City of Benson
City Council Communication

Regular Meeting **October 12, 2015**

To: Mayor and Council Agenda Item # 4

From: William D. Stephens, City Manager

Subject:

Discussion and possible action regarding the establishment and hiring of a Management Assistant in the City Manager's office

Discussion:

This item has been placed on the agenda to allow Council to discuss the needs and requirements of the City Manager's/Administrative Office.

Staff Recommendation:

Council pleasure