



Benson
Arizona *Founded in 1880*
Gateway to the San Pedro Valley

Final Budget FY 2010-2011

June 28, 2010



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Mayor and Council

**Mayor
Honorable Mark M. Fenn**

**Vice-Mayor
Toney King Sr.**

**Council Member
JoDeen Boncquet**

**Council Member
David Lambert**

**Council Member
John Lodzinski**

**Council Member
Lori McGoffin**

**Council Member
Al Sacco**

City Manager
Glenn Nichols

Department Heads

City Engineer / Public Works, P & Z and Building Director
Bradley Hamilton

Finance Director
James Cox

Police Chief
Paul Moncada

Fire Chief
Keith Spangler

City Clerk
Vicki L. Vivian

Library Director
Peggy Scott

City Attorney
Michael Masee

Magistrate
Joseph Knoblock

City of Benson

Fiscal 2010-2011 Budget Calendar

Due to unforeseen circumstances, the budget schedule has changed:

Wed. May 5 -		CIP distributed
Mon. May 10 -	6:00 p.m.	CIP Work Session
Mon. May 17 -	7:00 p.m.	General Fund Revenues, Personnel (all funds)
Wed. May 19 -	7:00 p.m.	General Fund Expenditures

The following dates DID NOT change:

Mon. May 24 -	6:00 p.m.	Enterprise Funds & Misc Funds
Wed. May 26 -	7:00 p.m.	Finish 5/24 work session (if necessary)
Mon. June 07 -	7:00 p.m.	Approve Tentative Budget
Thurs. June 24 -	7:00 p.m.	Public Hearing for: Truth in Taxation Property Tax Levy Tentative Budget
Mon. June 28 -	7:00 p.m.	Approve FINAL BUDGET

Summary by City Manager and Finance Director **Fiscal Year 2010 – 2011 Annual Budget**

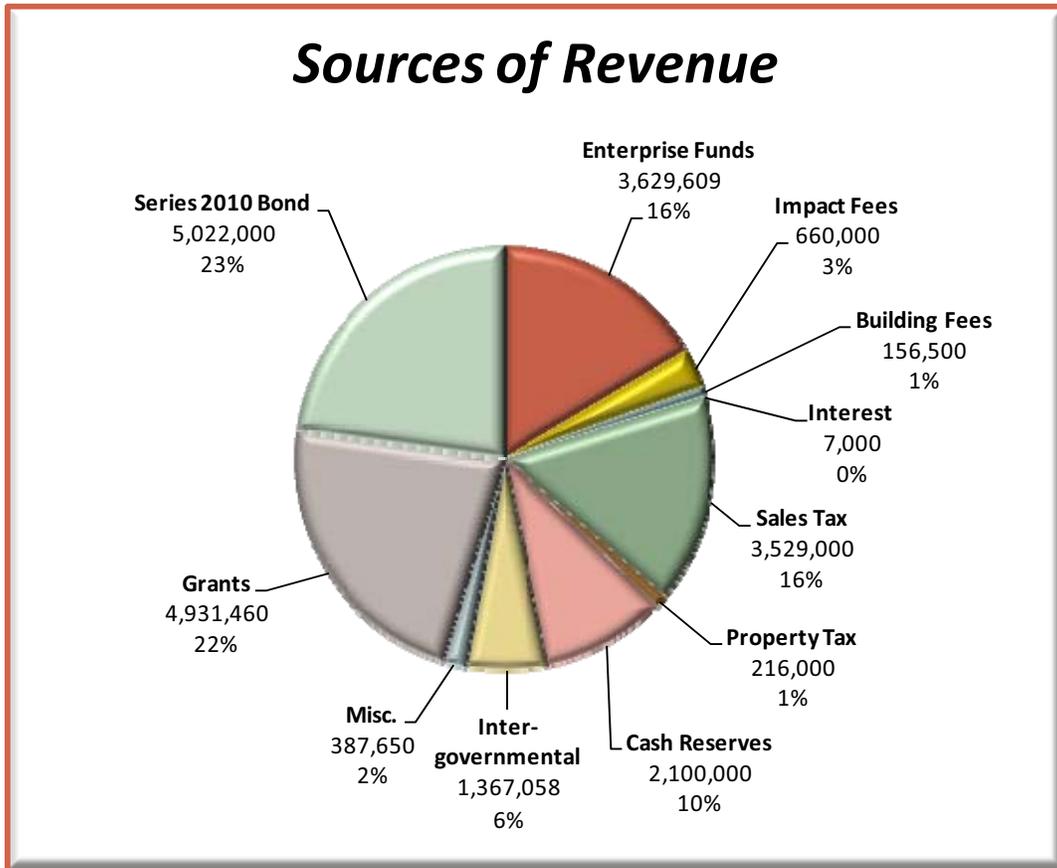
TO: Honorable Mayor and City Council Members

The City of Benson's fiscal year 2010-2011 Budget was adopted by Mayor and Council on June 28, 2010. The Budget, which was prepared based on input received at Council work sessions, is hereby respectfully submitted. We hope that this presentation format will give you a deeper understanding of the increasingly complex finances of the City.

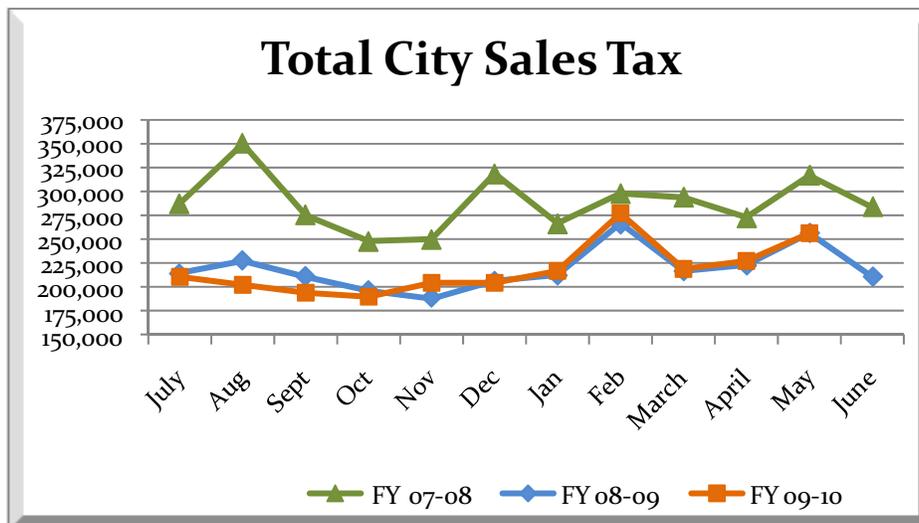
The City's \$22,006,277 budget is balanced with a combination of funds carried forward from prior years, issuance of the City of Benson Excise Tax Revenue Bonds Series 2010 for about \$5,020,000, and revenues expected to be collected during the new budget year. The fiscal 2010-2011 budget is \$4.1 million more than the 2009-2010 budget, due to the planned issuance of the Revenue Bonds during July of 2010. Budgeted operating revenues and expenditures have been reduced by about 3% in the General Fund, and are flat in the Enterprise Funds when compared to the 2009-2010 fiscal year budget.

The chart below illustrates that the City's largest source of unrestricted revenue is sales tax. (Revenues from the enterprise funds are used to pay the cost of services provided by each enterprise, and grant revenues are restricted to potential specific projects).

Sources of Revenue



Sales tax revenues are the largest source of revenues to the City. The charts show comparative data on sales tax collections for fiscal 2007-2008, 2008-2009 and 2009-2010. The charts illustrate that the City's tax collections are fairly predictable, but are closely related to the overall health of the local and national economies. They indicate that the City began a weak recovery from the recession during September, 2009. Note: there is a lag of about two months between the date of a sale by a vendor and collection of the sales tax proceeds by the City.



The fiscal 2010-2011 Budget reflects a few changes from prior years:

Transit Fund

Effective July 1, 2010, the City will assume responsibility for the local “dial-a-ride” transit service for seniors and disabled persons formerly provided by Catholic Community Services (CCS). The Transit service will expand during late 2010 to include a fixed deviated transit route available to the general public. This new service will provide public transportation to local businesses and facilities such as the hospital, library and Cochise College along regularly scheduled routes and times.

The City formerly provided \$24,000 annual support for the CCS service. The new Transit Fund will be funded primarily by federal pass-through grant funds administered by various agencies. The City has budgeted \$25,000 of General Fund support for this new service.

Excise Tax Revenue Bonds Series 2010

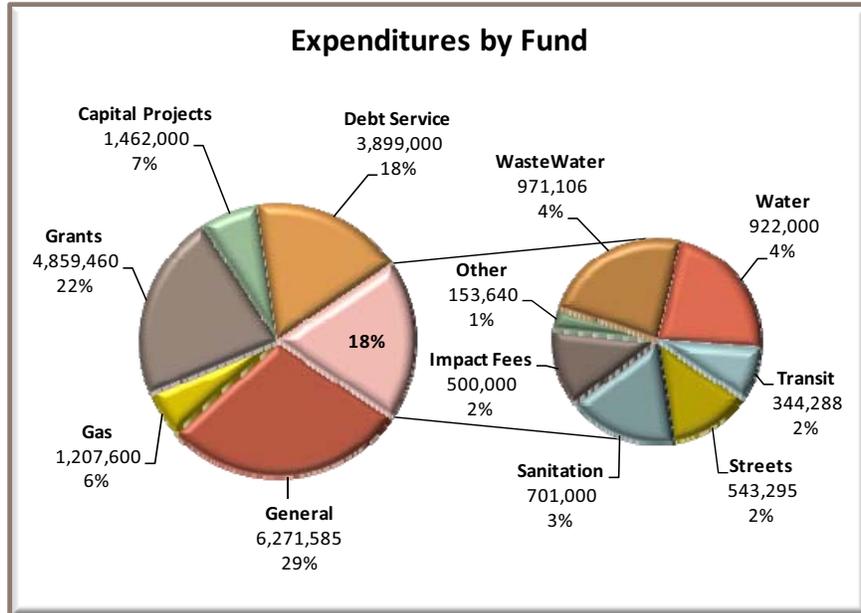
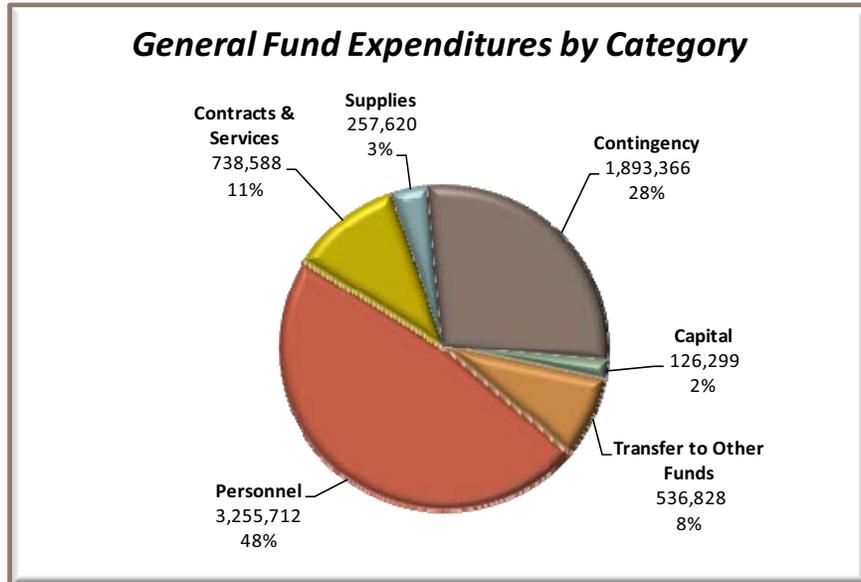
Council approved the issuance of City of Benson Excise Tax Revenue Bonds Series 2010 in the approximate amount of \$5,020,000 at its regular meeting on May 24, 2010. The bond issue is expected to close on July 1, 2010. The proceeds of the bond will be used as follows:

- pay off the remaining balance of approximately \$2.6 million on the USDA loan for the City’s waste water treatment plant,
- pay of the balance of \$342,000 to Zions Bank, used for the swimming pool construction and a water infrastructure project,
- Approximately \$2 million for utility infrastructure projects.

Bed Tax Increase to 4%

Council adopted an ordinance to increase the City’s transient lodging tax (bed tax) from 2% to 4%. The increase is budgeted to increase annual bed tax revenues by \$75,000 to a total of \$150,000. The new budgeted total is sufficient to fund tourism related activities.

The charts below illustrate budgeted expenditures by major category and by the operating fund making the expenditure.



The fiscal 2010-2011 budget has been prepared based on the assumption that the local economy will continue to perform in a manner consistent with the two most recent recessionary fiscal years. However, it is flexible enough that spending could be accelerated if the economy begins to recover during the year.

Personnel

The largest and most inflexible component of the budget is personnel costs. The highlights of the 2010-2011 personnel budget are:

- ❖ No merit raises
- ❖ No cost of living raises
- ❖ No significant changes in employee benefits
- ❖ No furloughs
- ❖ No layoffs

The total budgeted personnel costs have decreased by \$422,000 from the 2009-2010 budget to \$4,589,000, a decrease of 8%. The decrease is due primarily to the elimination of budget line items for vacant positions that are not expected to be filled during the upcoming year. The vacant positions have not been eliminated – they are merely not expected to be filled during the upcoming year, so they are not budgeted. The Arizona state retirement contribution rate has increased from 9.45% to 9.85%. The Public Safety Retirement System employer contribution rate has not changed at 15.9%. Health insurance costs have actually decreased slightly.

The only personnel additions are related to the City's new Transit Division. It will hire 2.25 full time equivalent van drivers at an average wage of \$11.50/hour. The Finance Department will manage the transit division and allocate 0.75 FTE of its personnel to the new division. Grant funds will cover about 90% of the personnel costs.

During fiscal 2007-2008 Council approved and staff implemented a Flexible Spending Account (FSA) for all employees. The FSA allows plan participants to pay for health related expenses on a pre tax basis. About 60% of staff participates in the plan. The contribution limit for 2010-2011 is unchanged at \$5,400.

Council has directed staff to investigate the implementation of a wellness program to benefit all City employees. The mission of the program is to increase the overall health and well being of all City employees. A successful program would increase the quality of life of program participants and, in the long run, increase productivity and help reduce the acceleration of health insurance costs.

The City has elected to renew its PPO health insurance and HRA program and with essentially no change in benefits to the employee. The PPO renewal has a higher deductible, but the employer HRA contribution has been increased to offset the higher deductible, so that the net cost to the employees is unchanged.

The personnel count has reduced to 84.08 full time equivalent employees (FTE's), principally due to vacant positions that were budgeted last year, but are not being budgeted for fiscal 2010-2011.

The table below is a summary of recent actual and budgeted total personnel costs by department.

<p align="center">Total Personnel Costs (includes taxes and benefits) Fiscal Year 2010-2011 with no COLA and no Merit Pool</p>						
Department	Dollar Amount			Full Time Equivalent Employee		
	Budget 2009-10	Est. Actual 2009-10	Budget 2010-11	Budget 2009-10	Budget 2010-11	Change
City Council	20,826	20,802	20,719			
City Administration	309,431	301,482	280,592	5.00	4.00	-1.00
City Clerk	115,076	116,506	116,728	2.00	2.00	0.00
Finance	187,197	186,315	135,017	2.80	1.90	-0.90
Tourism	77,397	83,417	70,339	2.50	2.00	-0.50
Police/ Animal Control	1,792,859	1,590,180	1,497,551	29.00	25.00	-4.00
Fire	90,721	89,903	128,141	1.00	2.00	1.00
City Attorney	119,142	112,259	112,425	1.75	2.00	0.25
Magistrate	27,038	26,978	26,978	1.00	1.00	0.00
Library	181,159	181,267	181,619	5.00	5.00	0.00
Parks & Recreation	298,910	241,855	228,694	7.83	5.78	-2.05
Building	139,724	101,174	140,111	2.50	2.50	0.00
Planning & Zoning	160,594	53,087	95,369	2.50	1.50	-1.00
Public Works	81,802	81,236	81,544	1.35	1.35	0.00
Shop	8,844	8,671	8,834	0.10	0.10	0.00
Transit	-	-	119,509	0	3.00	3.00
Utilities						
Natural Gas	421,369	426,326	408,834	7.95	8.00	0.05
Water	360,663	322,381	318,445	6.84	5.99	-0.85
Wastewater	414,376	428,543	413,406	6.86	6.86	0.00
Streets	202,913	196,463	203,673	4.10	4.10	0.00
Totals	5,010,041	4,568,845	4,588,528	90.08	84.08	-6.00

Budget Policy Statement – “Permanent” Contingency Funds Set Aside

The City committed in fiscal 2007-2008 to building a special contingency reserve fund over the next five years in an amount equal to 20% of the City’s annual operating costs. Cash in the fund would be used only for unbudgeted emergency expenditures required due to natural or unnatural events that would threaten services delivered by the City to its customers or due to a temporary economic downturn that would impair the City’s operating cash balances. Any funds withdrawn from the Contingency Reserve Fund would require special Council approval.

The fiscal 2008-2009 contribution to the fund is \$450,000, resulting in a total of \$900,000 allocated to the contingency.

Due to the state of the economy, Council has chosen to not fund the contingency for fiscal 2009-2010 and 2010-2011. In fact, contingency funds may be used if the economy deteriorates more than currently budgeted.

PLEASE NOTE: The permanent Contingency Reserve Fund is separate from the budget contingencies reflected in the General Fund, the Capital Projects Fund, and the Enterprise Funds. Please see the next section for discussion of the treatment of departmental contingency funds.

Budget Policy Statement – Use of Contingency Line Items in the Various Funds

Most Funds contain a line item called “Contingency”. Those contingency line items are intended for expenditures that are necessary for the efficient operation of the Fund, but were not anticipated or known with certainty at the time the budget was prepared. When contingency funds are used Council will be informed of their use. Any expenditure of contingency funds in excess of \$10,000 will require Council approval.

Budget Policy Statement – Capital Improvement Plan

The five year Capital Improvement Plan (CIP) is an integral part of this Budget. Plan particulars are discussed in the CIP section of the Budget.

Budget Policy Statement – Capital Projects Fund & Restriction on Construction Sales Tax

The Capital Projects Fund (CPF) was set up in the 2007-2008 fiscal year. It is designed to fund capital projects that are regional in nature. The funding sources for the CPF are the Construction Sales Tax and selected debt financing. The Capital Projects Fund is discussed in more detail in the CIP section of the Budget.

Budget Policy Statement – Human Resources Rate Plan

The Salary Rate Plan for the City of Benson for the 2010-2011 fiscal year is shown on page 13 herein. All salaries paid by the City during the next fiscal year will be within the salary ranges listed on the Plan, except for those salaries that were above the maximum prior to the beginning of the fiscal year. Salary ranges have not been changed for fiscal 2010-2011.

Budget Policy Statement – Elimination of Wastewater Infrastructure Fund

The Wastewater Infrastructure Fund was set up by Council in fiscal 2008-2009 to receive the proceeds from the half cent sales tax that was enacted in 1998 and to make payments on the USDA loan that funded the wastewater treatment facility and paid for

infrastructure projects. Prior to 2008, the sales tax was credited to the General Fund and the treatment plant mortgage payments were paid from the General Fund. The fund is no longer needed because the USDA loan will be paid off with a portion of the proceeds from the Series 2010 bond issue. The half cent sales tax proceeds will be credited to the General Fund and the bond payments will be paid from the General Fund.

Organization of the Budget

The foregoing information has been presented to give the reader an overview of the sources and uses of funds in the budget on a citywide basis. The following sections will provide both an overview and detailed line item budget and historical information on a department by department and Fund by Fund basis. In addition, each department head has provided additional information on the activities of his/her department/Fund.

The Capital Improvement Plan (CIP) is the final section of the Budget. It contains a summary five year plan followed by individual project sheets for each planned project.

Conclusion

The City of Benson has responded to the economic downturn in a most responsible manner. City staff and Council are to be recognized for their dedication to building on past successes despite the significant reduction in revenues during the past year. Thanks to their efforts the City is entering the 2010-2011 fiscal year as financially healthy as it ended the prior year. The fiscal 2010-2011 budget is designed to be a flexible tool that will allow the City to maintain its financial stability and continue to provide the services our citizens want and need.

Respectfully submitted,

Glenn H. Nichols
City Manager

James F. Cox
Finance Director

City of Benson				
Fiscal 2010-2011 Salary Rate Plan				
Job Families and Job Titles	2010/2011 Salary Grade	Recommended		
		Minimum	Midpoint	Maximum
City Management				
City Manager	72	\$86,196.86	\$109,090.85	\$129,295.29
Human Resources Director	55	\$54,623.99	\$71,694.39	\$81,935.99
Executive Assistant to City Manager	32	\$32,502.75	\$40,628.44	\$48,755.20
Facilities Supervisor	31	\$31,710.63	\$39,637.21	\$47,564.87
Administrative Assistant	24	\$26,677.01	\$33,345.45	\$40,014.98
Human Resource Analyst I	24	\$26,677.01	\$33,345.45	\$40,014.98
Custodian	14	\$20,839.43	\$26,049.56	\$31,259.68
Legal				
City Attorney	68	\$79,065.63	\$98,830.96	\$118,597.37
Prosecuting Attorney	58	\$61,764.91	\$77,206.95	\$92,647.91
Legal Assistant	32	\$32,502.75	\$40,628.44	\$48,755.20
Finance				
Finance Director	58	\$61,764.91	\$77,206.95	\$92,647.91
Accounting Supervisor	32	\$32,502.75	\$40,628.44	\$48,755.20
Accounting Specialist	32	\$32,502.75	\$40,628.44	\$48,755.20
Account Clerk III	24	\$26,677.01	\$33,345.45	\$40,014.98
Account Clerk II	20	\$24,167.19	\$30,209.26	\$36,252.41
Account Clerk I	16	\$21,894.15	\$27,367.96	\$32,842.85
Information Technology Specialist	34	\$33,355.57	\$41,694.46	\$50,033.36
Information Technology Technician	24	\$26,677.01	\$33,345.45	\$40,014.98
City Clerk				
City Clerk	46	\$45,926.82	\$57,408.25	\$68,888.61
Deputy City Clerk	32	\$32,502.75	\$40,628.44	\$48,755.20
Building				
Building Official	50	\$50,694.60	\$63,366.37	\$76,040.29
Building Inspector II	36	\$35,876.79	\$44,846.26	\$53,815.73
Building Inspector I	32	\$32,502.75	\$40,628.44	\$48,755.20
Planning Technician	24	\$26,677.01	\$33,345.45	\$40,014.98
Code Enforcement Officer	24	\$26,677.01	\$33,345.45	\$40,014.98
Senior Permit Technician	26	\$28,027.70	\$35,034.09	\$42,041.55
Planning & Zoning				
Planning & Zoning Director	50	\$50,694.60	\$63,366.37	\$76,040.29
Senior Planner	40	\$39,601.70	\$49,502.12	\$59,402.54
Planning Technician	24	\$26,677.01	\$33,345.45	\$40,014.98
GIS Manager	40	\$39,601.70	\$49,502.12	\$59,402.54
Tourism - City Clerk's office				
Tourism Supervisor	30	\$30,935.73	\$38,671.82	\$46,405.75
Tourism Clerk	8	\$17,970.15	\$22,462.41	\$26,954.68
Library				
Library Director	40	\$39,601.70	\$49,502.12	\$59,402.54
Senior Library Assistant	22	\$25,390.89	\$31,738.61	\$38,087.41
Library Assistant	14	\$20,839.43	\$26,049.56	\$31,259.68

City of Benson

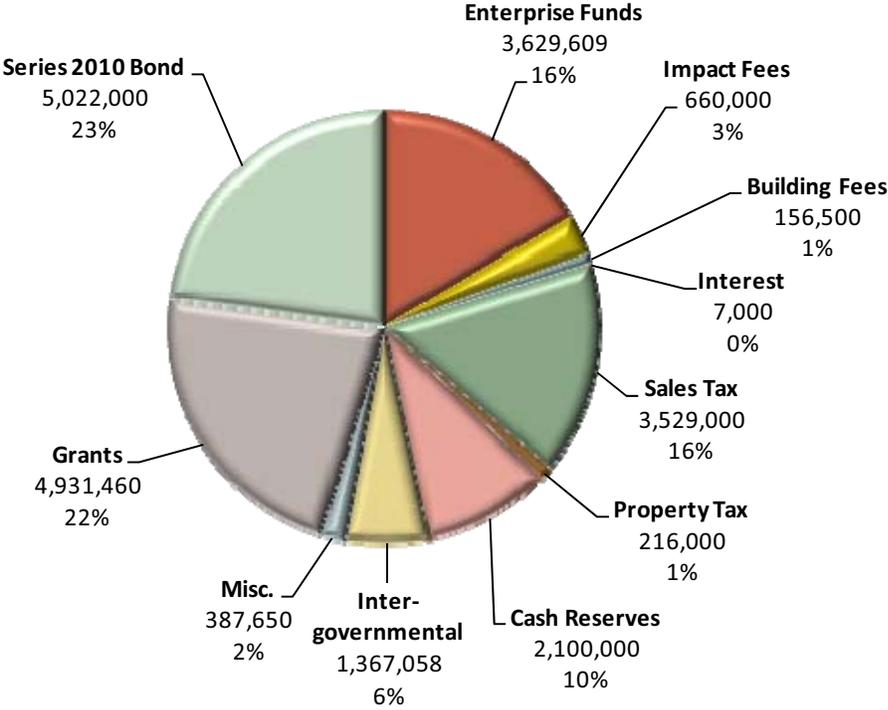
Fiscal 2010-2011 Salary Rate Plan

Job Families and Job Titles	2010/2011 Salary	Recommended		
		Minimum	Midpoint	Maximum
Parks				
Parks Maintenance Worker II	19	\$23,578.49	\$29,473.11	\$35,366.65
Parks Maintenance Worker I	15	\$21,361.41	\$26,700.69	\$32,041.04
Center Coordinator	32	\$32,502.75	\$40,628.44	\$48,755.20
Recreation Leader	14	\$20,839.43	\$25,769.73	\$31,259.68
Pool Manager	16	\$21,894.15	\$27,367.96	\$32,842.85
Assistant Pool Manager	14	\$20,839.43	\$26,049.56	\$31,259.68
Lifeguard	12	\$19,835.68	\$24,794.60	\$29,753.52
Police Operations				
Police Chief	60	\$64,892.49	\$81,115.89	\$97,338.20
Police Commander	50	\$50,694.60	\$63,366.37	\$76,040.29
Support Services Division Lieutenant	46	\$45,926.82	\$57,408.25	\$68,888.61
Police Sergeant	44	\$43,712.97	\$54,641.21	\$65,569.46
Police Corporal	40	\$39,601.70	\$49,502.12	\$59,402.54
Detective	40	\$39,601.70	\$49,502.12	\$59,402.54
Police Officer	38	\$37,669.78	\$47,088.57	\$56,506.52
Police Support				
Police Communications Supervisor	34	\$34,148.34	\$42,685.15	\$51,223.04
Police Communications Specialist	22	\$25,390.89	\$31,738.61	\$38,087.41
Police Assistant	26	\$28,027.70	\$35,034.09	\$42,041.55
Police Records Clerk	22	\$25,390.89	\$31,738.61	\$38,087.41
Senior Animal Control Officer	26	\$28,027.70	\$35,034.09	\$42,041.55
Animal Control Officer	20	\$24,167.19	\$30,209.26	\$36,252.41
Fire Department				
Fire Chief	50	\$50,694.60	\$63,366.37	\$76,040.29
Public Works Department				
Public Works Director	60	\$64,892.49	\$81,115.89	\$97,338.20
Public Works Superintendent	52	\$52,877.24	\$66,633.87	\$79,315.86
Streets Superintendent	40	\$39,601.70	\$49,502.12	\$59,402.54
Administrative Assistant, Public Works	24	\$26,677.01	\$33,345.45	\$40,014.98
Engineering Aide	24	\$26,677.01	\$33,345.45	\$40,014.98
Utilities Operations Supervisor	35	\$35,001.80	\$43,751.72	\$52,503.78
Utilities Operator III	31	\$31,710.63	\$39,637.21	\$47,564.87
Utilities Operator II	27	\$28,728.34	\$35,909.08	\$43,091.97
Utilities Operator I	23	\$26,025.88	\$32,532.89	\$39,038.82
Street Maintenance Supervisor	31	\$31,710.63	\$39,637.21	\$47,564.87
Street Maintenance Worker III	27	\$28,728.34	\$35,909.08	\$43,091.97
Street Maintenance Worker II	23	\$26,025.88	\$32,532.89	\$39,038.82
Street Maintenance Worker I	19	\$23,578.49	\$29,473.11	\$35,366.65
Maintenance Technician	27	\$28,728.34	\$35,909.08	\$43,091.97
Meter Reader	23	\$26,025.88	\$32,532.89	\$39,038.82

Summary of Expenditures by Department or Fund			
	Fiscal 2009-2010		Fiscal
		Estimated	2010-2011
Description	Budget	Actual	Budget
General Fund			
Administration	489,641	491,160	451,221
City Council	38,702	37,903	26,229
City Clerk	143,926	119,998	144,439
Community Center	50,016	48,116	16,800
Community Enrichment	91,700	69,930	69,200
Cemetery	1,200	1,900	600
Miscellaneous	1,179,245	982,987	2,428,800
Finance	280,197	275,953	194,497
Tourism	129,329	127,698	113,870
Police	2,048,096	1,771,151	1,817,951
Fire	330,962	302,116	343,881
City Attorney	195,442	193,759	193,825
Magistrate	38,138	29,178	66,178
Library	256,609	240,597	229,871
Parks & Recreation	417,360	322,491	311,408
Building	198,724	254,152	182,443
Planning & Zoning	191,294	66,421	107,618
Public Works	124,102	97,458	90,949
Shop	20,044	20,380	18,633
Total General Fund	6,224,727	5,453,348	6,808,413
Natural Gas	1,462,861	1,017,645	1,306,903
Water	988,813	620,978	922,000
Wastewater	817,000	809,705	971,106
Sanitation	681,000	636,202	701,000
Total Enterprise Funds	3,949,674	3,084,530	3,901,009
Airport	101,800	80,210	99,700
Streets	381,655	358,892	543,295
Transit	-	-	344,288
Debt Service	-	-	5,418,000
Capital Projects	700,000	546,698	2,054,000
Impact Fees	50,000	110,774	660,000
Grants	6,210,000	228,447	4,367,000
Firemen's Pension	30,500	26,400	26,400
Total - Other Funds	7,473,955	1,351,421	13,512,683
TOTAL - ALL FUNDS	17,648,356	9,889,299	24,222,105
Less: Interfund Transfers			(2,215,828)
Total Net Expenditures			22,006,277

Revenues

Sources of Revenue



General Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual Thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Administration						
General Property Tax	220,000	207,256	216,000	140,235	216,000	216,000
City Sales Tax (2.0%)	2,450,000	2,138,045	2,044,000	1,553,085	2,100,000	2,100,000
City Sales Tax (0.5%)	-	-	-	-	-	525,000
Bed Tax	75,000	95,122	75,000	58,917	75,000	154,000
State Sales Tax	450,000	378,109	364,713	261,309	360,000	355,606
Franchise Tax	170,000	157,098	150,000	138,528	150,000	150,000
Auto Lieu Tax	200,000	218,265	200,000	149,474	200,000	206,869
Business License	25,000	26,200	22,500	9,038	20,000	20,000
State Revenue Sharing	698,746	710,393	611,965	458,986	611,965	461,288
Interest Income	125,000	29,291	30,000	2,856	6,000	5,000
Copies and Notary Fees	1,200	945	900	514	750	750
Miscellaneous	25,000	31,161	10,000	2,540	2,000	2,000
Sale of Fixed Assets	50,000	66,574	25,000	1,310	2,500	2,500
Property Rental	1,000	29,190	30,000	40,663	36,000	33,000
Total Administration	4,490,946	4,087,649	3,780,078	2,817,454	3,780,215	4,232,013
Building/ Planning & Zoning Development						
Planning & Zoning Fees	25,000	10,215	5,000	864	1,000	1,000
Building Permits	200,000	139,887	90,000	77,752	100,000	100,000
Building Plan Review Fees	-	45,645	30,000	30,109	35,000	35,000
Public Works Review Fees	10,000	35,156	35,900	14,746	20,000	20,000
PWR Recording/ Msc Fees	-	-	-	484	500	500
Total Development	235,000	230,903	160,900	123,954	156,500	156,500
Police / Animal Control						
Forfeiture Rev /Checkproof Veh	2,500	96,768	55,000	24,002	32,000	32,000
Report Income	2,000	1,437	1,200	546	800	800
Fingerprint Revenue	1,500	1,435	1,400	970	1,400	1,400
Dog License / Shelter Fees	20,000	11,949	8,000	7,655	8,000	8,000
Shelter Fees from County	12,000	18,631	24,000	11,528	15,000	15,000
Police Reimbursement SRO	45,000	51,365	45,000	40,137	58,800	58,800
Stonegarden Grant	-	-	-	46,945	60,000	96,000
GITEM Grant	-	-	-	42,328	56,296	60,000
RICO Seizure Revenue	1,500	10,996	-	-	-	-
Other Income	50,000	75,582	15,000	14,910	18,000	18,000
Total Police Dept	134,500	268,163	149,600	189,021	250,296	290,000

General Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual Thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
FireDept						
Fire Dept Revenue	500	-	500	-	-	500
Fire Dept Donations	500	50	50	50	50	50
Total Fire Dept	1000	50	550	50	50	550
Majstrate						
Chairs from Basin PD	240	466	600	135	160	160
Total Majstrate	240	466	600	135	160	160
Library						
Library Fees	540	697	650	470	600	600
Library Donations - Restricted	100	50	100	-	-	-
Total Library	640	747	750	470	600	600
Parks & Recreation						
Pool Fees	500	432	260	174	175	200
Concessions	100	29	50	-	-	-
July 4 Revenue/Donations	1200	1069	1000	1050	1050	1000
Miscellaneous	300	82	100	50	60	60
Total Parks & Recreation	2100	1582	1270	1286	1285	1260
Tourism						
Tourism Sales	-	-	120	36	60	120
Total Tourism	-	-	120	36	60	120
Cemetery						
Plot Sales	2,500	2,100	2,400	3,150	3,400	3,000
Total Cemetery	2,500	2,100	2,400	3,150	3,400	3,000
Miscellaneous						
Impact Fees	-	83,492	-	-	-	-
Contingency Reserve	900,000	-	900,000	-	900,000	900,000
Refinance Zions Bank Loan	-	-	-	-	-	-
Carry Forward Balance	1,200,000	-	1,200,000	-	1,200,000	1,200,000
Total Miscellaneous	2,100,000	83,492	2,100,000	-	2,100,000	2,100,000
Total General Fund Revenue	7,002,746	4,700,751	6,225,928	3,153,336	6,311,961	6,808,413

Gas Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Gas Revenue	1,120,000	855,915	980,000	594,748	700,000	937,303
Multi-User Gas Revenue	27,000	22,406	25,061	4,659	5,000	5,000
Commercial Gas Revenue	455,000	350,442	420,000	191,352	225,000	314,000
Utility Service Charges	15,000	15,526	15,000	11,470	15,255	15,000
New Gas Hookups	100,000	14,161	5,000	6,289	6,500	6,500
Penalty and Interest Fees	15,000	17,675	17,000	10,469	13,924	14,000
Round Up Revenues	-	-	-	-	-	15,000
Impact Fee Allocation	60,000	-	-	-	-	-
Other Income	3,000	1,037	800	86	86	100
Total Revenues	1,795,000	1,277,163	1,462,861	819,074	965,765	1,306,903

Water Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Water Revenue	450,000	376,584	411,813	324,226	431,221	450,000
Commercial Water Revenue	350,000	295,788	300,000	241,697	321,457	330,000
New Hookups	25,000	31,625	5,000	20,499	26,649	25,000
Impact Fee Allocation	300,000	49,768	-	-	-	100,000
Construction Sales Tax Allocation	-	69,639	-	-	-	-
Water Tank Rental	-	19,630	16,000	397	12,000	12,000
Water Accomodation Fees	-	8,016	-	5,415	5,415	5,000
SKP Arsenic CIP WA 09-1 Grant	-	-	250,000	-	-	-
Other Income	6,000	-	6,000	-	-	-
Total Revenues	1,131,000	851,050	988,813	592,235	796,742	922,000

Waste Water Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Wastewater Fees	400,000	399,374	417,060	311,706	404,399	423,000
Multi-User Wastewater Fees	12,000	7,115	8,000	5,385	7,001	7,000
Commercial Wastewater Fees	260,000	247,196	260,000	184,717	240,132	249,000
New Hook Ups	60,000	30,100	17,000	42,775	55,067	30,000
Impact Fee Allocation	230,000	35,079	40,000	-	-	60,000
Series 2010 Bond	-	-	-	-	-	115,000
Whetstone WW Fees	-	-	-	66,543	86,506	86,506
Billboard Rental	22,000	7,333	12,000	14,666	16,000	-
Contribution From WW Imp Fund	-	-	60,540	-	-	-
Interest Income	-	-	2,400	-	-	-
Construction Sales Tax Allocation	-	35,278	-	-	-	-
Misc Revenue	2,400	10,403	-	519	600	600
Total Revenues	986,400	771,878	817,000	626,311	809,705	971,106

Sanitation Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Sanitation Fees	310,000	303,285	305,000	233,645	303,739	315,000
Multi-User Sanitation Fees	1,000	997	1,000	747	971	1,000
Commercial Sanitation Fees	380,000	378,399	375,000	286,696	372,705	385,000
Total Revenues	691,000	682,681	681,000	521,088	677,415	701,000

Airport Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Contribution General Fund	81,900	-	83,800	63,236	76,704	96,100
Business Revenue	24,000	11,808	18,000	2,636	3,506	3,600
Total Revenues	105,900	11,808	101,800	65,872	80,210	99,700

Streets	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Gasoline Tax	434,143	351,255	359,714	234,170	318,470	343,295
State Lottery Revenue	22,220	30,392	21,941	38,768	51,561	-
Series 2010 Bond Proceeds	-	-	-	-	-	200,000
Total Revenues	456,363	381,648	381,655	272,939	370,031	543,295

Capital Projects	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Carry Forward Balance	425,000	-	-	-	-	-
Construction Sales Tax	500,000	619,295	700,000	411,051	546,698	600,000
Series 2010 Bond Proceeds	-	-	-	-	-	1,204,000
Anticipated Grant	-	-	-	-	-	250,000
GADA Loan Proceeds	1,600,000	-	-	-	-	-
Impact Fees	-	27,615	-	-	-	-
Zions Bank Loan Proceeds	1,000,000	-	-	-	-	-
Total Revenues	3,525,000	646,910	700,000	411,051	546,698	2,054,000

Impact Fee Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Impact Fee	350,000	133,020	50,000	83,289	110,774	120,000
Carry Forward Balance	21,852	-	-	-	-	540,000
Total Revenues	371,852	133,020	50,000	83,289	110,774	660,000

Transit Fund	2008-09 Actual	2009-10 Budget	2009-10 Projected	2010-11 Preliminary Budget
Revenues				
Grant Reimbursement - FTA 5311 - Capital	-	-	-	135,966
Grant Reimbursement - FTA 5311 - Operating	-	-	-	71,506
Grant Reimbursement - FTA 5311 - Admin	-	-	-	30,388
Grant Reimbursement - FTA 5316 (requested)	-	-	-	23,850
Grant Reimbursement - FTA 5317 (requested)	-	-	-	12,750
SEAGO AAA	-	-	-	40,000
Fare Revenue	-	-	-	5,000
Allocation from General Fund	-	-	-	24,828
Total Revenues	-	-	-	344,288

Debt Service Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Series 2010 Bond Proceeds	-	-	-	-	-	5,020,000
Interest Income	-	-	-	-	-	2,000
Transfer of Payments from General Fund	-	-	-	-	-	396,000
Total Revenues	-	-	-	-	-	5,418,000

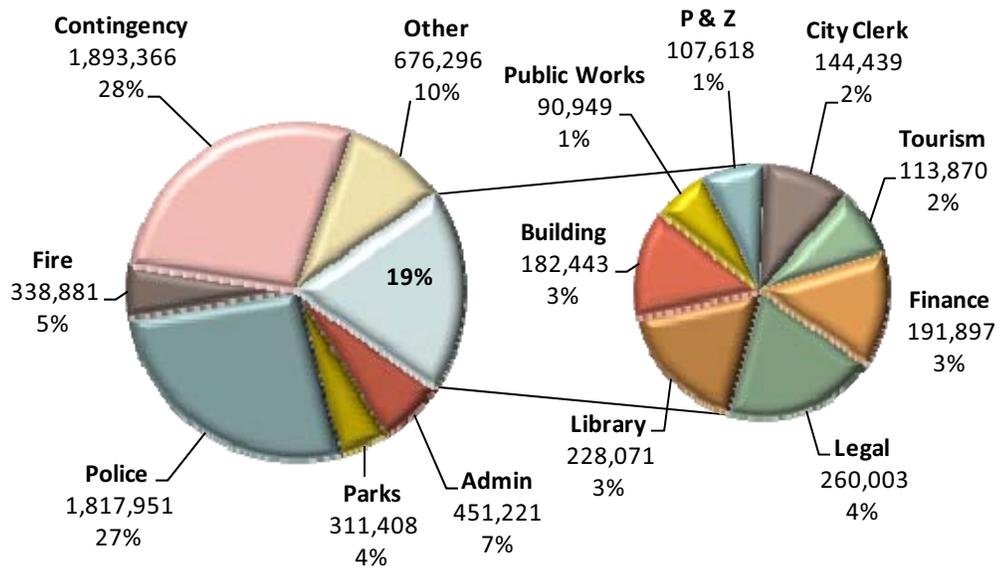
	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Fire Pension Fund						
Revenues						
Contributions From State Fund	8,000	4,402	4,500	4,659	4,659	4,500
Contributions From General Fund	-	-	20,000	-	19,751	19,900
Interest Income	25,000	12,808	6,000	1,531	1,990	2,000
Total Revenues	33,000	17,210	30,500	6,190	26,400	26,400
Expenditures						
Pension Payments	28,800	26,600	28,800	19,800	26,400	26,400
Contingency	4,200	-	1,700	-	-	-
Total Expenditures	33,000	26,600	30,500	19,800	26,400	26,400
Total Fire Pension Net Revenue (Deficit)	-	(9,390)	-	(13,610)	-	-

	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Grants Fund						
Revenues:						
PD Stonegarden	-	15,750	-	1,780	2,500	-
CIP AIR 08-1 Phase I Airport	-	-	-	-	-	1,295,000
FAA-11, ADOT E8F74 Parking Lot	825,000	15,643	-	-	-	-
FAA 13 Helipad, Rehab Runway	-	-	69,000	55,659	55,659	-
ADOT E5S17 Master Plan	-	-	6,400	-	-	-
CDBG Streets	-	-	330,000	5,000	5,000	72,000
Historic Preservation	15,000	81,172	10,000	9,904	9,904	-
ADOT E5S18 Env Survey	-	64,354	52,000	-	-	-
ADOT E7S81 Instrument Approach	-	9,169	86,000	-	-	-
FAA 09 & 10	-	2,587	-	-	-	-
ADOT E7S82 Perimeter Fence	-	36,746	22,000	-	-	-
ADOT E8S48 Upgrade Apron	-	4,754	-	-	-	-
ADOT E8S49 Taxiway Ext.	-	51,339	8,500	(92)	(92)	-
Police Grants	400,000	27,990	1,500,000	70,591	133,711	-
Fire Grants	300,000	-	1,000,000	-	-	-
Misc Grants	-	-	45,000	-	-	-
RICO Grants	25,000	-	25,000	-	-	-
FAA 12 Rehab Apron	-	578,844	-	14,817	14,817	-
09 Public Awareness	-	3,775	-	-	-	-
Library Grants	20,000	-	20,000	-	-	-
Tourism Grants	40,000	-	25,000	5,948	5,948	-
Fish & Wildlife Grants	25,000	477	-	-	-	-
Unclassified Airport Grants	-	-	1,056,100	-	-	-
Unclassified Grants	400,000	3,775	1,955,000	1,000	1,000	3,000,000
Total Revenues	2,050,000	896,377	6,210,000	164,608	228,447	4,367,000

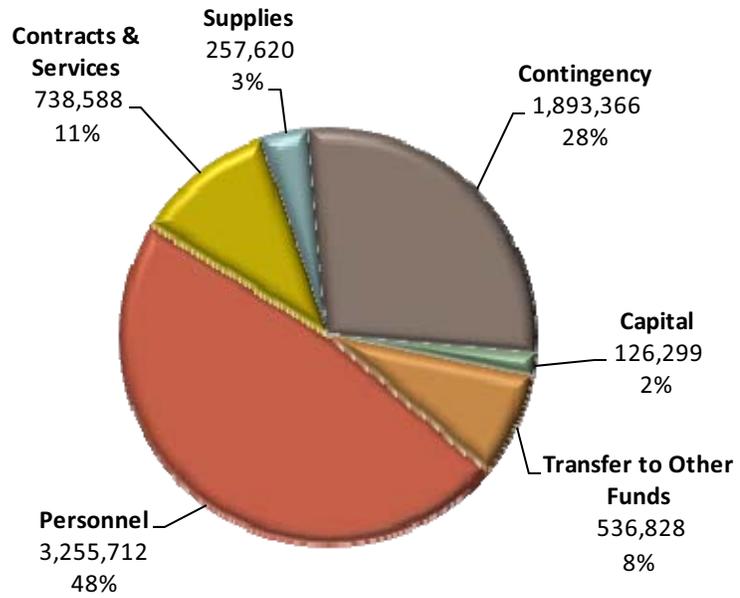
Total Revenues	24,222,105
Less: Transfers Between Funds	[2,215,828]
TOTAL REVENUES	\$22,006,277

General Fund
Expenditures

Expenditures by General Fund Department



General Fund Expenditures by Category

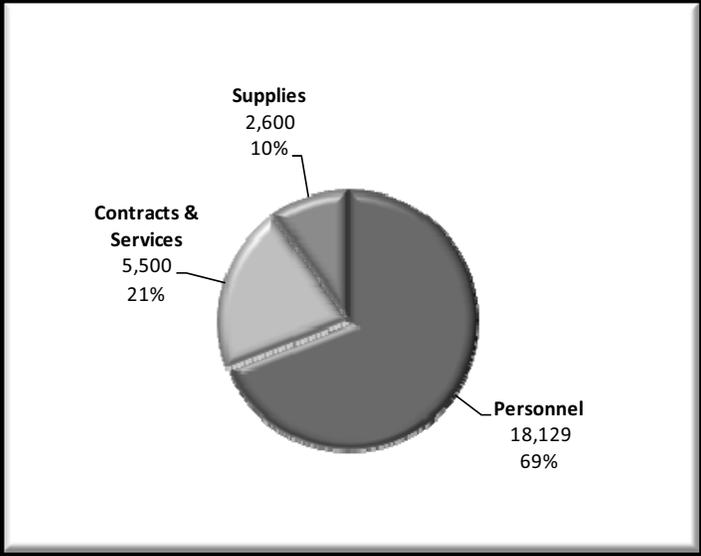


City Council

The Mayor and City Council are comprised of seven elected officials of the City. The Mayor is directly elected by the citizens every two years while the Vice-Mayor is selected by the Council. They serve four year overlapping terms in the manner prescribed by State Law. The Mayor and City Council provide policy direction for the City through the City Manager with the adoption of rules, regulations and procedures.

City Council includes costs for the annual League of Cities booth. It also includes Employee Council expenditures for the annual picnic and other employee promotions.

City Council	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	16,800	15,800	19,200	16,000	19,200	16,800
Payroll Taxes	1,369	1,385	1,552	1,332	1,552	1,285
Workman's Compensation	44	41	50	26	50	44
Total Personnel	18,213	17,226	20,802	17,357	20,802	18,129
Contracts & Services						
Travel	8,000	3,543	6,000	4,517	5,000	3,500
Employee Council	6,000	6,008	6,000	3,250	4,000	2,000
Total Contracts & Services	14,000	9,551	12,000	7,767	9,000	5,500
Supplies						
Operating Supplies	2,400	1,279	900	1,768	2,000	600
League of Cities Booth	6,000	4,406	5,000	6,101	6,101	2,000
Total Supplies & Expenses	8,400	5,685	5,900	7,870	8,101	2,600
Total Council	40,613	32,461	38,702	32,994	37,903	26,229



City Manager / City Administration

City Administration Departments

City Manager: The City Manager is the “Team Leader” responsible for the proper administration of the City and serves as the Chief Administrative Officer of the government under the control and direction of the City Council, as provided under Section 3-1-2 of the City Code. The City Manager is responsible for providing leadership in administering the programs and policies established by the Mayor and Council. The City Manager is further responsible for the coordination of the administrative functions of the various departments, boards, divisions and services of the City government. The following Department Heads report to and receive direction from the City Manager: Finance Director, City Clerk, Public Works Director/City Engineer, Building Official, Planning and Zoning Director, Chief of Police, Fire Chief and Library Director.

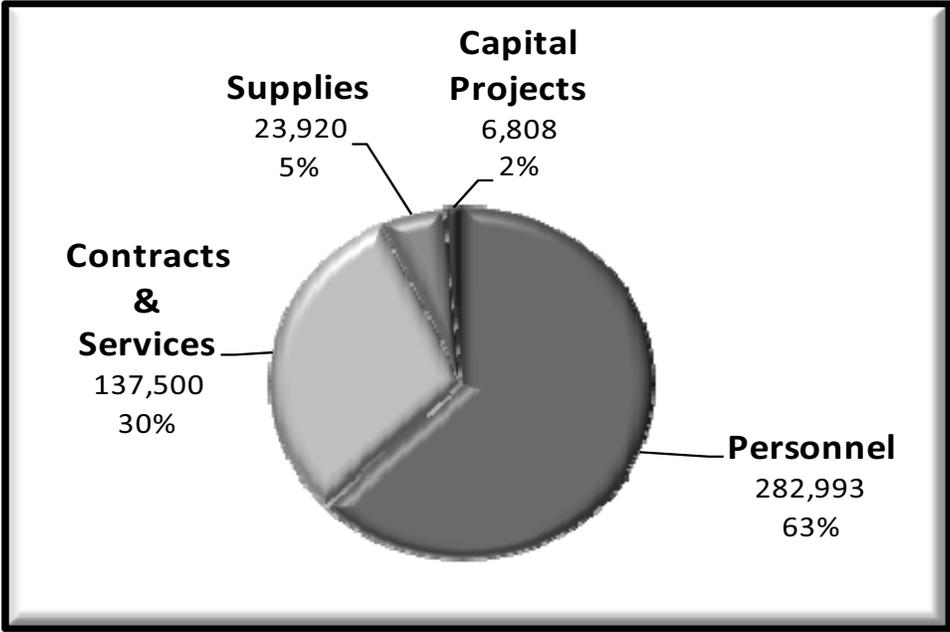
Human Resources: The Human Resource office provides personnel-related services to City employees. This includes employee relations, recruitment and selection, classification and compensation, employee benefits, employee safety and worker’s compensation (and elements of the City’s risk management effort), OSHA oversight, training and development, Human Resources Information Systems (HRIS), organizational development and employee records.

Facilities Management: The Facilities Management Division manages and coordinates the maintenance and repairs of all City owned property.

Economic Development: The City’s Economic Development Subcommittee is composed of City Council, City staff representatives and key local business leaders. The Economic Development Strategic Plan was developed as a plan to keep the City moving forward. The Mayor and Council’s goal for this plan is to encourage a healthy business climate by providing timely information to new and existing businesses. The City’s commitment to Economic Development will help diversify, expand and develop the local business sector. The plan has been distributed and is available for viewing on the City website.

Intergovernmental Liaison: One of the strategic plan goals is to promote cooperative partnerships with Local, County, State and Federal entities. This can best be accomplished by working on an intergovernmental liaison strategy. The City Manager develops, represents, and advocates the interests of the City of Benson.

Position	Number	Percentage
City Manager	1	100%
Executive Assistant to City Manager	1	100%
Human Resources Analyst	1	100%
Facilities Supervisor	1	100%



Administration	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	258,745	177,005	237,175	154,693	232,175	216,336
Overtime Wages	0	0	0	195		2,400
Payroll Taxes	20,106	12,819	18,448	11,405	18,000	16,550
Retirement Benefits	24,451	13,439	22,413	14,535	21,413	21,309
Employee Insurance	32,248	18,217	31,395	27,666	29,894	26,398
Total Personnel	335,550	221,479	309,431	208,495	301,482	282,993
Contracts & Services						
Professional Services	4,800	1,193	1,800	2,103	4,136	3,600
Education and Training	3,600	3,541	3,600	802	1,282	1,200
Utilities	14,000	12,631	14,000	9,373	13,882	12,000
Telephone	24,000	16,158	15,000	10,547	13,498	12,000
Repairs & Maintenance	24,000	14,728	10,000	7,935	10,514	10,000
Rentals	6,000	3,881	3,800	2,471	3,798	3,800
Uniforms	300	86	300	445	300	200
Insurance	62,000	58,954	71,000	59,907	79,676	80,000
Public Notices, Advertising	2,000	6,092	1,200	2,302	3,059	3,600
Travel	3,000	365	600	873	1,200	1,200
Dues & Licenses	12,600	16,304	8,600	6,762	9,000	9,600
Other	2,400	215	600	377	377	300
Total Contracts & Services	158,700	134,148	130,500	103,899	140,722	137,500
Supplies						
Office Supplies	4,800	9,419	9,000	4,852	6,472	6,400
Postage & Shipping	5,000	5,058	4,000	3,444	5,444	5,400
Computer Supplies	4,800	11,152	2,700	66	120	120
Operating Supplies	7,000	6,676	9,000	5,376	7,150	6,000
Vehicle Fuel & Oil	900	549	1,200	1,913	2,544	2,400
Vehicle Repairs & Maint	900	832	2,000	3,030	4,030	3,600
Total Supplies	23,400	33,685	27,900	18,682	25,760	23,920
Capital Projects						
Capital Outlay	10,000	20,923	-	10,771		
Property Payment	6,810	6,807	6,810	5,105	6,808	6,808
Wal-Mart Property Payment	250,000	-	-	-		
Zions Bank Loan Interest	23,750	18,071	15,000	9,709	16,388	-
Total Capital Projects	290,560	45,802	21,810	25,585	23,196	6,808
Total Administration	808,210	435,115	489,641	356,661	491,160	451,221

Miscellaneous	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Contribution to Fire Pension	-	-	20,000	-	19,751	19,900
Contribution to Airport	81,900	11,836	83,800	-	63,236	96,100
Contribution to Transit	-	-	-	-	-	24,828
Contingency	84,740	-	175,445	-	-	991,972
Contingency Reserve Set Aside	900,000	-	900,000	-	900,000	900,000
Bond Escrow Reserve	-	-	-	-	-	396,000
Total Miscellaneous	1,066,640	11,836	1,179,245	-	982,987	2,428,800

Community Center	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Contracts & Services						
CCS Transportation Costs	15,000	12,000	24,000	12,000	24,000	-
Sr Meals on Wheels	5,000	5,166	5,016	3,762	5,016	-
Utilities	14,000	14,894	18,000	10,979	15,000	14,000
Telephone	1,800	1,823	1,800	1,282	1,700	1,600
Repairs & Maintenance	10,000	7,545	1,200	1,883	2,400	1,200
Total Contracts & Services	45,800	41,428	50,016	29,906	48,116	16,800
Supplies						
Office Supplies	300	108	-	-	-	-
Total Supplies	300	108	-	-	-	-
Total Community Center	46,100	41,536	50,016	29,906	48,116	16,800

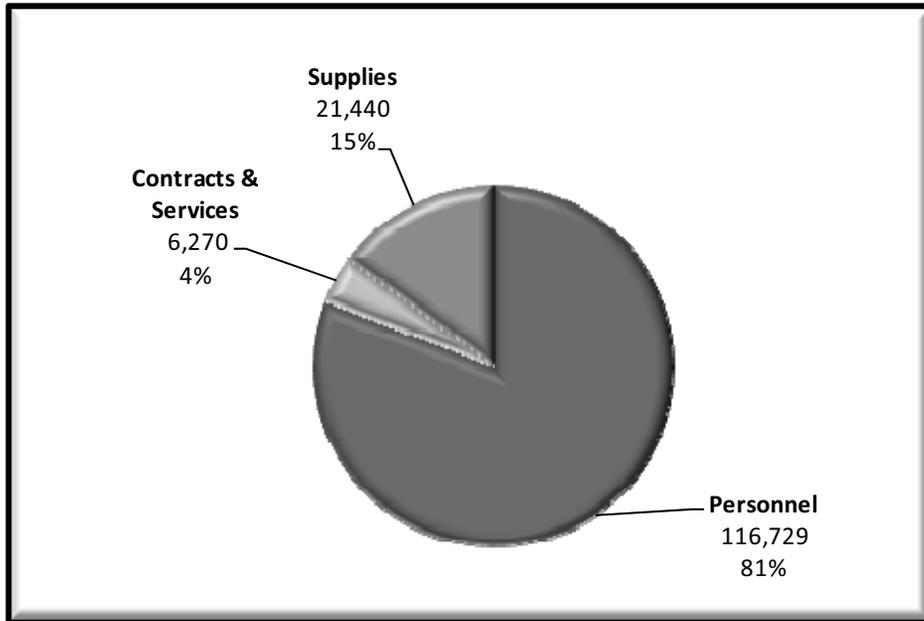
Community Enrichment	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Contracts & Services						
Chamber of Commerce	35,000	31,976	35,000	12,005	35,000	35,000
Historical Commission	2,400	2,092	1,200	960	1,200	1,200
Arts Council	2,000	1,860	2,000	2,488	2,500	1,200
LTAFF II Contribution	5,000	898	1,000	-	-	-
Economic Development	-	-	7,500	2,230	2,230	4,200
Fire Works	32,000	19,512	25,000	14,384	21,000	18,000
Food Pantry	-	-	-	-	-	1,600
Grant Matches	-	-	10,000	-	-	-
Misc Enrichment Projects	8,000	7,970	10,000	4,968	8,000	8,000
Total Contracts & Services	84,400	64,307	91,700	37,035	69,930	69,200
Total Community Enrichment	84,400	64,307	91,700	37,035	69,930	69,200

Cemetery	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Contracts & Services						
Repairs & Maintenance	1,000	237	600	10	1,300	300
Operating Supplies	600	381	600	466	600	300
Total Contracts & Services	1,600	619	1,200	476	1,900	600
Total Cemetery	1,600	619	1,200	476	1,900	600

City Clerk

City Clerk: The City Clerk is the historian of the City and is responsible for preserving the City’s legislative history through the maintenance of the official legal records. The Clerk’s office is the centralized information distribution point, serving as a link between citizens and government as the primary source for providing information, striving to be a valuable resource for our citizens, City Council and staff. The City Clerk’s office maintains public records and information, records management, conducts elections, assists with voter registration and performs notary services. Other duties of the City Clerk include maintaining the City Code, preparing notices of public hearings, and maintaining current listings of Board & Commission members. The Clerk’s Office provides staff support to City Council; preparing, assembling and distributing the Council Agendas and Packets; fulfilling posting requirements; and recording City Council actions. Functions of the Clerk’s Office are performed in accordance with Arizona Revised Statutes, Benson’s City Code and the administration policies and objectives of the City.

Position	Number	Percentage
City Clerk	1	100%
Deputy City Clerk	1	100%



City Clerk	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	82,175	65,230	83,993	64,965	85,709	85,709
Payroll Taxes	6,411	4,649	6,547	4,748	6,557	6,557
Retirement Benefits	7,766	6,126	7,937	6,107	8,442	8,442
Employee Insurance	17,031	10,419	16,599	11,356	15,798	16,021
Total Personnel	113,383	86,423	115,076	87,175	116,506	116,729
Contracts & Services						
Professional Services	600	664	600	612	612	600
Education and Training	1,150	2,742	3,000	562	600	2,500
Utilities	-	-	200	-	-	-
Uniforms	160	216	-	-	-	-
Public Notices & Advertising	2,400	152	2,400	1,083	600	2,400
Travel	600	32	100	49	60	60
Dues & Licenses	450	979	450	260	260	710
Total Contracts & Services	5,360	4,785	6,750	2,567	2,132	6,270
Supplies						
Election Supplies & Postage	35,000	12,197	20,000	256	-	20,000
Office Supplies	3,100	1,324	1,200	840	1,120	1,200
Computer Supplies	200	126	300	19	120	120
Operating Supplies	1,800	377	600	100	120	120
Total Supplies	40,100	14,024	22,100	1,214	1,360	21,440
Total City Clerk	158,843	105,233	143,926	90,957	119,998	144,439

FINANCE DEPARTMENT

Description of Activities

The Finance Department is responsible for processing and reporting on the City's financial activities. Specific duties include accounting, financial reporting, managerial analysis and reporting, maintenance of internal controls, investment management, debt management, audit coordination, budgeting, procurement administration, grant administration, sales tax monitoring and audits, risk and insurance administration, accounts payable, payroll, utility billing and collection, work order processing and business licensing. The Department also develops and administers the City's Capital Improvement Program, procurement program, participates in economic development and special projects as assigned by the City Manager and City Council. The Finance Department also manages the Tourism, Information Technology and Transit Divisions of the City.

The Information Technology Division manages the purchase, installation, administration and maintenance of the City's computer hardware and software systems and all telecommunication devices and services.

Fiscal 2009-2010 Accomplishments

- ❖ Obtained unqualified audit opinions on the City's Comprehensive Annual Financial Report and Annual Expenditure Limitation Report.
- ❖ Expanded and refined monthly written and oral financial reports presented to City Council.
- ❖ Continued progress toward preparation of an annual budget that meets the qualifications for the GFOA Budget Award.
- ❖ Expanded the analysis, monitoring and audit of sales tax collections.
- ❖ Revamped the grant accounting and administrative procedures.
- ❖ Tightened internal controls through more documented review procedures.
- ❖ Made significant progress on staff development through formal classes and cross training on all departmental functions. Staff is nearing 75% cross training for all Finance Department procedures.
- ❖ Participated as a member of Council's Economic Development Subcommittee.
- ❖ Successfully converted the City's financial and utility management software to Caselle Clarity.
- ❖ Completed all necessary work on City of Benson Excise Tax Revenue Bonds Series 2010, which is expected to close in July 2010. The new bonds restructure existing debt and provide over \$2 million for new capital infrastructure projects.
- ❖ Formed the Transit Division to provide transportation services for area residents. Applied for over \$500,000 in grants to fund startup and operations.

- ❖ Completed an independent study of the City's IT systems and implemented all changes suggested by the independent experts.
- ❖ Upgraded Police IT systems.
- ❖ Upgraded Library systems.

Fiscal 2010-2011 Goals and Objectives

- ❖ Continued progress toward preparation of an annual budget that meets the qualifications for the GFOA Budget Award
- ❖ Expand the audit capability of staff to become more active in sales tax and general internal auditing
- ❖ Continue to refine timely, accurate and informative financial reports to management and Council
- ❖ Continue to receive unqualified audit opinions from the City's auditors
- ❖ Continue to place strong emphasis on professional development of all Finance Department staff
- ❖ Continue the development of "user friendly" internal and external financial reports
- ❖ Complete and manage the Series 2010 bond financing
- ❖ Implement and manage the City's new transportation program.

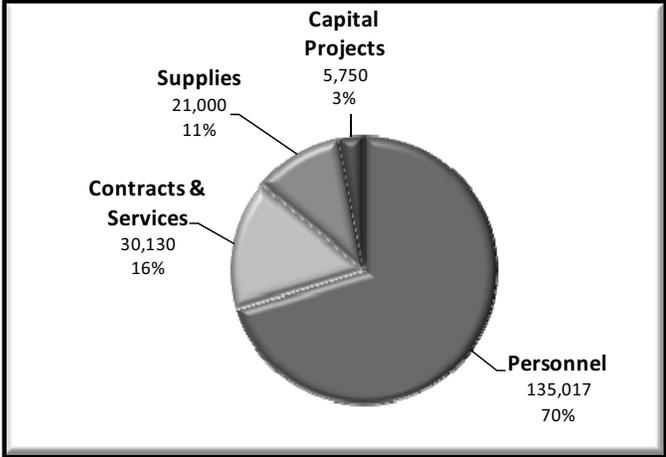
Personnel

The Finance Department, IT Division and Tourism Division are not requesting any new positions. The Transit Division will have 2.25 new full time equivalent employees.

The Finance Director allocates 85% of his time to Finance and 15% to Transit. The Accounting Supervisor allocates 30% of her time to Finance, 10% to Transit and 20% to each of the Utility Funds. The Accounting Specialist allocates 20% of her time to Finance, 50% to Transit, and 10% to each Utility Fund. The Accounting Clerks I and III are allocated to Utilities. The IT Specialist allocates 55% of his time to Finance/IT and 15% to each Utility Fund. All of the positions listed report to the Finance Director.

Position	Number	Percentage
Finance Director	1	85%
Accounting Supervisor	1	33%
Accounting Specialist	1	20%
Information Technology Specialist	1	55%
Account Clerk III	1	0%
Account Clerk I	1	0%

Finance Dept.	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	123,325	124,464	141,877	119,881	141,882	102,953
Overtime Wages	-	3	-	43	-	-
Payroll Taxes	9,575	8,847	11,051	8,428	10,854	7,876
Retirement Benefits	11,654	11,712	13,407	11,251	13,975	10,141
Employee Insurance	18,126	14,676	20,862	18,849	19,604	14,047
Total Personnel	162,680	159,703	187,197	158,452	186,315	135,017
Contracts & Services						
Professional Services	23,000	14,340	16,000	25,522	26,975	24,000
Education and Training	6,000	6,410	8,000	5,424	5,424	4,200
Bank Charges	8,000	324	-	391	600	600
Utilities	-	307	-	-	-	-
Telephone	200	1,027	1,200	1,540	1,800	1,800
Repairs & Maintenance	600	-	600	-	-	600
Uniforms	600	339	300	16	16	-
Public Notices, Advertising	300	552	1,200	129	1,200	1,200
Travel	-	188	-	72	100	100
Dues & Licenses	400	60	300	230	230	230
Total Contracts & Services	39,100	23,547	27,600	33,324	36,345	32,730
Supplies						
Office Supplies	4,800	4,990	3,600	2,593	3,448	3,600
Postage & Shipping	-	7	2,000	1,173	1,800	1,800
Computer Supplies	40,000	5,353	8,000	5,124	7,124	6,000
IT Supplies	-	-	10,000	4,786	5,500	4,800
Network Supplies	-	-	17,000	21,153	22,471	3,600
Operating Supplies	4,800	4,184	4,800	760	1,200	1,200
Total Supplies	49,600	14,534	45,400	35,589	41,543	21,000
Capital Projects						
Capital Outlay	-	-	20,000	-	11,750	5,750
Total Capital Projects	-	-	20,000	-	11,750	5,750
Total Finance Dept.	251,380	197,784	280,197	227,365	275,953	194,497



Tourism Division

The Tourism division manages the Benson Visitors Center providing relevant and interesting information to local residents, City employees, and business and leisure travelers, improving their access to the City's services, programs and amenities, and enhancing the image of the City. One of the key tools is the tourism web-site, which includes a regional calendar of events.

The Tourism Supervisor also provides technical support for the Economic Development Subcommittee.

Fiscal 2009-2010 Achievements:

- ❖ The Cochise County Tourism Council has produced a dynamic website which promotes regional tourism information as well as Benson attractions.
- ❖ The Cochise County Tourism Council had a 22 minute video produced by Arizona Highways Television Show, promoting Cochise County attractions including Kartchner Caverns and the Amerind Museum. This Video won the Governor's Cooperative Marketing Award for the year.
- ❖ The Tourism Department has also produced an 8 ½" x11" full color map of Benson locating all motels, restaurants, RV parks as well as library, schools, hospital, post office and other important information. We have also produced several dozen 24"x36" full color maps to be displayed at the RV parks and Motels.
- ❖ The Department writes a Tourism Marketing grant but due to state budget cuts, will not be receiving any grant money in FY 2010-2011
- ❖ The Tourism Department also helps to put on and promote several events during the year. Starting with the July 4th Celebration, The Butterfield Stage Days and Rodeo, Christmas on Main Street, Bluegrass in the Park and the Mud Boggs that are held in June of every year. These events bring thousands of people to Benson that eat in our restaurants and shop in our stores and stay in our accommodations.

Fiscal 2010-2011 Goals:

- ❖ The Department would like to produce a 24"x36" map and frame kiosk type display to be installed in key locations around Benson.
- ❖ Staff is developing better tracking mechanisms for events and advertising.

Position	Number	Percentage
Tourism Supervisor	1	100%
Tourism Clerk	1	100%
Tourism Clerk (Part Time, 0.40 FTE)	1	vacant

Tourism	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	55,575	62,385	58,041	51,707	56,200	50,685
Overtime Wages	-	-	-	784	1,000	1,000
Payroll Taxes	4,439	4,862	4,623	4,029	5,393	3,877
Retirement Benefits	5,252	5,263	4,920	4,873	6,410	4,993
Employee Insurance	11,731	10,924	11,445	10,982	14,414	10,784
Total Personnel	76,997	83,434	79,029	72,375	83,417	71,339
Contracts & Services						
Professional Services	-	18	-	-	-	-
Education and Training	2,400	2,563	1,200	61	350	300
Utilities	5,400	4,721	4,800	2,652	3,800	3,600
Telephone	1,800	1,803	1,800	1,905	2,400	2,400
Repairs & Maintenance	10,000	6,747	4,000	772	600	600
Uniforms	300	-	300	68	120	120
Public Notices, Advertising	12,000	12,116	12,000	10,652	16,000	20,000
County Tourism Council	-	-	10,000	5,006	10,011	10,011
Travel	1,200	1,015	600	1,059	1,200	1,200
TEAM Grant Matches	14,000	10,351	10,000	4,056	5,100	-
Grant Matches	5,000	-	-	-	-	-
Total Contracts & Services	52,100	39,336	44,700	26,231	39,581	38,231
Supplies						
Office Supplies	600	1,058	1,200	583	600	600
Computer Supplies	600	442	800	372	500	500
Souvenir Inventory	0	0	0	912	1,200	1,200
Operating Supplies	4,000	3,391	3,600	1,935	2,400	2,000
Total Supplies	5,200	4,891	5,600	3,802	4,700	4,300
Total Tourism	134,297	127,661	129,329	102,408	127,698	113,870

Police Department

Description of Department Activities:

The Benson Police Department consists of the Chief of Police and as many police and civilian personnel as approved by the City Council to provide order and safety for the community.

Fiscal 2009-2010 Achievements:

- ❖ Motto “Continuous Improvement”
- ❖ Completed Sleuth Records Management upgrade and Mobile Data in car system.

Grant Funding:

- ❖ \$ 36,971.94 Homeland Security –Thermal Cameras
- ❖ \$ 16, 028.06 Homeland Security-Night Vision & Binoculars
- ❖ \$ 30,000.00 Stone Garden VI- supplemental award for Mobile License Plate Reader
- ❖ \$ 57,500.00 Stone Garden VII-overtime money and mileage
- ❖ \$ 8,250.00 Stone Garden VII- equipment night vision & Binoculars
- ❖ \$ 104,864.00 Arizona Criminal Justice Commission-Records upgrade
- ❖ \$ 6,500.00 Governor’s Office of Highway Safety-Radars
- ❖ \$ 9,600.00 Tohono O’odham Grant-AEDs

AZ State Funding:

- ❖ \$ 57,000.00 Additional 911 Enhancements

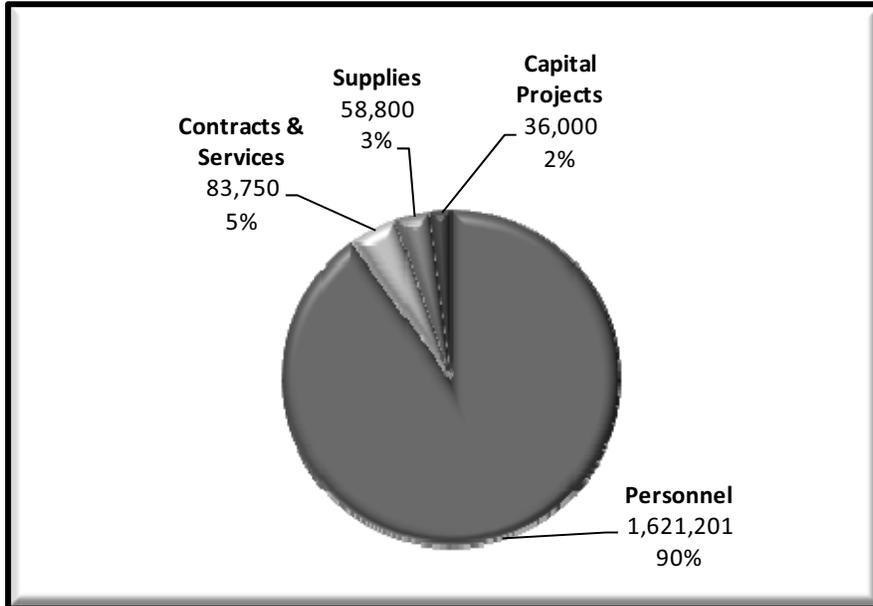
Grant Applications:

- ❖ \$ 207,115.00 Stone Garden-overtime money, mileage, equipment, (one year)
- ❖ \$ 5,600.00 GOHS- Portable Breath Testing equipment
- ❖ \$ 5,000.00 Tohono O’odham-Handheld Radar, Portable Breath Test, Tint Meter

2010-2011 Goals & Objectives:

- ❖ Continue to provide training that improves the department and the personnel.
- ❖ Continue to provide professional service to the community.
- ❖ Use grant money to acquire needed equipment for the department.

Position	Number	Percentage
Police Chief	1	100%
Police Commander	1	vacant
Police Sergeant	2	100%
Police Corporal/Detective	1	100%
Police Corporal	2	100%
Police Officer	9	100%
Police Assistant	1	100%
Police Communications Specialist	5	100%
Police Records Clerk	1	100%
Senior Animal Control Officer	1	100%
Animal Control Officer	1	100%



Police Dept.	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	1,260,701	1,131,168	1,191,443	812,160	1,040,462	1,050,675
Overtime Wages	145,000	95,102	100,000	93,918	124,000	40,000
StoneGarden OT	-	-	-	7,931	-	60,000
Payroll Taxes	98,254	90,510	92,851	66,281	83,260	88,027
Retirement Benefits	196,669	160,724	185,865	115,705	148,128	179,905
Employee Insurance	237,719	195,701	222,737	159,041	194,330	202,594
Total Personnel	1,938,343	1,673,205	1,792,896	1,255,035	1,590,180	1,621,201
Contracts & Services						
Professional Services	18,000	20,001	18,000	16,343	18,000	18,000
Holding Cell Supplies & Meals	500	339	500	92	300	300
Education and Training	21,000	3,983	5,000	4,507	6,766	7,500
Utilities	12,000	8,893	11,000	8,698	11,568	10,600
Telecommunications	20,000	20,898	20,000	12,239	16,278	18,000
Bldg & Equip Repairs & Maint	6,000	6,543	3,000	4,903	5,000	7,000
Rentals	5,000	4,259	5,400	1,700	3,600	3,600
Uniforms	30,000	20,108	27,000	17,039	21,984	23,700
Public Notices, Advertising	600	109	-	1,495	1,495	1,200
Community Sponsorships	1,500	1,000	1,500	250	250	250
Travel	-	1,950	-	-	-	-
Dues & Licenses	-	158	3,000	520	600	600
Animal Control Medical	3,000	667	5,600	1,028	1,367	3,200
Grant Matches	40,000	-	40,000	-	-	-
Total Contracts & Services	157,600	88,907	140,000	68,812	87,208	93,950
Supplies						
Office Supplies	8,000	7,551	7,000	3,551	4,838	4,800
Computer Supplies	12,000	2,322	7,200	10,743	12,000	5,000
Operating Supplies	40,000	18,272	18,000	5,301	7,449	9,000
Vehicle Fuel & Oil	39,000	33,639	39,000	22,331	29,700	26,000
Vehicle Repairs & Maint	36,000	21,667	24,000	15,578	19,776	22,000
Total Supplies	135,000	83,451	95,200	57,503	73,763	66,800
Capital Projects						
CIP PD 10-1 Patrol Vehicle	-	-	-	-	-	36,000
CIP Patrol Vehicles PD 07-1	84,000	-	-	-	-	-
CIP SLUETH System Upgrade	17,000	-	20,000	2,481	20,000	-
CIP PD Computer Server	18,000	17,734	-	-	-	-
Total Capital Projects	119,000	17,734	20,000	2,481	20,000	36,000
Total Police Dept.	2,349,943	1,863,297	2,048,096	1,383,831	1,771,151	1,817,951

Fire Department

The Benson Fire Department's Mission is to provide our customers (residents, businesses and visitors) protection from natural and manmade causes of loss of life and property. We strive to provide this service through Community Education, Fire Suppression, Emergency Medical Services (EMS) response, Rescue, Hazardous Material Mitigation, Emergency Management Services and Fire Code Compliance.

Fiscal 2009-2010 Completed Achievements:

- ❖ Continue to hire new Volunteers
- ❖ Provide public education to local schools and residents during Fire Prevention Week
- ❖ Maintain interoperability with area Fire Departments and maintain working relationship with local Law Enforcement
- ❖ Received two grants from the State Forestry Division for Wildland and Structural Firefighting equipment.
- ❖ Received equipment from the ADHS EMS Provider Grant for EMS response.
- ❖ Sent Two Firefighters to school to get their EMT Certification
- ❖ Continue to complete required NIMS Training. This is a requirement for grant applications and mandated by DHS
- ❖ Complete annual Fit Tests for N-95 and SCBA Masks
- ❖ Complete flow tests for SCBA
- ❖ Continue to maintain all equipment and apparatus in serviceable condition
- ❖ Up to date on NFIRS (National Fire Incident Reporting System) data entry. This is a mandate by FEMA to qualify for Federal Grants.
- ❖ Continue to upgrade required equipment on all apparatus.

Grant Applications:

- ❖ DHS FEMA Grant for the Assistance to Firefighters grant for Diesel Exhaust Removal system
- ❖ Tohono O'Odham Nation grant
- ❖ GOHS Grant for Extrication equipment

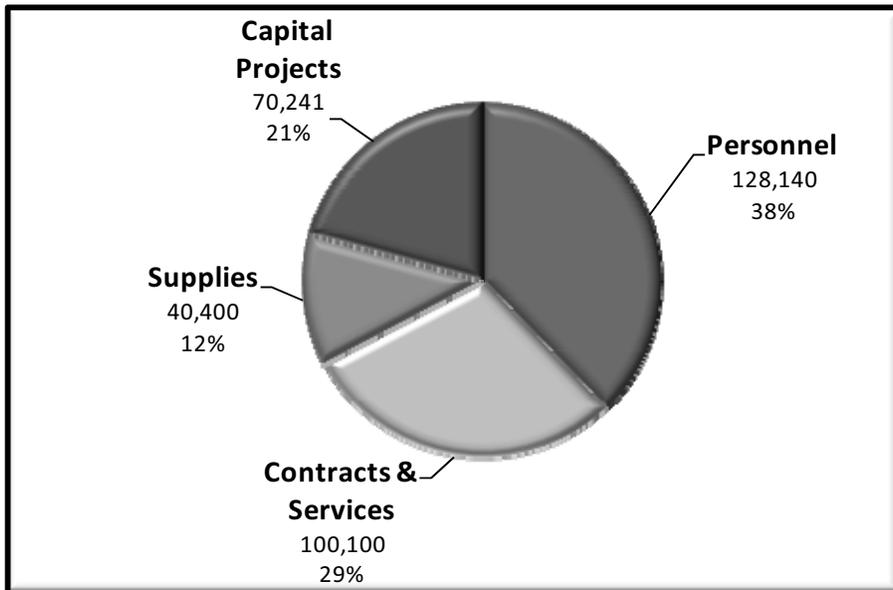
Fiscal 2010-2011 Goals and Objectives:

- ❖ Continue to recruit and hire new Volunteer Firefighters
- ❖ Continue to train Department members and work with other area Fire Departments for Mutual Aid
- ❖ Establish an annual Burn Room training for Department personnel
- ❖ Continue to purchase Firefighting Equipment to replace broken or out-of-service equipment

- ❖ Continue to work with other City Departments to maintain ISO rating for the City
- ❖ Continue to maintain all firefighting equipment and apparatus in serviceable condition
- ❖ Send two Fire Fighters to Firefighter I and II Certification class.
- ❖ Continue to conduct occupancy inspections of businesses in the city limits.
- ❖ Continue to upgrade required equipment on all apparatus

Grant Applications:

- ❖ Apply for Wildland and Structural Firefighting equipment from the AZ State Forestry Division
- ❖ Apply for a Type III Brush Truck from DHS FEMA Assistance to Firefighters Grant
- ❖ Apply for Diesel Exhaust Removal System for the station from DHS FEMA Assistance to Firefighters Grant
- ❖ Apply for Cardiac Monitors from the Tohono O’Odham Nation Grant
- ❖ Apply for various funds and Grants for Firefighting Equipment



Fire Dept.	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	63,366	66,686	66,535	51,181	66,535	91,926
Payroll Taxes	4,910	4,942	5,151	3,695	5,090	7,032
Retirement Benefits	9,885	7,724	10,379	2,559	10,379	14,340
Employee Insurance	8,843	7,218	8,656	6,697	7,899	14,842
Total Personnel	87,004	86,570	90,721	64,132	89,903	128,140
Contracts & Services						
Professional Services	43,000	42,006	48,000	36,843	48,795	48,000
Fire Marshall Fees	-	-	-	1,050	1,050	1,200
Firefighter Healthcare	-	-	1,000	887	1,000	6,000
Education and Training	6,000	4,843	6,000	7,559	8,000	7,000
Utilities	8,200	9,113	8,200	6,626	8,200	8,200
Telephone	6,900	9,279	8,000	6,663	8,000	8,000
Equipment Repairs & Maint	10,000	10,612	5,300	7,119	7,119	7,000
Turnout Maint	10,000	681	6,000	1,859	2,000	2,000
Station Repairs & Maint	11,000	9,661	10,000	1,876	2,495	3,000
Rentals	2,400	4,259	4,200	1,600	2,400	2,400
Uniforms	-	-	800	600	800	800
Travel	600	75	600	-	300	300
Dues	300	300	300	50	200	200
Community Service Projects	5,000	2,702	3,500	3,719	4,000	1,000
Grant Matches	25,000	-	25,000	-	7,000	10,000
Total Contracts & Services	128,400	93,530	126,900	76,451	101,359	105,100
Supplies						
Office Supplies	2,400	2,210	600	818	1,000	600
Computer Supplies	300	111	300	140	300	300
Operating Supplies	14,000	11,784	12,000	7,002	9,313	10,000
EMS Supplies	-	-	1,200	1,280	1,500	1,500
Vehicle Fuel & Oil	2,800	2,950	5,000	2,924	4,500	4,000
Vehicle Repairs & Maint	33,000	34,109	24,000	16,995	24,000	24,000
Total Supplies	52,500	51,165	43,100	29,159	40,613	40,400
Capital Projects						
Capital Outlay	-	8,000	-	-	-	-
CIP CM Vol Firefighter Memorial	5,000	-	-	-	-	-
Truck Payment	70,241	70,241	70,241	70,241	70,241	70,241
Total Capital Projects	75,241	78,241	70,241	70,241	70,241	70,241
Total Fire Dept.	343,145	309,506	330,962	239,983	302,116	343,881

City Attorney

Description of Department Activities

The City's Attorney's Office provides legal advice in the areas of Administration, Civil, and Criminal Divisions.

In performing the Administrative function, the contracted law firm City Attorney provides legal advice to the Mayor and Council.

In the area of Civil practice, the contracted law firm City Attorney provides legal advice and representation to the Mayor and Council, the City Manager, and all City departments to ensure the lawfulness of the official business of the City and when possible, avoid litigation before federal and state courts.

The Criminal Division prosecutes, on behalf of the City and in the name of the State, all criminal and civil cases within the jurisdiction of the Justice of the Peace, Precinct No. III and the City Court. This division prosecutes violations of City codes and state laws and provides deferred prosecution. This division also enforces state and local laws regulating nuisance properties such as those that are the site of recurring criminal activity, and prosecutes cases to abate nuisance conditions, such as weedy lots, junked cars, and vacant and neglected structures. The Criminal Division also provides notice to both state mandated and non-mandated crime victims.

Personnel

The Legal Department is not requesting any new employees in the fiscal 2009-2010 budget. The City contracts with an independent law firm to fulfill the administrative and civil responsibilities of the City Attorney. The Prosecuting Attorney manages the Criminal Division. Employees of the City Attorney's Office are shown in the table below.

Position	Number	Percentage
Prosecuting Attorney (Part Time, 0.50 FTE)	1	100%
Legal Assistant	1	100%

City Attorney	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries & Wages	92,287	91,162	90,937	69,952	90,937	90,937
Payroll Taxes	7,080	6,840	7,078	5,284	6,957	6,957
Retirement Benefits	8,594	8,578	8,594	6,575	8,957	8,957
Employee Insurance	12,858	5,674	12,533	4,753	5,408	5,574
Total Personnel	120,819	112,254	119,142	86,563	112,259	112,425
Contracts & Services						
Professional Services	93,000	132,251	75,000	59,923	80,000	80,000
Public Notices, Advertising	-	7,599	200	-	500	500
Travel	300	922	300	495	500	500
Total Contracts & Services	93,300	140,773	75,500	60,419	81,000	81,000
Supplies						
Office Supplies	-	461	600	258	400	300
Operating Supplies	1,200	435	200	40	100	100
Total Supplies	1,200	896	800	298	500	400
Total City Attorney	215,319	253,922	195,442	147,280	193,759	193,825

Magistrate Division

The Benson Magistrate Court is currently combined with the Justice of the Peace Precinct #3. The Judge hears criminal cases, civil and criminal traffic, civil actions under \$10,000, small claims actions under \$2500, landlord/tenant (forcible detainer) disputes where damages are \$10,000 or less, violations of city ordinances and city codes, petty offenses, and is the juvenile hearing officer for traffic violations. The Judge issues search warrants, arrest warrants, writs, orders of protection, injunctions against harassment and presides over requested hearings. The Judge conducts initial appearances for felony arrests and may conduct preliminary hearings when a defendant's case is unable to go before a grand jury in the time allowed by law. The Judge also performs marriage ceremonies during regular business hours and after hours when available.

The Court is responsible for records maintenance, retention, and destruction including exhibits used for evidence and digital recording of all hearings and trials. All records in the court are considered public record and access to the records are provided to the public. Jury trials with a certified court reporter is another civic right provided and, when necessary, appeals are prepared and forwarded to the Superior Court for decision. The Court collects all fines, fees, bonds and restitution; City monies collected are submitted monthly to the City Treasurer. Mandatory state reports are submitted on a monthly, quarterly, and annual basis. Minimum Accounting Standard requirements are adhered to and external operational reviews conducted every three years. Other services provided are Interpreting, Alternative Dispute Resolution, Court Security, Judicial Fine Enforcement and collection reporting.

Fiscal 2009-2010 Goal: Case Management

The Court will continue working on records maintenance, retention, and destruction on Magistrate cases dating back as far as 1987 to the present. Case management clean up and closing of cases more than 5 years old and defaulting cases less than 5 years old. Criminal cases closed for more than 5 years and civil cases closed for more than 1 year will be shredded before being discarded to protect personal information. Cases that are not approved to be closed will be sent to FARE – the Court collection agency.

Personnel

The department has one employee, the Magistrate. The inter-governmental agreement is also being reviewed this year as the current contract expires June 30, 2009. At this time the City is currently not reimbursing the County for clerical help. However, the County has come up with a standardized plan for reimbursement of services in combined courts. This plan is based on the contract that was reached with the City of Willcox last fiscal year which includes reimbursement for clerical and a formula to credit the hours worked by the Special Deputy County Attorney who is paid by the City.

Magistrate	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries & Wages	25,000	25,000	25,000	18,750	25,000	25,000
Payroll Taxes	1,973	1,953	1,973	1,485	1,913	1,913
Employee Insurance	65	61	65	30	65	65
Total Personnel	27,038	27,014	27,038	20,265	26,978	26,978
Contracts & Services						
Professional Services	27,600	-	7,000	-	-	37,000
Education & Training	600	629	600	-	-	-
Fines to County	-	897	1,500	663	900	900
Dues & Licenses	100	50	-	-	-	-
State Fees Paid	500	1,327	2,000	708	1,300	1,300
Total Contracts & Services	28,800	2,903	11,100	1,372	2,200	39,200
Total Magistrate	55,838	29,917	38,138	21,637	29,178	66,178

LIBRARY

Description of Department Activities

The business of the library is to meet the information, knowledge, and reading needs of the people.

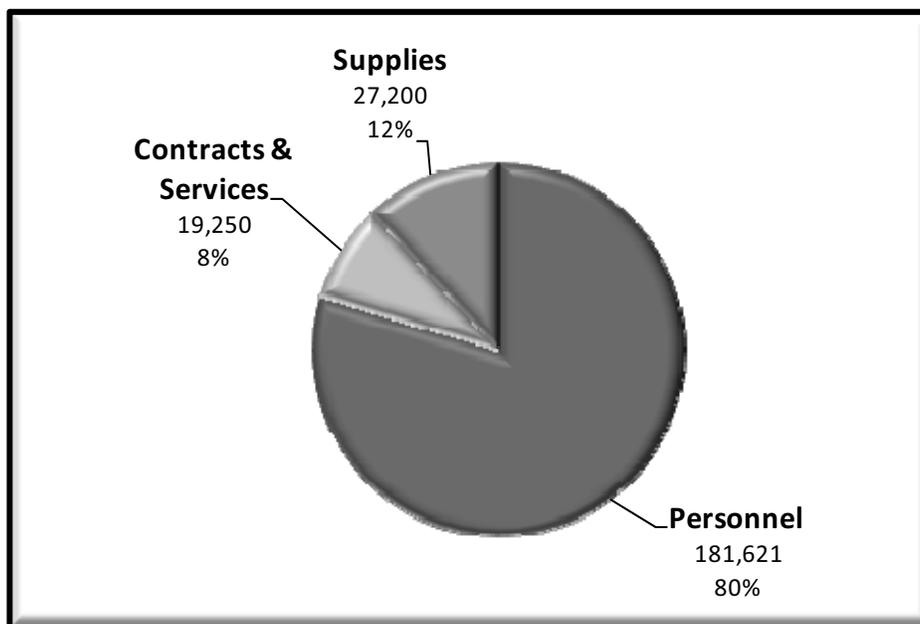
The public library supports this mission by providing services, materials, and electronic access to information that will meet the needs of the adult and youth community.

The Benson Library service area extends beyond the city limits, including surrounding communities and rural residents of Cochise County. There are currently 7,000 registered cardholders.

Personnel

The Library is does not request any personnel additions this year.

Description	Number	Percentage
Library Director	1	100%
Senior Library Assistant	1	100%
Library Assistant	2	100%
Library Page (Part Time 0.50 FTE)	2	100%



Library	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	140,687	132,883	134,804	104,398	136,138	136,138
Overtime Wages	-	-	-	128	-	-
Payroll Taxes	11,137	10,403	10,678	7,935	10,415	10,415
Retirement Benefits	13,295	12,384	12,739	9,826	13,410	13,410
Employee Insurance	23,537	22,169	22,938	18,615	21,304	21,658
Total Personnel	188,656	177,839	181,159	140,901	181,267	181,621
Contracts & Services						
Professional Services	-	-	-	72	100	
Education and Training	600	1,611	600	191	200	200
Utilities	14,500	13,417	16,000	9,548	12,800	12,800
Telephone	3,800	2,933	3,000	2,144	2,800	2,800
Information Technology	4,900	4,877	4,900	3,731	4,500	2,400
Repairs & Maintenance	8,200	10,659	1,200	784	800	800
Travel	-	48	50	14	50	50
Dues & Licenses	600	560	600	580	580	200
Grant Matches	10,000	-	-	-	4,000	-
Total Contracts & Services	42,600	34,106	26,350	17,063	25,830	19,250
Supplies						
Office Supplies	2,400	1,944	1,500	1,157	1,500	1,200
Computer Supplies	4,500	3,237	6,600	56	5,000	4,200
Operating Supplies	6,000	6,018	6,000	4,245	5,000	3,600
Books	35,000	31,529	35,000	14,989	22,000	20,000
Total Supplies	47,900	42,729	49,100	20,447	33,500	29,000
Total Library	279,156	254,673	256,609	178,411	240,597	229,871

PARKS AND RECREATION

Parks Department Services

The parks division provides municipal Parks services to the residents of the City. Three public parks facilities, Lion's Park, Apache Park and Union Street Park provide residents with a variety of leisure opportunities. Amenities include sports fields with lights, basketball courts, horseshoes, volleyball, skate park, walking trails, ramadas, grills, playgrounds and (4) four restrooms. Existing facilities will be maintained and upgraded due to growth and demand.

- ❖ Lions Park is approximately 15 acres total (9 acres with improvements). The park includes (1) one little league field with a concession stand, (1) one softball field, and (2) two multi-purpose fields (soccer, football and little league practice).
- ❖ Apache Park is approximately 1.6 acres with no improvements at this time.
- ❖ Union Street Park is less than 1.5 acres, and it includes the community center and the community pool.
- ❖ Railroad Liner Park includes the tourism center, Veterans Memorial Park and a fire wise exhibit.

Recreation Division Services

The recreation division works closely with our local and surrounding public schools and sports leagues. The City of Benson's programs will be operated at the highest level of quality to ensure a safe environment to develop lifetime residents.

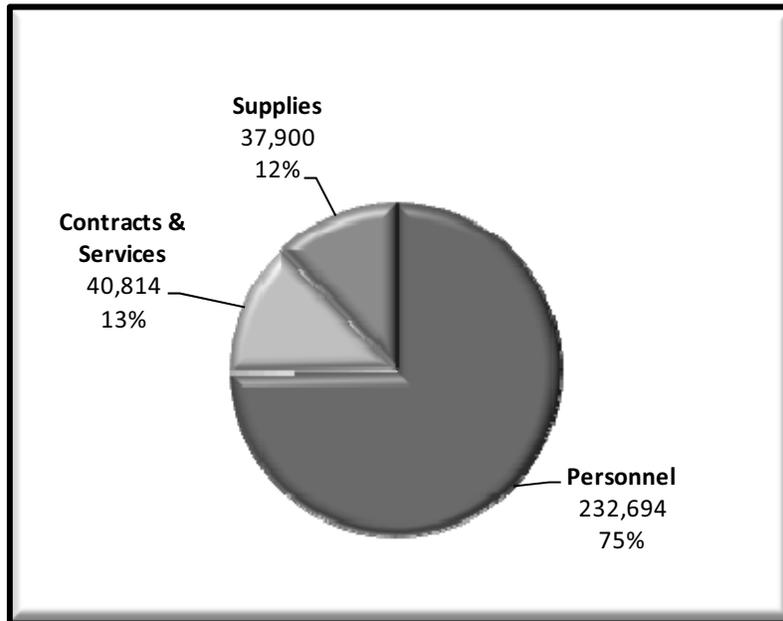
Utilizing some Benson schools facilities, the City's Summer Recreation Programs provide camps, activities, trips, and a pool program. Along with offering camp's and classes, our summers are filled with low cost family events such as offering movies in the park, concerts, a night of star watching, dive in movies, Memorial Day and Labor Day celebrations.

After summer we will be offering resident's affordable monthly activities such as family walk/runs, dances, a Halloween carnival, a circus, mini tournaments and much more. The Recreation Department will also join forces with the Chamber of Commerce in helping to make Butterfield Days, Christmas on Main Street, the Bluegrass Festival, and other events successful.

The pool programs give youth and adults the opportunity to take advantage of general recreational swimming, American Red Cross water-safety classes, teen and family night swims, dive in movies, as well as teaching a stroke development class to promote lifelong physical activity in our community. The City of Benson and School Districts also work very closely with the Benson Police Department's DARE (Drug Awareness Resistance Education) Program. The Police Department's DARE Officer is one of the coordinators of the summer trips, which

include, movies, roller skating, trips to the zoo, Semi-Pro Baseball games (Sidewinders) and water parks.

Position	Number	Percentage
Parks Maintenance		
Parks Maintenance Supervisor	1	100%
Parks Maintenance Worker II	2	100%
Parks Maintenance Worker I	1	vacant
Recreation		
Center Coordinator	1	100%
Recreation Leader (Part Time, 0.50 FTE)	1	100%
Recreation Aides (Part Time, 0.29 FTE)	2	100%
Pool Manager (Part Time, 0.33 FTE)	1	100%
Assistant Pool Manager (Part Time, 0.33 FTE)	1	100%
Life Guard (Part Time, 1.33 FTE)	5	100%



Parks Dept.	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	219,828	189,432	225,969	126,739	187,095	175,360
Summer Program Instructors	1,200	400	-	-	-	-
Overtime Wages	2,000	6,274	2,000	3,628	4,000	4,000
Payroll Taxes	17,441	15,107	17,896	10,115	14,415	13,415
Retirement Benefits	15,681	15,749	15,985	10,317	13,400	12,099
Employee Insurance	37,553	29,741	37,060	22,550	22,945	27,820
Total Personnell	293,703	256,704	298,910	173,349	241,855	232,694
Contracts & Services						
Professional Services	3,000	1,129	1,000	422	600	600
Summer Programs	-	-	3,200	-	7,214	9,714
Contracted Summer Programs	6,000	12,252	3,000	349	500	-
Education and Training	1,200	844	1,200	1,128	1,200	900
Utilities	18,000	22,921	24,000	12,193	16,215	16,000
Telephone	4,000	2,890	3,000	1,453	1,932	1,800
Repairs & Maintenance	12,000	20,312	15,000	9,471	10,730	10,000
Rentals	-	353	-	-	-	-
Uniforms	1,800	1,495	1,200	1,012	1,500	1,200
Community Sponsorships	1,500	625	1,500	250	-	-
Dues & Licenses	250	610	550	518	550	600
Grant Matches	40,000	-	20,000	-	-	-
Total Contracts & Services	87,750	63,430	73,650	26,796	40,441	40,814
Supplies						
Office Supplies	1,200	478	800	1,092	1,300	900
Computer Supplies	2,400	1,970	2,200	19	200	200
Pool Supplies	36,000	7,705	10,000	9,968	12,000	12,000
Operating Supplies	42,000	23,313	24,000	14,258	18,962	18,000
Vehicle Fuel & Oil	6,000	5,954	6,000	3,716	4,926	5,000
Vehicle Repairs & Maint	6,000	2,091	1,800	2,933	2,807	1,800
Total Supplies	93,600	41,511	44,800	31,985	40,195	37,900
Total Parks Dept.	475,053	361,645	417,360	232,131	322,491	311,408

BUILDING DEPARTMENT

Description:

The main goal of the Building Department is to safeguard the health, safety and general welfare of the public, through Adopted Building Codes. Here are some of the major functions of the building department: administer and enforce all laws regulating construction, issue building permits after the examination of plans, calculations and specifications shows compliance with Building, Electrical, Plumbing, Mechanical, Outdoor Lighting and Pool Codes. We then provide inspections of all aspects of construction and components that become part of the structure. The Department also maintains records of permit and construction activity within the City.

Fiscal 2009 – 2010 Completed Achievements:

- ❖ DES, Benson Feed, Benson School Athletic Center, Butterfield Field Plaza Structural Lift Repairs.
- ❖ Issued permits for 38 single family homes as of May 1, 2010.
- ❖ Issued 3 new commercial building permits as of May 1, 2010.

Expected Achievements 2009:

- ❖ Ocotillo Medical Park, Benson Hospital Rehabilitation Center and Pool, Solar Park

Fiscal 2010-2011 Goals & Objectives Personnel:

- ❖ Continue to be proactive in public safety. Stay on track with permit issuance, plan review, customer service.
- ❖ Projection: The issuance of 50 new single family homes within the limits of Benson, with an estimated construction valuation of 8 million dollars.
- ❖ The department anticipates no change in full time employees. If development volume increases beyond current levels, outside consultants will be used to cover any overloads.

Position	Number	Percentage
Building Official	1	50%
Building Inspector I	1	Vacant
Senior Permit Technician	1	100%

Building Dept.	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	102,719	88,149	103,491	45,449	73,310	102,821
Overtime Wages	-	30	-	-	-	-
Payroll Taxes	8,045	6,502	8,100	3,326	5,664	7,866
Retirement Benefits	9,707	8,418	9,780	4,174	7,176	10,128
Employee Insurance	18,754	15,511	18,353	9,964	15,024	19,297
Total Personnel	139,225	118,609	139,724	62,912	101,174	140,112
Contracts & Services						
Professional Services	36,000	79,472	48,000	113,309	145,000	36,000
Education and Training	3,600	879	1,200	1,056	1,200	1,200
Telephone	1,800	2,191	2,400	392	521	521
Repairs & Maintenance	-	20	200	-	-	-
Uniforms	600	257	200	510	510	200
Public Notices, Advertising	300	872	200	140	140	150
Dues & Licenses	250	100	250	70	200	200
Total Contracts & Services	42,550	83,791	52,450	115,478	147,571	38,271
Supplies						
Office Supplies	6,250	4,851	2,400	1,995	2,600	1,800
Postage & Shipping	100	61	50	53	60	60
Computer Supplies	1,200	2,381	900	37	200	200
Operating Supplies	1,800	4,866	1,200	1,155	1,436	900
Vehicle Fuel & Oil	2,000	1,294	1,400	234	311	300
Vehicle Repairs & Maint	1,800	390	600	764	800	800
Total Supplies	13,150	13,843	6,550	4,238	5,407	4,060
Total Building Dept.	194,925	216,243	198,724	182,629	254,152	182,443

Planning and Zoning Department

Description of Department Activities:

The Planning and Zoning Department (P&Z) is responsible for administering and enforcing the City of Benson Zoning Regulations and the City of Benson General Development Plan (GDP). Planning and Zoning also coordinates specific plans dealing with Master Planned Development Areas. The Planning and Zoning Department has oversight over several board/commissions, including the Planning and Zoning Commission, the Historic Preservation Commission and the Board of Adjustment. Each board/commission is composed of several city citizens who are interested in supporting and assisting their specialty area-development and land use (P&Z Commission), cultural or historical sites (Historic Preservation) and mediation with regard to zoning practices or procedures (Board of Adjustment).

Fiscal 2009 – 2010 Completed and Expected Achievements:

Subdivision Plats- No new subdivision plats are currently being pursued. However two subdivision amendments may be completed during fiscal year 2010-2011 in order to modify subdivisions which were platted over 10 years ago (Radine Ridge and Cochise Terrace RV Park). Planning and Zoning does not expect to receive any new subdivision plats during the remainder of fiscal year 2009-2010 or through the year 2010-2011.

Commercial Development Plans- Fiscal year 2009-2010 has been a very slow year for new commercial development plans. Benson Hospital is expanding with a new aquatic facility which is scheduled to be approved by the Planning and Zoning Commission at the very end of fiscal year 2009-2010 or early in fiscal year 2010-2011. As there are many vacant commercial facilities in Benson city limits, it is unlikely that any significant commercial development plans will be submitted in fiscal year 2010-2011.

Adjacent County Development- There were no proposals in Cochise County on which the City of Benson commented during fiscal year 2009-2010.

Zoning Regulations and General Development Plan Amendments- Amendments to the General Development Plan were approved during the 2009-2010 fiscal year. The re-classification of several parcels at the SR 90/I-10 interchange was undertaken at the property owners' request as part of the annexation process. Staff also amended land uses to include more wildlife corridors and amended small text sections.

A grant was recently awarded (April 2010) to provide funds for the city to hire a consultant to assist with re-organizing and re-writing the Zoning Regulations. A

consultant has been hired and has been in contact with staff regarding the direction the City wishes to take. The grant funds must be used by June 30, 2010, though both staff and the consultant recognize that the project will not be completed by that date.

Re-Zonings- No re-zonings occurred during the 2009-2010 fiscal year.

Annexations- The annexation which drove the General Development Plan amendment is still under consideration.

911 Addressing- No major addressing changes were implemented during fiscal year 2009-2010.

Board of Adjustment-Four Board of Adjustment applications were processed during fiscal year 2009-2010. Three of the four applications dealt with issues relating to setbacks or the physical dimensions of the lot. The fourth application was for an interpretation of the zoning regulations as the applicant felt the Zoning Official had made an incorrect decision. The Board ruled against the applicant and the case is likely to continue to Arizona Superior Court.

Mapping – A GPS unit was purchased in March 2010. The Gas Department has located 50% of their valves during their April 2010 gas audit. The gas lines associated with those valves will be GPS'd during May/June 2010. SITUS (physical addresses of parcels) were turned into Cochise County GIS. 75% of SITUS addresses were accepted on the first round. The remaining 25% are under review.

Fiscal 2010-2011 Goals & Objectives:

Subdivision Plats, Residential/Commercial, Adjacent County Development - It is unknown how many subdivision plats, residential developments, commercial developments or adjacent county developments may occur in fiscal year 2010-2011. There are multiple recorded subdivisions within city limits with little or no construction.

- ❖ House Ridge Estates
- ❖ Watercrest
- ❖ La Cholla Heights
- ❖ La Mesa San Pedro
- ❖ San Pedro Vista
- ❖ Turquoise Hills
- ❖ Highlands as Whetstone Ranch

Many of these subdivisions fell into foreclosure and have recently or are in the process of switching owners. One subdivision, House Ridge Estates, under the

new owner, has been working with Building Department to secure permits to begin new construction.

Zoning Regulations and General Development Plan Amendments- Staff would like to present an updated Zoning Regulations (possibly renamed Development Code) to the Planning and Zoning Commission and Council during fiscal year 2010-2011. It is hoped that the P&Z Commission would approve this new Code toward the end of calendar year 2010 and that it would be approved by Council by the end of the fiscal year. This update is partially funded by the grant just received.

Position	Number	Percentage
Planning & Zoning Director	1	50%
Senior Planner	1	Vacant
GIS Manager/Planning Technician	1	100%

Planning & Zoning	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	123,427	45,429	121,403	31,216	40,480	73,109
Overtime Wages	-	-	-	58	200	-
Payroll Taxes	9,629	3,327	9,470	2,429	3,095	5,593
Retirement Benefits	11,664	4,215	11,473	2,938	3,986	7,201
Employee Insurance	18,725	6,181	18,248	4,488	5,326	9,465
Total Personnel	163,445	59,152	160,594	41,129	53,087	95,368
Contracts & Services						
Professional Services	4,000	5,700	5,000	354	600	1,200
Education and Training	4,800	1,289	2,400	-	-	300
Telephone	600	-	-	-	-	-
Repairs & Maintenance	-	-	-	2	2	-
Uniforms	100	-	-	-	-	-
Public Notices, Advertising	3,200	3,424	3,600	2,382	2,400	2,000
Dues & Licenses	400	-	200	-	-	200
Total Contracts & Services	13,100	10,413	11,200	2,738	3,002	3,700
Supplies						
Office Supplies	2,400	774	300	348	400	400
Computer Supplies	2,400	1,831	1,800	182	2,182	400
Operating Supplies	1,200	1,819	2,400	76	250	250
Total Supplies	6,000	4,424	4,500	606	2,832	1,050
Capital Projects						
Capital Outlay	-	22,294	-	-	-	-
General Plan Update	-	-	15,000	-	7,500	7,500
Total Capital Projects	-	22,294	15,000	-	7,500	7,500
Total Planning & Zoning	182,545	96,283	191,294	44,473	66,421	107,618

PUBLIC WORKS

Public Works Administration

Public Works Administration provides leadership, direction and coordination to the public works divisions. Administration promotes the department communication by consulting with governmental officials about operations of the Public Works Department and keeping the public informed. Administration performs administrative tasks for the Public Works Department.

Engineering

The Engineering Division provides services to support the community. Examples of responsibilities of the division are: Capital Improvement Project planning and design, flood plain management, traffic engineering, transportation planning, and right-of way management.

Development Review Division

Manages development review process by overseeing the submission, review, and approval of private development plans. Services include review of plats, development plans, rezoning cases, and improvement plans.

Public Works Field Engineering Division

To provide safe, efficient and timely improvements for the streets, wastewater facilities, roadways and drainage-ways, the Field Engineering Division provides construction management services for the Town public construction projects. This Division oversees the two sections: construction management and private development.

Public Works—Streets

The Public Works Department manages the Highway User Revenue Funds (HURF). The use of Highway User Revenue Funds (HURF) is governed by the State of Arizona's constitution where expenditures of HURF Funds must be for improvements in the public roadway right-of-way. The HURF fund is primarily used for operations and maintenance of the roadway system. The Public Works Director, Street Superintendent and the Engineering Divisions oversee these operations, which include pavement management, sidewalks, traffic signals, landscaping, signing, and striping.

Public Works Street Division maintains all streets and roadway drainage-ways to ensure that the facilities fulfill the function for which it is designed. The Streets Division oversees the two sections: traffic operations and streets maintenance.

Wastewater Operations Division

Wastewater Utility provides outstanding customer service, while providing the most effective and economical methods for the collection and treatment

of wastewater. The wastewater utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Wastewater Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State environmental standards are met or exceeded.

Water Operations Division

The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards and in sufficient quantity to meet customer demands. The water utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Responsibilities include regulatory compliance, customer service; promote water conservation, efficient use of available water resources and coordination with the development community.

Gas Operations Division

Gas Utility provides outstanding customer service, while providing the most effective and economical methods for the distribution of Natural Gas. The Gas utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works.

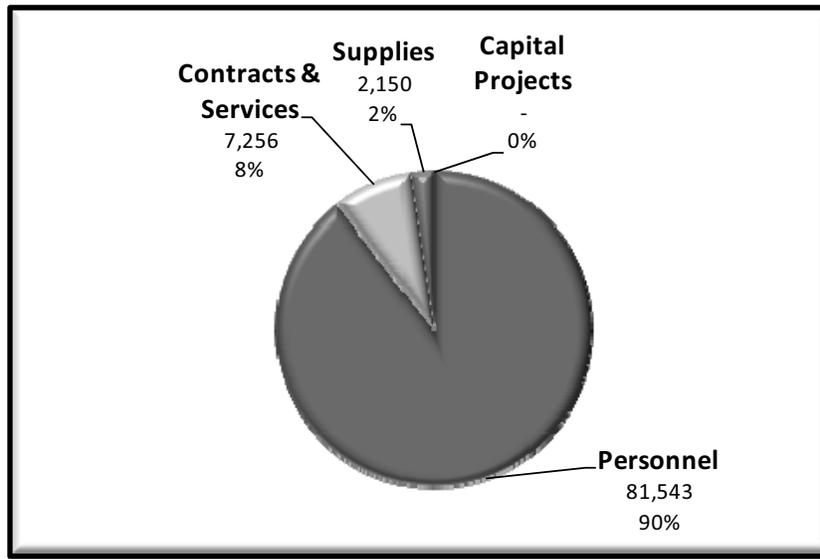
Gas Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State standards are met or exceeded.

Notes:

Portions of the salaries of most of the listed positions are spread for accounting purposes to the various departments or funds that benefit from their services.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	10%
Engineering Aide	1	100%

Public Works	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	62,410	130,093	62,471	49,985	62,471	62,471
Payroll Taxes	4,859	9,712	4,861	3,598	4,779	4,779
Retirement Benefits	5,898	12,442	5,903	4,744	6,153	6,153
Employee Insurance	8,777	22,542	8,567	10,365	7,833	8,140
Total Personnel	81,944	174,789	81,802	68,692	81,236	81,543
Contracts & Services						
Professional Services	25,000	52,673	27,000	10,070	12,000	6,000
Education and Training	2,400	795	1,200	286	400	300
Telephone	3,600	2,072	2,700	18	36	36
Repairs & Maintenance	300	548	300	165	300	300
Uniforms	350	690	300	140	140	120
Public Notices, Advertising	700	522	2,400	337	500	300
Community Sponsorships	1,500	625	1,500	250	250	-
Travel	300	-	-	-	-	-
Dues & Licenses	300	-	300	-	200	200
Total Contracts & Services	34,450	57,925	35,700	11,265	13,826	7,256
Supplies						
Office Supplies	1,200	1,694	1,200	805	900	900
Postage & Shipping	-	-	-	58	58	50
Computer Supplies	1,200	3,953	1,200	19	100	300
Operating Supplies	2,400	1,482	1,800	612	814	600
Vehicle Fuel & Oil	2,200	1,424	1,200	30	100	100
Vehicle Repairs & Maint	2,400	2,651	1,200	424	424	200
Total Supplies	9,400	11,204	6,600	1,947	2,396	2,150
Capital Projects						
CIP Intercity Drainage Study	50,000	-	-	-	-	-
CIP Union St. Wash Crossing	45,000	-	-	-	-	-
CIP Walmart Site Drainage Study	25,000	-	-	-	-	-
Total Capital Projects	120,000	-	-	-	-	-
Total Public Works	245,794	243,918	124,102	81,905	97,458	90,949



Shop	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Personnel						
Salaries and Wages	42,801	7,229	6,926	5,328	6,926	6,926
Payroll Taxes	3,343	548	536	404	530	530
Retirement Benefits	4,045	681	655	501	682	682
Employee Insurance	7,356	726	727	548	533	695
Total Personnel	57,545	9,184	8,844	6,781	8,671	8,833
Contracts & Services						
Utilities	2,700	4,559	4,000	2,864	3,585	3,600
Telephone	2,200	2,353	2,000	1,746	2,322	2,000
Repairs & Maintenance	1,500	2,576	1,200	2,521	2,521	1,800
Total Contracts & Services	6,400	9,488	7,200	7,130	8,428	7,400
Supplies						
Computer Supplies	-	-	-	8	8	-
Operating Supplies	2,400	3,788	3,600	2,144	3,062	2,400
Vehicle Fuel & Oil	600	76	200	37	-	-
Vehicle Repairs & Maint	200	99	200	211	211	-
Total Supplies	3,200	3,963	4,000	2,399	3,281	2,400
Total Shop	67,145	22,635	20,044	16,310	20,380	18,633

Enterprise Funds

NATURAL GAS UTILITY

Gas Operations Division:

Gas Utility provides outstanding customer service, while providing the most effective and economical methods for the distribution of Natural Gas. The Gas utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works.

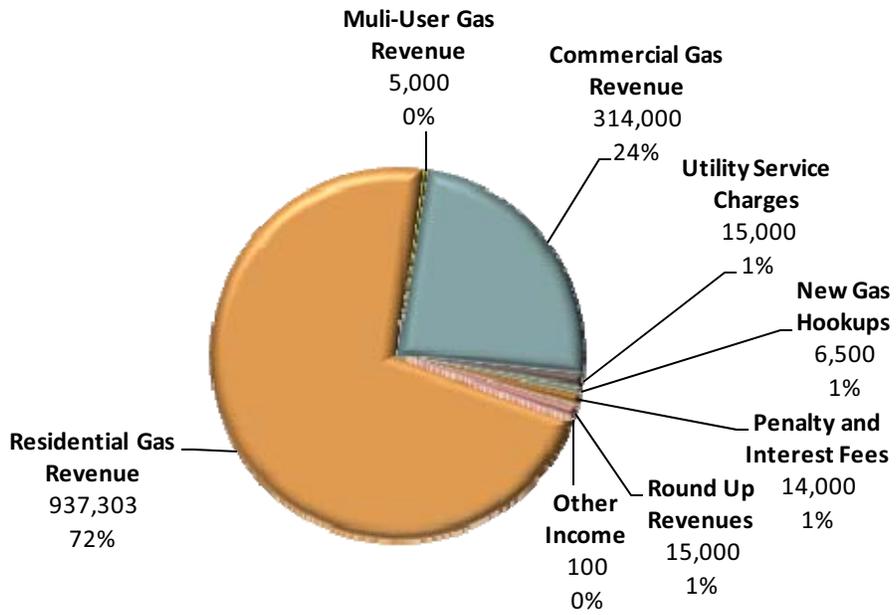
Gas Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State standards are met or exceeded.

Personnel

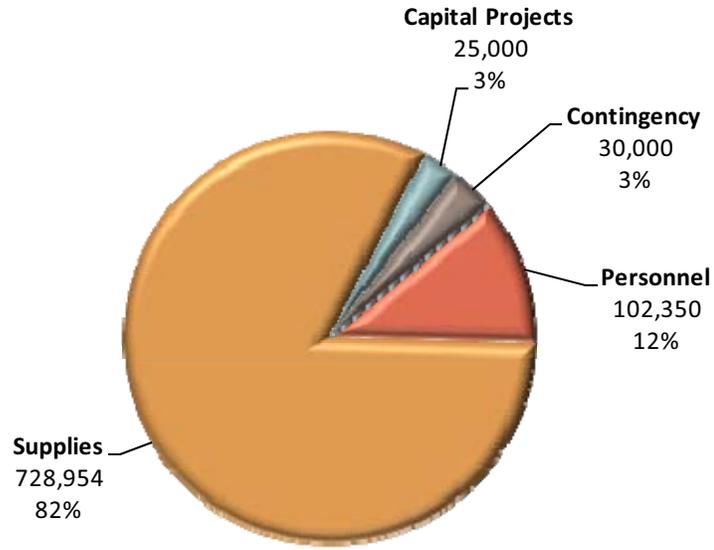
The Gas Department is not requesting any new positions in the budget. The apparent growth of FTE's is a result of allocation of employees' time to the utility where most services are provided.

Position	Number	Percentage
Public Works Director	1	25%
Public Works Superintendent	1	20%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	34%
IT Specialist	1	15%
Utilities Operations Supervisor - Gas	1	100%
Utilities Operator III	1	90%
Utilities Operator II	1	5%
Utilities Operator I	3	90%
Utilities Operator I	4	5%
Meter Reader	2	50%
Accounting Supervisor	1	20%
Accounting Specialist	1	10%
Accounting Clerk III	1	33%
Accounting Clerk I	1	33%

Gas Fund Revenue



Gas Fund Expenditures



Gas Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Gas Revenue	1,120,000	855,915	980,000	594,748	700,000	937,303
Multi-User Gas Revenue	27,000	22,406	25,061	4,659	5,000	5,000
Commercial Gas Revenue	455,000	350,442	420,000	191,352	225,000	314,000
Utility Service Charges	15,000	15,526	15,000	11,470	15,255	15,000
New Gas Hookups	100,000	14,161	5,000	6,289	6,500	6,500
Penalty and Interest Fees	15,000	17,675	17,000	10,469	13,924	14,000
Round Up Revenues	-	-	-	-	-	15,000
Impact Fee Allocation	60,000	-	-	-	-	-
Other Income	3,000	1,037	800	86	86	100
Total Revenues	1,795,000	1,277,163	1,462,861	819,074	965,765	1,306,903
Expenditures						
Personnel						
Salaries and Wages	286,907	289,249	295,544	223,885	297,767	296,687
Overtime Wages	14,000	9,297	10,000	6,690	8,898	10,000
Payroll Taxes	22,435	21,719	23,145	16,837	22,393	23,462
Retirement Benefits	27,113	28,085	27,929	21,674	28,826	30,223
Employee Insurance	65,280	59,118	64,751	51,460	68,442	60,227
Total Personnel	415,735	407,468	421,369	320,547	426,326	420,599
Contracts & Services						
Professional Services	10,000	10,709	12,000	9,598	12,765	12,000
Education and Training	3,600	4,204	3,600	4,419	4,419	3,600
Bank Charges	-	3,469	3,400	2,423	3,150	3,000
Utilities	3,200	2,876	2,400	1,577	2,050	2,000
Telephone	1,800	1,620	1,800	812	1,056	1,200
Repairs & Maintenance	11,000	8,006	12,000	4,697	6,106	6,000
Rentals	22,000	15,684	16,000	5,877	7,640	7,200
Uniforms	2,200	1,947	1,800	1,978	2,571	2,400
Insurance	42,000	35,947	36,000	36,401	47,321	48,000
Public Notices & Advertising	900	849	900	239	300	300
Dues & Licenses	1,800	1,519	1,800	1,270	1,651	1,500
Round Up Donations	-	-	-	-	-	15,000
Bad Debt Write Off	2,500	16,233	1,000	100	130	150
Total Contracts & Services	101,000	103,064	92,700	69,390	89,159	102,350
Supplies						
Natural Gas Purchased	1,000,000	648,449	821,892	379,896	446,936	670,404
Office Supplies	600	493	600	181	235	250
Printing & Postage	5,400	4,306	4,500	3,464	4,503	4,500
Computer Supplies	1,800	1,921	1,800	2,489	3,236	1,800
Operating Supplies	49,465	37,171	45,000	25,476	33,119	36,000
Depreciation	-	38,537	-	-	-	-
Vehicle Fuel & Oil	15,000	12,521	15,000	7,825	10,172	12,000
Vehicle Repairs & Maint	6,000	4,053	5,000	3,045	3,959	4,000
Total Supplies	1,078,265	747,452	893,792	422,377	502,160	728,954
Contingency	25,000	-	25,000	-	-	25,000
Capital Projects						
CIP Equip / Truck Gas	20,000	932	-	-	-	-
CIP Telemeters	60,000	-	30,000	6,187	-	30,000
CIP Gas Planning Model	25,000	-	-	-	-	-
CIP SKP Line Extension	60,000	4,950	-	-	-	-
CIP GS 08-1 SCBA Equip	10,000	-	-	-	-	-
Total Capital Projects	175,000	5,882	30,000	6,187	-	30,000
Total Expenditures	1,795,000	1,263,865	1,462,861	818,501	1,017,645	1,306,903
Total Gas Net Revenue (Deficit)	-	13,298	-	572	(51,880)	-

WATER UTILITY

Description:

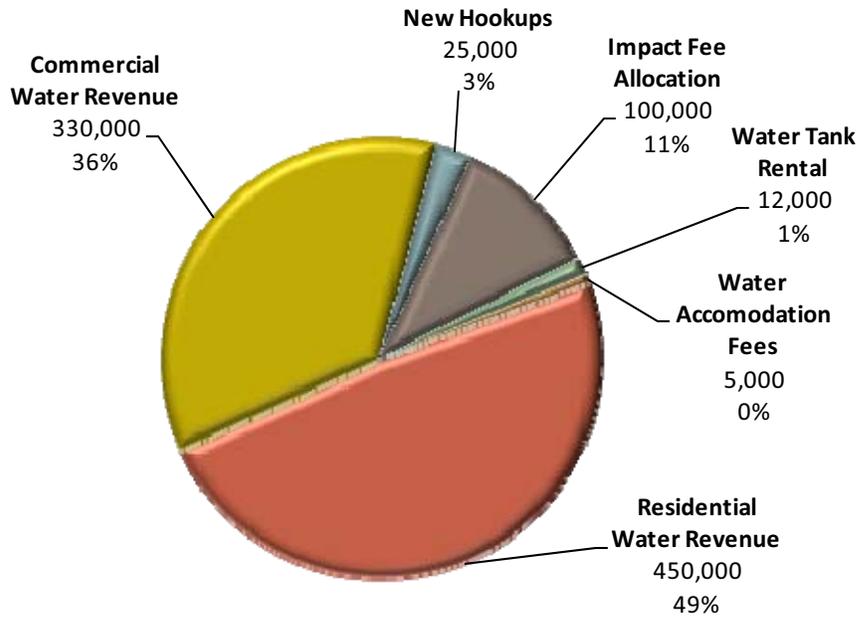
The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards and in sufficient quantity to meet customer demands. The water utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Responsibilities include regulatory compliance, customer service; promote water conservation, efficient use of available water resources and coordination with the development community.

Personnel:

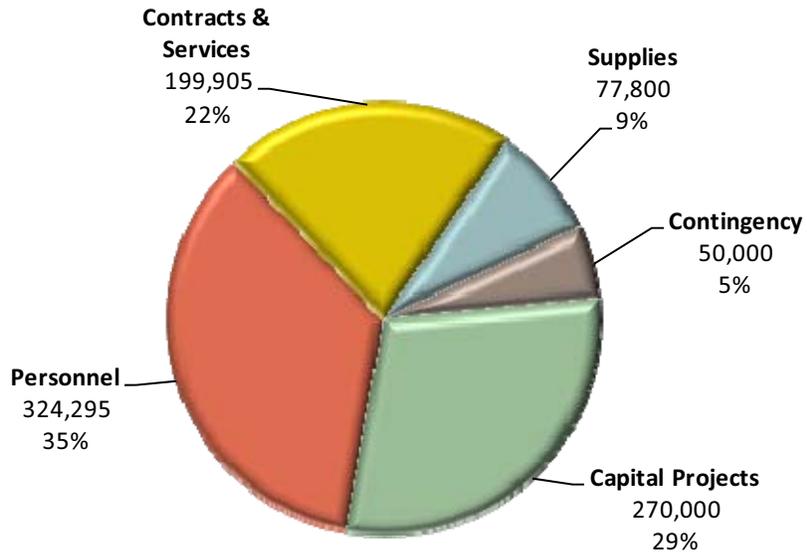
The Water Department is not requesting added personnel in the new budget. Personnel costs are shown below.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	20%
Administrative Assistant, Public Works	1	33%
Utilities Operations Supervisor - Water	1	100%
IT Specialist	1	15%
Utilities Operator III	1	5%
Utilities Operator II	1	5%
Utilities Operator I	3	90%
Utilities Operator I	4	5%
Meter Reader	2	50%
Accounting Supervisor	1	20%
Accounting Specialist	1	10%
Accounting Clerk III	1	33%
Accounting Clerk I	1	33%

Water Revenues



Water Expenditures



Water Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Water Revenue	450,000	376,584	411,813	324,226	431,221	450,000
Commercial Water Revenue	350,000	295,788	300,000	241,697	321,457	330,000
New Hookups	25,000	31,625	5,000	20,499	26,649	25,000
Impact Fee Allocation	300,000	49,768	-	-	-	100,000
Construction Sales Tax Allocation	-	69,639	-	-	-	-
Water Tank Rental	-	19,630	16,000	397	12,000	12,000
Water Accomodation Fees	-	8,016	-	5,415	5,415	5,000
SKP Arsenic CIP WA 09-1 Grant	-	-	250,000	-	-	-
Other Income	6,000	-	6,000	-	-	-
Total Revenues	1,131,000	851,050	988,813	592,235	796,742	922,000
Expenditures						
Personnel						
Salaries and Wages	246,147	243,056	253,528	173,745	231,081	232,549
Overtime Wages	9,000	7,292	10,000	3,665	4,765	5,000
Payroll Taxes	19,248	18,677	19,863	13,101	17,031	18,140
Retirement Benefits	23,261	23,620	23,958	16,676	21,679	23,406
Employee Insurance	53,519	48,437	53,314	36,789	47,825	45,200
Total Personnel	351,175	341,082	360,663	243,977	322,381	324,295
Contracts & Services						
Professional Services	30,000	5,817	10,000	8,133	10,572	10,000
Chemical Analysis	1,800	2,973	3,200	8,869	11,530	12,000
Education and Training	2,400	1,209	1,200	370	600	600
Bank Charges	-	3,382	3,100	2,423	3,150	3,200
Utilities	130,000	133,236	130,000	83,005	116,207	112,000
Telephone	5,600	5,426	5,600	3,705	4,817	4,800
Repairs & Maintenance	4,800	24,785	12,000	26,432	34,361	36,055
Rentals	50,000	23,664	10,000	5,651	7,346	7,200
Uniforms	1,800	1,756	1,600	1,010	1,343	1,350
Insurance	8,500	7,190	9,500	7,280	9,682	9,500
Public Notices & Advertising	1,800	1,058	1,200	1,194	1,200	1,200
Dues & Licenses	300	5,414	6,000	1,455	1,891	1,800
Series 2005 Bond Interest	19,250	14,497	19,250	-	7,200	-
Bad Debt Write Off	3,600	6,066	200	68	200	200
Total Contracts & Services	259,850	236,473	212,850	149,594	210,099	199,905
Supplies						
Office Supplies	600	292	600	109	300	300
Printing & Postage	5,400	4,283	4,200	3,451	4,590	4,800
Computer Supplies	1,200	1,798	1,800	2,489	3,236	2,400
Operating Supplies	57,775	43,372	57,500	40,658	54,075	58,000
Depreciation	-	156,495	-	-	-	-
Vehicle Fuel & Oil	12,000	10,660	12,000	5,940	7,722	7,800
Vehicle Repairs & Maint	3,000	5,199	5,200	3,285	4,270	4,500
Total Supplies	79,975	222,100	81,300	55,932	74,193	77,800
Contingency	25,000	-	50,000	-	-	50,000
Capital Projects						
Cap Out -Equip / Truck	20,000	932	-	-	-	-
Telemeters	100,000	6,849	-	1,724	2,241	150,000
Cochise College Land Payment	-	4,500	-	-	-	-
Water Planning Model	25,000	-	-	-	-	-
Upper Storae to SKP Line	200,000	4,950	-	-	-	-
Sue Juan Repairs CIP WA 08-1	25,000	-	25,000	9,280	12,064	-
Cochise Well Costs	-	-	9,000	-	-	-
Hydrology Study CIP 07-6	45,000	-	-	-	-	-
SKP Arsenic CIP WA 09-1	-	-	250,000	-	-	-
CIP WA 07-4 Ball Park Reuse Well	-	-	-	-	-	20,000
Capital Carryforward	-	-	-	-	-	100,000
Total Capital Projects	415,000	17,231	284,000	11,004	14,305	270,000
Total Expenditures	1,131,000	816,886	988,813	460,507	620,978	922,000
Total Water Net Revenue (Deficit)	-	34,164	-	131,728	175,764	-

WASTEWATER UTILITY

Description:

Wastewater Utility provides outstanding customer service, while providing the most effective and economical methods for the collection and treatment of wastewater. The wastewater utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works.

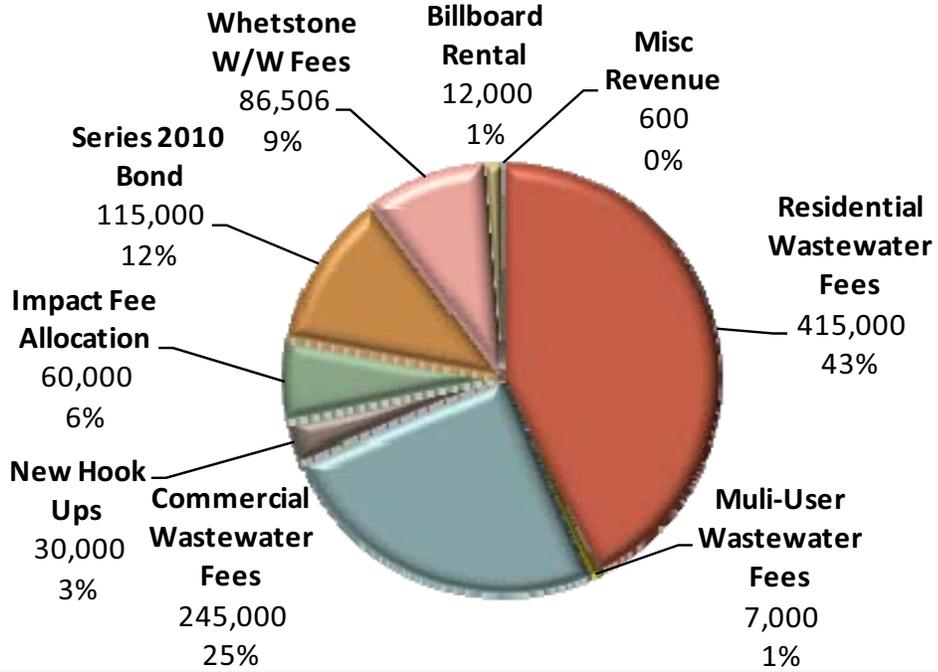
Wastewater Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State environmental standards are met or exceeded.

Personnel

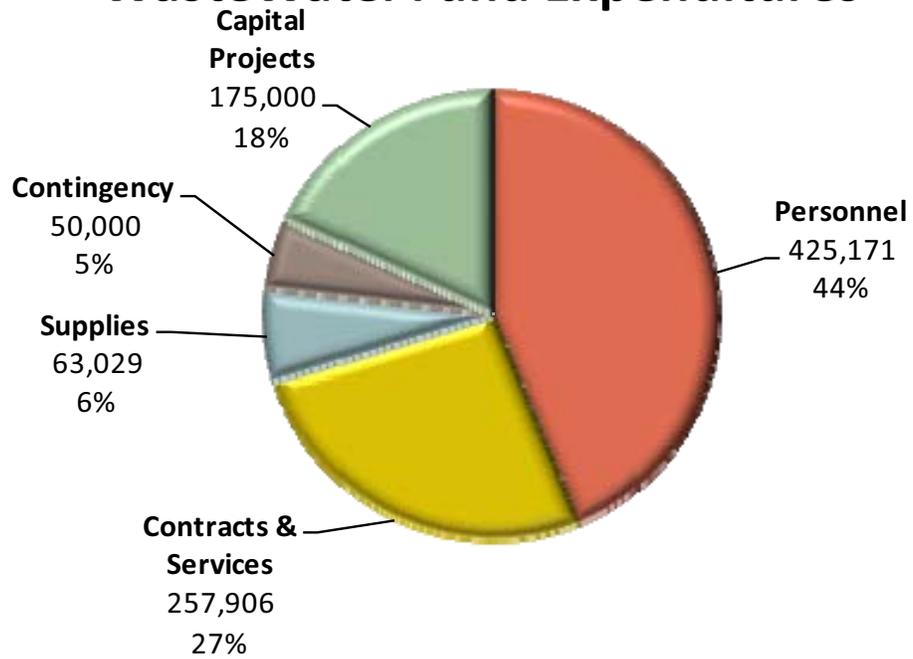
The Wastewater Department is not seeking additional personnel in the current budget.

Position	Number	Percentage
Public Works Director	1	25%
Public Works Superintendent	1	80%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	33%
IT Specialist	1	15%
Utilities Operations Supervisor - Wastewater	1	100%
Utilities Operator III	1	100%
Utilities Operator III	1	5%
Utilities Operator II	1	90%
Utilities Operator I	1	90%
Utilities Operator I	6	5%
Accounting Supervisor	1	20%
Accounting Specialist	1	10%
Accounting Clerk III	1	34%
Accounting Clerk I	1	34%

WasteWater Fund Revenue



WasteWater Fund Expenditures



Waste Water Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Wastewater Fees	400,000	399,374	417,060	311,706	404,399	423,000
Multi-User Wastewater Fees	12,000	7,115	8,000	5,385	7,001	7,000
Commercial Wastewater Fees	260,000	247,196	260,000	184,717	240,132	249,000
New Hook Ups	60,000	30,100	17,000	42,775	55,067	30,000
Impact Fee Allocation	230,000	35,079	40,000	-	-	60,000
Series 2010 Bond	-	-	-	-	-	115,000
Whetstone W/W Fees	-	-	-	66,543	86,506	86,506
Billboard Rental	22,000	7,333	12,000	14,666	16,000	-
Contribution From WW Imp Fund	-	-	60,540	-	-	-
Interest Income	-	-	2,400	-	-	-
Construction Sales Tax Allocation	-	35,278	-	-	-	-
Misc Revenue	2,400	10,403	-	519	600	600
Total Revenues	986,400	771,878	817,000	626,311	809,705	971,106
Expenditures						
Personnel						
Salaries and Wages	296,320	285,615	305,306	233,239	306,449	306,449
Overtime Wages	13,000	13,568	-	10,286	13,372	10,000
Payroll Taxes	23,087	24,604	23,825	18,144	24,208	24,208
Retirement Benefits	28,002	31,315	28,851	22,891	31,185	31,185
Employee Insurance	56,495	53,940	56,394	43,749	53,329	53,329
Total Personnel	416,904	409,042	414,376	328,308	428,543	425,171
Contracts & Services						
Professional Services	36,000	30,052	30,000	7,200	9,360	9,000
Chemical Analysis	-	15,488	12,000	10,471	13,612	13,600
Whetstone Waste Disposal	-	-	-	69,570	86,506	86,506
Education and Training	3,600	1,769	2,000	355	600	600
Bank Charges	-	3,382	3,100	2,423	3,150	3,200
Utilities	72,000	74,774	80,000	52,624	68,411	72,000
Telephone	3,600	3,684	3,600	3,034	3,944	3,600
Repairs & Maintenance	21,000	31,438	21,000	20,211	26,274	24,000
Rentals	19,000	11,722	10,000	3,215	4,180	4,200
Uniforms	2,200	1,967	2,000	1,496	1,945	2,000
Insurance	24,500	21,568	28,000	21,840	29,047	30,000
Public Notices & Advertising	400	147	200	31	31	100
Dues & Licenses	3,200	6,275	6,800	8,895	8,895	9,000
Bad Debt Write Off	1,200	(106)	1,000	27	50	100
Total Contracts & Services	186,700	202,160	199,700	201,392	256,005	257,906
Supplies						
Office Supplies	600	527	600	390	507	400
Printing & Postage	5,400	4,326	3,600	3,497	4,546	4,800
Computer Supplies	1,800	1,798	1,800	2,489	3,236	1,800
Operating Supplies	35,496	39,471	41,084	25,123	32,660	46,129
Depreciation	-	105,800	-	-	-	-
Vehicle Fuel & Oil	10,500	7,814	8,000	5,607	7,289	7,200
Vehicle Repairs & Maint	6,000	4,491	3,300	2,095	2,724	2,700
Lawsuits	-	-	-	29,000	29,000	-
Total Supplies	59,796	164,227	58,384	68,200	79,962	63,029
Contingency	50,000	-	104,540	-	-	50,000
Capital Projects						
Truck Purchase CIP 07-4	20,000	-	-	-	-	-
Plant Expansion CIP WW 07-5	50,000	-	-	-	-	-
Planning Model CIP WW 07-1	30,000	-	-	-	-	-
Water Truck CIP 07-8	58,000	484	-	-	-	-
CIP WW 07-3 Vactor Trailer	50,000	-	-	-	-	50,000
Jet Router CIP WW 08-1	65,000	-	-	-	-	65,000
Permit Renewal CIP WW 09-1	-	-	40,000	3,050	-	40,000
CIP WW 08-2 NPDES ADEQ Permit	-	-	-	-	-	20,000
Capital Outlay - Land	-	348	-	-	-	-
Total Capital Projects	273,000	832	40,000	3,050	-	175,000
Total Expenditures	986,400	776,261	817,000	600,950	764,510	971,106
Total WWater Net Revenue (Deficit)	-	(4,383)	-	25,361	45,195	-

SANITATION FUND

The Sanitation Fund accounts for the City's solid waste (garbage) pickup service. Southwest Disposal has contracted with the City for the past seven years to provide this service. The parties negotiated a second five year contract effective July 1, 2007 that has fixed the price for their services through June 30, 2012. The agreement calls for modest annual increases during the contract period.

The City contracts with Cochise County for landfill services.

Sanitation Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Residential Sanitation Fees	310,000	303,285	305,000	233,645	303,739	315,000
Multi-User Sanitation Fees	1,000	997	1,000	747	971	1,000
Commercial Sanitation Fees	380,000	378,399	375,000	286,696	372,705	385,000
Total Revenues	691,000	682,681	681,000	521,088	677,415	701,000
Contingency	25,000	-	25,000	-	-	33,394
Expenditures						
Bank Charges	-	3,415	3,500	2,423	3,150	-
Public Notices, Advertising	-	415	-	-	-	-
Operating Supplies	-	-	4,500	-	-	-
County Solid Waste	240,000	204,045	227,000	156,300	203,190	227,000
Residential Service Contract	190,000	197,464	195,000	153,169	199,120	204,098
Commercial Service Contract	235,000	231,583	225,000	177,417	230,642	236,408
Bad Debt Write Off	1,000	6,762	1,000	28	100	100
Total Expenditures	691,000	643,684	681,000	489,336	636,202	701,000
Total Sanitation Net Revenue (Deficit)	-	38,996	-	31,752	41,213	-

Other Funds

AIRPORT FUND

The Airport Fund reports the revenues earned by and the expenditures incurred in running the City's municipal airport.

The vast majority of the construction costs at the airport are paid through FAA and ADOT grants that are reported in the Grant Fund.

The business of the Airport is managed by Southwestern Aviation, LLC.

The current goal of the fund is to break even on airport activities. The budget reflects that the General Fund contributions will cover the cost of Grant matches required and some unusual maintenance expenses that are scheduled for the new budget year. Airport revenues earned are budgeted to equal the City's day to day costs for the operation.

Airport Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Contribution General Fund	81,900	-	83,800	63,236	76,704	96,100
Business Revenue	24,000	11,808	18,000	2,636	3,506	3,600
Total Revenues	105,900	11,808	101,800	65,872	80,210	99,700
Expenditures						
Contracts & Services						
Professional Services	17,000	14,023	24,000	10,970	14,590	15,000
Utilities	13,000	14,721	13,000	8,459	11,250	12,000
Telephone	700	685	800	520	676	600
Repairs & Maint	30,000	17,787	24,000	10,590	13,767	14,000
Insurance	24,000	15,170	20,000	15,315	19,909	18,000
Total Contracts & Services	84,700	62,387	81,800	45,854	60,192	59,600
Supplies						
Total Supplies	1,200	3,523	-	18	18	100
Capital Projects						
Depreciation	-	214,990	-	-	-	-
Contingency	-	-	20,000	-	-	20,000
Grant Match	20,000	-	-	20,000	20,000	20,000
Total Capital Projects	20,000	214,990	20,000	20,000	20,000	40,000
Total Expenditures	105,900	280,901	101,800	65,872	80,210	99,700
Total Airport Net Revenue (Deficit)	-	(269,093)	-	(0)	-	-

STREET (HURF) FUND

Description of Services

The Public Works Department manages the Highway User Revenue Funds (HURF). The use of HURF is governed by the State of Arizona's constitution where expenditures of HURF funds must be for improvements in the public roadway right-of-way. The HURF fund is primarily used for operations and maintenance of the roadway system. The Public Works Director, Street Superintendent and the Engineering Divisions oversee these operations, which include pavement management, sidewalks, traffic signals, landscaping, signing, and striping.

Public Works Street Division maintains all streets and roadway drainage-ways to ensure that the facilities fulfill the function for which it is designed. The Streets Division oversees the two sections: traffic operations and streets maintenance.

Personnel

The Streets Department requests no staff additions for fiscal 2009-2010.

Position	Number	Percentage
Streets Superintendent	1	10%
Streets Maintenance Supervisor	1	100%
Street Maintenance Worker III	1	100%
Street Maintenance Worker II	2	100%

Streets	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Gasoline Tax	434,143	351,255	359,714	234,170	318,470	343,295
State Lottery Revenue	22,220	30,392	21,941	38,768	51,561	-
Series 2010 Bond Proceeds	-	-	-	-	-	200,000
Total Revenues	456,363	381,648	381,655	272,939	370,031	543,295
Personnel						
Salaries and Wages	157,808	154,693	141,462	110,053	142,763	142,763
Overtime Wages	500	426	750	1,070	1,500	1,500
Payroll Taxes	12,328	11,635	11,072	8,291	10,921	10,921
Retirement Benefits	14,913	13,662	13,368	10,446	14,062	14,062
Employee Insurance	37,759	35,610	36,262	30,091	27,217	35,926
Total Personnel	223,308	216,026	202,914	159,951	196,463	205,172
Contracts & Services						
Professional Services	45,000	48,236	41,250	28,741	38,226	24,000
Education and Training	600	1,487	600	995	995	600
Utilities	54,000	46,038	54,000	40,959	54,475	54,000
Telephone	600	1,401	600	1,062	1,412	1,200
Repairs & Maintenance - Equip	5,000	3,090	4,800	1,956	2,200	2,200
Repairs & Maintenance - Streets	66,655	19,391	40,490	14,961	19,898	11,704
Rentals	8,000	4,585	8,000	750	1,000	1,000
Uniforms	2,100	1,813	1,800	1,507	2,004	1,800
Insurance	10,100	8,627	8,000	8,736	11,619	11,619
Materials & Supplies	24,000	6,151	7,801	8,793	11,695	12,000
Vehicle Fuel & Oil	10,000	7,492	9,000	4,801	6,385	6,000
Vehicle Repairs & Maint	7,000	4,838	2,400	9,414	12,520	12,000
Total Contracts & Services	233,055	153,150	178,741	122,675	162,429	138,123
Capital Projects						
CIP PW 07-8 Pavement Management	-	-	-	-	-	200,000
Total Capital Projects	-	-	-	-	-	200,000
Total Expenditures	456,363	369,176	381,655	282,626	358,892	543,295
Total Streets Net Revenue (Deficit)	-	12,471	-	(9,687)	11,139	-

Transit Fund

The Transit Division hopes to improve the quality of life for the residents of Benson by providing low cost transportation within the city limits, and surrounding unincorporated areas of the County including St. David, Pomerene and J-6/Mescal.

The City of Benson has applied for over \$500,000 in grant funding for start up and operation of the Transit Division. The Transit Division and its related grants will be managed by the Finance Department.

Goals 2010-11

- Set up routes for busses using community input, adjust routes as necessary
- Attend Cochise County Transportation Coordination meetings
- Track ridership numbers and demographics
- Ensure drivers are adequately trained for passenger and employee safety
- Ensure all grant reports and reimbursements are done in a timely manner

Position	Number	Percentage
Finance Director	1	15%
Accounting Supervisor	1	10%
Accounting Specialist	1	50%
Transit Driver	2.25	100%

Transit Fund	2008-09 Actual	2009-10 Budget	2009-10 Projected	2010-11 Preliminary Budget
Revenues				
Grant Reimbursement - FTA 5311 - Capital	-	-	-	135,966
Grant Reimbursement - FTA 5311 - Operating	-	-	-	71,506
Grant Reimbursement - FTA 5311 - Admin	-	-	-	30,388
Grant Reimbursement - FTA 5316 (requested)	-	-	-	23,850
Grant Reimbursement - FTA 5317 (requested)	-	-	-	12,750
SEAGO AAA	-	-	-	40,000
Fare Revenue	-	-	-	5,000
Allocation from General Fund	-	-	-	24,828
Total Revenues	-	-	-	344,288
Personnel				
Salaries and Wages	-	-	-	85,421
Overtime Wages	-	-	-	-
Payroll Taxes	-	-	-	6,535
Retirement Benefits	-	-	-	7,825
Employee Insurance	-	-	-	19,507
Total Personnel	-	-	-	119,288
Contracts & Services				
Professional Services	-	-	-	4,400
Education and Training	-	-	-	1,000
Utilities	-	-	-	300
Telephone	-	-	-	200
Rentals- Office	-	-	-	1,200
Uniforms	-	-	-	600
Insurance- Vehicles	-	-	-	7,000
Public Notices & Advertising	-	-	-	4,000
Travel	-	-	-	500
Dues & Licenses	-	-	-	250
Total Contracts & Services	-	-	-	19,450
Supplies				
Office Supplies	-	-	-	500
Printing & Postage	-	-	-	200
Computer Supplies	-	-	-	1,000
Operating Supplies	-	-	-	4,750
Vehicle Fuel & Oil	-	-	-	23,000
Vehicle Repairs & Maint	-	-	-	6,700
Vehicle License	-	-	-	3,000
Total Supplies	-	-	-	59,350
Capital				
CIP TR 10-2 Transit Van	-	-	-	130,000
CIP TR 10-3 Bus Stops & Signage	-	-	-	10,000
CIP TR 10-4 Communication Equipment	-	-	-	6,200
Total Capital	-	-	-	146,200
Total Expenditures	-	-	-	344,288
Total Transit Net Revenue (Deficit)	-	-	-	-

Debt Service Fund

Debt Service Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Series 2010 Bond Proceeds	-	-	-	-	-	5,020,000
Interest Income	-	-	-	-	-	2,000
Transfer of Payments from General Fund	-	-	-	-	-	396,000
Total Revenues	-	-	-	-	-	5,418,000
Expenditures						
Payment WW Plant Debt	-	-	-	-	-	2,455,450
Payment of Zions Bank Loan	-	-	-	-	-	342,000
Cost of Bond Issuance	-	-	-	-	-	212,717
Transfer to Capital Projects Fund	-	-	-	-	-	1,204,000
Transfer to Streets Fund	-	-	-	-	-	200,000
Transfer to Waste Water Fund	-	-	-	-	-	115,000
Bond Debt Service	-	-	-	-	-	100,000
Balance Carried Forward	-	-	-	-	-	788,833
Total Expenditures	-	-	-	-	-	5,418,000
Total Debt Service Net Revenue (Deficit)	-	-	-	-	-	-

CAPITAL PROJECTS FUND

The Capital Projects Fund (CPF) was seen for the first time in the fiscal year 2007-08 budget. The fund was created in conjunction with the Capital Improvement Projects process placed in service effective July 1, 2007.

The Fund has been set up to accommodate those capital projects that are regional in nature, which means that the project must benefit all citizens of the City. Examples include the improvement at Lions Park, City Hall projects, improvements made to arterial roadways such as Ocotillo Avenue, major equipment purchases that are used by Public Works, etc. The Fund is particularly useful for tracking multi-year projects.

The primary funding source for the Capital Projects Fund is the 4% construction sales tax. The “seed” money for the Fund has been provided by allocation of FY 2006-07 construction sales tax collected during the 2006-07 fiscal year. Future construction sales tax collections have been restricted for use solely for CPF projects.

The use of construction sales tax collections, which are “one time only” collections, to pay for “one time only” expenditures is a true matching of financial resources with financial costs.

PLEASE NOTE: The Capital Projects Fund contains only those capital projects that are regional in nature, as noted above. All other capital projects can be found in the fund and/or the department that benefits from the expenditure.

Please see the CIP section for further information on the capital projects.

Capital Projects	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Carry Forward Balance	425,000	-	-	-	-	-
Construction Sales Tax	500,000	619,295	700,000	411,051	546,698	600,000
Series 2010 Bond Proceeds	-	-	-	-	-	1,204,000
Anticipated Grant	-	-	-	-	-	250,000
GADA Loan Proceeds	1,600,000	-	-	-	-	-
Impact Fees	-	27,615	-	-	-	-
Zions Bank Loan Proceeds	1,000,000	-	-	-	-	-
Total Revenues	3,525,000	646,910	700,000	411,051	546,698	2,054,000
Expenditures						
Land Acquisition CIP CM 07-1	225,000	-	-	-	-	-
Paving City Hall CIP CM 07-2	72,000	9,311	-	-	-	-
Walmart Payment CIP CM 08-1	250,000	250,000	250,000	-	250,000	250,000
Pavement Management CIP 07-8	387,000	1,174	-	-	-	-
Remove Old City Hall CIP CM 09-1	-	-	50,000	53,828	53,828	-
Cat Backhoe Loader	-	-	-	43,032	43,032	-
City Hall Improvements CIP PW 08-1	40,000	-	-	-	-	-
Lions Park Imp CIP PR 06-1	684,000	20,232	-	-	-	-
Union Park Playgrnd CIP PR 08-2	15,000	-	-	-	-	-
River Bird Trail CIP PR 07-4	43,000	28,510	-	-	-	-
Ocotillo Phase 1 CIP PW 07-5	228,000	616	-	-	-	-
Janella	50,000	75,946	-	-	-	-
CIP PW 07-6 Ocotillo Phase II - 4th to I-10	250,000	15,385	-	-	-	250,000
Frontage Rd Allignment CIP PW 08-3	18,000	-	-	-	-	-
Skip Loader CIP PW 07-11	57,000	-	-	-	-	-
Water Truck CIP WA 07-8	58,000	-	-	-	-	-
Backhoe CIP PW 07-12	85,000	-	-	-	-	-
CIP PZ 07-2 General Plan Update	30,000	20,200	-	-	-	15,000
SueJuan Water Co CIP	43,000	-	-	-	-	-
CIP PR 10-1 Swimming Pool Improvements	-	-	-	-	-	35,000
CIP PW 10-1 Energy Saving Upgrades	-	-	-	-	-	70,000
CIP GS 10-1 Ocotillo Line Replacement	-	-	-	-	-	60,000
CIP GS 10-2 Pomerene Line Replacement	-	-	-	-	-	50,000
CIP ST 10-2 4th Street Survey	-	-	-	-	-	12,000
CIP WA 10-1 I-10 Water Line Sleeves	-	-	-	-	-	75,000
CIP WA 10-2 West End Pressure Reduce Station	-	-	-	-	-	80,000
CIP WA 10-3 5th St & Ocotillo Water Line	-	-	-	-	-	275,000
CIP WW 10-1 Ocotillo Sewer Line Replacement	-	-	-	-	-	310,000
Zions Bank Payments	1,000,000	166,500	333,000	360,496	360,496	342,000
Carryforward	(10,000)	-	67,000	-	-	230,000
Transfers	-	(81,615)	-	-	(160,658)	-
Total Capital Projects	3,525,000	506,260	700,000	457,356	546,698	2,054,000
Total CIP Net Revenue (Deficit)	-	140,651	-	(46,305)	-	-

IMPACT FEE FUND

Impact Fee Fund revenues are earned through receipt of impact fees from new construction developments. Expenditures are made from the Fund for capital improvements that benefit the public infrastructure in the areas of the developments.

Impact Fee Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Impact Fee	350,000	133,020	50,000	83,289	110,774	120,000
Carry Forward Balance	21,852	-	-	-	-	540,000
Total Revenues	371,852	133,020	50,000	83,289	110,774	660,000
Expenditures						
Capital Outlay Reserve	371,852	133,020	10,000	83,289	110,774	120,000
Transfer to Water Fund	-	-	-	-	-	100,000
Transfer to Waste Water Fund	-	-	40,000	-	-	60,000
Carryforward Balance	-	-	-	-	-	380,000
Transfers	-	144,549	-	-	-	-
Total Expenditures	371,852	277,569	50,000	83,289	110,774	660,000
Total Impact Fee Fund Revenue (Deficit)	-	(144,549)	-	-	-	-

GRANTS FUND

The Grant Fund is set up to track grants received from any source outside the City itself. The fund reflects grant monies being received and spent. Each grant is tracked through this fund. When a grant is completed and closed, then any excess expenditures, called the grant match, are transferred to and reflected as an expenditure of the specific department benefiting from the grant. As a result, the Grant Fund always balances to \$0 upon completion of each grant project.

Current Grants

Grants budgeted for the 2009-2010 fiscal year are shown in the graph on the next page.

	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Grants Fund						
Revenues:						
PD Stonegarden	-	15,750	-	1,780	2,500	-
CIP AIR 08-1 Phase I Airport	-	-	-	-	-	1,295,000
FAA-11, ADOT E8F74 Parking Lot	825,000	15,643	-	-	-	-
FAA 13 Helipad, Rehab Runway	-	-	69,000	55,659	55,659	-
ADOT E5S17 Master Plan	-	-	6,400	-	-	-
CDBG Streets	-	-	330,000	5,000	5,000	72,000
Historic Preservation	15,000	81,172	10,000	9,904	9,904	-
ADOT E5S18 Env Survey	-	64,354	52,000	-	-	-
ADOT E7S81 Instrument Approach	-	9,169	86,000	-	-	-
FAA 09 & 10	-	2,587	-	-	-	-
ADOT E7S82 Perimeter Fence	-	36,746	22,000	-	-	-
ADOT E8S48 Upgrade Apron	-	4,754	-	-	-	-
ADOT E8S49 Taxiway Ext.	-	51,339	8,500	(92)	(92)	-
Police Grants	400,000	27,990	1,500,000	70,591	133,711	-
Fire Grants	300,000	-	1,000,000	-	-	-
Misc Grants	-	-	45,000	-	-	-
RICO Grants	25,000	-	25,000	-	-	-
FAA 12 Rehab Apron	-	578,844	-	14,817	14,817	-
09 Public Awareness	-	3,775	-	-	-	-
Library Grants	20,000	-	20,000	-	-	-
Tourism Grants	40,000	-	25,000	5,948	5,948	-
Fish & Wildlife Grants	25,000	477	-	-	-	-
Unclassified Airport Grants	-	-	1,056,100	-	-	-
Unclassified Grants	400,000	3,775	1,955,000	1,000	1,000	3,000,000
Total Revenues	2,050,000	896,377	6,210,000	164,608	228,447	4,367,000
Expenditures:						
Historic Preservation	15,000	93,008	10,000	-	-	-
CIP AIR 08-1 Phase I Airport	-	-	-	-	-	1,295,000
PD Stone Garden	-	15,750	-	11,018	11,018	-
FAA-11, ADOT E8F74 Parking Lot	825,000	15,643	-	-	-	-
FAA 13 Helipad, Rehab Runway	-	-	69,000	54,754	54,754	-
ADOT E5S17 Master Plan	-	-	6,400	7,015	7,015	-
Police Grants	400,000	27,990	1,500,000	105,142	105,142	-
Fire Grants	300,000	-	1,000,000	9,873	9,873	-
ADOT E5S18 Env Survey	-	64,354	52,000	2,261	2,261	-
ADOT E7S81 Instrument Approach	-	9,169	86,000	-	-	-
CIP ST 10-4 Sidewalk Upgrades (CDBG)	-	2,587	330,000	24,567	24,567	72,000
ADOT E7S82 Perimeter Fence	-	36,746	22,000	-	-	-
ADOT E8S48 Upgrade Apron	-	4,754	-	-	-	-
ADOT E8S49 Taxiway Ext.	-	51,339	8,500	-	-	-
Misc Grants	-	-	45,000	-	-	-
RICO Grants	25,000	-	25,000	-	-	-
FAA 12 Rehab Apron	-	(578,844)	-	-	-	-
09 Public Awareness	-	3,775	-	-	-	-
Library Grants	20,000	-	20,000	-	-	-
Tourism Grants	40,000	-	25,000	-	-	-
Fish & Wildlife Grants	25,000	477	-	-	-	-
Unclassified Airport Grants	-	-	1,056,100	-	-	-
Unclassified Grants	400,000	3,775	1,955,000	13,818	13,818	3,000,000
Funds Transfer	-	(11,836)	-	-	-	-
Total Expenditures	2,050,000	(261,311)	6,210,000	228,447	228,447	4,367,000
Total Grants Net Revenue (Defi	-	1,157,688	-	(63,840)	(0)	-

FIREMAN'S PENSION FUND

The Fireman's Pension Fund is set up to pay a monthly benefit to retired volunteer firemen.

The fund is managed independently from the City. The State makes an annual donation to the Fund.

Fire Pension Fund	2008-09 Budget	2008-09 Actual	2009-10 Budget	2009-10 Actual thru March, 2010	2009-10 Projected	2010-11 Preliminary Budget
Revenues						
Contributions From State Fund	8,000	4,402	4,500	4,659	4,659	4,500
Contributions From General Fund	-	-	20,000	-	19,751	19,900
Interest Income	25,000	12,808	6,000	1,531	1,990	2,000
Total Revenues	33,000	17,210	30,500	6,190	26,400	26,400
Expenditures						
Pension Payments	28,800	26,600	28,800	19,800	26,400	26,400
Contingency	4,200	-	1,700	-	-	-
Total Expenditures	33,000	26,600	30,500	19,800	26,400	26,400
Total Fire Pension Net Revenue (Deficit)	-	(9,390)	-	(13,610)	-	-

Capital Improvement
Plan
2010-2015

CAPITAL IMPROVEMENT PLAN (CIP)

Developing the Capital Improvement Plan

The CIP is the City's five-year blueprint for creating and maintaining the crucial infrastructure that will support the continued growth and development of City of Benson. Each year, in conjunction with the annual budgeting process, the City Manager and Finance Department coordinate the process of revising and updating the long-range CIP document. Other documents, such as the City's General Plan and Strategic Plan, also provide valuable information and guidance in the preparation of the CIP. Several of the City's department heads and all Council Members annually review past capital project accomplishments and identify new projects for inclusion in the Plan. Projects included in the 2010-2015 CIP form the basis of appropriation in the 2010-2015 fiscal year capital budget.

Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process. The CIP is also an important public communication medium. The CIP gives residents and businesses an overall view of the City's long-term direction in the area of capital improvements and helps to illustrate the City's ongoing need for stable revenue sources to fund large or multi-year capital projects.

The 2010-2015 CIP assumes continued very modest commercial and residential growth of the City. The current plan assumes that 40 new dwelling units will be built and that sales tax collections will equal 2009-2010 collections. Growth of revenues after the upcoming fiscal year is assumed to be about 2% in 2011-2012 and 2012-2013, then flat for the following two years. The actual rates will vary from this model. The CIP is designed so that expenditures can be accelerated or decelerated based on the actual financial performance of the City.

Definition of a Capital Improvement Project

For the purposes of the CIP, a capital expenditure is one that results in the acquisition or addition to the government's capital assets. The assets included in the CIP cost \$10,000 or more and have a useful life of at least three years. Streets, water production and distribution facilities, wastewater collection system and treatment plants, parks, buildings, and major one-time acquisitions of equipment are all examples of capital improvements.

Financing the Capital Improvement Plan

When developing the CIP, the City must consider its ability to finance the needed projects. This requires prioritization of projects while maximizing use of available financing mechanisms. The City's available financing options include some or all of the following sources:

Grants and Contributions - There are a number of grants available from federal, state, and local sources. The City has begun to aggressively pursue this type of funding. The current CIP anticipates about \$15.0 million in grant funding over the next five fiscal years.

Long-term Debt/Bonds – Debt financing is an important component of most Capital Improvement Plans. The proceeds from any long term debt issuance are restricted for uses as described within the loan/bond covenants. The current CIP Plan assumes completion of the Series 2010 Excise Tax Revenue Bond issue in the amount of \$5 Million. \$3 Million will be used to pay off existing debt, and the remaining \$2 Million will be used for projects described in this document.

Four Percent (4%) Construction Sales Tax - The City's 4% tax on new construction has been designated as a primary funding source for the Capital Projects Fund. A project is eligible for the Capital Project Fund if it is regional in nature or it benefits the specific development area that generated the tax proceeds.

Projected construction sales tax revenues for the next five years are (\$000 omitted) \$600, \$700, \$800, \$900 and \$900 respectively. Actual collections may vary significantly from the projections. New capital projects will be either slowed or accelerated to more closely match actual revenues available.

Development Impact Fees – Each new home constructed in the City has an impact on the City's water, wastewater, public safety, parks and administrative infrastructure. Development fees are assessments on new home construction that allow for "pay-as-you-go" financing for capital projects that benefit the home under construction. The majority (85%) of impact fees collected will be spent on water and wastewater capital projects.

General Funds – A portion of General Fund revenues are allocated to CIP projects each year. CIP project timing is usually somewhat flexible, so the amount allocated from the General Fund each year is related to the excess revenues generated within the Fund. Projected General Fund CIP contributions for the next five years are (\$000) \$0, \$23, \$339, \$0 and \$0 respectively.

Enterprise Funds – Connection fees, excess user fees and impact fees are the primary funding sources for Utility Fund ongoing capital projects. Very large capital projects require long term debt financing.

Carryover Projects/Fund Balance

Due to the nature of capital projects, the life of a project may span across fiscal years. As funds are designated for a project, they are accumulated in the

appropriate capital fund and expended as the project progresses. When the funds are not spent in one year they remain in the fund balance to be used in the future. This is also referred to as carryover. As the City refines the annual CIP, these carryover projects will be redefined into areas of contractual obligation, and ongoing projects will be appropriated again in the following year to ensure full project funding.

Revenues, such as construction sales tax, designated for capital projects but not appropriated in the current fiscal year, are carried forward to the next year as a fund balance.

Operating and Capital Budget Relationship

The Capital Improvement Plan also impacts the operating budget as projects are completed. Operating funds are required for the routine maintenance and operation of facilities and equipment, including, utilities, staffing, repairs, fuel for heavy equipment and equipment maintenance. Recurring equipment replacement expenses for new patrol cars and recurring maintenance costs such as street asphalt overlay are also funded through the operating budget. These ongoing costs must be tied to ongoing revenues (e.g., higher user revenue funds, sales tax, user fees, and intergovernmental revenues) to ensure they can be sustained.

CIP Status Report

Projects Completed during fiscal 2009-2010

CIP LD 07-1	Library Renovations	\$ 15,000
CIP PW 07-9	CDBG Neighborhood Pavement Project	\$330,000
CIP CM 09-1	Remove old City Hall	\$ 53,000
CIP WA 08-1	Sue Juan System Integration	\$ 25,000

Capital Improvement Plan (CIP) Budget Summary 2010-2015

jfc100524							
Project	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
General Fund (GF) (\$000)							
Vehicles - Inspector Trucks	BD 07-2			15			15
Volunteer Fire Fighter Memorial	CM 07-3		5	18			23
Vehicle, Ford F550 Crew Truck	FD 07-1			70			70
Fire Hoses & Accessories	FD 07-2				23		23
Vehicle, Chevy Tahoe	FD 09-1					45	45
Vehicle, Chevy 4500 Crew Truck	FD 09-2				70		70
Vehicle Exhaust Removal System	FD 10-1		70				70
Vehicle, Brush Truck	FD 10-2		250				250
Extraction Equipment	FD 10-3		65				65
Narrow Band Radio Frequencies	FD 10-4		129				129
Vehicles, Patrol, equipped	PD 07-1		84	36	36	72	228
Vehicle, Animal Control	PD 07-2				22		22
Computer Server	PD 08-1		18				18
Police Vehicle Replacement	PD 10-1	36					36
Apache Park Improvements	PR 06-2				225		225
Senior Center (CDBG)	PR 07-5				100	400	500
Drainage Study, Intercity Phase I	PW 07-1		50				50
Quiet Rail Crossing	PW 07-2					67	67
Union St. Wash Crossing	PW 07-3		45	45			90
Wal-Mart Site Drainage	PW 07-4		25	20	500		545
Pavement Management	PW 07-8	200	200	200	200		800
Neighborhood Pave. Mgt. (CDBG)	PW 07-9		300		300		600
Affordable Housing (CDBG)	PW 07-10				34		34
Total Funds Spent		236	1,241	404	1,510	584	3,975
Fund Sources							
Balance, Beginning of Year		0	0	0	0	0	0
General Fund Capital Allocation			23	339			362
Series 2010 Bond Proceeds		200	320	65			585
Stonegarden Grant		36	84				120
Fire Grants/Loans			514				514
CDBG Grant Proceeds			300		334		634
Anticipated Grant/Bond/Loan					1,176	584	1,760
Total Fund Sources		236	1,241	404	1,510	584	3,975
Balance, End of Year		0	0	0	0	0	0

Capital Projects Fund (CPF)							
Project	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Public Safety/Land Acquisitions	CM 07-1		225	120	100	500	945
Lions Park Phase I	PR 06-1				500	900	1,400
Lions Park Phase II	PR 07-2					185	185
Veterans Memorial Park Addns	PR 07-3			25			25
Rodeo/ Events Arena	PR 08-1				20	100	120
Union St Park Playground	PR 08-2				15		15
Pool Improvements	PR 10-1	35					35
Ocotillo Phase I - 4th to Union	PW 07-5			300	1,000	2,000	3,300
Ocotillo Phase II - 4th to I-10	PW 07-6	250		2,500			2,750
Ocotillo Phase III - Union to Javalina	PW 07-7					300	300
City Hall Improvements	PW 08-1		40	40		40	120
Alignment Study Frontage Road	PW 08-3		18				18
Energy Upgrades	PW 10-1	70					70
Bike & Pedestrian Plan (Grant)	PZ 07-1			45		30	75
General Plan Update	PZ 07-2	15					15
Ocotillo Gas Line Replacement	GS 10-1	60	15				75
Pomerene Road Line Replacement	GS 10-2	50	10				60
Street Resurface & Replace	ST 10-1		100	2,000	2,000	2,000	6,100
Survey 4th Street	ST 10-2	12					12
Street Sign Upgrades	ST 10-3		100				100
Sidewalk Upgrades (CDBG)	ST 10-4	72					72
I-10 Water Line Sleeves	WA 10-1	75					75
West End Pressure Reducing Sta.	WA 10-2	80	20				100
5th Street & Ocotillo Water Line	WA 10-3	275	50				325
Ocotillo Sewer Line Replacement	WW 10-1	310	140				450
Total Funds Spent		1,304	718	5,030	3,635	6,055	16,742
Fund Sources							
Balance, Beginning of Year		0	230	297	0	0	0
Construction Sales Tax		600	700	800	900	900	3,900
CDBG Grant Proceeds		72					72
Series 2010 Bond Proceeds		1,204	335				1,539
Anticipated Grant/Bond/Loan		250		4,183	2,985	5,405	12,823
Less: Walmart Payment		(250)	(250)	(250)	(250)	(250)	(1,250)
Zions Bank Payment		(342)					(342)
Total Fund Sources		1,534	1,015	5,030	3,635	6,055	16,742
Balance, End of Year		230	297	0	0	0	0

Natural Gas Fund							
Project	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Gas Planning Model	GS 07-1		25		30		55
Hwy 80 Utility Relocation	GS 07-2				35	60	95
Benson Regulator System	GS 07-3		120	0			120
Telemeter	GS 07-4	30	60	60	60	60	270
Truck Replacements	GS 07-5		20				20
SKP Line Extension	GS 07-6		50	0			50
Self Contained Breathing App. X2	GS 08-1		10	10			20
Total Funds Spent		30	285	70	125	120	630
Fund Sources							
Balance, Beginning of Year		0	0	0	0	0	0
Gas Fund Capital Allocation		30	115	70	125	120	460
Series 2010 Bond Proceeds			170	0			170
Total Fund Sources		30	285	70	125	120	630
Balance, End of Year		0	0	0	0	0	0

Water Fund							
Project	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Upper Storage to SKP	WA 07-1		300	200	200	200	900
Telemeter	WA 07-2	150	50	50	50		300
Hwy 80 Utility Relocation	WA 07-3				35	60	95
Ball Park Well Reuse	WA 07-4	20	15				35
Cochise Storage Tank	WA 07-5				400	550	950
Hydrological Studies Update	WA 07-6			45			45
Water Planning Model	WA 07-8			25			25
Truck Replacements	WA 07-9		20		30		50
SKP Well Arsenic Removal	WA 09-1		250				250
N. 4th St Water Upgrade	WA 10-4		300				300
Hillcrest Water Upgrade	WA 10-5		50				50
Union St Water Line	WA 10-6		150				150
Sue Juan Well Cap & Close	WA 10-7		50				50
Total Funds Spent		170	1,185	320	715	810	3,200
Fund Sources							
Balance, Beginning of Year			0	0	0	0	0
Impact Fees		100		100	100	100	400
Water Fund Capital Allocation		70	70	100	100	100	440
Series 2010 Bond Proceeds			865				865
Anticipated Grant/Loan		0	250	120	515	610	1,495
Total Fund Sources		170	1,185	320	715	810	3,200
Balance, End of Year		0	0	0	0	0	0

Wastewater Fund							
Project	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Planning Area WW Skeletal Model	WW 07-1		50		50		100
Vactor Trailer	WW 07-3	50					50
Truck Replacements	WW 07-4		20		30		50
Reclaimed System model	WW 07-5		25			20	45
Hwy 80 Utility Relocation	WW 07-6				35	60	95
Prickly Pear	WW 07-7					25	25
High Pressure Jet Router	WW 08-1	65					65
NPDES ADEQ Permit	WW 08-2	20					20
Permit Renewals	WW 09-1	40					40
WW Plant Roaders Upgrade	WW 10-2		100				100
WW Plant Software Upgrade	WW 10-3		80				80
Total Funds Spent		175	275	0	115	105	670
Fund Sources							
Balance, Beginning of Year		0	0	0	0	0	0
Impact Fee Fund Allocation		60	95		115	105	375
Series 2010 Bond Proceeds		115	180				295
Total Fund Sources		175	275	0	115	105	670
Balance, End of Year		0	0	0	0	0	0

Transit Fund							
Project	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Transit Van 23'	TR 10-1		125				125
Transit Van 28'	TR 10-2	130	130				260
Bus Stops & Signage	TR 10-3	10					10
IT & Communication Equipment	TR 10-4	6					6
Total Funds Spent		146	255	0	0	0	401
Fund Sources							
Balance, Beginning of Year		0	0	0	0	0	0
5311 Grant Funds		136	237				373
General Fund Grant Match		10	18				28
Total Fund Sources		146	255	0	0	0	401
Balance, End of Year		0	0	0	0	0	0

Airport Fund							
Project	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Phase I	AIR 08-1	1,295	545	1,000			2,840
Phase II	AIR 08-2	0	0	0	3,125	0	3,125
Phase III	AIR 08-3	0	0	0	0	3,200	3,200
Phase IV	AIR 08-4	0	0	0	0	2,525	2,525
Total Funds Spent		1,295	545	1,000	3,125	5,725	11,690
Fund Sources							
Balance, Beginning of Year		0	0	0	0	0	0
Grant Funds		1,262	531	975	3,047	5,582	11,397
City Matching Funds		33	14	25	78	143	293
Total Fund Sources		1,295	545	1,000	3,125	5,725	11,690
Balance, End of Year		0	0	0	0	0	0

CIP Summary							
	CIP #	2010-11	2011-12	2012-13	2013-14	2014-15	Total
Total CIP Expenditures		3,356	4,504	6,824	9,225	13,399	37,308
Fund Sources							
General Fund Capital Allocation		43	55	364	78	143	683
Series 2010 Bond/plus grant or loan		1,519	1,870	65	0	0	3,454
Grants		1,506	1,666	975	3,381	5,582	13,110
Construction Sales Tax		600	700	800	900	900	3,900
Impact Fees		160	95	100	215	205	775
Enterprise Fund Capital		100	185	170	225	220	900
Combination Grants and Loans		(342)	0	4,053	4,426	6,349	14,486
Total Fund Sources		3,586	4,571	6,527	9,225	13,399	37,308

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: AIR 08-1

Name of Project: Airport Phase 1 improvements

Submitting Department: Public Works

Project Description: Phase 1 Airport Projects include Land Acquisition Phase I, Seal Coat Runway, Approach System, Install Security Fencing, Land Acquisition Phase II, Structurally Upgrade Apron, Drainage/Erosion Control, and Design Runway Extension.

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Design & Construction	1,295,000
2011-2012	Design & Construction	545,000
2012-2013	Design & Construction	1,000,000
2013-2014		
2014-2015		
Project Total		\$2,840,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: AIR 08-2

Name of Project: Airport Phase 2 improvements

Submitting Department: Public Works

Project Description: Phase 2 Airport Projects include Extend Runway, Extend Taxiway, Design Terminal, Design Access Road Reconstruction, Design Apron Expansion, Design Helipad, and Airport Perimeter Fencing.

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration, Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Design & Construction	3,125,000
2014-2015		
Project Total		\$3,125,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: AIR 08-3

Name of Project: Airport Phase 3 Improvements

Submitting Department: Public Works

Project Description: Phase 3 Airport Projects includes Reconstruct Access Road, Construct Helipad, Design Perimeter Road, Construct Terminal (4,000 Sq Ft), Upgrade PAPI-4s for Runway, Land Acquisition Phase III

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration, Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		
2014-2015	Design & Construction	3,200,000
Project Total		\$3,200,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: AIR 08-4

Name of Project: Airport Phase 4 improvements

Submitting Department: Public Works

Project Description: Phase 4 Airport Projects include Land Acquisition Phase IV, Construct Aircraft Wash Rack, Construct Perimeter Road, Update Airport Master Plan, and Pavement Preservation.

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration, Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		
2014-2015	Design & Construction	2,525,000
Project Total		\$2,525,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: BD 07-2

Name of Project: Truck Purchases

Submitting Department: Building Department

Project Description: Purchase one compact, 2 wheel drive crew cab truck for use by building inspectors.

Financing Options (Grant, Lease-Purchase, etc.): General Funds.

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013	Purchase	15,000
2013-2014		
2014-2015		
Project Total		\$15,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: CM 07-1

Name of Project: Public Safety/ Land Acquisitions

Submitting Department: City Manager

Project Description: In order to start the ultimate Campus style City Hall we need to start with a space needed study to determine the ultimate size of the complex. It is desirable to construct the City Hall in phases, for example, one idea is to build the ultimate downtown police station first. This would allow for the fire department to expand into the existing police complex and allow for city administration to utilize the unused space in the new police station temporarily. In order to accomplish this, the City would start land acquisition in the downtown area. After these steps are taken, the design and construction for the police station can begin.

Financing Options (Grant, Lease-Purchase, etc.): The project will be paid for by CPF generated from construction sales tax & debt.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Space Needs Study / Planning Land Acquisition	225,000
2012-2013	Land Acquisition / Planning	120,000
2013-2014	Land Acquisition	100,000
2014-2015	Design	500,000
Project Total		\$945,000

*cost estimate method: preliminary planning level

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: CM 07-3

Name of Project: Volunteer Fire Fighter Memorial

Submitting Department: City Manager

Project Description: A Memorial will be built in either on Fire Dept. property or in Memorial Park. It will honor all retired volunteer fire fighters.

Financing Options (Grant, Lease-Purchase, etc.): The project will be paid for by general funds.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Planning and Construction	5,000
2012-2013		18,000
2013-2014		
2014-2015		
Project Total		\$23,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 07-1

Name of Project: Crew Truck

Submitting Department: Fire Department

Project Description: Purchase Ford F-550 Crew Cab Diesel Pickup Truck. This replaces an overloaded vehicle with no crew cab. Old truck will be used for fire admin type activities.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013	Purchase Truck	70,000
2013-2014		
2014-2015		
Project Total		\$70,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 07-2

Name of Project: Fire Hose & Accessories

Submitting Department: Fire Department

Project Description: Purchase 1,200 feet of 5" fire hose, 9 different nozzles & six sets of turnouts.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Purchase Equipment	23,000
2014-2015		
Project Total		\$23,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 09-1

Name of Project: Chevy Tahoe

Submitting Department: Fire Department

Project Description: Purchase Chevy Tahoe SUV for use as Command Vehicle

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		
2014-2015	Vehicle and Equipment	45,000
Project Total		\$45,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 09-2

Name of Project: Chevy Crew Truck

Submitting Department: Fire Department

Project Description: Purchase Chevy Crew Cab Truck for use as

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Vehicle and Equipment	70,000
2014-2015		
Project Total		\$70,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 10-1

Name of Project: Vehicle Exhaust Removal System at Station

Submitting Department: Fire Department

Project Description: This project is for installation of an exhaust removal system. This system directly removes all exhaust emissions from all apparatus parked in the bays. This keeps the harmful emissions from settling on equipment and the firefighter's personal protective equipment. The system will keep the cancer causing byproducts of diesel fuel from being dispersed in the bays and the firefighters breathing it. It will also keep harmful emissions being accidentally put into the breathing air system.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Install Exhaust Removal System	70,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$70,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 10-2

Name of Project: Purchase Type III Brush Truck

Submitting Department: Fire Department

Project Description: The purchase of this apparatus will enable the department to replace two small trucks for a multipurpose apparatus. This will enable the department to have a station Vehicle and have the existing brush truck serve as a backup brush vehicle and a service truck for other scenes. This would take the money slotted for the two previous CIP projects and combine them.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Purchase Type III Brush Truck	250,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$250,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 10-3

Name of Project: Extrication Equipment - Up Grade

Submitting Department: Fire Department

Project Description: The purpose of this CIP is to upgrade the existing Extrication Equipment to meet the challenges of the new style vehicles. This will also enable the purchase of additional equipment the department does not have which would be a benefit to have on rescue calls.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Extrication Equipment	65,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$65,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: FD 10-4

Name of Project: Narrow Banding of Radio Frequencies

Submitting Department: Fire Department

Project Description: The Federal Government has mandated a frequency change for all public safety departments. This frequency change is to allow for more frequencies and keep non emergency companies from over riding on emergency frequencies. This mandated change will take place on January 1, 2013. Any public safety agency transmitting on a non narrow band frequency is subject to penalties and fines. Going to narrow band will reduce the clarity of the transmissions so a new system will have to be placed into service. New pagers will have to be purchased because the old style pagers we have cannot be programmed to Narrow Band.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Narrow Band Radio System	128,500
2012-2013		
2013-2014		
2014-2015		
Project Total		128,500

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 07-1

Name of Project: Planning Area Gas Skeletal and upgrade Model

Submitting Department: Public Works (Gas Department)

Project Description: This Project is to produce a basic model for the City's Gas System. This is to identify any current problems and to show what off site improvements that developers would have to install for there Sub-divisions.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Model	25,000
2012-2013		
2013-2014	Update	30,000
2014-2015		
Project Total		\$55,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 07-2

Name of Project: Highway 80 Utility Relocation

Submitting Department: Public Works (Gas Department)

Project Description: This is to relocate the wastewater lines when ADOT does reconstruction work on Highway 80.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		35,000
2014-2015		60,000
Project Total		\$95,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 07-3

Name of Project: Benson Regulator System

Submitting Department: Public Works (Gas Department)

Project Description: Upgrade the Main Regulator Station near Lions Park to allow the City serve more customers in this part of the city.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		120,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$120,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 07-4

Name of Project: Telemeter System

Submitting Department: Public Works (Gas Department)

Project Description: This is upgrading the gas meters in the city to be read by the telemeter and upgrade older meters.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Project Management and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		30,000
2011-2012		60,000
2012-2013		60,000
2013-2014		60,000
2014-2015		60,000
Project Total		\$270,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 07-5

Name of Project: Work Truck Replacements

Submitting Department: Public Works (Gas)

Project Description: This is replace work trucks for the Gas division

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: none.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Split	20,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$20,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 07-6

Name of Project: SKP Line Extension

Submitting Department: Public Works (Gas Department)

Project Description: Complete the gas line extension along with sewer.

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Project Management required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		50,000
2013-2014		
2014-2015		
Project Total		\$50,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 08-1

Name of Project: Self Contained Breathing Apparatus

Submitting Department: Public Works (Gas Department)

Project Description: Purchase four (4) Breathing Apparatus to replace outdated safety equipment. (two in 10-11, and two in 10-11)

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Project Management required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		10,000
2012-2013		10,000
2013-2014		
2014-2015		
Project Total		\$20,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 10-1

Name of Project: Ocotillo line Replacement

Submitting Department: Public Works (Gas)

Project Description: Design and Construction of a 4" gas line from 5th street to Union Street.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Design & Construction	60,000
2011-2012		15,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$75,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: GAS 10-2

Name of Project: Pomerene Road Replacement

Submitting Department: Public Works (Gas)

Project Description: Design and Construction of a 4" gas line on Pomerene Road.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Design & Construction	50,000
2011-2012		10,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$60,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PD 07-1

Name of Project: Patrol Vehicle Replacements

Submitting Department: Police Department

Project Description: Replacement of worn out vehicles and additions for police new hires. Cost includes all patrol car equipment.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Purchase 2 vehicles	84,000
2012-2013	Purchase 1 vehicle	36,000
2013-2014	Purchase 1 vehicle	36,000
2014-2015	Purchase 2 vehicles	72,000
Project Total		\$228,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PD 07-2

Name of Project: Animal Control Vehicle

Submitting Department: Police Department

Project Description: Purchase replacement vehicle for Animal Control Dept.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Purchase truck	22,000
2014-2015		
Project Total		\$22,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PD 08-1

Name of Project: Computer Server

Submitting Department: Police Department

Project Description: Computer Server to replace current inadequate equipment.

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: Contract Management and Project Management required. Jared Riker to perform installation.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		18,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$18,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PD 10-1

Name of Project: Police Vehicle

Submitting Department: Police Department

Project Description: Replacement of worn out Patrol cars with 100,000+ miles, cost would include all patrol car equipment.

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Purchase 1 vehicle	36,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
Project Total		\$36,000

**City of Benson Capital Improvement Plan
Project Sheet FY 10-11**

Project Number: PR 06-1

Name of Project: Lions Parks Improvements Phase I

Submitting Department: Parks and Recreation

Project Description: This project will include the addition of playing fields, a multi use trail, ramadas, new restrooms and minor amenities. This project will be phased in several design and construction projects but the first phase is a master plan. The master plan will in a public participation process to generate public comments and will eventually be approved by Mayor and Council. The master plan will generate specific projects and their respected phasing. This master plan will focus on developing the west side of the park including improvements to the existing park.

Financing Options (Grant, Lease-Purchase, etc.): The main source of funding for this project will be the Capital Project Fund (CPF), financed via a GADA loan. Additional funds will come from the general fund and donations. Staff will apply for State grants.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Planning/Design	500,000
2014-2015	Design/Construction	900,000
Project Total		\$1,400,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PR 06-2

Name of Project: Apache Park Improvements

Submitting Department: Parks & Recreation

Project Description: The Historic Preservation Commission has recommended improvement to Apache Park using Historic Preservation guidelines. The main improvement in the park will include a historic gazebo equipped for a variety of entertainment. Additional improvements are a small parking facility and a pedestrian path that loops the park.

Financing Options (Grant, Lease-Purchase, etc.): The main source of funding for this project will be general funds. Part of this project could be funded via donations and via State Heritage Grants.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Design & Construction	225,000
2014-2015		
Project Total		\$225,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PR 07-2

Name of Project: Lions Park Improvements Phase II

Submitting Department: Parks and Recreation

Project Description: This scope of this project was based on the Lions Park Master Plan and will deliver the next set of improvements at Lions Park. Lions Park Improvements Phase III is expected to complete the major improvement at the Lions Park.

Financing Options (Grant, Lease-Purchase, etc.): The main source of funding for this project will be the capital infrastructure improvement fund (construction sales tax). Additional funds will come from general funds and donations. Staff will apply for a Heritage Grant.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		
2014-2015	Design	185,000
Project Total		\$185,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PR 07-3

Name of Project: Veterans Memorial Park Additions

Submitting Department: Parks & Recreation

Project Description: A memorial park honoring the veterans of the Benson area that gave their lives for our country. This addition to the memorial will be designed to be expandable and will include a list of service men and women who gave they lives during service. The names will be listed by war. It is important to coordinate this project with the Veterans of Foreign Wars (VFW), American Legion and other veterans' organizations.

Is the Project Routine Replacement?

Financing Options (Grant, Lease-Purchase, etc.): Possible grants & donations.

Project Staffing Implications: This will require project management.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013	Design/Construction	25,000
2013-2014		
2014-2015		
Project Total		\$25,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PR 07-5

Name of Project: Senior Center

Submitting Department: Parks and Recreation

Project Description: This new Senior Center facility will include room for a variety of food service non-profit organizations.

Is the Project Routine Replacement?

Financing Options (Grant, Lease-Purchase, etc.): The main source of funding for this project will be a Community Development Block Grant.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Design / Land/ Connection	100,000
2014-2015		400,000
Project Total		\$500,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PR 08-1

Name of Project: Rodeo Grounds and Land Acquisitions

Submitting Department: Parks & Recreation

Project Description: The City would start a study that will lead to a cost estimate and possible cost of land acquisition. After these steps are taken, the design and construction for the rodeo grounds can begin.

Financing Options (Grant, Lease-Purchase, etc.): Capital Project Fund and possible private sector donations.

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Study	20,000
2014-2015	Acquisition and Construction	100,000
Project Total		\$120,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PR 08-2

Name of Project: Union St. Park Playground

Submitting Department: Parks Recreation

Project Description: Playground relocation and fence installation. After new playground is installed at Lions Park, remove existing playground equipment at Loins Park and relocate to Union St. Park. Add new fence around 3' in height around relocated play ground at Union St. Park.

Financing Options (Grant, Lease-Purchase, etc.): Capital Project Fund and possible private sector donations.

Project Staffing Implications: Project Management, Parks employees and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014	Relocate Equipment and New Fence	15,000
2014-2015		
Project Total		\$15,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PR 10-1

Name of Project: City Pool Improvements

Submitting Department: Parks Recreation

Project Description: Replace and upgrade existing filters and pumps, purchase new cover for pool and install salt system.

Financing Options (Grant, Lease-Purchase, etc.): Capital Project Fund and possible private sector donations.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Purchase Equipment	35,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
Project Total		\$35,000

**City of Benson Capital Improvement Plan
Project Sheet FY 10-11**

Project Number: PW 07-1

Name of Project: Drainage Study Inter City Phase I

Submitting Department: Public Works

Project Description: A drainage study to define drainage problems in the downtown area of Benson. This study would include an overview of the drainage system and identify projects to upgrade the system to safely and efficiently move storm water from the downtown area. This would also include cost estimates to plan these projects in future CIP's

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: Contract Administration and Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Study	50,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$50,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-2

Name of Project: Quiet Zone Train Crossing Phase I Study

Submitting Department: Public Works Department

Project Description: If the City makes safety improvements to the existing railroad crossing, the trains will not have to blow their whistle. FHWA requires extensive study and addition improvements to reduce noise from the train whistle.

Financing Options (Grant, Lease-Purchase, etc.): General Fund for the study. Construction will be funded by combinations of loans and grants.

Project Staffing Implications: Contract Administration and extensive Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		
2014-2015	Study	67,000
Project Total		\$67,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-3

Name of Project: Union Street Wash Crossing

Submitting Department: Public Works Department

Project Description: This project would be to upgrade the inlet structure and strengthen the dike and headwall on the Southside of Union street west of the Benson Schools. This area has presented flooding problems in the past.

Financing Options (Grant, Lease-Purchase, etc.): General Fund and possibly grants

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		45,000
2012-2013		45,000
2013-2014		
2014-2015		
Project Total		\$90,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-4

Name of Project: Wal-Mart Site Drainage

Submitting Department: Public Works Department

Project Description: This project is to improve drainage and add detention basins and a low flow channel to the Wash downstream from the Wal-Mart. The Project would create both flood control and a linear desert park.

Financing Options (Grant, Lease-Purchase, etc.): General Fund for studies and design. Combination of loans and grants for construction.

Project Staffing Implications: Contract Administration and extensive Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Design	25,000
2012-2013		20,000
2013-2014	Construction	500,000
2014-2015		
Project Total		\$545,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-5

Name of Project: Ocotillo Street Phase I (4th Street to Union Street)

Submitting Department: Public Works

Project Description: Rebuilding Ocotillo Street from 2 to 4-5 lanes with drainage and landscape improvements.

Financing Options (Grant, Lease-Purchase, etc.): CPF

Project Staffing Implications: Contract Administration and Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013	Study / Design	300,000
2013-2014	Construction	1,000,000
2014-2015	Construction	2,000,000
Project Total		\$3,300,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-6

Name of Project: Ocotillo Street Phase II (I-10 to 4th street)

Submitting Department: Public Works

Project Description: Rebuilding Ocotillo Street from 3 to 4-5 lanes with drainage and landscape improvements. Including multi-purpose lanes and sidewalks.

Financing Options (Grant, Lease-Purchase, etc.): HURF Grants, Help Loan, CPF Funds.

Project Staffing Implications: Contract Administration and Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Study/Design	250,000
2011-2012		
2012-2013	Construction	2,500,000
2013-2014		
2014-2015		
Project Total		\$2,750,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-7

Name of Project: Ocotillo Avenue Phase III (Union Street to Janella)

Submitting Department: Public Works

Project Description: Repaving Ocotillo Avenue from Union to Via Javelina

Financing Options (Grant, Lease-Purchase, etc.): HURF, CPF, loans and grants.

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		
2014-2015		300,000
Project Total		\$300,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-8

Name of Project: Ongoing Pavement Management

Submitting Department: Public Works

Project Description: Repave, patch and rehab existing City Streets

Financing Options (Grant, Lease-Purchase, etc.): Minimal HURF and General Funds

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Construction	200,000
2011-2012	Construction	200,000
2012-2013	Construction	200,000
2013-2014	Construction	200,000
2014-2015		
Project Total		\$800,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07 - 9

Name of Project: Pavement Management CDBG

Submitting Department: Public Works

Project Description: This is a continuation of the current program of using CDBG to improve the street network in the parts of the City that qualify.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CDBG Grants

Project Staffing Implications: Contract Administration and Project Management are required and operations staff.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Construction	300,000
2012-2013		
2013-2014		300,000
2014-2015		
Project Total		\$600,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 07-10

Name of Project: Affordable Housing Project

Submitting Department: Public Works

Project Description: CDBG project to provide more affordable housing in Benson

Financing Options (Grant, Lease-Purchase, etc.): CDBG Grant

Project Staffing Implications: Will require project management and administration.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		34,000
2014-2015		
Project Total		\$34,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 08-1

Name of Project: City Hall Improvements

Submitting Department: Public Works

Project Description: Improvements to City Hall building; including roof repairs, bathroom ADA improvements, and painting.

Financing Options (Grant, Lease-Purchase, etc.): General Funds.

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Construction	40,000
2012-2013	Construction	40,000
2013-2014		
2014-2015	Construction	40,000
Project Total		\$120,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 08-3

Name of Project: Alignment Study

Submitting Department: Public Works

Project Description: Alignment Study to connect 4th Street and SR90 in conformance with the General Plan. This Alignment Study will lead the Development Process by providing alternatives for this arterial roadway.

Financing Options (Grant, Lease-Purchase, etc.): CPF

Project Staffing Implications: Project Management

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Study	18,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$18,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PW 10-1

Name of Project: Energy upgrades

Submitting Department: Public Works

Project Description: Upgrades to VFD's for Pumps and equipment to increase energy efficiency.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grant funds: AZBS-EECBG

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Design & Construction	70,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$70,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PZ 07-1

Name of Project: Bike and Pedestrian Plan

Submitting Department: Planning Department

Project Description: In order to take the maximum advantage of the unique outdoor environment of Benson it is proposed to develop a Bike and Pedestrian Plan. The plan will set a direction for an interconnected bike and pedestrian system so the City of Benson can take maximum advantage of grant and developer contributions. This plan will attempt to connect the San Pedro Valley to the Whetstone Mountains by developing a system for multi use paths, bike routes, and trails system. This Bike and Pedestrians Plan will include trail heads and parking facilities. The City of Benson has unique opportunities such as the birding trail along the San Pedro, the abandoned railroad route and the trails in the Whetstones. This plan will be developed with a series of public participation meetings to maximize public input.

Financing Options (Grant, Lease-Purchase, etc.): The source of funding for this project will be general funds.

Project Staffing Implications: Project Management is required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		45,000
2012-2013		
2013-2014		
2014-2015		30,000
Project Total		\$75,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: PZ 07-2

Name of Project: General Plan Update

Submitting Department: Planning and Zoning

Project Description: In order to process a major amendment to the General Plan the circulation of element maps and land use maps are needed. The circulation element will include enhanced bicycle and pedestrian trails. The land use element will include updated wildlife corridors, public access and environmentally sensitive areas.

Financing Options (Grant, Lease-Purchase, etc.): The project will be paid for by general funds generated from construction sales tax.

Project Staffing Implications: Project Management

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Study / Update	15,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
Project Total		\$15,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: ST 10-1

Name of Project: Street resurfacing and replacement

Submitting Department: Public Works (Streets)

Project Description: Milling and placement of Streets in need of it City wide

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Property tax Bond funds

Project Staffing Implications: additional Staff will be required

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013	Design	100,000
2013-2014	Construction	2,000,000
2014-2015	Construction	2,000,000
2015-2016	Construction	2,000,000
Project Total		\$6,100,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: ST 10-2

Name of Project: Survey of 4th Street

Submitting Department: Public Works (Streets)

Project Description: Survey of 4th Street from Ocotillo to B-10 Interchange

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Capital Project Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Survey	12,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$12,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: ST 10-3

Name of Project: Street Signage Upgrades

Submitting Department: Public Works (Streets)

Project Description: Project is to replace street signs that do meet the 2012 MUTCD standards.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF, General Funds, Bonds

Project Staffing Implications: No additional Staff will be required

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		100,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$100,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: ST 10-4

Name of Project: Sidewalk construction CDBG

Submitting Department: Public Works (Streets)

Project Description: Project is to extend sidewalks in the CDBG zone of the City.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CDBG funds

Project Staffing Implications: No additional Staff will be required

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Construction	72,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$72,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: TR 10-1

Name of Project: Transit Van 23'

Submitting Department: Transit Division

Project Description: Purchase Bus for Transit Program

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grants, General Fund

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Purchase	125,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$125,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: TR 10-2

Name of Project: Transit Van 28'

Submitting Department: Transit Division

Project Description: Purchase Busses for Transit Program

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grants, General Fund

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Purchase	130,000
2011-2012	Purchase	130,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$260,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: TR 10-3

Name of Project: Transit Stops and Signage

Submitting Department: Transit Division

Project Description: Purchase Bus Stops for Transit Program

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grants, General Fund

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Purchase	10,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$10,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: TR 10-4

Name of Project: Transit IT & Communication Equipment

Submitting Department: Transit Division

Project Description: Purchase Bus Equipment for Transit Program

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grants, General Fund

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Purchase	6,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$6,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-1

Name of Project: Upper Storage Tank Connection to SKP Water Distribution

Submitting Department: Public Works (Water)

Project Description: This project is to connect the Upper Storage tank with the SKP water tank with an 8" diameter line. This will allow the City to move water from wells that produce low Arsenic to supply the eastside of the City.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		300,000
2012-2013		200,000
2013-2014		200,000
2014-2015		200,000
Project Total		\$900,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-2

Name of Project: Telemeter System

Submitting Department: Public Works (Water)

Project Description: This is to replace older water meters thought out the City to reduce the water loss rate. This program was put in place because the loss rate was 30%. The Goal of the program is to reduce loss rates to less than 10%

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		150,000
2011-2012		50,000
2012-2013		50,000
2013-2014		50,000
2014-2015		
Project Total		\$300,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-3

Name of Project: Highway 80 Utility Relocation

Submitting Department: Public Works (Water)

Project Description: This is to relocate the water lines when ADOT does reconstruction work on Highway 80.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		35,000
2014-2015		60,000
Project Total		\$95,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-4

Name of Project: Ball Park Well Reuse

Submitting Department: Public Works (Water)

Project Description: This is to equip the Ball Park Well with a new tank and change it over for irrigation at Lions Park.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		20,000
2011-2012		15,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$35,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-5

Name of Project: New 500,000 gal. Storage Tank (Cochise College Site)

Submitting Department: Public Works (Water)

Project Description: This to add two 500,000 gallon storage tanks at the site of the new Cochise College Well. This is to upgrade the supply of water to our current system as we take wells off line that contain Arsenic above the new water quality standard.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		400,000
2014-2015		550,000
Project Total		\$950,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-6

Name of Project: Hydrological Studies (update)

Submitting Department: Public Works (Water)

Project Description: This project is to produce a 3D subsurface model of the aquifer under the City.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		45,000
2013-2014		
2014-2015		
Project Total		\$45,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-8

Name of Project: Planning Area Potable Water Skeletal Model

Submitting Department: Public Works (Water)

Project Description: This is to update the water system model that was completed by Stantec.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): The funding will be provided via the development impact fee.

Project Staffing Implications: Contract Administration, Project Management

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013	Plan Update	25,000
2013-2014		
2014-2015		
Project Total		\$25,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 07-9

Name of Project: Replacement Trucks

Submitting Department: Public Works (Water)

Project Description: This is routine replacement of City Trucks

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		20,000
2012-2013		
2013-2014		30,000
2014-2015		
Project Total		\$50,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 09-1

Name of Project: SKP Well Arsenic Removal

Submitting Department: Water

Project Description: To install arsenic removal equipment on the SKP well

Financing Options (Grant, Lease-Purchase, etc.): Grants, Low-interest loan and water fund.

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		250,000
2012-2013		
2013-2014		
2014-2015		
Project Total		\$250,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 10-1

Name of Project: I-10 Water Line Sleeves

Submitting Department: Public Works (water)

Project Description: Install 3 18" steel sleeves under I-10 during construction of the new interchange for Water or Waste water utilities.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Construction	75,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$75,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 10-2

Name of Project: West Benson-Wal-Mart Pressure Reducing Station

Submitting Department: Public Works (water)

Project Description: Design and Construction of a PR station on the 12” Wal-Mart water line and connection to the upper zone water system

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Design & Construction	80,000
2011-2012		20,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$100,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 10-3

Name of Project: 5th Street and Ocotillo Water line

Submitting Department: Public Works (water)

Project Description: Design and Construction of an 8" water line from 5th street to Union Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Design & Construction	275,000
2011-2012		50,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$325,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 10-4

Name of Project: North side 4th Street Waterline upgrades

Submitting Department: Public Works (water)

Project Description: Design and Construction of water lines on the north side of 4th street from Prickly Pear to Ocotillo Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Design & Construction	300,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$300,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 10-5

Name of Project: Hill Crest Street Water Line

Submitting Department: Public Works (water)

Project Description: Design and Construction of an 8" water line on Hill Crest Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Design & Construction	50,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$50,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 10-6

Name of Project: Union Street Water line

Submitting Department: Public Works (water)

Project Description: Design and Construction of an 8" water line from Patagonia Street to High Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Design & Construction	150,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$150,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WA 10-7

Name of Project: Sue Juan Well Cap and Closure

Submitting Department: Public Works (water)

Project Description: Capping of the Two Sue Juan well and removal of the equipment at the Sue Juan Well Site.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Construction	50,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$50,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 07-1

Name of Project: Planning Area Wastewater Skeletal Model

Submitting Department: Public Works (Wastewater)

Project Description: This Project is to produce a basic model for the City's Wastewater System. This is to identify any current problems and to show what off site improvements that developers would have to install for their Sub-divisions.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration and Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Planning	50,000
2012-2013		
2013-2014	Plan Update	50,000
2014-2015		
Project Total		\$100,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 07-3

Name of Project: Vactor Trailer

Submitting Department: Public Works (Wastewater)

Project Description: This vehicle that used to clean and maintain the Sewer system. This truck is a large Vacuum trailer that will remove wastewater and debris from lines and man-holes. This trailer would also be equipped to jet out sewer lines in the case of plugs and routine maintenance.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: May increase the need for an additional operator.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		50,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
Project Total		\$50,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 07-4

Name of Project: Work Truck Replacements

Submitting Department: Public Works (Wastewater)

Project Description: This is replace work trucks for the wastewater division

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: none.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Split	20,000
2012-2013		
2013-2014	1 Truck	30,000
2014-2015		
Project Total		\$50,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 07-5

Name of Project: Reclaimed Water System Model

Submitting Department: Public Works (Wastewater)

Project Description: This is a study to review & select options for future reclaimed water use.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		25,000
2012-2013		
2013-2014		
2014-2015		20,000
Project Total		\$45,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 07-6

Name of Project: Highway 80 Utility Relocation Wastewater

Submitting Department: Public Works (Wastewater)

Project Description: This is to relocate the wastewater lines when ADOT does reconstruction work on Highway 80

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		35,000
2014-2015		60,000
Project Total		\$95,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 07-7

Name of Project: Prickly Pear

Submitting Department: Public Works (Wastewater)

Project Description: This is to relocate the wastewater lines on Prickly Pear.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012		
2012-2013		
2013-2014		
2014-2015		25,000
Project Total		\$25,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 08-1

Name of Project: High Pressure Jet Router

Submitting Department: Waste Water

Project Description: Purchase of high pressure jet router to replace current 10 yr old jet router.

Financing Options (Grant, Lease-Purchase, etc.): Waste water funds.

Project Staffing Implications: None.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Purchase	65,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
Project Total		\$65,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 08-2

Name of Project: NPDES ADEQ Permit

Submitting Department: Public Works (Waste Water Department)

Project Description: F1 Discharge Permit to match the capacity of the waste water plant.

Financing Options (Grant, Lease-Purchase, etc.): Waste Water Fund

Project Staffing Implications: Contract Management and Project Management required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		20,000
2011-2012		
2012-2013		
2013-2014		
2014-2015		
Project Total		\$20,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 09-1

Name of Project: Permit Renewals

Submitting Department: Public Works (Waste Water Department)

Project Description: Update of AZNPDS and APP as required by ADEQ

Financing Options (Grant, Lease-Purchase, etc.): Waste Water Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		40,000
2011-2012		
2012-2013		
2013-2014		
2013-2015		
Project Total		\$40,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 10-1

Name of Project: Ocotillo Sewer line Replacement

Submitting Department: Public Works (wastewater)

Project Description: Design and Construction of an 8" sewer line from 5th street to Union Street.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011	Design & Construction	310,000
2011-2012		140,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$440,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 10-2

Name of Project: Wastewater plant roaders upgrade.

Submitting Department: Public Works (wastewater)

Project Description: Add roaders to the current oxidation ditches to increase treatment efficiency.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Design & install	100,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		\$100,000

**City of Benson Capital Improvements Plan
Project Sheet FY 10-11**

Project Number: WW 10-3

Name of Project: Wastewater plant software upgrade

Submitting Department: Public Works (wastewater)

Project Description: Upgrading the computer software that controls the treatment process to allow more flexibility and energy savings.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2010-2011		
2011-2012	Design & install	80,000
2012-2013		
2013-2014		
2014-2015		
2015-2016		
Project Total		80,000