673	4,000	3,000
Teaching Revenue	-		-	-		
Outside Events	-	40,668	120,000	57,180	120,000	-
Recovery of Prior Year Expense				2,159		
Contribution from General Fund	-		253,005	343,511	365,187	689,937
Total Revenues	**417,780**	**422,598**	**805,005**	**832,361**	**898,187**	**999,687**
Expenditures						
Personnel						
Salaries and Wages	151,828	143,132	129,872	121,320	149,514	149,514
Overtime Wages	3,748	1,029	10,000	306	10,000	-
Payroll Taxes	11,692	11,263	10,700	9,885	12,203	12,203
Retirement Benefits	12,880	2,605	9,443	6,844	11,415	11,415
Employee Insurance	26,428	14,751	4,386	2,515	4,779	4,779
Total Personnel	**206,576**	**172,780**	**164,402**	**140,870**	**187,911**	**177,911**
Contracts & Services						
Professional Services	1,263	1,818	5,000	5,913	5,000	2,500
Pro Shop Inventory	11,266	23,555	20,000	13,903	20,000	10,000
Education and Training			-	-		
Bank Charges	8,334	7,593	7,000	13,258	7,000	7,000
Cash Short	(22)	(13)	-	36	-	-
Utilities	45,000	29,342	30,000	27,778	30,000	30,000
Telephone	7,334	2,892	3,000	3,439	3,500	3,500
Repairs & Maint - Building	10,934	2,411	2,500	4,098	5,000	5,000
Rentals	12	266	2,000	18	1,500	500
Uniforms	8	-	-	-		
Insurance	8,851	7,157	7,500	12,363	7,500	7,500
Advertising	192	7,951	10,000	5,014	10,000	5,000
Travel	113	226	-	-		
Dues & Licenses	509	648	650	165	650	650
Total Contracts & Services	**93,794**	**83,846**	**87,650**	**85,985**	**90,150**	**71,650**
Supplies						
Operating Supplies	1,321	1,229	2,000	2,556	2,500	1,500
Office Supplies	437	328	-	914	-	
Lantern Festival		13,009	20,000	35,279	25,000	-
Benson Country Music Festival		13,089	20,000	532	20,000	-
Other Outside Events			20,000	-	20,000	-
Postage & Shipping	46	-	-	-		
Computer Supplies		444	-	-		
Golf Cart Operating Costs	1	1,221	-	371	500	500
Range Operating Supplies	1,444	1,974	4,000	4,930	5,000	2,500
Depreciation		154,843		-		
Fuel & Oil- Golf Carts	4,027	9,850	10,000	5,986	10,000	6,500
Repairs & Maint- Golf Carts	84	3,739	10,000	8,146	10,000	6,500
Stale Check Expense				1,362	-	-
Interest Expense	7,721		-	-	-	-
Transfer		(107,631)		-	-	-
COVID 19 Contingency						104,000
Total Supplies	**15,080**	**92,095**	**86,000**	**60,076**	**93,000**	**121,500**
Capital Expenditures	**2,488**	**4,931**				
Contingency	**-**					
Total Expenditures	**317,938**	**353,651**	**338,052**	**286,931**	**371,061**	**371,062**

San Pedro F&B	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Food Sales	288,216	331,114	300,000	145,460	280,000	210,000
Beer Sales	64,466	63,738	65,000	53,788	65,000	48,750
Wine Sales	9,364	8,474	10,000	4,299	6,000	4,500
Liquor Sales	26,134	33,850	30,000	22,802	30,000	22,500
Special Event Revenue	30,586	3,879	25,000	8,000	25,000	18,750
Total Revenues	**418,766**	**441,055**	**430,000**	**234,349**	**406,000**	**304,500**
Expenditures						
Personnel						
Salaries and Wages	172,333	212,388	210,592	180,745	238,307	238,307
Overtime Wages	22,529	21,711	10,000	2,451	10,000	-
Payroll Taxes	18,567	21,736	16,007	16,213	17,029	17,029
Retirement Benefits	15,729	5,960	22,252	18,097	22,925	22,925
Employee Insurance	40,721	38,986	54,860	28,685	54,413	54,413
Total Personnel	**269,879**	**300,782**	**313,711**	**246,192**	**342,674**	**332,674**
Contracts & Services						
Professional Services	5,745	6,961	5,000	10,278	7,000	7,000
Food Cost	113,477	119,838	120,000	60,000	120,000	80,000
Beer Cost	24,099	21,247	21,000	18,000	21,000	15,000
Wine Cost	4,825	3,311	3,700	2,500	3,000	2,500
Liquor Cost	4,817	7,010	5,000	6,000	6,000	4,500
Education and Training	-				2,400	-
Bank Charges	8,236	8,350	7,000	7,000	7,000	7,000
Cash Short	(42)	(24)		(20)	-	-
Telephone						
Direct TV	2,454	2,514	2,100	2,586	2,586	2,586
Repairs & Maint	2,396	8,799	6,000	10,000	6,000	6,000
Rentals	5,219	5,301	2,500	4,478	5,000	2,500
Uniforms	363	561	700	700	700	500
Advertising	1,844	710	2,000	2,000	2,000	1,000
Fees & Licenses	150	150	250	250	250	250
Travel	610	898	500	500	500	100
Dues & Licenses	680	774	600	750	750	750
Total Contracts & Services	**174,874**	**186,401**	**176,350**	**125,022**	**184,186**	**129,686**
Supplies & Expenses	836	972	500	300	250	250
Kitchen Supplies	6,595	7,992	4,500	3,500	4,000	3,000
Restaurant Supplies	8,068	7,243	4,500	4,500	4,500	4,000
Office Supplies	392	540	500	916	-	-
Printing & Postage	-	161	55		55	55
Computer Supplies	-	216	-	249	-	-
Other Operating Costs					500	
COVID 19 Contingency						66,500
Total Supplies	**15,891**	**17,125**	**10,055**	**9,465**	**9,305**	**73,805**
Contingency	**-**	**-**	**-**		**-**	**-**
Total Expenditures	**460,644**	**504,308**	**500,116**	**380,678**	**536,165**	**536,165**

S.P. Golf Maintenance	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Expenditures						
Personnel						
Salaries and Wages	127,484	151,193	151,907	138,500	144,955	144,955
Overtime Wages	5,695	14,258	10,000	8,300	10,000	10,000
Payroll Taxes	10,021	12,464	12,386	11,204	11,854	11,854
Retirement Benefits	14,463	4,945	19,607	16,827	18,936	18,936
Employee Insurance	26,722	25,124	34,037	31,224	41,466	41,466
Total Personnel	**184,385**	**207,984**	**227,937**	**206,056**	**227,211**	**227,211**
Contracts & Services						
Professional Services	4,013	3,103	3,000	4,741	3,000	3,000
Contract Labor- DOC	8,617	7,292	8,000	6,536	8,000	4,000
Education and Training	-			-		
Utilities	46,165	34,006	50,000	55,000	55,000	55,000
Telephone	1,036	642	1,000	537	1,000	1,000
Repairs & Maint - Irrigation	4,784	5,106	5,000	4,241	5,000	5,000
Rentals	1,051	-	500	935	750	750
Uniforms	882	2,302	2,000	2,282	2,000	2,000
Travel	113	273	250	-	250	100
Dues & Licenses	450	40	50	-	50	50
Total Contracts & Services	**67,110**	**52,765**	**69,800**	**74,271**	**75,050**	**70,900**
Supplies						
Golf Course Supplies	4,884	7,755	6,000	6,241	6,000	6,000
Fertilizers	7,538	9,539	8,000	1,064	5,000	5,000
Chemicals	5,509	3,057	8,000	1,338	5,000	5,000
Landscaping	38	38	500	-	1,200	600
Sand & Gravel	5,592	11,498	8,000	-	5,000	2,500
Seed	24,457	27,114	25,000	23,000	23,000	23,000
Office Supplies	167	-	-	-	-	-
Other Operating Supplies	800	3,958	600	1,272	1,500	1,200
Fuel & Oil	15,709	15,007	13,000	15,536	13,000	13,000
Repairs & Maint- Equipment	26,780	52,212	30,000	70,323	35,000	35,000
Total Supplies	**91,476**	**130,177**	**99,100**	**118,774**	**94,700**	**91,300**
COVID 19 Contingency	**-**					**7,550**
Equipment	**-**					
Capital Projects						
GC 17-01 Chemical Applicator Rig	533	204				
GC 17-02 Utility Maint Vehicle	533	204				
GC 17-03 Fairway Unit Mower	533	204				
Total Capital Expenditures	**1,599**	**611**	**-**	**-**	**-**	**-**
Total Golf Maint.	**344,570**	**391,537**	**396,837**	**399,101**	**396,961**	**396,961**

Natural Gas Utility

Gas Utility provides outstanding customer service, while providing the most effective and economical methods for the distribution of Natural Gas. The Gas utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Gas Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State standards are met or exceeded.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	34%
Utilities Operations Supervisor - Gas	1	100%
Utilities Operator I	2	34%
Utilities Operator I	1	33%
Utilities Operator I	2	90%
Utilities Operator I	4	5%
Meter Reader	2	50%
Accounting Supervisor	1	15%
Accounting Clerk III	1	25%
Accounting Clerk I	1	25%
Accounting Specialist	1	10%

Natural Gas Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Gas Revenue	635,054	853,923	763,750	980,382	763,750	763,750
Muli-User Gas Revenue	10,605	12,268	12,907	13,056	12,907	12,907
Commercial Gas Revenue	253,813	320,605	300,192	380,582	300,192	300,192
Utility Service Charges	16,590	17,835	18,249	15,507	18,249	18,249
New Gas Hookups	5,030	5,990	7,000	8,181	7,000	7,000
Recovery of Prior Year Expense				2,538	-	-
Penalty and Interest Fees	4,449	6,268	6,300	6,653	6,300	6,300
Series 2010 Bond Proceeds					-	-
Carryforward Fund Balance			25,000		-	-
Other Income	12,792	(1,242)		118	500	500
Total Revenues	**938,332**	**1,215,647**	**1,133,398**	**1,407,016**	**1,108,898**	**1,108,898**
Expenditures						
Personnel						
Salaries and Wages	197,577	237,112	263,139	241,229	255,450	255,450
Overtime Wages	7,714	5,528	10,000	10,471	10,000	10,000
Payroll Taxes	14,568	17,181	20,895	18,291	20,307	20,307
Retirement Benefits	23,418	6,929	33,077	30,295	32,438	32,438
Employee Insurance	48,833	55,839	67,694	52,864	64,388	64,388
Total Personnel	**292,110**	**322,590**	**394,805**	**353,149**	**382,583**	**382,583**
Contracts & Services						
Professional Services	4,541	11,219	20,000	5,845	20,000	10,000
Education and Training	1,026	2,074	5,000	1,416	5,000	1,500
Bank Charges	4,526	5,143	4,000	6,415	6,000	6,000
Utilities	4,105	2,958	3,500	22,335	3,500	3,500
Telephone	1,757	2,478	3,000	2,547	3,000	3,000
Repairs & Maintenance	5,159	5,456	5,000	11,362	6,000	6,000
Rentals	5,766	2,612	5,500	3,462	5,500	5,500
Uniforms	1,633	1,763	2,100	1,631	2,100	2,100
Insurance	55,325	44,848	57,500	57,953	60,000	60,000
Public Notices & Advertising	433	282	1,500	331	1,000	500
Fees & Licenses	-	696	-	-	-	
Dues & Licenses	4,146	5,516	5,000	6,000	6,000	6,000
Round Up Donations				-	-	
Bad Debt Write Off	1,265	2,925	2,000	233	2,000	2,000
Total Contracts & Services	**89,682**	**87,969**	**114,100**	**119,531**	**120,100**	**106,100**
Supplies						
Natural Gas Purchased	244,395	302,939	350,000	278,662	325,000	325,000
Office Supplies	41	-		34	-	-
Printing & Postage	4,524	4,322	4,500	5,315	4,500	4,500
Computer Supplies	2,965	45		232	-	-
Gas Outage Supplies	-			-		
Operating Supplies	33,185	29,189	35,250	44,435	35,000	35,000
Depreciation		47,916		-		
Vehicle Fuel & Oil	11,021	16,592	15,000	13,174	15,000	15,000
Vehicle Repairs & Maint	9,837	12,385	15,000	15,062	15,500	15,500
Stale Check Expense				3,574	-	-
Total Supplies	**305,967**	**413,388**	**419,750**	**356,915**	**395,000**	**395,000**
Contingency	-		99,743		26,215	26,215
Capital Projects						
CIP GS 07-5 Truck	-	950	25,000	15,800	25,000	-
CIP GS 07-4 Telemeters	51,656	30,743			50,000	25,000
CIP GS 07-3 Benson Regulator System	-				25,000	
Loss on asset disposal		4,094				
Heavy Equipment Purchase	-		30,000		30,000	-
Gas Detection Equipment					25,000	
City Yard Improvements	-				30,000	-
CIP GS 08-01 Self Contained Breathing App	-					
Transfer to Capital Projects Fund	(12,784)	(30,743)	50,000			
COVID 19 Contingency						174,000
Total Capital Projects	**38,873**	**5,044**	**105,000**	**15,800**	**185,000**	**199,000**
Total Expenditures	**726,631**	**828,990**	**1,133,398**	**845,395**	**1,108,898**	**1,108,898**
Total Natural Gas	**211,701**	**386,657**	**0**	**561,621**	**0**	**0**

Water Utility

The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards and in sufficient quantity to meet customer demands. The water utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Responsibilities include regulatory compliance, customer service; promote water conservation, efficient use of available water resources and coordination with the development community.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	33%
Utilities Operations Supervisor - Water	1	100%
Utilities Operator I	3	33%
Utilities Operator I	2	90%
Utilities Operator I	4	5%
Meter Reader	2	50%
Accounting Supervisor	1	15%
Accounting Clerk III	1	25%
Accounting Clerk I	1	25%
Accounting Specialist	1	10%

Water Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Water Revenue	428,154	420,662	461,854	478,655	461,854	438,761
Commercial Water Revenue	350,617	349,356	400,277	413,937	400,277	380,263
New Hookups	9,353	7,223	9,500	13,891	9,500	9,025
Recovery of Prior Year Expense				1,861	-	-
Impact Fee Allocation	-			-	-	-
Water Tank Rental	6,934	31,249	31,500	42,233	31,500	29,925
Water Accomodation Fees	9,460	10,255	10,098	11,027	10,098	9,593
Series 2010 Bond Proceeds				-	-	-
Contribution from General Fund	-			-	-	-
Projected Carryforward for Contingency				-	43,162	88,823
Other Income	38,369	(7,198)	500	40	500	500
Total Revenues	**842,888**	**811,547**	**913,728**	**961,644**	**956,890**	**956,890**
Expenditures						
Personnel						
Salaries and Wages	280,095	267,336	263,874	290,584	277,550	277,550
Overtime Wages	19,063	9,844	10,500	15,444	10,500	10,500
Payroll Taxes	21,614	19,526	20,990	22,328	22,036	22,036
Retirement Benefits	33,952	1,250	33,227	36,794	35,200	35,200
Employee Insurance	59,545	55,736	63,305	62,590	67,555	67,555
Total Personnel	**414,269**	**353,692**	**391,896**	**427,739**	**412,840**	**412,840**
Contracts & Services						
Professional Services	1,565	14,832	20,000	5,540	20,000	10,000
Chemical Analysis	2,736	2,856	3,500	2,048	3,500	3,500
IT Services				-	-	
Education and Training	1,573	704	3,000	1,264	3,000	1,200
Bank Charges	4,526	5,143	4,000	6,415	6,500	6,500
Utilities	160,020	113,211	135,000	106,771	110,000	110,000
Telephone	2,265	3,697	4,000	3,209	3,500	3,500
Repairs & Maintenance	22,342	5,377	18,000	4,837	18,000	10,000
Rentals	1,464	1,383	1,500	-	1,500	750
Uniforms	1,828	1,840	1,800	1,154	1,800	1,800
Insurance	11,065	9,060	11,000	11,591	12,000	12,000
Public Notices & Advertising	1,429	852	750	270	750	250
Fees & Licenses		696	-	-	-	-
Dues & Licenses	7,664	17,226	15,000	16,883	18,000	18,000
Bad Debt Write Off	804	933	1,500	559	1,500	1,500
Total Contracts & Services	**219,281**	**177,810**	**219,050**	**160,542**	**200,050**	**179,000**
Supplies						
Office Supplies	41					
Printing & Postage	4,465	3,998	5,000	4,666	5,000	5,000
Computer Supplies	2,965	4,320	2,000	964	2,000	1,000
Operating Supplies	32,954	37,015	35,000	55,000	35,000	35,000
Depreciation		145,181		-	-	
Vehicle Fuel & Oil	9,454	13,241	12,000	11,292	12,000	12,000
Equipment Repairs & Maint	-	-	5,000	-	5,000	1,000
Vehicle Repairs & Maint	15,717	16,348	15,000	15,221	15,000	15,000
Stale Check Expense				1,342	-	-
Total Supplies	**65,596**	**220,102**	**74,000**	**88,485**	**74,000**	**69,000**
Contingency	**-**		**83,783**			
Capital Projects						
Truck Replacement	-	950	25,000	15,800	25,000	-
Capital Projects	34					
Telemeters	26,230	16,837				10,000
CIP WA 08-1 SueJuan Repairs						
Heavy Equipment Replacement			30,000		30,000	-
CIP WA 10-5 Hill Crest St Water Line	(4,818)					
291 Pump Upgrade			65,000		65,000	65,000
Whetstone Water Interconnect					20,000	
Whetstone SCADA Connection					30,000	
Hillcrest St Waterline Replacement						
City Yard Improvements			-		25,000	-
West Benson Well Abandonment			-	20,157	75,000	
Transfer to CIP Fund		(16,837)	25,000			
CIP WA 15-1 302 Pump Replacement						
COVID 19 Contingency						221,050
Total Capital Projects	**21,447**	**950**	**145,000**	**35,957**	**270,000**	**296,050**
Total Expenditures	**720,592**	**752,555**	**913,729**	**712,723**	**956,890**	**956,890**
Total Water Fund	**122,296**	**58,992**	**(0)**	**248,921**	**(0)**	**(0)**

Wastewater Utility

Wastewater Utility provides outstanding customer service, while providing the most effective and economical methods for the collection and treatment of wastewater.

The wastewater utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Wastewater Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State environmental standards are met or exceeded.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	33%
Utilities Operations Supervisor - Gas	1	100%
Utilities Operator III	1	34%
Utilities Operator I	2	33%
Utilities Operator I	1	80%
Utilities Operator I	3	5%
Utilities Operator I	1	80%
Meter Reader	2	50%
Accounting Supervisor	1	15%
Accounting Clerk III	1	25%
Accounting Clerk I	1	25%
Accounting Specialist	1	10%

Wastewater Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimated	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Wastewater Fees	472,549	507,141	905,683	853,055	860,399	860,399
Multi-User Wastewater Fees	4,840	4,193	7,154	7,894	6,797	6,797
Commercial Wastewater Fees	280,318	309,941	545,491	532,131	518,217	518,217
New Hook Ups	12,011	6,249	8,000	7,635	7,600	7,600
Series 2010 Bond				-	-	-
Whetstone W/W Fees				-	-	-
Rents Received - Billboards				552	-	-
Recovery of Prior Year Expense				2,611	-	-
Misc Revenue	122,854	10,724	6,000	1,895	5,700	5,700
Projected Carryforward for Contingency				-	337,289	337,289
Loans			470,000	-		
Total Revenues	**892,572**	**838,247**	**1,942,328**	**1,405,773**	**1,736,001**	**1,736,001**
Expenditures						
Personnel						
Salaries and Wages	190,234	219,480	228,177	234,424	220,645	220,645
Overtime Wages	9,198	13,597	15,000	19,711	15,000	15,000
Payroll Taxes	13,113	17,387	18,603	18,686	18,027	18,027
Retirement Benefits	20,612	9,260	29,449	30,472	28,796	28,796
Employee Insurance	37,099	51,467	60,766	51,604	58,284	58,284
Total Personnel	**270,257**	**311,191**	**351,994**	**354,898**	**340,751**	**340,751**
Contracts & Services						
Professional Services	10,572	22,955	30,000	12,183	30,000	15,000
Chemical Analysis	9,370	10,472	12,000	9,624	12,000	12,000
Education and Training	3,495	1,498	3,000	1,602	3,000	1,000
Bank Charges	4,804	5,143	5,000	6,592	7,000	7,000
Utilities	89,541	70,512	78,000	107,806	108,000	108,000
Telephone	4,332	3,377	4,500	2,998	4,500	4,500
Repairs & Maintenance	146,341	31,719	100,000	7,312	100,000	50,000
Rentals	5,624	11,430	5,000	16,206	5,000	5,000
Uniforms	1,436	1,520	1,500	1,201	1,500	1,500
Insurance	33,195	26,954	35,000	34,772	35,000	35,000
Public Notices & Advertising	100	144	250	250	250	250
Fees & Licenses		696	-	-	-	
Dues & Licenses	11,911	5,346	3,000	10,000	6,000	6,000
Bad Debt Write Off	1,196	3,251	1,500	569	1,500	1,500
Total Contracts & Services	**321,915**	**195,017**	**278,750**	**211,114**	**313,750**	**246,750**
Supplies						
Office Supplies	60	-				
Printing & Postage	4,465	3,998	5,000	4,009	5,000	4,000
Computer Supplies	2,949	4,455	5,000	1,500	5,000	2,000
Operating Supplies	47,408	56,147	46,000	40,377	46,000	43,000
Depreciation		278,721			-	
Vehicle Fuel & Oil	9,821	8,997	9,000	9,757	10,500	10,000
Equipment Repairs & Maint	-	88			-	
Vehicle Repairs & Maint	24,236	26,995	20,000	25,601	25,000	25,000
Stale Check Expense				342	-	-
Total Supplies	**88,939**	**379,401**	**85,000**	**81,243**	**91,500**	**84,000**
Contingency	**-**		**701,584**			
Refunds						
Capital Projects						
Truck Purchase		950	25,000	15,800	25,000	-
Heavy Equipment Replacement			30,000		30,000	-
WW Planning Model						
WW Master Plan						
UV System Replacement			-		260,000	
High Pressure Jet Router			-		125,000	
Whetstone SCADA Connection						
Wastewater SCADA Upgrades					100,000	
Whetstone Force Main Pump System					30,000	
Wastewater Collections Improvements			-		100,000	
Wastewater Plant Roaders Upgrade					300,000	
City Yard Improvements			-		20,000	-
CIP WW 17-02 Wastewater Plant Sofware Upgrad						
Transfer to Capital Projects	(50,848)	(19,994)	470,000			
Transfer		(63)				
COVID 19 Contingency						1,064,500
Total Capital Projects	**(50,848)**	**(19,107)**	**525,000**	**15,800**	**990,000**	**1,064,500**
Total Expenditures	**630,263**	**866,502**	**1,942,328**	**663,055**	**1,736,001**	**1,736,002**
Total Wastewater	**262,309**	**(28,255)**	**(0)**	**742,717**	**(0)**	**0**

Sanitation Fund

The Sanitation Fund accounts for the City's solid waste (garbage) pickup service. Southwest Disposal has contracted with the City for the past seven years to provide this service. The City also contracts with Cochise County for landfill services.

Position	Number	Percentage
Clerk I	1	15%
Clerk III	1	15%
Supervisor	1	15%
Specialist (.55 FTE)	1	10%

Sanitation Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Residential Sanitation Fees	329,178	332,355	349,799	334,133	349,799	349,799
Commercial Sanitation Fees	287,512	288,150	301,691	298,078	301,691	301,691
Recovery of Prior Year Expense				12	-	
Neighborhood Clean Up Program		-		-	-	
Total Revenues	**616,691**	**620,505**	**651,490**	**632,223**	**651,490**	**651,490**
Expenditures						
Personnel						
Salaries and Wages	17,436	18,148	20,479	20,272	19,218	19,218
Overtime Wages	19	1		-		-
Payroll Taxes	1,253	1,316	1,567	1,395	1,470	1,470
Retirement Benefits	2,009	328	2,480	2,283	2,348	2,348
Employee Insurance	4,103	3,326	3,880	2,952	3,948	3,948
Total Personnel	**24,821**	**23,120**	**28,406**	**26,902**	**26,985**	**26,985**
Contracts & Services						
Professional Services	100	-				
Bank Charges	4,248	5,143	4,000	6,044	6,500	6,500
Public Notices, Advertising	-			-		
Postage and Printing	4,465	3,998	4,000	5,803	4,000	4,000
Operating Supplies	35			-		
County Solid Waste	218,670	229,553	214,500	204,467	214,500	214,500
Residential Service Contract	208,502	208,652	220,000	174,872	231,000	231,000
Commercial Service Contract	144,263	145,046	150,000	140,148	157,500	157,500
Stale Check Expense				34	-	-
Bad Debt Write Off	1,074	308	1,500	230	1,500	1,500
Neighborhood Clean Up Program	133	548	-	-	5,000	-
COVID 19 Contingency						5,000
Total Contracts and Services	**581,491**	**593,248**	**594,000**	**531,598**	**620,000**	**620,000**
Contingency	**-**		**29,083**		**4,505**	**4,505**
Total Expenditures	**606,313**	**616,367**	**651,489**	**558,500**	**651,490**	**651,490**
Total Sanitation	**10,378**	**4,137**	**0**	**73,723**	**0**	**0**

Other Funds

This page intentionally left blank

Airport Fund

The Airport Fund reports the revenues earned by and the expenditures incurred in running the City's municipal airport.

The vast majority of the construction costs at the airport are paid through FAA and ADOT grants that are reported in the Grants Fund.

The current goal of the fund is to break even on airport activities. The budget reflects the addition of a self-serve fuel farm that will be installed in the coming fiscal year and will have a major impact on operations at the airport. Airport revenues earned are budgeted to equal the City's day-to-day costs for the operation.

Airport Fund	**2017-18 Actual**	**2018-19 Actual**	**2019-20 Budget**	**2019-20 Estimate**	**2020-21 Budget**
Revenues					
Contribution General Fund			41,849	76,103	85,752
FAA, ADOT Grant	364,476	23,978		-	-
Recovery Prior Year Expense				1,603	-
Business Revenue	756	180	1,000	210	1,000
Land Lease Payments	7,702	15,411	15,873	16,000	15,873
Tie Down Revenue	495	680	1,000	-	1,000
Flowage Revenue	2,995	2,950	288,649	1,837	288,649
Insurance Recoveries	-			-	
Total Revenues	**376,424**	**43,199**	**348,371**	**95,753**	**392,274**
Expenditures					
Contracts & Services					
Professional Services	33,678	30,328	35,000	38,873	40,000
Utilities	14,159	10,522	15,000	14,346	16,000
Telephone	2,789	2,724	3,000	2,692	3,000
Repairs & Maint	26,324	15,002	35,000	4,636	30,000
Property Rentals	1,700	-	1,700	-	1,700
Supplies	6,609	1,709	2,097	10,679	3,000
Insurance	19,904	16,515	27,000	24,527	27,000
Depreciation		296,766		-	-
Airplane Fuel Supply			229,574	-	229,574
Debt Service			42,000	-	42,000
Total Contracts & Services	**105,162**	**373,566**	**390,371**	**95,753**	**392,274**
Supplies					
Total Supplies	-				
Other					
Contingency	-				
Grant Match	-				
Total Other	**-**	**-**	**-**	**-**	**-**
Total Expenditures	**105,162**	**373,566**	**390,371**	**95,753**	**392,274**
Total Airport	**271,262**	**(330,367)**	**(42,000)**	**0**	**0**

Street (HURF) Fund

The Public Works Department manages the Highway User Revenue Funds (HURF). The use of HURF is governed by the State of Arizona's constitution where expenditures of HURF funds must be for improvements in the public roadway right-of-way. The HURF fund is primarily used for operations and maintenance of the roadway system. The Public Works Director, Street Superintendent and the Engineering Divisions oversee these operations, which include pavement management, sidewalks, traffic signals, landscaping, signing, and striping.

Public Works Street Division maintains all streets and roadway drainage-ways to ensure that the facilities fulfill the function for which it is designed. The Streets Division oversees the two sections: traffic operations and streets maintenance.

Position	Number	Percentage
Streets Superintendent	1	25%
Streets Maintenance Supervisor	1	100%
Street Maintenance Worker III	2	100%
Street Maintenance Worker II	1	100%
Utility Operator	1	48%

Streets Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget	2020-21 Budget COVID 19
Revenues						
Gasoline Tax	416,317	427,663	411,271	627,568	452,256	361,805
One Time Gasoline Tax						
Contribution from General Fund	-		85,968			
Recovery of Prior Year Expense	-			1,230		
Miscellaneous Income	15,768	7,660				
Carryforward Fund Balance					62,422	152,874
Total Revenues	**432,086**	**435,323**	**497,239**	**628,798**	**514,678**	**514,679**
Personnel						
Salaries and Wages	138,667	157,747	201,902	165,793	203,020	203,020
Overtime Wages	389	112	-	537	-	-
Payroll Taxes	10,375	11,368	15,446	12,240	15,531	15,531
Retirement Benefits	16,167	17,372	24,450	19,904	24,809	24,809
Employee Insurance	39,510	41,151	53,891	46,408	53,068	53,068
Total Personnel	**205,108**	**227,750**	**295,689**	**244,882**	**296,428**	**296,428**
Contracts & Services						
Professional Services	42,913	47,012	40,000	45,826	45,000	
Contract Labor - DOC	3,464	2,996	3,750	2,630	3,750	1,875
Education and Training	509	135	300	-		
Utilities	93,296	78,681	82,000	93,965	90,000	90,000
Telephone	1,561	1,796	2,000	1,837	2,000	2,000
Repairs & Maintenance - Equip	4,494	3,502	6,000	2,521	6,000	5,000
Repairs & Maintenance - Streets	18,338	15,781	16,000	14,196	16,000	12,000
Rentals	951	-	-	-		
Uniforms	1,646	1,515	1,500	1,122	1,500	1,500
Insurance	13,278	10,850	15,000	18,545	16,000	16,000
Materials & Supplies	10,067	13,409	9,000	13,385	12,000	12,000
Vehicle Fuel & Oil	9,677	12,275	11,000	11,957	11,000	10,000
Equipment Maint & Repair	-	-	-	-		
Vehicle Repairs & Maint	22,450	18,109	15,000	18,971	15,000	15,000
Total Contracts & Services	**222,642**	**206,061**	**201,550**	**224,955**	**218,250**	**165,375**
Capital Projects						
COVID 19 Contingency						52,875
Total Capital Projects	**-**	**-**	**-**	**-**	**-**	**52,875**
Total Expenditures	**427,750**	**433,810**	**497,239**	**469,837**	**514,678**	**514,678**
Total Streets	**4,335**	**1,513**	**(0)**	**158,961**	**(0)**	**0**

Transit Fund

Benson Area Transit (BAT) has been in operation since 2010. The BAT system has two separate components. It provides a fixed route service and the new flex route service available to the general public, and para-transit services that focuses on the elderly and disabled riders whose needs cannot be met by the fixed or flex route service.

Benson Area Transit currently serves the City of Benson and surrounding areas. Our mission is to build capacity with our transit system and partners to enhance Southeastern Arizona mobility.

The City of Benson recognizes the great need for a transit system in the San Pedro Valley and it relies heavily on grant funding from ADOT and the Area Agency on Aging to operate.

The City of Benson has participated in coordination efforts identified through regional coordination meetings. We currently partner with local government and non-profit agencies to increase the utilization of their services by providing needed transportation. Our main goal for the upcoming fiscal year is to continue partnerships with neighboring transit service providers to fill the gap in our regional connections including a connection to Tucson.

Position	Number	Percentage
Transit Specialist	1	100%
Transit Driver	2	100%
Temporary Transit Driver	3	100%

Transit Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Revenues					
Grant Reimbursement - FTA 5311 - Capital	13,999	41,183	65,800	55,280	68,000
Grant Reimbursement - FTA 5311 - Operating	62,910	40,702	52,200	31,639	66,579
Grant Reimbursement - FTA 5311 - Admin	43,292	57,351	68,000	50,470	69,450
SEAGO AAA	25,000	25,000	25,000	22,443	21,618
Fare Revenue	5,766	5,687	7,000	4,794	6,000
Miscellaneous Income		24,767		-	
Recovery of Prior Year Expense				1,161	
Allocation from General Fund	26,526		6,238	57,896	
Grant Revenue				-	60,000
Greyhound Revenue				-	
Carryforward Fund Balance				-	
RTAP		1,388	1,500	-	
Total Revenues	**177,493**	**196,077**	**225,738**	**223,683**	**291,647**
Personnel					
Salaries and Wages	95,877	125,503	121,006	133,959	124,746
Overtime Wages	464	343		15	
Payroll Taxes	7,652	9,754	9,257	10,338	9,543
Retirement Benefits	10,585	12,291	12,172	14,918	10,627
Employee Insurance	6,789	10,004	11,003	11,342	11,328
Total Personnel	**121,366**	**157,896**	**153,438**	**170,572**	**156,244**
Contracts & Services					
Professional Services	1,017	1,344	1,200	88	1,000
Education and Training	309	1,880	1,500	5,059	2,600
Utilities				-	
Telephone	1,993	1,433	1,500	1,451	1,500
Rentals- Office				-	
Uniforms			500	-	500
Insurance- Vehicles	13,278	13,503	19,000	15,673	19,000
Public Notices & Advertising	570	300	1,200	475	500
Travel	579	187	400	505	400
Dues & Licenses	-			-	
Total Contracts & Services	**17,746**	**18,648**	**25,300**	**23,251**	**25,500**
Supplies					
Office Supplies	916			-	
Printing & Postage				-	
Computer Supplies	1,805			-	
Operating Supplies	49	858	800	152	500
Vehicle Fuel & Oil	21,015	22,377	20,600	20,598	23,500
Vehicle Repairs & Maint	7,838	8,191	14,600	1,931	3,000
Vehicle Preventive Maintenance	6,758	9,475	11,000	7,179	15,000
Vehicle License	-			-	
Stale Check Expense				572.75	
Total Supplies	**38,381**	**40,899**	**47,000**	**29,861**	**42,000**
Contingency	**-**				**7,903**
Capital					
CIP TR 15-1 Passenger Shelters	-				
CIP TR 15-2 2 Fixed Route Busses	-				
Transfer to Transit	-	(21,366)			
Replacement Bus					60,000
CIP TR 18-01 Surveillance Cameras					
Total Capital	**-**	**(21,366)**	**-**	**-**	**60,000**
Total Expenditures	**177,494**	**196,077**	**225,738**	**223,684**	**291,647**
Total Transit	**(0)**	**-**	**0**	**(0)**	**(0)**

Capital Projects Fund

The Capital Projects Fund CPF) was seen for the first time in the fiscal year 2007-08 budget. The fund was created in conjunction with the Capital Improvement Projects process placed in service effective July 1, 2007.

The Fund has been set up to accommodate those capital projects that are regional in nature, which means that the project must benefit all citizens of the City. Examples include the improvement at Lions Park, City Hall projects, improvements made to arterial roadways such as Ocotillo Avenue, major equipment purchases that are used by Public Works, etc. The Fund is particularly useful for tracking multi-year projects.

The primary funding source for the Capital Projects Fund is the 4% construction sales tax. The “seed” money for the Fund has been provided by allocation of FY 2006-07 construction sales tax collected during the 2006-07 fiscal year. Future construction sales tax collections have been restricted for use solely for CPF projects.

The use of construction sales tax collections, which are “one time only” collections, to pay for “one time only” expenditures is a true matching of financial resources with financial costs.

PLEASE NOTE: The Capital Projects Fund contains only those capital projects that are regional in nature, as noted above. All other capital projects can be found in the fund and/or the department that benefits from the expenditure.

Please see the CIP section for further information on the capital projects.

Capital Projects Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Revenues					
Construction Sales Tax		107,153	240,000	125,000	240,000
General Fund Transfer			704,780		971,270
Water Fund Transfer			25,000		-
Sewer Fund Transfer			470,000		-
Gas Fund Transfer			50,000		
Loan/Bond/Lease Financing			900,000	359,006	420,000
Series 2010 Bond Proceeds			695,000	67,576	50,000
CDBG Grant					
Anticipated Grant			65,545		
Developer Donation			250,000		250,000
Series 2010 Bond					
Total Revenues	**-**	**107,153**	**3,400,325**	**551,582**	**1,931,270**

Expenditures					
Pump Upgrade	-				
101 6th St Abatement					
5th Street & Ocotillo Water Line					
Airport Hanger (s)					
Apache Park Improvements			20,000		20,000
Benson Motel Abatement	12,097				
Body Cameras					
Carryforward					
CIP AIR 08-1 Airport Phase 1 Improvements					
CIP CM 08-1 Walmart Payment					
CIP GS 07-4 Telemeters					
CIP GS 10-1 Ocotillo Line Replacement					
CIP LB17-1 Carpet	-				
CIP PD 17-3 K9 Memorial	-				
CIP PR 12-1 Skate Park Improvments					
CIP PR 12-4 Park Master Plan	-				
CIP PR 13-01 LIONS PARK RESTRO					
CIP PR 17-1 Pool Improvement Canopy					
CIP PR 17-2 Union Street Park Canopy					
CIP PW 08-1 City Hall Improvements	2,375				
CIP PW 12-1 UAS Infrastructure Develop.	-				
CIP PZ 12-01 Permit Tracking Database					
CIP ST 17-1 Complete Street Study					
CIP WW 10-3 Wastewater Plant Software Upgrade	-		65,000	2,017	
CIP WW 17-01 UV System			260,000		
City Hall Replacement Building		950	300,000		300,000
City Yard Improvements			75,000		30,000
Dual Band Portable Radios					
Fire Command Vehicle			30,545	11,935	
Gas Detection Equipment			25,000		
Gas Telemeters			50,000	65,000	
Gas Master Plan					50,000
Golf Course Improvements					50,000
Golf Course Equipment Replacement	-		450,000	110,000	20,000
Golf Course Driving Range 2nd Stage					25,000
Golf Course Clubhouse Improvements					200,000
Heavy Equipment Replacements					25,000
High Pressure Jet Router			85,000		
Hillcrest St Water Line Replacement			40,000		40,000
Interview Room Recording Upgrade			13,780	14,698	

Library LED Lights			11,000		
Library Pave Parking Lots					
Lion's Park Electrical Upgrades			25,000		25,000
Lion's Park Light Upgrades			30,000		35,000
Lion's Park Security Upgrades					20,000
Lion's Park Small Ramadas			10,000		10,000
Lion's Park Main Ramada Replacement					60,000
NIBRS Module Spillman					
North 4th St Water Line Replacement					
Ocotillo Javalina to Post Ranch Rd					
Ocotillo Sewer Line Replacement	50,848				
Ocotillo Water Line Replacement					
Parking Lot Paving - PD & Fire					
Patrol Vehicle Replacement					
Pavement Management	100,247		250,000		250,000
PD Records Storage					
Portable Genset			200,000		250,000
Quiet Rail Crossing			150,000	9,342	25,000
Repairs to Food Bank - Public Works			30,000		30,000
Reserve Funds					
Self Serve Fuel Farm			450,000	74,811	100,000
Self Serve Water Station					
Slum & Blight Abatement		41,504	75,000	750	75,000
Splash Pad			300,000		20,000
Street Signage Upgrades	-		35,000		35,000
Survey Of 4th Street & Landscape Plan					
Timekeeping Module					16,270
Transfers		(755,511)			
Truck Replacement					20,000
UF Sewer Replacement			-		
Union Street Waterline Replacement					50,000
Wastewater Collection Improvements	-		100,000		
Wastewater Plant Roaders Upgrade					
Water Master Plan					
Water Planning Model					50,000
Water SCADA Control System Upgrade			50,000		50,000
Water Telemeters	-		50,000	85,000	50,000
Water Well Filters	-				
Whetstone Force Main Pump System					
Whetstone Water Interconnect			40,000		
Whetstone SCADA Connection					
WW 17-02 SOFTWARE UPGRADE					
WW Plant SCADA Upgrade			180,000	69,498	
Total Capital Projects	**165,567**	**(713,056)**	**3,400,325**	**443,050**	**1,931,270**
Total Capital Projects Fund	**(165,567)**	**820,210**	**-**	**108,532**	**-**

This page intentionally left blank

Debt Service Fund

The Debt Service fund currently accounts for proceeds from the City's Series 2010 bond issuance.

Debt Service Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Revenues					
Bond Proceeds Carried Forward	-		695,000		
Interest Income	7,454	16,991			
Transfer of Payments from General Fund	124,461		402,825	402,825	388,063
Total Revenues	**131,915**	**16,991**	**1,097,825**	**402,825**	**388,063**
Expenditures					
Bond Debt Service	161,444	152,725	196,213	196,213	133,063
Bond Principle	235,000	245,000	206,613	206,613	255,000
Transfer to Capital Projects Fund	100,247	930,778	695,000		
Transfer to Gas Fund	12,784				
Transfer to Water Fund	4,818				
Transfer to Waste Water Fund	50,848				
Bond Proceeds Carried Forward	-				
Total Expenditures	**565,140**	**1,328,503**	**1,097,825**	**402,826**	**388,063**
Total Debt Service	**(433,225)**	**(1,311,512)**	**-**	**(1)**	**-**

Grants Fund

The Grant Fund is set up to track grants received from any source outside the City itself. The fund reflects grant monies being received and spent. Each grant is tracked through this fund. When a grant is completed and closed, then any excess expenditures, called the grant match, are transferred to and reflected as an expenditure of the specific department benefiting from the grant. As a result, the Grant Fund always balances to $0 upon completion of each grant project.

Grants Fund	2017-18 Actual	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Revenues:					
Historic Preservation Grant	-	15,000	4,000	1,562	4,000
Tourism Grant					
WIFA Grant					
Fire Grants			1,265,000		1,265,000
FAA 16 / ADOT			185,000		185,000
Unclassified Airport Grants			1,000,000	299,456	1,000,000
Unclassified Grants	88,468		2,000,000		2,000,000
WIFA SCADA and Energy Study			60,000		60,000
State Airport Grants			50,000		50,000
Score Board Donations		5,250	10,000	5,250	10,000
Union Pacific Grants			10,000		10,000
Police K9 Statue Donation					
Police Grants				9,243	
New SCBA Equipment			240,262		
Fire Portable Radios			57,793		129,737
PD Portable Radios			21,750		
Stonegarden Patrol Car			85,000		
Fire SAFER GRANT					
Apache Park Improvements			400,000		400,000
CDBG Park Grant		227,518			
Transfer In		87,313		11,286	27,500
New SCBA Equipment			-		
Total Revenues	**88,468**	**335,081**	**5,388,805**	**326,797**	**5,141,237**
Expenditures:					
Historic Preservation Grant	4,000	10,917	4,000		4,000
UAS Infrastructure Development					
WIFA Grant					
Fire Grants			1,265,000		1,265,000
FAA 16 / ADOT			185,000		185,000
Unclassified Airport Grants	349,659		1,000,000	326,797	1,020,000
Unclassified Grants	15,951		2,000,000		2,000,000
WIFA SCADA and Energy Study			60000		60000
State Airport Grants	145		50,000		50,000
Score Board Donations		10,063	10,000		10,000
Union Pacific Grants			10,000		10,000
Police K9 Statue Donation	-				
New SCBA Equipment			240,262		
Fire Portable Radios			57,793		129,737
Sronegarden Patrol Car			85,000		
PD Portable Radios			21,750		
Fire SAFER GRANT					
Apache Park Improvements			400,000		400,000
CDBG Park Grant		289,099			
CDBG SEAGO		20,000			
Tourism Ramada					7,500
New SCBA Equipment			-		
Union Street Park Canopy					
Total Expenditures	**369,755**	**330,079**	**5,388,805**	**326,797**	**5,141,237**
Total Grants Fund	**(281,287)**	**5,003**	**-**	**-**	**-**

Fireman's Pension Fund

The Fireman's Pension Fund is set up to pay a monthly benefit to retired volunteer firemen. The fund is managed independently from the City. The State makes an annual donation to the Fund.

Fire Pension	2017-18 Budget	2018-19 Actual	2019-20 Budget	2019-20 Estimate	2020-21 Budget
Revenues					
Contributions From State Fund	6,000	4,595	4,600	3,851	4,600
Contributions From Fire, Inc	1,200	13,616	2,600	1,089	2,600
Contributions From Fire Employees		-	2,600		2,600
Contributions From General Fund	23,800	-	1,800	15,601	9,800
Interest Income	-	12,909	15,000	7,959	10,000
Other Income (Fund balance carryforward)	5,000	3,965	-		
Recovery of Prior Year Expense				200	
Total Revenues	**36,000**	**35,085**	**26,600**	**28,700**	**29,600**
Expenditures					
Bank Charges		25	-	-	
Pension Payments	36,000	33,000	16,800	18,900	16,800
Contriubtion to Fire Pension Fund Principal			9,800	9,800	9,800
Contingency					3,000
Total Expenditures	**36,000**	**33,025**	**26,600**	**28,700**	**29,600**
Total Fireman's Pension Fund	**-**	**2,060**	**-**	**(0)**	**-**

Capital Improvement Plan

Capital Improvement Plan (CIP)

Developing the Capital Improvement Plan

The CIP is the City's five-year blueprint for creating and maintaining the crucial infrastructure that will support the continued growth and development of City of Benson. Each year, in conjunction with the annual budgeting process, the City Manager and Finance Director coordinate the process of revising and updating the long-range CIP document. Other documents, such as the City's General Plan and Strategic Plan, also provide valuable information and guidance in the preparation of the CIP. Several of the City's department heads and all Council Members annually review past capital project accomplishments and identify new projects for inclusion in the Plan. Projects included in the 2021-2025 CIP form the basis of appropriation in the 2021-2025 fiscal year capital budget.

Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process. The CIP is also an important public communication medium. The CIP gives residents and businesses an overall view of the City's long-term direction in the area of capital improvements and helps to illustrate the City's ongoing need for stable revenue sources to fund large or multi-year capital projects.

The 2021-2025 CIP assumes very modest commercial and residential growth of the City. The current plan assumes sales tax collections will increase from 2019-2020 collections based on anticipated development coming into the City, but projects will be postponed if revenue projections are not met. Construction sales tax revenues for the following fiscal years are projected to gradually ramp up by 2021. The CIP is designed so that expenditures can be accelerated or decelerated based on the actual financial performance of the City.

Definition of a Capital Improvement Project
For the purposes of the CIP, a capital expenditure is one that results in the acquisition or addition to the government's capital assets. The assets included in the CIP cost $10,000 or more and have a useful life of at least three years. Streets, water production and distribution facilities, wastewater collection system and treatment plants, parks, buildings, and major one-time acquisitions of equipment are all examples of capital improvements.

Financing the Capital Improvement Plan
When developing the CIP, the City must consider its ability to finance the needed projects. This requires prioritization of projects while maximizing use of available financing mechanisms. The City's available financing options include some or all of the following sources:

Grants and Contributions - There are a number of grants available from federal, state, and local sources. The City has begun to aggressively pursue this type of funding. The current CIP anticipates about $1.15 million in grant funding over the next five fiscal years.

Long-term Debt/Bonds – Debt financing is an important component of most Capital Improvement Plans. The proceeds from any long term debt issuance are restricted for uses as described within the loan/bond covenants. The City successfully completed a $5 million Excise Tax Revenue Bond issue in 2010. Of those proceeds, $2.6 million was used to pay off existing debt, $1.4 million was spent for capital improvements during fiscal years 2010-18, and the remaining $900,000 is being used for projects described in this document.

Four Percent (4%) Construction Sales Tax **-** The City's 4% tax on new construction has been designated as a primary funding source for the Capital Projects Fund. A project is eligible for the Capital Project Fund if it is regional in nature or it benefits the specific development area that generated the tax proceeds.

Capital projects will be either slowed or accelerated to more closely match actual revenues available.

Development Impact Fees – Each new home constructed in the City has an impact on the City's water, wastewater, public safety, parks and administrative infrastructure. Development fees are assessments on new home construction that allow for "pay-as-you-go" financing for capital projects that benefit the home under construction. The majority (85%) of impact fees previously collected will be spent on water and wastewater capital projects. As of August 2014, the City will no longer collect Impact Fees.

General Funds – A portion of General Fund revenues are allocated to CIP projects each year. CIP project timing is usually somewhat flexible, so the amount allocated from the General Fund each year is related to the excess revenues generated within the Fund.

Enterprise Funds – Connection fees, excess user fees and impact fees are the primary funding sources for Utility Fund ongoing capital projects. Very large capital projects require long term debt financing.

Carryover Projects/Fund Balance

Due to the nature of capital projects, the life of a project may span across fiscal years. As funds are designated for a project, they are accumulated in the appropriate capital fund and expended as the project progresses. When the funds are not spent in one year they remain in the fund balance to be used in the future. This is also referred to as carryover. As the City refines the annual CIP, these carryover projects will be redefined into areas of contractual obligation, and ongoing projects will be appropriated again in the following year to ensure full project funding.

Revenues, such as construction sales tax, designated for capital projects but not appropriated in the current fiscal year, are carried forward to the next year as a fund balance.

Operating and Capital Budget Relationship

The Capital Improvement Plan also impacts the operating budget as projects are completed. Operating funds are required for the routine maintenance and operation of facilities and equipment, including, utilities, staffing, repairs, fuel for heavy equipment and equipment maintenance. Recurring equipment replacement expenses for new patrol cars and recurring maintenance costs such as street asphalt overlay are also funded through the operating budget. These ongoing costs must be tied to ongoing revenues (e.g., higher user revenue funds, sales tax, user fees, and intergovernmental revenues) to ensure they can be sustained.

Capital Improvement Plan (CIP) Budget Summary 2020-2025

Project	Page #	2020-21	2021-22	2022-23	2023-24	2024-25	Total
General Fund (GF) ($000)							
Patrol Vehicle Replacement		28,588	28,588				57,176
Unmarked Police Vehicles		21,396	21,396				42,792
Truck Replacement -Parks			20,000		20,000		40,000
Heavy Equipment Replacement-Parks		25,000		25,000		25,000	75,000
Electrical Uparades - Parks			25,000	25,000	25,000	25,000	100,000
Small Ramadas - Parks		10,000	10,000				20,000
Animal Shelter New Roof		20,000					20,000
Police Replace Colt Parol Rifles		8,300					8,300
Police Milo Training System		19,900					19,900
Body Cameras		11,475	11,475	11,475	11,475	0	45,900
Pavement of Fire/Police Parking				50,000			50,000
Pave Library Parking Lots				40,000			40,000
NIBRS Module Spillman		10,000	1,000	1,000	1,000	1,000	14,000
Library Carpet			11,000				11,000
Library LED Light Upgrade		11,000					11,000
Library Parking Lot Pavement				35,000			35,000
Toursim Construction		7,500					7,500
Replacement Rescue Vehicle			300,000				300,000
Police Replace Trucks AC & Evidence		50,000					50,000
Total Funds Spent		**223,159**	**428,459**	**187,475**	**57,475**	**51,000**	**947,568**
General Fund Sources							0
Balance, Beginning of Year							
General Fund Capital Allocation		165,659	128,459	137,475	57,475	51,000	540,068
Series 2010 Bond Proceeds							0
Loan/Lease Financing			300,000				300,000
Unfunded				50,000			50,000
Anticipated Grant		57,500					57,500
Total Fund Sources		**223,159**	**428,459**	**187,475**	**57,475**	**51,000**	**947,568**
Balance, End of Year		**0**	**0**	**0**	**0**	**0**	**0**
Capital Projects Fund (CPF)							
Project	**Page #**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
City Yard Improvements		30,000	30,000	30,000	30,000		120,000
Timekeeping Module		16,270	10,000	10,000	10,000	10,000	56,270
Lions Park Lighting Upgrades			35,000	35,000	35,000	30,000	135,000
Replacement of Main Ramada Lion's Park			60,000				60,000
Heavy Equipment Replacement							0
Splash Pad			20,000	300,000			320,000
Repairs to Food Bank			30,000				30,000
Street Signage Upgrade		35,000	35,000	35,000	35,000	35,000	175,000
Slum & Blight Abatement		75,000	75,000	75,000	75,000	75,000	375,000
Pavement Management- PW		250,000	250,000	250,000	250,000	250,000	1,250,000
Lion's Park Security Upgrade			20,000	50,000	50,000		120,000
Apache Park Improvements		20,000	50,000	75,000	50,000	50,000	245,000
4th St Survey & Landscape Plan					30,000	100,000	130,000
Quiet Rail Crossing		25,000	60,000	800,000	800,000		1,685,000
City Hall Replacement Building		5,000,000					5,000,000
Total Funds Spent		**5,451,270**	**675,000**	**1,660,000**	**1,365,000**	**550,000**	**9,701,270**
Capital Projects Fund Sources							
Balance, Beginning of Year		0	0	0	0		0
Construction Sales Tax		250,000	250,000	250,000	250,000	250,000	1,250,000
General Fund Allocation		51,270	170,000	360,000	60,000	25,000	666,270
Series 2010 Bond Proceeds		125,000	145,000	175,000	175,000	125,000	745,000
Anticipated Grant			50,000	75,000	50,000	50,000	225,000
Loan/Bond Financing		5,000,000					5,000,000
Unfunded		50,000	60,000	825,000	830,000	125,000	1,890,000
Total Fund Sources		**5,476,270**	**675,000**	**1,685,000**	**1,365,000**	**575,000**	**9,776,270**
Balance, End of Year		**25,000**	**0**	**25,000**	**0**	**25,000**	**75,000**

Grants Fund							
Project	**Page #**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Dual Band Portable Radios		21,750	15,000	15,000	15,000		66,750
Fire Portable Radios			129,737				129,737
SCBA Equipment			805,673				805,673
PD In-car Computers		10,500					10,500
New Engine Company & Equipment			780,000				780,000
Softball Field Scoreboard			10,000				10,000
Stonegarden Patrol Car							0
Total Funds Spent		**32,250**	**1,740,410**	**15,000**	**15,000**	**0**	**1,802,660**
Fund Sources							
Balance, Beginning of Year							0
Scheduled Grants		32,250	895,127				927,377
Developer Participation			780,000				780,000
General Fund Capital Allocation			65,283	15,000	15,000		95,283
Total Fund Sources		**32,250**	**1,740,410**	**15,000**	**15,000**		**1,802,660**
Balance, End of Year		**0**	**0**	**0**	**0**	**0**	**0**
Natural Gas Fund							
Project	**Page #**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Gas Telemeters		50,000	50,000	40,000	40,000	40,000	220,000
Gas Detection Equipment		25,000		25,000		25,000	75,000
Truck Replacement		25,000	25,000	25,000	25,000	25,000	125,000
Heavy Equipment Replacement		30,000	35,000	35,000	35,000	35,000	170,000
Rate Study					30,000		30,000
Benson Reg Station Replacement			25,000	100,000			125,000
Gas Master Plan				50,000			50,000
Pomerene Line Upgrades					40,000	100,000	140,000
Benson to Pomerene Reg Upgrade						50,000	50,000
Gas Planning Model				75,000			75,000
Total Funds Spent		**130,000**	**135,000**	**350,000**	**170,000**	**275,000**	**1,060,000**
Fund Sources							
Balance, Beginning of Year							0
Series 2010 Bond Proceeds		50,000	50,000	40,000	40,000	40,000	220,000
Gas Fund Capital Allocation		80,000	85,000	235,000	130,000	235,000	765,000
Unfunded				75,000			75,000
Total Fund Sources		**130,000**	**135,000**	**350,000**	**170,000**	**275,000**	**1,060,000**
Balance, End of Year		**0**	**0**	**0**	**0**	**0**	**0**
Water Fund							
Project	**Page #**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Water Telemeters		50,000	40,000	30,000	20,000	20,000	160,000
Water Planning Model			50,000				50,000
Water Master Plan				60,000			60,000
Hillcrest St Water Line Replacement			40000				40,000
North 4th St Water Line Replacement				65,000			65,000
Water SCADA Control System Upgrade			50,000	30,000	30,000	30,000	140,000
Portable Genset			250,000				250,000
Whetstone Water Interconnect		20,000	40,000		150,000		210,000
City Yard Improvements		25,000	25,000	25,000	25,000		100,000
Self-Serve Water Station					35,000		35,000
Union Street Water Line Replacement			50,000				50,000
Ocotillo Water Line Replacement				50,000			50,000
291 Pump Upgrade			65,000				65,000
Truck Replacement		25,000	25,000	25,000	25,000	25,000	125,000
West Benson Well Abandonment		75,000	25,000				100,000
Heavy Equipment Replacement		35,000	35,000	35,000	35,000	35,000	175,000
Total Funds Spent		**230,000**	**695,000**	**320,000**	**320,000**	**110,000**	**1,675,000**
Fund Sources							
Balance, Beginning of Year							0
Series 2010 Bond Proceeds		50,000	40,000	30,000	20,000	20,000	160,000
Water Fund Capital Allocation		145,000	620,000	255,000	115,000	55,000	1,190,000
Developer Participation					150,000		150,000
Unfunded		35,000	35,000	35,000	35,000	35,000	175,000
Total Fund Sources		**230,000**	**695,000**	**320,000**	**320,000**	**110,000**	**1,675,000**
Balance, End of Year		**0**	**0**	**0**	**0**	**0**	**0**

Wastewater Fund							
Project	**Page #**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
WW Plant Software Upgrade							0
WW Plant Roaders Upgrade			300,000	250,000			550,000
WW Plant UV System			260,000				260,000
WW Plant SCADA Upgrade		100000	50,000				150,000
High Pressure Jet Router			125,000				125,000
WW Collection Improvements		100000	100,000	100,000	100,000	100,000	500,000
Truck Replacement		25,000	25,000	25,000	25,000	25,000	125,000
Heavy Equipment Replacement		35,000	35,000	35,000	35,000	35,000	175,000
WW Planning Model				80,000			80,000
WW Master Plan					50,000		50,000
Whetstone SCADA Connection			30,000	50,000			80,000
Whetstone Force Main Pump System			30,000	300,000			330,000
City Yard Improvements		20,000	20,000	20,000	20,000		80,000
Total Funds Spent		**280,000**	**975,000**	**860,000**	**230,000**	**160,000**	**2,505,000**
Fund Sources							
Balance, Beginning of Year							0
WW Fund Capital Allocation		260,000	925,000	490,000	210,000	160,000	2,045,000
Series 2010 Bond Proceeds		0			0		0
Developer Participation		0	30,000	350,000	0	0	380,000
Unfunded		20,000	20,000	20,000	20,000	0	80,000
Total Fund Sources		**280,000**	**975,000**	**860,000**	**230,000**	**160,000**	**2,505,000**
Balance, End of Year		**0**	**0**	**0**	**0**	**0**	**0**
Golf Course Fund							
Project	**Page #**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
							0
Driving Range 2nd Stage			25,000				25,000
Golf Course Equipment/Improvements			20,000				20,000
Clubhlouse Improvements			200,000				200,000
Golf Course Improvements/ Prof Serv.		50,000	450,000				500,000
Golf Cart Replacements		32,000	16,000	16,000	16,000	16,000	96,000
							0
							0
							0
							0
Total Funds Spent		**82,000**	**711,000**	**16,000**	**16,000**	**16,000**	**841,000**
Fund Sources							
Balance, Beginning of Year							0
General Fund Capital Allocation		50,000	245,000	16,000	16,000	16,000	343,000
Developer Participation			250,000				250,000
Golf Course Fund Match		32,000	16,000				48,000
Unfunded			200,000				200,000
Total Fund Sources		**82,000**	**711,000**	**16,000**	**16,000**	**16,000**	**841,000**
Balance, End of Year		**0**	**0**	**0**	**0**	**0**	**0**
Airport Fund							
Project	**Page #**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Premier Fencing		400,000					400,000
Master Plan Update w/Drainage Study				350,000			350,000
Self Serve Fuel Farm		100,000	450,000				550,000
Pad E-3 Hangars						400,000	400,000
Shade Hangers						500,000	500,000
Pad A Hangars					150,000	1,500,000	1,650,000
Terminal Building (Design)						150,000	150,000
Aviation Dr. Pavement Management				100,000			100,000
							0
Total Funds Spent		**500,000**	**450,000**	**450,000**	**150,000**	**2,550,000**	**4,100,000**
Fund Sources							
Balance, Beginning of Year							0
Grant Funds		380,000		334,250		150,000	864,250
General Fund Capital Allocation		120,000	450,000	15,750			585,750
Unfunded				100,000	150,000	2,400,000	2,650,000
Total Fund Sources		**500,000**	**450,000**	**450,000**	**150,000**	**2,550,000**	**4,100,000**
Balance, End of Year		**0**	**0**	**0**	**0**	**0**	**0**
CIP Summary							
		2020-21	**2021-22**	**2022-23**	**2023-24**	**2024-25**	**Total**
Total CIP Expenditures		**6,928,679**	**5,809,869**	**3,858,475**	**2,323,475**	**3,712,000**	**22,632,498**
Fund Sources							
General Fund Capital Allocation		386,929	813,742	528,225	132,475	76,000	1,937,371
Series 2010 Bond		225,000	235,000	245,000	235,000	185,000	1,125,000
Scheduled Grants		32,250	895,127	0	0	0	927,377
Construction Sales Tax							0
Enterprise Fund Capital Allocation		517,000	1,646,000	980,000	455,000	450,000	4,048,000
Anticipated Grants		437,500	50,000	409,250	50,000	200,000	1,146,750
Developer Participation		0	1,060,000	350,000	150,000	0	1,560,000
Loan/Lease Financing		0	300,000	0	0	0	300,000
Unfunded		105,000	315,000	1,105,000	1,035,000	2,560,000	5,120,000
Total Fund Sources		**1,703,679**	**5,314,869**	**3,617,475**	**2,057,475**	**3,471,000**	**16,164,498**

This page intentionally left blank

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Purchase Dual Band Portables			Police			
Project Title			**Department**			
Paul Moncada			$66,750		66750	
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	21,750	15,000	15,000	15,000		66,750
Professional Services						0
Contingency						0
TOTAL	**$21,750**	**$15,000**	**$15,000**	**$15,000**	**$0**	**$66,750**
FUNDING						
Cash		15,000	15,000	15,000		45,000
Bonds						0
Grants	21,750					21,750
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$21,750**	**$15,000**	**$15,000**	**$15,000**	**$0**	**$66,750**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Purchase dual band radios to enable communication with CCSO

JUSTIFICATION:

Interoperable Communicationn

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

Stone Garden/Homeland Security

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Replace In-Car Computers	Police
Project Title	**Department**
Paul Moncada	$10,500
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	10,500					10,500
Professional Services						0
Contingency						0
TOTAL	**$10,500**	**$0**	**$0**	**$0**	**$0**	**$10,500**
FUNDING						
Cash						0
Bonds						0
Grants	10,500					10,500
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$10,500**	**$0**	**$0**	**$0**	**$0**	**$10,500**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace three in car computers

JUSTIFICATION:

Keep up to date equipment

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

1) Stone Garden
2)

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

NIBERS Module for Spillman	Police
Project Title	**Department**
Paul Moncada	$14,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	10,000					10,000
Professional Services		1,000	1,000	1,000	1,000	4,000
Contingency						0
TOTAL	**$10,000**	**$1,000**	**$1,000**	**$1,000**	**$1,000**	**$14,000**
FUNDING						
Cash	10,000	1,000	1,000	1,000	1,000	14,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$10,000**	**$1,000**	**$1,000**	**$1,000**	**$1,000**	**$14,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Purchase IBERS module for Spillman total amount divided by number of agencies partisipating FBI change over to hoow we report crime stats

JUSTIFICATION:

Required to report crime stats to FBI

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Body Cameras			Police			
Project Title			**Department**			
Paul Moncada			$45,900			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services	11,475	11,475	11,475	11,475		45,900
Contingency						0
TOTAL	**$11,475**	**$11,475**	**$11,475**	**$11,475**	**$0**	**$45,900**
FUNDING						
Cash	11,475	11,475	11,475	11,475		45,900
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$11,475**	**$11,475**	**$11,475**	**$11,475**	**$0**	**$45,900**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

year two for Body camera project support and licenses

JUSTIFICATION:

provide transparancy to officer interactions

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Patrol Car Replacement			Police			
Project Title			**Department**			
Paul Moncada			$28,588			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	14,294	14,294				28,588
Professional Services						0
Contingency						0
TOTAL	**$14,294**	**$14,294**	**$0**	**$0**	**$0**	**$28,588**
FUNDING						
Cash	14,294	14,294				28,588
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$14,294**	**$14,294**	**$0**	**$0**	**$0**	**$28,588**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Lease payments on three marked patrol units

JUSTIFICATION:

Replaced old unsafe units

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Unmarked Police Vehicles			Police			
Project Title			**Department**			
Paul Moncada			$21,396			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	10,698	10,698				21,396
Professional Services						0
Contingency						0
TOTAL	**$10,698**	**$10,698**	**$0**	**$0**	**$0**	**$21,396**
FUNDING						
Cash	10,698	10,698				21,396
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$10,698**	**$10,698**	**$0**	**$0**	**$0**	**$21,396**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Lease payments on two unmarked trucks.

JUSTIFICATION:

Replaced one unmarked uunit and a marked unit which were passed down.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Interview Room Upgrade			Police			
Project Title			**Department**			
Paul Moncada			$12,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services	3,000	3,000	3,000	3,000		12,000
Contingency						0
TOTAL	**$3,000**	**$3,000**	**$3,000**	**$3,000**	**$0**	**$12,000**
FUNDING						
Cash	3,000	3,000	3,000	3,000		12,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$3,000**	**$3,000**	**$3,000**	**$3,000**	**$0**	**$12,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

year two support for interview room recording system

JUSTIFICATION:

provide quality recorded interviews for cases

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

New Animal Shelter Roof			Police			
Project Title			**Department**			
Paul Moncada			$20,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services	20,000					20,000
Contingency						0
TOTAL	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**
FUNDING						
Cash	20,000					20,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

replace current roof with metal roof will last longer

JUSTIFICATION:

maintain the shelter

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Replace Colt Patrol Rifles			Police			
Project Title			**Department**			
Paul Moncada			$8,300			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	8,300					8,300
Professional Services						0
Contingency						0
TOTAL	**$8,300**	**$0**	**$0**	**$0**	**$0**	**$8,300**
FUNDING						
Cash	8,300					8,300
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$8,300**	**$0**	**$0**	**$0**	**$0**	**$8,300**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

replace colt patrol rifles that are 20+ years old

JUSTIFICATION:

officer safety

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

New trucks for AC/Property			Police			
Project Title			**Department**			
Paul Moncada			$50,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	50,000					50,000
Professional Services						0
Contingency						0
TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
FUNDING						
Cash						0
Bonds						0
Grants	50,000					50,000
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

buy two replacement trucks one for property and evidence and one for animal control

JUSTIFICATION:

replace old vehicles

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

Grant

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Milo Training System			Police			
Project Title			**Department**			
Paul Moncada			$19,900			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	19,900					19,900
Professional Services						0
Contingency						0
TOTAL	**$19,900**	**$0**	**$0**	**$0**	**$0**	**$19,900**
FUNDING						
Cash	19,900					19,900
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$19,900**	**$0**	**$0**	**$0**	**$0**	**$19,900**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Training system for judgemental shoots

JUSTIFICATION:

we are required to perform at least one judgemental shoot per year, now we all have to go to Bisbee to train

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

General Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Premier Fencing			Airport			
Project Title			**Department**			
Brad Hamilton			$400,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	400,000					400,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$400,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**
FUNDING						
Cash	20,000					20,000
Bonds						0
Grants	380,000					380,000
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$400,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Perimeter fence around the airport to restrict access of cattle and wildlife

JUSTIFICATION:

Required by FAA because of obvious signs of cattle on the runway

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Master Plan Update w/ Drainage Study			Airport			
Project Title			**Department**			
Brad Hamilton			$350,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services		350,000				350,000
Contingency						0
TOTAL	**$0**	**$350,000**	**$0**	**$0**	**$0**	**$350,000**
FUNDING						
Cash		15,750				15,750
Bonds						0
Grants		334,250				334,250
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$350,000**	**$0**	**$0**	**$0**	**$350,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Update of Master plan and is required to receive grant funs and a Drainage study to solve drainage problems

JUSTIFICATION:

Current master plan is over 10 years and update is required to receive federal grant funding for airport.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Self Serve Fuel Farm			Airport			
Project Title			**Department**			
Brad Hamilton			$550,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	100,000	450,000				550,000
Professional Services						0
Contingency						0
TOTAL	**$100,000**	**$450,000**	**$0**	**$0**	**$0**	**$550,000**
FUNDING						
Cash	100,000	450,000				550,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$100,000**	**$450,000**	**$0**	**$0**	**$0**	**$550,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Installing of 2 12,000 gallon tanks for aviation fuel self-serve

JUSTIFICATION:

Provide self-serve fuel at the airport for convenience and to help the airport fiscally sustainable

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Pad E-3 Hangars			Airport			
Project Title			**Department**			
Brad Hamilton			$400,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction					400,000	400,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$0**	**$400,000**	**$400,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded					400,000	400,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$400,000**	**$400,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Build out the remaining part of Pad E allowing City to lease out hangar space

JUSTIFICATION:

Help make the airport more fiscally sustainable

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Shade Hangars			Airport			
Project Title			**Department**			
Brad Hamilton			$500,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction					500,000	500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$500,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded					500,000	500,000
TOTAL	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$500,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Design and construct shade hanagrs at the airport for rent or lease.

JUSTIFICATION:

Would allow the City to attract more aircraft and become more fiscally sustainable

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Pad A Hangars			Airport			
Project Title			**Department**			
Brad Hamilton			$1,650,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction				150,000	1,500,000	1,650,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$150,000**	**$1,500,000**	**$1,650,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded				150,000	1,500,000	1,650,000
TOTAL	**$0**	**$0**	**$0**	**$150,000**	**$1,500,000**	**$1,650,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Design and construction of commercial hangars for lease to businesses operating at the airport

JUSTIFICATION:

Would allow the City to collect rent on hangar leases and attract more businesses to Benson

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Terminal Building (Design)			Airport			
Project Title			**Department**			
Brad Hamilton			$150,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering					150,000	150,000
Construction						0
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$0**	**$150,000**	**$150,000**
FUNDING						
Cash						0
Bonds						0
Grants					150,000	150,000
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$0**	**$0**	**$150,000**	**$150,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Design future construction of a terminal building to increase air traffic

JUSTIFICATION:

Improvements to Benson airport to attract more visitation to Benson

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Aviation Dr. Pavement Management			Airport			
Project Title			**Department**			
Brad Hamilton			$100,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction			100,000			100,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded			100,000			100,000
TOTAL	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Chip seal of Aviation Dr. from Airport to Ocotillo

JUSTIFICATION:

Road is in need of improvements and would allow better access to the airport

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Union Pacific Rest Stop Ramada			Tourism			
Project Title			**Department**			
Bob Nilson			$7,500			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	7,500					7,500
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$7,500**	**$0**	**$0**	**$0**	**$0**	**$7,500**
FUNDING						
Cash						0
Bonds						0
Grants	7,500					7,500
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$7,500**	**$0**	**$0**	**$0**	**$0**	**$7,500**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION: Rest Stop Covered Ramada with Picnic Table

JUSTIFICATION: the City Received the grant money in 2016 and ramada was never constructed

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

Type of Grant: Union Pacific Foundation Grant

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Carpet Library	Library
Project Title	**Department**
Kelli Jeter	$12,751
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services		11,000				11,000
Contingency						0
TOTAL	**$0**	**$11,000**	**$0**	**$0**	**$0**	**$11,000**
FUNDING						
Cash		11,000	567	583	601	12,751
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$11,000**	**$567**	**$583**	**$601**	**$12,751**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs		550	567	583	601	2,301
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$550**	**$567**	**$583**	**$601**	**$2,301**

PROJECT DESCRIPTION:

To carpet all area's of the Library that are now carpeted. This total would be $11,000 for carpet then funds needed in future years to have carpet cleaned.

JUSTIFICATION:

This would improve the look of the library and make for a more inviting place for the public.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Quality of life and fiscal sustainability

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Pave West Lot at Library	Library
Project Title	**Department**
Brad Hamilton	$35,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering			3,500			3,500
Construction			31,500			31,500
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$35,000**	**$0**	**$0**	**$35,000**
FUNDING						
Cash			35,000			35,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$35,000**	**$0**	**$0**	**$35,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

This project would pave the lot directly west of the library.

JUSTIFICATION:

The Friends of the Library purchased the lot west of the library, this project would pave that lot so it could be used for additional praking at the library, food bank, parades, etc.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

LED Light Upgrades			Library			
Project Title			**Department**			
Kelli Jeter			$11,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	11,000					11,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$11,000**	**$0**	**$0**	**$0**	**$0**	**$11,000**
FUNDING						
Cash	11,000					11,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$11,000**	**$0**	**$0**	**$0**	**$0**	**$11,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Upgrade to the lighting at the Library. Current lighting is not efficient and the bulbs burn out regularly and are costly to replace.

JUSTIFICATION:

Current lighting is not efficient and the bulbs burn out regularly and are costly to replace.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Community Quality of Lifew, Fiscal Sustainability

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Timekeeping System			Finance			
Project Title			**Department**			
Seth Judd			$56,270			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2020**	**2021**	**2022**	**2023**	**2024**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	16,270					16,270
Professional Services		10,000	1,000	10,000	1,000	22,000
Contingency						0
TOTAL	**$16,270**	**$10,000**	**$1,000**	**$10,000**	**$1,000**	**$38,270**
FUNDING						
Cash	16,270	10,000	10,000	10,000	10,000	56,270
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$16,270**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$56,270**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

This would replace our current timekeeping system with a Novatime system and would give us a lot more tracking capabilities. It would integrate with our current accounting software and would be a lot more user friendly. It would allow us the ability to geo-fence employees to a specific location for clocking in and out and would give us the option to have a keycard swipe or a fingerprint recognition. It also has an app for your phone and a desktop application.

JUSTIFICATION:

This would give us better tracking capabilities for our employees and would be simpler and more effective in tracking employees time.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Fiscal sustainability

NOTES/COMMENTS:

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Portable Radios			Fire			
Project Title			**Department**			
Keith Spangler			$129,737			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	129,737					129,737
Professional Services						0
Contingency						0
TOTAL	**$129,737**	**$0**	**$0**	**$0**	**$0**	**$129,737**
FUNDING						
Cash						0
Bonds						0
Grants	129,737					129,737
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$129,737**	**$0**	**$0**	**$0**	**$0**	**$129,737**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs		1,000	1,030			2,030
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$1,000**	**$1,030**	**$0**	**$0**	**$2,030**

PROJECT DESCRIPTION:

This project will be a grant from the Tohono O'odham Nation. This will be a no match grant if awarded.

JUSTIFICATION:

This is to replace radios that are out dated and no longer servicable if they stop working.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Community Quality of Life

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

10% will be from general funds
90% will be from FEMA AFG Grant

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Rescue Vehicle/Brush Truck	Fire
Project Title	**Department**
Keith Spangler	$300,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings		300,000				300,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$300,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded		300,000				300,000
TOTAL	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$300,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs		4,404	4,404	4,404	4,404	17,616
Operating Savings		423	423	423	423	1,692
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$4,827**	**$4,827**	**$4,827**	**$4,827**	**$19,308**

PROJECT DESCRIPTION:

This project is to replace a 22 year old rescue truck and a 39 Yr old brush truck with a combinaiton rescue brush truck. This will be on a Ford F550 chassis and rescue bed. It will also have a water tank and pump.

JUSTIFICATION:

The current truck is overweight and not all of the equipment can be kept out of the elements. This causes the equipment to breakdown and have to be replaced. Maintenance has been increasing each year. The engine and transmission will need work as they are starting to show the need for major repair. The brush truck in 39 Yrs old and

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Community Quality of Life

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

Funding is General Fund. This also available as a lease purchase.

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Self Contained Breathing Apperatus	Fire
Project Title	**Department**
Keith Spangler	$805,673
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings		805,673				805,673
Professional Services						0
Contingency						0
TOTAL	**$0**	**$805,673**	**$0**	**$0**	**$0**	**$805,673**
FUNDING						
Cash		40,283				40,283
Bonds						0
Grants		765,390				765,390
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$805,673**	**$0**	**$0**	**$0**	**$805,673**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs		0	0	0	0	0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

This project is to replace out of compliance Self Contained Breathing Apparatus (SCBA). This is also to replace out dated breathing air compressor and cascade system to fill the new SCBAs as the current compressor and cascade system are not large enough to fill the SCBAs to the new standard.

JUSTIFICATION:

This will bring the Fire Department's breathing air up to the current standard for breathing air and SCBAs.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Community Quality of Life

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

10% will be from the General Fund
90 % will be grant funded from a regional FEMA grant.
The purchase is contingent on the grant being awarded.

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

New Engine Company and Equipment			Fire			
Project Title			**Department**			
Keith Spangler			$700,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings			780,000			780,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$780,000**	**$0**	**$0**	**$780,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation			700,000			700,000
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$700,000**	**$0**	**$0**	**$700,000**
FISCAL IMPACT						
FUND:						
Number of FTE's			$1,061,292	$1,093,130.76	$1,125,924.68	3,280,347
Operating Costs			2,549	2,625	2,704	7,879
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$1,063,841**	**$1,095,756**	**$1,128,629**	**$3,288,226**

PROJECT DESCRIPTION:

This project is the purchase of a new Engine Company for the new development of Eldorado Holdings. This is also for twelve full time employees plus overtime.

JUSTIFICATION:

This is to provide protection for the new development when it gets underway.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Community Quality of Life

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

This is 100% developer funded including equipment.

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Rate Study	Natural Gas
Project Title	**Department**
Brad Hamilton	$30,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services				30,000		30,000
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$30,000**	**$0**	**$30,000**
FUNDING						
Cash				30,000		30,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$0**	**$30,000**	**$0**	**$30,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Rate study to ensure that the Gas Fund remains self-sustaining. Rate study should be performed every 3-5 years.

JUSTIFICATION:

Ensure that the Gas Enterprise Fund remains self-sustaining

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Gas Telemeters			Natural Gas			
Project Title			**Department**			
Brad Hamilton			$220,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	50,000	50,000	40,000	40,000	40,000	220,000
Professional Services						0
Contingency						0
TOTAL	**$50,000**	**$50,000**	**$40,000**	**$40,000**	**$40,000**	**$220,000**
FUNDING						
Cash	50,000	50,000	40,000	40,000	40,000	220,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$50,000**	**$50,000**	**$40,000**	**$40,000**	**$40,000**	**$220,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Upgrade out of date meters to new MXU meters

JUSTIFICATION:

Upgrade meters to be electronically read and replace old meters

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

This could b funded by left over bond proceeds

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Benson Reg. Station Replacement	Natural Gas
Project Title	**Department**
Brad Hamilton	$125,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	25,000	100,000				125,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$100,000**	**$0**	**$0**	**$0**	**$125,000**
FUNDING						
Cash	25,000	100,000				125,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$100,000**	**$0**	**$0**	**$0**	**$125,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replacement of the Benson Main regulator station

JUSTIFICATION:

Regulator station is over 20 years old and components are becoming obsolete and hard to find replacement parts.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Truck Replacements			Natural Gas			
Project Title			**Department**			
Brad Hamilton			$125,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	25,000	25,000	25,000	25,000	25,000	125,000
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$125,000**
FUNDING						
Cash	25,000	25,000	25,000	25,000	25,000	125,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$125,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace old vehicle fleet with new vehicles

JUSTIFICATION:

Update fleet to more reliable vehicles that will require less maintenance

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Heavy Equipment Replacements			Natural Gas			
Project Title			**Department**			
Brad Hamilton			$170,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	30,000	35,000	35,000	35,000	35,000	170,000
Professional Services						0
Contingency						0
TOTAL	**$30,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$170,000**
FUNDING						
Cash	30,000	35,000	35,000	35,000	35,000	170,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$30,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$170,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace out of date heavy equipment

JUSTIFICATION:

Replace with more reliable equipment that will require less maintenance

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

Could be funded with construction sales tax or cash from the Gas Fund

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Gas Planning Model			Natural Gas			
Project Title			**Department**			
Brad Hamilton			$75,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services			75,000			75,000
Contingency						0
TOTAL	**$0**	**$0**	**$75,000**	**$0**	**$0**	**$75,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded			75,000			75,000
TOTAL	**$0**	**$0**	**$75,000**	**$0**	**$0**	**$75,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Create a planning model to project infrastructure required for future gas needs

JUSTIFICATION:

Will be required for any major growth in business or housing

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

Will be funded with construction sales tax

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Gas Master Plan	Natural Gas
Project Title	**Department**
Brad Hamilton	$50,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services		50,000				50,000
Contingency						0
TOTAL	**$0**	**$50,000**	**$0**	**$0**	**$0**	**$50,000**
FUNDING						
Cash		50,000				50,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$50,000**	**$0**	**$0**	**$0**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Use Gas Model to identify projects that need to be completed for additional capacity and reliability

JUSTIFICATION:

Current master plan is outdated.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Pomerene Line Upgrade			Natural Gas			
Project Title			**Department**			
Brad Hamilton			$140,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings				40,000	100,000	140,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$40,000**	**$100,000**	**$140,000**
FUNDING						
Cash				40,000	100,000	140,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$0**	**$40,000**	**$100,000**	**$140,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace 2" line running to Pomerene with a 4" line to improve capacity

JUSTIFICATION:

Current gas pipeline size does not allow for much growth

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Benson to Pomerene Reg Upgrade	Natural Gas
Project Title	**Department**
Brad Hamilton	$50,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings					50,000	50,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$0**	**$50,000**	**$50,000**
FUNDING						
Cash					50,000	50,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$0**	**$0**	**$50,000**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Design & Engineering for regulator upgrade

JUSTIFICATION:

Future capacity and redundancy between the 2 regulator stations. Current system as varying pipe sizes and needs to be upgraded for consistency.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

City Yard Improvements			Natural Gas			
Project Title			**Department**			
Brad Hamilton			$120,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	30,000	30,000	30,000	30,000		120,000
Professional Services						0
Contingency						0
TOTAL	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$0**	**$120,000**
FUNDING						
Cash	30,000	30,000	30,000	30,000		120,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$0**	**$120,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Upgrades to make the yard more efficient and secure including pouring concrete, upgrading fence, electrical, and building additions.

JUSTIFICATION:

Current yard needs attention for security and safety

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Gas Detection Equipment	Natural Gas
Project Title	**Department**
Brad Hamilton	$75,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	25,000		25,000		25,000	75,000
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$0**	**$25,000**	**$0**	**$25,000**	**$75,000**
FUNDING						
Cash	25,000		25,000		25,000	75,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$0**	**$25,000**	**$0**	**$25,000**	**$75,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Necessary equipment upgrades. Current equipment is getting hard to find replacement parts. Functionally obsolete.

JUSTIFICATION:

Equipment needs to be upgraded every few years

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON

CAPITAL IMPROVEMENTS PROGRAM

Golf Cart Replacements			Golf			
Project Title			**Department**			
Brad Hamilton			$94,000			
Contact Person			**Estimated Cost**			
PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	32,000	16,000	16,000	16,000	16,000	96,000
Professional Services						0
Contingency						0
TOTAL	**$32,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$96,000**
FUNDING						
Cash	30,000	16,000	16,000	16,000	16,000	94,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$30,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$94,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Need a 2nd fairway unit to take the stress off our only working unit. The golf course has always had at least two fairway units. They

JUSTIFICATION:

Our equipment repair dollars are going up every year. That’s inline with the age of most of the equipment we use.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Better maintained golf course attracts more golfers, the more golfers the higher chance of spending throughout the town.

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.

2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Equipment replacement			Golf			
Project Title			**Department**			
Brad Hamilton			$20,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	20,000					20,000
Professional Services						0
Contingency						0
TOTAL	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**
FUNDING						
Cash	20,000					20,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$20,000**	**$0**	**$0**	**$0**	**$0**	**$20,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

This fund is to buy used golf equipment as other courses close.

JUSTIFICATION:

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Driving range 2nd stage			Golf			
Project Title			**Department**			
Brad Hamilton			$25,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	25,000					25,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$25,000**
FUNDING						
Cash	25,000					25,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$0**	**$0**	**$0**	**$0**	**$25,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs	N/A	N/A	N/A	N/A	N/A	0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Complete the restoration of the driving range by grading and re-plumbing irrigation lines and re-installing heads.

JUSTIFICATION:

would enable fewer closers due to rain.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Would allow the golf course to host large or small events, soccer, track&field, concerts and such

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Clubhouse improvements			Golf			
Project Title			**Department**			
Brad Hamilton			$200,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	200,000					200,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$200,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded	200,000					200,000
TOTAL	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$200,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs	N/A	N/A	N/A	N/A	N/A	0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Impove the front entry to the building by correcting the grade. Installing a cover over drop off area, landscaping. Enclosing the back patio, making a dedicated meeting room, general improvements.

JUSTIFICATION:

The front area is sinking and needs leveling. The landscaping is outdated and hard to maintain. Town needs meeting rooms

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Make the facility more attractive to locals and visitors. The town needs deticated meeting rooms. Will attract visitors

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Golf Course Improvements			Golf Course			
Project Title			**Department**			
Brad Hamilton			$450,000			
Contact Person			**Estimated Cost**			
PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction		400,000				400,000
Equipment & Furnishings						0
Professional Services	50,000	50,000				100,000
Contingency						0
TOTAL	**$50,000**	**$450,000**	**$0**	**$0**	**$0**	**$500,000**
FUNDING						
Cash		200,000				200,000
Bonds						0
Grants						0
Developer Participation		250,000				250,000
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$450,000**	**$0**	**$0**	**$0**	**$450,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Improvements to the front of the Golf Course along with additions to the building and landscaping.

JUSTIFICATION:

Improve the appearance of the Golf Course to attract more customers to both the course and the restauraunt.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

Community Quality of Life

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Softball Field Scoreboard	Parks
Project Title	**Department**
Brad Hamilton	$10,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	10,000					0
Professional Services						0
Contingency						0
TOTAL	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**
FUNDING						
Cash	10,000					10,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$10,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Installing a new scoreboard at the softball field similar to the one at the current little league field

JUSTIFICATION:

Improvements to the park could invite more tournaments and players to the fields.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Lions Park Field lighting upgrades	Parks
Project Title	**Department**
Brad Hamilton	$135,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	35,000	35,000	35,000	30,000		135,000
Professional Services						0
Contingency						0
TOTAL	**$35,000**	**$35,000**	**$35,000**	**$30,000**	**$0**	**$135,000**
FUNDING						
Cash	35,000	35,000	35,000	30,000		135,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$35,000**	**$35,000**	**$35,000**	**$30,000**	**$0**	**$135,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace current incandescent field lighting to LED field lighting

JUSTIFICATION:

Current field lighting is expensive to maintain and is inefficient. New lighting would save the City in electric bills.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Replacement of Main Ramada	Parks
Project Title	**Department**
Brad Hamilton	$60,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	60,000					60,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$60,000**
FUNDING						
Cash	60,000					60,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$60,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

replace the current wooden ramada with a steel ramada

JUSTIFICATION:

Main ramada is starting show signs of wear and have structural problems.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Truck Replacements			Parks			
Project Title			**Department**			
Brad Hamilton			$40,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings		20,000		20,000		40,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$20,000**	**$0**	**$20,000**	**$0**	**$40,000**
FUNDING						
Cash		20,000		20,000		40,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$20,000**	**$0**	**$20,000**	**$0**	**$40,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace aging vehicle fleet with newer trucks

JUSTIFICATION:

Current fleet requires extra maintenance and this will save the City money in the long run

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Heavy Equipment Replacements			Parks			
Project Title			**Department**			
Brad Hamilton			$75,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	25,000		25,000		25,000	75,000
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$0**	**$25,000**	**$0**	**$25,000**	**$75,000**
FUNDING						
Cash	25,000		25,000		25,000	75,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$0**	**$25,000**	**$0**	**$25,000**	**$75,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace equipment that is outdated and unable to be certified

JUSTIFICATION:

Current equipment is high mileage and in some cases is able to be certified

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Electrical Upgrades			Parks			
Project Title			**Department**			
Brad Hamilton			$100,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	25,000	25,000	25,000	25,000		100,000
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$0**	**$100,000**
FUNDING						
Cash	25,000	25,000	25,000	25,000		100,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$0**	**$100,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replacement of electrical components at the park

JUSTIFICATION:

Much of the electrical system at the park is old and not up to code

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Apache Park Improvements			Parks			
Project Title			**Department**			
Brad Hamilton			$245,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	20,000	50,000	75,000	50,000	50,000	245,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$20,000**	**$50,000**	**$75,000**	**$50,000**	**$50,000**	**$245,000**
FUNDING						
Cash	20,000					20,000
Bonds						0
Grants		50,000	75,000	50,000	50,000	225,000
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$20,000**	**$50,000**	**$75,000**	**$50,000**	**$50,000**	**$245,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Improvements made to Apache Park as outlined in the Apache Park Improvement plan

JUSTIFICATION:

Would improve existing park and allow for more public use. Would improve community quality of life.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Lions Park Security System	Parks
Project Title	**Department**
Brad Hamilton	$120,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	20,000	50,000	50,000			120,000
Professional Services						0
Contingency						0
TOTAL	**$20,000**	**$50,000**	**$50,000**	**$0**	**$0**	**$120,000**
FUNDING						
Cash						0
Bonds	20,000	50,000	50,000			120,000
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$20,000**	**$50,000**	**$50,000**	**$0**	**$0**	**$120,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Cameras around Lion's Park to reduce vandalism and crime

JUSTIFICATION:

This would reduce vandalism and crime and help keep the parks looking nice

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Small Ramadas			Parks			
Project Title			**Department**			
Brad Hamilton			$20,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	10,000	10,000				20,000
Professional Services						0
Contingency						0
TOTAL	**$10,000**	**$10,000**	**$0**	**$0**	**$0**	**$20,000**
FUNDING						
Cash	10,000	10,000				20,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$10,000**	**$10,000**	**$0**	**$0**	**$0**	**$20,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Would improve appearance of Park and allow more places for people to enjoy it.

JUSTIFICATION:

There is currently very limited ramada space at the park. This would attract more people to the park.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Repairs to Food Bank Building			Public Works			
Project Title			**Department**			
Brad Hamilton			$30,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	30,000					30,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$30,000**	**$0**	**$0**	**$0**	**$0**	**$30,000**
FUNDING						
Cash	30,000					30,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$30,000**	**$0**	**$0**	**$0**	**$0**	**$30,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Tenting for termites and possible roof replacement.

JUSTIFICATION:

Existing building is need of repairs and is showing signs of wear

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Pavement Management	Public Works
Project Title	**Department**
Brad Hamilton	$1,250,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	250,000	250,000	250,000	250,000	250,000	1,250,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$1,250,000**
FUNDING						
Cash	125,000	125,000	125,000	125,000	125,000	625,000
Bonds	125,000	125,000	125,000	125,000	125,000	625,000
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$1,250,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Chip seal of existing City Streets

JUSTIFICATION:

Current streets are in need of maintenance.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Street Signage Upgrades	Public Works
Project Title	**Department**
Brad Hamilton	$175,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	35,000	35,000	35,000	35,000	35,000	175,000
Professional Services						0
Contingency						0
TOTAL	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$175,000**
FUNDING						
Cash	35,000	35,000	35,000	35,000	35,000	175,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$175,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Upgrades to current City Street signs

JUSTIFICATION:

Upgrades to signs as required by new new regulations

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Slum and Blight Abatement	Public Works
Project Title	**Department**
Brad Hamilton	$375,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	75,000	75,000	75,000	75,000	75,000	375,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$375,000**
FUNDING						
Cash	75,000	75,000	75,000	75,000	75,000	375,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$375,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Remove old buildings and hazards from the City

JUSTIFICATION:

Benson has a lot of Slum and Blight that needs to be removed to improve community quality of life.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

City Hall Replacement Building			Public Works			
Project Title			**Department**			
Brad Hamilton			$5,300,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering	300,000					300,000
Construction		5,000,000				5,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$300,000**	**$5,000,000**	**$0**	**$0**	**$0**	**$5,300,000**
FUNDING						
Cash						0
Bonds	300,000	5,000,000				5,300,000
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$300,000**	**$5,000,000**	**$0**	**$0**	**$0**	**$5,300,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Construct new City Hall facility to replace current building that was built in the 1960s.

JUSTIFICATION:

Current City Hall is falling apart and is no longer available to meet for Council or other organizations in the community. This would allow a meeting place within town and accomadate a growing staff.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Quiet Zone			Public Works			
Project Title			**Department**			
Brad Hamilton			$1,685,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering	25,000	60,000				85,000
Construction			800,000	800,000		1,600,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$60,000**	**$800,000**	**$800,000**	**$0**	**$1,685,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded	25,000	60,000	800,000	800,000		1,685,000
TOTAL	**$25,000**	**$60,000**	**$800,000**	**$800,000**	**$0**	**$1,685,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Construct improvements to rail crossings to establish a Quiet Zone through town.

JUSTIFICATION:

This would improve quality of life for Benson residents and downtown businesses.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Pave Library Parking Lots			Public Works			
Project Title			**Department**			
Brad Hamilton			$40,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering			5,000			5,000
Construction						0
Equipment & Furnishings			35,000			35,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$40,000**	**$0**	**$0**	**$40,000**
FUNDING						
Cash			40,000			40,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$40,000**	**$0**	**$0**	**$40,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Pave West and South lots of the library

JUSTIFICATION:

Current parking lots in need of repair and parking is limited

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Pavement of Fire/Police Parking			Public Works			
Project Title			**Department**			
Brad Hamilton			$50,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction				50,000		50,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$50,000**	**$0**	**$50,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded				50,000		50,000
TOTAL	**$0**	**$0**	**$0**	**$50,000**	**$0**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Repaving of current parking lot

JUSTIFICATION:

Current parking lot is need of repair and parking is limited.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

4th St Survey and Landscape Plan			Public Works			
Project Title			**Department**			
Brad Hamilton			$130,000			
Contact Person			**Estimated Cost**			
PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services				30,000	100,000	130,000
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$30,000**	**$100,000**	**$130,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded				30,000	100,000	130,000
TOTAL	**$0**	**$0**	**$0**	**$30,000**	**$100,000**	**$130,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Survey and landscape plan for 4th street to improve appearance of 4th street

JUSTIFICATION:

This would improve the appearance of the main street in Benson and would improve economic growth and quality of life

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

Construction Sales Tax

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Splash Pad			Public Works			
Project Title			**Department**			
Brad Hamilton			$320,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering	20,000					20,000
Construction		300,000				300,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$20,000**	**$300,000**	**$0**	**$0**	**$0**	**$320,000**
FUNDING						
Cash	20,000	300,000				320,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$20,000**	**$300,000**	**$0**	**$0**	**$0**	**$320,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Construction of a splash pad for Parks and Recreation

JUSTIFICATION:

This would improve quality of life and provide citizens with another activity within the City

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Water Telemeter			Water			
Project Title			**Department**			
Brad Hamilton			$160,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	50,000	40,000	30,000	20,000	20,000	160,000
Professional Services						0
Contingency						0
TOTAL	**$50,000**	**$40,000**	**$30,000**	**$20,000**	**$20,000**	**$160,000**
FUNDING						
Cash						0
Bonds	50,000	40,000	30,000	20,000	20,000	160,000
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$50,000**	**$40,000**	**$30,000**	**$20,000**	**$20,000**	**$160,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Upgrade out of date meters to updgraded MXU for auto-read

JUSTIFICATION:

This would ensure that all of the water meters would be able to be read electronically and would save the meter readers time and improve accuracy.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

291 Pump Upgrade			Water			
Project Title			**Department**			
Brad Hamilton			$65,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings		65,000				65,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$65,000**	**$0**	**$0**	**$0**	**$65,000**
FUNDING						
Cash		65,000				65,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$65,000**	**$0**	**$0**	**$0**	**$65,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Upgrade of current 100 hp pump to 150 hp. This project would only move forward when the current pump fails. This would allow for for more capacity.

JUSTIFICATION:

The current pump is outdated and is overdue to be replaced. It would allow for us to have more capacity on our water system.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Truck Replacements			Water			
Project Title			**Department**			
Brad Hamilton			$125,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	25,000	25,000	25,000	25,000	25,000	125,000
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$125,000**
FUNDING						
Cash	25,000	25,000	25,000	25,000	25,000	125,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$125,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace out of date fleet with newer vehicles for safety and reliability. This would also reduce maintenance costs.

JUSTIFICATION:

Replace aging vehicle fleet and acquire new vehicles for additional staff.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Heavy Equipment Replacement			Water			
Project Title			**Department**			
Brad Hamilton			$170,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	30,000	35,000	35,000	35,000	35,000	170,000
Professional Services						0
Contingency						0
TOTAL	**$30,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$170,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded	30,000	35,000	35,000	35,000	35,000	170,000
TOTAL	**$30,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$170,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace aging equipment to reduce maintenance costs and equipment that can no longer be certified

JUSTIFICATION:

Replace aging equipment and reduce maintenance costs

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Water Planning Model			Water			
Project Title			**Department**			
Brad Hamilton			$50,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services		50,000				50,000
Contingency						0
TOTAL	**$0**	**$50,000**	**$0**	**$0**	**$0**	**$50,000**
FUNDING						
Cash		50,000				50,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$50,000**	**$0**	**$0**	**$0**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Update of the City's current water planning model to provide for capacity for future growth

JUSTIFICATION:

Would put into place a plan for future development coming to the City

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Water Master Plan			Water			
Project Title			**Department**			
Brad Hamilton			$60,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services			60,000			60,000
Contingency						0
TOTAL	**$0**	**$0**	**$60,000**	**$0**	**$0**	**$60,000**
FUNDING						
Cash			60,000			60,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$60,000**	**$0**	**$0**	**$60,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Would provide a plan for the City to be able to accommodate future growth by increasing capacity

JUSTIFICATION:

Would put into place a plan for future development coming to the City

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Hillcrest St Water Line Replacement	Water
Project Title	**Department**
Brad Hamilton	$40,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	40,000					40,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$40,000**	**$0**	**$0**	**$0**	**$0**	**$40,000**
FUNDING						
Cash	40,000					40,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$40,000**	**$0**	**$0**	**$0**	**$0**	**$40,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace aging and failing water lines. Repairs including repairing and replacing fire hydrant.

JUSTIFICATION:

Current water line has been repaired multiple times and could fail at any time

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Union St. Water Line	Water
Project Title	**Department**
Brad Hamilton	$50,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	50,000					50,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
FUNDING						
Cash	50,000					50,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace aging and failing water lines

JUSTIFICATION:

Current water line has been repaired multiple times and could fail at any time

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Ocotillo Ave Water Line	Water
Project Title	**Department**
Brad Hamilton	$50,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction			50,000			50,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$50,000**	**$0**	**$0**	**$50,000**
FUNDING						
Cash			50,000			50,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$50,000**	**$0**	**$0**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace aging and failing water lines

JUSTIFICATION:

current water line has been repaired multiple times and could fail at any time. This would allow greater water pressure for the hospital and future development.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

North 4th St Water Line	Water
Project Title	**Department**
Brad Hamilton	$65,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction			65,000			65,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$65,000**	**$0**	**$0**	**$65,000**
FUNDING						
Cash			65,000			65,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$65,000**	**$0**	**$0**	**$65,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace aging and failing water lines

JUSTIFICATION:

Current water line has been repaired multiple times and could fail at any time

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

SCADA Control System	Water
Project Title	**Department**
Brad Hamilton	$140,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	50,000	30,000	30,000	30,000		140,000
Professional Services						0
Contingency						0
TOTAL	**$50,000**	**$30,000**	**$30,000**	**$30,000**	**$0**	**$140,000**
FUNDING						
Cash	50,000	30,000	30,000	30,000		140,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$50,000**	**$30,000**	**$30,000**	**$30,000**	**$0**	**$140,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

electronic monitoring of the water system including pumps, valves, tanks, etc. this will be implemented over time to increase efficiency.

JUSTIFICATION:

This would allow City staff to better monitor the water system remotely and would eliminate the need for scheduled tank routes

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Portable Genset			Water			
Project Title			**Department**			
Brad Hamilton			$250,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering	50,000					50,000
Construction						0
Equipment & Furnishings	200,000					200,000
Professional Services						0
Contingency						0
TOTAL	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$250,000**
FUNDING						
Cash	250,000					250,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$250,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

To pump water in case of a major power failure. This could also be used for events where we currently rent this equipment.

JUSTIFICATION:

This would allow the City to be able to pump water in the case of an emergency. It would also decrease the cost of some of our events where we currently rent generators.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Whetstone Water Interconnect			Water			
Project Title			**Department**			
Brad Hamilton			$210,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering	20,000	40,000				60,000
Construction				150,000		150,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$20,000**	**$40,000**	**$0**	**$150,000**	**$0**	**$210,000**
FUNDING						
Cash	20,000	40,000				60,000
Bonds						0
Grants						0
Developer Participation				150,000		150,000
Improvement District						0
Unfunded						0
TOTAL	**$20,000**	**$40,000**	**$0**	**$150,000**	**$0**	**$210,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Would connect the current City of Benson water system to the Whetstone/Vigneto water system.

JUSTIFICATION:

This would cut the amount of compliance testing and paperwork in half and possibly delay the need for additional capacity improvements in half.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

City Yard Improvements	Water
Project Title	**Department**
Brad Hamilton	$100,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	25,000	25,000	25,000	25,000		100,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$0**	**$100,000**
FUNDING						
Cash	25,000	25,000	25,000	25,000		100,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$0**	**$100,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Provide much needed updates to the City yard to increase efficiency and safety.

JUSTIFICATION:

The current yard is in need of safety and security upgrades. This will allow for the City to be able to store more equipment at the yard.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

West Benson Well Abandonment	Water
Project Title	**Department**
Brad Hamilton	$100,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	75,000	25,000				100,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$75,000**	**$25,000**	**$0**	**$0**	**$0**	**$100,000**
FUNDING						
Cash	75,000	25,000				100,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$75,000**	**$25,000**	**$0**	**$0**	**$0**	**$100,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

To properly abandon the filled West Benson Well as required by state law

JUSTIFICATION:

Required by state law

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Self Serve Water Station	Water
Project Title	**Department**
Brad Hamilton	$35,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings				35,000		35,000
Professional Services						0
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$35,000**	**$0**	**$35,000**
FUNDING						
Cash				35,000		35,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$0**	**$35,000**	**$0**	**$35,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Credit Card operated water station for bulk water sales

JUSTIFICATION:

This would help reduce loss of water at the current yard where there is no way to supervise when sales are made. Would also allow sales 24/7

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

WW Plant Roaders Upgrades			Wastewater			
Project Title			**Department**			
Brad Hamilton			$550,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	300,000	250,000				550,000
Professional Services						0
Contingency						0
TOTAL	**$300,000**	**$250,000**	**$0**	**$0**	**$0**	**$550,000**
FUNDING						
Cash	300,000	250,000				550,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$300,000**	**$250,000**	**$0**	**$0**	**$0**	**$550,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

To replace the current roaders with compressors and micro-bubblers

JUSTIFICATION:

Roaders will need rebuilding by that time and micro-bubblers are more energy efficient

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

WW Plant SCADA Upgrades			Wastewater			
Project Title			**Department**			
Brad Hamilton			$150,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	100,000	50,000				150,000
Professional Services						0
Contingency						0
TOTAL	**$100,000**	**$50,000**	**$0**	**$0**	**$0**	**$150,000**
FUNDING						
Cash	100,000	50,000				150,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$100,000**	**$50,000**	**$0**	**$0**	**$0**	**$150,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Upgrade to 20 year old SCADA system

JUSTIFICATION:

Current SCADA system runs on Window ME and needs to be upgraded. This would allow for the plant to be run remotely and cut down on overtime

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Truck Replacements			Wastewater			
Project Title			**Department**			
Brad Hamilton			$125,000			
Contact Person			**Estimated Cost**			
PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	25,000	25,000	25,000	25,000	25,000	125,000
Professional Services						0
Contingency						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$125,000**
FUNDING						
Cash	25,000	25,000	25,000	25,000	25,000	125,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$125,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Purchase newer vehicles to replace worn out fleet

JUSTIFICATION:

Current vehicles require a lot of maintenance and have high mileage

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Heavy Equipment Replacements			Wastewater			
Project Title			**Department**			
Brad Hamilton			$170,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	30,000	35,000	35,000	35,000	35,000	170,000
Professional Services						0
Contingency						0
TOTAL	**$30,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$170,000**
FUNDING						
Cash	30,000	35,000	35,000	35,000	35,000	170,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$30,000**	**$35,000**	**$35,000**	**$35,000**	**$35,000**	**$170,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace worn out equipment and equipment that can no longer be certified

JUSTIFICATION:

Current equipment is high mileage and requires a lot of maintenance. This would reduce costs across the utility funds.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Wastewater Planning Model			Wastewater			
Project Title			**Department**			
Brad Hamilton			$80,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services			80,000			80,000
Contingency						0
TOTAL	**$0**	**$0**	**$80,000**	**$0**	**$0**	**$80,000**
FUNDING						
Cash			80,000			80,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$80,000**	**$0**	**$0**	**$80,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Planning model to help the City plan for growth and increased capacity

JUSTIFICATION:

The City is expecting growth and this will help us to identify areas that can be upgraded to increase capacity

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Wastewater Master Plan			Wastewater			
Project Title			**Department**			
Brad Hamilton			$50,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services				50,000		50,000
Contingency						0
TOTAL	**$0**	**$0**	**$0**	**$50,000**	**$0**	**$50,000**
FUNDING						
Cash				50,000		50,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$0**	**$0**	**$0**	**$50,000**	**$0**	**$50,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Plan to help the City plan for growth and increased capacity

JUSTIFICATION:

The City is expecting growth and this will help us to identify areas that can be upgraded to increase capacity

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

WW UV System replacement			Wastewater			
Project Title			**Department**			
Brad Hamilton			$260,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering	10,000					10,000
Construction						0
Equipment & Furnishings	250,000					250,000
Professional Services						0
Contingency						0
TOTAL	**$260,000**	**$0**	**$0**	**$0**	**$0**	**$260,000**
FUNDING						
Cash	260,000					260,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$260,000**	**$0**	**$0**	**$0**	**$0**	**$260,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replace current UV system that is becoming functionally obsolete.

JUSTIFICATION:

Current UV system is failing. Replacement parts are unavailable. This system is what disinfects the wastewater before it leaves the plant.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

High Pressure Jet Router	Wastewater
Project Title	**Department**
Brad Hamilton	$125,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	125,000					125,000
Professional Services						0
Contingency						0
TOTAL	**$125,000**	**$0**	**$0**	**$0**	**$0**	**$125,000**
FUNDING						
Cash	125,000					125,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$125,000**	**$0**	**$0**	**$0**	**$0**	**$125,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Replacement of current 30 year old jet router. Unless the current jet router fails we will delay the purchase.

JUSTIFICATION:

Current equipment is becoming functionally obsolete and is necessary to clean out sewer lines.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Whetstone SCADA Connection			Wastewater			
Project Title			**Department**			
Brad Hamilton			$80,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings		50,000				50,000
Professional Services	30,000					30,000
Contingency						0
TOTAL	**$30,000**	**$50,000**	**$0**	**$0**	**$0**	**$80,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation	30,000	50,000				80,000
Improvement District						0
Unfunded						0
TOTAL	**$30,000**	**$50,000**	**$0**	**$0**	**$0**	**$80,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Would link the monitoring and control system of the Whetstone WW Treatment plant to the main Benson WW treatment plant to allow remote operation from Benson

JUSTIFICATION:

This would allow us to monitor the plant remotely and reduce the need for an employee at the Whetstone plant

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Whetstone force main pump system	Wastewater
Project Title	**Department**
Brad Hamilton	$330,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering	30,000					30,000
Construction		300,000				300,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$30,000**	**$300,000**	**$0**	**$0**	**$0**	**$330,000**
FUNDING						
Cash	30,000					30,000
Bonds						0
Grants						0
Developer Participation		300,000				300,000
Improvement District						0
Unfunded						0
TOTAL	**$30,000**	**$300,000**	**$0**	**$0**	**$0**	**$330,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

This project would provide a force main from the current Whetston WW treatment plant to the City of Benson WW system and would remove the need to truck WW several times a week

JUSTIFICATION:

With the addition of people to the Whetstone area with development, this would allow the Whetstone WW system to be tied into the Benson sewer system and eliminate the need to haul WW.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

Wastewater Collections Improvements			Wastewater			
Project Title			**Department**			
Brad Hamilton			$500,000			
Contact Person			**Estimated Cost**			

PROJECT COMPONENTS	**2021**	**2022**	**2023**	**2024**	**2025**	**TOTAL**
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$500,000**
FUNDING						
Cash	100,000	100,000	100,000	100,000	100,000	500,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$500,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Improvements on current sewer collection system within the City of Benson

JUSTIFICATION:

Large majority of the current City of Benson sewer collection system was built in 1947 and 1948 and is in need of replacement/rehab

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

CITY OF BENSON
CAPITAL IMPROVEMENTS PROGRAM

City Yard Improvements	Wastewater
Project Title	**Department**
Brad Hamilton	$80,000
Contact Person	**Estimated Cost**

PROJECT COMPONENTS	2021	2022	2023	2024	2025	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	20,000	20,000	20,000	20,000		80,000
Professional Services						0
Contingency						0
TOTAL	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$0**	**$80,000**
FUNDING						
Cash						0
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded	20,000	20,000	20,000	20,000		80,000
TOTAL	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$0**	**$80,000**
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT DESCRIPTION:

Improvements to current city yard including concrete, building expansion, and security upgrades

JUSTIFICATION:

The current yard is in need of safety and security upgrades. This will allow for the City to be able to store more equipment at the yard.

LIST TOWN'S STRATEGIC GOAL THIS PROJECT WILL SUPPORT:

NOTES/COMMENTS:

1) Cash Funding Source; ie: General Fund, HURF Fund, etc.
2) List type of Grant and type of agency such as CDBG, Federal, etc.

NOTE INFORMATION:

City of Benson
City Council Communication

Special Meeting **June 24, 2020**

To: Mayor and Council Agenda Item # 2

From: Bradley J. Hamilton, P.E.,
Public Works Director / City Engineer

Subject:

Discussion and possible action regarding an Emergency and/or Special procurement of Modular Structure Relocation Services in the amount of $58,223.00

Discussion:

The City of Benson has an opportunity to procure a modular building that is in use as a temporary facility on Ft. Huachuca. The building is about one year old and is 3,519 square feet. The building will need to be dismantled, moved, and reassembled. Staff contacted 2 mobile moving services and found out that this building it too heavy for them to disassemble or reassemble. Staff then contacted the original mover that transported the building from the factory and set it up at the Fort. Their estimates are attached. This is an Emergency and/or Special procurement because of the special equipment needed to move the building and due to the timeframe as the Fort wants it removed ASAP after they are finished with its use.

Staff Recommendation:

Approval of an Emergency and/or Special procurement of Modular Structure Relocation Services in the amount of $58,223.00

Team Modul, LLC.
2208 Saint Jullian St
Savannah, TX 76227-8606
682-553-9858
teammodul@gmail.com
www.teammodul.com

Team Modul, LLC.

Estimate

ADDRESS

City of Benson
120 West Sixth Street
Benson, AZ 85602

ESTIMATE # 2609
DATE 06/19/2020
EXPIRATION DATE 07/19/2020

ACTIVITY	QTY	RATE	AMOUNT
Relocation of modular Structure from Ft Huachuca to Benson AZ - Provide labor and Materials			
Services DISMANTLE Removal and disposal of skirting removal of manifolding underneath unit and preserve stub outs at floor Disconnect electrical crossovers between modules disconnect any plumbing crossovers between modules disconnect duct crossovers between modules remove roof lags at all matelines remove floor lahs at each mateline remove ceiling grid and tiled at matelines/secure ceiling for transport remove filler wood at mateline floors cut roof membrane at matelines and secure for transport construct shipping walls throughout structure remove anchors and preserve straps for next location lift building from cmu foundation removal of blocks Install shipping wrap at openings Install tires/axles/and hitches that are loose under unit RELOCATION Maneuver units at pickup location to minimize disruption of surroundings with specialized equipment to truck hook-up point Move each section along pre approved route with trucks flaggers and spotters included coordination with Ft Huachuca Officials and City of Benson for timing to minimize disruption Provide DOT permits for transport Provide machinery to move and spot building in final	1	38,000.00	38,000.00

ACTIVITY	QTY	RATE	AMOUNT
location once transport is complete			
INSTALLATION Remove Special shipping wrap block/ level/ anchor per original specifications lag sections together at roof and floor removal of running gear needed to secure to foundation connect electrical crossovers connect HVAC crossovers Prep roof at matelines for seal Provide/Install install new epdm membrane seal connect duct crossovers Install foam walls floor and ceiling at matelines install ceiling grid and tiles at each mateline Install new wood filler at mateline floor holdback float floors install new floor tile at matelines (may not match exactly but will get as close as possible) provide,paint and install new exterior hardie trim install interior wall trim			
SKIRTING Install NEW skirting: Treated 2x2 perimeter base plate framing, 2x2 upright supports 4' OC, New painted-to-match Panel facing			
Additional charges may apply if: site is not clear, level, truck accessible; access is limited to less than 7 day 7am-7pm work hours; all information is not provided prior to job in order to get onto the site and/or we are not able to get on a gated site within 15 minutes; additional trip is needed due to lack of contact person available for final walk through and sign-off of work. Quote does not include: cost of certified payroll, prevailing wage, permits, drug testing, background checks, safety training, downtime, and any rolling more than 5'.	TOTAL		**$38,000.00**

Accepted By

Accepted Date

Team Modul, LLC.
2208 Saint Jullian St
Savannah, TX 76227-8606
682-553-9858
teammodul@gmail.com
www.teammodul.com

Team Modul, LLC.

Estimate

ADDRESS

City of Benson
120 West Sixth Street
Benson, AZ 85602

ESTIMATE # 2163
DATE 06/19/2020
EXPIRATION DATE 07/19/2020

ACTIVITY	QTY	RATE	AMOUNT
Services SUPPLY: Manifold plumbing supply within 1' of building envelope connect all stubbed inlets via CPV or PEX above ground: Lobby RR Sin/Toilet Exam Room sink drops X4 Staff Lounge sink drop Water fountain (s) drop Pharmacy room sink drop Janitorial room WH and mop sink drops Washroom sink/toilet/wash bay drop WASTE: Manifold plumbing waste at edge of building envelope above ground for site utilities to tie in final connection connect the following drains with PVC per recommended drop angle Lobby RR Sin/Toilet Exam Room sink drops X4 Staff Lounge sink drop Water fountain (s) drop Pharmacy room sink drop Janitorial room WH and mop sink drops Washroom sink/toilet/wash bay drop NO TRENCHING/DIGGING INLET/OUTLET CONNECTION POINTS POINTED OUT BY USER ONSITE ALL MANIFOLDING ABOVE GROUND NO PUMPS OR VALVES INCLUDED Includes all labor and materials	1	9,451.00	9,451.00

ACTIVITY	QTY	RATE	AMOUNT
Includes Davis Bacon Wages WH347 and reporting (if required)			

Additional charges may apply if: site is not clear, level, truck accessible; access is limited to less than 7 day 7am-7pm work hours; all information is not provided prior to job in order to get onto the site and/or we are not able to get on a gated site within 15 minutes; additional trip is needed due to lack of contact person available for final walk through and sign-off of work. Quote does not include: cost of certified payroll, prevailing wage, permits, drug testing, background checks, safety training, downtime, and any rolling more than 5'.

TOTAL **$9,451.00**

Accepted By

Accepted Date

Team Modul, LLC.
2208 Saint Jullian St
Savannah, TX 76227-8606
682-553-9858
teammodul@gmail.com
www.teammodul.com

Team Modul, LLC.

Estimate

ADDRESS

City of Benson
120 West Sixth Street
Benson, AZ 85602

ESTIMATE # 2152
DATE 06/19/2020
EXPIRATION DATE 07/19/2020

ACTIVITY	QTY	RATE	AMOUNT
VET CLINIC DECK INSTALLATION - ADA Configuration same as Huachuca			
Decks Labor/ #2 Pressure Treated Yellow pine or equivalent. 2x6 construction Metal Handrails Screws as fasteners, not nails ADA Placed on castle block foundation	1	8,092.00	8,092.00
LOBBY DOOR: 6x8 deck (48 SQFT) 4x30 ramp (120 SQFT) 5x5 step (25 SQFT)			
SIDE DOOR: 5x5 deck (25 SQFT) 4x5 step (20 SQFT)			
Decks Site elevations may dictate a higher building set height which at that time may require a switchback and additional ramp work.	1	28.00	28.00
SQFT Price for additional if needed			
Decks CANOPIES: 4x4 wood post with 2x6 belt rail and joists, hih rib steel screwed to joists 6x8 canopy (48 SQFT) 5X6 Canopy (30 SQFT)	1	2,652.00	2,652.00
Includes Per diem/Travel/Payrolls VIA WH347			

Happy Summer says Olaf!

TOTAL **$10,772.00**

Accepted By

Accepted Date