# City of Benson
# City Council Communication

**Regular Meeting** **September 14, 2015**

To: Mayor and Council Agenda Item # 4

From: William D. Stephens, City Manager

Subject:

Discussion and possible direction to staff to solicit bids and enter into a contract with a Fireworks vendor for the 2016 4th of July Festivities for an amount of up to $10,000.00, to include an addendum for the purchase of additional Fireworks, as sponsorship funds are available, once staff has executed the procurement code process

Discussion:

Each year the City of Benson Recreation Department plans, coordinates, and executes the City's annual 4th of July Celebration. Funds are provided in the amount of $14,000.00 as a line item in the Community Enrichment section of the 2015/16 Fiscal Year Budget; $10,000.00 of those funds are designated for the purchase of Fireworks. Staff plans to solicit bids from various Fireworks vendors in accordance with the Procurement Code for the purchase of $10,000.00 in Fireworks. Once Staff receives bids, Staff will enter into a contract with the selected vendor for an amount of $10,000.00, with an addendum as additional funds for Fireworks are available through the solicitation of sponsorship money.

Staff Recommendation:

Approval of direction to staff to solicit bids and enter into a contract with a Fireworks vendor for the 2016 4th of July Festivities for an amount of up to $10,000.00, to include an addendum for the purchase of additional Fireworks, as sponsorship funds are available, once staff has executed the procurement code process