City Council Agenda Request

Public requests to agenize an issue for the City Council agenda should be submitted to the City Manager, a City Councilman or the Mayor 10 days before to the selected meeting, using this form. 12 copies of all documents requested for review *must accompany* this form for distribution. Submission of this Request does not guarantee that the requested item(s) will be placed on the agenda. Agenda items are, ultimately, decided upon at the discretion of the Mayor and Council.

Name of Organization (If Applicable) _____
Name of Requester:
_____
Is the Requestor a Benson City Resident? Y _____ N _____
Residential Street Address:
_____
Contact Phone Number: _____Contact Email:_____

Brief Description of Issue(s) Applicant is asking to be placed on the agenda: (Attach additional pages if necessary)
_____
_____
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_____

Brief Statement of the action Applicant wants taken with regards to each issue listed above: (Attach additional pages if necessary)
_____
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_____
_____
_____

Documentation Attached: Y____ N____ Pages: _____

Signature of Applicant: _____ Date: _____

Staff Review Completed/Approved : _____ Date: _____

Mayor/Vice Mayor Approved: _____ Date: _____