YEAR TO DATE PERMIT 2015

PERMIT REPORT FOR MONTH OF:JAN-DEC 2015

RESIDENTIAL	**NUMBER OF PERMITS**	**VALUATION**		
1 NEW HOMES:	2	1	$555,966.00	
2 ADDN/REPAIRS:	9	2	$81,100.00	
3 REROOFING:	8	3	$27,475.00	
4 GARAGE/CARPORT:	6	4	$47,947.00	
5 ACCESSORY BLDG:	17	5	$65,272.00	
6 MISC; GAS, ELEC, SEWER:	55	6	$2,164,410.00	
6.5 MULTI FAMILY	0	6.5	$0.00	
7 ZONING/INSPECTION	1	7	$15,000.00	
		RESIDENTIAL TOTAL:		**$2,957,170.00**

COMMERCIAL

7 NEW BUILDING	1	7	$51,500.00	
8 ADDITION/REPAIRS:	11	8	$322,488.00	
9 REROOF:	3	9	$18,800.00	
10 MISC; GAS, ELEC, SEWER:	22	10	$171,278.00	
11 RV PARKS:	0	11	$0.00	
12 ZONING	0	12	$0.00	
13 PUBLIC WORKS	1	13	$20,000.00	
		COMMERCIAL TOTAL:		**$584,066.00**
		CONSTRUCTION TOTAL:		**$3,541,236.00**
PARK MODELS:	9			**$166,880.00**
MANUFACTURED HOMES:	8			**$320,600.00**
TOTAL PAYMENTS:	153	**YTD TOTAL:**		**$4,028,716.00**

DEMOLITION:

RESIDENTIAL:
COMMERCIAL:

MONTHLY PERMIT REPORT

PERMIT REPORT FOR MONTH OF: December-15

RESIDENTIAL	**NUMBER OF PERMITS**	**VALUATION**	
1 NEW HOMES:	0	1	$0.00
2 ADDN/REPAIRS:	0	2	$0.00
3 REROOFING:	0	3	$0.00
4 GARAGE/CARPORT:	1	4	$4,000.00
5 ACCESSORY BLDG:	4	5	$17,500.00
6 MISC; GAS, ELEC, SEWER:	7	6	$8,770.00
6.5 MULTI FAMILY	0	6.5	$0.00
7 ZONING/INSPECTION	0	7	$0.00
		RESIDENTIAL TOTAL:	**$30,270.00**

COMMERCIAL

7 NEW BUILDING	0	7	$0.00
8 ADDITION/REPAIRS:	1	8	$25,000.00
9 REROOF:	0	9	$0.00
10 MISC; GAS, ELEC, SEWER:	3	10	$3,716.00
11 RV PARKS:		11	$0.00
12 ZONING	0	12	$0.00
13 PUBLIC WORKS	0	13	$0.00
		COMMERCIAL TOTAL:	**$28,716.00**
		CONSTRUCTION TOTAL:	**$58,986.00**

PARK MODELS:

MANUFACTURED HOMES:

TOTAL PAYMENTS:	16	**MONTHLY TOTAL:**	**$58,986.00**
DEMOLITION:	0		$0.00

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **January 25, 2016**

TO: **William Stephens, City Manager**

FROM: **Dustin DeSpain, Finance Director**

cc: **Benson City Council Members**

SUBJECT: **Finance/Transit Department Monthly Report for December, 2015**

Current Department Projects:

- Continually working on reporting compliance with the new HealthCare Reforms
- Continually working with Ken Guckenberger, Paul Loucks, and Dana Belnap on CFD Policies
- Working on Risk Pool Insurance Safety Training
- Preparing Preliminary Audit Documents for Auditing Firm.
- We are working on changes to our tax code regarding rental tax, business licensing and fees. We plan to bring this change to Council. .
- We have been working on our Transit Grant Budget and Filing.
- We are finishing ADOT Transit Audit compliance list
- We had an ADOT Alcohol and Drug Abuse Audit for Transit/ Awaiting items we need to work on.
- We continue in our Joint efforts with City Clerk's office to monitor and provide Human Resource support.
- We are working on quotes for new buses for Transit and working to streamline our transit department
- We continue to monitor the budget, as we are no longer on furloughs.

Upcoming:

- Audit on Financials for Budget year 2014-2015 starting February 2, 2016
- Monitoring Airport Tie Down agreements and fee collections
- Coordinating Human Resource activities with Vicki, as we have no HR Coordinator
- Completing Training and Audit adjustments for Transit Compliance
- Volunteer Fire Department Retirement Funds
- Moving Transit to Finance Department/ Drivers will Report to Finance Director
- CFD Policy and Procedures

Finance Department Statistics for December, 2015

Utility payments processed	2773
Other payments processed	384
Payroll checks issued	263
Accounts Payable checks issued	227
New Business License Applications taken	
Customers enrolled on Xpress Bill Pay	784
Customers signed up for Online Statements	298
Fixed Route Bus #7003 Rides	388
Fixed Route Bus #7005 Rides	316
Dial–A-Ride Bus #7004 Rides	513
Back-up Bus #7001 Rides	0

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: 01/13/16

TO: Bill Stephens, City Manager

FROM: Keith Spangler, Fire Chief

SUBJECT: December 2015 Department Head Report

Operations

During the month of December, Benson Fire Department responded to 92 calls. The average number of Firefighters responding to the calls for the month was 2. The lowest number was 1 and the highest number was 15. The average response time from page to on scene was 10 minutes. The average time from page to en route was 2 minutes and the average time from en route to on scene was 4 minutes. The break down of calls is listed below.

Type	Number
Structure Fire	1
Vehicle Fire	1
Brush Fire	0
EMS	65
Rescue	1
Haz-Mat	6
Service Calls	0
Good Intent Calls	17
False Alarms	0
Miscellaneous Calls	1

Benson Fire Department had no Mutual Aide calls.

Meetings and Trainings

Business/Training meeting was held on 12/2/15.

Vehicle Maintenance

None

Miscellaneous

None

2015 Statistics:

Alarm Response 1080 Calls

Type of Alarm:	Number	Percentage of Annual Calls
Structure	11	1.0%
Vehicle Fire	13	1.2%
Brush Fire	28	2.6%
EMS	719	66.6%
Rescue	4	0.4%
Haz-Mat	26	2.4%
Service Calls	4	0.4%
Good Intent	271	25.1%
False Alarm	0	0.0%
Miscellaneous	4	0.4%

Mutual Aid

Total	Received	Given
07	01	06

Yearly Response Time Average

Paged to Enroute	02 Minutes
Enroute to on Scene	04 Minutes
Paged to on Scene	07 Minutes
Time on Scene	15 Minutes

The Membership at the end of December is 26

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **January 6, 2016**

To: **William Stephens, City Manager**

FROM: **Kelli Jeter, Sr. Library Assistant**

SUBJECT: **End of the month report for December 2015**

On December 7th, Kelli Jeter complete the class is Supervisory Success and Interpersonal Skills for new and not so new supervisors. This is a self-paced 4 week class.

December 8th, Kelli Jeter participated in the DOC training that is needed to have inmates working at the library. After this training it has been decided that we will try and have people doing community service to help us out.

Due to the shortage of employees the library had to be closed for lunch on Friday, December 11th. One employee was on vacation and another called in sick.

Big Thank You to Councilman Moncada for coming to change our light bulbs. We appreciated it very much!

The staff would like to thank mayor and council for the additional days off at the holidays. It is greatly appreciated.

Attachment: Monthly statistics

Benson Public Library

Statistical Report
December-15

	Dec-15	Dec-14	YTD-2015	YTD-2014	
Total Circulation	6,087	6,057	41,532	34,916	monthly circulation of material
Patrons	4,969	4,414	28,037	22,243	patrons entering the library
New Registration	47	51	278	375	new patron cards
Total Registration	8,124	7,642	8,124	7,642	total # of patrons in database
Programs	3	4	22	24	#of programs provided by library
Pr. Attend	65	72	439	457	total attendance for programs
Ref. Questions	698	474	3,261	3,056	ref questions answered by staff
Volunteers	0	1	11	8	new volunteers this month
Volunteer hours	10.75	20.75	87	232.25	total of monthly volunteer hours
Book Count					
Titles added	15	182	796	897	new titles added to database
Titles deleted	40	464	1,015	1,369	titles removed from collection
Collection Total	33,815	33,783	33,815	33,783	total material in database
Overdues:					
Titles overdue	589	587	2,985	3,259	number of overdue items
Contacts	160	98	754	748	number of patrons contacted
Titles returned	497	360	1,241	2,174	# of overdue items returned
Internet Users	958	1,002			# of people signed up for p.c.'s

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: 01/14/2016

TO: Mayor King & City Council

FROM: Paul Moncada, Chief of Police PM

CC:

SUBJECT: December Report

Attached is the December recap of Police Department calls for service, calls by type, and incidents by description. The report is in the new format, Spillman Technologies provides a lot of different reporting options at this time the two attached are the ones that provide council with the information that they are used to getting from the police department. The Police Department is currently advertising for police officers and is performing background checks, on two officer applicants and reviewing dispatcher applications. The Police Department will have a new face on the road, Jessie Ingram graduated from the SALETC Police Academy, and will be starting his Field Training Period.

Nature of Call	Total Calls Received	% of Total
30 Day Impound Hearing	2	0.39
911 HANGUP	4	0.78
Abandoned Vehicle	3	0.58
Agency Assistance	14	2.73
Alarm	6	1.17
Robbery Alarm	4	0.78
Alcohol Offense	1	0.19
Animal/Lost Animal	4	0.78
Animal Problem	25	4.87
Welfare of Animal	2	0.39
Animal/Barking Dog	1	0.19
Assault	3	0.58
Attempt to Locate	20	3.90
Barking Dog	3	0.58
Burglary	1	0.19
Citizen Assist	15	2.92
Citizen Dispute	1	0.19
Civil	10	1.95
Civil Standby	3	0.58
Criminal Damage	5	0.97
Custodial Interference	4	0.78
Dead Body	4	0.78
Disorderly Conduct	6	1.17
Disturbance	7	1.36
Domestic Trouble	5	0.97
Controlled Substance Problem	7	1.36
Drunk Subject	3	0.58
DUI Alcohol or Drugs	4	0.78
EMS	6	1.17
Endangerment	1	0.19
Escort	2	0.39
Extra Patrol	6	1.17
Fingerprints	30	5.85
Fire	2	0.39
Fire	1	0.19
Vehicle Fire	1	0.19
Found Property	3	0.58
Fraud	4	0.78
Fraud Credit Card	1	0.19
Gas Leak/Odor	3	0.58
Harassment	3	0.58
Traffic Accident Hit and Run	4	0.78
Information Report	26	5.07
Juvenile Problem	10	1.95
Lost Property	1	0.19
Medical Emergency	3	0.58
Missing Person	2	0.39
Overdose	1	0.19
Parking Problem	2	0.39
Traffic Accident w/ Damage	10	1.95
Traffic Accident, w/ Injuries	3	0.58
Reckless Driving	5	0.97
Return Propery	3	0.58
Runaway Juvenile	1	0.19
Sex Offense	1	0.19

Nature of Call	Total Calls Received	% of Total
Shoplifting	1	0.19
Shots Fired	2	0.39
Stray Animal	4	0.78
Suspicious Person/Circumstanc	30	5.85
Theft	18	3.51
Theft-Automobil	1	0.19
Threatening	3	0.58
Traff Acc N/I	3	0.58
Traffic Acc	1	0.19
Traffic Hazard	5	0.97
Traffic Violation	4	0.78
Traffic Stop	99	19.30
Patient Transfer	2	0.39
Trespassing	3	0.58
Unsecure Premise	1	0.19
Unwanted Person	4	0.78
Utilities Callout	3	0.58
Vehicle Theft	2	0.39
Vehicle release	1	0.19
Viol Crt Order	1	0.19
Wanted Person	1	0.19
Warrant	2	0.39
Welfare Check	20	3.90
Total Calls:	513	

Report Includes:
All dates between `00:00:00 12/01/15` and `23:59:59 12/31/15`
All nature of incidents
All cities
All types
All priorities
All agencies matching `BNPD`

*** End of Report /tmp/rptNqrAld-rpcdtccr.r1_1 ***

Offense	ACT	CC	CEX	CLO	CAA	CJA	CRA	FDT	Other	Total
	36	13	4	0	0	0	0	0	0	53
8-201.13 Incorigle Juvenile	1	4	2	0	0	0	0	0	0	7
8-303C2 Runaway Juvenile	1	0	0	0	0	0	0	0	0	1
13-810 Failure to pay fine	0	0	0	0	1	0	0	0	0	1
13-1302A Custodial interfere	2	2	0	0	0	0	0	0	0	4
13-1419 Unlawful Sexual Cond	1	0	0	0	0	0	0	0	0	1
13-1506 Burglary-3rd degree	0	0	0	1	0	0	0	0	0	1
13-1602 Criminal damage	4	0	0	1	0	0	0	0	0	5
13-1802 Theft	0	0	0	1	0	0	0	0	0	1
13-1814A4 Theft of Means of	2	1	0	0	0	0	0	0	0	3
13-1201 Endangerment	0	1	0	0	0	0	0	0	0	1
13-1202 Threatening/Intimida	1	0	0	0	0	0	0	0	0	1
13-1202A Threatening/Intimid	1	1	0	0	0	0	0	0	0	3
13-1203 Assault	1	0	0	1	1	0	0	0	0	3
13-1903A Agg rob oth wp misc	2	2	0	0	0	0	0	0	0	4
13-1802 Larceny/Theft	10	5	0	4	0	0	0	0	0	19
13-1803 lar/thf Unlwful use	0	0	0	1	0	0	0	0	0	1
13-1805 lar/thf Shoplifting	1	0	0	0	0	0	0	0	0	2
13-1805A1 lar/thf shplft-rem	0	0	0	0	0	0	0	0	0	1
13-1814 lar/thf transport me	1	0	0	0	0	0	0	0	0	1
4-241 alch to minr/misrep ag	1	0	0	0	0	0	0	0	0	1
4-244.9 Underage Consumption	1	0	0	0	0	0	0	0	0	1
4-244.09 Sell/furn/prov to m	1	0	0	0	0	0	0	0	0	1
13-2011A Fraudulent creatio	3	0	1	0	0	0	0	0	0	5
13-2308A1 Organ,lead,financ	0	0	0	0	0	0	0	2	0	2
13-2810 Interfere with judic	0	0	1	0	1	0	0	0	0	2
13-2904 Disorderly conduct	3	2	0	4	1	0	0	0	0	10
13-2904A Disorderly conduct	0	0	0	1	0	0	0	0	0	1
13-2904A1 Fightng, Disruptv	0	0	0	0	0	2	0	0	0	2
13-2904A3 Use abusive lang t	0	1	0	0	0	0	0	0	0	1
13-2904A6 Recklsly handl/dis	0	2	0	0	0	0	0	0	0	2
13-2917B1 disturb prvt/pub	2	4	0	0	0	0	0	0	0	6
13-2921B Harass against publ	1	2	0	0	0	0	0	0	0	3
13-3405A1 Possess or use mar	2	0	0	0	0	0	0	0	0	2
13-3407A4 manu danger drug	1	0	3	0	0	2	0	0	0	6
13-3601 Domestic Violence	3	1	0	0	0	0	0	0	0	4
13-3622 Furn/Poss/Accept Tob	0	0	0	0	0	1	0	0	0	1
13-4902A1 Criminal trespass	2	1	0	0	0	0	0	0	0	3
Animal control	20	14	0	4	0	0	0	0	0	39
Welfare Check	9	5	5	1	0	0	0	0	0	20
Missing Person	2	0	0	0	0	0	0	0	0	2
Found Property	1	1	1	0	0	0	0	0	0	3
Suspicious person	15	16	2	0	1	0	0	0	0	34
Information	8	16	2	0	0	0	0	0	0	26
Alarm	4	2	0	0	0	0	0	0	0	6
Warrant Arrest	0	0	0	0	1	0	0	0	1	2
Citizen Dispute- non crimina	0	1	0	0	0	0	0	0	0	1
Assist other agency	11	3	2	0	0	0	0	0	0	16
Escorts/shuttle	1	0	1	0	0	0	0	0	0	2
Civil complaint	3	4	2	0	0	0	0	0	0	9
Civil standby/domstc viol	2	0	1	0	0	0	0	0	0	3
Civil - paper service	0	2	0	0	0	0	0	0	0	2
Death Investigation- Natural	1	1	0	2	0	0	0	0	0	4
Public - other types	11	8	3	0	0	0	0	0	0	22
911 Hangup	4	0	0	0	0	0	0	0	0	4

Offense	ACT	CC	CEX	CLO	CAA	CJA	CRA	FDT	Other	Total
Attempt to Locate	9	11	0	0	0	0	0	0	0	20
Medical assistance	3	0	0	0	0	0	0	0	0	4
Lost Property	0	1	0	0	0	0	0	0	0	1
Search Warrant	0	0	0	0	1	0	0	0	0	1
Vioation of Court order	0	0	1	0	0	0	0	0	0	1
28-661A1 Leave acc scn dth/i	0	0	0	1	0	0	0	0	0	1
28-693 Reckless Driving	4	1	0	0	0	0	0	0	0	5
28-701 Speeding Violations	1	0	0	0	0	0	0	0	0	1
28-701A Flr Ctrl Spd/Nt Rsn/	1	0	0	1	0	0	0	0	0	2
28-701.02A2 Xceed lim on bs/	0	0	0	0	1	0	0	0	0	1
28-772 Fail to yld mkng lft	0	0	0	1	0	0	0	0	0	1
28-871 Unsfe park,stop,stand	1	1	0	0	0	0	0	0	0	2
28-1381 Driving under the in	0	0	0	0	1	0	1	0	0	2
28-1381A1 DUI;alch,drugs,tox	1	0	0	0	2	0	1	0	0	4
28-1382 Extreme DUI BAC .15	1	0	0	0	0	0	0	0	0	1
28-1382A2 Extreme DUI BAC >.	1	0	0	0	0	0	0	0	0	1
28-4831 Unlwfl abandonment o	2	1	0	0	0	0	0	0	0	3
Pers injury accidents	1	0	1	1	0	0	0	0	0	3
Prop Damage: Miscellaneous	4	0	2	3	0	0	0	0	0	9
Other Traffic Incidents	78	17	9	2	1	0	0	0	1	109
Accident,no injury	4	3	0	0	0	0	0	0	0	7
Accident with injury	0	0	0	1	0	0	0	0	0	1
Grand Totals	287	150	43	31	12	5	2	2	9	541
Percentages	53.0	27.7	7.9	5.7	2.2	0.9	0.4	0.4	1.7	100.0

Report Includes:
All dates between `00:00:00 12/01/15` and `23:59:59 12/31/15`
All agencies matching `BNPD`
All officers
All dispositions
All natures
All locations
All cities
All clearance codes
All observed offenses
All reported offenses
All offense codes

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Benson Animal Control Monthly Report

Month in Report___December 2015_____

Description	***Current Month***	***Year to Date***
Dogs Turned in:	5	36
Dogs Picked up:	4	60
Dogs Adopted:	18	106
Dogs Euthanized / Owner Requested:	1	7
Dogs Euthanized / Unadoptable (Aggressive, Sick,Bite History):	0	5
Dogs Returned to Owner:	4	34
Dog Complaints:	24	210
Dog Bites:	0	10
Dog Licenses Sold:	0	283
Cats Turned In:	5	66
Cats Picked up:	0	14
Cats Returned to Owner:	0	0
Cats Adopted:	14	81
Cats Euthanized / Owner Requested	0	4
Cats Euthanized / Unadoptable (Feral, Sick, Injured):	0	10
Cat Bites:	0	0
Removals (Snake,Skunk, birds, etc):***	2	14
Calls Responded to:	24	207
Compliance Notices (Warnings):	0	3
Citations Issued:	0	3
P.D.Assist	0	0
Dogs at the shelter (time of Report):	**21**	**306**
Cats at the shelter (time of Report):	**12**	**158**

Removals:***
2 skunks

Donations:
2000 lbs dog/cat food, treats, toys, kitty litter, blankets

Total number of kennels at shelter: Dogs-22, Cats-13, 1 Feral Cat Kennel
Total number of visitors at the shelter in December – 193

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **January 11, 2016**

TO: **MAYOR AND CITY COUNCIL**

FROM: **Ann P. Roberts, City Prosecutor**
CC: **William Stephens, City Manager**

SUBJECT: **Prosecutorial Statistics for December, 2015**

Statistics for prosecutorial activity in the Benson Magistrate/Justice of the Peace, Precinct No. III:

TRIALS:

Child Abuse	00
Criminal Traffic Trials:	00
General Crime Trials:	00
Drug Related Trials:	00
Domestic Violence Trials:	01
D.U.I. Jury Trials:	00
Animal Control/Game and Fish Trials/Registrar of Contractors:	00
Total Trials	00

PRETRIAL CONFERENCES:

Criminal Traffic Pretrial Conference Hearings:	32
General Crime Pretrial Conference Hearings:	09
Drug Related Pretrial Conference Hearings:	11
Domestic Violence Pretrial Conference Hearings:	02
D.U.I. Pretrial Conference Hearings:	03
Animal Control/Game and Fish Pretrial Conference Hearings:	02
Total Pretrials	59

HEARINGS:

Restitution/OSC and Sentencing Hearings:	00
Probation Revocation Hearings:	00
Bond Forfeiture Hearings:	00
Rule Eleven (Incompetency) Hearings:	00
DUI Status/Suppression/Evidentiary Hearing/Status	00
Change of Plea Hearing	00
Vicious Dog Hearing	00
Planning and Zoning Violations/Health Code Hearings	00
Total Hearings	00
Total Case Matters Closed this Month	29

PROSECUTORIAL TIME SPENT IN COURT	**9.00 HRS**
PROSECUTORIAL TIME SPENT OUTSIDE OF COURT*	**34.00 HRS**

*****TIME SPENT DEALING WITH DEFENSE COUNCIL, VICTIMS, DEFENDANTS AND ON OTHER MATTERS SUCH AS ISSUING WARRANTS, CASE PREPARATION, LEGAL RESEARCH AND REVIEW OF PENDING CRIMINAL CHARGES.

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **January 6, 2016**

TO: **William Stephens, City Manager**

FROM: **Bradley J. Hamilton, P.E., Director of Public Works**

SUBJECT: **Nov. & Dec. 2015 Department Head Report for Public Works**

1. Gas Department.

- Performed regular maintenance and compliance matters on the gas system as required by the Arizona Corporation Commission and PHMSA.
- Check chart boxes weekly and performed monthly calibrations on gas detection equipment.
- Perform meter inspections and perform maintenance as needed.
- Performed annual Master Meter Inspections in December.

2. Water Department.

- Continued daily monitoring and maintenance on wells/tanks sites including painting and meter / valve maintenance.
- General maintenance and repairs on meters and hydrants.
- Monthly water sampling of the water as required by ADEQ.
- Continue upgrading water meters.

3. Wastewater Department.

- Continued maintenance and repair at the treatment plant.
- Staff continues the “vault and haul” activity and the Whetstone Ranch Water Reclamation Facility.
- Daily and monthly monitoring samples as required by ADEQ permits.
- Wastewater Department continues the scheduled sewer main and manhole maintenance including spraying for roaches and cleaning.

4. Streets Department:

Street department continues to regularly maintain the streets by filling the potholes, weed control, sign maintenance, tree trimming and maintain curbing.

Inmate labor continues along various locations picking up trash; weed control and filling potholes Monday thru Thursday.

5. Parks Department:

Parks Department continues maintenance of fields and parks. Preparing parks and fields for upcoming events.
Parks have inmate labor maintaining parks.

City of Benson
Public Works Department

2015 Gas Dept. O&M	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	**Total**
New Service	0	0	0	0	0	0	0	0	0	0	0	0	0
Meter Inspections	1	0	0	0	0	0	0	0	0	0	0	0	1
Remove/Repair equipment	3	4	2	0	5	1	3	4	0	1	0	0	23
Monthly Operation/Maintain	7	5	7	6	5	5	5	5	5	7	5	5	67
Gas Odor/Leak survey	8	4	3	2	3	5	4	3	2	0	7	5	46
Install Protection Poles	2	0	1	0	1	0	1	0	0	0	0	0	5
3rd Party Hit	1	0	1	0	1	2	0	1	0	0	0	0	6
Meter Upgrades	0	0	0	0	0	0	0	0	0	0	6	13	19
High Usage	1	2	0	0	1	0	0	0	0	1	0	1	6
No Gas / zero usage	1	0	1	0	0	2	0	1	0	0	0	0	5
Bluestakes	46	25	40	34	43	33	43	41	39	59	38	35	476
Gas Units Sold	206,715	118,069	85,444	57,193	54,122	32,745	27,193	33,036	27,000	35,833	52,748	124,872	854,970
(100) cubic feet per unit													
2015 Water Dept.O&M													
New Service	0	0	0	1	1	2	0	1	0	0	0	0	5
Leaks	1	4	0	6	2	3	4	4	2	0	3	7	36
Instal/Remove Hydrant Meter	0	0	1	1	0	2	0	1	2	0	1	0	8
No water / pressure	1	0	0	1	1	0	1	3	0	3	0	0	10
Repair/replace equipment	1	0	2	0	2	0	1	1	3	2	2	0	14
Meter Upgrades	1	0	0	0	0	0	0	0	1	0	0	0	2
High usage / re-read	0	0	2	0	0	0	0	0	0	1	0	1	4
Bluestakes	46	25	40	34	43	33	43	41	39	59	38	35	476
Water Units Sold	24,166	18,893	20,550	24,439	31,075	27,266	26,841	27,426	22,185	25,910	19,402	18,669	286,822
(748 gallons per unit)													
2015 Sewer Dept.O&M													
New service	0	0	0	0	0	0	1	0	0	0	0	0	1
Sewer Backup	2	3	0	2	0	1	2	0	0	1	1	0	12
Spray for pests/odor	0	0	0	0	0	0	1	0	0	0	0	0	1
Clean sewer mains	0	0	0	0	1	0	0	0	0	0	0	0	1
Raise / repair manhole	1	0	0	0	0	0	0	0	0	0	0	0	1
Maintenance / Repairs		0	0	0	0	0	3	0	0	0	0	0	3
Bluestakes	46	25	40	34	43	33	43	41	39	59	38	35	476
Gallons Treated	13,252	11,700	12,713	11,502	11,041	10,458	11,424	10,838	10,502	10,844	11,323	11,614	137,211
(million gallons)													

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **January 14, 2016**

TO: **Mr. Stephens, City Manager**

FROM: **Laura Parkin, Recreation Coordinator**

SUBJECT: **Monthly Report – December 22, 2015 through January 14, 2016**

Summer Programs:

- We are working on next year's Summer Program.

Pool:

- We are working on next year's aquatic schedule.

Lions Park:

- See attached for rentals and revenue.

Community Center:

- See attached for rentals and revenue.

Parks, Trails and Open Spaces Master Plan:

- The third meeting was held on January 13, there were several key Stakeholders in attendance.
- Dorthey attended Little League registration on January 9, and handed out a questionnaire so that we can begin learning the physical activity patterns, needs and behaviors of adults in our community. We have begun to distribute this questionnaire throughout the community.
- I have setup a plan update page on the City website under Parks and Recreation, so that members of the community can stay up-to-date on the meetings.
- I am looking at the feasibility of applying for Cenpatico's 2015, Community Reinvestment Grant.
- I am looking at the feasibility of applying the Legacy Foundation Grant and Cenpatico's Grant to existing projects. I have decided that it would be best to wait and apply for this grant next year.
- I am working on a feasibility study in consideration of park expansion opportunities.
- I am meeting with the medical professionals in our community to get their input on the needs of the community.
- I am meeting with the ministers of the community to try and bridge the information gap on the adult population in our community and get their input.

Completed Tasks:

- We continue to take Ramada Reservations and Center Rental Reservations.
- Deposited Revenues.
- Attended Department Head Meetings.
- Preformed regular pool maintenance.
- Changed the filters in the heating units.
- Completed weekly janitorial duties at the Community Center.
- Completed weekly/monthly safety checks at the Community Center and Pool.
- Communicated with the appropriate City Departments regarding questions from community members through social media.
- Posted Council Meetings to the City Facebook page.
- Notified the Police Department of Park Reservations and Events.
- Dorthey has completed the mandatory defensive driving class.
- Dorthey has up dated the Safety Data Sheets (SDS) for the Community Center and Pool. This is an annual project, which ensures our SDS records are in compliance with OSHA regulations and is maintained throughout the year.
- I have sent the recommended changes to Chapter 11 of the City Code to the attorney.

Cochise County Tourism Council:

- I am working to provide Allen Baker, Committee President with information from the Arizona Department of Liquor to consider the possibility of working with Willcox to bring wine tasting rooms to Benson that would feature wines made in Cochise County.

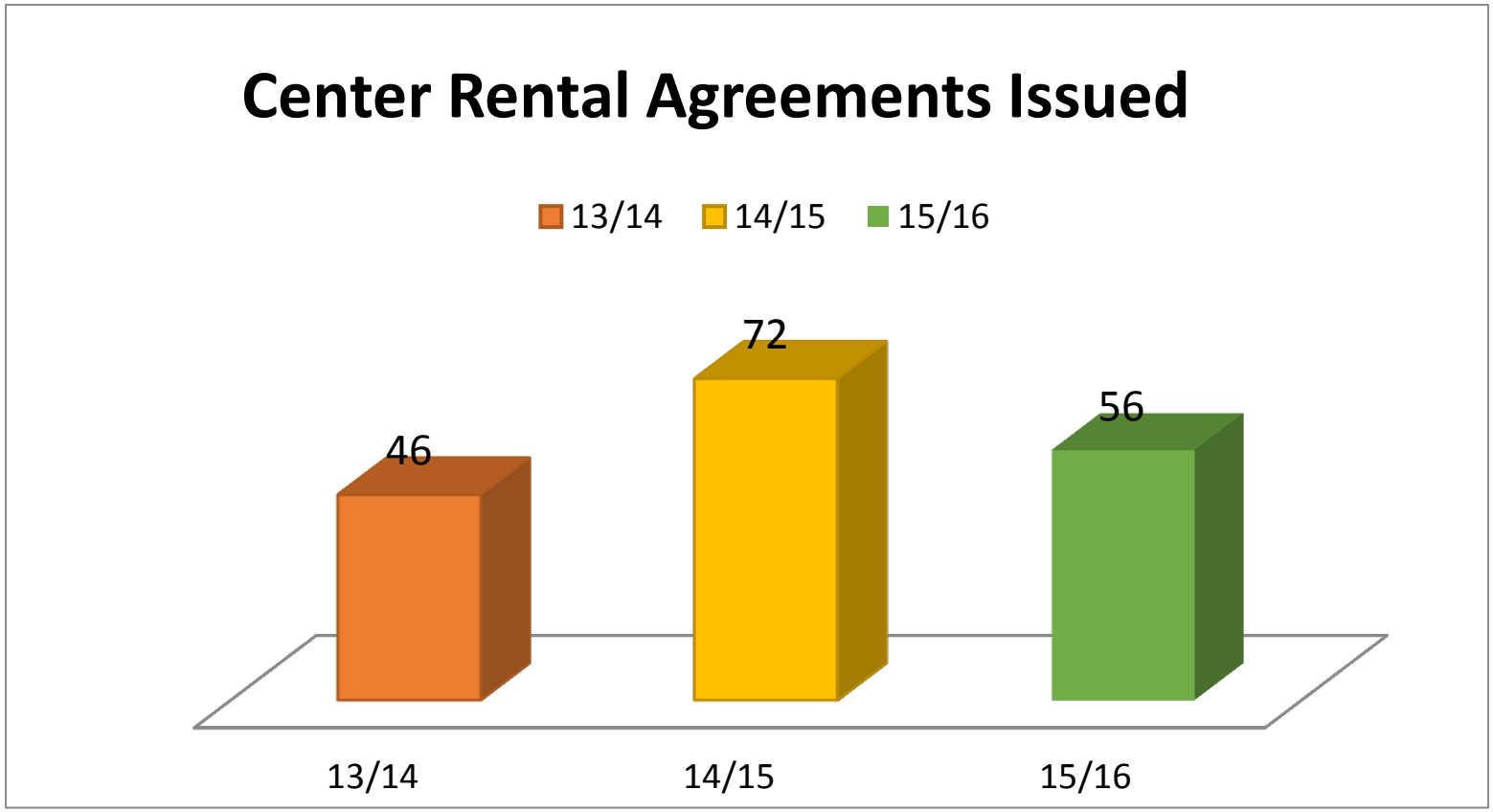
Status of Ongoing Projects:

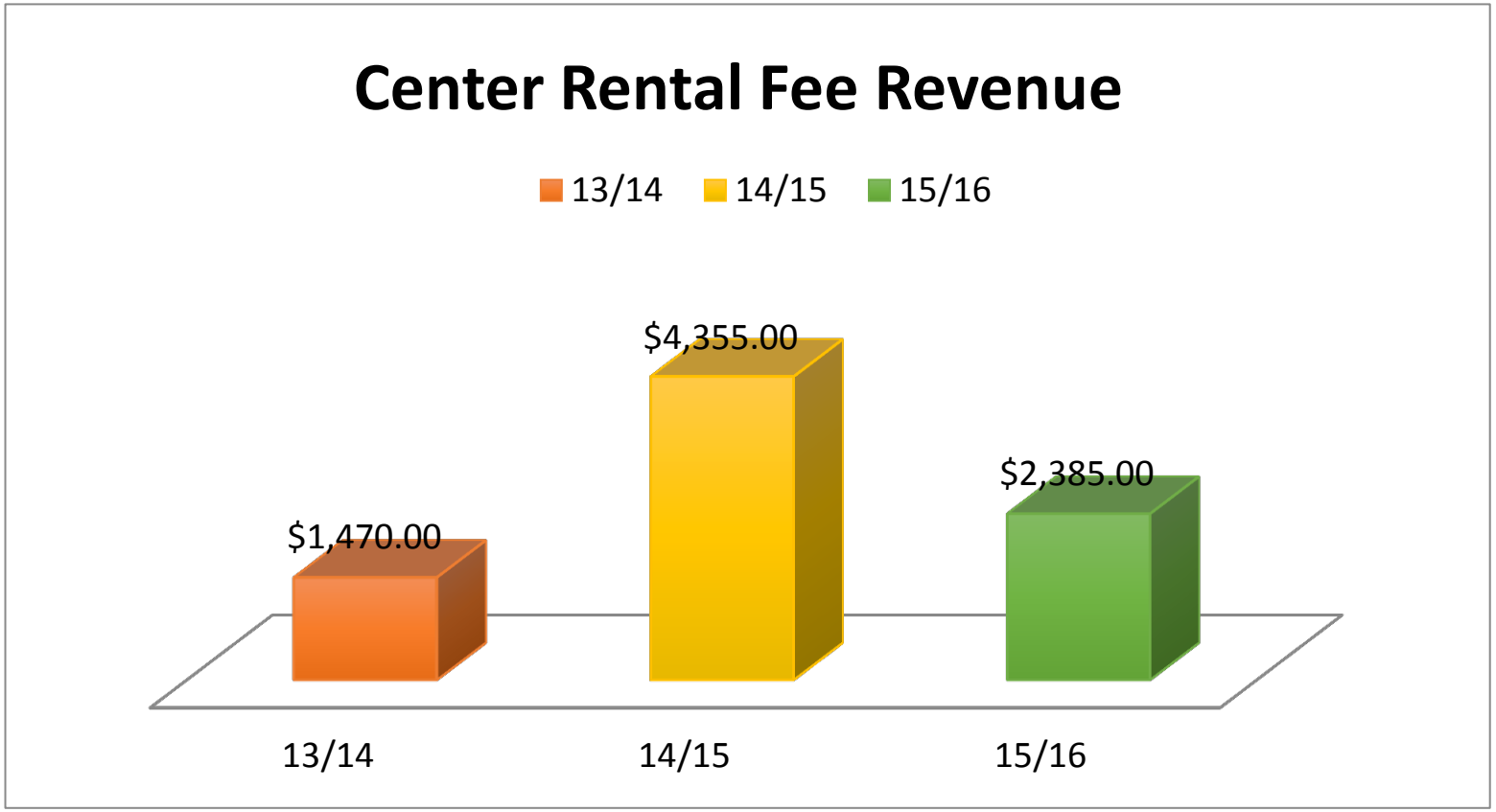
- Due to the desperate need for lights on the Sand Lot and an additional Softball/Baseball Fields, we have been working on the feasibility of a Ball field Project; to include working with member of the community for possible funding, looking for available grants, cost analysis and communicating with the appropriate City Departments.
- I have begun modifying our existing park master plan based on the 2013 Parks and Recreation Survey Results. Once we complete changes, we will meet with Mr. Stephens and Mr. Hamilton prior to moving forward.
- I am working toward completion of departmental updates to our SOPs.
- I am working on departmental Emergency Action Plans.
- I am working to find local High School Students to create and implement a Skin Cancer Prevention and Awareness Program. Once I have implemented this program for a year, I will be able to apply for a grant to purchase a shade structure for the Union Street Playground Equipment.

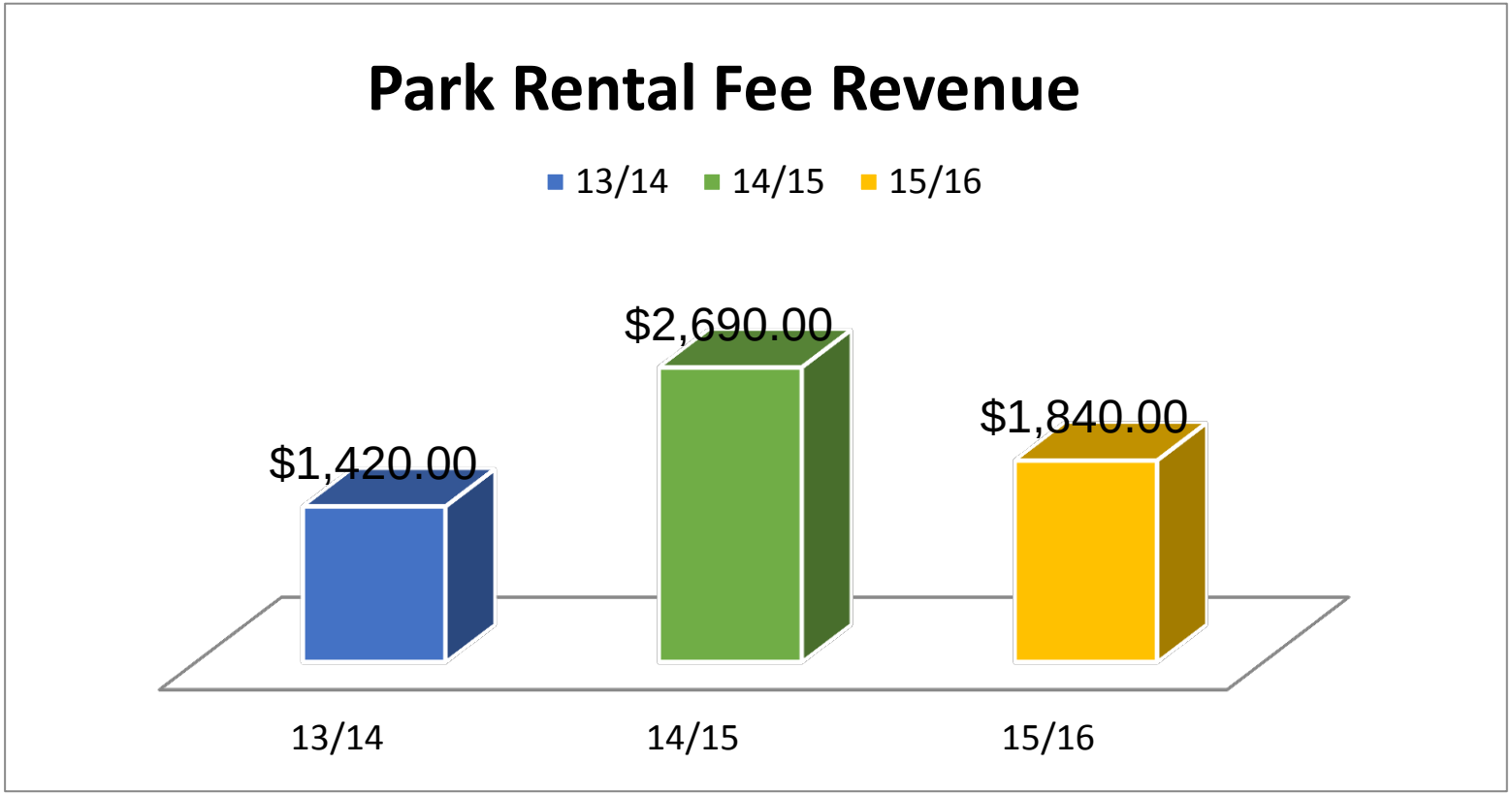
- On August 14, 2015 I emailed each of the Department Heads a link to their sections of the new City website, I am waiting for feedback from them for changes, suggestions, etc. so we can go live with it.
- I am looking at the feasibility of hosting a Cycling Event in Benson.
- I need to apply for the skate park grant.
- I need to complete my Emergency Response Certification Classes.
- I am re reviewing the draft of the Special Event Chapter of the City Code to send to the attorney.
- I am working on the Sun Corridor Trail project.
- I am working to complete a volunteer background check policy and procedure for City volunteers who work directly with children.

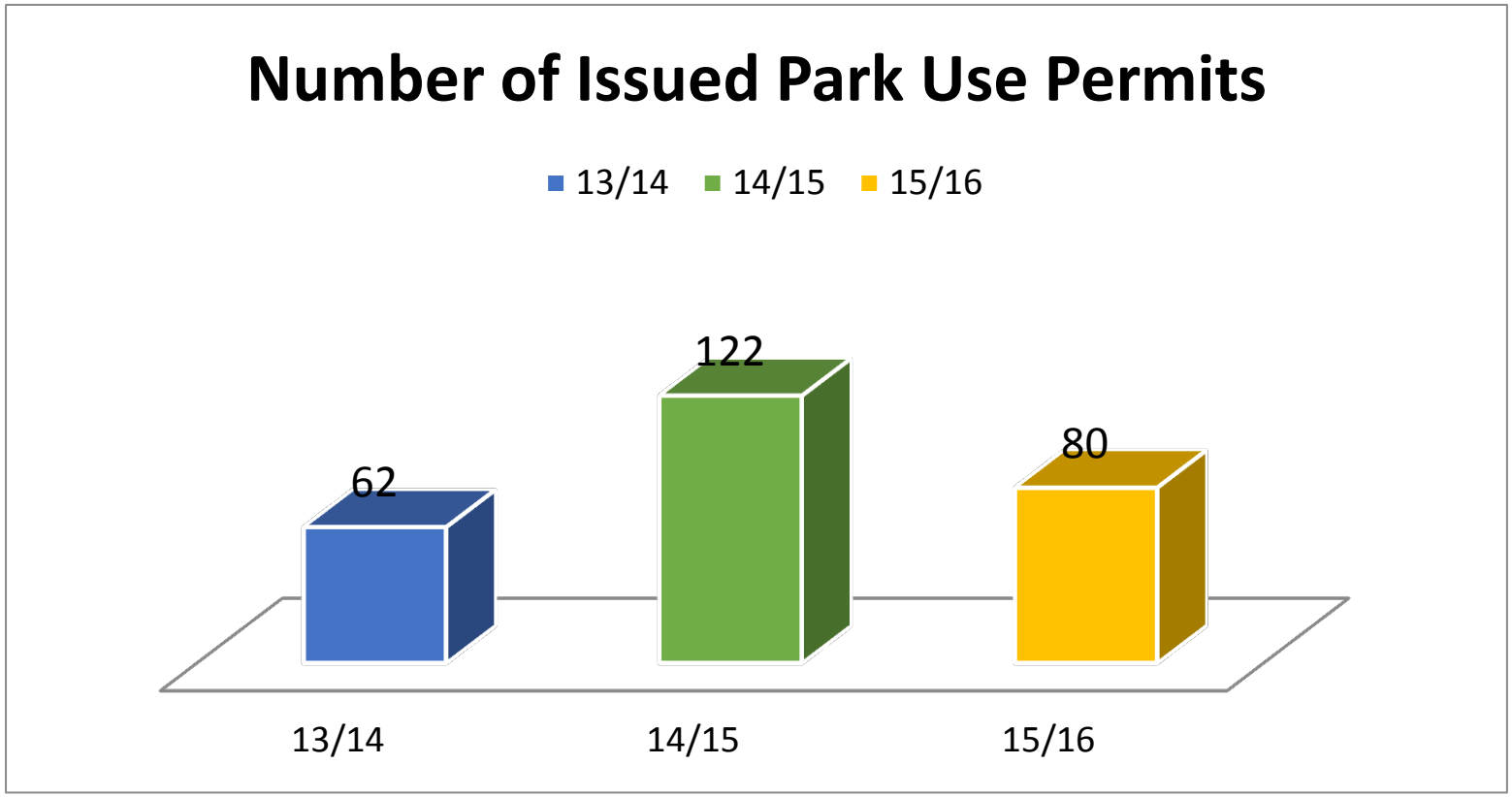
Attachments:

- Center Rental Agreements Issued
- Center Rental Revenue
- Park Use Permits Issued
- Park Rental Revenue
- National Average Weather
- Average Gas Prices

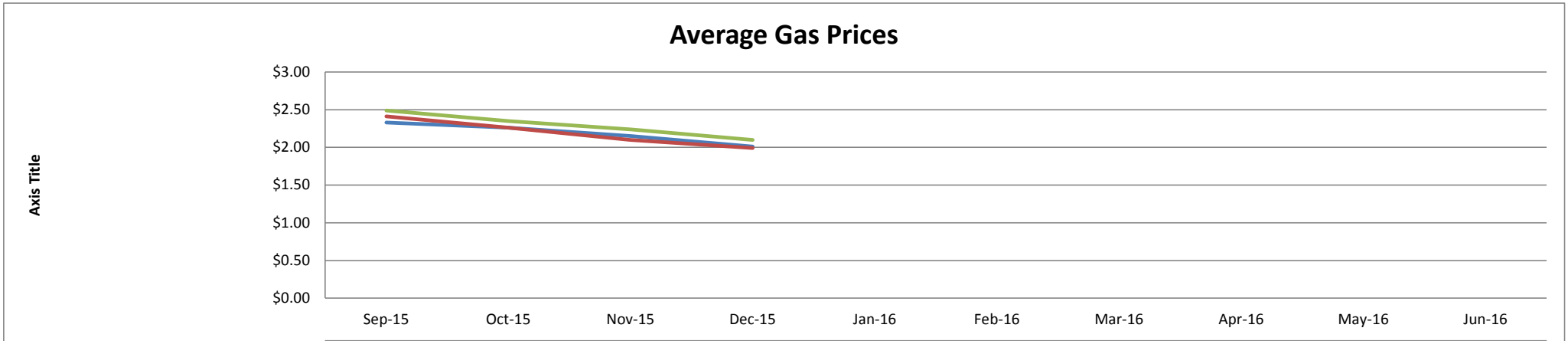

Center Rental Agreements Issued
13/14
14/15
15/16
46
72
56
13/14
14/15
15/16


Center Rental Fee Revenue
13/14
14/15
15/16
$1,470.00
$4,355.00
$2,385.00
13/14
14/15
15/16


Park Rental Fee Revenue
13/14
14/15
15/16
$1,420.00
$2,690.00
$1,840.00
13/14
14/15
15/16


Number of Issued Park Use Permits
13/14
14/15
15/16
62
122
80
13/14
14/15
15/16

Average Weather															
Date	Benson Average Temp High	Benson Average Temp Low	Benson Average Precipitation	West Average Temp High	West Average Temp Low	West Average Precipitation	South Average Temp High	South Average Temp Low	South Average Precipitation	Mid West Average Temp High	Midwest Average Temp Low	Midwest Average Precipitation	Northeast Average Temp High	Northeast Average Temp Low	Northeast Average Precipitation
8/30/2015	96	65.1	2.9	82.9	53.4	1.7	87.9	66.7	4.1	83.3	59.3	3.3	78.3	57	3.9
9/30/2015	92.8	57.6	1.3	75.6	46.6	1.7	83.4	61.1	4	74.9	50.5	3	70.9	49.7	3.9
10/31/2015	83.5	46	1	67.4	39.9	2	73.2	49.5	3.4	62.6	39.2	2.4	60.1	40.2	3.6
12/3/2015	73	35	0.67	51.4	29	2.5	62.5	40.1	3.5	46.7	27.4	2	47.9	30.7	4
1/5/2016	64	29.2	1.2	46	24.6	2.8	52.8	32.8	3.8	35.4	16.3	1.6	37.4	20.1	33.8



	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Regular Gas Price (US $/G)	$2.33	$2.26	$2.15	$2.01						
Regular Gas Price (AZ $/G)	$2.41	$2.26	$2.10	$1.99						
Regular Gas Price Benson (Benson$/G)	$2.49	$2.35	$2.24	$2.10						

CITY OF BENSON
INTEROFFICE MEMORANDUM

DATE: **January 16, 2015**

TO: **William Stephens, City Manager**

FROM: **Bob Nilson, Tourism Supervisor**

SUBJECT: **Tourism Report for December 2015**

• Our Visitor count for December 2015 was 858 as compared to 837 in December of 2014, up 21 from last year. Visitor Count for the year January 2015 through December of 2015 is 11,945 up 1,124 from 2014 total of 10,821

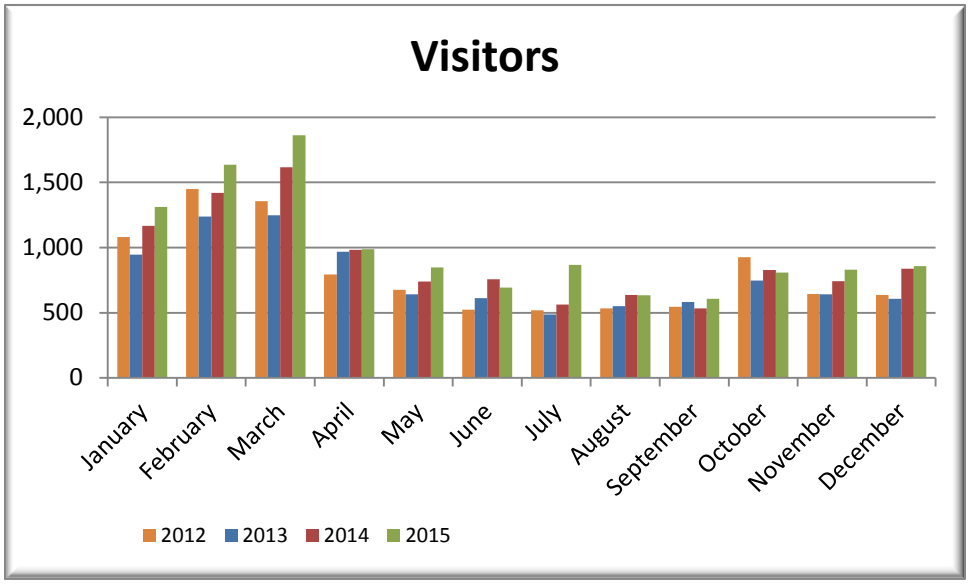
.

• Again Greyhound ticket sales are the same in November with 20 ticket transactions. More people have been purchasing Greyhound ticket on line.

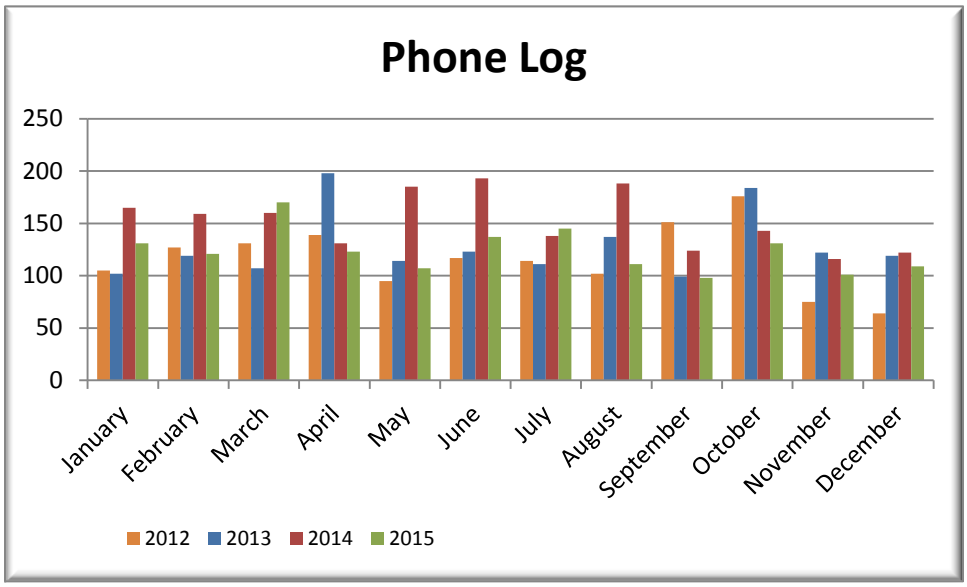
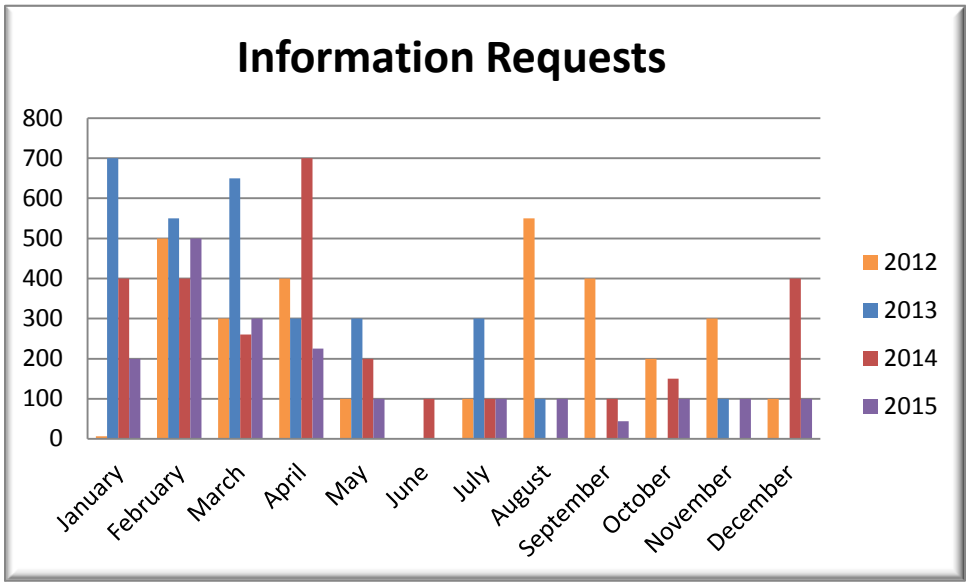
• Stronghold Sign Company has our three map signs complete. I have updated the map and they will be printing this week. We will need to decide where to install the signs.

• Below are our Visitor Counts for November of 2015

Visitor Center Headcount Comparisons December, 2015



Visitor Center Phone calls
Comparisons by Graph December, 2015



Visitor Center Information Requests
Comparisons by Graph December, 2015