

CITY OF BENSON CITY COUNCIL FEBRUARY 10, 2020 – 7:00 P.M. REGULAR MEETING

A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
WILL BE HELD ON FEBRUARY 10, 2020 AT 7:00 P.M.,
AT THE BENSON COMMUNITY CENTER,
705 W. UNION STREET, BENSON, ARIZONA

Vicki L. Vivian, CMC, City Clerk

AGENDA

The Council may discuss, direct, consider and take possible action as indicated below pertaining to the following:

CALL TO ORDER: The Call to Order will consist of the Mayor calling the Council to order. The Mayor or his designee shall then lead those present in the Pledge of Allegiance before introducing the invocation speaker, who will offer the invocation.

ROLL CALL: The City Clerk shall call the roll of the members, and the names of those present shall be entered in the minutes.

EMPLOYEE RECOGNITION: The Mayor shall use this time to present employment awards to those City employees or to present recognition awards for specific acts regarding public service, if any.

PROCLAMATION: None

PUBLIC HEARING: The Mayor and Council will be available to receive comments from the public regarding a change in the transit schedule and a project for which financial assistance is being sought from the U.S. Department of Transportation. Grant funds will be used to provide general public transit to the residents and visitors of the City of Benson and the surrounding communities.

CITY MANAGER REPORT: The City Manager will announce meetings and events taking place regarding matters involving or related to the City of Benson.

NEW BUSINESS:

1. Discussion and possible action on the Consent Agenda: ***
 - 1a. Minutes of the December 9, 2019 Worksession *
 - 1b. Invoices processed for the period from January 16, 2020 through February 3, 2020 *
2. Discussion and possible action regarding Resolution 5-2020 of the Mayor and Council of the City of Benson, Arizona, authorizing the City Manager to apply for Arizona Department of Transportation Section 5311 Funds to operate a Rural Public Transit System – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director** *
3. Discussion and possible action regarding Resolution 6-2020 of the Mayor and Council of the City of Benson, Arizona to accept the State of Arizona Department of Transportation Aeronautics division grant for improvements at the Benson Municipal Airport (E0M2A) – **Bradley J. Hamilton, P.E./City Engineer, Public Works Director** *

EXECUTIVE SESSION: Pursuant to A.R.S. § 38-431.03 (A)(3) & (7), for discussion or consultation for legal advice with the attorney or attorneys of the public body and discussions or consultations with the Mayor and Council's designated representatives to consider its position and possibly instruct its representatives regarding negotiations for the purchase, sale, lease, or exchange of city-owned real property.

DEPARTMENT REPORTS: Written Department Reports will be provided to Councilmembers as part of the Council packet monthly, discussion and direction to Staff, if any, may ensue.

ADJOURNMENT

POSTED this 7th day of February, 2020

Material related to the City Council meeting is available for public review the day before and the day of the meeting, during office hours, at the City Clerk's Office located at 120 W. 6th Street, Benson, Arizona, 520-586-2245 x 2011.

All facilities are handicapped accessible. If you have a special accessibility need, please contact Vicki L. Vivian, City Clerk, at (520) 586-2245 or TDD: (520) 586-3624, no later than eight (8) hours before the scheduled meeting time.

Any invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

Executive Sessions – Upon a vote of the majority of the City Council, the council may enter into Executive Sessions pursuant to Arizona Revised Statutes §38-431.03 (A)(3) to obtain legal advice on matters listed on the Agenda.

* Denotes an Exhibit in addition to the Council Communication

** Call to the Public

Arizona Revised Statutes §38-431.01(H) provides that “A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.” As such, a Call to the Public, if on the agenda, is provided as a courtesy.

In order to speak during the Call to the Public, please complete the Call to the Public form requesting to do so.

*** Consent Agenda

The Consent Agenda will be the first item under New Business and shall list separately distinct items requiring action by the City Council that are generally routine items not requiring Council discussion. A single motion will approve all items on the Consent Agenda, including any resolutions or ordinances, or claims/invoices that are of a routine nature. A Councilmember may remove any issue from the Consent Agenda, and that issue will be discussed and voted upon separately, immediately following the Consent Agenda under its proper regular category of New Business.

NOTICE TO PARENTS: Parents and legal guardians have the right (with certain exceptions) to consent before the City of Benson makes a video or voice recording of a minor child. A.R.S. §1-602(A)(9). Regular and Special Meetings of the Mayor and Council for the City of Benson are recorded, and that recording is usually posted on the City’s website. If you permit your child to participate in a Regular or Special Meeting of the Mayor and Council for the City of Benson, a recording will be made. If your child is seated in the audience your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk.

LEGAL NOTICE

CITY OF BENSON CITY COUNCIL PUBLIC HEARING FEBRUARY 10, 2020 – 7:00 P.M.

THE CITY COUNCIL WILL HOLD A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING A TRANSIT SCHEDULE CHANGE AND PROJECT FOR WHICH FINANCIAL ASSISTANCE IS BEING SOUGHT FROM THE U.S. DEPARTMENT OF TRANSPORTATION. THE PUBLIC HEARING WILL BE ON FEBRUARY 10, 2020 AT 7:00 P.M. AT THE COMMUNITY CENTER, 705 W. UNION STREET, BENSON, ARIZONA.

Vicki L. Vivian, CMC, City Clerk

The City of Benson's City Council will hold a Public Hearing on February 10, 2020 at 7:00 p.m. at the Community Center, 705 W. Union Street, Benson, Arizona, 85602.

The purpose of this public hearing will be to receive comments from the public regarding a change in the transit schedule and a project for which financial assistance is being sought from the U.S. Department of Transportation. Grant funds will be used to provide general public transit to the residents and visitors of the City of Benson and the surrounding communities.

At the hearing, the City of Benson will afford an opportunity for interested persons or agencies to be heard with respect to the social, economic and environmental aspects of the project. Interested persons may submit oral or written evidence and recommendations with respect to said project. A copy of the grant proposal is currently available for public inspection at City Hall, 120 W. 6th Street, Benson, AZ.

All facilities are handicap accessible. If you have a special accessibility need, please contact Ms. Vicki Vivian, City Clerk, at 520-586-2245 or TDD 586-3624 no later than eight (8) hours before the scheduled meeting time.

Vicki L. Vivian, CMC
City Clerk

Posted this 30th day of January, 2020

Meetings

Monday, February 24, 2020 – City Council Meeting, 7:00 p.m., Community Center

Events

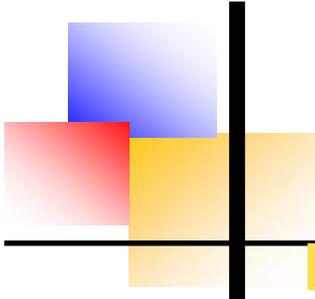
Thursday, February 13, 2020 – Library Guest Speaker Bob Nilson,
10:30 a.m., City Library
“Old Apache Dynamite Factory Tour”
Come with us on a virtual tour of the Apache Dynamite
Factory, before it was torn down.

Friday, February 14, 2020 – Benson City Grille, San Pedro Golf Course
will be having a Valentine’s Day Dinner
Add your dinner choices to your reservation and receive
six chocolate covered strawberries
from 4:00 p.m.- 8:00 p.m. Reservations Recommended

Monday, February 17, 2020 – **Presidents’ Day, City Offices Closed**

Thursday, February 20, 2020 – Library Guest Speaker Cosmo Baraona
10:30 a.m., City Library
“Space Station Power System”
See photos of the assembly sequence, power, module,
and the people who helped to engineer the space station.

Thursday, February 27, 2020 – Library Guest Speaker Eric Kaldahl
10:30 a.m., City Library
“Indigenous Arts and Communities”
Our region is home to many different indigenous
communities. Learn about the arts and crafts produced by
Native artists of the Southwest US and northern Mexico.



City of Benson

FEBRUARY 2020

FOR MORE INFORMATION VISIT WWW.BENSONAZ.GOV

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Planning & Zoning 7:00 p.m.	5	6	7	8
9	10 City Council Meeting 7:00 p.m.	11	12	13 Library Guest Speaker: 10:30 a.m. Bob Nilson	14 Benson City Grille Valentine's Day Dinner 4:00p.m.- 8:00p.m.	15
16	17 Presidents' Day - City Offices Closed 	18	19	20 Library Guest Speaker: 10:30 a.m. Cosmo Baraona	21	22
23	24 City Council Meeting 7:00 p.m.	25	26	27 Library Guest Speaker: 10:30 a.m. Eric Kaldahl	28	

City of Benson City Council Communication

Regular Meeting

February 10, 2020



To: Mayor and Council

Consent Agenda Item # 1a

From: Vicki Vivian, CMC, City Manager/City Clerk

Subject:

Minutes of the December 9, 2019 Worksession

Discussion:

Attached are the minutes of the December 9, 2019 Worksession.

Staff Recommendation:

Council pleasure

**WORKSESSION
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
HELD DECEMBER 9, 2019 AT 6:00 P.M.
AT THE BENSON COMMUNITY CENTER, 705 W. UNION STREET, BENSON, ARIZONA**

CALL TO ORDER:

Mayor King called the meeting to order at 6:03 p.m. with the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Toney D. King, Sr., Vice Mayor Joe Konrad, Councilmembers: Pat Boyle, Larry Dempster, Lupe Diaz, Nick Maldonado and Barbara Nunn.

NEW BUSINESS:

1. **Discussion with the Southeast Arizona Economic Development Group regarding economic development in the Benson Community and surrounding areas; discussion may include but not be limited to existing and potential economic development opportunities and projects being sought as well as completed and developing projects**

City Manager Vicki Vivian stated George Scott, Executive Director of the Southeast Arizona Economic Development Group (SAEDG), will give Council a brief presentation on the local projects SAEDG is working on and the progress/status of those projects, adding Mr. Scott will also speak to Council about potential economic development opportunities SAEDG would like to work on.

Mr. Scott thanked Council for working on projects with the SAEDG group for the betterment of Benson and that he would like to discuss five issues; the quiet zone, the Benson Airport Fuel Farm (adding that Mr. Geoff Oldfather is present to discuss it), a brief update on the San Pedro Real Estate property at the Golf Course, and the last two items blend together which are the Villages at Vigneto and the Southwestern Communities Coalition.

Mr. Scott then stated with the quiet zone stating Carol Treuber, the Associate Director for the Economic Development Group has been heading the project along with former Mayors David DiPeso and Mark Fenn and a whole quiet zone group. Mr. Scott asked Council if there were any questions concerning the quiet zone with Vice Mayor Konrad asking about the progress. Mr. Scott stated that he had been talking to Public Works Director Brad Hamilton and Ms. Vivian and they advised him the traffic study would be done in January because it needed to be done when the traffic is the highest, adding after the traffic study is completed, the Council could move to the next phase, which is the notice of intent to create a quiet zone. Ms. Vivian stated the study is scheduled through Kimley-Horn and Associates, Inc. with Mr. Scott adding Kimley-Horn is who originally completed the quiet zone study in 2016. Mr. Scott stated there is a lot of support for this project through the community with over 500 names on a petition and several letters from businesses requesting a quiet zone. Mr. Scott then stated if there is any public hearing that needs to take place, SAEDG will be glad to host them with the City's participation. Mayor King stated he has been talking with Ms. Vivian and keeping up on the progress of the quiet zone and he knows the new traffic study is required. Mr. Scott stated this is a very important project that will improve the quality of life for Benson residents and local businesses that are affected by the train whistle, adding people like the trains; they just don't like the whistles. Mr. Scott stated the towns between El Paso and Yuma have a quiet zone with Mayor King stating there are differences between other towns and Benson, noting the cost is a factor and the public needs to understand the cost for a quiet zone is much higher due to the many crossings and many factors of each one. Mr. Scott then stated there is a quiet zone facebook page with a lot of people who have signed up and there are a lot of comments the Council is welcome to read. Mr. Scott then stated it is important that the City Council and the City staff make it an open process and get everyone's point of view; then noted the costs will be unknown until the traffic study is done and the implementation requirements are updated. Vice Mayor Konrad stated in 2015 or so, when the quiet zone was first discussed, the cost was astronomical and the Council thought it was too much, adding the Council thought

more about a quiet zone and put it into the City's strategic plan and kind of moved forward with it; then questioned when the Council could make a judgement on what the cost may be, adding the Council knows it may not be the same as the original estimate. Mr. Scott stated there is a lot involved and asked Mr. Hamilton to address the Council. Mr. Hamilton stated the first requirement is a new traffic analysis, noting this was also required originally, but it will now address elements the Federal Railroad Commission has required, such as a queuing analysis, which is a fancy word for traffic storage at the crossings and what effect it would have on the crossing at Patagonia if other crossings (San Pedro and Ocotillo) were to close, adding this all needs to be done before costs can be estimated, adding he hopes to start seeing some of that information in the first quarter of next year. Mr. Hamilton stated once they have the data, they can start running through the models to start estimating costs. Mr. Scott stated Cochise County did the required work at the crossings in Bowie and Dragoon, adding the County Engineer and the County Manager think there's a way the County can help curb some of the costs by partnering with the City on an IGA (Intergovernmental Agreement). Mr. Scott then stated it was suggested to shop around and get the best prices, adding everyone knows the costs will probably be more than what was quoted in 2016, but it will be somewhere in that price range. Mayor King stated the Council is in constant communication with Ms. Vivian and Mr. Hamilton, adding the Council and staff appreciate what SAEDG is doing. Mayor King then stated in government there are several steps that need to be followed which can make it appear that the process drags on. Ms. Vivian stated the traffic study will be done in January by Kimley-Horn, adding the City had already notified Kimley-Horn of the required updated study. Ms. Vivian then stated Ms. Treuber and Mr. Scott invited representatives from all the involved agencies to meet and assess the requirements of implementing a quiet zone, but unfortunately, no one from ADOT (Arizona Department of Transportation) attended. Ms. Vivian then stated one of the items that was mentioned during the assessment was queuing, (the storage of cars sitting at intersections and backing up onto 4th street) meaning the railroad crossing has to communicate with streetlights and when the Railroad Administration representative found those lights belonged to ADOT, he mentioned that ADOT needed to be included in the assessment. Ms. Vivian then noted any costs for streetlights were not included in the 2016 study and she was unsure ADOT would be willing to pay those costs. Ms. Vivian then stated City staff does not have an opinion on the quiet zone one way or another, noting the issue has always been funding. Ms. Vivian then stated she felt it was important people know that, then stated Staff is moving forward to get figures to the Council as fast as possible to give Council the opportunity to make plans regarding the quiet zone.

Mr. Scott then spoke about the airport and the fuel farm, adding this is a project SAEDG has been working on since 2017. Mr. Scott stated Mr. Geoff Oldfather with Arizona G&T Cooperatives was present to address this and give Council an idea of where this was and where it's at today. Mr. Oldfather stated they are in the very last stages of the project being funded, adding AG&T is required to make a 20% match of the funding the City will be receiving and on November 21st, that 20% was deposited into the revolving loan fund that AG&T will administer for this project. Mr. Oldfather then stated he reached out to (USDA) United States Department of Agriculture to get an update and USDA has all the documentation they need, adding the next step is for USDA to transfer about \$183,000 to a revolving loan fund which AG&T will combine with approximately \$177,000, resulting in 2 loans to the City for \$360,000. Ms. Vivian then stated the total project cost was about \$400,000 but the project had to be put out for bids again due to the time that had passed since the first bids were received. Ms. Vivian then stated the second bids came in and the projects costs at this time are about \$430,000. Mr. Oldfather stated the first loan from USDA will be at 0% interest and the second loan will come from an existing revolving loan fund that was established in 1999 and will be at 3% simple interest. Mr. Oldfather stated the program then allows AG&T to receive payment on their outstanding loans to build the fund, which can then be loaned to other qualifying persons or entities, adding this keeps the loans at a lower interest rate than commercial loan rates. Mr. Oldfather then stated once the funds are transferred, AG&T will meet with Pioneer title and the City of Benson to execute the documents, adding Pioneer Title will administer the loan payments. Mayor King stated there are a lot of people excited about this project. Mr. Oldfather stated one of the reasons this particular project has taken a while is that there were new USDA guidelines that required AG&T, as the administrator, to rewrite their lending guidelines to broaden the scope of who could apply for the funds. Mr. Oldfather then stated there was a previous restriction allowing only those entities within their member distribution co-opted service territories to apply for funding, noting for example Bisbee and Douglas are not served by any of the AG&T member co-ops, but now someone in those areas can apply for a REDLG (Rural Economic Development Loan and Grant), adding he thinks it's better because they want to reach as many people as they can. Mr. Oldfather

then stated when someone thinks of economic development, it's better to think of it as a regional thing and not as something restricted to one county or city. Mr. Oldfather then spoke about the application process, stating when the City's loan application came in, the loan committee had to review it and make a recommendation to send with the application on to Sulphur Springs Valley Electric Cooperative's Board of Directors. Mr. Oldfather then stated some of the requirements are 3 years' worth of certified financials, a business plan and it has to be a viable project that meets the three general guidelines; to create jobs, create a revenue stream and improve the local economy. Mr. Oldfather stated the guidelines are pretty broad to allow as many people as possible to apply. Mr. Oldfather then stated once those steps are completed, the loan application is vetted rigorously by the USDA offices in both Phoenix and Washington, D.C., adding the process was extended by about 6 months because the lending plan had to be rewritten to reflect the new guidelines. Mr. Oldfather then stated he would like to advise when funding would be available, but in speaking with USDA, they have assured him that it's only a matter of days or a couple of weeks.

Mr. Scott stated the reason the fuel farm is important is because there are several people that he has talked to who would like to be at the Benson Airport, but without a reliable fuel supply, they will not bring their business to Benson.

Mr. Oldfather asked how quickly the City anticipates construction and how long the construction will last, once the project is funded with Ms. Vivian stating the next step would be a phone call to the company that was awarded the project. Ms. Vivian stated Staff will present the bids to Council to decide who to award the project to and from there, would order the equipment, adding it's a top priority. Mr. Hamilton stated when the bid is awarded, the City will be given a timeline on the construction process. Mr. Oldfather stated he would like to have a ceremony once construction is started with Mayor King adding the City will do a groundbreaking ceremony. Mr. Oldfather stated AG&T is the only company that administers the REDLG grant in the state of Arizona and USDA indicated they would like to send a representative down from Phoenix and Washington D.C. for the groundbreaking.

Mr. Scott stated one of the other items SAEDG has been working on is discussions with San Pedro Real Estate which owns the property that surrounds the golf course. Mr. Scott stated Ms. Vivian and himself are awaiting a phone call from Mr. Barenberg about some concerns he has, adding he is trying to get Mr. Barenberg down from Denver so a meeting can be held to bring this to a conclusion. Ms. Vivian stated Mr. Barenberg called and spoke to Jill Cody, the City Manager Administrative Assistant, and stated he knows the City is waiting on him to move forward.

Councilmember Dempster asked if this would be the time to discuss the landscaping plan for the golf course and if the meeting with Mr. Barenberg could also include discussing a landscaping plan. Mayor King stated he wanted to advise City Attorney Gary Cohen that the landscaping plan is tied into the San Pedro Real Estate property; then asked if this topic would be ok to discuss. Mr. Cohen stated his understanding is that it involves a potential economic opportunity project and the Council could proceed. Councilmember Dempster stated he just wanted to make Mr. Barenberg's trip efficient and include landscaping at the golf course to make it look attractive for customers and let Mr. Barenberg know what the City of Benson would like from him if he is willing to fund it. Councilmember Dempster added that the plan could cover Ocotillo to the golf course to Mr. Barenberg's property. Mr. Scott stated once Mr. Barenberg comes to Benson and get his questions answered, the Council can talk to him about where the City wants to go so some kind of partnership can be worked out to help improve the look of the golf course.

Mr. Scott stated Mr. David DiPeso would like to address Council on some issues. Mr. DiPeso stated small businesses cannot meet the City code and the costs are outrageous for them. Mr. Cohen stated the discussion is limited to what the City Council agenda states, adding the Council is absolutely limited to the things on the agenda by law. Mayor King asked Mr. DiPeso to speak with Ms. Vivian after the meeting.

Mr. Scott stated the last two things he would like to speak about is the county development group that has been working with El Dorado Holdings, and the Villages at Vigneto project. Mr. Scott stated he has been working with the Southwestern Communities Coalition as a liaison between them and the community. Mr. Scott stated

he speaks to the SCC on a regular basis, adding the SAEDG helped form the Southwestern Communities Coalition to help with the pushback against some of the issues that have been going on against the Villages of Vigneto.

Vice Mayor Konrad stated he would like to comment that the SCC is separate from the Villages at Vigneto; yet play an important role in promoting that project and pushing back against all the issues brought against the development to stop it. Vice Mayor Konrad then stated they are also doing many other things to help benefit the community. Mr. Scott stated he really appreciated the stand that Council has taken as far as standing up for what's right for the City of Benson, adding the projects are in the best interest of the Benson economy and Cochise County. Mayor King stated he would like to thank Mr. Scott, Mr. Oldfather, Mr. DiPeso and everyone who is involved in helping get information the City needs, adding every project that Mr. Scott has spoken about has the attention of the City, but unfortunately in government, everything takes time. Vice Mayor Konrad stated the last item on the agenda was membership with SAEDG and asked if Mr. Scott could elaborate on that with Mr. Scott stating the only income SAEDG receives is the membership fees and he would like the City of Benson to make sure they renew their membership in 2020.

ADJOURNMENT:

Councilmember Nunn moved to adjourn at 6:37 p.m. Seconded by Councilmember Maldonado. Motion passed 7-0.

Toney D. King, Sr., Mayor

ATTEST:

Vicki L. Vivian, CMC, City Clerk

City of Benson City Council Communication



Regular Meeting

February 10, 2020

To: Mayor and Council

Consent Agenda Item # 1b

From: Seth Judd, Finance Director

Subject:

Invoices processed for the period from January 16, 2020 through February 3, 2020

Discussion:

AZ Dept of Revenue	Sales Tax	23,866.55
Benson Volunteer Fire Dept Inc.	Monthly Payment Volunteer Fire Dept.	6,600.00
BJ Drilling Company, Inc.	West Benson Well Abandonment	16,900.00
Brown & Associates	On Call Services	17,276.07
Cochise County Treasurer	Monthly Transfer Expense	20,076.16
Dana Kepner	Meters & Regulators	13,595.24
Empire Southwest, LLC	Generator Rental / Service	7,247.92
Goserco, Inc.	Interview Room Recording Equipment	14,697.98
National Bank of Arizona	Credit Card Invoice - Various Supplies, Parts, etc	48,736.74
Shell Energy	Monthly Natural Gas Purchase	48,059.83
Southwest Disposal	Monthly Garbage Collection	29,981.95
Voyager	Monthly Fuel for City Fleet	8,002.27

Attached is a list of large and/or unusual invoices processed by the Finance Department during the period from January 16, 2020 through February 3, 2020. The total of the invoices is \$ 255,040.71.

Staff Recommendation:

Approval of invoices processed for the period from January 16, 2020 through February 3, 2020

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND							
10-21600 SALES TAX							
GENERAL FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/19A	12/31/2019	RETAIL SALES TAX - VC	21.71
Total 10-21600 SALES TAX:							21.71
10-22240 STATE UNEMPLOYMENT PAYABLE							
GENERAL FUND	DES-UI TAX	DES-UI TAX	3373	011520	01/15/2020	2020 VOLUNTARY PAYMENT 2315950-	2,170.64
Total 10-22240 STATE UNEMPLOYMENT PAYABLE:							2,170.64
10-22250 RETIREMENT PAYABLE							
GENERAL FUND	AZ STATE RETIREMENT ACC	AZ STATE RETIREMENT ACC REC	1490	010320	01/10/2020	ACR RETIREMENT CONTRIBUTION	80.27
GENERAL FUND	AZ STATE RETIREMENT ACC	AZ STATE RETIREMENT ACC REC	1490	010320	01/10/2020	INTEREST ON ACR	.12
GENERAL FUND	AZ STATE RETIREMENT ACC	AZ STATE RETIREMENT ACC REC	1490	011720	01/17/2020	ACR RETIREMENT CONTRIBUTION	60.21
Total 10-22250 RETIREMENT PAYABLE:							140.60
10-41-230 EMPLOYEE INSURANCE							
GENERAL FUND	AZ STATE RETIREMENT ACC	AZ STATE RETIREMENT ACC REC	1490	012420	01/24/2020	OVER PAYMENT OF INSURANCE SUB	4,391.96
GENERAL FUND	ESG CORP	ESG CORP	3648	39750	01/10/2020	COBRA MONTHLY	131.75
Total 10-41-230 EMPLOYEE INSURANCE:							4,523.71
10-41-310 PROFESSIONAL SERVICES - HR							
GENERAL FUND	BENSON BLOSSOM SHOP	BENSON BLOSSOM SHOP	1964	100010619	12/27/2019	SYMPATHY ARRANGEMENT	81.24
GENERAL FUND	BENSON BLOSSOM SHOP	BENSON BLOSSOM SHOP	1964	10010617	12/28/2019	FLOWER ARRANGEMENTS	81.24
GENERAL FUND	OCCUPATIONAL HEALTH CENT	OCCUPATIONAL HEALTH CENTERS	3151	159957127	01/08/2020	NEW EMPLOYEE DRUG TESTING - GR	64.00
GENERAL FUND	OCCUPATIONAL HEALTH CENT	OCCUPATIONAL HEALTH CENTERS	3151	159957127	01/08/2020	NEW EMPLOYEE DRUG TESTING - LIB	64.00
Total 10-41-310 PROFESSIONAL SERVICES - HR:							290.48
10-41-330 IT SERVICES							
GENERAL FUND	EXECUTECH	EXECUTECH	3677	142525	12/31/2019	MONTHLY EXCHANGE HOSTING/ONLIN	1,151.63

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-41-330 IT SERVICES:							1,151.63
10-41-335 INTERGOVERNMENTAL RELATIONS							
GENERAL FUND	CITY OF BENSON	CITY OF BENSON	2749	011620	01/16/2020	DRINK STATION FOR MAYOR/MGR LU	27.40
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	45.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	14.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	14.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	7.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	7.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	14.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	14.00
GENERAL FUND	ROY LAWSON	ROY LAWSON	12550	011620	01/16/2020	FOOD FOR MAYOR MANAGER LUNCH	50.00
Total 10-41-335 INTERGOVERNMENTAL RELATIONS:							192.40
10-41-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	25.21
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	224.57
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	525.54
Total 10-41-410 UTILITIES:							775.32
10-41-415 TELEPHONE							
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	61.72
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010120	01/01/2020	MONTHLY INTERNET SERVICES	214.00
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010120	01/01/2020	CABLE	2.99
GENERAL FUND	NATIONAL BANK OF ARIZONA	RingCentral	12183	123119	11/04/2019	Monthly Credit Card Charges	1,999.30
GENERAL FUND	VERIZON BUSINESS	VERIZON BUSINESS	5211	74244086	12/25/2019	LONG DISTANCE SERVICE	2.25
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	40.01
Total 10-41-415 TELEPHONE:							2,320.27
10-41-430 REPAIRS & MAINTENANCE							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	133088	12/03/2019	EXTERMINATING - CITY HALL	62.00
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR2689	01/06/2020	CHARGE FOR COPIES	265.68
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR2689	01/06/2020	CHARGE FOR COPIES	105.28
Total 10-41-430 REPAIRS & MAINTENANCE:							432.96

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-41-440 RENTALS							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Mobile mini Storage Solutions	12136	123119	11/04/2019	Monthly Credit Card Charges	171.84
Total 10-41-440 RENTALS:							171.84
10-41-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	DISPLAY ADVERTISING	45.28
Total 10-41-540 PUBLIC NOTICES, ADVERTISING:							45.28
10-41-640 OPERATING SUPPLIES							
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	418303594001	12/18/2019	OFFICE SUPPLIES - ADMIN	68.28
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	418304296001	12/18/2019	OFFICE SUPPLIES - ADMIN	13.46
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	418537814001	12/19/2019	POSTAGE METER SUPPLIES	65.13
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	425421073001	01/08/2020	OFFICE SUPPLIES - ADMIN	79.44
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	427600455001	01/13/2020	OFFICE SUPPLIES - ADMIN	129.04
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	MATS	48.93
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	SUPPLIES	42.59
Total 10-41-640 OPERATING SUPPLIES:							446.87
10-41-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	57.59
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	15.04
Total 10-41-660 VEHICLE FUEL & OIL:							72.63
10-41-670 VEHICLE REPAIR & MAINT							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	78.42
Total 10-41-670 VEHICLE REPAIR & MAINT:							78.42
10-42-591 EMPLOYEE COUNCIL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	123119	11/04/2019	Monthly Credit Card Charges	101.17
GENERAL FUND	NATIONAL BANK OF ARIZONA	TORTILLERIA DONA ESPERANZA	12279	123119	11/04/2019	Monthly Credit Card Charges	39.00
Total 10-42-591 EMPLOYEE COUNCIL:							140.17
10-42-640 OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	217.88

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	217.88-
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	25.06
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	32.44
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	25.09
GENERAL FUND	NATIONAL BANK OF ARIZONA	G & F Piza Palace	12273	123119	11/04/2019	Monthly Credit Card Charges	12.96
GENERAL FUND	NATIONAL BANK OF ARIZONA	G & F Piza Palace	12273	123119	11/04/2019	Monthly Credit Card Charges	75.86
Total 10-42-640 OPERATING SUPPLIES:							171.41
10-43-300 PROFESSIONAL SERVICES							
GENERAL FUND	BROWN & ASSOCIATES	BROWN & ASSOCIATES	2304	34053	12/04/2019	1ST PLAN REVIEW - QUIBURI	225.00
GENERAL FUND	BROWN & ASSOCIATES	BROWN & ASSOCIATES	2304	34054	12/04/2019	2ND PLAN REVIEW - SHED PERMIT	225.00
GENERAL FUND	BROWN & ASSOCIATES	BROWN & ASSOCIATES	2304	34071	12/31/2019	INSPECTIONS - DEC 2019	12,470.00
GENERAL FUND	BROWN & ASSOCIATES	BROWN & ASSOCIATES	2304	34086	12/11/2019	COFFEE DUPLEX PLAN REVIEW	2,337.28
GENERAL FUND	BROWN & ASSOCIATES	BROWN & ASSOCIATES	2304	34096	12/16/2019	1ST PLAN REVIEW - GARAGE REMOD	495.00
GENERAL FUND	BROWN & ASSOCIATES	BROWN & ASSOCIATES	2304	34103	12/19/2019	2ND PLAN REVIEW - QUIBURI	180.00
GENERAL FUND	BROWN & ASSOCIATES	BROWN & ASSOCIATES	2304	34162	12/26/2019	PLAN REVIEW CANYONS	1,343.79
GENERAL FUND	GARRETT ELECTRICAL INC	GARRETT ELECTRICAL INC	3930	012720	01/27/2020	OVERPAYMENT BY CUSTOMER - REF	141.75
Total 10-43-300 PROFESSIONAL SERVICES:							17,417.82
10-43-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	95.45
Total 10-43-415 TELEPHONE:							95.45
10-43-430 REPAIRS & MAINTENANCE							
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR2689	01/06/2020	CHARGE FOR COPIES	100.89
Total 10-43-430 REPAIRS & MAINTENANCE:							100.89
10-43-470 UNIFORMS							
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	UNIFORMS	20.43
Total 10-43-470 UNIFORMS:							20.43
10-43-610 OFFICE SUPPLIES							
GENERAL FUND	WIST OFFICE PRODUCTS	WIST OFFICE PRODUCTS	5663	1971583	01/22/2020	CALENDAR - BLDG	14.29

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-43-610 OFFICE SUPPLIES:							14.29
10-43-620 POSTAGE & SHIPPING							
GENERAL FUND	FEDEX	FEDEX	3710	6-880-27105	12/26/2019	EXPRESS MAIL - BLDG DEPT	8.21
Total 10-43-620 POSTAGE & SHIPPING:							8.21
10-43-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	118.61
Total 10-43-660 VEHICLE FUEL & OIL:							118.61
10-43-670 VEHICLE REPAIR & MAINT							
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	78.42
Total 10-43-670 VEHICLE REPAIR & MAINT:							78.42
10-45-133 GOHS OVERTIME GRANT							
GENERAL FUND	KUSTOM SIGNALS, INC	KUSTOM SIGNALS, INC	4808	570731	01/14/2020	GOHS GRANT - DUAL ANTENNA - PD	4,758.00
Total 10-45-133 GOHS OVERTIME GRANT:							4,758.00
10-45-300 PROFESSIONAL SERVICES							
GENERAL FUND	AMERICANA POLYGRAPH &	AMERICANA POLYGRAPH &	1209	010120	01/01/2020	PRE EMPLOYMENT EXAMINATION - P	150.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	151223	12/26/2019	VET SERVICES 11/19 & 12/19 - AC	200.00
GENERAL FUND	BENSON ANIMAL HOSPITAL	BENSON ANIMAL HOSPITAL	1966	151397	01/09/2020	VET SERVICES 1/20 - AC	100.00
GENERAL FUND	EMPIRE SOUTHWEST, LLC	EMPIRE SOUTHWEST, LLC	3610	EPWK0474122	12/23/2019	SERVICED GENERATOR - FD/PD	667.62
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	36.43
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	3.93
GENERAL FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	29.95
GENERAL FUND	NATIONAL BANK OF ARIZONA	RIGOS RESTAURANT	12558	123119	11/04/2019	Monthly Credit Card Charges	562.28
GENERAL FUND	OCCUPATIONAL HEALTH CENT	OCCUPATIONAL HEALTH CENTERS	3151	15994978	12/25/2019	AZ POST PHYSICAL - PD	466.50
Total 10-45-300 PROFESSIONAL SERVICES:							2,216.71
10-45-340 EDUCATION & TRAINING							
GENERAL FUND	COCHISE COLLEGE	COCHISE COLLEGE	2863	24594	01/15/2020	TUITION - 1/13/2020 - 5/11/2020	4,618.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	123119	11/04/2019	Monthly Credit Card Charges	288.81

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-45-340 EDUCATION & TRAINING:							4,906.81
10-45-410 UTILITIES							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010120	01/01/2020	TELEPHONE	535.27
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010120A	01/01/2020	MONTHLY INTERNET SERVICES - PD	194.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	53.12
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	238.53
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	603.68
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	206.42
GENERAL FUND	TRANSWORLD NETWORK COR	TRANSWORLD NETWORK CORP	7279	14762445-028	01/10/2020	INTERNET SVC - AC	64.93
Total 10-45-410 UTILITIES:							1,895.95
10-45-415 TELECOMMUNICATIONS							
GENERAL FUND	CENTURY LINK	CENTURY LINK	2598	101001594	12/09/2019	PS-SC-MAT SUPPORT PRO SERVICE	197.38
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	405.73
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	56.28
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	84.02
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	98.17
GENERAL FUND	VERIZON BUSINESS	VERIZON BUSINESS	5211	74244086	12/25/2019	LONG DISTANCE SERVICE	6.80
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846198452	01/12/2020	PD DATA LINK	400.10
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	1,276.44
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	83.18
Total 10-45-415 TELECOMMUNICATIONS:							2,608.10
10-45-430 BLDG & EQUIP REPAIRS & MAINT							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	133089	12/02/2019	EXTERMINATING - PD	29.00
Total 10-45-430 BLDG & EQUIP REPAIRS & MAINT:							29.00
10-45-440 RENTALS							
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR3018	01/16/2020	COPIER LEASE - COPIES - PD	82.07
Total 10-45-440 RENTALS:							82.07
10-45-470 UNIFORMS							
GENERAL FUND	FX TACTICAL	FX TACTICAL	3699	11-10013127	12/23/2019	UNIFORM - M WILLIAMS	830.68
GENERAL FUND	FX TACTICAL	FX TACTICAL	3699	11-10013219	01/13/2020	UNIFORM/EQUIPMENT - PD	1,624.26

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	FX TACTICAL	FX TACTICAL	3699	11-10013220	01/13/2020	CREDIT UNIFORM	122.06-
GENERAL FUND	FX TACTICAL	FX TACTICAL	3699	11-10013363	01/18/2020	UNIFORM - PD	187.92
Total 10-45-470 UNIFORMS:							2,520.80
10-45-580 TRAVEL							
GENERAL FUND	BRAULIO HAMMONS	BRAULIO HAMMONS	2334	012320	01/23/2020	PER DIEM - 1/8/20 NARCOTICS INVES	140.00
Total 10-45-580 TRAVEL:							140.00
10-45-590 DUES & LICENSES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	AACOP	1640	123119	11/04/2019	Monthly Credit Card Charges	350.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	IACP	4342	123119	11/04/2019	Monthly Credit Card Charges	190.00
Total 10-45-590 DUES & LICENSES:							540.00
10-45-593 ANIMAL CONTROL MEDICAL							
GENERAL FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	25754	12/31/2019	DOMESTIC ANIMALS	15.88
Total 10-45-593 ANIMAL CONTROL MEDICAL:							15.88
10-45-594 ANIMAL MEDICAL FROM DONATIONS							
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	162341	12/17/2019	RABIES X 15 CANINE & FELINE, MEDS	249.50
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	162351	12/17/2019	CANINE RABIES	15.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	162352	12/17/2019	FELINE SPAY, RABIES	116.81
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	162596	12/31/2019	RABIES CANINE	15.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	162752	01/08/2020	RABIES CANINE	15.00
GENERAL FUND	ALL CREATURES VETERINARY	ALL CREATURES VETERINARY SERVICE	1116	162999	01/21/2020	CANINE NEUTER, SPAY - AC	150.00
GENERAL FUND	ANIMAL RURAL KLINIC	ANIMAL RURAL KLINIC	1063	010820	01/08/2020	CANINE NEUTER X2, RABIES, MEDS -	175.00
GENERAL FUND	ZOETIS US LLC	ZOETIS US LLC	7882	9009629915	01/08/2020	MEDICINE - AC	78.25
GENERAL FUND	ZOETIS US LLC	ZOETIS US LLC	7882	9009642456	01/09/2020	MEDICINE - AC	60.00
Total 10-45-594 ANIMAL MEDICAL FROM DONATIONS:							874.56
10-45-630 COMPUTER SUPPLIES							
GENERAL FUND	CDW GOVERNMENT, INC	CDW GOVERNMENT, INC	2554	WDW1510	12/18/2019	COMPUTER EQUIPMENT - PD MORPH	529.94
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	60.29
Total 10-45-630 COMPUTER SUPPLIES:							590.23

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-45-640 OPERATING SUPPLIES							
GENERAL FUND	BLUE 360 MEDIA	BLUE 360 MEDIA	1910	63648	11/21/2019	AZ CRIMINAL & TRAFFIC LAW MANUA	175.70
GENERAL FUND	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	123119	11/04/2019	Monthly Credit Card Charges	336.08
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	93.86
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	22.15
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	128.59
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	23.05
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	105.49
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	284.92
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	54.79
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	31.40
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	216.70
GENERAL FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	123119	11/04/2019	Monthly Credit Card Charges	118.32
GENERAL FUND	NATIONAL BANK OF ARIZONA	G & F Piza Palace	12273	123119	11/04/2019	Monthly Credit Card Charges	257.09
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR GENERAL	12557	123119	11/04/2019	Monthly Credit Card Charges	13.15
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	MATS	15.66
Total 10-45-640 OPERATING SUPPLIES:							1,876.95
10-45-660 FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	2,505.39
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	299.77
Total 10-45-660 FUEL & OIL:							2,805.16
10-45-670 VEHICLE REPAIRS & MAINT							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123119	12/31/2019	PARTS	147.59
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	6147734	01/07/2020	TIRES - PD	1,015.13
GENERAL FUND	PURCELL WESTERN STATES TI	PURCELL WESTERN STATES TIRE	7731	6147754	01/08/2020	TIRES - PD	677.24
Total 10-45-670 VEHICLE REPAIRS & MAINT:							1,839.96
10-46-300 PROFESSIONAL SERVICES							
GENERAL FUND	BENSON VOLUNTEER FIRE DE	BENSON VOLUNTEER FIRE DEPT INC	2160	147	02/01/2020	MONTHLY PAYMENT	6,600.00
GENERAL FUND	EMPIRE SOUTHWEST, LLC	EMPIRE SOUTHWEST, LLC	3610	EPWK0474122	12/23/2019	SERVICED GENERATOR - FD/PD	667.62
Total 10-46-300 PROFESSIONAL SERVICES:							7,267.62
10-46-340 EDUCATION & TRAINING W/ TRAVEL							
GENERAL FUND	GILDA GOMEZ	GILDA GOMEZ	4005	011320	01/13/2020	PER DIEM - PSPRS ANNUAL CONFER	84.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	KEITH SPANGLER	KEITH SPANGLER	4760	011320	01/13/2020	PER DIEM - PSPRS ANNUAL CONFER	84.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	Hotels - Travel	12137	123119	11/04/2019	Monthly Credit Card Charges	310.26
Total 10-46-340 EDUCATION & TRAINING W/ TRAVEL:							478.26
10-46-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	238.54
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	642.89
Total 10-46-410 UTILITIES:							881.43
10-46-415 TELEPHONE							
GENERAL FUND	CENTURY LINK	CENTURY LINK	2598	101001594	12/09/2019	PS-SC-MAT SUPPORT PRO SERVICE	197.39
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	57.80
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010620	01/06/2020	TELEPHONE - FD	30.73
GENERAL FUND	VERIZON BUSINESS	VERIZON BUSINESS	5211	74244086	12/25/2019	LONG DISTANCE SERVICE	6.80
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	361.38
Total 10-46-415 TELEPHONE:							654.10
10-46-430 EQUIP REPAIRS & MAINT							
GENERAL FUND	LN CURTIS & SONS	LN CURTIS & SONS	4954	INV 349273	12/31/2019	FLOW TESTING - FD	2,450.00
Total 10-46-430 EQUIP REPAIRS & MAINT:							2,450.00
10-46-432 STATION REPAIRS & MAINT							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	133095	12/05/2019	EXTERMINATING - FD	37.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	265.58
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	MATS, TOWELS	23.82
Total 10-46-432 STATION REPAIRS & MAINT:							326.40
10-46-590 DUES & LICENSES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	AZ FIRE CHIEFS ASSOCIATION	1350	123119	11/04/2019	Monthly Credit Card Charges	75.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	NATIONAL FIRE PROTECTION ASSN	5460	123119	11/04/2019	Monthly Credit Card Charges	175.00
Total 10-46-590 DUES & LICENSES:							250.00
10-46-640 OPERATING SUPPLIES							
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	424286034001	01/06/2020	PAPER - FD	6.51

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	424286270001	01/07/2020	OFFICE SUPPLIES - FD	54.76
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	424810753001	01/06/2020	CREDIT - FD	6.51-
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90010395	12/31/2019	INDOOR DECALS - FD	35.73
Total 10-46-640 OPERATING SUPPLIES:							90.49
10-46-660 FUEL & OIL							
GENERAL FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	601352	01/07/2020	DIESEL	187.77
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	310.54
Total 10-46-660 FUEL & OIL:							498.31
10-46-670 VEHICLE REPAIRS & MAINT							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123119	12/31/2019	PARTS	30.67
GENERAL FUND	NATIONAL BANK OF ARIZONA	MVP	12141	123119	11/04/2019	Monthly Credit Card Charges	4.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	LINE-X OF TUCSON LLC	12556	123119	11/04/2019	Monthly Credit Card Charges	460.63
Total 10-46-670 VEHICLE REPAIRS & MAINT:							495.30
10-49-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	106.54
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	358.01
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	558.86
Total 10-49-410 UTILITIES:							1,023.41
10-49-430 REPAIRS & MAINTENANCE							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	133097	12/05/2019	EXTERMINATING - LIBRARY	47.00
GENERAL FUND	EAGLE PLUMBING	EAGLE PLUMBING	3490	011320	01/13/2020	REPAIRS TO BATHROOM - LIBRARY	319.00
GENERAL FUND	KC BACKFLOW	KC BACKFLOW	4725	501	12/05/2019	BACKFLOW TESTING	60.00
GENERAL FUND	KC BACKFLOW	KC BACKFLOW	4725	501	12/05/2019	REPAIRS TO BACKFLOW	20.00
GENERAL FUND	KC BACKFLOW	KC BACKFLOW	4725	501	12/05/2019	RETEST BACKFLOW	30.00
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR2689	01/06/2020	CHARGE FOR COPIES	118.65
Total 10-49-430 REPAIRS & MAINTENANCE:							594.65
10-49-590 DUES & LICENSES							
GENERAL FUND	AMERICAN LIBRARY ASSN.	AMERICAN LIBRARY ASSN.	1170	012120	01/21/2020	DUES - 9/1/19 - 8/31/2020	175.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-49-590 DUES & LICENSES:							175.00
10-49-640 OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	Otc Brands Inc.		12328 123119	11/04/2019	Monthly Credit Card Charges	114.39
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION		7493 123019	12/30/2019	MATS	45.00
Total 10-49-640 OPERATING SUPPLIES:							159.39
10-49-696 BOOKS							
GENERAL FUND	MICROMARKETING, LLC	MICROMARKETING, LLC		5295 798481	12/31/2019	BOOKS - LIBRARY	30.10
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com		12151 123119	11/04/2019	Monthly Credit Card Charges	2.20
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com		12151 123119	11/04/2019	Monthly Credit Card Charges	2.23
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com		12151 123119	11/04/2019	Monthly Credit Card Charges	77.67
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com		12151 123119	11/04/2019	Monthly Credit Card Charges	97.38
GENERAL FUND	NATIONAL BANK OF ARIZONA	Amazon.Com		12151 123119	11/04/2019	Monthly Credit Card Charges	25.20
Total 10-49-696 BOOKS:							225.92
10-50-300 PROFESSIONAL SERVICES							
GENERAL FUND	A1 PORT A POTS	A1 PORT A POTS		1023 4946	01/10/2020	PORT A POTS @ PARKS 12/2/19-12/30/	180.37
GENERAL FUND	KC BACKFLOW	KC BACKFLOW		4725 501	12/05/2019	BACKFLOW TESTING	270.00
Total 10-50-300 PROFESSIONAL SERVICES:							450.37
10-50-305 CONTRACT LABOR - DOC							
GENERAL FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS		1334 C35282 20191	12/19/2019	DOC LABOR - 11/23/19 - 12/6/19	81.00
GENERAL FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS		1334 C35283 20191	01/07/2020	DOC LABOR - 12/7/19 - 12/20/19	85.50
GENERAL FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS		1334 C35289 20200	01/13/2020	DOC LABOR - 12/21/19 - 1/3/2020	45.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS		7675 123119	11/04/2019	Monthly Credit Card Charges	44.89
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS		7675 123119	11/04/2019	Monthly Credit Card Charges	179.69
Total 10-50-305 CONTRACT LABOR - DOC:							436.08
10-50-410 UTILITIES							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS		3119 011420	01/14/2020	MONTHLY INTERNET SERVICES - PAR	114.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES		2750 123119	11/04/2019	Monthly Credit Card Charges	16.61
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES		2750 123119	11/04/2019	Monthly Credit Card Charges	127.65
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC		6970 123119A	12/24/2019	Monthly Credit Card Charges	1,585.57

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-50-410 UTILITIES:							1,843.83
10-50-415 TELEPHONE							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	011420	01/14/2020	TELEPHONE	61.45
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	87.88
Total 10-50-415 TELEPHONE:							149.33
10-50-470 UNIFORMS							
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	UNIFORMS	61.32
Total 10-50-470 UNIFORMS:							61.32
10-50-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123119	12/31/2019	PARTS	21.90
Total 10-50-640 OTHER OPERATING SUPPLIES:							21.90
10-50-660 VEHICLE FUEL & OIL							
GENERAL FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	601352	01/07/2020	DIESEL	187.77
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	374.83
Total 10-50-660 VEHICLE FUEL & OIL:							562.60
10-50-670 VEHICLE REPAIRS & MAINT							
GENERAL FUND	BENSON NAPA	BENSON NAPA	2075	123119	12/31/2019	PARTS	145.47
GENERAL FUND	CNG	CNG	2784	R87	12/23/2019	#2100 - REPLACED HEATER MOTOR R	140.00
GENERAL FUND	CNG	CNG	2784	R93	01/13/2020	#0189 - VARIOUS REPAIRS	1,190.00
GENERAL FUND	CNG	CNG	2784	R93	01/13/2020	PARTS #0189	86.94
GENERAL FUND	CNG	CNG	2784	R93	01/13/2020	TRIP FEE	102.60
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	42.83
GENERAL FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	78.42
GENERAL FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	48.93
Total 10-50-670 VEHICLE REPAIRS & MAINT:							1,835.19
10-56-300 PROFESSIONAL SERVICES							
GENERAL FUND	COLBY & POWELL, PLC	COLBY & POWELL, PLC	2930	612382	11/30/2019	ANNUAL AUDIT	18,000.00
GENERAL FUND	COLBY & POWELL, PLC	COLBY & POWELL, PLC	2930	612420	12/31/2019	ANNUAL AUDIT	5,000.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	ESG CORP	ESG CORP		3648 39750	01/10/2020	MONTHLY FSA ADMINISTRATION	385.00
GENERAL FUND	ESG CORP	ESG CORP		3648 39750	01/10/2020	MONTHLY ADMINISTRATION	1,955.45
GENERAL FUND	ESG CORP	ESG CORP		3648 39750	01/10/2020	MONTHLY HRA ADMINISTRATION	427.80
GENERAL FUND	ESG CORP	ESG CORP		3648 39750	01/10/2020	1094/1095 SETUP	425.00
GENERAL FUND	ESG CORP	ESG CORP		3648 39750	01/10/2020	SET UP EMPLOYEE FSA - GC	50.00
Total 10-56-300 PROFESSIONAL SERVICES:							26,243.25
10-56-340 EDUCATION & TRAINING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOVERNMENT FINANCE OFFICERS		4075 123119	11/04/2019	Monthly Credit Card Charges	330.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	BAGGINS		12503 123119	11/04/2019	Monthly Credit Card Charges	35.91
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC		7671 869208801952	12/24/2019	FUEL	10.71
Total 10-56-340 EDUCATION & TRAINING:							376.62
10-56-350 BANK CHARGES							
GENERAL FUND	CHASE	CHASE		2663 011520	01/15/2020	CREDIT CARD CHARGES - FINANCE	295.40
GENERAL FUND	XPRESS BILL PAY	XPRESS BILL PAY		7856 44558	01/01/2020	MONTHLY BILLING FOR ONLINE PAYM	181.68
Total 10-56-350 BANK CHARGES:							477.08
10-56-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS		7667 9846228888	01/12/2020	MONTHLY CHARGES	135.46
Total 10-56-415 TELEPHONE:							135.46
10-56-430 REPAIRS & MAINTENANCE							
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS		7598 AR2689	01/06/2020	CHARGE FOR COPIES	30.42
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS		7598 AR2689	01/06/2020	CHARGE FOR COPIES	132.95
Total 10-56-430 REPAIRS & MAINTENANCE:							163.37
10-56-590 DUES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	GOVERNMENT FINANCE OFFICERS		4075 123119	11/04/2019	Monthly Credit Card Charges	60.00
Total 10-56-590 DUES:							60.00
10-56-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS		7675 123119	11/04/2019	Monthly Credit Card Charges	21.67
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS		7675 123119	11/04/2019	Monthly Credit Card Charges	24.64

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR GENERAL	12557	123119	11/04/2019	Monthly Credit Card Charges	9.86
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	416372599001	12/16/2019	OFFICE SUPPIES - FINANCE	93.79
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	416372599002	12/19/2019	OFFICE SUPPIES - FINANCE	5.44
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	418543257001	12/19/2019	OFFICE SUPPIES - FINANCE	55.39
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	426068258001	01/09/2020	OFFICE SUPPIES - FINANCE	69.63
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	427550661001	01/13/2020	OFFICE SUPPIES - FINANCE	61.64
Total 10-56-640 OTHER OPERATING SUPPLIES:							342.06
10-57-300 PROFESSIONAL & TECHNICAL SERV							
GENERAL FUND	KC BACKFLOW	KC BACKFLOW	4725	501	12/05/2019	BACKFLOW TESTING	90.00
Total 10-57-300 PROFESSIONAL & TECHNICAL SERV:							90.00
10-57-410 UTILITIES - POOL							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	501.98
Total 10-57-410 UTILITIES - POOL:							501.98
10-57-412 UTILITIES - COMM CENTER							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010920	01/09/2020	MONTHLY INTERNET SERVICES - RE	114.00
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010920	01/09/2020	CABLE	2.99
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	77.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	478.26
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	320.43
Total 10-57-412 UTILITIES - COMM CENTER:							992.94
10-57-417 TELEPHONE - COMM CENTER							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	010920	01/09/2020	TELEPHONE	74.12
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	36.72
Total 10-57-417 TELEPHONE - COMM CENTER:							110.84
10-57-430 REPAIRS & MAINTENANCE - POOL							
GENERAL FUND	LESLIES SWIMMING POOL SUP	LESLIES SWIMMING POOL SUPPLIES	4924	03017-02-0124	01/08/2020	POOL SUPPLIES	250.00
Total 10-57-430 REPAIRS & MAINTENANCE - POOL:							250.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-57-432 REPAIRS & MAINT - COMM CENTER							
GENERAL FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	133098	12/05/2019	EXTERMINATING - REC CENTER	32.00
Total 10-57-432 REPAIRS & MAINT - COMM CENTER:							32.00
10-57-560 FEES & LICENSES							
GENERAL FUND	ASCAP	ASCAP	1514	122019	12/20/2019	LICENSE FEE	363.00
Total 10-57-560 FEES & LICENSES:							363.00
10-57-590 DUES & LICENSES							
GENERAL FUND	ARIZONA DEPARTMENT OF RE	ARIZONA DEPARTMENT OF REVENUE	1327	01282020	01/28/2020	BINGO LICENSE FEE	10.00
GENERAL FUND	ARIZONA DEPARTMENT OF RE	ARIZONA DEPARTMENT OF REVENUE	1327	01282020	01/28/2020	BINGO TAX	13.46
Total 10-57-590 DUES & LICENSES:							23.46
10-57-640 OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	40.20
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	65.39
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	428370026001	01/14/2020	OFFICE SUPPLIES - REC	154.45
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	428392446001	01/14/2020	OFFICE SUPPLIES - REC	124.65
Total 10-57-640 OPERATING SUPPLIES:							384.69
10-57-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	46.59
Total 10-57-660 VEHICLE FUEL & OIL:							46.59
10-58-545 FOOD PANTRY							
GENERAL FUND	COMMUNITY FOOD PANTRY OF	COMMUNITY FOOD PANTRY OF	3050	143	02/01/2020	MONTHLY ASSISTANCE	130.00
Total 10-58-545 FOOD PANTRY:							130.00
10-58-546 FOOD BANK							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	157.44
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	412.17
Total 10-58-546 FOOD BANK:							569.61

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
10-58-582 HOLIDAY TREE & LIGHTING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	123119	11/04/2019	Monthly Credit Card Charges	133.69
GENERAL FUND	NATIONAL BANK OF ARIZONA	HOME DEPOT	12203	123119	11/04/2019	Monthly Credit Card Charges	365.38
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	123119	11/04/2019	Monthly Credit Card Charges	30.69
GENERAL FUND	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	123119	11/04/2019	Monthly Credit Card Charges	39.46
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	DISPLAY ADVERTISING	135.84
GENERAL FUND	SIERRA SOUTHWEST COOP SV	SIERRA SOUTHWEST COOP SVCS INC	6620	90010401	12/31/2019	MOUNT SSVCC PICTURE - REC	21.04
Total 10-58-582 HOLIDAY TREE & LIGHTING:							726.10
10-58-583 HOLIDAY LIGHT PARADE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	206.56
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	83.38
Total 10-58-583 HOLIDAY LIGHT PARADE:							289.94
10-60-410 UTILITIES							
GENERAL FUND	COX COMMUNICATIONS	COX COMMUNICATIONS	3119	011220	01/12/2020	MONTHLY INTERNET SERVICES - VC	114.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	11.94
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	83.29
GENERAL FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	134.03
Total 10-60-410 UTILITIES:							343.26
10-60-415 TELEPHONE							
GENERAL FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	310.80
Total 10-60-415 TELEPHONE:							310.80
10-60-430 REPAIRS & MAINTENANCE							
GENERAL FUND	NATIONAL BANK OF ARIZONA	TUCSON CAMERA REPAIR	12554	123119	11/04/2019	Monthly Credit Card Charges	45.00
GENERAL FUND	NATIONAL BANK OF ARIZONA	TUCSON CAMERA REPAIR	12554	123119	11/04/2019	Monthly Credit Card Charges	459.36
GENERAL FUND	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	551285	01/17/2020	INSPECT WATER BASED ANNUAL - VC	225.00
GENERAL FUND	VALLEY IMAGING SOLUTIONS	VALLEY IMAGING SOLUTIONS	7598	AR2689	01/06/2020	CHARGE FOR COPIES	21.80
GENERAL FUND	WAXIE SANITARY SUPPLY	WAXIE SANITARY SUPPLY	7697	78716224	11/20/2019	DUST MOP - VC	54.68
Total 10-60-430 REPAIRS & MAINTENANCE:							805.84
10-60-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	NATIONAL BANK OF ARIZONA	HORSESHOE CAFE	12256	123119	11/04/2019	Monthly Credit Card Charges	116.35

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-60-540 PUBLIC NOTICES, ADVERTISING:							116.35
10-60-580 TRAVEL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	18.32
Total 10-60-580 TRAVEL:							18.32
10-60-640 OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	14.12
GENERAL FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	35.64
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	423108105001	01/03/2020	OFFICE SUPPLIES - VC	83.00
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	SUPPLIES	42.59
GENERAL FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	MATS	11.74
Total 10-60-640 OPERATING SUPPLIES:							187.09
10-61-300 PROFESSIONAL SERVICES							
GENERAL FUND	BLUE 360 MEDIA	BLUE 360 MEDIA	1910	63649	11/21/2019	2020 AZ CRIMINAL & TRAFFIC LAW M	61.75
Total 10-61-300 PROFESSIONAL SERVICES:							61.75
10-61-580 TRAVEL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	9.37
Total 10-61-580 TRAVEL:							9.37
10-61-610 OFFICE SUPPLIES							
GENERAL FUND	WIST OFFICE PRODUCTS	WIST OFFICE PRODUCTS	5663	1827975A	12/12/2018	OFFICE SUPPLIES	15.38
Total 10-61-610 OFFICE SUPPLIES:							15.38
10-62-590 DUES & LICENSES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	IIMC	4352	123119	11/04/2019	Monthly Credit Card Charges	170.00
Total 10-62-590 DUES & LICENSES:							170.00
10-62-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	U.S. POSTAL SERVICE	5980	123119	11/04/2019	Monthly Credit Card Charges	5.45

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 10-62-640 OTHER OPERATING SUPPLIES:							5.45
10-64-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	DISPLAY ADVERTISING - CENSUS	46.86
Total 10-64-540 PUBLIC NOTICES, ADVERTISING:							46.86
10-64-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	WE COUNT BOOKS	12555	123119	11/04/2019	Monthly Credit Card Charges	350.00
Total 10-64-640 OTHER OPERATING SUPPLIES:							350.00
10-65-410 UTILITIES							
GENERAL FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	16.61
Total 10-65-410 UTILITIES:							16.61
10-65-415 TELEPHONE							
GENERAL FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	147.79
Total 10-65-415 TELEPHONE:							147.79
10-65-540 PUBLIC NOTICES, ADVERTISING							
GENERAL FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	#499069 - DISPLAY ADVERTISING	45.28
Total 10-65-540 PUBLIC NOTICES, ADVERTISING:							45.28
10-65-640 OTHER OPERATING SUPPLIES							
GENERAL FUND	OFFICE DEPOT, INC	OFFICE DEPOT, INC	5645	426065740001	01/09/2020	WALL CALENDAR - PW	31.96
Total 10-65-640 OTHER OPERATING SUPPLIES:							31.96
10-65-660 VEHICLE FUEL & OIL							
GENERAL FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	102.33
Total 10-65-660 VEHICLE FUEL & OIL:							102.33
Total GENERAL FUND:							114,724.9

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
TRANSIT FUND							
14-40-415 TELEPHONE							
TRANSIT FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	120.28
Total 14-40-415 TELEPHONE:							120.28
14-40-540 PUBLIC NOTICES & ADVERTISING							
TRANSIT FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	#499069 - DISPLAY ADVERTISING	135.84
Total 14-40-540 PUBLIC NOTICES & ADVERTISING:							135.84
14-40-660 VEHICLE FUEL & OIL							
TRANSIT FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	1,709.46
Total 14-40-660 VEHICLE FUEL & OIL:							1,709.46
14-40-675 VEHICLE PREVENTIV MAINTENANCE							
TRANSIT FUND	CNG	CNG	2784	R90	01/04/2020	#0687 - REPAIRS - TWO REAR TIRES	140.00
TRANSIT FUND	CNG	CNG	2784	R91	01/11/2020	#7001 - RECHARGED BATTERIES, RE	175.00
TRANSIT FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	177.08
Total 14-40-675 VEHICLE PREVENTIV MAINTENANCE:							492.08
Total TRANSIT FUND:							2,457.66
CAPITAL PROJECTS FUND							
15-40-028 INTERVIEW ROOM RECORDING UPGRA							
CAPITAL PROJECTS FUN	GOSERCO, INC.	GOSERCO, INC.	4074	10737	01/16/2020	CIP 20 - INTERVIEW ROOM RECORDI	14,697.98
Total 15-40-028 INTERVIEW ROOM RECORDING UPGRA:							14,697.98
15-40-076 WATER TELEMETERS							
CAPITAL PROJECTS FUN	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8165586-00	12/31/2019	TELEMETERS	1,837.03
CAPITAL PROJECTS FUN	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8165877-01	01/23/2020	WATER METERS	3,812.32
CAPITAL PROJECTS FUN	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8166315-00	01/23/2020	WATER METERS	328.38
Total 15-40-076 WATER TELEMETERS:							5,977.73
15-40-111 QUIET RAIL CROSSING							
CAPITAL PROJECTS FUN	KIMLEY-HORN AND ASSOCIATE	KIMLEY-HORN AND ASSOCIATES INC	4784	15432797	12/31/2019	RAILROAD QUIET STUDY 12/19	3,397.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 15-40-111 QUIET RAIL CROSSING:							3,397.00
15-40-115 GAS TELEMETERS							
CAPITAL PROJECTS FUN	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC		3210 8165586-00	12/31/2019	TELEMETERS	1,837.03
CAPITAL PROJECTS FUN	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC		3210 8167078-00	01/23/2020	METERS - GAS	4,989.33
Total 15-40-115 GAS TELEMETERS:							6,826.36
15-40-119 GOLF COURSE IMPROVEMENTS							
CAPITAL PROJECTS FUN	CORE & MAIN LP	CORE & MAIN LP		3090 L744586	01/10/2020	PARTS - GC IMPROVEMENTS	46.25
CAPITAL PROJECTS FUN	STAN'S FENCE CO, INC.	STAN'S FENCE CO, INC.		6812 0014147	10/16/2019	REPLACE ROOL GATE @ GOLF COUR	2,614.00
Total 15-40-119 GOLF COURSE IMPROVEMENTS:							2,660.25
Total CAPITAL PROJECTS FUND:							33,559.32
STREET FUND							
20-40-300 PROFESSIONAL SERVICES							
STREET FUND	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO		2350 133317	12/25/2019	WEED CONTROL - STREETS	807.00
STREET FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER		2870 25754	12/31/2019	YARD WASTE	245.76
STREET FUND	DIGGINS & SONS POWER SWE	DIGGINS & SONS POWER SWEEPING		3410 57555	12/31/2019	SWEEP STREETS - 12/19	4,213.00
STREET FUND	KC BACKFLOW	KC BACKFLOW		4725 501	12/05/2019	BACKFLOW TESTING	360.00
STREET FUND	KC BACKFLOW	KC BACKFLOW		4725 501	12/05/2019	REPAIRS TO BACKFLOW	40.00
STREET FUND	KC BACKFLOW	KC BACKFLOW		4725 501	12/05/2019	RETEST BACKFLOW	60.00
STREET FUND	KC BACKFLOW	KC BACKFLOW		4725 501	12/05/2019	INSULATE BACKFLOW	40.00
STREET FUND	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE		6802 37685	01/08/2020	PORT A POTS - 12/24/19 - 1/21/20 - ST	208.24
STREET FUND	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE		6802 37994	01/21/2020	PORT A POTS - 1/21/20- 2/18/20 - STRE	208.24
Total 20-40-300 PROFESSIONAL SERVICES:							6,182.24
20-40-305 CONTRACT LABOR - DOC							
STREET FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS		1334 C35282 20191	12/19/2019	DOC LABOR - 11/23/19 - 12/6/19	103.50
STREET FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS		1334 C35283 20191	01/07/2020	DOC LABOR - 12/7/19 - 12/20/19	130.50
STREET FUND	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS		1334 C35289 20200	01/13/2020	DOC LABOR - 12/21/19 - 1/3/20	67.50
STREET FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS		7675 123119	11/04/2019	Monthly Credit Card Charges	50.39
Total 20-40-305 CONTRACT LABOR - DOC:							351.89

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
20-40-410 UTILITIES							
STREET FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	79.02
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	7,744.20
STREET FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	113.35
STREET FUND	TRANSWORLD NETWORK COR	TRANSWORLD NETWORK CORP	7279	14762447-029	01/10/2020	INTERNET SVC - SHOP	21.64
Total 20-40-410 UTILITIES:							7,958.21
20-40-415 TELEPHONE							
STREET FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	67.33
STREET FUND	VERIZON BUSINESS	VERIZON BUSINESS	5211	74244086	12/25/2019	LONG DISTANCE SERVICE	5.55
STREET FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	90.21
Total 20-40-415 TELEPHONE:							163.09
20-40-435 REPAIRS & MAINTENANCE-STREETS							
STREET FUND	GRANITE CONSTRUCTION CO	GRANITE CONSTRUCTION CO	4100	1733477	01/08/2020	25.18 TONS COLD MIX - STOCK	2,898.68
Total 20-40-435 REPAIRS & MAINTENANCE-STREETS:							2,898.68
20-40-470 UNIFORMS							
STREET FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	UNIFORMS	70.62
Total 20-40-470 UNIFORMS:							70.62
20-40-640 MATERIALS & SUPPLIES							
STREET FUND	BARNETT'S PROPANE	BARNETT'S PROPANE	1901	123119	12/31/2019	PROPANE - STREETS	26.00
STREET FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	MATS, SHOP TOWELS	19.42
Total 20-40-640 MATERIALS & SUPPLIES:							45.42
20-40-660 VEHICLE FUEL & OIL							
STREET FUND	NATIONAL BANK OF ARIZONA	Walden Aviation	12152	123119	11/04/2019	Monthly Credit Card Charges	56.02
STREET FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	601352	01/07/2020	DIESEL	375.54
STREET FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	591.51
Total 20-40-660 VEHICLE FUEL & OIL:							1,023.07
20-40-670 VEHICLE MAINTENANCE & REPAIRS							
STREET FUND	CNG	CNG	2784	R85	12/19/2019	#171 - REPLACED BRAKE CALIPER	245.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
STREET FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	325.39
STREET FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	78.42
STREET FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	941.94
STREET FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	32.44
Total 20-40-670 VEHICLE MAINTENANCE & REPAIRS:							1,623.19
Total STREET FUND:							20,316.41
GAS FUND							
50-12500 ACCOUNTS RECEIVABLE							
GAS FUND	AZ COMMUNITY ACTION ASSO	AZ COMMUNITY ACTION ASSOCIATION	11392	012420	01/24/2020	REFUND VOUCHER FOR BERNARD D	294.11
GAS FUND	BERNARD DRAKE	BERNARD DRAKE	12553	011720	01/17/2020	REFUND CREDIT BALANCE	294.11
GAS FUND	ST VINCENT DE PAUL	ST VINCENT DE PAUL	11898	011720	01/17/2020	REFUND DEPOSIT - 750 W UNION	150.00
Total 50-12500 ACCOUNTS RECEIVABLE:							738.22
50-22900 METER DEPOSITS - GAS							
GAS FUND	MARILYN A HALE	MARILYN A HALE	12552	010320	01/03/2020	REFUND GAS DEPOSIT	41.84
Total 50-22900 METER DEPOSITS - GAS:							41.84
50-24500 SALES TAX PAYABLE							
GAS FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/19A	12/31/2019	UTILITY SALES TAX	18,621.06
Total 50-24500 SALES TAX PAYABLE:							18,621.06
50-40-300 PROFESSIONAL SERVICES							
GAS FUND	MCCARTER & ENGLISH, LLP	MCCARTER & ENGLISH, LLP	5205	8292712	01/22/2020	SHARE OF EL PASO CASE	41.65
Total 50-40-300 PROFESSIONAL SERVICES:							41.65
50-40-340 EDUCATION & TRAINING							
GAS FUND	NATIONAL BANK OF ARIZONA	SAFEWAY #1275	6380	123119	11/04/2019	Monthly Credit Card Charges	52.98
Total 50-40-340 EDUCATION & TRAINING:							52.98
50-40-351 BANK CHARGES							
GAS FUND	CHASE	CHASE	2663	011520A	01/15/2020	CREDIT CARD CHARGES - PW	438.11
GAS FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	44558	01/01/2020	MONTHLY CHARGES - ONLINE PAYME	181.69

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 50-40-351 BANK CHARGES:							619.80
50-40-410 UTILITIES							
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	79.03
GAS FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	86.24
GAS FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	113.36
GAS FUND	TRANSWORLD NETWORK COR	TRANSWORLD NETWORK CORP	7279	14762447-029	01/10/2020	INTERNET SERVICE - SHOP	21.64
Total 50-40-410 UTILITIES:							300.27
50-40-415 TELEPHONE							
GAS FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	67.33
GAS FUND	VERIZON BUSINESS	VERIZON BUSINESS	5211	74244086	12/25/2019	LONG DISTANCE SERVICE	5.55
GAS FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	148.43
Total 50-40-415 TELEPHONE:							221.31
50-40-440 RENTALS							
GAS FUND	AIRGAS USA, LLC	AIRGAS USA, LLC	1095	9967722894	12/31/2019	CYLINDER RENTAL - GAS	291.47
Total 50-40-440 RENTALS:							291.47
50-40-470 UNIFORMS							
GAS FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	UNIFORMS	125.55
Total 50-40-470 UNIFORMS:							125.55
50-40-540 PUBLIC NOTICES, ADVERTISING							
GAS FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	UTILITY ADVERTISING	202.86
Total 50-40-540 PUBLIC NOTICES, ADVERTISING:							202.86
50-40-590 DUES & LICENSES							
GAS FUND	AMERICAN PUBLIC GAS ASN.	AMERICAN PUBLIC GAS ASN.	1190	012320	01/23/2020	ANNUAL DUES - GAS	1,744.40
GAS FUND	RAILROAD MANAGEMENT CO ,	RAILROAD MANAGEMENT CO , LLC	6123	407730	10/30/2019	PL - LICENSE FEES INDEX 2/18/20-2/1	544.81
Total 50-40-590 DUES & LICENSES:							2,289.21

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
50-40-602	NATURAL GAS PURCHASED						
GAS FUND	SHELL ENERGY NORTH AMERI	SHELL ENERGY NORTH AMERICA	3078	3293471	01/14/2020	COST OF GAS PURCHASED	48,059.83
Total 50-40-602 NATURAL GAS PURCHASED:							48,059.83
50-40-620 PRINTING & POSTAGE							
GAS FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	6992	12/31/2019	UTILITY BILLS	381.85
Total 50-40-620 PRINTING & POSTAGE:							381.85
50-40-640 OPERATING SUPPLIES							
GAS FUND	BORDER STATES ELECTRIC SU	BORDER STATES ELECTRIC SUPPLY	2289	919270568	01/14/2020	PARTS - GAS DEPT	94.75
GAS FUND	BORDER STATES ELECTRIC SU	BORDER STATES ELECTRIC SUPPLY	2289	919277687	01/14/2020	PARTS - GAS DEPT	267.71
GAS FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8166226-00	12/20/2019	PROGRAMMING UNIT	163.05
GAS FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8166230-00	12/20/2019	GPS HANDHELD	232.52
GAS FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	43.83-
GAS FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	MATS, SHOP TOWELS	19.42
Total 50-40-640 OPERATING SUPPLIES:							733.62
50-40-660 VEHICLE FUEL & OIL							
GAS FUND	NATIONAL BANK OF ARIZONA	Walden Aviation	12152	123119	11/04/2019	Monthly Credit Card Charges	56.02
GAS FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	601352	01/07/2020	DIESEL	375.54
GAS FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	620.06
Total 50-40-660 VEHICLE FUEL & OIL:							1,051.62
50-40-670 VEHICLE REPAIRS & MAINT							
GAS FUND	CNG	CNG	2784	R86	12/21/2019	BLUE STAKE TRUCK - COMPLETE SE	140.00
GAS FUND	CNG	CNG	2784	R88	12/26/2019	#132 - COMPLETE SERVICE - REPLAC	350.00
GAS FUND	CNG	CNG	2784	R92	01/12/2020	#2010 - VACTRON POT HOLE - REPAI	23.33
GAS FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	78.43
GAS FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	405.48
GAS FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	39.07
GAS FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	34.17
GAS FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	228.93
Total 50-40-670 VEHICLE REPAIRS & MAINT:							1,299.41

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total GAS FUND:							75,072.55
WATER FUND							
51-40-300 PROFESSIONAL SERVICES							
WATER FUND	CLEAR CREEK ASSOCIATES	CLEAR CREEK ASSOCIATES	2779	239387	01/13/2020	APPLICATION ADEQUATE WATER SUP	2,001.93
Total 51-40-300 PROFESSIONAL SERVICES:							2,001.93
51-40-301 CHEMICAL ANALYSIS							
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2000338	12/31/2019	TESTING - WATER	128.00
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2000339	12/31/2019	TESTING - WATER	32.00
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2000904	01/17/2020	TESING - WATER	128.00
WATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2000905	01/17/2020	TESING - WATER	64.00
Total 51-40-301 CHEMICAL ANALYSIS:							352.00
51-40-340 EDUCATION & TRAINING							
WATER FUND	RURAL WATER ASSOCIATION O	RURAL WATER ASSOCIATION OF	6323	010920	01/09/2020	29TH ANNUAL SPRING CONFERENCE	337.50
Total 51-40-340 EDUCATION & TRAINING:							337.50
51-40-350 BANK CHARGES							
WATER FUND	CHASE	CHASE	2663	011520A	01/15/2020	CREDIT CARD CHARGES - PW	438.11
WATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	44558	01/01/2020	MONTHLY BILLING FOR ONLINE PAYM	181.69
Total 51-40-350 BANK CHARGES:							619.80
51-40-410 UTILITIES							
WATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	79.03
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	7,454.88
WATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	113.35
WATER FUND	TRANSWORLD NETWORK COR	TRANSWORLD NETWORK CORP	7279	14762447-029	01/10/2020	INTERNET SVC - YARD	21.65
Total 51-40-410 UTILITIES:							7,668.91
51-40-415 TELEPHONE							
WATER FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	67.33
WATER FUND	VERIZON BUSINESS	VERIZON BUSINESS	5211	74244086	12/25/2019	LONG DISTANCE SERVICE	5.54
WATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	191.60

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 51-40-415 TELEPHONE:							264.47
51-40-470 UNIFORMS							
WATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	UNIFORMS	85.71
Total 51-40-470 UNIFORMS:							85.71
51-40-540 PUBLIC NOTICES, ADVERTISING							
WATER FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	UTILITY ADVERTISING	202.86
Total 51-40-540 PUBLIC NOTICES, ADVERTISING:							202.86
51-40-590 DUES & LICENSES							
WATER FUND	RAILROAD MANAGEMENT CO ,	RAILROAD MANAGEMENT CO , LLC	6123	407584	10/30/2019	PL-LICENSE FEES, PRESET 2/8/20-2/7/	544.81
WATER FUND	RAILROAD MANAGEMENT CO ,	RAILROAD MANAGEMENT CO , LLC	6123	407585	10/30/2019	PL - LICENSE FEES INDEX 2/8/20-2/7/2	544.81
Total 51-40-590 DUES & LICENSES:							1,089.62
51-40-620 PRINTING & POSTAGE							
WATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	6992	12/31/2019	UTILITY BILLS	381.85
Total 51-40-620 PRINTING & POSTAGE:							381.85
51-40-640 OTHER OPERATING COSTS							
WATER FUND	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/19A	12/31/2019	MUNI WATER SALES TAX	80.67
WATER FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8166226-00	12/20/2019	PROGRAMMING UNIT	163.05
WATER FUND	DANA KEPNER COMPANY INC	DANA KEPNER COMPANY INC	3210	8166230-00	12/20/2019	GPS HANDHELD	232.53
WATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	43.82-
WATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	MATS, SHOP TOWELS	19.42
Total 51-40-640 OTHER OPERATING COSTS:							451.85
51-40-660 FUEL & OIL							
WATER FUND	NATIONAL BANK OF ARIZONA	Walden Aviation	12152	123119	11/04/2019	Monthly Credit Card Charges	56.03
WATER FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	601352	01/07/2020	DIESEL	375.54
WATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	731.01
Total 51-40-660 FUEL & OIL:							1,162.58

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
51-40-670 VEHICLE REPAIRS & MAINT							
WATER FUND	CNG	CNG	2784	R86	12/21/2019	BLUE STAKE TRUCK - COMPLETE SE	140.00
WATER FUND	CNG	CNG	2784	R92	01/12/2020	#2010 - VACTRON POT HOLE - REPAI	23.33
WATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	78.43
WATER FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	34.17
Total 51-40-670 VEHICLE REPAIRS & MAINT:							275.93
51-40-713 WEST BENSON WELL ABANDONMENT							
WATER FUND	BJ DRILLING COMPANY, INC.	BJ DRILLING COMPANY, INC.	7448	8620	12/24/2019	WEST BENSON WELL ABANDONMEN	16,900.00
WATER FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	25754	12/31/2019	WEST BENSON WELL ABANDONMEN	201.60
WATER FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	25754	12/31/2019	WEST BENSON WELL ABANDONMEN	55.68
Total 51-40-713 WEST BENSON WELL ABANDONMENT:							17,157.28
Total WATER FUND:							32,052.29
WASTEWATER FUND							
52-40-300 PROFESSIONAL SERVICES							
WASTEWATER FUND	BRENDA SMITH	BRENDA SMITH	2337	1927	01/01/2020	TRANSPORT SAMPLES - WW - 12/19	340.00
WASTEWATER FUND	EMPIRE SOUTHWEST, LLC	EMPIRE SOUTHWEST, LLC	3610	EPWK0474871	01/02/2020	GENERATOR TEST - WWTP	3,457.96
WASTEWATER FUND	TREJO REFRIGERATION AND	TREJO REFRIGERATION AND	7291	11990	01/09/2020	PERFORMED PMI IT MINISPLIT - WWT	379.00
Total 52-40-300 PROFESSIONAL SERVICES:							4,176.96
52-40-301 CHEMICAL ANALYSES							
WASTEWATER FUND	LEGEND TECHNICAL SERVICE	LEGEND TECHNICAL SERVICES	4907	2000620	12/31/2019	TESTING - WASTEWATER	337.00
Total 52-40-301 CHEMICAL ANALYSES:							337.00
52-40-340 EDUCATION & TRAINING							
WASTEWATER FUND	RURAL WATER ASSOCIATION O	RURAL WATER ASSOCIATION OF	6323	010920	01/09/2020	29TH ANNUAL SPRING CONFERENCE	337.50
Total 52-40-340 EDUCATION & TRAINING:							337.50
52-40-350 BANK CHARGES							
WASTEWATER FUND	CHASE	CHASE	2663	011520A	01/15/2020	CREDIT CARD CHARGES - PW	438.11
WASTEWATER FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	44558	01/01/2020	MONTHLY BILLING FOR ONLINE PAYM	181.68

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 52-40-350 BANK CHARGES:							619.79
52-40-410 UTILITIES							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	143.26
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	6,075.29
WASTEWATER FUND	TRANSWORLD NETWORK COR	TRANSWORLD NETWORK CORP	7279	14759402-024	01/06/2020	INTERNET SVC - PERK PLANT	54.93
WASTEWATER FUND	TRANSWORLD NETWORK COR	TRANSWORLD NETWORK CORP	7279	14762448-030	01/10/2020	INTERNET SVC - WWTP	64.93
Total 52-40-410 UTILITIES:							6,338.41
52-40-415 TELEPHONE							
WASTEWATER FUND	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	113.36
WASTEWATER FUND	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	139.45
Total 52-40-415 TELEPHONE:							252.81
52-40-430 REPAIRS & MAINTENANCE							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	PayPal	12176	123119	11/04/2019	Monthly Credit Card Charges	41.45
Total 52-40-430 REPAIRS & MAINTENANCE:							41.45
52-40-440 RENTALS							
WASTEWATER FUND	EMPIRE SOUTHWEST, LLC	EMPIRE SOUTHWEST, LLC	3610	EPRA0002224	10/02/2019	RENTAL SURCHARGE GENERATOR R	219.36
WASTEWATER FUND	EMPIRE SOUTHWEST, LLC	EMPIRE SOUTHWEST, LLC	3610	EPRA0002240	10/24/2019	GENERATOR RENTAL WWTP - 10/3/19	2,235.36
Total 52-40-440 RENTALS:							2,454.72
52-40-470 UNIFORMS							
WASTEWATER FUND	UNIFIRST CORPORATION	UNIFIRST CORPORATION	7493	123019	12/30/2019	UNIFORMS	81.78
Total 52-40-470 UNIFORMS:							81.78
52-40-540 PUBLIC NOTICES, ADVERTISING							
WASTEWATER FUND	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	UTILITY ADVERTISING	202.86
Total 52-40-540 PUBLIC NOTICES, ADVERTISING:							202.86
52-40-590 DUES & LICENSES							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	ARIZONA CORPORATION COMMISSION	12382	123119	11/04/2019	Monthly Credit Card Charges	10.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 52-40-590 DUES & LICENSES:							10.00
52-40-620 PRINTING & POSTAGE							
WASTEWATER FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	6992	12/31/2019	UTILITY BILLS	381.85
Total 52-40-620 PRINTING & POSTAGE:							381.85
52-40-640 OPERATING SUPPLIES							
WASTEWATER FUND	HILL BROTHERS CHEMICAL CO	HILL BROTHERS CHEMICAL CO	4268	50918599	12/18/2019	CALCIUM HYPOCHLORITE - WWTP	641.82
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	96.06
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	146.88
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	131.39
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	43.82-
WASTEWATER FUND	USA BLUEBOOK	USA BLUEBOOK	7536	106757	01/06/2020	WWTP SUPPLIES - #71229	541.44
WASTEWATER FUND	WAL-MART BUSINESS	WAL-MART BUSINESS	7675	072419	07/24/2019	SUPPLIES - WWTP	54.06
Total 52-40-640 OPERATING SUPPLIES:							1,567.83
52-40-660 FUEL & OIL							
WASTEWATER FUND	NATIONAL BANK OF ARIZONA	Walden Aviation	12152	123119	11/04/2019	Monthly Credit Card Charges	56.03
WASTEWATER FUND	SENERGY PETROLEUM	SENERGY PETROLEUM	6564	601352	01/07/2020	DIESEL	375.55
WASTEWATER FUND	VOYAGER FLEET SYSTEMS IN	VOYAGER FLEET SYSTEMS INC	7671	869208801952	12/24/2019	FUEL	481.14
Total 52-40-660 FUEL & OIL:							912.72
52-40-670 VEHICLE REPAIRS & MAINT							
WASTEWATER FUND	CNG	CNG	2784	R86	12/21/2019	BLUE STAKE TRUCK - COMPLETE SE	140.00
WASTEWATER FUND	CNG	CNG	2784	R89	01/01/2020	#127 - COMPLETE SERVICE	140.00
WASTEWATER FUND	CNG	CNG	2784	R92	01/12/2020	#2010 - VACTRON POT HOLE - REPAI	23.34
WASTEWATER FUND	CNG	CNG	2784	R94	01/13/2020	MASSEY FERGUSON TRACTOR - SER	140.00
WASTEWATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	193.14
WASTEWATER FUND	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	78.42
WASTEWATER FUND	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	34.17
Total 52-40-670 VEHICLE REPAIRS & MAINT:							749.07
Total WASTEWATER FUND:							18,464.75

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
SANITATION FUND							
53-40-350 BANK CHARGES							
SANITATION FUND	CHASE	CHASE	2663	011520A	01/15/2020	CREDIT CARD CHARGES - PW	438.10
SANITATION FUND	XPRESS BILL PAY	XPRESS BILL PAY	7856	44558	01/01/2020	MONTHLY BILLING FOR ONLINE PAYM	181.68
Total 53-40-350 BANK CHARGES:							619.78
53-40-620 POSTAGE & PRINTING							
SANITATION FUND	POSTAL PROS SOUTHWEST IN	POSTAL PROS SOUTHWEST INC	5978	6992	12/31/2019	UTILITY BILLS	381.86
Total 53-40-620 POSTAGE & PRINTING:							381.86
53-40-665 COUNTY SOLID WASTE							
SANITATION FUND	COCHISE COUNTY TREASURE	COCHISE COUNTY TREASURER	2870	25754	12/31/2019	TRANSFER STATION EXPENSES	19,557.24
Total 53-40-665 COUNTY SOLID WASTE:							19,557.24
53-40-667 RESIDENTIAL SERVICE CONTRACT							
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	3081241	12/31/2019	RESIDENTIAL / COMMERCIAL PICK U	17,374.46
Total 53-40-667 RESIDENTIAL SERVICE CONTRACT:							17,374.46
53-40-668 COMMERCIAL SERVICE CONTRACT							
SANITATION FUND	SOUTHWEST DISPOSAL	SOUTHWEST DISPOSAL	6774	3081241	12/31/2019	COMMERCIAL PICK UP	12,607.49
Total 53-40-668 COMMERCIAL SERVICE CONTRACT:							12,607.49
Total SANITATION FUND:							50,540.83
SAN PEDRO GOLF COURSE							
55-10500 CASH IN DRAWER							
SAN PEDRO GOLF COUR	PETTY CASH	PETTY CASH	5860	012220	01/22/2020	PETTY CASH - GOLF COURSE	301.00
Total 55-10500 CASH IN DRAWER:							301.00
55-24500 SALES TAX PAYABLE							
SAN PEDRO GOLF COUR	AZ DEPT OF REVENUE - SALES	AZ DEPT OF REVENUE - SALES TAX	1690	12/19A	12/31/2019	RETAIL SALES TAX - GC	5,143.11
Total 55-24500 SALES TAX PAYABLE:							5,143.11

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
55-40-300 PROFESSIONAL SERVICES							
SAN PEDRO GOLF COUR	CENTRAL ALARM INC	CENTRAL ALARM INC	2592	1107046	01/01/2020	ALARM SERVICE - GOLF SHOP 1/2020	67.00
SAN PEDRO GOLF COUR	DIGITAL GOLF TECHNOLOGIES	DIGITAL GOLF TECHNOLOGIES INC.	3412	6023	12/31/2019	DAILY PLAY FEE - GC	381.10
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	NATIONAL BANK OF ARIZONA	5454	123119	11/04/2019	Monthly Credit Card Charges	146.23
Total 55-40-300 PROFESSIONAL SERVICES:							594.33
55-40-350 BANK CHARGES							
SAN PEDRO GOLF COUR	AMERICAN EXPRESS	AMERICAN EXPRESS	1136	011520	01/15/2020	CREDIT CARD CHARGES - GC	14.28
Total 55-40-350 BANK CHARGES:							14.28
55-40-410 UTILITIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	12.57
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	42.43
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	1,307.01
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	1,330.76
Total 55-40-410 UTILITIES:							2,692.77
55-40-415 TELEPHONE							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	DAKOTAPRO	3190	123119	11/04/2019	Monthly Credit Card Charges	158.00
SAN PEDRO GOLF COUR	VERIZON WIRELESS	VERIZON WIRELESS	7667	9846228888	01/12/2020	MONTHLY CHARGES	135.46
Total 55-40-415 TELEPHONE:							293.46
55-40-440 RENTALS							
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039867495	01/10/2020	SHOP TOWELS	13.20
Total 55-40-440 RENTALS:							13.20
55-40-610 OFFICE SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	53.95
Total 55-40-610 OFFICE SUPPLIES:							53.95
55-40-640 OPERATING COSTS- GOLF CARTS							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	G & F Piza Palace	12273	123119	11/04/2019	Monthly Credit Card Charges	128.23

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 55-40-640 OPERATING COSTS- GOLF CARTS:							128.23
55-40-645 RANGE OPERATING SUPPLIES							
SAN PEDRO GOLF COUR	AMA GOLF	AMA GOLF	12380	201340	01/20/2020	RANGE BUCKETS	291.47
Total 55-40-645 RANGE OPERATING SUPPLIES:							291.47
55-40-670 REPAIRS & MAINT- GOLF CARTS							
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12555	01/16/2020	GOLF CART REPAIRS - GC OPS	149.00
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12556	01/16/2020	GOLF CART REPAIRS - GC OPS	149.00
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12557	01/16/2020	GOLF CART REPAIRS - GC OPS	149.00
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12558	01/16/2020	GOLF CART REPAIRS - GC OPS	149.00
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12559	01/16/2020	GOLF CART REPAIRS - GC OPS	308.79
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12560	01/16/2020	GOLF CART REPAIRS - GC OPS	308.79
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12561	01/16/2020	GOLF CART REPAIRS - GC OPS	149.00
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12562	01/16/2020	GOLF CART REPAIRS - GC OPS	149.00
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12563	01/16/2020	GOLF CART REPAIRS - GC OPS	169.08
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12564	01/16/2020	GOLF CART REPAIRS - GC OPS	169.08
SAN PEDRO GOLF COUR	TUCSON GOLF CARS	TUCSON GOLF CARS	7323	12565	01/16/2020	GOLF CART REPAIRS - GC OPS	169.08
Total 55-40-670 REPAIRS & MAINT- GOLF CARTS:							2,018.82
55-50-300 PROFESSIONAL SERVICES							
SAN PEDRO GOLF COUR	CENTRAL ALARM INC	CENTRAL ALARM INC	2592	1107047	01/01/2020	ALARM SERVICE - MAINTENANCE 1/2	28.00
Total 55-50-300 PROFESSIONAL SERVICES:							28.00
55-50-305 CONTRACT LABOR- DOC							
SAN PEDRO GOLF COUR	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS	1334	C35282 20191	12/19/2019	DOC LABOR - 11/23/19 - 12/6/19	279.00
SAN PEDRO GOLF COUR	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS	1334	C35283 20191	01/07/2020	DOC LABOR - 12/7/19 - 12/20/19	283.50
SAN PEDRO GOLF COUR	ARIZONA DEPARTMENT OF CO	ARIZONA DEPARTMENT OF CORRECTIONS	1334	C35289 20200	01/13/2020	DOC LABOR - 12/21/19 - 1/3/20	135.00
Total 55-50-305 CONTRACT LABOR- DOC:							697.50
55-50-410 UTILITIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	84.59
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	253.64
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	1,610.40

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 55-50-410 UTILITIES:							1,948.63
55-50-415 TELEPHONE							
SAN PEDRO GOLF COUR	CENTURYLINK	CENTURYLINK	2599	011020	01/10/2020	MONTHLY SERVICE - GC MAINT	50.92
Total 55-50-415 TELEPHONE:							50.92
55-50-440 RENTALS							
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039165636	01/03/2020	SHOP TOWELS	16.65
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039165715	01/03/2020	SHOP TOWELS	5.71
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039867495	01/10/2020	TOWELS	39.17
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4040328709	01/17/2020	TOWELS	8.56
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4040328740	01/17/2020	TOWELS	16.65
Total 55-50-440 RENTALS:							86.74
55-50-470 UNIFORMS							
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4038551312	12/27/2019	UNIFORMS	29.71
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4038551339	12/27/2019	UNIFORMS	76.25
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039165636	01/03/2020	UNIFORMS	17.03
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039165715	01/03/2020	UNIFORMS	18.14
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039867426	01/10/2020	UNIFORMS	28.24
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4039867495	01/10/2020	UNIFORMS	23.88
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4040328709	01/17/2020	UNIFORMS	15.29
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445	2739	4040328740	01/17/2020	UNIFORMS	17.03
Total 55-50-470 UNIFORMS:							225.57
55-50-600 GOLF COURSE SUPPLIES							
SAN PEDRO GOLF COUR	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO	3682	010120	01/01/2020	PARTS	16.73
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	40.06
SAN PEDRO GOLF COUR	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC	5661	122819	12/28/2019	PARTS	46.80
Total 55-50-600 GOLF COURSE SUPPLIES:							103.59
55-50-640 OTHER OPERATING COSTS							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	92.69

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 55-50-640 OTHER OPERATING COSTS:							92.69
55-50-670 REPAIRS & MAINT- EQUIPMENT							
SAN PEDRO GOLF COUR	FACTORY MOTOR PARTS CO	FACTORY MOTOR PARTS CO		3682 010120	01/01/2020	PARTS	101.33
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com		12151 123119	11/04/2019	Monthly Credit Card Charges	394.41
SAN PEDRO GOLF COUR	O'REILLY AUTOMOTIVE INC	O'REILLY AUTOMOTIVE INC		5661 122819	12/28/2019	PARTS	145.06
SAN PEDRO GOLF COUR	R&R PRODUCTS INC	R&R PRODUCTS INC		6119 CD2405306	12/18/2019	PARTS - GC MAINT	225.73
SAN PEDRO GOLF COUR	R&R PRODUCTS INC	R&R PRODUCTS INC		6119 CD2409068	01/10/2020	PARTS - GC MAINT	133.85
Total 55-50-670 REPAIRS & MAINT- EQUIPMENT:							1,000.38
55-60-300 PROFESSIONAL SERVICES							
SAN PEDRO GOLF COUR	AMERIPRIDE SERVICES INC	AMERIPRIDE SERVICES INC		1216 1700963161	01/15/2020	LINENS	62.16
SAN PEDRO GOLF COUR	AMERIPRIDE SERVICES INC	AMERIPRIDE SERVICES INC		1216 1700965260	01/22/2020	LINENS	42.69
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4038551337	12/27/2019	TOWELS, TP	85.13
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4039165724	01/03/2020	SOAP, TP, PAPER TOWELS, RAGS	85.13
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4039867533	01/10/2020	TOWELS, TP, SOAP	85.13
SAN PEDRO GOLF COUR	CINTAS CORP. LOC. 445	CINTAS CORP. LOC. 445		2739 4040328710	01/17/2020	TOWELS, APRONS, SOAP, TP	85.13
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Premier Food Safety Corp		12372 123119	11/04/2019	Monthly Credit Card Charges	69.00
Total 55-60-300 PROFESSIONAL SERVICES:							514.37
55-60-310 FOOD COST							
SAN PEDRO GOLF COUR	LORI MCGOFFIN	LORI MCGOFFIN		4985 012420	01/24/2020	REIMBURSE SUPPLIES - GRILLE - FO	116.20
SAN PEDRO GOLF COUR	LYNX COFFEE ROASTERS	LYNX COFFEE ROASTERS		5028 1071	01/10/2020	COFFEE - GRILLE	80.00
SAN PEDRO GOLF COUR	LYNX COFFEE ROASTERS	LYNX COFFEE ROASTERS		5028 1072	01/27/2020	COFFEE - GRILLE	80.00
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	MERIT FOODS OF ARIZONA		5224 448884A	12/27/2019	FOOD - GRILLE	522.48
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	MERIT FOODS OF ARIZONA		5224 449625B	01/02/2020	FOOD - GRILLE	347.50
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	MERIT FOODS OF ARIZONA		5224 450702A	01/08/2020	FOOD - GRILLE	714.76
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	MERIT FOODS OF ARIZONA		5224 451336A	01/11/2020	FOOD - GRILLE	334.47
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	MERIT FOODS OF ARIZONA		5224 451919A	01/15/2020	FOOD	792.02
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	MERIT FOODS OF ARIZONA		5224 452678	01/18/2020	FOOD - GRILLE	513.37
SAN PEDRO GOLF COUR	MERIT FOODS OF ARIZONA	MERIT FOODS OF ARIZONA		5224 453269B	01/22/2020	FOOD - GRILLE	697.86
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS		7675 123119	11/04/2019	Monthly Credit Card Charges	20.58
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS		7675 123119	11/04/2019	Monthly Credit Card Charges	13.86
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	RESTAURANT DEPOT		12201 123119	11/04/2019	Monthly Credit Card Charges	45.73
SAN PEDRO GOLF COUR	PEPSI COLA OF SAFFORD	PEPSI COLA OF SAFFORD		5823 269955	01/14/2020	DRINKS - #02198 - GRILLE	154.95
SAN PEDRO GOLF COUR	PEPSI COLA OF SAFFORD	PEPSI COLA OF SAFFORD		5823 270192	01/16/2020	DRINKS - #02198 - GRILLE	193.05
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIBU	SOUTHERN ARIZONA DISTRIBUTING		6756 460703	01/24/2020	DRINKS - GRILLE	36.00

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
SAN PEDRO GOLF COUR	US FOODS	US FOODS	7402	3072227	01/27/2020	FOOD - GRILLE	537.16
SAN PEDRO GOLF COUR	US FOODS	US FOODS	7402	5471562	12/30/2019	FOOD - GRILLE	550.46
SAN PEDRO GOLF COUR	US FOODS	US FOODS	7402	5574193	01/06/2020	FOOD - GRILLE	404.56
SAN PEDRO GOLF COUR	US FOODS	US FOODS	7402	5705727	01/13/2020	FOOD - GRILLE	628.58
SAN PEDRO GOLF COUR	US FOODS	US FOODS	7402	5845127	01/19/2020	FOOD	339.14
Total 55-60-310 FOOD COST:							7,122.73
55-60-315 BEER COSTS							
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIBU	SOUTHERN ARIZONA DISTRIBUTING	6756	458863	01/10/2020	BEER COSTS - GRILLE	395.30
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIBU	SOUTHERN ARIZONA DISTRIBUTING	6756	459816	01/17/2020	BEER COSTS	294.50
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIBU	SOUTHERN ARIZONA DISTRIBUTING	6756	460702	01/24/2020	BEER COSTS - GRILLE	455.00
Total 55-60-315 BEER COSTS:							1,144.80
55-60-316 WINE COSTS							
SAN PEDRO GOLF COUR	GOLDEN RULE VINEYARDS	GOLDEN RULE VINEYARDS	4031	1013	01/16/2020	WINE - GRILLE	381.60
SAN PEDRO GOLF COUR	LORI MCGOFFIN	LORI MCGOFFIN	4985	012420	01/24/2020	REIMBURSE SUPPLIES - GRILLE WIN	64.75
SAN PEDRO GOLF COUR	PIERCE WINES ARIZONA LLC	PIERCE WINES ARIZONA LLC	5910	501	01/17/2020	WINE - GRILLE	276.00
Total 55-60-316 WINE COSTS:							722.35
55-60-320 LIQUOR COSTS							
SAN PEDRO GOLF COUR	LORI MCGOFFIN	LORI MCGOFFIN	4985	012420	01/24/2020	REIMBURSE SUPPLIES - GRILLE - LIQ	46.88
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	123119	11/04/2019	Monthly Credit Card Charges	112.92
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	RESTAURANT DEPOT	12201	123119	11/04/2019	Monthly Credit Card Charges	139.83
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIBU	SOUTHERN ARIZONA DISTRIBUTING	6756	459814	01/17/2020	LIQUOR MIX- GRILLE	45.60
SAN PEDRO GOLF COUR	SOUTHERN ARIZONA DISTRIBU	SOUTHERN ARIZONA DISTRIBUTING	6756	460704	01/24/2020	LIQUOR MIX- GRILLE	45.60
Total 55-60-320 LIQUOR COSTS:							390.83
55-60-350 BANK CHARGES							
SAN PEDRO GOLF COUR	FINTECH.NET	FINTECH.NET	3728	6284309	12/31/2019	MARCH FEES - GRILLE	21.73
Total 55-60-350 BANK CHARGES:							21.73
55-60-420 DIRECT TV							
SAN PEDRO GOLF COUR	DIRECTV, LLC.	DIRECTV, LLC.	3421	37097695659	01/19/2020	MONTHLY DIRECT TV - GC	213.48

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
Total 55-60-420 DIRECT TV:							213.48
55-60-430 REPAIRS & MAINTENANCE							
SAN PEDRO GOLF COUR	GENERAL PARTS & SERVICE LL	GENERAL PARTS & SERVICE LLC	3970	6143558	01/10/2020	REPAIRS TO CONVECTION OVEN - G	824.56
SAN PEDRO GOLF COUR	GENERAL PARTS & SERVICE LL	GENERAL PARTS & SERVICE LLC	3970	6144929	01/15/2020	REPAIRS TO REACH IN COOLER - GRI	193.00
SAN PEDRO GOLF COUR	UNITED FIRE EQUIPMENT COM	UNITED FIRE EQUIPMENT COMPANY	7510	542485	11/12/2019	EXTINGUISHER - INSPECTION/REPAI	634.67
Total 55-60-430 REPAIRS & MAINTENANCE:							1,652.23
55-60-440 RENTALS							
SAN PEDRO GOLF COUR	AMERIPRIDE SERVICES INC	AMERIPRIDE SERVICES INC	1216	1700956732	12/25/2019	LINENS	62.16
SAN PEDRO GOLF COUR	AMERIPRIDE SERVICES INC	AMERIPRIDE SERVICES INC	1216	1700959051	01/01/2020	LINENS	62.16
SAN PEDRO GOLF COUR	AMERIPRIDE SERVICES INC	AMERIPRIDE SERVICES INC	1216	1700960907	01/08/2020	LINENS	62.16
SAN PEDRO GOLF COUR	MARLIN BUSINESS BANK	MARLIN BUSINESS BANK	5121	17672194	01/03/2020	DISHWASHER LEASE - GRILLE	81.38
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Mobile mini Storage Solutions	12136	123119	11/04/2019	Monthly Credit Card Charges	163.99
Total 55-60-440 RENTALS:							431.85
55-60-470 UNIFORMS							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	123119	11/04/2019	Monthly Credit Card Charges	13.15
Total 55-60-470 UNIFORMS:							13.15
55-60-540 ADVERTISING							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	105.33
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	20.32
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	AMERI-ROOTER PLUMBING INC	1218	123119	11/04/2019	Monthly Credit Card Charges	25.00
SAN PEDRO GOLF COUR	SAN PEDRO VALLEY NEWS	SAN PEDRO VALLEY NEWS	6480	123119	12/31/2019	ADVERTISING - GRILLE	45.28
Total 55-60-540 ADVERTISING:							195.93
55-60-590 DUES & LICENSES							
SAN PEDRO GOLF COUR	COCHISE HEALTH AND SOCIAL	COCHISE HEALTH AND SOCIAL SERVICES	2858	00086109	12/20/2019	PERMIT RENEWAL - BE-1246 - GRILLE	250.00
Total 55-60-590 DUES & LICENSES:							250.00
55-60-603 KITCHEN SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	RESTAURANT DEPOT	12201	123119	11/04/2019	Monthly Credit Card Charges	131.68
SAN PEDRO GOLF COUR	US FOODS	US FOODS	7402	3072227	01/27/2020	KITCHEN SUPPLIES - GRILLE	116.48

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
SAN PEDRO GOLF COUR	US FOODS	US FOODS	7402	5845127	01/19/2020	DISPOSABLE/JANITORIAL	165.89
Total 55-60-603 KITCHEN SUPPLIES:							414.05
55-60-605 RESTAURANT SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	30.42
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	WAL-MART BUSINESS	7675	123119	11/04/2019	Monthly Credit Card Charges	26.64
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	HOBBY LOBBY	12200	123119	11/04/2019	Monthly Credit Card Charges	10.22
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	123119	11/04/2019	Monthly Credit Card Charges	30.69
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	DOLLAR TREE	12262	123119	11/04/2019	Monthly Credit Card Charges	14.25
Total 55-60-605 RESTAURANT SUPPLIES:							112.22
55-60-610 OFFICE SUPPLIES							
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	COSTCO MEMBERSHIP	3110	123119	11/04/2019	Monthly Credit Card Charges	15.97
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	84.33
SAN PEDRO GOLF COUR	NATIONAL BANK OF ARIZONA	Amazon.Com	12151	123119	11/04/2019	Monthly Credit Card Charges	16.43
Total 55-60-610 OFFICE SUPPLIES:							116.73
Total SAN PEDRO GOLF COURSE:							29,095.09
AIRPORT							
56-40-300 PROFESSIONAL SERVICES							
AIRPORT	ALL WEATHER INC	ALL WEATHER INC	1132	6540317	12/20/2019	SERVICE AGREEMENT - AWOS	1,850.00
AIRPORT	DAVID THOMPSON	DAVID THOMPSON	11367	012120	01/21/2020	REIMBURSE AIRPORT CHARGES	173.62
AIRPORT	DAVID THOMPSON	DAVID THOMPSON	11367	39	02/01/2020	AIRPORT COORDINATOR	2,111.00
AIRPORT	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	37684	01/08/2020	PORT A POTS - 12/24/19 - 1/21/20 - AIR	197.28
AIRPORT	STAMBACK SEPTIC SERVICE	STAMBACK SEPTIC SERVICE	6802	37993	01/21/2020	PORT A POTS - 1/21/20- 2/18/20 - AIRP	197.28
Total 56-40-300 PROFESSIONAL SERVICES:							4,529.18
56-40-410 UTILITIES							
AIRPORT	NATIONAL BANK OF ARIZONA	CITY OF BENSON - UTILITIES	2750	123119	11/04/2019	Monthly Credit Card Charges	147.83
AIRPORT	NATIONAL BANK OF ARIZONA	SULPHUR SPRINGS VALLEY ELEC	6970	123119A	12/24/2019	Monthly Credit Card Charges	1,004.65
Total 56-40-410 UTILITIES:							1,152.48
56-40-415 TELEPHONE							
AIRPORT	CENTURYLINK	CENTURYLINK	2599	010120	01/01/2020	MONTHLY SERVICE	70.55

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
AIRPORT	NATIONAL BANK OF ARIZONA	DAKOTAPRO	3190	123119	11/04/2019	Monthly Credit Card Charges	158.00
Total 56-40-415 TELEPHONE:							228.55
56-40-430 REPAIRS & MAINTENANCE							
AIRPORT	BUG-WISER EXTERMINATING C	BUG-WISER EXTERMINATING CO	2350	133104	12/02/2019	EXTERMINATING - AIRPORT	35.00
AIRPORT	TREJO REFRIGERATION AND	TREJO REFRIGERATION AND	7291	12145	01/23/2020	PARTS - AIRPORT	1,915.47
AIRPORT	TREJO REFRIGERATION AND	TREJO REFRIGERATION AND	7291	12145	01/23/2020	LABOR - AIRPORT	900.00
AIRPORT	TREJO REFRIGERATION AND	TREJO REFRIGERATION AND	7291	12145	01/23/2020	TRAVEL - AIRPORT	30.00
Total 56-40-430 REPAIRS & MAINTENANCE:							2,880.47
Total AIRPORT:							8,790.68
FIREMEN'S PENSION FUND							
70-40-660 PENSION PAYMENTS							
FIREMEN'S PENSION FU	BRANDT, WILLIAM	BRANDT, WILLIAM	7790	53	02/01/2020	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	FOSTER, DARRELL	FOSTER, DARRELL	3240	54	02/01/2020	Pension Payment	100.00
FIREMEN'S PENSION FU	GEOFFREY MCGOFFIN	GEOFFREY MCGOFFIN	3975	147	02/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JAMES HANSEN JR.	JAMES HANSEN JR.	7895	147	02/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JERRY FINK	JERRY FINK	4505	157	02/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	JOHNSON II, RAY	JOHNSON II, RAY	6144	144	02/15/2020	FIREPENSION	100.00
FIREMEN'S PENSION FU	MALDONADO, ANICLETO D	MALDONADO, ANICLETO D	5551	86	02/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	MONTROY, MIKE	MONTROY, MIKE	5386	17	02/15/2020	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	NAPIER, LARRY	NAPIER, LARRY	4840	130	02/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	RODRIGUEZ, JOE	RODRIGUEZ, JOE	4573	60	02/01/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	ROTHERMICH, JOE	ROTHERMICH, JOE	8914	147	02/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	TEAGUE, PATRICK	TEAGUE, PATRICK	5786	43	02/01/2020	FIRE PENSION PAYMENT	100.00
FIREMEN'S PENSION FU	THELANDER, JAMES	THELANDER, JAMES	8907	147	02/15/2020	FIREMEN'S PENSION	100.00
FIREMEN'S PENSION FU	TRUJILLO, FRED	TRUJILLO, FRED	7312	26	02/15/2020	FIRE PENSION	100.00
Total 70-40-660 PENSION PAYMENTS:							1,400.00
Total FIREMEN'S PENSION FUND:							1,400.00
Grand Totals:							386,474.5

Fund	Vendor Name	Merchant Name	Merchant V	Invoice Number	Invoice Date	Description	Net Invoice A
------	-------------	---------------	------------	----------------	--------------	-------------	------------------

Report Criteria:
Invoices with totals above \$0.00 included.
Only paid invoices included.

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/20	01/17/2020	755	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIBU	395.30	M
01/20	01/24/2020	756	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIBU	45.60	M
01/20	01/24/2020	756	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIBU	294.50	M
01/20	01/31/2020	757	5910	PIERCE WINES ARIZONA LLC	5910	PIERCE WINES ARIZONA LLC	276.00	M
01/20	01/31/2020	758	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIBU	455.00	M
01/20	01/31/2020	758	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIBU	36.00	M
01/20	01/31/2020	758	6756	SOUTHERN ARIZONA DISTRIBUTING	6756	SOUTHERN ARIZONA DISTRIBU	45.60	M
01/20	01/17/2020	5340	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	181.69	M
01/20	01/17/2020	5340	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	181.69	M
01/20	01/17/2020	5340	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	181.68	M
01/20	01/17/2020	5340	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	181.68	M
01/20	01/17/2020	5340	7856	XPRESS BILL PAY	7856	XPRESS BILL PAY	181.68	M
01/20	01/17/2020	5341	3728	FINTECH.NET	3728	FINTECH.NET	21.73	M
01/20	01/17/2020	5342	2663	CHASE	2663	CHASE	295.40	M
01/20	01/17/2020	5342	2663	CHASE	2663	CHASE	438.11	M
01/20	01/17/2020	5342	2663	CHASE	2663	CHASE	438.11	M
01/20	01/17/2020	5342	2663	CHASE	2663	CHASE	438.11	M
01/20	01/17/2020	5342	2663	CHASE	2663	CHASE	438.10	M
01/20	01/17/2020	5343	1136	AMERICAN EXPRESS	1136	AMERICAN EXPRESS	14.28	M
01/20	01/17/2020	5501	3078	SHELL ENERGY NORTH AMERICA	3078	SHELL ENERGY NORTH AMERI	48,059.83	M
01/20	01/17/2020	7602	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	18,621.06	M
01/20	01/17/2020	7602	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	80.67	M
01/20	01/17/2020	7602	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	5,143.11	M
01/20	01/17/2020	7602	1690	AZ DEPT OF REVENUE - SALES TAX	1690	AZ DEPT OF REVENUE - SALES	21.71	M
01/20	01/27/2020	7603	1490	AZ STATE RETIREMENT ACC REC	1490	AZ STATE RETIREMENT ACC	80.27	M
01/20	01/27/2020	7603	1490	AZ STATE RETIREMENT ACC REC	1490	AZ STATE RETIREMENT ACC	.12	M
01/20	01/27/2020	7603	1490	AZ STATE RETIREMENT ACC REC	1490	AZ STATE RETIREMENT ACC	60.21	M
01/20	01/17/2020	55583	1023	A1 PORT A POTS	1023	A1 PORT A POTS	180.37	
01/20	01/17/2020	55584	1095	AIRGAS USA, LLC	1095	AIRGAS USA, LLC	291.47	
01/20	01/17/2020	55585	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	249.50	
01/20	01/17/2020	55585	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	15.00	
01/20	01/17/2020	55585	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	116.81	
01/20	01/17/2020	55586	1132	ALL WEATHER INC	1132	ALL WEATHER INC	1,850.00	
01/20	01/17/2020	55587	1216	AMERIPRIDE SERVICES INC	1216	AMERIPRIDE SERVICES INC	62.16	
01/20	01/17/2020	55587	1216	AMERIPRIDE SERVICES INC	1216	AMERIPRIDE SERVICES INC	62.16	
01/20	01/17/2020	55587	1216	AMERIPRIDE SERVICES INC	1216	AMERIPRIDE SERVICES INC	62.16	
01/20	01/17/2020	55588	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	103.50	
01/20	01/17/2020	55588	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	81.00	
01/20	01/17/2020	55588	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	279.00	
01/20	01/17/2020	55588	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	130.50	
01/20	01/17/2020	55588	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	85.50	
01/20	01/17/2020	55588	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	283.50	
01/20	01/17/2020	55589	1514	ASCAP	1514	ASCAP	363.00	
01/20	01/17/2020	55590	1901	BARNETT'S PROPANE	1901	BARNETT'S PROPANE	26.00	
01/20	01/17/2020	55591	2075	BENSON NAPA	2075	BENSON NAPA	21.90	
01/20	01/17/2020	55591	2075	BENSON NAPA	2075	BENSON NAPA	145.47	
01/20	01/17/2020	55591	2075	BENSON NAPA	2075	BENSON NAPA	147.59	
01/20	01/17/2020	55591	2075	BENSON NAPA	2075	BENSON NAPA	30.67	
01/20	01/17/2020	55592	7448	BJ DRILLING COMPANY, INC.	7448	BJ DRILLING COMPANY, INC.	16,900.00	
01/20	01/17/2020	55593	1910	BLUE 360 MEDIA	1910	BLUE 360 MEDIA	61.75	
01/20	01/17/2020	55594	2337	BRENDA SMITH	2337	BRENDA SMITH	340.00	
01/20	01/17/2020	55595	2304	BROWN & ASSOCIATES	2304	BROWN & ASSOCIATES	225.00	
01/20	01/17/2020	55595	2304	BROWN & ASSOCIATES	2304	BROWN & ASSOCIATES	225.00	

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/17/2020	55595	2304	BROWN & ASSOCIATES	2304	BROWN & ASSOCIATES	12,470.00
01/20	01/17/2020	55595	2304	BROWN & ASSOCIATES	2304	BROWN & ASSOCIATES	2,337.28
01/20	01/17/2020	55595	2304	BROWN & ASSOCIATES	2304	BROWN & ASSOCIATES	495.00
01/20	01/17/2020	55595	2304	BROWN & ASSOCIATES	2304	BROWN & ASSOCIATES	180.00
01/20	01/17/2020	55595	2304	BROWN & ASSOCIATES	2304	BROWN & ASSOCIATES	1,343.79
01/20	01/17/2020	55596	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	62.00
01/20	01/17/2020	55596	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	29.00
01/20	01/17/2020	55596	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	37.00
01/20	01/17/2020	55596	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	47.00
01/20	01/17/2020	55596	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	32.00
01/20	01/17/2020	55596	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	35.00
01/20	01/17/2020	55596	2350	BUG-WISER EXTERMINATING CO	2350	BUG-WISER EXTERMINATING C	807.00
01/20	01/17/2020	55597	2554	CDW GOVERNMENT, INC	2554	CDW GOVERNMENT, INC	529.94
01/20	01/17/2020	55598	2592	CENTRAL ALARM INC	2592	CENTRAL ALARM INC	67.00
01/20	01/17/2020	55598	2592	CENTRAL ALARM INC	2592	CENTRAL ALARM INC	28.00
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	405.73
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	56.28
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	67.33
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	67.33
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	67.33
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	113.36
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	84.02
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	61.72
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	310.80
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	70.55
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	98.17
01/20	01/17/2020	55599	2599	CENTURYLINK	2599	CENTURYLINK	57.80
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	29.71
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	85.13
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	76.25
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	17.03
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	16.65
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	18.14
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	5.71
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	85.13
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	28.24
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	39.17
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	13.20
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	23.88
01/20	01/17/2020	55600	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	85.13
01/20	01/17/2020	55601	2779	CLEAR CREEK ASSOCIATES	2779	CLEAR CREEK ASSOCIATES	2,001.93
01/20	01/17/2020	55602	2784	CNG	2784	CNG	245.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	140.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	140.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	140.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	350.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	140.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	140.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	175.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	23.34
01/20	01/17/2020	55602	2784	CNG	2784	CNG	23.33
01/20	01/17/2020	55602	2784	CNG	2784	CNG	23.33
01/20	01/17/2020	55602	2784	CNG	2784	CNG	1,190.00
01/20	01/17/2020	55602	2784	CNG	2784	CNG	86.94
01/20	01/17/2020	55602	2784	CNG	2784	CNG	102.60
01/20	01/17/2020	55602	2784	CNG	2784	CNG	140.00

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/17/2020	55603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	19,557.24
01/20	01/17/2020	55603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	15.88
01/20	01/17/2020	55603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	201.60
01/20	01/17/2020	55603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	55.68
01/20	01/17/2020	55603	2870	COCHISE COUNTY TREASURER	2870	COCHISE COUNTY TREASURE	245.76
01/20	01/17/2020	55604	2858	COCHISE HEALTH AND SOCIAL SERVI	2858	COCHISE HEALTH AND SOCIAL	250.00
01/20	01/17/2020	55605	2930	COLBY & POWELL, PLC	2930	COLBY & POWELL, PLC	18,000.00
01/20	01/17/2020	55606	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	214.00
01/20	01/17/2020	55606	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	2.99
01/20	01/17/2020	55606	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	535.27
01/20	01/17/2020	55606	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	194.00
01/20	01/17/2020	55606	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	30.73
01/20	01/17/2020	55607	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	1,837.03
01/20	01/17/2020	55607	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	1,837.03
01/20	01/17/2020	55607	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	163.05
01/20	01/17/2020	55607	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	163.05
01/20	01/17/2020	55607	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	232.52
01/20	01/17/2020	55607	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	232.53
01/20	01/17/2020	55608	3373	DES-UI TAX	3373	DES-UI TAX	2,170.64
01/20	01/17/2020	55609	3410	DIGGINS & SONS POWER SWEEPING	3410	DIGGINS & SONS POWER SWE	4,213.00
01/20	01/17/2020	55610	3412	DIGITAL GOLF TECHNOLOGIES INC.	3412	DIGITAL GOLF TECHNOLOGIES	381.10
01/20	01/17/2020	55611	3610	EMPIRE SOUTHWEST, LLC	3610	EMPIRE SOUTHWEST, LLC	667.62
01/20	01/17/2020	55611	3610	EMPIRE SOUTHWEST, LLC	3610	EMPIRE SOUTHWEST, LLC	667.62
01/20	01/17/2020	55611	3610	EMPIRE SOUTHWEST, LLC	3610	EMPIRE SOUTHWEST, LLC	3,457.96
01/20	01/17/2020	55612	3648	ESG CORP	3648	ESG CORP	385.00
01/20	01/17/2020	55612	3648	ESG CORP	3648	ESG CORP	1,955.45
01/20	01/17/2020	55612	3648	ESG CORP	3648	ESG CORP	131.75
01/20	01/17/2020	55612	3648	ESG CORP	3648	ESG CORP	427.80
01/20	01/17/2020	55612	3648	ESG CORP	3648	ESG CORP	425.00
01/20	01/17/2020	55612	3648	ESG CORP	3648	ESG CORP	50.00
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	16.73
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	101.33
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	325.39
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	42.83
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	193.14
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	78.43
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	941.94
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	405.48
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	78.43
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	78.42
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	78.42
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	78.42
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	78.42
01/20	01/17/2020	55613	3682	FACTORY MOTOR PARTS CO	3682	FACTORY MOTOR PARTS CO	78.42
01/20	01/17/2020	55614	3710	FEDEX	3710	FEDEX	8.21
01/20	01/17/2020	55615	3699	FX TACTICAL	3699	FX TACTICAL	830.68
01/20	01/17/2020	55616	3970	GENERAL PARTS & SERVICE LLC	3970	GENERAL PARTS & SERVICE LL	824.56
01/20	01/17/2020	55616	3970	GENERAL PARTS & SERVICE LLC	3970	GENERAL PARTS & SERVICE LL	193.00
01/20	01/17/2020	55617	4005	GILDA GOMEZ	4005	GILDA GOMEZ	84.00
01/20	01/17/2020	55618	4100	GRANITE CONSTRUCTION CO	4100	GRANITE CONSTRUCTION CO	2,898.68
01/20	01/17/2020	55619	4268	HILL BROTHERS CHEMICAL CO	4268	HILL BROTHERS CHEMICAL CO	641.82
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	270.00
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	360.00
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	60.00
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	90.00
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	40.00
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	20.00

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	60.00
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	30.00
01/20	01/17/2020	55620	4725	KC BACKFLOW	4725	KC BACKFLOW	40.00
01/20	01/17/2020	55621	4760	KEITH SPANGLER	4760	KEITH SPANGLER	84.00
01/20	01/17/2020	55622	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	128.00
01/20	01/17/2020	55622	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	32.00
01/20	01/17/2020	55622	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	337.00
01/20	01/17/2020	55623	4924	LESLIES SWIMMING POOL SUPPLIES	4924	LESLIES SWIMMING POOL SUP	250.00
01/20	01/17/2020	55624	4954	LN CURTIS & SONS	4954	LN CURTIS & SONS	2,450.00
01/20	01/17/2020	55625	5028	LYNX COFFEE ROASTERS	5028	LYNX COFFEE ROASTERS	80.00
01/20	01/17/2020	55626	12552	MARILYN A HALE	12552	MARILYN A HALE	41.84
01/20	01/17/2020	55627	5121	MARLIN BUSINESS BANK	5121	MARLIN BUSINESS BANK	81.38
01/20	01/17/2020	55628	5224	MERIT FOODS OF ARIZONA	5224	MERIT FOODS OF ARIZONA	522.48
01/20	01/17/2020	55628	5224	MERIT FOODS OF ARIZONA	5224	MERIT FOODS OF ARIZONA	347.50
01/20	01/17/2020	55628	5224	MERIT FOODS OF ARIZONA	5224	MERIT FOODS OF ARIZONA	714.76
01/20	01/17/2020	55628	5224	MERIT FOODS OF ARIZONA	5224	MERIT FOODS OF ARIZONA	334.47
01/20	01/17/2020	55629	5295	MICROMARKETING, LLC	5295	MICROMARKETING, LLC	30.10
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	93.79
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	5.44
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	68.28
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	13.46
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	65.13
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	55.39
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	83.00
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	6.51
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	54.76
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	6.51
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	79.44
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	31.96
01/20	01/17/2020	55630	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	69.63
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	39.07
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	32.44
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	177.08
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	34.17
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	34.17
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	34.17
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	48.93
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	145.06
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	46.80
01/20	01/17/2020	55631	5661	O'REILLY AUTOMOTIVE INC	5661	O'REILLY AUTOMOTIVE INC	228.93
01/20	01/17/2020	55632	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	381.86
01/20	01/17/2020	55632	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	381.85
01/20	01/17/2020	55632	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	381.85
01/20	01/17/2020	55632	5978	POSTAL PROS SOUTHWEST INC	5978	POSTAL PROS SOUTHWEST IN	381.85
01/20	01/17/2020	55633	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	1,015.13
01/20	01/17/2020	55633	7731	PURCELL WESTERN STATES TIRE	7731	PURCELL WESTERN STATES TI	677.24
01/20	01/17/2020	55634	6123	RAILROAD MANAGEMENT CO , LLC	6123	RAILROAD MANAGEMENT CO ,	544.81
01/20	01/17/2020	55634	6123	RAILROAD MANAGEMENT CO , LLC	6123	RAILROAD MANAGEMENT CO ,	544.81
01/20	01/17/2020	55634	6123	RAILROAD MANAGEMENT CO , LLC	6123	RAILROAD MANAGEMENT CO ,	544.81
01/20	01/17/2020	55635	12550	ROY LAWSON	12550	ROY LAWSON	50.00
01/20	01/17/2020	55636	6323	RURAL WATER ASSOCIATION OF	6323	RURAL WATER ASSOCIATION O	337.50
01/20	01/17/2020	55636	6323	RURAL WATER ASSOCIATION OF	6323	RURAL WATER ASSOCIATION O	337.50
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	135.84
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	135.84
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	46.86
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	202.86
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	202.86

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	202.86
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	45.28
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	45.28
01/20	01/17/2020	55637	6480	SAN PEDRO VALLEY NEWS	6480	SAN PEDRO VALLEY NEWS	45.28
01/20	01/17/2020	55638	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	375.54
01/20	01/17/2020	55638	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	375.54
01/20	01/17/2020	55638	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	375.55
01/20	01/17/2020	55638	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	187.77
01/20	01/17/2020	55638	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	187.77
01/20	01/17/2020	55638	6564	SENERGY PETROLEUM	6564	SENERGY PETROLEUM	375.54
01/20	01/17/2020	55639	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	35.73
01/20	01/17/2020	55639	6620	SIERRA SOUTHWEST COOP SVCS IN	6620	SIERRA SOUTHWEST COOP SV	21.04
01/20	01/17/2020	55640	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	17,374.46
01/20	01/17/2020	55640	6774	SOUTHWEST DISPOSAL	6774	SOUTHWEST DISPOSAL	12,607.49
01/20	01/17/2020	55641	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	197.28
01/20	01/17/2020	55641	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	208.24
01/20	01/17/2020	55642	6812	STAN'S FENCE CO, INC.	6812	STAN'S FENCE CO, INC.	2,614.00
01/20	01/17/2020	55643	7279	TRANSWORLD NETWORK CORP	7279	TRANSWORLD NETWORK COR	54.93
01/20	01/17/2020	55643	7279	TRANSWORLD NETWORK CORP	7279	TRANSWORLD NETWORK COR	64.93
01/20	01/17/2020	55643	7279	TRANSWORLD NETWORK CORP	7279	TRANSWORLD NETWORK COR	21.65
01/20	01/17/2020	55643	7279	TRANSWORLD NETWORK CORP	7279	TRANSWORLD NETWORK COR	21.64
01/20	01/17/2020	55643	7279	TRANSWORLD NETWORK CORP	7279	TRANSWORLD NETWORK COR	21.64
01/20	01/17/2020	55644	7291	TREJO REFRIGERATION AND	7291	TREJO REFRIGERATION AND	64.93
01/20	01/17/2020	55644	7291	TREJO REFRIGERATION AND	7291	TREJO REFRIGERATION AND	379.00
01/20	01/17/2020	55645	7402	US FOODS	7402	US FOODS	550.46
01/20	01/17/2020	55645	7402	US FOODS	7402	US FOODS	404.56
01/20	01/17/2020	55645	7402	US FOODS	7402	US FOODS	628.58
01/20	01/17/2020	55646	7536	USA BLUEBOOK	7536	USA BLUEBOOK	541.44
01/20	01/17/2020	55647	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	30.42
01/20	01/17/2020	55647	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	100.89
01/20	01/17/2020	55647	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	21.80
01/20	01/17/2020	55647	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	265.68
01/20	01/17/2020	55647	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	118.65
01/20	01/17/2020	55647	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	132.95
01/20	01/17/2020	55647	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	105.28
01/20	01/17/2020	55648	5211	VERIZON BUSINESS	5211	VERIZON BUSINESS	2.25
01/20	01/17/2020	55648	5211	VERIZON BUSINESS	5211	VERIZON BUSINESS	6.80
01/20	01/17/2020	55648	5211	VERIZON BUSINESS	5211	VERIZON BUSINESS	6.80
01/20	01/17/2020	55648	5211	VERIZON BUSINESS	5211	VERIZON BUSINESS	5.55
01/20	01/17/2020	55648	5211	VERIZON BUSINESS	5211	VERIZON BUSINESS	5.55
01/20	01/17/2020	55648	5211	VERIZON BUSINESS	5211	VERIZON BUSINESS	5.54
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	374.83
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	102.33
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	591.51
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	18.32
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	2,505.39
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	620.06
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	118.61
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	299.77
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	9.37
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	10.71
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	15.04
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	481.14
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	310.54
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	731.01
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	1,709.46
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	57.59

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/17/2020	55649	7671	VOYAGER FLEET SYSTEMS INC	7671	VOYAGER FLEET SYSTEMS IN	46.59
01/20	01/22/2020	55650	5860	PETTY CASH	5860	PETTY CASH	301.00
01/20	01/24/2020	55651	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	15.00
01/20	01/24/2020	55651	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	15.00
01/20	01/24/2020	55651	1116	ALL CREATURES VETERINARY SERVI	1116	ALL CREATURES VETERINARY	150.00
01/20	01/24/2020	55652	1170	AMERICAN LIBRARY ASSN.	1170	AMERICAN LIBRARY ASSN.	175.00
01/20	01/24/2020	55653	1190	AMERICAN PUBLIC GAS ASN.	1190	AMERICAN PUBLIC GAS ASN.	1,744.40
01/20	01/24/2020	55654	1209	AMERICANA POLYGRAPH &	1209	AMERICANA POLYGRAPH &	150.00
01/20	01/24/2020	55655	1216	AMERIPRIDE SERVICES INC	1216	AMERIPRIDE SERVICES INC	62.16
01/20	01/24/2020	55655	1216	AMERIPRIDE SERVICES INC	1216	AMERIPRIDE SERVICES INC	42.69
01/20	01/24/2020	55656	1063	ANIMAL RURAL KLINIC	1063	ANIMAL RURAL KLINIC	175.00
01/20	01/24/2020	55657	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	45.00
01/20	01/24/2020	55657	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	67.50
01/20	01/24/2020	55657	1334	ARIZONA DEPARTMENT OF CORREC	1334	ARIZONA DEPARTMENT OF CO	135.00
01/20	01/24/2020	55658	1490	AZ STATE RETIREMENT ACC REC	1490	AZ STATE RETIREMENT ACC	4,391.96
01/20	01/24/2020	55659	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	200.00
01/20	01/24/2020	55659	1966	BENSON ANIMAL HOSPITAL	1966	BENSON ANIMAL HOSPITAL	100.00
01/20	01/24/2020	55660	1964	BENSON BLOSSOM SHOP	1964	BENSON BLOSSOM SHOP	81.24
01/20	01/24/2020	55660	1964	BENSON BLOSSOM SHOP	1964	BENSON BLOSSOM SHOP	81.24
01/20	01/24/2020	55661	12553	BERNARD DRAKE	12553	BERNARD DRAKE	294.11
01/20	01/31/2020	55661	12553	BERNARD DRAKE	12553	BERNARD DRAKE	294.11- V
01/20	01/24/2020	55662	1910	BLUE 360 MEDIA	1910	BLUE 360 MEDIA	175.70
01/20	01/24/2020	55663	2289	BORDER STATES ELECTRIC SUPPLY	2289	BORDER STATES ELECTRIC SU	94.75
01/20	01/24/2020	55663	2289	BORDER STATES ELECTRIC SUPPLY	2289	BORDER STATES ELECTRIC SU	267.71
01/20	01/24/2020	55664	2598	CENTURY LINK	2598	CENTURY LINK	197.38
01/20	01/24/2020	55664	2598	CENTURY LINK	2598	CENTURY LINK	197.39
01/20	01/24/2020	55665	2599	CENTURYLINK	2599	CENTURYLINK	50.92
01/20	01/24/2020	55666	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	15.29
01/20	01/24/2020	55666	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	8.56
01/20	01/24/2020	55666	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	85.13
01/20	01/24/2020	55666	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	17.03
01/20	01/24/2020	55666	2739	CINTAS CORP. LOC. 445	2739	CINTAS CORP. LOC. 445	16.65
01/20	01/24/2020	55667	2863	COCHISE COLLEGE	2863	COCHISE COLLEGE	4,618.00
01/20	01/24/2020	55668	2930	COLBY & POWELL, PLC	2930	COLBY & POWELL, PLC	5,000.00
01/20	01/24/2020	55669	3090	CORE & MAIN LP	3090	CORE & MAIN LP	46.25
01/20	01/24/2020	55670	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	114.00
01/20	01/24/2020	55670	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	2.99
01/20	01/24/2020	55670	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	74.12
01/20	01/24/2020	55670	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	114.00
01/20	01/24/2020	55670	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	114.00
01/20	01/24/2020	55670	3119	COX COMMUNICATIONS	3119	COX COMMUNICATIONS	61.45
01/20	01/24/2020	55671	11367	DAVID THOMPSON	11367	DAVID THOMPSON	173.62
01/20	01/24/2020	55672	3490	EAGLE PLUMBING	3490	EAGLE PLUMBING	319.00
01/20	01/24/2020	55673	3610	EMPIRE SOUTHWEST, LLC	3610	EMPIRE SOUTHWEST, LLC	219.36
01/20	01/24/2020	55673	3610	EMPIRE SOUTHWEST, LLC	3610	EMPIRE SOUTHWEST, LLC	2,235.36
01/20	01/24/2020	55674	3677	EXECUTECH	3677	EXECUTECH	1,151.63
01/20	01/24/2020	55675	3699	FX TACTICAL	3699	FX TACTICAL	1,624.26
01/20	01/24/2020	55675	3699	FX TACTICAL	3699	FX TACTICAL	122.06-
01/20	01/24/2020	55675	3699	FX TACTICAL	3699	FX TACTICAL	187.92
01/20	01/24/2020	55676	4031	GOLDEN RULE VINEYARDS	4031	GOLDEN RULE VINEYARDS	381.60
01/20	01/24/2020	55677	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	128.00
01/20	01/24/2020	55677	4907	LEGEND TECHNICAL SERVICES	4907	LEGEND TECHNICAL SERVICE	64.00
01/20	01/24/2020	55678	5224	MERIT FOODS OF ARIZONA	5224	MERIT FOODS OF ARIZONA	792.02
01/20	01/24/2020	55678	5224	MERIT FOODS OF ARIZONA	5224	MERIT FOODS OF ARIZONA	513.37
01/20	01/24/2020	55678	5224	MERIT FOODS OF ARIZONA	5224	MERIT FOODS OF ARIZONA	697.86
01/20	01/24/2020	55679	3151	OCCUPATIONAL HEALTH CENTERS	3151	OCCUPATIONAL HEALTH CENT	466.50
01/20	01/24/2020	55679	3151	OCCUPATIONAL HEALTH CENTERS	3151	OCCUPATIONAL HEALTH CENT	64.00

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/24/2020	55679	3151	OCCUPATIONAL HEALTH CENTERS	3151	OCCUPATIONAL HEALTH CENT	64.00
01/20	01/24/2020	55680	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	61.64
01/20	01/24/2020	55680	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	129.04
01/20	01/24/2020	55680	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	154.45
01/20	01/24/2020	55680	5645	OFFICE DEPOT, INC	5645	OFFICE DEPOT, INC	124.65
01/20	01/24/2020	55681	5823	PEPSI COLA OF SAFFORD	5823	PEPSI COLA OF SAFFORD	154.95
01/20	01/24/2020	55681	5823	PEPSI COLA OF SAFFORD	5823	PEPSI COLA OF SAFFORD	193.05
01/20	01/24/2020	55682	6119	R&R PRODUCTS INC	6119	R&R PRODUCTS INC	225.73
01/20	01/24/2020	55682	6119	R&R PRODUCTS INC	6119	R&R PRODUCTS INC	133.85
01/20	01/24/2020	55683	11898	ST VINCENT DE PAUL	11898	ST VINCENT DE PAUL	150.00
01/20	01/24/2020	55684	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	197.28
01/20	01/24/2020	55684	6802	STAMBACK SEPTIC SERVICE	6802	STAMBACK SEPTIC SERVICE	208.24
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	149.00
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	149.00
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	149.00
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	149.00
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	308.79
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	308.79
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	149.00
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	149.00
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	169.08
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	169.08
01/20	01/24/2020	55685	7323	TUCSON GOLF CARS	7323	TUCSON GOLF CARS	169.08
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	20.43
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	70.62
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	85.71
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	61.32
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	81.78
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	125.55
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	42.59
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	19.42
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	19.42
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	19.42
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	42.59
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	48.93
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	23.82
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	11.74
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	15.66
01/20	01/24/2020	55686	7493	UNIFIRST CORPORATION	7493	UNIFIRST CORPORATION	45.00
01/20	01/24/2020	55687	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	634.67
01/20	01/24/2020	55687	7510	UNITED FIRE EQUIPMENT COMPANY	7510	UNITED FIRE EQUIPMENT COM	225.00
01/20	01/24/2020	55688	7402	US FOODS	7402	US FOODS	339.14
01/20	01/24/2020	55688	7402	US FOODS	7402	US FOODS	165.89
01/20	01/24/2020	55689	7598	VALLEY IMAGING SOLUTIONS	7598	VALLEY IMAGING SOLUTIONS	82.07
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	400.10
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	1,276.44
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	40.01
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	83.18
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	95.45
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	135.46
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	361.38
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	120.28
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	139.45
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	191.60
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	148.43
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	135.46
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	87.88

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	147.79
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	36.72
01/20	01/24/2020	55690	7667	VERIZON WIRELESS	7667	VERIZON WIRELESS	90.21
01/20	01/24/2020	55691	7697	WAXIE SANITARY SUPPLY	7697	WAXIE SANITARY SUPPLY	54.68
01/20	01/24/2020	55692	5663	WIST OFFICE PRODUCTS	5663	WIST OFFICE PRODUCTS	15.38
01/20	01/24/2020	55692	5663	WIST OFFICE PRODUCTS	5663	WIST OFFICE PRODUCTS	14.29
01/20	01/24/2020	55693	7882	ZOETIS US LLC	7882	ZOETIS US LLC	78.25
01/20	01/24/2020	55693	7882	ZOETIS US LLC	7882	ZOETIS US LLC	60.00
01/20	01/27/2020	55694	2334	BRAULIO HAMMONS	2334	BRAULIO HAMMONS	140.00
01/20	01/27/2020	55695	7675	WAL-MART BUSINESS	7675	WAL-MART BUSINESS	54.06
01/20	01/28/2020	55696	1327	ARIZONA DEPARTMENT OF REVENUE	1327	ARIZONA DEPARTMENT OF RE	10.00
01/20	01/28/2020	55696	1327	ARIZONA DEPARTMENT OF REVENUE	1327	ARIZONA DEPARTMENT OF RE	13.46
01/20	01/31/2020	55697	12380	AMA GOLF	12380	AMA GOLF	291.47
01/20	01/31/2020	55698	11392	AZ COMMUNITY ACTION ASSOCIATIO	11392	AZ COMMUNITY ACTION ASSO	294.11
01/20	01/31/2020	55699	2749	CITY OF BENSON	2749	CITY OF BENSON	27.40
01/20	01/31/2020	55700	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	3,812.32
01/20	01/31/2020	55700	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	328.38
01/20	01/31/2020	55700	3210	DANA KEPNER COMPANY INC	3210	DANA KEPNER COMPANY INC	4,989.33
01/20	01/31/2020	55701	3421	DIRECTV, LLC.	3421	DIRECTV, LLC.	213.48
01/20	01/31/2020	55702	3930	GARRETT ELECTRICAL INC	3930	GARRETT ELECTRICAL INC	141.75
01/20	01/31/2020	55703	4074	GOSERCO, INC.	4074	GOSERCO, INC.	14,697.98
01/20	01/31/2020	55704	4784	KIMLEY-HORN AND ASSOCIATES INC	4784	KIMLEY-HORN AND ASSOCIATE	3,397.00
01/20	01/31/2020	55705	4808	KUSTOM SIGNALS, INC	4808	KUSTOM SIGNALS, INC	4,758.00
01/20	01/31/2020	55706	4985	LORI MCGOFFIN	4985	LORI MCGOFFIN	116.20
01/20	01/31/2020	55706	4985	LORI MCGOFFIN	4985	LORI MCGOFFIN	46.88
01/20	01/31/2020	55706	4985	LORI MCGOFFIN	4985	LORI MCGOFFIN	64.75
01/20	01/31/2020	55707	5028	LYNX COFFEE ROASTERS	5028	LYNX COFFEE ROASTERS	80.00
01/20	01/31/2020	55708	5205	MCCARTER & ENGLISH, LLP	5205	MCCARTER & ENGLISH, LLP	41.65
01/20	01/31/2020	55709	7291	TREJO REFRIGERATION AND	7291	TREJO REFRIGERATION AND	1,915.47
01/20	01/31/2020	55709	7291	TREJO REFRIGERATION AND	7291	TREJO REFRIGERATION AND	900.00
01/20	01/31/2020	55709	7291	TREJO REFRIGERATION AND	7291	TREJO REFRIGERATION AND	30.00
01/20	01/31/2020	55710	7402	US FOODS	7402	US FOODS	537.16
01/20	01/31/2020	55710	7402	US FOODS	7402	US FOODS	116.48
02/20	02/03/2020	55715	2160	BENSON VOLUNTEER FIRE DEPT INC	2160	BENSON VOLUNTEER FIRE DE	6,600.00
02/20	02/03/2020	55716	7790	BRANDT, WILLIAM	7790	BRANDT, WILLIAM	100.00
02/20	02/03/2020	55717	3050	COMMUNITY FOOD PANTRY OF	3050	COMMUNITY FOOD PANTRY OF	130.00
02/20	02/03/2020	55718	11367	DAVID THOMPSON	11367	DAVID THOMPSON	2,111.00
02/20	02/03/2020	55719	3240	FOSTER, DARRELL	3240	FOSTER, DARRELL	100.00
02/20	02/03/2020	55720	3975	GEOFFREY MCGOFFIN	3975	GEOFFREY MCGOFFIN	100.00
02/20	02/03/2020	55721	7895	JAMES HANSEN JR.	7895	JAMES HANSEN JR.	100.00
02/20	02/03/2020	55722	4505	JERRY FINK	4505	JERRY FINK	100.00
02/20	02/03/2020	55723	6144	JOHNSON II, RAY	6144	JOHNSON II, RAY	100.00
02/20	02/03/2020	55724	5551	MALDONADO, ANICLETO D	5551	MALDONADO, ANICLETO D	100.00
02/20	02/03/2020	55725	5386	MONTRON, MIKE	5386	MONTRON, MIKE	100.00
02/20	02/03/2020	55726	4840	NAPIER, LARRY	4840	NAPIER, LARRY	100.00
02/20	02/03/2020	55727	4573	RODRIGUEZ, JOE	4573	RODRIGUEZ, JOE	100.00
02/20	02/03/2020	55728	8914	ROTHERMICH, JOE	8914	ROTHERMICH, JOE	100.00
02/20	02/03/2020	55729	5786	TEAGUE, PATRICK	5786	TEAGUE, PATRICK	100.00
02/20	02/03/2020	55730	8907	THELANDER, JAMES	8907	THELANDER, JAMES	100.00
02/20	02/03/2020	55731	7312	TRUJILLO, FRED	7312	TRUJILLO, FRED	100.00
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	1350	AZ FIRE CHIEFS ASSOCIATION	75.00 M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	336.08 M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	112.92 M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	3110	COSTCO MEMBERSHIP	15.97 M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	105.33 M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	20.32 M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	30.42 M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	20.58	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	26.64	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	93.86	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	22.15	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	128.59	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	14.12	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	35.64	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	217.88	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	24.64	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	60.29	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	105.49	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	21.67	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	217.88	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	23.05	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	36.43	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	3.93	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	265.58	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	40.06	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	96.06	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	13.86	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	25.06	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	44.89	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	179.69	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	50.39	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	146.88	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	32.44	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	131.39	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	206.56	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	83.38	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	40.20	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	7675	WAL-MART BUSINESS	65.39	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	1640	AACOP	350.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	238.54	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	12.57	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	25.21	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	16.61	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	16.61	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	77.26	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	147.83	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	86.24	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	106.54	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	157.44	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	224.57	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	358.01	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	238.53	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	79.03	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	79.02	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	253.64	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	1,307.01	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	11.94	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	83.29	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	42.43	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	53.12	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	84.59	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	127.65	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	143.26	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	79.03	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	2750	CITY OF BENSON - UTILITIES	478.26	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	4075	GOVERNMENT FINANCE OFFIC	60.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	4075	GOVERNMENT FINANCE OFFIC	330.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	4352	IIMC	170.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	5454	NATIONAL BANK OF ARIZONA	146.23	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	5460	NATIONAL FIRE PROTECTION A	175.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	5980	U.S. POSTAL SERVICE	5.45	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	101.17	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	133.69	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	6380	SAFEWAY #1275	52.98	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	4342	IACP	190.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	1218	AMERI-ROOTER PLUMBING IN	25.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	3190	DAKOTAPRO	158.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	3190	DAKOTAPRO	158.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12136	Mobile mini Storage Solutions	163.99	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12136	Mobile mini Storage Solutions	171.84	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	310.26	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12137	Hotels - Travel	288.81	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12141	MVP	4.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	16.43	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	2.20	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	2.23	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	77.67	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	53.95	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	284.92	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	31.40	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	216.70	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	97.38	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	25.20	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	84.33	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	54.79	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	25.09	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	92.69	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	394.41	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	43.82	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	43.82	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12151	Amazon.Com	43.83	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12152	Walden Aviation	56.02	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12152	Walden Aviation	56.02	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12152	Walden Aviation	56.03	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12152	Walden Aviation	56.03	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	14.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	14.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	45.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	7.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	7.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	14.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	14.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	29.95	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12176	PayPal	41.45	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12183	RingCentral	1,999.30	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12200	HOBBY LOBBY	10.22	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12201	RESTAURANT DEPOT	139.83	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12201	RESTAURANT DEPOT	45.73	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12201	RESTAURANT DEPOT	131.68	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	118.32	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12203	HOME DEPOT	365.38	M

GL Period	Check Issue Date	Check Nu	Vendor Number	Payee	Merchant V	Merchant Name	Amount	
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12256	HORSESHOE CAFE	116.35	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	13.15	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	14.25	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	30.69	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	30.69	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12262	DOLLAR TREE	39.46	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12273	G & F Piza Palace	128.23	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12273	G & F Piza Palace	12.96	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12273	G & F Piza Palace	75.86	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12273	G & F Piza Palace	257.09	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12279	TORTILLERIA DONA ESPERANZ	39.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12328	Otc Brands Inc.	114.39	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12372	Premier Food Safety Corp	69.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12382	ARIZONA CORPORATION COM	10.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12503	BAGGINS	35.91	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12554	TUCSON CAMERA REPAIR	45.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12554	TUCSON CAMERA REPAIR	459.36	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12555	WE COUNT BOOKS	350.00	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12556	LINE-X OF TUCSON LLC	460.63	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12557	DOLLAR GENERAL	9.86	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12557	DOLLAR GENERAL	13.15	M
01/20	01/29/2020	123019	5454	NATIONAL BANK OF ARIZONA	12558	RIGOS RESTAURANT	562.28	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	7,454.88	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	7,744.20	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	1,330.76	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	1,610.40	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	412.17	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	1,004.65	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	113.35	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	320.43	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	603.68	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	642.89	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	206.42	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	113.36	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	113.35	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	525.54	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	1,585.57	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	558.86	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	6,075.29	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	134.03	M
01/20	01/29/2020	123119	5454	NATIONAL BANK OF ARIZONA	6970	SULPHUR SPRINGS VALLEY EL	501.98	M

Grand Totals:

386,180.44

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

City of Benson City Council Communication



Regular Meeting

February 10, 2020

To: Mayor and Council

Agenda Item # 2

From: Bradley J. Hamilton, P.E. Director of Public Works/City Engineer
Kathe Williams, Transit Specialist

Subject:

Discussion and possible action regarding Resolution 5-2020 of the Mayor and Council of the City of Benson, Arizona, authorizing the City Manager to apply for Arizona Department of Transportation Section 5311 Funds to operate a Rural Public Transit System

Discussion:

Staff is seeking approval and authorization from the City Council to apply for the Arizona Department of Transportation Grant for rural transit (i.e. BAT). The public hearing has been held fulfilling the requirements of the grant application. The grant funding will be used for the continued operation of the City's Dial-a-Ride service and fixed-route programs, benefitting the area residents.

Staff Recommendation:

Approval of Resolution 5-2020

RESOLUTION 5-2020

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, AUTHORIZING THE CITY MANAGER TO APPLY FOR ARIZONA DEPARTMENT OF TRANSPORTATION SECTION 5311 FUNDS TO OPERATE A RURAL PUBLIC TRANSIT SYSTEM

WHEREAS, the Arizona Department of Transportation provides funding to rural communities with a population of less than 50,000 through its Section 5311 program to fund rural public transit systems that provide rides for elderly and disabled persons on an as-requested basis as well as Fixed Routes open to the general public on a fare basis; and

WHEREAS, the local elderly/disabled transportation and fixed route programs are currently operated by the City; and

WHEREAS, the City plans to operate the local elderly/disabled transportation and fixed route programs, provided that funding sources are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, that the City Manager is hereby authorized and directed to apply to the Arizona Department of Transportation for section 5311 funding to operate a local public transit system as of October 1, 2020, and is further directed to prepare funding and budget proposals and projections for inclusion in the City's FY2021-2022 budget that set forth the means for acquiring the assets and personnel needed to operate a local transportation service, both a Dial-a-Ride service for the benefit of the region's elderly and disabled persons and for a Fixed Route System for the Fare-paying general public.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 10th of February, 2020.

TONEY D. KING, SR., Mayor

ATTEST:

APPROVED AS TO FORM:

VICKI L. VIVIAN, CMC, City Clerk

MESCH, CLARK & ROTHSCHILD
By GARY J. COHEN
City's Attorney

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Program Information

1. Program Contact Information

Agency Name: City of Benson
Primary Contact Person's Name: Kathe Williams
Title: Accounting Specialist
Transit Agency Address, City, Zip: 120 W. 6th Street Benson, Arizona
85602-6514
Contact Office Phone: (520) 720-6323
Contact Cell Phone or alternative phone (if applicable) :
Contact Email: kwilliams@bensonaz.gov
Agency Website Address: www.cityofbenson.com

Secondary Contact (if applicable)

Name:
Title:
Contact Office Phone:
Contact Cell Phone or alternative phone (if applicable):
Contact Email:

2. Is this a joint application (multiple agencies)? Yes No *

2a. Please list all the local agency(ies) jointly applying.

3. Application Category: Continuing 5311

Organization

4. 5311 Public Transit services are required to be open to the general public. Does your transit service meet this criteria? Yes No *

5. In what department will your transit program be located? Public Works

6. Describe your Transit Advisory Committee (TAC) memberships and the members' positions in your community.

Our TAC committee is comprised of seven members. They were approved by the Benson City Council. The members hold the following positions in our community.

- Local Pastor
- Senior Citizen
- Disabled Citizen
- Behavioral Health Case Manager
- Council of Governments (SEAGO) Representative
- City of Douglas Representative

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Program Information

- City of Benson Representative
- City of Bisbee Representative

- 6a. Are you sending your TAC agendas or minutes to your ADOT program manager at least quarterly? Yes
- 6b. What is the date of your last transmittal? 1/24/2020
- 6c. Please provide a copy of a recent TAC agenda.

COORDINATION OF SERVICE

This section provides an opportunity to document your attempts to coordinate with other agencies, e.g.: DES, Department of Human Services, Senior Centers, One-Stop Centers for employment assistance, training programs and/or other transportation operators in the service area (including 5310 providers).

7. Is your system included in a Regional Transportation Coordination Plan? Yes No *
8. Please explain your coordination efforts:

The City of Benson coordinates with several agencies. We work with our local St. Vincent de Paul, local Cochise County Health Department, local DES office, Benson Hospital, ViCAP, and local food pantry. We coordinate services, offer bus vouchers and/or free bus passes. We also work with local hotels/motels to coordinate services for residents and visitors.

FUNDING REQUESTS

9. Please check the box next to the types of funding requested in this application. Questions will follow in other portions of the application depending on your selection. If you requested a vehicle or rehabilitation in the last application, but not this year, please first go to the vehicle page and delete the vehicle request before unselecting Capital Funds.

- Administrative Funds
- Operating Funds
- Capital Funds
- Intercity Funds
- Planning Funds
- Other Please Explain: Other Capital

- 9a. Please identify the type of capital needed by checking all capital types requested in this application.

For Vehicle Requests, additional questions will show on the Vehicles page. Provide additional

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Program Information

information for all other capital requests on the Other Capital Request page which will only appear if other capital is requested. If you requested a vehicle or rehabilitation in the last application, but not this year, please first go to the vehicle page and delete the vehicle request before unselecting Vehicle or Vehicle Rehabilitation.

- ✓ Vehicle (Revenue Rolling Stock)
- Vehicle Rehabilitation
- Other Capital Requests

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Program Management

FINANCIAL MANAGEMENT

This section explores the internal controls and processes/procedures that your agency has in place and preparation/experience in managing a federal grant.

1. Briefly describe your organization's budgeting process.

The budget is developed by the transit manager with input from the Finance Director. It is reviewed by our TAC committee for approval and/or recommendations. It is then approved by the City Manager and City Council.

2. Describe your procurement process for purchasing operating supplies, services, and capital items such as vehicles. Please include thresholds for purchasing. (Refer to 5311 Guidebook for procurement threshold.)

The City of Benson has an adopted procurement code. Citywide, all purchases over \$1,000.00 must be approved by the City Manager and purchases over \$20,000 must be approved by the City Council. For purchases greater than \$5,000, 3 written price quotations must be obtained. For purchases over \$20,000, a formal bid or Request for Proposal (RFP) must be issued. For Transit, all purchases over \$3,000.00 using 5311 monies require 3 written price quotations.

3. How is the budget monitored for the organization as a whole?

The City of Benson uses Caselle Connect software for accounting purposes. Financial statement budget to actual reports are generated thru Caselle and reviewed by Finance and Management each month. Warnings are set up in Caselle to notify Finance when budgets have been exceeded.

4. How will the transit budget be monitored including revenues and expenditures?

In addition to the processes in place for City-wide budget monitoring, transit budget lines are reviewed monthly by management when submitting reimbursement requests. The transit manager also receives detailed reports of expenditures that hit transit specific line items during the month. These reports are reviewed for accuracy and budget implications.

- 4a. Who will prepare and monitor the transit budget?

The budget will be prepared and monitored by a joint effort between the Transit Manager and the City Finance Director. Additional oversight will be provided by the City Manager.

- 4b. Describe your organization's experience in managing programs that include Federal funds and the associated requirements.

The City of Benson has received federal funds in prior years for transit as well as many other programs.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Program Management

Our Accounting Specialist has attended multiple training sessions on federal funding requirements as well as coordination meetings. The City has undergone audits on our federal grants and have made any recommended changes as soon as possible. Our most current Single Audit showed no deficiencies in any of our federal grants.

4c. If you provide more than one mode of service, how do you track expenses based on mode?

5. Do you have a current approved indirect cost allocation plan? Yes No *

5a. What is your approved indirect cost rate? %

5b. Who is your cognizant agency for indirect cost rate?

5c. Date of indirect cost rate approval or de minimis rate effective date:

5d. In your cost allocation plan, did you elect to charge the de minimis rate of 10% of modified total direct costs?

5e. Upload your current indirect cost allocation plan.

MARKETING AND COMMUNICATION

Marketing your transit program to potential riders is a requirement of the grant. National RTAP has a marketing toolkit for rural transit agencies.

6. Describe your agency's marketing plan.

Although the City does not have an official marketing plan, we advertise heavily on our City of Benson website and at physical locations around the City. We supply pamphlets and bus route schedules at Benson City Hall, Benson Public Library, Benson Community Center, Benson Visitor Center, local hotels/motels, restaurants, apartment complexes, and various local community resources. Additionally, we advertise specials and general information in our local newspaper.

7. Does your agency maintain a website page for transit? Yes No

7a. If yes, provide the URL / web address for the transit program.
www.cityofbenson.com/bensonareatransit

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Program Management

8. How and when is information on proposed service or fare changes communicated to riders and the general public?

Information on proposed service or fare changes are communicated in our local newspaper, on our City of Benson website, and by distributing informative brochures to major locations around the City. Adequate notice of at least one month is given before any major changes are made. Comments and concerns are always encouraged by contacting City Hall and our Transit department directly.

9. Do you conduct a ridership survey of your passengers? Yes No

9a. If yes, when was your last survey conducted? 2/3/2020

9b. Please provide a copy of your last survey.

9c. Provide a summary of responses you received.

- 9d. How do you collect feedback from your riders on your system needs?

We take suggestions via phone and email. Surveys and suggestions are also collected by the drivers.

10. Has there been any service disruption in the past year including for inclement weather? Yes No

10a. If yes, please explain the service disruption and how the public was notified of the service disruption?

Service was disrupted by snow last year. Notice was posted on Facebook and a message was put on the dispatch line.

11. Attach your Public meeting notice(s) with date(s) of meeting(s) for notice of intent to apply for 5311 funds.

11a. List location(s) where Public meeting notice(s) are posted.

11.b. If listed on website, please provide copy of link.

11c. Resolution may also be attached here.

**5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Program Management**

Sample Notice of Public Hearing

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
System Characteristics

1. Have you made or are you planning any significant changes to your routes or transit program this year?
✓ Yes No*

1a. If yes, please explain.

After updating our transit plan we will implement suggested changes. Anticipated changes are an expanded para-transit (Dial-a-ride) and more frequent route.

2. How many routes does your service offer that will be funded by this grant? 10

3. Do you have a contingency plan and / or agreement in place with other transportation providers to ensure the delivery of transit services when there are insufficient back-up vehicles or drivers at your agency? Yes ✓ No *

3a. If yes, please explain.

Performance Data

4. Annual Passengers Trips Anticipated: 13,000

4a. Annual Passengers Trips Last Year: 11,771

5. Anticipated Year 1 Revenue: \$7,200

NOTE: This will populate as fare on the Budget page.

5a. Anticipated Year 2 Revenue:
Do Not Complete Until Year 2.

5b. Fare Box Last Year: \$6,079

6. Average cost per passenger trip using the last year's data:

7. Will your net advertising revenue be deducted in your operating costs? Yes No *

8. How much is your anticipated net advertising revenue?

8a. Please explain any significant changes in anticipated ridership or funding from the previous year's performance.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
System Characteristics

Service Types

9. Systems with multiple routes may have several different types of service .

Please check ALL of the types of service that your system provides and then Save so that the appropriate questions appear.

Hybrid or Other should only be used for routes that do not fit one of these definitions.

(See Help above for explanations of Service Types.)

Local / Regional	Intercity
✓ Demand Response	Intercity Fixed Route
✓ Deviated / Flex Route	Intercity Feeder Route
✓ Fixed Route with Complementary Paratransit	
Commuter	
Vanpool or Other	

Please respond to the questions as appropriate for the transit service.

Demand Response

10. Please explain how the demand response service is the appropriate model for your community?

Deviated / Flex Route

11. How far will the service deviate off of the route?

12. Who is eligible for deviated service in your system?

13. How are deviations requested?

14. Please explain how this service model works for your community.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
System Characteristics

Fixed Route with Complementary Paratransit

15. How far from the fixed route does complementary paratransit serve?

15a. Please Describe

16. Date of the last update of your Complementary Paratransit Plan

16a. Please upload a copy of your Complementary Paratransit Plan

16b. Please explain how this service model works for your community.

Commuter

17. Please explain why this is a commuter route and how well this service model fits this community?

Intercity Service: Feeder and/or Fixed Route

18. Describe the intercity service provided.

19. Please list your service connections with intercity providers.

20. Do you offer package service?

Vanpool or Other

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
System Characteristics

- 21. Describe the service you provide in your community.

- 22. Please explain how this fits the needs of your community.

All Applicants Answer the Following

- 23. Does the system connect with other modes of transportation, if so describe how you connect and are they timely?

- 24. In what jurisdictions, does this system operate outside of the primary applicant community? Please list the routes that go outside of the community limits and identify the specific community whether unincorporated county or other.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Route Service Characteristics: Fixed Route

TOTAL ROUTES:	10
----------------------	-----------

1.	Route Name:	Fixed Route	Dial A Ride	Mescal/J6 Flex Route
2.	Select the Days each route operates:	M T W Th F	M T W Th F	T Th
3.	Route Type:	Year-Round	Year-Round	Year-Round
4.	Service Type:	Fixed Route with Comp. Paratransit	Demand Response	Deviated / Flex Route
5.	# Daily Hours of Operation:	8	8	2
6.	Start Time:	8:00 AM	8:00 AM	8:00 AM
7.	End Time:	4:00 PM	4:00 PM	4:00 PM
8.	Does the route operate continuously other than short breaks for the driver?	Yes	Yes	No
9.	Number of times route is run daily	4		2
10.	Round Trip Miles per route cycle	35		14
11.	Annual Passenger trips (actuals 12 months):	11,059	5,430	
12.	Does the route accommodate baggage?	No	No	No
13.	Is this a new or existing route?	Existing	Existing	New
14a.	Is the service changing?	Yes	No	Yes
14b.	Are your transit schedules published in GTFS?			
15.	Check the types of key activity centers the route serves and indicate which are the busiest in the text box provided.			
15a.	Medical	✓	✓	✓
15b.	Employment	✓	✓	✓
15c.	Education	✓	✓	✓
15d.	Residential	✓	✓	✓
15e.	Shopping	✓	✓	✓
15f.	Entertainment	✓	✓	✓
15g.	Other			
16.	Busiest activity center for this route?	Wal Mart	Wal Mart	Wal Mart
17.	System Connections?	Yes	Yes	Yes
17a.	List the other mode it connects to	Amtrak	Amtrak	Fixed Route
18.	Please identify the jurisdiction(s) that each route operates in:			

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Route Service Characteristics: Fixed Route

18a.	County	Cochise County	Cochise County	Cochise County
18b.	City(ies) (If the route operates outside the city limits, please type unincorporated):	Benson	Pomerene, St. David & J-Six/Mescal, Benson	J-Six/Mescal, Benson

19. Upload a user guide for this Route Service Area. Upload a map showing your community and highlight the areas served by your transit system.

If you only have one user guide, please upload it only once.

[https://egrants.azdot.gov/Upload/6081-BATRidersGuide13\(2\).pdf](https://egrants.azdot.gov/Upload/6081-BATRidersGuide13(2).pdf)

<https://egrants.azdot.gov/Upload/6081-BensonDARCard01.pdf>

20. Please explain any service changes that you are making and the reasons for making these changes.

To be more efficient and better service our customers, BAT is shortening the fixed route and adding 4 deviated flex route. The Fixed route will no longer include Pomerene, the Cochise College loop, and the South Hwy 80 loop. However, the Deviated Fixed route will be a call for service to all of the areas including St. David, J-Six/Mescal, and Willow Lake.

21. Any additional comments about your routes and the service your agency provides including seasonal and special event routes.

BAT started a special seasonal Christmas Light tour in December 2017 and anticipates it growing in the years to come. BAT also anticipates starting a seasonal summer route to the pool/community center.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Route Service Characteristics: Food Box Route

TOTAL ROUTES:	10
----------------------	-----------

1.	Route Name:	Food Box Route	St. David Flex Route	Willow Lakes Flex Route
2.	Select the Days each route operates:	W	M Th	W
3.	Route Type:	Year-Round	Year-Round	Year-Round
4.	Service Type:	Deviated / Flex Route	Deviated / Flex Route	Deviated / Flex Route
5.	# Daily Hours of Operation:	1	2	2
6.	Start Time:	10:00 AM	8:00 AM	8:00 AM
7.	End Time:	11:30 AM	4:00 PM	4:00 PM
8.	Does the route operate continuously other than short breaks for the driver?	Yes	No	No
9.	Number of times route is run daily	1	4	4
10.	Round Trip Miles per route cycle	10		
11.	Annual Passenger trips (actuals 12 months):	40		
12.	Does the route accommodate baggage?	No	No	No
13.	Is this a new or existing route?	Existing	Existing	Existing
14a.	Is the service changing?	No		
14b.	Are your transit schedules published in GTFS?			
15.	Check the types of key activity centers the route serves and indicate which are the busiest in the text box provided.			
15a.	Medical			
15b.	Employment			
15c.	Education			
15d.	Residential		✓	✓
15e.	Shopping			
15f.	Entertainment			
15g.	Other	✓		
16.	Busiest activity center for this route?			
17.	System Connections?	No	Yes	Yes
17a.	List the other mode it connects to		Fixed Route	Fixed Route
18.	Please identify the jurisdiction(s) that each route operates in:			
18a.	County	Cochise County	Cochise County	Cochise County

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Route Service Characteristics: Food Box Route

18b.	City(ies) (If the route operates outside the city limits, please type unincorporated):	Benson	Benson, St. David	Benson, Willow Lakes
------	--	--------	-------------------	----------------------

19. Upload a user guide for this Route Service Area. Upload a map showing your community and highlight the areas served by your transit system.

If you only have one user guide, please upload it only once.

20. Please explain any service changes that you are making and the reasons for making these changes.

21. Any additional comments about your routes and the service your agency provides including seasonal and special event routes.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Route Service Characteristics: Pomerene Flex Route

TOTAL ROUTES:	10
----------------------	-----------

1.	Route Name:	Pomerene Flex Route	Christmas Lights Tour	Special Event Route
2.	Select the Days each route operates:	W	F Sa	Sa
3.	Route Type:	Year-Round	Seasonal	Seasonal
4.	Service Type:	Deviated / Flex Route	Fixed Route with Comp. Paratransit	Fixed Route with Comp. Paratransit
5.	# Daily Hours of Operation:	4	4	8
6.	Start Time:	8:00 AM	6:00 PM	2:00 PM
7.	End Time:	4:00 PM	10:00 PM	10:00 PM
8.	Does the route operate continuously other than short breaks for the driver?	No	Yes	No
9.	Number of times route is run daily	4	2	10
10.	Round Trip Miles per route cycle		20	
11.	Annual Passenger trips (actuals 12 months):		47	
12.	Does the route accommodate baggage?	No	No	No
13.	Is this a new or existing route?	Existing	Existing	New
14a.	Is the service changing?	No	No	Yes
14b.	Are your transit schedules published in GTFS?	No	No	No
15.	Check the types of key activity centers the route serves and indicate which are the busiest in the text box provided.			
15a.	Medical			
15b.	Employment			
15c.	Education			
15d.	Residential	✓		
15e.	Shopping			
15f.	Entertainment		✓	✓
15g.	Other			
16.	Busiest activity center for this route?			
17.	System Connections?	Yes	No	Yes
17a.	List the other mode it connects to	Fixed Route		
18.	Please identify the jurisdiction(s) that each route operates in:			
18a.	County	Cochise County	Cochise County	Cochise County

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Route Service Characteristics: Pomerene Flex Route

18b.	City(ies) (If the route operates outside the city limits, please type unincorporated):	Benson, Pomerene	Benson, Pomerene	Benson
------	--	------------------	------------------	--------

19. Upload a user guide for this Route Service Area. Upload a map showing your community and highlight the areas served by your transit system.

If you only have one user guide, please upload it only once.

20. Please explain any service changes that you are making and the reasons for making these changes.

When special events happen around the city outside of regular operating hours, Benson Area Transit provides bus service to the general public to attend the events.

21. Any additional comments about your routes and the service your agency provides including seasonal and special event routes.

Vehicles

AGENCY VEHICLE INVENTORY

Total Vehicles in Inventory: 5

Spare Vehicle Ratio: 30%

1. Please provide the information requested in the table below for all vehicles in your transit fleet whose routes utilize 5311 funding.

Vehicle Identification Number (VIN)	Funding Src (i.e.: 5310, 5311, local, etc.)	Vehicle Classification	Actual Vehicle Length	Manf Year	Mileage	# of Amb. Seats	# of W/C Positions	Lift or Ramp?	Requesting Rehab?	Route Served (Spare can also be listed)	Is the Vehicle On ADOT Lien?
											Yes <input checked="" type="checkbox"/> No
1GBJG31K191157887	5311	Cutaway bus	23	9	180,343	15	2	Ramp	No	Dial-a-Ride	<input checked="" type="checkbox"/> Yes No
											Yes <input checked="" type="checkbox"/> No
1FTSS34L24HB45668	CCS	Van	19	4	130,184	6	1	Lift	No	Spare	Yes <input checked="" type="checkbox"/> No
1FDDE4FS6GDC40695	5311	Cutaway bus	27	16	36,806	10	2	Ramp	No	Fixed Route	<input checked="" type="checkbox"/> Yes No
0687	5311	Cutaway bus	27	16	49,389	10	2	Ramp	No	Fixed Route	<input checked="" type="checkbox"/> Yes No
1FDEE3FSXHDC68376	5311	Cutaway bus	22	18	58,518	10	2	Lift	No	Dial-a-Ride	<input checked="" type="checkbox"/> Yes No
											Yes No
											Yes No
											Yes No

2. Please provide the information requested in the table below for all vehicles in your transit fleet whose routes utilize 5311 funding.

INSTRUCTIONS: SAVE this form prior to filling out this section and the system will automatically copy the VIN numbers from

Vehicles

Question 1 into the table below for Question 2.

Vehicle Identification Number (VIN)	Condition Code	In Service?	Original Cost	Make	Model	Fuel Type	Chassis	Anticipated Replacement Year
1GBJG31K191157887	3 FAIR	Yes	\$120,339	Ford	Arboc	Gas	Light Duty	2017
1FTSS34L24HB45668	3 FAIR	Yes		Ford	Starcraft	Gas	Light Duty	2021
1FDDE4FS6GDC40695	4 GOOD	Yes		Chevy	Champ	Gas	Light Duty	2025
0687	4 GOOD	Yes		Chevy	Champ	Gas	Light Duty	2025
1FDDE3FSXHDC68376	4 GOOD	Yes	\$62,745	Ford	Starcraft	Gas	Light Duty	2021

VEHICLE STORAGE

3. Please list the address of the vehicle storage. If there is more than one location, please list the last 4 VIN's of the vehicles with each address.

City of Benson Yard - 898 N. Madison Benson, AZ 85602

MAINTENANCE

4. All agencies receiving FTA funded vehicles must provide a vehicle maintenance plan .
See Transit resources page for sample maintenance plans. [Transit Resources Web Link](#)

Plan should include preventive maintenance intervals and specific service requirements.

Vehicles

5. How is maintenance provided for your transit service vehicles?

In-house

If in-house, provide a list of services provided.

✓ Outside vendor via contract

If by contract, list the vendors you use and what services they provide.

CNG does all preventive maintenance and minor repairs. Major repairs, if needed, usually go to the appropriate dealer.

Other

Please explain.

NEW / REPLACEMENT VEHICLES AND VEHICLE REHABILITATION

6. If you are requesting a new or replacement vehicle, please answer the following:

If you are requesting an expansion, VIN not applicable.

VEHICLE SPECIFICATIONS												
Expansion or replacement?	Vehicle Length	Vehicle Type	Seating Capacity	Wheel chair Positions	Chassis	Fuel Type	VIN of vehicle being replaced or Rehabilitated (last 4)	Vehicle Priority #	Replaced vehicle disposal?	Used for Inter city Route?	Request Year	Request Amount

Vehicles

Replacement	20	Vans	5	2	Light Duty	Gas	7887		Sell	No	Year 1	\$57,741
Replacement	20	Vans	5	2	Light Duty	Gas	8376		Spare	No	Year 2	\$57,741
												\$0
												\$0
												\$0
												\$0
												\$0
												\$0
												\$0
												\$0

VEHICLE REQUESTS TOTAL:	\$115,482
--------------------------------	------------------

NEW OR EXPANSION VEHICLE JUSTIFICATION

7. Please explain your justification for a new vehicle. Include the route it will serve and the ridership or projected ridership for a new route.

Vehicle 7887 is used lightly as a 2nd Para-Transit (Dial-a-ride) and spare vehicle. It has more than 180,000 miles and is in only Fair condition. Demand for a 2nd para-transit vehicle continues to increase and BAT is wanting something reliable for our most venerable clients. We are anticipating an expansion to the para-transit service as the population in our area continues to age. Vehicle 8376 is used for our main para-transit vehicle. As such is averages almost 30,000 miles per year. By 2021 we anticipate 120,000 miles on the vehicle which is transporting our most venerable clients.

8. If the vehicle is not being retired from service, what is your justification for increasing your fleet size? Explain why a back-up vehicle or existing fleet cannot accommodate this expansion.

We are already seeing an increase demand for para-transit service and anticipate needing 2 full time vehicle for this service by 2021.

9. If you are retiring a vehicle, please explain why rehabilitation is not a better option than purchasing a new vehicle.

10. Please identify the contract you will be using to purchase the vehicle. Specify ADOT, Self-Procure, Joint Procure, or Other. Please name the lead agency which procured or will procure the vehicle. If you are using the ADOT or State contract, you must have created a build with

Vehicles

an ADOT vendor prior to submitting this application.

10a. Please upload your Build Sheet Documentation.

11. Will your requested vehicle be fully accessible to persons with disabilities, in accordance with ADA guidelines? Yes No

11a. If No, Please explain

11b. If No, upload a Certificate of Equivalent Service form.

Vehicle Rehabilitation

If you are requesting a vehicle rehabilitation, please answer the following:

12. Please identify the VIN of the vehicle being rehabilitated, the parts of the vehicle that are planned for rehab, and what will be done as part of this funding request.

In vehicle number 1GB9G5AG4A1163861 we will remove seats to bring it under the CDL requirements and we will paint the vehicle .

13. Please explain why rehabilitation is the best option for this vehicle.

Per my mechanic, 1GB9G5AG4A1163861 is the best option as it has had the least mechanical problems and does not have excessive miles.

ALL CAPITAL VEHICLE REQUESTS

Vehicles

14. Please estimate the following dates for milestones. If more than one procurement contract will be needed, please enter the milestone dates in the appropriate column. They are reported to FTA and will need to be confirmed if the award is made.

Project Title should be (Expansion or Replacement) - (Vehicle Type). e.g. Expansion - Vans

Project Title	Estimated Completion Date				
	RFP Issued	Contract Awarded	First Vehicle Delivered	All Vehicles Delivered	Contract Complete

Other Capital Requests

2a. Please answer the following questions:

- **Description of the capital equipment / facility project.**
- **Explanation for why this equipment or facility is essential for the operation of your transit service.**
- **Is this a replacement of an older unit(s) or an addition?**
- **How will this equipment interact with existing equipment you use and operate?
Please detail any modifications that will be needed to accommodate this equipment.**
- **What is your alternative option if this is not awarded?**

2b. For larger projects, please answer the following questions:

- **Provide details for other funding sources you are pursuing (or have obtained).**
- **What is the next step in the process? Please outline what you've completed so far and upload any applicable studies.**

2c. Provide a map for any location specific requests such as facilities, passenger shelters, etc.**Map and/or Backup:**

Other Capital Requests

TITLE: ADA Complementary Paratransit

REQUEST YEAR: 1

JUSTIFICATION:

2a. Please answer the following questions:

- **Description of the capital equipment / facility project.**
- **Explanation for why this equipment or facility is essential for the operation of your transit service.**
- **Is this a replacement of an older unit(s) or an addition?**
- **How will this equipment interact with existing equipment you use and operate?
Please detail any modifications that will be needed to accommodate this equipment.**
- **What is your alternative option if this is not awarded?**

2b. For larger projects, please answer the following questions:

- **Provide details for other funding sources you are pursuing (or have obtained).**
- **What is the next step in the process? Please outline what you've completed so far and upload any applicable studies.**

Other Capital Requests

2c. Provide a map for any location specific requests such as facilities, passenger shelters, etc.

Map and/or Backup:

TITLE: Preventive Maintenance

REQUEST YEAR: 2

JUSTIFICATION:

2a. Please answer the following questions:

- **Description of the capital equipment / facility project.**
- **Explanation for why this equipment or facility is essential for the operation of your transit service.**
- **Is this a replacement of an older unit(s) or an addition?**
- **How will this equipment interact with existing equipment you use and operate?
Please detail any modifications that will be needed to accommodate this equipment.**
- **What is your alternative option if this is not awarded?**

Other Capital Requests

2b. For larger projects, please answer the following questions:

- **Provide details for other funding sources you are pursuing (or have obtained).**
- **What is the next step in the process? Please outline what you've completed so far and upload any applicable studies.**

2c. Provide a map for any location specific requests such as facilities, passenger shelters, etc.**Map and/or Backup:**

TITLE: ADA Complementary Paratransit

REQUEST YEAR: 2

JUSTIFICATION:**2a. Please answer the following questions:**

- **Description of the capital equipment / facility project.**
- **Explanation for why this equipment or facility is essential for the operation of your transit service.**
- **Is this a replacement of an older unit(s) or an addition?**
- **How will this equipment interact with existing equipment you use and operate?
Please detail any modifications that will be needed to accommodate this equipment.**

Other Capital Requests

- **What is your alternative option if this is not awarded?**

2b. For larger projects, please answer the following questions:

- **Provide details for other funding sources you are pursuing (or have obtained).**
- **What is the next step in the process? Please outline what you've completed so far and upload any applicable studies.**

2c. Provide a map for any location specific requests such as facilities, passenger shelters, etc.

Map and/or Backup:

3. Please answer the following questions for outstanding capital (Over 1 Year):

- **What is your plan for expending it?**
- **Why are you requesting new capital when old capital has not yet been expended?**

Other Capital Requests

ALL CAPITAL REQUESTS

NOTE: REQUESTS WITHOUT MILESTONE DATES WILL NOT BE AWARDED.

4. Please estimate the following dates for milestones. If more than one procurement contract will be needed, please enter the milestone dates in the appropriate column. They are reported to FTA and will need to be confirmed if the award is made.

For each Capital item or project requested, please fill out the proposed Milestone dates.

Project Title	Estimated Completion Date		
	RFP Issued	Contract Awarded	Contract Complete
Preventive Maintenance	10/1/2020	10/1/2020	9/30/2021
ADA Complementary Paratransit	10/1/2020	10/1/2020	9/30/2021
Preventive Maintenance	10/1/2021	10/1/2021	9/30/2022
ADA Complementary Paratransit	10/1/2021	10/1/2021	9/30/2022

5. If you would like to provide letters of support from your stakeholders and community members, please upload them below.

Please only provide if the capital items exceed \$50K. (As discretionary grant opportunities are available, ADOT may apply on your behalf).

Budget

REQUESTED BUDGET SUMMARY	Match Ratio	Total Request	Federal Request	Local Match
Administration Request (2 Years)	80/20	\$170,303	\$136,242	\$34,061
Operating (2 Years)	58/42	\$227,722	\$132,079	\$95,643
Intercity Request (2 Years)	58/42	\$0	\$0	\$0
Capital Request	80/20	\$300,482	\$240,386	\$60,096
Planning Request	80/20	\$0	\$0	\$0
Total Request		\$698,507	\$508,707	\$189,800

Admin Ratio: 29.21%

ADMINISTRATION BUDGET	Year 1 Request	Year 2 Request	Final Budget (Awarded)	Federal Request	Local Match	Subcontracted?
Transit Manager/Coordinator	\$43,489	\$44,359		\$34,791	\$8,698	Yes No
Fringe Benefits (Admin)	\$15,626	\$15,939		\$12,501	\$3,125	Yes No
Professional Services	\$1,500	\$1,500		\$1,200	\$300	Yes No
Travel - non training	\$500	\$500		\$400	\$100	Yes No
Marketing/Advertising	\$1,000	\$1,000		\$800	\$200	Yes No
Insurance	\$21,376	\$23,514		\$17,101	\$4,275	
Total Administration Costs	\$83,491	\$86,812	\$0	\$69,450	\$17,362	

Please specify other:

If applying for Intercity funds, what percentage of your Operating Budget is for Intercity Operations? %

OPERATING BUDGET	Year 1 Request	Year 2 Request	Final Budget	Federal Request	Local Match	Subcontracted?
------------------	----------------	----------------	--------------	-----------------	-------------	----------------

Budget

			(Awarded)				
Dispatcher(s)	\$15,600	\$15,912		\$9,048	\$6,552	Yes	No
Driver Salaries	\$68,630	\$70,000		\$39,805	\$28,825	Yes	No
Fringe Benefits	\$9,000	\$9,180		\$5,220	\$3,780	Yes	No
Fuel	\$15,000	\$15,000		\$8,700	\$6,300	Yes	No
Tires/Parts/Maintenance	\$2,000	\$2,000		\$1,160	\$840	Yes	No
Radio Services/Equipment	\$1,200	\$1,200		\$696	\$504		
Operating Supplies	\$500	\$500		\$290	\$210		
Uniforms	\$1,000	\$1,000		\$580	\$420		
Total Operating Costs	\$112,930	\$114,792	\$0	\$66,579	\$48,213		
Deductions including Fares Earned	\$0	\$0	\$0				
Net Operating Costs	\$112,930	\$114,792	\$0	\$66,579	\$48,213		

Please specify other:
 Please specify other:
 Please specify other:
 Please specify other:
 Please specify other:

CAPITAL REQUEST This section autopopulates and will not reflect the final award, only the request. The final award for Capital will appear on your Exhibit A and in the reimbursement requests.	Request Year	Request Amount	Federal Request	Local Match	QTY	Unit Cost
Preventive Maintenance	Year 1	\$15,000	\$12,000	\$3,000	1	\$15,000
ADA Complementary Paratransit	Year 1	\$70,000	\$56,000	\$14,000	1	\$70,000
Preventive Maintenance	Year 2	\$15,000	\$12,000	\$3,000	1	\$15,000
ADA Complementary Paratransit	Year 2	\$85,000	\$68,000	\$17,000	1	\$85,000

Budget

Replacement : Vans	Year 1	\$57,741	\$46,193	\$11,548	1	\$57,741
Replacement : Vans	Year 2	\$57,741	\$46,193	\$11,548	1	\$57,741
Total Capital Costs		\$300,482	\$240,386	\$60,096		

PLANNING REQUEST	Request Year	Request Amount	Federal Request	Local Match
Total Planning Costs		\$0	\$0	\$0

2-Year Budget Form

Are you a tribal entity that transfers their ADOT award to FTA?

If yes, please upload your current budget and expenditures.

For all Personnel (full time and part time) who are paid using this grant, list the following:
 Please list the average number of hours / week the employee will be dedicated to transit. Based on a forty hour work week.
 To get to a Wage per hour, calculate full-time salary divided by 2080.
 Similar job title and wage per hour can be combined onto a single line (denote # of employees referenced in the job title)

Job Title / Category	Transit Hours per week	\$ Wage per Hour	Total

Weekly Total: \$0

Local Match

REQUESTED BUDGET SUMMARY			
	Total Request	Federal Request	Local Match
Total	\$0	\$0	\$0

LOCAL MATCH			
Match Amount	Name of Match Contributor	Contribution Source	Please Describe
\$37,000	AAA	Other	Triple A Funding
\$127,959	City of Benson	City	General Funds
Total: \$164,959			

Are you planning to use in-kind funds/services for local match? Yes No

All In-Kind match must be documented at the time of the contribution.

In-kind must also be documented in the local match above.

IN-KIND MATCH						
Budget Type	Source of Donations / Service	Request Year	Value of Service / Unit of Measure	Number of Units	Total In-Kind	In-Kind Approved Amount
Administration	Advertising and Marketing Personnel		\$25.00 per hour	250	\$6,250.00	
TOTAL:					\$6,250	\$0

Upload Backup Documentation:

Local Match

Match Additional Information

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Transportation Providers and Union Classification

Agency / Transportation Provider Name	Address	City, State, Zip	Union Representation of Employees (if any)
Benson Area Transit	120 W 6th St	Benson, AZ 85602	Non-Union
Transport Now LLC	PO Box 344	Dragoon, AZ 85609	Non-Union
Greyhound	249 E 4th St	Benson, AZ 85602	Union?

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Safety and Training Programs

The following are components of a required Americans with Disabilities Act (ADA) training program:

- Operate vehicles and equipment safely.
- Appropriate attention to the differences among persons with disabilities .
- Treat persons with disabilities in a respectful and courteous way .
- Assist passengers properly.

1. **INDICATE ALL TRAINING YOUR AGENCY PROVIDES:**

- Yes Do your drivers receive training that covers the above ADA areas?
- Yes Defensive Driving training?
- Yes PASS (Passenger Service and Safety - CTAA)
- Yes START (Safety Training and Rural Transit – National RTAP)
- Yes Customer Service
- Yes Emergency Evacuation (covered by PASS)
- Yes Biohazard Training
- Yes First Aid
- Yes CPR
- Yes Safety
- Yes Reasonable Suspicion (Drug & Alcohol Training for Supervisors)
- Yes Dispatcher Training
- Yes 24 hour behind the wheel training for drivers with experienced driver
- Yes Vehicle Pre/Post Trip Inspection Training
- Yes Transit Operations Policies & Procedures

Other
Describe:

Other
Describe:

Other
Describe:

No 2. Is your training program offered in house?
If no, where and by whom does your agency staff receive training

Vista Transit

SAFETY

3. Please answer the following questions. The transportation program or agency...:

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Safety and Training Programs

- Yes Obtains a copy of a driving record before hiring a new driver?
- No Makes a road test part of the driver applicant review process?
- Yes Performs criminal history checks on new hires?
- Yes Has a Federal Transit Administration approved Drug & Alcohol Testing Policy and Program?
- Yes Formally investigates accidents and incidents, maintains an accident log, and prepares a report for the files?
- Yes Has a file in which records of all accidents are kept?
- No Has a specific safety/risk management manual?
- No Developed a written transit safety and security policy?
- Yes Takes ADOT funded vehicles in for annual inspection?
- Yes Has a documented vehicle maintenance program?
- 0 How many accidents did the transportation program have last year that met the Federal Transportation Administration (FTA) thresholds for reporting?

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Substance Abuse

- | | | |
|---|--|-----|
| 1. | Do you have a substance abuse program in place that meets current Federal, State and Local regulations and practices? | Yes |
| 2. | Do you have a clearly written substance abuse policy statement and procedures that describe your agency's policy and plans for complying with the FTA regulations ? | Yes |
| 2.a. If yes, attach your policy to this checklist. | | |
| https://egrants.azdot.gov/_Upload/28109-DrugAlcoholPolicy2016.docx | | |
| 3. | If your program includes more than what is mandated by the FTA regulations , is this reflected in the written policies? | Yes |
| 4. | Have you made the necessary provisions for recordkeeping and reporting? | Yes |
| 5. | Do these provisions include procedures to protect the individual's right to privacy and the prevention of unauthorized release of test result information? | Yes |
| 6. | Have you selected qualified personnel who will be responsible for implementing and monitoring the program? | Yes |
| 7. | Have these individuals been provided with the required trainings including reasonable suspicion? | Yes |
| 8. | Have you informed your employees in writing of your agency's substance abuse policy and its implementation requirements? | Yes |
| 9. | Have you established and documented a minimum of 60 minutes of drug awareness training for safety sensitive employees and 2 hours of supervisory awareness training (one hour on drugs and one hour of alcohol signs, symptoms and effects). | Yes |
| 10. | Are enough employees trained in reasonable suspicion that the transit agency is covered at all times and shifts? | Yes |
| 11. | Are these training programs held regularly to account for staff turnover and other changes ? | Yes |
| 12. | Does your program include testing for the five prohibited classes of substances, marijuana, cocaine, opiates, amphetamines, and PCP? | Yes |
| 13. | Does your program have provisions for testing for the following events: pre-employment, random, post-accident, reasonable suspicion, and (return to duty, follow-up testing in the event of a second chance policy) according to the standards defined in the federal regulations? | Yes |

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
CIVIL RIGHTS

Title VI Implementation

1. No Does your Agency receive funds directly from the Federal Transit Administration (FTA)?
2. Please upload your complete Title VI Implementation Plan. See [Title VI Implementation Plan Template](#).

https://egrants.azdot.gov/_Upload/28100-FinalTitleVIPlan250416.docx
3. Did you have any Title VI complaints this last year?
- 3a. Please upload your Complaint Log describing any ADA/Title VI Investigations, Complaints, and Lawsuits. If there have been no complaints, please upload your log indicating the year and stating no complaints.

Equal Employment Opportunity (EEO)

4. Yes* Does your agency have an Equal Opportunity Employment (EEO) policy?
- 4a. If yes, attach a copy of the EEO policy.

https://egrants.azdot.gov/_Upload/23928-COB-EEO.pdf
5. Yes Does your agency have an EEO public notice document?
- 5a. If yes, attach a copy of the notice.
6. Identify the name, phone number, and email address of the EEO coordinator.

Name:
Lori McGoffin

Phone:
(520) 720-6324

Email Address:
lmcgoffin@bensonaz.gov
7. Yes* Does your agency include an EEO statement in all job announcements?

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
CIVIL RIGHTS

8. Yes* Does your agency post EEO information in places where employees congregate?

**Americans with Disabilities Act
(ADA)**

9. No Does your agency have a ADA policy statement?

9a. If yes, attach a copy of your ADA policy.

**IF YOUR AGENCY DOES NOT PROVIDE TRANSPORTATION SERVICE, SKIP DOWN TO
QUESTION 18.**

10. Yes FTA requires that if your agency has any non-ADA accessible vehicles in your fleet, your agency must be able to provide "equivalent service" through some other means, such as sufficient other accessible vehicles or a written agreement with another provider in your service area to provide a lift-equipped vehicle when needed. Does your agency have at least one fully operable wheelchair accessible vehicle meeting ADA standards, with available qualified driver(s), for each of your primary service areas?

10a. If no, please explain if and how your agency maintains equivalent service for persons with disabilities if service is requested and an accessible vehicle is needed to provide service?

11. Does your agency have alternative methods to provide equivalent service should the only accessible vehicle(s) or available driver(s) be rendered out-of-service for more than a few days.

12. Yes Are there special charges for individuals with disabilities, including individuals who use wheelchairs?

12a. If yes, explain the circumstances.

13. Yes* Is information on your service provided in accessible formats if requested?

13a. If yes, explain how both a hearing impaired person and a visually impaired person would request a ride on your service?

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
CIVIL RIGHTS

- 13b. If no, please provide explanation.
14. Yes* Has your agency ever turned down a request for transportation from a person with a disability?
- 14a. If yes, explain the circumstances surrounding the incident(s) and why the request(s) was denied?
15. No* Is your turndown rate higher for people with a disability than for non-disabled?
16. No* Are inspections of ADA equipment including lifts, ramps, securement devices, signage, and communication systems, part of your agency's pre-trip and post-trip inspection checklists?
- 16a. If no, explain how these items of equipment are being checked on a regular basis to ensure safe and reliable use?
- 16b. When equipment failures or deficiencies are found during inspections, what is your agency's policies and procedures to immediately address the problem?
17. Does your agency have in place written policies, procedures, and information regarding the following requirements of the ADA?
- 17a. Lift vehicle availability?
- 17b. Maintenance of accessible features on vehicle(s)?
- 17c. Adequate time for vehicle boarding and disembarking?
- 17d. Use of portable oxygen/respirator equipment?
- 17e. Service Animals?
- 17f. Reasonable Accommodation/Modification Requests?
- 17g. If you answered Yes to any of the above questions and you have separate written policies , procedures, or information from your ADA policy, please attach copies here:

https://egrants.azdot.gov/_Upload/34808-DriverHandbook-072315Rev022417.doc

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
CIVIL RIGHTS

18. Does your agency have written policies, procedures, or information regarding ADA personnel training? (wheelchair securement, sensitivity to passengers, effective communication, etc.)

18a. If yes, attach copies.

19. Please identify the name, address, phone number, and email address of the responsible employee designated to coordinate ADA compliance.

Kathe Williams
120 W 6th St.
Benson, AZ 85602
520-720-6315
kwilliams@bensonaz.gov

20. Does your agency maintain in operative condition features of facilities and vehicles (e.g. lighting, lifts, ramps, signage, securement systems) that are required to make the facility and vehicle readily accessible to and usable by individuals with disabilities?

20a. If no, please explain the circumstances.

Disadvantaged Business Enterprise (DBE)

21. During the past four (4) years, has your agency received or are you applying for FTA funds other than rolling stock- including Mobility Management, and/or Operating funding from ADOT?

22. Does your agency contract out or plan to contract out or procure services using ADOT awarded funds including operating or mobility management funds or have other outside service contracts using federal funds, other than vehicle purchases?

22a. If yes, does your agency report these contracted services and vendors through the AZ LPA Contract Management System at <http://arizonalpa.dbesystem.com> at the time of submitting the reimbursement request to ADOT?

23. Have you adopted or do you agree to adopt ADOT's DBE plan? ADOT FTA DBE Plan

23a. If not adopting ADOT's DBE plan, does your agency have an approved FTA Disadvantaged Business Enterprise (DBE) program plan?

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
CIVIL RIGHTS

23b. If yes on 23a, Attach a copy of your DBE program plan.

24. Please describe the methods your agency uses to include or recruit certified DBE's for contracting opportunities (services and vendors).

Drug/Alcohol Free Workplace & Safe Environment

25. Does your agency have a Drug / Alcohol Free Workplace & Safe Environment Policy?

25a. If yes, attach a copy of your policy.

25b. If no, please provide the date your agency will be approving a Drug / Alcohol Free Workplace & Safe Environment policy.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

CAR Agreement Number	
AG Contract Number	
AFIS Payment Number and Address Code	IV0000010538 I0003
DUNS Number	608135042
Program / Phase Number Eligible From Date Eligibility Expiration Date Project Details	Please Refer to Exhibit A

GRANT AGREEMENT
 BETWEEN
 THE ARIZONA DEPARTMENT OF TRANSPORTATION
 MULTIMODAL PLANNING DIVISION
 acting for and on behalf of
 THE STATE OF ARIZONA
 AND
 City of Benson

This GRANT AGREEMENT, established pursuant to Arizona Revised Statutes (A.R.S.) § 28-334, is entered into between the ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) MULTIMODAL PLANNING DIVISION (MPD) acting for and on behalf of THE STATE OF ARIZONA herein referred to as the STATE, and City of Benson a City agency herein referred to as the SUBRECIPIENT. The STATE and the SUBRECIPIENT are collectively referred to as the “Parties”, and individually as STATE, SUBRECIPIENT, and “Party”.

I. RECITALS

- 1) STATE is authorized to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of STATE.
- 2) SUBRECIPIENT has obtained appropriate action by ordinance or resolution or otherwise pursuant to the laws or other rules and regulations applicable to it and its governing bodies and is authorized to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of SUBRECIPIENT.
- 3) The Governor of the STATE of Arizona, in accordance with a request by the Federal Transit Administration, hereinafter referred to as FTA, has designated the Arizona Department of Transportation as the responsible agency to evaluate and select proposed projects and to coordinate grant applications. The current State Management Plan, Program Guidebook, FTA Master Agreement, and the Program Application, incorporated herein by reference, prescribe the

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

STATE's Administrative Policies and Requirements for the Program.

- 4) Exhibit A: Project Award Description provides the Project Award Description, Eligibility Dates, Funding Participation, and Match Requirements.
- 5) Exhibit B: Program Description and Communication and Contact Information provides the statutory reference and describes rules, regulations, and requirements specific to the program(s) awarded in this Agreement and provides contact information relevant to this Agreement.
- 6) Exhibit C: Responsibility Matrix delineates key requirements specific to roles.
- 7) Exhibit D: Procurement and Third Party Contract Provisions provides rules specific to SUBRECIPIENT procurement in this Agreement and provides a table of federal clauses required for procurement agreements.
- 8) Exhibit E: Discrimination & Title VI Requirements provides mandatory Title VI requirements.
- 9) Exhibit F: Disadvantaged Business Enterprise (DBE) Requirements provides mandatory DBE requirements.
- 10) Exhibit G: Insurance (Risk Management) Requirements provides mandatory insurance requirements.
- 11) Exhibit H: Language Modifications provides exceptions, exemptions, and language variations for Agreements with Tribes, Nations, or Native Indian Communities
- 12) The STATE and the SUBRECIPIENT desire to secure the Project as described in Exhibit A through the expenditure of FTA grant funds and to use said funding to provide services for eligible Program participants of the STATE of Arizona within the SUBRECIPIENT's service area, and carried out according to this Agreement and under the applicable sections of 49 USC Chapter 53 as described in Exhibit B.
- 13) The STATE and the SUBRECIPIENT desire defining their respective responsibilities related to the expenditure and reimbursement of up to the amount of funds described in Exhibit A and referred to as the PROJECT within the authority granted by the Program described in Exhibit B.
- 14) SUBRECIPIENT qualified local match and fees for the PROJECT to be procured by the STATE is due upon demand and prior to procurement. Match for PROJECT to be procured by SUBRECIPIENT shall be indicated in and deducted from request for reimbursement. All other match is due over the life of the award or as otherwise detailed in Exhibit A.
- 15) The APPLICATION for this Agreement does not constitute the AWARD amount. The AWARD will be demonstrated in Exhibit A of this Agreement, incorporated into the document at the time of execution and/or as updated from time-to-time by mutual consent.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- 16) The State has the authority to re-distribute Award if the signed Agreement is not received by the program required deadline, or if applicable cash Match (if required) is not received, so that the Agreement may be executed within 90 days from the date that Exhibit A documenting Award is distributed.

THEREFORE, in consideration of the mutual agreements expressed herein, it is agreed as follows:

II. SCOPE

- 1) SUBRECIPIENT shall provide specific public transportation services or activities related to eligible funding, herein called the PROJECT, to eligible Program participants, in accordance with the SUBRECIPIENT'S application(s), incorporated herein as referenced and as allowable under the relevant section of 49 U.S.C. Chapter 53 as described in Exhibit B and the PROJECT description and Award described in Exhibit A.
- 2) PROJECT expense and cost awards will be detailed in Exhibit A. Awards may consist of any combination of expense or cost categories eligible in the associated grant program such as equipment or capital categories to be procured by ADOT, equipment or capital categories to be procured by SUBRECIPIENT, operating, intercity, administrative, planning, mobility management, or others.
- 3) PROJECT Award is limited to the quantity and description of the items identified in Exhibit A. For those items with estimated amounts pending procurement that is to be completed by the SUBRECIPIENT, the estimated pricing shall be considered not-to-exceed pricing specific to the quantity and description of identified items. Any needed or desired variation from quantity, description, or pricing must be requested in writing and approved by the Program Manager prior to procurement. Approvals will result in a modified Exhibit A being issued with updated approved not-to-exceed award, pricing, and match indicated. For PROJECT Award items being procured by ADOT, actual pricing that exceeds the estimate on Exhibit A will be confirmed with the SUBRECIPIENT prior to purchase.
- 4) SUBRECIPIENT eligible PROJECT expenditures or incurrence of costs may not occur prior to the "Expenses Eligible from Date" and must occur prior to the "Eligibility Expiration Date" established in Exhibit A. All support documentation must be dated within that established data range to be considered eligible. The SUBRECIPIENT may not incur any costs for work outlined in any subsequent amendments prior to receiving an executed Modified Exhibit A signed by the ADOT Program Manager or Transit Manager. Any costs incurred prior to receiving such written document shall be treated as pre-award costs and shall not be eligible for reimbursement in accordance with 2 CFR 200.458.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

5) PROJECT-appropriate expenses and costs associated with the PROJECT Award must be supported by receipts and other suitable and appropriate documentation pursuant to 2 CFR 200 Subpart E - Cost Principles, 2 CFR 200 et seq., and ADOT, as appropriate, and incurred within the Exhibit A established date range are eligible for reimbursement upon execution of this Agreement. Final reimbursement requests must be received no later than 30 days after the calendar quarter within which the Eligibility Expiration Date occurs to be eligible for reimbursement unless an extension has been granted by the Program Manager.

a. Certifications Required: As required pursuant to 2 CFR 200.415 to assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreement must include a certification, signed by an official who is authorized to legally bind the SUBRECIPIENT, which reads as follows:

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”

III. RESPONSIBILITIES

1) **ADOT will:**

- a. Review PROJECTS for compliance with statutory requirements, oversight requirements, and program guidance.
- b. Review documentation supporting PROJECT expenditures for eligibility and ensure program match requirements are met.
- c. Review invoices, when appropriate to the Grant Award, from SUBRECIPIENT and reimburse SUBRECIPIENT within 30 days after receipt and approval of invoices, in a total amount not to exceed the lesser of the approved invoiced costs or the Grant Award .
- d. Communicate with SUBRECIPIENT and FTA as necessary to facilitate program compliance and procedural efficiency.
- e. Monitor all activities performed by its SUBRECIPIENTS to assure that the work is being managed and performed satisfactorily and that time schedules are being met in accordance with 2 CFR 200.328.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

f. Administer FTA funds allocated to the SUBRECIPIENT and ensuring that such funds are expended for eligible costs, purpose and activities in accordance with 23 CFR 420.113, that are allowable per 2 CFR 200 et seq. as adopted or otherwise modified pursuant to 2 CFR 1201.

2) **SUBRECIPIENT will:**

- a. Administer the grant from award to closeout.
- b. Take necessary steps to ensure compliance with program or Agreement stipulated deadlines.
- c. Develop and have in place prior to use of award internal policies and systems that ensure effective management of awards and compliance with grant requirements.
- d. Implement strong internal controls for accounting and compliance with grant terms and conditions and ensure that SUBRECIPIENT financial management system and any other system used for documentation or compliance is appropriate to implement the Project. The financial management systems must comply with all the requirements of 2 CFR 200.302.

The SUBRECIPIENT shall establish separate accounts for each work element of the Project Budget, to be maintained within its existing accounting system or set up independently. Such accounts are referred to herein collectively as the Project Account. The Project Account and supporting documentation as set forth in 2 CFR 200 et seq., shall be made available upon request for examination by ADOT, FTA, or the Comptroller General of the United States in accordance with the requirements of 2 CFR 200.336.

Pursuant to the requirements of 2 CFR 200.307, the SUBRECIPIENT shall record in the Project Account all payments received by it from ADOT pursuant to this article and all other funds provided for, accruing to, or otherwise received on account of the Project, which ADOT Payments and other funds are herein collectively referred to as Project Funds.

The SUBRECIPIENT shall charge to the Project Account all eligible costs of the Project. Costs in excess of the latest approved budget or attributable to actions which have not received the required approval of ADOT and FTA shall not be considered eligible costs. Determination of eligible costs shall be in accordance with the requirements of 2 CFR 200.402 to 2 CFR 200.414 and 2 CFR 200.420 to 2 CFR 200.475.

- e. Establish a budget of the costs required to perform the Project and a method for monitoring actual costs against the budget.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- f. Submit payment of Grant required MATCH upon demand by the STATE and/or as indicated in Exhibit A. Administrative fees and local match must be remitted from funds as qualified under the applicable 49 USC regulations. Match is defined as monies from non-federally funded sources used for matching or cost sharing requirements as defined and allowed under 2 CFR 200.306 and 2 CFR 200 Subpart E. Local match must be remitted from funds of the program for which it was awarded as qualified under the applicable 49 USC regulations. Most federally-funded programs cannot use federal funds to provide match but 49 USC does provide certain exceptions to that stipulation. The SUBRECIPIENT will ensure that matching funds qualify under the appropriate section of 49 USC as appropriate to the awarded PROJECT(s) indicated in Exhibit A.
- g. Comply with all terms of the Grant Program in accordance with the SUBRECIPIENT application(s) and the current Program Guidebook in effect at the time of application or subsequently revised in writing and by notice, incorporated herein as referenced.
- h. Obtain prior written concurrence of the State before assigning any portion of the work to be performed under this Agreement or execute any contract, amendment, or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement.
- i. Communicate contractual requirements to contractors and sub-contractors and ensure all the requirements of this Agreement are incorporated by means of a contract or other legally binding documents stipulating the contractor and/or sub-contractor's responsibility to comply with this Agreement.
- j. In the event of an accident involving any equipment funded under this Agreement, the SUBRECIPIENT shall, within 48 hours, notify the ADOT Program Manager and the MPD Finance & Administration Manager (see Exhibit titled **PROGRAM DESCRIPTION AND COMMUNICATIONS AND CONTACT INFORMATION**) electronically via email. Pursuant to FTA Circular 5010.1D, any insurance proceeds received when project property has been lost or damaged, the grantee shall a) apply those proceeds to the cost of replacing the damaged or destroyed project property taken out of service or b) return to FTA an amount equal to the remaining Federal interest in the lost, damaged, or destroyed project property. The SUBRECIPIENT agrees to request from and adhere to guidance from the ADOT Program Manager regarding which option shall be followed.
- k. Communicate with STATE and FTA as necessary to facilitate program compliance and procedural efficiency.
- l. Provide all required reports as prescribed by the current Program Guidebook or as requested by ADOT in a timely manner and as required by the STATE.
- m. Ensure users of PROJECT equipment and/or services meet applicable federal and state

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

regulations and statutes.

- n. Review documentation supporting PROJECT expenditures for eligibility and ensure program match requirements are met.
- o. Comply with Performance Measure requirements as established by FTA and designated by the STATE for its compliance.
- p. Comply with Cross-Cutting requirements for transit asset management plans and reporting of asset inventory and condition information as established by FTA and designated by the STATE for its compliance.
- q. Demonstrate that funds are expended for eligible and allocable activities; track receipts, disbursements, assets, liabilities, and balances; and track and report program income.
- r. Report to the STATE as required by the program but at a minimum quarterly on the invoice form provided by ADOT, for categorized reimbursable Project costs/expenses awarded as detailed in Exhibit A, as authorized and allowable under the federal grant requirements, and supported as required with vendor invoices, original receipts, or other suitable and appropriate documentation.

In the event that no expenditures occurred during a calendar quarter, submit a zero dollar invoice.

A system-generated ledger report and program-required forms must be submitted with the reimbursement request. Detailed support documentation shall be maintained by the SUBRECIPIENT and shall not be submitted to ADOT unless and until requested.

In the event a system-generated ledger cannot be provided, it is acceptable to use a manually-created or spreadsheet ledger. However, in this case, all support documentation must also be submitted.

The State implemented an invoicing module within the Arizona E-Grants Transit Grant Management System (E-Grants). All invoices from that point forward shall be submitted electronically. Paper invoicing will no longer be accepted. The SUBRECIPIENT agrees that all invoices and supporting documentation shall be submitted electronically through E-Grants.

To be eligible for reimbursement, costs must meet the following general criteria:

- Be a direct cost. Indirect costs are eligible for reimbursement only with an indirect cost plan approved by the SUBRECIPIENTs federal cognizant agency and accepted by ADOT as indicated on Exhibit A.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- Be necessary and reasonable for proper and efficient performance and administration of the Project;
- Be an eligible expense under federal and state statutes and program regulations;
- Be treated consistently. A cost may not be assigned to the grant as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a grant as an indirect cost;
- Be determined in accordance with generally accepted accounting principles;
- Not be included as a cost or used to meet cost sharing or matching requirements of any other Federal award in either the current or a prior period;
- Be the net of all applicable credits; and
- Be adequately documented to include a system generated financial summary, or Excel spreadsheet accompanied by appropriate backup documentation (i.e. invoices, payroll, etc.), disclosing an expense amount that matches the invoice amount.

Grantees and subgrantees must maintain records which adequately identify the source and application of funds provided for financially-assisted activities. These records must contain information pertaining to grant or subgrant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and incomes.

As defined in 2 CFR 1201.80, program income means gross income earned by the non-Federal entity that is directly generated by a supported activity or earned as a result of the Federal award during the period of performance. (See 2 CFR 200.77 Period of performance.) Program income includes but is not limited to income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations, or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts, taxes, special assessments, levies, and fines raised by a grantee and subgrantee, and interest earned on any of them.

All costs charged to the Project, including any approved services contributed by the SUBRECIPIENT or others, shall be supported as required by 2 CFR 200.302 (b)(3) and 2 CFR 200 et seq. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payrolls, time and attendance records, contracts and

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

sub-grant award documentation, etc.

In accordance with 2 CFR 200 et seq. where the records must be supported by a system of internal control which provides reasonable assurances that the charges are accurate, allowable, and properly allocated; be incorporated into the official records of the SUBRECIPIENT; reasonably reflect the total activity or expense; encompass both federally assisted and all other activities on an integrated basis; and comply with the established accounting policies and practices of the SUBRECIPIENT; and include distribution among cost objectives where federal and non-federal or multiple federal distributions occur or between direct and indirect cost activities.

Adequate supporting documentation should include a system generated financial summary disclosing an expense amount that matches the invoice amount. If a system generated report is unavailable, an excel spreadsheet maybe utilized to summarize the expenses and should be accompanied by appropriate invoices including evidence of payment, payroll documentation, etc.

- a. Submit an Indirect Cost Plan that has been approved by the SUBRECIPIENT cognizant agency if and only if indirect costs will be billed for reimbursement.

2 CFR 200.9, 200.27, 200.416, 200.417, and applicable appendices, FARS 31.2 for Private Agencies, and Appendix E of FTA Circular 5010 requires all grantees who intend to seek payment for indirect costs to prepare a Cost Allocation Plan (CAP) or an Indirect Cost Rate Proposal. 2 CFR 200 Appendix III covers Indirect Costs for IHEs. 2 CFR 200 Appendix IV covers Indirect Costs for Non-Profit Organizations. 2 CFR 200 Appendix V covers indirect costs and Appendix VII includes ICAP requirements for Local Governments and Tribes.

Indirect Cost Rate Proposals must be approved by the applicable Cognizant Federal agency. Pursuant to 2 CFR 200.19, the cognizant agency for indirect costs means the Federal agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals on behalf of all Federal agencies. This is not necessarily the same as the cognizant agency for audit purposes. For assignments of cognizant agencies see the following:

1. For IHEs: Appendix III to Part 200-Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHEs), paragraph C.11.
2. For non-profit organizations: Appendix IV to Part 200-Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Non-Profit Organizations, paragraph C.12.
3. For state and local governments: Appendix V to Part 200-State/Local Governmentwide Central Service Cost Allocation Plans, paragraph F.1.
4. For Indian tribes: Appendix VII to Part 200-States and Local Government

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

and Indian Tribe Indirect Cost Proposal, paragraph D.1.

Pursuant to 2 CFR 200.414 (f) any non-Federal entity that has never received a negotiated indirect cost rate, except for those non-Federal entities described in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals, paragraph D.1.b, may elect to charge a de minimis rate of 10% of modified total direct costs which may be used indefinitely. As described in §200.403 Factors affecting allowability of costs, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. If chosen, this methodology once elected must be used consistently for all Federal awards until such time as a non-Federal entity chooses to negotiate for a rate, which the non-Federal entity may apply to do at any time.

(g) Any non-Federal entity that has a current federally negotiated indirect cost rate may apply for a one-time extension of the rates in that agreement for a period of up to four years. This extension will be subject to the review and approval of the cognizant agency for indirect costs. If an extension is granted the non-Federal entity may not request a rate review until the extension period ends. At the end of the 4-year extension, the non-Federal entity must re-apply to negotiate a rate. Subsequent one-time extensions (up to four years) are permitted if a renegotiation is completed between each extension request.

ADOT will not reimburse indirect costs if an Indirect Cost Allocation Plan is not in place.

Indirect costs, as defined in 2 CFR 200 et seq. are costs that are:

1. incurred for a common or joint purpose benefiting more than one cost objective;
2. not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved; and
3. originating in the grantee' department as well as those incurred by other departments in supplying goods, services, and facilities to the grantee department.

Cognizance may have multiple meanings. OMB has assigned cognizant audit agencies for State and Local governments. See Federal Register (51 FR 552, Jan 6, 1986). For all other purposes, cognizant agency is defined in federal regulations.

Cognizant agency for audit: The Federal agency designated to carry out the responsibilities described in 2 CFR 200.513 Responsibilities, paragraph (a). The cognizant agency for audit is not necessarily the same as the cognizant agency for indirect costs. A list of cognizant agencies for audit may be found at the Federal Audit

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

Clearinghouse Web site.

Cognizant agency for indirect costs: The Federal agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals developed under this 2 CFR 200 on behalf of all Federal agencies. The cognizant agency for indirect cost is not necessarily the same as the cognizant agency for audit. For assignments of cognizant agencies see the following:

- a. For IHEs (Institutes of Higher Education): Appendix III to Part 200-Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHEs), paragraph C.11.
- b. For non-profit organizations: Appendix IV to Part 200-Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Non-Profit Organizations, paragraph C.12.
- c. For State and Local governments: Appendix V to Part 200-State/Local Governmentwide Central Service Cost Allocation Plans, paragraph F.1.
- d. For Indian tribes: Appendix VII to Part 200-States and Local Government and Indian Tribe Indirect Cost Proposal, paragraph D.1.

If an indirect cost plan approved by a Federal cognizant agency has not been received by the time of execution of this Agreement, indirect costs will not be permitted. Subsequent submission of an approved plan will not grant retroactive eligibility of indirect costs; only costs incurred subsequent to ADOT receipt and written acknowledgement of the approved plan will be eligible for indirect costs.

In the event that the applying agency primarily receives FTA funds but is not a direct recipient of those funds, ADOT will function as the cost plan approver as delegated by FTA. If ADOT will function as the approver, the indirect cost plan must be in compliance with 2 CFR 200 Appendix V, VI, or VII as applicable and must be received with the signed original of this Agreement. Subsequent requests for ADOT approval within the effective period of this Agreement award will not be accepted.

- s. Submit program required reports of procurement activities according to the Exhibit labeled: **PROCUREMENT AND THIRD PARTY CONTRACT PROVISIONS** and submit reports of contract activities via email in a spreadsheet template provided by the ADOT Program Manager.
- t. As required by 2 CFR 200.336, grant access to and allow review of work records, technical reports, annual reporting, and all data prepared by the SUBRECIPIENT related to the programs under this Agreement. If the State or FTA finds that the work performed fails to comply with any requirement (e.g. tasks are not conducted in accordance with approved programs or tasks are found to be inconsistent with federal or state guidelines), the State or FTA may use enforcement actions contained in 2 CFR 200.338 to remedy the situation and any other appropriate remedies available at law.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

IV. MISCELLANEOUS PROVISIONS

- 1) **Term Incorporation:** This Agreement is governed according to the laws of the State of Arizona. All cited statutes, public law, executive orders, and policies cited in this Agreement are incorporated by reference as a part of this Agreement. It is SUBRECIPIENT responsibility to ensure that any Agreement between SUBRECIPIENT and its CONTRACTORS for use of grant funds shall incorporate the provisions contained herein.

- 2) **Duration:** This Agreement shall become effective upon signature by the parties hereto and shall remain in force and effect until PROJECT satisfaction and completion.
Duration of awarded expense/cost Projects are established in Exhibit A. The life of this Agreement will be the earlier of spend-down of the awarded funds or the Eligibility Expiration Date established in Exhibit A unless extended by amendment or as otherwise provided herein plus an additional forty-five (45) days for submission of the final invoice for costs through the last authorized expenditure date of the Agreement.
For vehicle PROJECTS, the life of this Agreement shall continue through the useful life of the vehicle(s) as determined by FTA rules and explained under this Agreement's section titled MISCELLANEOUS PROVISIONS: *Liens on Equipment*, unless extended by amendment or as otherwise provided herein.
For capital facilities Projects, the life of this Agreement shall continue until the federal financial interest in the Project has depreciated.
This Agreement may be cancelled at any time prior to the commencement of performance under this Agreement, upon thirty (30) days written notice to the other party.

- 3) **Amendments:** This Agreement may be amended upon mutual agreement of the Parties at any time when in the best interest of FTA, STATE, or SUBRECIPIENT. Modifications to Exhibit A describing the details of the approved PROJECT may be modified without adopting a formal amendment to this Agreement; acceptance of the modification shall be indicated on the modified Exhibit A by an authorized signatory from the SUBRECIPIENT.

- 4) **Matching and Federal Funding:** PROJECT award amounts and match requirements are indicated in Exhibit A. The SUBRECIPIENT will provide the Match amount and fees required from eligible sources as prescribed in 49 USC Chapter 53 as described in Exhibit B appropriate to the Award(s) in Exhibit A. Wherever the program-specific eligible sources includes third party in-kind contributions, they may be accepted as the match for federal funds, in accordance and compliance with the provisions of 2 CFR 200.306 and 2 CFR 200 Subpart E. ADOT requires match to be applied to specific budget line items. In-kind contributions shall be identified and be accompanied by a narrative description of the service being provided in addition to identification of the organization that will be providing the service. The SUBRECIPIENT shall initiate and complete all actions necessary to provide its share of the PROJECT costs at or prior to the time that such funds are requested and/or required by the STATE.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

For those match amounts that are estimated pending procurement of the awarded PROJECT equipment, if procured by the STATE, the STATE will notify the SUBRECIPIENT regarding final match requirements, which will be due upon receipt of said notice. The notice will include a modified Exhibit A, which shall be accepted by signature and inserted into this executed Agreement without requiring contract amendment. Match for Project Equipment procured by SUBRECIPIENT shall be indicated in and deducted from the request for reimbursement.

For those items with estimated amounts pending procurement that is to be completed by the SUBRECIPIENT, the estimated pricing shall be considered not-to-exceed pricing specific to the quantity and description of identified items including the prescribed match requirements. Any needed or desired variation from quantity, description, or pricing must be requested in writing and approved by the Program Manager prior to procurement. Approvals will result in a modified Exhibit A being issued with updated approved not-to-exceed award, pricing, and match indicated. Without advance approval, SUBRECIPIENT is responsible for all of the increased price or quantity procured.

In the event that this Agreement is terminated after matching and/or administrative funds have been issued to and deposited by the STATE, there is no guarantee of timeframe for refund of match funds, and refund shall not occur prior to the reassignment of the PROJECT award to another eligible agency and payment by that agency of any required matching funds. Remitted administrative fees are non-refundable except when this Agreement is terminated by ADOT or the STATE at no fault of the SUBRECIPIENT. In circumstances where the designated SUBRECIPIENT cannot accept delivery of the Project Equipment or where surrender of equipment is required, said equipment will be reassigned. Refund of capital match will be based on current fair-market value at the time of surrender less the cost of any repairs or modifications required to affect reassignment to another recipient and/or program.

- 5) **Availability of Funds:** Every payment obligation of STATE under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by STATE at the end of the period for which the funds are available. No liability shall accrue to STATE in the event this provision is exercised, and STATE shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

- 6) **Liens on Equipment:** The purchase of PROJECT equipment shall be undertaken by the STATE on behalf of the SUBRECIPIENT unless otherwise indicated in Exhibit A. The PROJECT equipment shall be titled in the name of the SUBRECIPIENT. To the extent of financial assistance provided, the STATE shall hold a first lien on all rolling stock acquired under this agreement in the amount of the federal share of the equipment cost. The lien placed on vehicle equipment shall remain in effect through the useful life of the vehicle, as explained in the current Program Guidebook unless this agreement is otherwise terminated under terms of this Agreement.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- 7) **Property and Equipment, Use, Inventory, and Disposal:** Title to real property under a grant will vest under acquisition in the SUBRECIPIENT or their CONTRACTOR as applicable. The procurement, use, and disposition of real property and equipment shall be consistent with the program-approved use and in accordance with the requirements of 2 CFR 1201.313, 2 CFR 200.313, ADOT Policy FIN-11.08, and Federal Property Management Standards which is herein incorporated by reference and made a part of this Agreement. The SUBRECIPIENT agrees to inventory, to maintain records of, and to insure the proper use, control, and disposal of all property, equipment, computer hardware, and furniture, acquired pursuant to funding under this Agreement. Except as otherwise provided by statute, property and equipment shall be used for the originally authorized purposes as long as needed for that purpose. SUBRECIPIENT shall comply with all requirements and guidance during the course of the lien period, including but not limited to: maintenance of the equipment, annual reporting to the STATE of administrative and vehicle performance data, annual vehicle inspections, timely incident reporting and situation resolution, and other requirements as specified in the State Management Plan and current Program Guidebook. When no longer needed for the originally authorized purpose, the SUBRECIPIENT and/or their CONTRACTOR will request disposition instructions from the STATE. SUBRECIPIENT agrees to inventory, to maintain records of, and to ensure the proper use, control, and disposal of all property and equipment acquired pursuant to ADOT Policy FIN 11.08, incorporated herein by reference.
- 8) **Modifications and Other Changes to Grant Equipment:** Prior to any substantive modifications or other changes made or elimination, reduction, or addition to grant equipment, written approval from an authorized State grant program official must first be obtained. Examples include but are not limited to the elimination of wheelchair positions and additions of ambulatory seating, reduction in number or addition of passenger assist stanchions, rails, steps, secondary manufacturer and aftermarket vehicle components provided by the STATE, and other devices requiring or otherwise exposing or altering mechanical or structural modification to the vehicle.
- 9) **Statutory Compliance:** All parties shall comply with all applicable federal, state and local requirements including all applicable provision of Title 49 (United States Department of Transportation) and other applicable Codes of Federal Regulations where and when relevant.
- 10) **Incorporation of Federal Terms:** All contractual provisions required by the U.S. Department of Transportation are hereby incorporated by reference. All applicable clauses shown in the FTA Master Agreement apply to this Agreement. This provision shall be incorporated in any sub-recipient, sub-contractor, or lower-tier agreement for which funds from this Agreement shall be used for payment. The Federal Transit Administration Master Agreement can be viewed in its entirety at the link provided on the Exhibit titled: **PROGRAM DESCRIPTION AND COMMUNICATIONS AND CONTACT INFORMATION. In addition to other clauses required throughout this Agreement or by State law, the SUBRECIPIENT will include applicable contract provisions in every third-party contract / purchase order using federal funding summarized (but not limited to) the following:**

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- a. The requirements in 2 CFR 200.326,
- b. The requirements in 2 CFR 200 Appendix II,
- c. FTA funded procurements/contracts: Circular 4220.1F – Third Party Contracting Guidance or its Appendix D, as revised from time to time
- d. Any requirements established by a particular funding stream, program, or in funding agency guidelines.

- 11) **Conflict of Interest:** Pursuant to 2 CFR 1201.112, the SUBRECIPIENT shall disclose in writing any potential conflict of interest to the State, who shall inform the Federal awarding agency in accordance with applicable Federal awarding agency policy. This agreement may be cancelled in accordance with Arizona Revised Statutes Section 38-511 as regards conflicts of interest on behalf of STATE employees.
- 12) **Recordkeeping:** All SUBRECIPIENTS and/or their CONTRACTORS and the parties shall retain all data, books, and other records relating to this Agreement for a period of five years after completion of the Agreement. All records shall be subject to inspection and audit by the STATE at reasonable times as set forth in A.R.S. 35-214, A.R.S. 35-215, 2 CFR 200 et seq., and applicable FTA circulars.
- 13) **Audit:** The administration of resources awarded by ADOT to the SUBRECIPIENT may be subject to audits and/or monitoring by ADOT, as described in this section.

Monitoring: In accordance with 2 CFR 200.328, ADOT shall monitor all activities performed by its staff or by subrecipients of FTA funds to assure that the work is being managed and performed satisfactorily and that time schedules are being met. Therefore, in addition to reviews of audits conducted in accordance with 2 CFR 200 Subpart F, et seq., monitoring procedures may include, but not be limited to: on-site visits by ADOT staff or designees, limited scope audits as defined by 2 CFR 200 Subpart F, et seq., as revised, and/or other procedures. By entering into this Agreement, the SUBRECIPIENT agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by ADOT. In the event ADOT determines that a limited scope audit of the SUBRECIPIENT is appropriate, the SUBRECIPIENT agrees to comply with any additional instructions provided by ADOT staff to the SUBRECIPIENT regarding such audit. The SUBRECIPIENT further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the ADOT's Office of Audit and Analysis, ADOT's Office of the Inspector General (OIG) and ADOT's Financial Management Services. It is the responsibility of the SUBRECIPIENT to monitor their sub-recipients.

Federally funded: Recipients of federal funds (i.e. state, local government, or non-profit organizations as defined in 2 CFR 200 Subpart F, et seq., as revised) are to have audits done annually using the following criteria:

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- a. In the event that the SUBRECIPIENT or their sub-recipient expends \$750,000 or more in Federal awards in its fiscal year, the SUBRECIPIENT and their sub-recipient must have a Single Audit conducted in accordance with the provisions of 2 CFR 200 Subpart F, et seq., as revised. In determining the Federal awards expended in its fiscal year, the SUBRECIPIENT and their sub-recipient shall consider all sources of Federal awards, including Federal resources received from ADOT. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR 200 Subpart F, et seq., as revised. An audit of the SUBRECIPIENT conducted by the Arizona Auditor General or an independent auditor in accordance with the provisions 2 CFR 200 Subpart F, et seq., as revised, will meet the requirements of this part. In connection with the audit requirements the SUBRECIPIENT shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508, et seq.

- b. If the SUBRECIPIENT expends less than \$750,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 CFR 200 Subpart F, et seq., as revised, is not required. However, if the SUBRECIPIENT elects to have an audit conducted in accordance with the provisions of 2 CFR 200 Subpart F, et seq., as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from SUBRECIPIENT resources obtained from other than Federal entities). If the SUBRECIPIENT is exempt from the Federal audit requirements, pursuant to 2 CFR 200.501(d), records must be available for review or audit by appropriate officials.

Federal awards are to be identified using the Catalog of Federal Domestic Assistance (CFDA) title and number, award number and year, name of the awarding federal agency, and percentage of federal participation.

In compliance with 2 CFR 200.507, et seq., the audit shall be completed and the report must be submitted within 30 days after receipt of the auditor's report(s), or nine (9) months of the end of the audit period.

The SUBRECIPIENT shall follow up and take corrective action on audit findings. Preparation of summary schedule of prior year audit findings, including corrective action, a timetable for resolution, and current status of the audit findings are required to be submitted to ADOT. Current year audit findings require corrective action, a timetable for resolution, and status of findings will also be reported to ADOT.

If the SUBRECIPIENT fails to take corrective action, ADOT will make a determination to:

- a. make financial adjustments to the allocated Federal funding as determined appropriate, up to and including repayment by the SUBRECIPIENT of disallowed costs, or

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

b. ADOT may take other action as determined appropriate.

If the SUBRECIPIENT has not completed corrective action, a timetable for follow-up should be provided.

Records related to unresolved audit findings, appeals, or litigation shall be retained until the action is completed or the dispute is resolved. Access to project records and audit work papers shall be given to ADOT and the Arizona Auditor General. This section does not limit the authority of ADOT to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any other state official.

Audit Report submission: Copies of reporting packages for audits conducted in accordance with 2 CFR 200 Subpart F, et seq., as revised, and required by this section titled AUDIT shall be submitted when required by 2 CFR 200 Subpart F, et seq., as revised, directly to each of the following:

- a. singleaudit@azdot.gov
- b. The Federal Audit Clearinghouse (FAC) designated in 2 CFR 200.512 et seq., at <https://harvester.census.gov/facweb/>
- c. Other Federal agencies and pass-through entities in accordance 2 CFR 200 Subpart F, et seq. as revised. Pass-Through Entity is defined as a non-Federal entity that provides a subaward to a SUBRECIPIENT to carry out part of a Federal program (2 CFR 200.74).

Copies of written communication between the SUBRECIPIENT and the independent auditor in compliance with the Statement on Auditing Standards No 114 and as required by this section titled AUDIT of this agreement shall be submitted by or on behalf of the SUBRECIPIENT directly to:

- a. singleaudit@azdot.gov
- b. Any written communication required to be submitted to ADOT pursuant to this agreement shall be submitted timely in accordance with 2 CFR 200 Subpart F, et seq.

If the amount of FTA funds granted to a particular **SUBRECIPIENT** does not trigger the requirement for an A-133 audit, the State may still request a review.

- 14) **Dispute Resolution / Arbitration:** In the event of any controversy, the Parties agree that it is in their mutual best interest to promptly meet with the purpose of resolving said Dispute. In the event that the Parties cannot resolve their dispute informally, the parties hereto agree to abide by required arbitration as set forth for in Arizona Revised Statutes Section 12-1518.
- 15) **Third Party Antitrust Violations:** The SUBRECIPIENT assigns to the STATE any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

or services supplied by third parties to the SUBRECIPIENT toward fulfillment of this Contract .

- 16) **Immigration:** To the extent applicable under Arizona Revised Statutes Section 41-4401, each Party and its subcontractors warrants their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with the E-verify requirements under Arizona Revised Statutes Section 23-214(A). A breach of the above-mentioned warranty by any Party or its subcontractors shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by the non-breaching Parties. Each Party retains the legal right to randomly inspect the papers and records of the other Parties or its subcontractor employees who work on the Agreement to ensure that the Parties or its subcontractors are complying with the above-mentioned warranty.
- 17) **Termination for Convenience:** Either Party has the right to terminate the Agreement, in whole or in part at any time, when in the best interests of the FTA, SUBRECIPIENT, or STATE without penalty or recourse.
- 18) **Termination for Default:** STATE reserves the right to terminate this Agreement in whole or in part due to failure of SUBRECIPIENT to carry out any term, promise, or condition of the Agreement. STATE will issue a written ten (10) day cure notice to SUBRECIPIENT for failure to adequately perform, or if there is reason for STATE to believe that the SUBRECIPIENT cannot or will not adequately perform the requirements of the Agreement. If SUBRECIPIENT does not submit a Corrective Action Plan to the satisfaction of STATE within the ten (10) day period, then STATE may pursue action in accordance with the Agreement Article titled: *Arbitration*.
- 19) **Transparency Act:** Because ADOT receives federal funds, ADOT is required to comply with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments. ADOT is required to report awards to subrecipients when they exceed \$25,000 in funding. ADOT is not currently aware of reporting requirements that might become required from SUBRECIPIENTS. Should requirements be stipulated wherein information is required from SUBRECIPIENTS, such information will be requested. The SUBRECIPIENT herein agrees that in a timely manner, and in the method specified by the STATE, the SUBRECIPIENT will provide information that is requested by the STATE to enable the STATE's compliance with the requirements as may be applicable.
- 20) **Federal Certifications and Assurances for FTA Assistance Programs:** Pursuant to 49 U.S.C. 5323(n), the FTA consolidated the certifications and assurances required by Federal law or regulations for its programs. On an annual basis, any agency with an active FTA capital or formula project must provide an affirmation by SUBRECIPIENTS attorney pertaining to the SUBRECIPIENTS legal capacity. The SUBRECIPIENT must agree to comply with all categories applicable to ADOT, who is considered to be the APPLICANT and SUBRECIPIENT of the funds by FTA, regardless of current applicability of the initial award under this Agreement . This is to ensure that should the category become applicable during the life of the Agreement , the SUBRECIPIENT will comply. The FTA Certifications and Assurances will be provided to the

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

SUBRECIPIENT under separate packet as they are released by the FTA and subsequent to ADOT filing agreement. Continuation of this Agreement shall be contingent on completion and submission of that packet within the deadline expressed at time of distribution. The FTA Certifications and Assurances, as modified and accepted each year shall be considered incorporated into this Agreement by reference.

The Parties understand and agree that not every provision of these twenty-four (24) Certifications and Assurances will apply to every Applicant or every Project. The type of Project and SUBRECIPIENT will determine which Certifications and Assurances apply.

SUBRECIPIENT also understands and agrees that these Certifications and Assurances are pre-award requirements, generally required by Federal law or regulation, and do not include all Federal requirements that may apply. Our FTA Master Agreement, available at the link provided on the Exhibit titled: **PROGRAM DESCRIPTION AND COMMUNICATIONS AND CONTACT INFORMATION** contains a list of most of those requirements.

SUBRECIPIENT is ultimately responsible for compliance with the Certifications and Assurances that apply to it or its Project, even if a Subrecipient or other Third Party Participant may be involved in your Project, except as FTA determines otherwise in writing. For this reason, we strongly encourage SUBRECIPIENT to take the appropriate measures, including, but not limited to, obtaining sufficient documentation from each SUBRECIPIENT and other Third Party Participant to assure the validity of applicable Certifications and Assurances.

SUBRECIPIENT understands and agrees that when applying for funding on behalf of a consortium, joint venture, partnership, or team, SUBRECIPIENT must identify the activities each member will perform and the extent to which each member of that consortium, joint venture, partnership, or team will be responsible for compliance with the Certifications and Assurances, except as FTA determines otherwise in writing.

The FTA Certification and Assurances required of ADOT and its SUBRECIPIENTS are issued annually subsequent to ADOT signing the same. They are available for viewing in the E-Grant system and are incorporated herein by reference. Completion and Signing of this FTA Certification and Assurances document is a requirement and a condition to receive federal funding through ADOT and does not relieve the SUBRECIPIENT of any obligation of other certifications or assurances required in any application or contracting process, and should be treated as an addition to such certifications and assurances.

- 21) **Entire Agreement:** This Agreement may be amended, modified, or waived only by an instrument in writing signed by both Parties. Should the PROJECT awarded under this Agreement be completed at a lower cost than the amount awarded, or for any other reason should any of these funds not be expended, or expended in other than in strict accordance with the terms and conditions of this Agreement, a proportionate amount of the funds provided shall be reimbursed to the STATE. Except as identified in the PROJECT the SUBRECIPIENT shall not assign any portion of the PROJECT or execute any agreement, contract, amendment, or change order

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement without the prior written concurrence of the STATE .

- 22) **Israel Boycott Not Permitted:** The SUBRECIPIENT warrants that it is not engaged in a boycott of Israel as defined in A.R.S. 35-393 et seq.

V. SECURITY AGREEMENT

- 1) In consideration of the funded PROJECT equipment identified in Exhibit A including any equipment added, and conveying title thereto, the SUBRECIPIENT hereby grants ADOT a security interest in the PROJECT equipment in the amount indicated in Exhibit A as the “Federal Portion” payable to the Department upon its demand, if and only if:
 - a. The SUBRECIPIENT by itself or any agent sells, transfers, offers or attempts to sell or transfer, in whole or in part, the PROJECT equipment, or,
 - b. The PROJECT equipment is totally destroyed or is lost, stolen or otherwise disappears, or,
 - c. This Agreement by and between the STATE and the SUBRECIPIENT is terminated.
- 2) In the event of the occurrences described in Articles V.1.a or V.1.c, the SUBRECIPIENT shall be liable for no more than the fair market value of the PROJECT equipment on the date of the occurrence of such event.
- 3) In the event the PROJECT is totally destroyed, lost, stolen, or disappears, the obligation herein may be extinguished by assigning to ADOT the proceeds of insurance covering such an event, provided the assignment and the ultimate payment is equal to the fair market value of the PROJECT equipment on the date of occurrence of such event.
- 4) Upon the occurrence of any other event described herein which would allow the STATE to demand payment under this agreement, the obligation assured herein may be extinguished by assigning the herein PROJECT equipment to ADOT in as good a condition as when received, normal wear and tear excepted, thereby no longer having any further obligation to reimburse the STATE should the STATE exercise its right to terminate the agreement under the Agreement Articles titled: *Termination for Convenience and/or Termination for Default*. ADOT may refuse to accept such assignment, if in its sole judgment the PROJECT equipment has been abused or is in such condition as to substantially impair its value.
- 5) During the useful, economical life of the PROJECT equipment, as defined in the current Program Guidebook and Application for the grant year, the equipment may be surrendered to ADOT subject to stipulated terms and ADOT acceptance, and the obligation herein will be extinguished.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- 6) In the event of a vehicle transfer during useful life, the Secondary Manufacturer and Aftermarket Vehicle Components, in addition to the original equipment manufacturer (OEM) components (as supplied by the manufacturer or vendor to the STATE or ADOT) or their equivalent—must remain with the vehicle as delivered by ADOT to the SUBRECIPIENT and are considered to be included in the lien.
- 7) **Secondary Manufacturer and Aftermarket Vehicle Components As Part of the Lien for Lift-Equipped Vehicles:** In addition to the Original Equipment Manufacturer (OEM—i.e., Ford, Dodge, Chevrolet, etc.) chassis, the Secondary Manufacturer adds to this chassis the following equipment, non-inclusive, which are considered part of the vehicle and therefore remain on lien with the vehicle, along with OEM components (Note: as a part of the vehicle modifications, the Secondary Manufacturer may also remove some OEM parts, replacing with after-market items):
- a. Fast idle system, after-market alternator (200A) replacing OEM unit, related wiring, accessory drive belts and pulleys (varies by vehicle type, alternator and A/C compressor configuration), inside vehicle-located electrical fuse, fuse block and breaker box with key(s),
 - b. Under-hood or elsewhere on chassis, dual deep cycle marine batteries, in some vehicles combined with an isolator system,
 - c. Adjacent to, behind and above the front windshield area, a separate or modified body which is manufactured and installed in the driver and passenger compartment area to accommodate the driver, his/her vehicle and accessory system controls, and passenger, mobility-device and safety equipment. This body construction or modification typically includes related after-market windows, passenger service entry door(s), emergency rear door(s), and emergency exit/access door (i.e., hatch, roof mounted). The degree to which OEM equipment and body parts (including doors, windows, etc.) are removed permanently by the secondary manufacturer for the latter's vehicle modification purposes varies by whether the vehicle is a dual-rear wheel cutaway or single rear wheel raised roof lift van,
 - d. Passenger (and on some vehicles, driver's) seats and, where required, seat belts,
 - e. Passenger ingress, egress and other assist stanchions and handrails, modesty panels,
 - f. Wheelchair lift door, lift mechanism and related control apparatus at the lift and driver area, related transmission/brake interlock equipment preventing unwanted motion of the vehicle when door is ajar and/or lift is otherwise in operation,
 - g. Wheelchair position components, related restraint and securement belts and belt storage,
 - h. Added springs or other weight compensating devices to suspension,

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- i. Additional equipment related to dual battery installation (in some units),
 - j. Basic first aid kit and other emergency/safety items, typically including flares, reflector triangles and fire extinguisher, wide-view internal rearview mirror, and outside rearview “RV-style” mirrors, internal and external lighting for lift, access doors and interior of vehicle, reverse alarm (some vehicles),
 - k. Rear heater and related lines and under-body flow controls,
 - l. Air conditioning equipment for rear passenger area including added condenser(s) (street-side “skirt” mounted), rear compartment evaporator, related refrigerant lines, air outlets and controls, on some units added (second) compressor and related belts and pulleys.
 - m. If the SUBRECIPIENT-agency returning the vehicle to ADOT is uncertain regarding any particular component, it may contact ADOT or the issuing vendor regarding that component(s). The SUBRECIPIENT should otherwise assume that any component supplied on or with the vehicle at the time of delivery to the SUBRECIPIENT should be returned to ADOT in its originally-removed state.
 - n. Other equipment purchased for the Project equipment is to remain with equipment or otherwise be surrendered to ADOT.
 - 1. Exception: After-market communication radios or other communication equipment added to the Project equipment, if ADOT agrees that the SUBRECIPIENT should have further legitimate use of that communication equipment, may be retained by the SUBRECIPIENT or surrendered to ADOT, to be designated by the Program Manager.
 - o. This list includes only “major” items added by the after-market supplier and shall not be considered all-inclusive. The vendor and ADOT retain on file complete parts listings that will be reviewed by ADOT upon return of the vehicle to ADOT and/or prior to transfer of the vehicle to another recipient agency.
- 8) This security agreement and its terms shall not inure to the benefit of any assignee, purchaser for value, or any other person acquiring an interest herein, and this security interest herein created shall not be extinguished until and unless the STATE receives the fair market value of the PROJECT equipment on the date of assignment, purchase, or acquisition of other interest.

VI. COMPLIANCE WITH MANUFACTURER’S MAINTENANCE SCHEDULE

By signing this Agreement, the SUBRECIPIENT of Project Rolling Stock award(s) agrees to abide by the vehicle manufacturer's schedule of maintenance, at a minimum, during the period this vehicle is

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

operated in conjunction with the Arizona Department of Transportation , or its successor agency.

Additionally, the ADA requires that:

Public and private entities providing transportation services shall maintain in operative condition those features of facilities and vehicles that are required to make them readily accessible to and usable by, individuals with disabilities. These features include but are not limited to, lifts and other means of access to vehicles, securement devices, signage and systems to facilitate communications with persons with impaired vision or hearing.

Accessibility features must be repaired promptly if they are damaged or out of order. When an accessibility feature is out of order, the entity must take reasonable steps to accommodate individuals with disabilities who would otherwise use the feature.

A system of regular and frequent maintenance checks of lifts is required . If a lift fails to operate when in service, the ADA requires the vehicle be taken out of service before the beginning of the vehicle's next service day. The lift must then be repaired before the vehicle returns to service. If a contract operator is used for ADA-related service, the SUBRECIPIENT must ensure the contractor notifies the SUBRECIPIENT immediately of any failure of the lift to operate in service .

If there is no spare vehicle to take the place of a vehicle with an inoperable lift, the SUBRECIPIENT may keep the vehicle in service for no more than five days if it serves an area of 50,000 or less population, or three days if it serves an area of 50,000 or more population.

VII. GENERAL ASSURANCES

- 1) The SUBRECIPIENT is an agency that has been designated as eligible for the Award(s) described in the Application and/or Exhibit A pursuant to the program relevant section of 49 USC.
- 2) The SUBRECIPIENT assures that it has the legal, financial, and technical capacity to carry out its proposed Project described herein, including safety and security aspects of that program.
- 3) The SUBRECIPIENT will have satisfactory continuing control over the use of project equipment and facilities.
- 4) The SUBRECIPIENT has or will have prior to procurement, sufficient funds to provide the local match and any required fees for the equipment purchased under this contract and to operate and maintain the vehicles or equipment purchased under this project.
- 5) The SUBRECIPIENT assures affirmative compliance with Title VI of the Civil Rights Act of 1964 – Nondiscrimination in the Provision of Service (FTA C 4702.1; FTA C 9040.1E; and FTA C 9070.1E).

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- 6) The transportation needs of elderly persons and persons with disabilities have or will be addressed by the SUBRECIPIENT, pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 (29 USC 794).
- 7) The SUBRECIPIENT has demonstrated and will continue to demonstrate efforts to achieve coordination with other transportation providers, including social service agencies capable of purchasing service. The SUBRECIPIENT has participated in the development of a local coordinated public transit human services transportation plan for the area(s) in which project vehicles will be used.
- 8) Private transit and paratransit operators and the public have been afforded a fair and timely opportunity to participate to the maximum extent feasible in the provision of the proposed transportation services by the SUBRECIPIENT.
- 9) The SUBRECIPIENT assures that it will comply with applicable provisions of the Americans with Disabilities Act (ADA), (Public Law No. 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act including 28 CFR parts 35-36, and applicable provisions of 49 CFR Parts 27, 37 and 38: Transportation for Individuals with Disabilities; Final Rule. The parties to this Agreement shall comply with Executive Order Number 2009-09 issued by the Governor of the State of Arizona and incorporated herein by reference regarding "Non-Discrimination".
- 10) The SUBRECIPIENT will comply with the applicable provisions of the guidelines relative to charter bus service (Title 49 CFR Part 604) and school bus operations (Title 49 CFR Part 605; Title 49 USC 5323(f)).
- 11) The SUBRECIPIENT assures that it will comply with all applicable Federal statutes and regulations in carrying out any project supported by an FTA grant or cooperative agreement. The SUBRECIPIENT agrees that it is under a continuing obligation to comply with the terms and conditions of the grant agreement or cooperative agreement issued for its project with FTA. The SUBRECIPIENT recognizes that Federal laws and regulations may be modified from time to time and those modifications may affect project implementation. The SUBRECIPIENT understands that Presidential executive orders and Federal directives, including Federal policies and program guidance may be issued concerning matters affecting the SUBRECIPIENT or its project. The SUBRECIPIENT agrees that the most recent Federal laws, regulations, and directives will apply to the project, unless FTA issues a written determination otherwise.
- 12) The SUBRECIPIENT agrees that reimbursement of any cost in accordance with the indicated payment methods for its Award does not constitute a final FTA decision about the allowability of that cost and does not constitute a waiver of any violation by the SUBRECIPIENT of the terms of its Award. If the Federal Government determines that the SUBRECIPIENT is not entitled to receive any part of the federal assistance requested, the Federal Government will notify the SUBRECIPIENT stating the reasons. Closeout of the Award will not alter the SUBRECIPIENT's obligation to return any federal assistance due to FTA as a result of later refunds, corrections, or

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

other transactions. Nor will closeout of the Award alter FTA's right to disallow costs and recover federal assistance on the basis of a later audit or other review. Unless prohibited by law, FTA may offset any federal assistance to be made available under its Award necessary to satisfy any outstanding monetary claims that FTA may have against the SUBRECIPIENT. Exceptions pertaining to disallowed costs are set forth in FTA directives or in other written federal guidance .

VIII. DRUG FREE WORKPLACE

ADOT requires each SUBRECIPIENT to maintain a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988 41 USC 701 et. seq. and 49 CFR Part 32 et seq. for all employees and to have an anti-drug policy and awareness program. Grant direct recipients must agree that it will provide a drug-free workplace and comply with all requirements of 49 CFR Part 32 et seq. The STATE requires compliance by SUBRECIPIENTS. The SUBRECIPIENT certifies that it will provide a drug-free workplace by:

- 1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the SUBRECIPIENT's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2) Establishing an ongoing drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The SUBRECIPIENT's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations in the workplace.
- 3) Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (1);
- 4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant or cooperative agreement, the employee will:
 - a. Abide by the terms of the statement;
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
- 5) Notifying the STATE in writing, within ten calendar days after receiving notice under subparagraph (4.b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every project officer or other designee on whose project activity the convicted employee as working, unless the Federal agency has designated a cartel point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant or cooperative agreement.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- 6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4.b), with respect to any employee who was convicted:
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.

IX. CERTIFICATION ON RESTRICTIONS ON LOBBYING

The SUBRECIPIENT (excluding Federally recognized Tribal governments, (Tribes, Nations, Communities) and its representative hereby certify to the Arizona Department of Transportation , that to the best of my knowledge and belief:

- 1) No Federal appropriated funds have been or will be paid by or on behalf of the SUBRECIPIENT to any person to influence or attempt to influence an officer or employee of any Federal agency , a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress regarding the award of Federal assistance, or the extension, continuation, renewal, amendment, or modification of any Federal assistance agreement; and
 - a. If any funds other than Federal appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any Federal agency , a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any application for Federal assistance, the SUBRECIPIENT assures that it will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," including information required by the instructions accompanying the form, which form may be amended to omit such information as authorized by 31 U.S.C. 1352.
 - b. The language of this certification shall be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, sub agreements, contracts under grants, loans, and cooperative agreements).
- 2) The SUBRECIPIENT understands that this certification is a material representation of fact upon which reliance is placed by the Federal Government and that submission of this certification is a prerequisite for providing Federal assistance for a transaction covered by 31 U.S.C. 1352. The SUBRECIPIENT also understands that any person who fails to file a required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

X. DEBARMENT, SUSPENSION, RESPONSIBILITY MATTERS FOR PRIMARY AND LOWER TIER COVERED TRANSACTIONS

The SUBRECIPIENT shall establish and maintain an entity registration on the federal System for Award Management website: <https://www.sam.gov/SAM/>. This registration will be used by ADOT to confirm eligibility to receive federal funds.

The SUBRECIPIENT agrees to comply, and assures the compliance of each third-party contractor and sub-recipient at any tier, with Executive Orders Nos. 12549 and 12689, "Debarment and Suspension," 31 U.S.C. § 6101 note, and U.S. DOT regulations, "Governmentwide Debarment and Suspension (Non-procurement)," and CFR 200.212. The SUBRECIPIENT agrees to and assures that its third party contractors and sub-recipients will review the Excluded Parties Listing System available at the link provided on the Exhibit titled **PROGRAM DESCRIPTION AND COMMUNICATIONS AND CONTACT INFORMATION** before entering into any contracts.

In accordance with the provisions of U.S. Department of Transportation (U.S. DOT) regulations on Government wide Debarment and Suspension (Nonprocurement) at 49 CFR 25.510, the SUBRECIPIENT (Primary Participant) certifies to the best of its knowledge and belief, that it and its principals:

- 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- 2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; making false statements, or receiving stolen property;
- 3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in paragraph 2 of this certification, and;
- 4) Have not within a three year period preceding this application had one or more public transactions (Federal, state or local) terminated for cause or default.

The SUBRECIPIENT (Primary Participant) certifies that if it becomes aware of any later information that contradicts the statements in paragraphs 1 through 4 above, it will promptly inform FTA. Should the SUBRECIPIENT (Primary Participant) be unable to certify to statements set forth in paragraphs 1 through 4 above, it shall so acknowledge with its signature and provide a written explanation to FTA.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

XI. ARIZONA ELECTRONIC TRANSIT GRANT MANAGEMENT SYSTEM (E-Grants)

The STATE has implemented an electronic transit grant management system, titled "E-GRANTS". The SUBRECIPIENT agrees to submit all related documents through that system as required and requested by the STATE. The SUBRECIPIENT further agrees that any scanned documents attached in E-Grants shall comply with minimum 300 dpi scanning requirements, be clearly legible, and in PDF format. The STATE certifies that the electronic signatures comply with ARS 41-132 and ARS 44-7031. The SUBRECIPIENT agrees that pursuant to ARS 41-132, any electronic signature processed through E-GRANTS has the same force and effect as a written signature and shall be considered a valid original pursuant to ARS 11-487.02.

The following rules apply for E-Grants users:

- 1) Password setup--Minimum 8 characters where the complexity is 3 of 4 [Upper alpha, lower alpha, numeric, and symbols].
 - a. External users will be required to register their user name and password on the system. This username and password will be tied to an email account. Users in the 'ADOT System Administrator' role will be required to approve the users before they can be set up.
 - b. There will be an administrator role within the Entity Organization, 'Agency Administrator' which shall be able to grant role and access privileges to the registered user. The 'Agency Administrator' shall be able to deactivate any user at any given time.
- 2) Passwords expire every 60 days and must be reset.
 - a. When a password has expired, the user will be redirected to the Profile page on login, and forcing a new password to be set before they can leave the profile page.
- 3) Lockout based on unsuccessful attempts – Following 5 unsuccessful login attempts, the account will be locked out from use for a minimum of 20 minutes.
- 4) The system will disable user accounts that have not been used for 6 months.
 - a. By default, any account that has not been used in the last 6 months shall be disabled. The system shall send automatic reminders 2 week prior to such date every year, informing the user to login or else the account will be disabled. The system shall also automatically reactivate users that have used in the account in the last 6 months.
 - b. To reactivate an account that has been disabled, the user will have to go to a screen which will be similar to the 'Forgot password' screen. They will have to provide their user name and the email address they used when they registered to authenticate themselves. The account shall be added to the pool of accounts that need to be reactivated.

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Grant Agreement

- c. The 'ADOT System Administrator' will be able to verify all the accounts that need to be reactivated and have the ability to go in and make them 'active' by setting an 'active date' when applicable.

**5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Signature Page for Grant Agreement**

**SIGNATURE PAGE FOR
GRANT AGREEMENT**

BETWEEN
THE ARIZONA DEPARTMENT OF TRANSPORTATION
MULTIMODAL PLANNING DIVISION acting for and on behalf of
THE STATE OF ARIZONA
AND

City of Benson

E-Grant Application Number: 5311-2020-Benson Area Transit-00011

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written .

City of Benson

STATE OF ARIZONA

Arizona Department of Transportation

By _____

By _____

Signatory Name(Printed):

Gregory Byres, PE
Director, Multimodal Planning Division

Signatory Title(Printed):

Date Signed: _____

Date Signed: _____

5311 Application 2020
Organization: City of Benson
5311-2020-Benson Area Transit-00011
Attorney Determination

ATTORNEY DETERMINATION FOR
GRANT AGREEMENT

BETWEEN
THE ARIZONA DEPARTMENT OF TRANSPORTATION
MULTIMODAL PLANNING DIVISION acting for and on behalf of
THE STATE OF ARIZONA
AND

APPROVAL OF City of Benson

E-Grant Application Number: 5311-2020-Benson Area Transit-00011

{This page must be signed by either an attorney or by a legally authorized agency signatory.}

I have reviewed this Grant Agreement BETWEEN the STATE OF ARIZONA, by and through its ARIZONA DEPARTMENT OF TRANSPORTATION, MULTIMODAL PLANNING DIVISION and City of Benson and declare this Agreement to be in proper form and within the powers and authority granted to the City of Benson under the laws of the State of Arizona. No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this _____ day of _____, _____

Attorney for the City of Benson

Option for Private or Not-for-Profit Agencies Only:

I herein state that the agency is a Private or Not-for-Profit Agency, and that as a legally-authorized signatory, by signing below, I Acknowledge and Waive attorney review of this Agreement. I further acknowledge that ADOT recommends an attorney review this Agreement even if not mandatory.

DATED this _____ day of _____, _____

Agency Signature

Print Name and Title of Signatory

City of Benson City Council Communication

Regular Meeting

February 10, 2020



To: Mayor and Council

Agenda Item # 3

From: Bradley J. Hamilton, P.E. Director of Public Works/City Engineer

Subject:

Discussion and possible action regarding Resolution 6-2020 of the Mayor and Council of the City of Benson, Arizona to accept the State of Arizona Department of Transportation Aeronautics division grant for improvements at the Benson Municipal Airport (E0M2A)

Discussion:

This is a matching grant for the current FAA AIP-19 project at the Benson Airport (Install Perimeter Fencing). This Project is identified in the Airport master plan. The City cost for this project is about \$14,914.00 with this state grant. The Project is complete.

Staff Recommendation:

Approval of the Resolution 6-2020

BENSON RESOLUTION 6-2020

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, TO ACCEPT THE STATE OF ARIZONA DEPARTMENT OF TRANSPORTATION AERONAUTICS DIVISION GRANT FOR IMPROVMENTS AT THE BENSON MUNICIPAL AIRPORT (E0M2A)

WHEREAS, the City of Benson has submitted to the Arizona Department of Transportation for a grant of state funds for a project at or associated with the Benson Municipal Airport/Planning Area for Install Perimeter Fencing.

WHEREAS, the City of Benson has been awarded a grant in the amount of \$14,914.00 by the Arizona Department of Transportation for Install Perimeter Fencing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Benson, that the City hereby accepts the Arizona Department of Transportation grant in the amount of \$14,914.00, a copy of which is attached hereto as Exhibit "A," the Construction of Install Perimeter Fencing; and the Mayor is hereby directed to execute said agreement on behalf of the City of Benson

BE IT FURTHER RESOLVED that the City of Benson hereby authorizes Bradley J. Hamilton, P.E., to execute the Authorization for Additional Services on behalf of the City of Benson.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BENSON, ARIZONA, This 10th day of February, 2020.

TONEY D. KING, SR., Mayor

ATTEST:

APPROVED AS TO FORM:

VICKI L. VIVIAN, CMC, City Clerk

MESCH, CLARK & ROTHSCHILD
By GARY J. COHEN
City's Attorney

**Arizona Department of Transportation
Multimodal Planning Division
Aeronautics Group**

Airport Development Reimbursable Grant Agreement

Part I

THIS AGREEMENT is entered into _____, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION, through its Multimodal Planning Division (the "State") and the City of Benson a political subdivision of the State of Arizona (the "Sponsor"), for a grant of State funds for the purpose of aiding in financing a Project of ***Install Perimeter Fencing*** (the "Project"), for the improvement of the Benson Municipal (the "Airport").

WITNESSETH

Recitals:

- 1) The Sponsor desires, in accordance with the authority granted by Arizona Revised Statutes (A.R.S.) Section 28-8413, funds from the State for the purpose of airport planning and/or development.
- 2) The Arizona State Transportation Board, as approved on October 18th 2019 and the Director of the Arizona Department of Transportation, in accordance with the authority granted by Sections 28-304, 28-363, and 28-401 and A.R.S. Title 28, Chapter 25, have authorized reimbursement to the Sponsor of funds expended for airport planning and/or development.

Now, therefore, in consideration of the foregoing recitals and of the covenants and agreements made by the parties herein to be kept and performed, the parties agree as follows:

Sponsor's Responsibility

- 1) The Sponsor shall accept this Agreement within 4 months of the date of the grant offer cover letter: **October 24th 2019**. This Grant offer, if not accepted by the Sponsor, shall expire at the end of the 4-month period (February 24th 2020).
- 2) The Sponsor shall commence the Project within 6 months of the date the grant was executed by the State. This Project will consist of the airport improvements as described in Exhibit C. The Sponsor shall proceed with due diligence and complete the Project in accordance with the provisions of this Agreement. The Sponsor shall provide and maintain competent supervision to complete the Project in conformance with the plans, specifications and work completion schedule incorporated as part of this Agreement.

- 3) The Sponsor shall submit completed Project Reimbursement and Milestone schedules, which shall be attached hereto, as Exhibit C, Schedules Two and Three respectively and shall complete the Project within that schedule. Any change to the schedule shall be submitted in writing and be approved by the State. A time extension beyond the State's obligation to provide funds herein must be reflected by formal Amendment to this Agreement.
- 4) The Sponsor shall comply with the Sponsor Assurances and abide by and enforce the General Provisions and Specific Provisions incorporated herein as Exhibits A, B and C respectively.

Obligations

- 1) The minimum funding participation from the Sponsor shall be **\$14,914.00** as determined by the State.
- 2) The maximum reimbursement available from the State to the Sponsor for this Agreement shall be **\$14,914.00**
- 3) Except as otherwise provided herein for the State's obligation to provide funds hereunder expires upon completion of the project required herein or **October 15th 2023**, whichever is earlier.
- 4) The State may, after agreeing to provide said funds to the Sponsor, withdraw/terminate the grant if the Project has not been initiated as evidenced by a Notice to Proceed within 6 months of the date the grant was executed by the State or has not progressed as scheduled over a period of 12 months or if the State determines that Sponsor is not otherwise complying with the terms of this Agreement. If it becomes necessary to terminate a grant at any time, the State will reimburse expenses of the Sponsor, approved by the State, up to the time of notification of cancellation provided Sponsor is not in default hereunder.
- 5) Sponsor acknowledges that in the event of a late payment or reimbursement by the State, the State shall have no obligation to pay a late payment fee or interest and shall not otherwise be penalized.
- 6) Notwithstanding anything to the contrary herein, in the case where funds are no longer available or have been withdrawn or not appropriated, or the Project is no longer in the State's best interest, the State shall have the right of termination at its sole option. The State shall not reimburse any costs incurred after receipt of the notice of termination. The Governor pursuant to A.R.S. Section 38-511 hereby puts all parties on notice that this Agreement is subject to cancellation.

Preliminary Work Provision

Any preliminary work, for which costs for this Project were incurred after May 1st 2019 shall be considered eligible for reimbursement provided that said costs are directly related to the Project on which this Agreement is written. The State shall review related records and determine eligibility at its sole discretion.

Part II

The Sponsor shall approve and attach to this agreement a resolution by its governing body that certifies as follows:

- 1) The Sponsor has the legal power and authority:
 - a) to do all things necessary, in order to undertake and carry out the Project;
 - b) to accept, receive and disburse grant funds from the State in aid of the Project.

- 2) The Sponsor now has on deposit, or is in a position to secure _____ dollars (\$_____), or an equivalent amount represented by Sponsor’s proposed labor and equipment costs, for use in defraying Sponsor’s share of the costs of the Project. The present status of these funds is as follows:

(Enter local funding type and location)

- 3) The Sponsor hereby designates _____, _____
Name Title
to receive payments representing the State’s share of project costs.

Signature of Sponsor’s Representative

Title of Representative

- 4) The Sponsor has on file with ADOT the following vendor identification and address for project payments:

Sponsor Vendor Id #: **IV0000010538**
Sponsor Vendor Address: **City of Benson
120 W. 6th Street
Benson, AZ 85602**

Exhibits

The following Exhibits are incorporated herewith and form a part of this Agreement.

- Exhibit A - Sponsor Assurances
- Exhibit B - General Provisions
- Exhibit C - Specific Provisions and Project Schedules

STATE:

State of Arizona
Department of Transportation
Multimodal Planning Division

By: _____
Title: Gregory Byres, Division Director
Date: _____

WITNESSED BY:

Signature: _____
Print Name: _____
Date: _____

SPONSOR:

City of Benson
Benson Municipal Airport

By: _____
Title: _____
Date: _____

WITNESSED BY:

Signature: _____
Print Name: _____
Date: _____

EXHIBIT A

Sponsor Assurances

Upon acceptance of the grant offer by the Sponsor, these assurances will become a part of this Agreement. The Sponsor hereby covenants and agrees with the State as follows:

General

- 1) That the Project is consistent with plans (existing at the time of approval of the Project) of political jurisdictions authorized by the State to plan for the development of the area surrounding the Airport and has given fair consideration to the interest of communities in or near where the Project is to be located. In making a decision to undertake any airport development Project under this Agreement the Sponsor insures that it has undertaken reasonable consultation with affected parties using the Airport at which the Project is proposed. All appropriate development standards of Federal Aviation Administration (FAA) Advisory Circulars, Orders, or Federal Regulations shall be complied with. All related state and federal laws shall be complied with.
- 2) That these covenants shall become effective upon execution of this Agreement for the Project or any portion thereof, made by the State and shall remain in full force and effect throughout the useful life of the facilities or the planning project's duration developed under the grant, but in any event, not less than twenty (20) years from the date of acceptance of the grant offer by the Sponsor.
- 3) The Sponsor certifies in this Agreement that it is a political subdivision of the State and is the public agency with control over a public-use Airport and/or on behalf of the possible future development of an Airport and is eligible to receive grant funds for the development or possible development of an Airport under its jurisdiction.
- 4) The Sponsor further agrees it holds good title, satisfactory to the State, to the landing area of the Airport or site thereof, or will give assurance satisfactory to the State that good title will be acquired.
- 5) That the Sponsor is the owner or lessee of the property or properties on which the Airport is located and that the lease guarantees that the Sponsor has full control of the use of the property for a period of not less than twenty (20) years from the date of this Agreement. All changes in airport ownership or to an airport lease shall be approved by the State.
- 6) The Sponsor agrees that it has sufficient funds available for that portion of the project costs which are not to be paid by the State (or the United States).
- 7) The Sponsor agrees to provide and maintain competent supervision to complete the Project in conformance with this Agreement.
- 8) Preserving Rights and Powers: The Sponsor agrees it shall not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions and assurances in this Agreement without written permission from the State, and shall act promptly to acquire, extinguish or modify any outstanding rights or claims of right by others which would interfere with such performance by the Sponsor. This will be done in a manner acceptable to the State. The Sponsor shall not sell, lease, encumber or otherwise transfer or dispose of any part of its title or other interests in the property shown on the airport property map

included in the most recent FAA-approved Airport Layout Plan, or to that portion of the property upon which State funds have been expended, for the duration of the terms, conditions and assurances in this Agreement without approval by the State. If the transferee is found by the State to be eligible under Title 49, United States Code, to assume the obligations of this Agreement and to have the power, authority and financial resources to carry out such obligations, the Sponsor shall insert in the contract or document transferring or disposing of Sponsor's interest and make binding upon the transferee all the terms, conditions and assurances contained in this Agreement.

- 9) **Public Hearings:** In Projects involving the location of an Airport, an airport runway or a major runway extension, the Sponsor has afforded the opportunity for public hearings for the purpose of considering the economic, social and environmental impacts of the Airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the State, submit a copy of such hearings to the State.

Financial

Pursuant to A.R.S. 35-326, the Sponsor may elect to utilize the Local Government Investment Pool ("LGIP") maintained by the state treasurer. The Sponsor shall request written approval from the State to use the LGIP. Thereafter, the State may deposit the funds authorized by the grant into the Sponsor's account. After approval of the reimbursements by the state, the funds shall be disbursed through the LGIP account to the Sponsor. The disbursements shall be made pursuant to the applicable laws and regulations.

The Sponsor shall establish and maintain for each Project governed by this Agreement, an adequate accounting record to allow State personnel to determine all funds received (including funds of the Sponsor and funds received from the United States or other sources) and to determine the eligibility of all incurred costs of the Project. The Sponsor shall segregate and group project costs into cost classifications as listed in the Specific Provisions of Exhibit C.

Record Keeping

The Sponsor shall maintain accurate records of all labor, equipment and materials used in this Project and that upon reasonable notice, shall make available to the State, or any of their authorized representatives, for the purpose of audit and examination all records, books, papers or documents of the recipient relating to work performed under this Agreement. For airport development Projects, make the Airport and all airport records and documents affecting the Airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the State upon reasonable request.

Airport Based Aircraft Reporting

The Sponsor shall furnish to the State on a quarterly basis, a current detailed listing (including: Registration/N Number, Name, Address and Phone Number of Owner) of all based aircraft on the Airport in a form approved by the State.

Airport Layout Plan

- 1) The Sponsor shall maintain a current signed/approved Airport Layout Plan (ALP) of the Airport, which shows building areas and landing areas, indicating present and planned development and to furnish the State an updated ALP of the Airport as changes are made.

- 2) The Sponsor shall be required to prepare an ALP for update or revalidation in accordance with current FAA and State standard guidelines. The ALP will indicate any deviations from FAA design standards as outlined in current FAA Advisory Circulars, orders or regulations. A copy of the signed/approved ALP in electronic format shall be forwarded to the State after authentication by FAA or the State.
- 3) The Sponsor shall assure that there are no changes to the airport property boundaries, together with any off-site areas owned or controlled by the Sponsor which support the Airport or its operations as a part of this project.
- 4) If a change or alteration is made at the Airport which the State determines adversely affects the safety, utility or efficiency of the Airport, or any State funded property on or off Airport which is not in conformity with the ALP as approved by the State, the Sponsor will, if requested by the State, eliminate such adverse affect in a manner approved by the State.

Immediate Vicinity Land Use Restriction

The Sponsor shall restrict the use of land, adjacent to or in the immediate vicinity of the Airport, to activities and purposes compatible with normal airport operations and to take appropriate action including the adoption of appropriate zoning laws. In addition, if the Project is for noise compatibility or to protect the 14 CFR Part 77 imaginary surfaces of the Airport, the Sponsor will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the Airport, of the noise compatibility program measures or the imaginary surfaces of the Airport upon which State funds have been expended.

Airport Operation

- 1) The Sponsor shall promote safe airport operations by clearing and protecting the approaches to the Airport by removing, lowering, relocating, marking and/or lighting existing airport hazards and to prevent, to the extent possible, establishment or creation of future airport hazards. The Sponsor shall take appropriate action to assure such terminal airspace as is required to protect instrument and visual operations to the Airport (including established minimum flight altitudes) will be adequately cleared and protected by preventing the establishment or creation of future airport hazards. The Sponsor shall promptly notify airmen of any condition affecting aeronautical use of the Airport.
- 2) The Sponsor further agrees to operate the Airport for the use and benefit of the public and to keep the Airport open to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes; provided that the Sponsor shall establish such fair, equal and nondiscriminatory conditions to be met by all users of the Airport as may be necessary for the safe and efficient operation of the Airport; and provided further, that the Sponsor may prohibit any given type, kind or class of aeronautical use of the Airport if such use would create unsafe conditions, interfere with normal operation of aircraft, or cause damage or lead to the deterioration of the runway or other airport facilities.
- 3) In any agreement, contract, lease or other arrangement under which a right or privilege at the Airport is granted to any person, firm or corporation to conduct or engage in any aeronautical activity for furnishing services to the public at the Airport, the Sponsor shall insert and enforce provisions requiring said person, firm or corporation:
 - a) to furnish services on a reasonable and not unjustly discriminatory basis to all users thereof and charge reasonable and not unjustly discriminatory prices for each unit or service;

- b) and be allowed to make reasonable and nondiscriminatory discounts, rebates or similar types of price reductions to volume purchasers;
 - c) each Fixed Based Operator (FBO) and Air Carrier at the Airport shall be subject to the same rates, fees, rentals and other charges as are uniformly applicable to all other FBOs and Air Carriers making the same or similar uses of the Airport and utilizing the same or similar facilities;
 - d) each Air Carrier using such Airport shall have the right to service itself or to use any FBO that is authorized or permitted by the Airport to serve any Air Carrier at the Airport.
- 4) The Sponsor shall not exercise or grant any right or privilege which operates to prevent any person, firm or corporation operating aircraft on the Airport from performing any services on its own aircraft with its own employees (including but not limited to maintenance, repair and fueling) that it may choose to perform. In the event the Sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by a commercial aeronautical operator authorized by the Sponsor under these provisions.
- 5) The Sponsor shall suitably operate and maintain the Airport and all facilities thereon or connected therewith which are necessary for airport purposes and to prohibit any activity thereon which would interfere with its use for aeronautical purposes and to operate essential facilities, including night lighting systems, when installed, in such manner as to assure their availability to all users of the Airport; provided that nothing contained herein shall be construed to require that the Airport be operated and maintained for aeronautical uses during temporary periods when snow, flood or other climatic conditions interfere substantially with such operation and maintenance.
- 6) The Sponsor shall not permit an exclusive right for the use of the Airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, providing services at an Airport by a single FBO shall not be construed as an "exclusive right" if:
- a) it would be unreasonably costly, burdensome or impractical for more than one FBO; and
 - b) if allowing more than one FBO to provide such services would require a reduction of space leased pursuant to an existing agreement between a single FBO and the Airport.

Note: Aeronautical activities that are covered by this paragraph include, but are not limited to: charter flights, pilot training, aircraft rental, sightseeing, air carrier operations, aircraft sales and services, aerial photography, agricultural spraying, aerial advertising and surveying, sale of aviation petroleum products whether or not conducted in conjunction with any other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity.

- 7) The Sponsor shall terminate any exclusive right to conduct an aeronautical activity now existing at the Airport before any grant of assistance from the State. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the Airport is used as an Airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with State funds.
- 8) Airport Pavement Preservation Program: The Sponsor certifies that they have implemented an effective pavement preservation management program at the Airport in accordance with Public Law 103-305 and with the most current

associated FAA policies and guidance for the replacement, reconstruction or maintenance of pavement at the Airport. The Sponsor assures that it shall use and follow this program for the useful life of the pavement constructed, reconstructed or repaired with financial assistance from the State and that it will provide such reports on pavement condition and pavement management programs as may be required by the State.

Sponsor Transactions

The Sponsor shall refrain from entering into any transaction which would deprive the Sponsor of any of the rights and powers necessary to perform any or all of the covenants made herein, unless by such transaction the obligation to perform all such covenants is assumed by another public agency eligible to assume such obligations and having the power, authority and financial resources to carry out such obligations; and, if an arrangement is made for management or operation of the Airport by an agency or person other than the Sponsor, the Sponsor shall reserve sufficient powers and authority to insure that the Airport will be operated and maintained in accordance with these covenants or insure that such an arrangement also requires compliance therewith.

Airport Revenues

The Sponsor shall maintain a fee and rental structure for the facilities and services at the Airport which will make the Airport as self-sustaining as possible under the circumstances existing at the particular Airport, taking into account such factors as the volume of traffic and economy of collection. All revenues generated by the Airport (and any local taxes established after Dec 30, 1987), will be expended by it for the capital or operating costs of the Airport; the local airport system; or the local facilities which are owned or operated by the owner or operator of the Airport and which are directly or substantially related to the actual air transportation of passengers or property, on or off the Airport.

Disposal of Land

- 1) For land purchased under a grant for airport development purposes (it is needed for aeronautical purposes, including runway protection zones, or serve as noise buffer land; and revenue from the interim use of the land contributed to the financial self-sufficiency of the Airport), the Sponsor shall apply to the State and FAA for permission to dispose of such land. If agreed to by the State and/or FAA, the Sponsor shall dispose of such land at fair market value and make available to the State and FAA an amount that is proportionate to the State and FAA's share of the cost of the land acquisition. That portion of the proceeds of such disposition, which is proportionate to the share of the cost of acquisition of such land, shall be (a) reinvested in another eligible airport development Project or Projects approved by the State and FAA or (b) be deposited to the Aviation Trust Fund if no eligible Project exists.
 - 2) Disposition of such land shall be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the Airport.
-

EXHIBIT B

General Provisions

Employment of Consultants

The term consultant, as used herein, includes planners, architects and/or engineers. If a consultant is to be used for this Project, the Sponsor agrees to consider at least three (3) consultant firms. If the Sponsor has contracted with or will contract with a consultant on a retainer basis, the Sponsor assures to the State that prior to entering such a contract, at least three (3) consultants were or will be considered. The Sponsor shall submit to the State, for review and approval, a copy of the request for proposals and/or request for qualifications, and the proposed consultant contract prior to its execution and upon award of the contract, a fully executed copy. All requests for qualifications and requests for proposals shall be in accordance with A.R.S. 34, Chapters 1, 2 and 6, and shall include a list of projects and project locations to be awarded project contracts.

Contracts

- 1) The Sponsor as an independent entity and not as an agent of the State may obtain the services required in order to fulfill the work outlined in the Project Description as approved by the State for funding in the Airport Capital Improvement Program. All contracts awarded to accomplish the project work described in this Agreement shall state:
 - a) The name of the consultant authorized to perform the work and to communicate on behalf of the Sponsor;
 - b) The Sponsor must insure that contracts issued under this Agreement comply with the provisions of Arizona Executive Order 75-5 as amended by Arizona Executive Order 2009-9, relating to equal opportunity;
 - c) The terms for termination of the contract either for failure to perform or in the best interest of the Sponsor;
 - d) The duly authorized representatives of the State shall have access to any books, documents, papers and records of the consultant and/or contractor which are in any way pertinent to the contract for a period of five years, in accordance with A.R.S. 35-214, for the purpose of making inspections, audits, examinations, excerpts and transcriptions.

- 2) All contracts shall stipulate and make clear:
 - a) The responsibilities of the consultant to gain authorization for changes on the Project which may have an affect on the contract price, scope, or schedule;
 - b) That all construction contractors and sub-contractors hired to perform services, shall be in compliance with A.R.S. 32, Chapter 10.
 - c) That any materials, including reports, computer programs or files and other deliverables created under this Agreement are the sole property of the Sponsor. That these items shall be made available to the public. The Contractor/Consultant is not entitled to a patent or copyright on these materials and may not transfer the patent or copyright to anyone else.

- d) That any travel shall be reimbursable by the State only within the rules and costs in accordance with the State of Arizona Travel Policy.

Conflict of Interest

Each consultant submitting a proposal shall certify that it shall comply with, in all respects, the rules of professional conduct set forth in Arizona Administrative Code R4-30-301. In addition, a conflict of interest shall be cause for disqualifying a consultant from consideration; or terminating a contract if the conflict should occur after the contract is made. A potential conflict of interest includes, but is not limited to:

- 1) Accepting an assignment where duty to the client would conflict with the consultant's personal interest, or interest of another client.
- 2) Performing work for a client or having an interest which conflicts with this contract.

Reports

The Sponsor shall submit monthly status reports during planning, shall submit monthly status reports during design, and shall submit weekly reports during construction. All reports shall reflect, at a minimum, the progress accomplished in relation to the Grant and Project schedules and milestones, the reasons for any changes, and the recommended corrections of problems encountered. Upon completion of the Project, the Sponsor shall submit a letter to the State specifying that the Project has been completed to their satisfaction and that the consultant and the contractor have completed their contractual responsibilities.

Changes

Any changes to the consultant contract, authorized by the Sponsor, that include additional funds, time and/or scope, shall be by amendment and shall be approved by the State prior to being made in order to be eligible for reimbursement. Approval of a change by the State shall not obligate the State to provide reimbursement beyond the maximum funds obligated by this Agreement. Any increase to the amount of funds authorized hereunder, to the expiration date of this agreement, or to the scope of work included in this agreement must be by formal amendment, and signed by all parties.

Any changes to the contract documents, authorized by the Sponsor, must be approved by the State prior to any changes being made in order to be eligible for reimbursement.

Audit

Upon completion of the Project, the Sponsor agrees to have an audit performed. The audit examination may be a separate project audit or in accordance with the Single Audit Act of 1984 (Single Audit). If the Sponsor is required under law to have a Single Audit, this Project shall be considered for inclusion in the scope of examination.

The Sponsor shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the Project in connection with which the grant is given or used, and the

amount or nature of that portion of the cost of the Project supplied by other sources, and such other financial records pertinent to the Project. The accounts and records will be kept in accordance with A.R.S. 35-214.

In any case in which an independent audit is made of the accounts of a Sponsor relating to the disposition of the proceeds of a grant relating to the Project in connection with which the grant was given or used, it shall file a certified copied of such audit with the State not later than six (6) months following the close of the fiscal year in which the audit was made.

The Sponsor shall make available to the State or any of their other duly authorized representatives, for the purpose of audit and examination, any books, documents, papers and records of the recipient that are pertinent to the grant. The Sponsor further agrees to provide the State a certified copy of the audit report. The State is to determine the acceptability of this audit.

Suspension

If the Sponsor fails to comply with any conditions of this Agreement, the State, by written notice to the Sponsor, may suspend participation and withhold payments until appropriate corrective action has been taken by the Sponsor. Costs incurred during a period of suspension may not be eligible for reimbursement by the State.

Failure to Perform

If the Sponsor fails to comply with the conditions of this Agreement the State, may by written notice to the Sponsor, terminate this Agreement in whole or in part. The notice of termination will contain the reasons for termination, the effective date, and the eligibility of costs incurred prior to termination. The State shall not reimburse any costs incurred after the date of termination.

Termination for Convenience

When the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds or when funds are not appropriated or are withdrawn for use hereunder, the State may terminate this Agreement. In the case where continuation of the Project will not produce beneficial results, the State and the Sponsor shall mutually agree upon the termination either in whole or in part. In the case where funds are no longer available or have been withdrawn or not appropriated, or the Project is no longer in the State's best interest, the State shall have the right of termination as its sole option. The State shall not reimburse any costs incurred after receipt of the notice of termination. The Governor pursuant to A.R.S. Section 38-511 hereby puts all parties on notice that this Agreement is subject to cancellation.

Waiver by State

No waiver of any condition, requirement or right expressed in this Agreement shall be implied by any forbearance of the State to declare a default, failure to perform or to take any other action on account of any violation that continues or repeats.

Compliance with Laws

The Sponsor shall comply with all Federal, State and Local laws, rules, regulations, ordinances, policies, advisory circulars, and decrees that are applicable to the performance hereunder.

Arbitration

In the event of a dispute, the parties agree to use arbitration to the extent required by A.R.S. Section 12-1518.

Jurisdiction

Any litigation between the Sponsor and the State shall be commenced and prosecuted in an appropriate State court of competent jurisdiction within Maricopa County, State of Arizona.

Excess of Payments

If it is found that the total payments to the Sponsor exceed the State's share of allowable project costs, the Sponsor shall promptly return the excess to the State. Final determination of the State's share of allowable costs shall rest solely with the State. Any reimbursement to the Sponsor by the State not in accordance with this Agreement or unsubstantiated by project records will be considered ineligible for reimbursement and shall be returned promptly to the State.

State Inspectors

At any time and/or prior to final payment of funds for work performed under this Agreement, the State may perform an inspection of the work performed to assure compliance with the terms herein and to review the workmanship of the Sponsor's contractors and/or consultants. No inspector is authorized to change any provisions of this Agreement or any provisions of Agreements between the Sponsor and the Sponsor's contractor and/or consultant.

Indemnification

The State of Arizona, acting by and through the Arizona Department of Transportation, does not assume any liability to third persons nor will the Sponsor be reimbursed for the Sponsor's liability to third persons resulting from the performance of this Agreement or any subcontract hereunder.

The Sponsor shall indemnify and hold harmless the State, any of their departments, agencies, officers and employees from any and all liability, loss or damage the State may suffer as a result of claims, demands, costs or judgments of any character arising out of the performance or non-performance of the Sponsor or its independent contractors in carrying out any provisions of this Agreement. In the event of any action, this indemnification shall include, but not be limited to, court costs, expenses of litigation and reasonable attorney's fees.

Required Provisions Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, this Agreement shall forthwith be physically amended to make such insertion or correction.

Property of the Sponsor and State

Any materials, including reports, computer programs or files and other deliverables created under this Agreement are the sole property of the Sponsor. The Contractor/Consultant is not entitled to a patent or copyright on these materials

Grant Number E0M2A
FAA (AIP # 3-04-0077-019-2019
City of Benson
Benson Municipal Airport

and may not transfer the patent or copyright to anyone else. The Sponsor shall give the State unrestricted authority to publish, disclose, distribute and otherwise use at no cost to the State any of the material prepared in connection with this grant. At the completion of the project, the Sponsor shall provide the State with an electronic copy, in a format useable by the State, and one hard copy in a format useable by the State, of final plans, specifications, reports, planning documents, and/or other published materials as produced as a result of this project.

EXHIBIT C

Specific Provisions and Project Schedules

Provisions for Design/Construction

Financial Cost Categories

The Sponsor shall segregate and group project costs in categories as follows:

- 1) "Design/Engineering Services" (as applicable), including topographic surveys/mapping, geometric design, plans preparation, geotechnical and pavement design, specifications, contract documents.
- 2) "Construction" (must be accounted for in accordance with approved work items as presented in the bid tabulation).
- 3) "Construction Engineering" (as applicable), including contract administration, inspection/field engineering, materials testing, construction staking/as-built plans and other.
- 4) "Sponsor Administration" directly associated with this Project (not to exceed 5% of project costs).
- 5) "Sponsor Force Account" contribution (if applicable).
- 6) "Contingencies" (not to exceed 5% of construction costs).
- 7) "Other" with prior approval of the State.

Design Review – Plans, Specifications and Estimates

Plans, specifications and estimates shall be accomplished by, or under the direct supervision of a qualified engineer registered by the State of Arizona. The Sponsor shall conduct a Concept Design Review meeting with the State and Sponsor's consultant at approximately the thirty percent (30%) completion point in the design of the Project, and a Final Design Review at one hundred percent (100%) plan completion.

These mandatory reviews shall be completed before the Sponsor will be permitted to proceed with the Project. The State shall issue an approval to proceed with final design upon satisfactory completion of the 30% review. The State shall issue an approval of the 100% plans, specifications and estimates upon satisfactory completion of the 100% review. Upon State approval, the Sponsor may proceed to advertising if construction is included in the scope of the Project, or must close the Project and submit a final grant reimbursement request if the grant is for design only.

Any modification to the approved plans, specifications and estimates authorized by the Sponsor shall also be subject to approval of the State. **Changes made to approved plans, specifications, and estimates at any time must be authorized by the State prior to executing the changes in order to be eligible for reimbursement by the State.**

The National Environmental Policy Act (NEPA) documentation must be complete and approved by the State and/or FAA prior to construction. The Sponsor shall submit a copy of the documentation to the State.

FAA Notice of Proposed Construction

The Sponsor agrees to submit an FAA Form 7460-1, Notice of Proposed Construction or Alteration before construction, installation or alteration of any Project under this Agreement that falls under the requirements of Subpart B to Part 77, Objects Affecting Navigable Airspace.

Bidding - Alternate Bidding Methods

Design, Bid, Build is the standard and preferred method for project delivery for State airport development grant projects. Alternative contracting methods (Design Build, Construction Manager at Risk, Task Order Contract) may be used in accordance with A.R.S. Title 34, Chapters 1, 2 and 6. **Use of an alternative contracting method shall be reviewed and approved by the State prior to the Sponsor executing a contract for the work.** If a project is approved for an alternative contracting method, the Sponsor must comply with all Federal, State, and Local policies, regulations, rules, and laws, as well as all requirements of this grant agreement within that method.

Based on Bids

If a Sponsor has requested a match to a Federal construction grant that was based on bids (the project was already advertised by the Sponsor with no existing State airport development grant for the design work), then all design coordination with the State required by this agreement must have been met during the design process for any prior design work to be considered eligible for reimbursement by the State. The State shall review any documentation and work done prior to bidding and, at its sole discretion, determine the eligibility of the work. Only work items necessary to complete the Project as stated in Exhibit C, Schedule One, Project Description, may be considered eligible.

Contractor Allowance

This item may only be used to cover costs of unknown, unforeseen circumstances within the scope of the grant that are necessary for Project completion. (For example: if unknown underground utilities must be removed or relocated to accomplish the Project) **This item must have prior approval of the State for each use of the item during construction in order to be eligible for reimbursement by the State.** The bid item shall be clearly defined in the contract documents with concise language describing when it may be utilized. It shall also be specified that the item may not be used at all. The allowance may only be used for unforeseen items directly related to the Project.

Contingencies

Contingencies are to be used as an estimating tool during the preliminary phases of Project development. They are intended to allow room in the grant funding level for reasonable price increases or approved added items during design. Contingencies are not eligible for reimbursement by the State as bid items in a construction contract.

Itemized Allowance

Use of an itemized allowance items may only be included in a contract with prior approval of the State. Any use of an itemized allowance bid item as part of a grant must be for a clearly defined portion of the project. (For example: cabinet allowance – cabinets in terminal storage room as shown on plans to be selected by Sponsor, or carpet allowance –

industrial Berber carpet for 200 SF lobby to be selected by Sponsor) Each contract allowance item must be approved by the State in order to be included in the bid package. The State will not approve use of an item to cover expenses not directly related to the item. (For example: Left over funds from cabinet allowance cannot be used to purchase light fixtures)

Construction Inspection

Airport planning, design, project estimates, bidding, and construction inspection are the direct responsibility of the Sponsor and may be accomplished by the Sponsor's staff or by a qualified consultant. The Sponsor shall provide and maintain competent technical supervision throughout the Project to assure that the work conforms to the plans, specifications and schedules approved by the State and the Sponsor.

Construction inspection shall be accomplished by, or under the direct supervision of a qualified engineer registered by the State of Arizona.

The Sponsor shall subject the construction work and any related documentation on any Project contained in an approved Project application to inspection and approval by the State and the FAA. The State shall, if in accordance with regulations and procedures, prescribe such work as needed for the Project.

Change Orders

The Sponsor shall notify the State in advance of the need for a change. Such notification shall clearly define the changed or added bid items, the locations of changed work, the quantities and costs of changed work, and the time required for the change. Justification for the change must be provided to the State by the Sponsor. Change orders may be approved by the State only if they are clearly necessary to accomplish the original grant scope. If approval is granted by the State, the Sponsor shall follow up with the written change order for the State's review and approval in a timely manner. The Sponsor may not request reimbursement for the work done under a change order until the change order is approved by the State.

Construction Contract Documents

Any changes to the construction contract documents (including scope, time and amount), authorized by the Sponsor, must be approved by the State prior to being implemented by the Sponsor in order to be eligible for reimbursement under the grant. All changes, as well as any notifications and approvals related to the changes, shall be documented in the final contract documents, change orders, and as built plans provided to the State at the end of the contract. Verbal requests and approvals are not sufficient as documentation for reimbursement. Final reimbursements will not be made until all documentation is received by the State.

Design/Construction Project Schedules

The Schedule Forms are intended to identify and monitor project scope, costs, and basic milestones that will be encountered during various phases of the Project. The Sponsor shall complete these three schedules showing the project description and total costs, project reimbursements (cash flow) schedule and project milestones.

Schedule One shows the total Project estimated costs associated with each share - State and Federal and Local. Schedule Two shows a projected cash flow for State funds only. The Sponsor is to estimate requests to the State for Project reimbursement. Schedule Three shows anticipated dates of Project milestones. These schedules will be used to keep track of the Project’s progress. Be sure to develop realistic schedules.

As the project progresses, and the original reimbursement schedule and or milestone dates change, the Sponsor must submit a revised Schedule to the State for approval.

Schedule One
Design/Construction Project Description and Funding Allocation

Detailed Project Description:

Install Perimeter Fencing
Replacing approximately three (3) miles of existing barbed-wire fence with chain-link fence.

Project Cost Category	Total Estimated Project Cost	Estimated Local Share	Estimated Federal Share	Estimated State Share*
Design/Engineering Services	\$	\$	\$	\$
Construction	\$	\$	\$	\$
Construction Engineering	\$	\$	\$	\$
Sponsor Administration**	\$	\$	\$	\$
Sponsor Force Account Work***	\$	\$	\$	\$
Contingencies	\$	\$	\$	\$
Total Project Costs	\$	\$	\$	\$

*Total of this column to be used in Schedule Two.

** Sponsor Administration is not eligible for reimbursement above 5% of the project costs.

*** All force account work is to be approved by the State prior to the grant agreement being signed.

NOTE: The Sponsor must attach a project plan based upon the ALP that clearly shows the scope and the limits of the work.

Schedule Two
Design/Construction Project Reimbursement Schedule

The Sponsor must complete this Project Reimbursement Schedule showing the projected cash flow of State grant funds only for this Project. Projections must include all consultant and contractor services. The reimbursement schedule should be a realistic schedule and will be used to keep track of a project’s progress. Reimbursement requests must be submitted regularly by the Sponsor while the grant is active. The cash flow should reflect when a request is submitted to the State, not when invoices are paid by the Sponsor.

Instructions:

- 1) For “Total State Funds” below, enter the Total Project Costs/Estimated State Share from Schedule One.
- 2) For each month/year, indicate the projected reimbursement request amount for **State Funds Only** (use whole dollars only, e.g. \$540 or \$1,300).
- 3) Continue the process by entering a Zero (Ø) in the month/year for which no reimbursement is anticipated and/or a dollar amount of the reimbursement, until the total State funds are accounted for in the cash flow.

Total State Funds: \$14,914.00

Projected Reimbursement Requests / State Cash Flow						
Calendar Year	Jan	Feb	Mar	Apr	May	Jun
2019	\$	\$	\$	\$	\$	\$
2020	\$	\$	\$	\$	\$	\$
2021	\$	\$	\$	\$	\$	\$
2022	\$	\$	\$	\$	\$	\$
2023	\$	\$	\$	\$	\$	\$
Calendar Year	Jul	Aug	Sep	Oct	Nov	Dec
2019	\$	\$	\$	\$	\$	\$
2020	\$	\$	\$	\$	\$	\$
2021	\$	\$	\$	\$	\$	\$
2022	\$	\$	\$	\$	\$	\$
2023	\$	\$	\$	\$	\$	\$

Grants expire 4 years from the date of the grant offer. The Sponsor shall schedule the work to be completed within the 4 years.

Schedule Three

Design/Construction Project Milestones

Milestone Duration Guidelines

The below duration periods are intended to provide guidelines for you to consider. These are average time periods (in calendar days), but it is understood these periods may vary by Sponsor and Project, and are subject to modification. If an entry on the form is not applicable, write N/A.

- 1) The Consultant Selection Phase for all Projects, regardless of type, is approximately ninety (90) days but should not exceed one hundred eighty (180) days.
- 2) The Design/Engineering Phase is subject to the type and complexity of the Project, however, most designs can be accomplished within one hundred eighty (180) days to two hundred and seventy (270) days.
- 3) The Bidding Phase typically should be sixty (60) days or less.
- 4) The Construction Phase is dependent upon the type of Project, the airport traffic, and the available construction season, generally ninety (90) days to three hundred sixty (360) days.
- 5) The State review periods should be fifteen (15) days.

Design/Construction Milestone Schedule					
Milestones	Duration # of Days	Start Date		Completion Date	
		Proposed	Actual	Proposed	Actual
Consultant Selection Phase					
Submit Scope for State Review/Approval*					
Submit Contract for State Review/Approval					
Award Consultant Contract					
Design & Engineering Phase					
Sponsor Issue Notice to Proceed/Start Design					
Conduct 30% Design Review/Approval					
Conduct Final Design Review/Bid Set Submitted (100%) for Review/Approval					
Bidding Phase					
Bid Set Submitted (100%) for Review/Approval					
Issue Invitation for Bids					
Submit Bid Tab for State Review/Approval					
Award Construction Contract/Submit to the State					
Construction Phase					
Pre-Construction Meeting					
Issue NTP – Begin Construction					
Final Inspection					
Submit As-Builts & Final Documentation					
Submit Final Reimbursement Request and Sponsor Closeout Letter					

* The solicitation for qualifications and the service agreements must contain a list of projects, including this grant project, per A.R.S. 34-Chapter 6.