What is a Site Plan?

A site plan is required for most proposed activities within the City’s jurisdiction. This includes, but is not limited to a new single family residence or manufactured home, adding roof area to an existing structure, enclosing any space under an existing roof, a detached structure, pool, walls (patio or retaining), fence, or utilities.

Site plan information checklist:
- Property Dimensions shown on all sides
- Easement/Alley
- Location and Setbacks of all proposed structures including: fences, walls, pool, and utilities
- Grading Limit (clearly marked)
- North Arrow and Scale (1”=10’ thru 60’ depending on size of project)
- Adjacent Street Names
- Driveway Location
- Square footage of all structures

Addition requirements if applicable:
- Elevation Point
- Finish Floor elevation (FFE)
- Existing and Proposed grade elevations (contours at 2’ in area of disturbance)
- Show height and steepness of cut and fill slopes
- Extent of paving
- Methods of Stabilization on graded areas and slopes (rip-rap slopes steeper than 3H: 1V or less)
- Wash/Platted Floodplain/Erosion Hazard Setback

Note: This drawing is a sample and may not cover all code requirements for your project.