

**THE REGULAR MEETING
OF THE MAYOR AND CITY COUNCIL OF BENSON, ARIZONA
HELD JUNE 25, 2018 AT 7:00 P.M.
AT CITY HALL, 120 W. 6TH STREET, BENSON, ARIZONA**

CALL TO ORDER:

Mayor King called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL:

Present were: Mayor Toney D. King, Sr., Vice Mayor Joe Konrad, Councilmembers Pat Boyle, Larry Dempster, Lupe Diaz, Levi Garner and David Lambert

Mayor King then introduced Bob Dix of the Baha'i Faith who offered the invocation.

EMPLOYEE RECOGNITION: None

PROCLAMATION: None

PUBLIC HEARING: None

CALL TO THE PUBLIC:

Stephen Insalaco, Pinto Place, J6, stated the Council item concerning rural street naming and addressing services between Cochise County and the City of Benson provides an opportunity to revisit his earlier address concerning the need to draw attention to the street naming and numeric addressing scheme on the airport property. Mr. Insalaco stated the current roadway scheme injects a single Aviation Drive street label upon a 3-way intersection on the airport property near hanger pad C. Mr. Insalaco then continued stating, typically, County planners attempt to assign progressively increasing east-west assignments on east-west oriented roadways and the street addresses, while perhaps not continuous, remain contiguous in nature, but do not back up numbers while driving in the same direction. Mr. Insalaco then stated, in addition, odd and even streets address numbers are consistently assigned to the specific side of the street. Mr. Insalaco had illustrations of the airport road way system showing the system in 2004; as it is mapped on the proposed airport lay out plan depicted in the current airport master plan; the current airport roadway systems with incremental east and west roadway extensions along the airport flight line and the significant expected eastward airport roadway extensions along the aircraft parking apron at A; expected westward roadway extensions along the flight line at B and further expected westward roadway extension of the existing airport drive roadway to facilitate the proposed airport industrial sites. Mr. Insalaco then stated continued eastward roadway growth along the flight line at A is unattainable without violating the County planning rules governing street addresses and in continuing westward, roadway growth along the flight line at B is unattainable without conflicting street addresses on two progressively westward roadways with a current Aviation Drive roadway label. Mr. Insalaco then stated the solution is to assign a new roadway name to the section on the airport roadway servicing the airport property along the flight line and suggested calling it Flight Line Drive as is done frequently at most municipal airports. Mr. Insalaco then stated street addressing on this roadway should be assigned independently of those on Aviation Drive to permit the continued westward development of Aviation Drive and the street addresses to remain under that street name independent of Flight Line Drive. Mr. Insalaco then stated it is important that action on this matter be taken now before the problem adversely impacts many more businesses, such as the new hangar row that is about to be built.

Christine O'Hara, Limestone Street, Benson, stated she has been volunteering at the Food Pantry for over 4 weeks now, and one of the things that has been brought to her attention is the funding that the Food Bank at 370 S. Huachuca receives from the City of Benson. Ms. O'Hara stated the Food Bank serves between 2,000 – 3,000 people a month and the funding received from the City of Benson is approximately \$135.00 a month. Ms. O'Hara then stated the Food Bank has to come up with their electrical bill \$360.00 a month or more as they have coolers that supply the food and their rent comes to \$500.00 or more a month. Ms. O'Hara then stated there are two issues

at hand: the City does fund the Food Pantry next to the library, but the City doesn't give enough funding to the Food Bank. Ms. O'Hara then stated the women at the Food Bank are elderly and are dedicated to the services and they love what they do. Ms. O'Hara then stated she would like the City to look into the budget and see if some funding could be found for the Food Bank, adding it would really be appreciated and some extra volunteers would also help them out.

Anthony Gonzales, Wilmot Drive, Tucson, stated he was the EMS Liaison for Carondelet St. Joseph's. Mr. Gonzales stated Carondelet St. Joseph's will no longer be with the City of Benson Fire Department as the Fire Department chose to utilize another service in Sierra Vista instead, but he wanted to personally thank the City of Benson for the partnership that had been built and he would like to make sure the City of Benson always keeps Carondelet St. Joseph's in mind for any services that the City of Benson may need.

Elton Bowman, S. Ocotillo Street, Benson, stated his dog was the inspiration for starting the "Brighten the Path" group to clean up Benson, adding while he was out walking his dog, he started picking up trash. Mr. Bowen then stated he wanted to remind everyone that this coming Saturday is the second phase of the cleanup; this time focusing on alleys, picking up the large items and doing a final clean up of the City. Mr. Bowman then stated they are still looking for volunteers, adding volunteers can meet at Lions Park at the large ramada.

CITY MANAGER REPORT:

Interim City Manager Vicki Vivian addressed Council, giving the dates of upcoming meetings and events.

- Tuesday, June 26, 2018 – City Council Worksession – Budget, 6:00 p.m., City Hall
- Tuesday, July 3, 2018 – Planning & Zoning Meeting, 7:00 p.m., City Hall
- Monday, July 9, 2018 – City Council Regular Meeting, 7:00 p.m., City Hall

Thursday, June 28, 2018 – Benson Public Library – Libraries Rock – Free summer reading program from 10:30 a.m. to 11:30 a.m. offering activities, crafts, prizes, books and special guests and entertainment. All ages are welcome and must be accompanied by an adult. Please see the City's website for details.

Saturday, June 30, 2018 – The Brighten The Path crew is at it again! They are organizing another trash clean-up day for Saturday, June 30. This time they will be concentrating on the alleys through the city streets and hauling away the large discarded items that have accumulated there. They are asking for volunteers again. They need people ("foot soldiers") and pickup trucks and trailers. The idea is to drive slowly through the alleys with people walking along side to load the pickups and trailers with the trash. They will then have the drivers take the trash to the transfer station.

If you or someone you know would like to volunteer to help please contact Elton Bowman.

July – Benson City Pool – Friday, July 6 – Trivia Date Night at the Pool! 18 & over compete for prizes! Drop off the kids at the Community Center for food & crafts! 6:00-9:00 p.m. Information on this event, swim lessons, active adult swim hours and the pool activity schedule is available at www.cityofbenson.com

June/July – Summer Recreation Programs – The Recreation Department offers many activities such as:

- Karate Camp
- Let's Cook Camp
- Archery Camp
- Self-Defense Camp
- Babysitting CPR/First Aide
- Soccer Camp
- Baseball Camp
- Gymnastics Camp
- Wrestling Camp
- Dance & Cheer Camp

More activities and programs are in place. Information on activities and camps are available at www.cityofbenson.com under “Summer Programs”

- Wednesday, July 4, 2018 – **Holiday – City Offices will be closed**
- Benson’s Annual 4th of July Celebration - Festivities begin at 9:00 a.m. with the parade and will run all day long at Lions Park. The City’s fireworks show will begin at 8:30 p.m. followed by a dance until 10:00 p.m. concluding the celebration. For a full schedule of the event go to www.cityofbenson.com under “Summer Programs”

NEW BUSINESS:

1. Discussion and possible action on the Consent Agenda

- 1a. Minutes of the June 11, 2018 Regular Meeting
- 1b. Reappointment of Molly Ingram to the Local Public Safety Personnel Retirement System (PSPRS) Board for the Police Department
- 1c. Appointment of Brian Williams to the Local Public Safety Personnel Retirement System (PSPRS) Board for the Benson Police Department
- 1d. Resolution 16-2018 of the Mayor and Council of the City of Benson, Arizona, (“City”) approving and authorizing the execution of an Intergovernmental Agreement between the City and the Benson Unified School District #9 (“District”) to permit reciprocal use of the buildings and grounds of the City and the District
- 1e. Resolution 17-2018 of the Mayor and Council of the City of Benson, Arizona, (“City”) approving and authorizing the execution of an Intergovernmental Agreement between the City of Benson and the St. David Unified School District (“District”) to permit reciprocal use of the buildings and grounds of the City and the District
- 1f. Resolution 18-2018 of the Mayor and Council of the City of Benson, Arizona, authorizing the Mayor to enter into that certain Agreement entitled a Base Hospital Medical Direction Agreement with RCHP Sierra Vista, Inc., D/B/A Canyon Vista Medical Center
- 1g. Invoices processed for the period from June 4, 2018 through June 18, 2018

Councilmember Lambert moved to approve the Consent Agenda. Seconded by Councilmember Boyle. Motion passed 7-0.

2. Discussion and possible action regarding Resolution 19-2018 of the Mayor and Council of the City of Benson, Arizona, Intergovernmental Agreement for Rural Street Naming and Addressing Services between Cochise County and the City of Benson

Michelle Johnson, Planning Technician/GIS, stated this item is the renewal of an Intergovernmental Agreement (IGA) that has been in effect for many years, but it expired last year in September. Ms. Johnson then stated the agreement is almost the same as the previous agreement, noting the County fees have not changed and the only difference is in the term of the agreement. Ms. Johnson then stated previous agreement was for a period of 10 years, and the proposed agreement is for a term of 5 years with one-year successive renewals.

No discussion by Council.

Vice Mayor Konrad moved to approve Resolution 19-2018. Seconded by Councilmember Diaz. Motion passed 7-0.

3. **Discussion and possible action regarding Resolution 20-2018 of the Mayor and Council of the City of Benson, Arizona, approving an Intergovernmental Agreement between Cochise County and the City of Benson for election supplies and services**

Interim City Manager Vicki Vivian stated the City contracts with Cochise County to provide election supplies and services for our Council elections, adding the previous IGA was in place for the 2016 Council election and the proposed IGA will be in place for the upcoming 2018 elections. Ms. Vivian then stated the basic premise of the agreement is the same as the previous IGA, but there are a few changes and noted the changes include amended language requiring the County to provide for storage and destruction of ballots and election-related materials in compliance with the State of Arizona Retention Schedule guidelines and to arrange for consulting services for the ballot layout, design and programming equipment used in the election. Ms. Vivian then stated other changes include the City having the ability to accept or reject the County's services and supplies within 10 days of receiving the estimated costs and the addition of State-required language concerning both parties certifying they are not currently boycotting Israel and will not do so while the agreement is in place. Ms. Vivian then stated the agreement also includes new language regarding immigration laws and the requirement for the parties' compliance with State and Federal Immigration laws as well as language regarding both parties being required to keep all accounts, reports, files and other records related to the agreement for 5 years after the contract completion. Ms. Vivian then stated the fee schedule has been amended to remove the individual charge listings for things such as the required election class, maps, copies, and travel; then stated the most notable change is the administrative fee, which has been reduced from \$1,400 to \$500 and the addition of specific charges being listed for the services from the County Recorder's office instead of the previous language that read the City would be "billed separately by the Recorder's office for staff time and/or any outside vendor utilized for ballot mailing services."

Ms. Vivian stated she tried to contact the Election Director at Cochise County to try and get an estimate of the election costs, but the director was out of the office, so she spoke to the director's assistant who estimated the costs to be roughly the same as the last election, which were approximately \$18,000.

Councilmember Boyle questioned the language regarding the boycott of Israel with City Attorney Gary Cohen stating 3 years ago, the State Legislature passed a law that any contract with a government agency had to include a provision in the contract stating they wouldn't boycott Israel.

Councilmember Lambert moved to approve Resolution 20-2018. Seconded by Councilmember Garner. Motion passed 7-0.

4. **Discussion and possible action regarding a Commercial Lease Agreement between the Benson Area Food Bank and the City of Benson for a portion of space upon real property located at 370 S. Huachuca Street, Benson**

Interim City Manager Vicki Vivian stated the Benson Area Food Bank requested the continuation of the lease for the real property located at 370 S. Huachuca Street, adding the lease has been updated to include an automatic renewal unless either party notifies the other 30 days before the renewal date of January 1. Ms. Vivian then stated there have not been any issues with the lease of this property to the Benson Area Food Bank.

No discussion by Council.

Councilmember Boyle moved to approve the Commercial Lease Agreement between the Benson Area Food Bank and the City of Benson for a portion of space upon real property located at 370 S. Huachuca Street. Seconded by Vice Mayor Konrad. Motion passed 7-0.

5. **Discussion and possible action regarding the adoption of the City of Benson Strategic Action Plan for Fiscal Years 2019-2020**

Interim City Manager Vicki Vivian stated a Strategic Action Plan is an important tool that serves as guidance, or a roadmap, to be used in determining the direction the Council wants the City to move in. Ms. Vivian then stated to

create the City's Strategic Action Plan, consultants came in and met with the Council and Staff on several occasions, adding surveys were given to both the Council and Staff to gather information used to create a draft Strategic Action Plan for Council's review and ultimate adoption. Ms. Vivian then stated on May 9, 2018, the Council held a worksession regarding the "Strategic Action Plan for Fiscal Years 2019-2020" and the purpose of the worksession was for Council to be able to review the plan and make changes as desired before the final adoption by Council. Ms. Vivian then stated during the worksession discussions, the Council asked for the changes shown below.

Fiscal Sustainability

Action Item	Description	Responsibility	Timeframe
Provide self-fueling at the Airport	Evaluate self-serve fueling City operated self serve Works -fuel	Airport, Public Works	FY19
Shade Hangars	Evaluate shade hangars City owned shade hangars	Airport, Public Works	FY19

Added Community Quality of Life

Action Item	Description	Responsibility	Timeframe
Establish Railroad Quiet Zone	Evaluate and investigate Opportunities to establish	City Manager	FY19-20

Ms. Vivian then continued, stating with the amendments now made, Staff is seeking the final adoption of the City of Benson Strategic Action Plan for Fiscal Years 2019-2020, adding she would like to note that the Strategic Plan will be updated annually in the spring of each year during the annual budget process.

Vice Mayor Konrad stated he wanted to remind everyone the Strategic Action Plan is out the hands of the consultants and is in the Council's hands now and he didn't want the plan to die. Ms. Vivian stated the plan was brought back to Council to be approved before the budget worksession so Council can review upcoming projects, and can prioritize and fund them accordingly, adding this will also occur early next year as part of the budget process.

Vice Mayor Konrad moved to approve the City of Benson Strategic Action Plan for Fiscal Years 2019-2020. Seconded by Councilmember Lambert. Motion passed 7-0.

DEPARTMENT REPORTS: No comments from Council.

ADJOURNMENT:

Councilmember Boyle moved to adjourn at 7:26 p.m. Seconded by Vice Mayor Konrad. Motion passed 7-0.

Toney D. King, Sr., Mayor

ATTEST:

Vicki L. Vivian, CMC, City Clerk