# City of Benson
# City Council Communication

**Regular Meeting** **September 14, 2015**

To: Mayor and Council Agenda Item # 6

From: William D. Stephens, City Manager

Subject:

Discussion and possible action regarding the Benson Senior Bingo

Discussion:

In a letter dated July 28, 2015 the City received a letter from Bingo Manager Janice Wright stating she is stepping down as manager effective August 31, 2015, and Sheila Gordon will step in as manager through December 31, 2015. At this time, Bingo activities will cease unless there is someone willing to step in and run the program.

This is an important program that provides senior residents with an opportunity for socialization and recreation. Staff would like to take over administration and seeks direction from Mayor and Council in order to ensure this program continues. Since November of 2014, Staff has been working with Ms. Wright to offer alternate solutions to continue Bingo through the Senior Bingo Board. Most alternate solutions were not feasible for the Senior Bingo Board and/or City Staff due to furloughs and being short staffed. However, additional staff has been added to the Recreation Department and as long as staffing remains at its current level, the Recreation Department can handle the additional workload with the assistance of volunteers.

The current non-profit Community Center rental fee is $20.00 per use.

Attachment:
2014 Annual Financial Report for Bingo License
2013 Annual Financial Report for Bingo License

Staff Recommendation:

Council pleasure

# ARIZONA DEPARTMENT OF REVENUE

**BINGO LICENSE**
**LICENSE INFORMATION**

Received 8/17/15

**Benson Senior Citizens Center**
**Attention: Laura Parkin**
**705 W. Union St.**
**Benson, AZ 85602**

**LICENSE EXPIRES: 12/31/2015**
Last Change Date: 8/7/2015

**LICENSE NUMBER: 02-022-A**

**ADMIN ADDRESS:** 705 W. Union St.

**ADMIN PHONE:** (520) 586-2824

**PLACE WHERE GAMES WILL BE HELD:** 705 W. Union St.

**DAYS AND TIME OF OCCASIONS:**

MONDAY @ 1:00 PM ** YEARLY SCHEDULE

**DATES OF PROPOSED OCCASION CANCELLATION:**

Center closed on Major Holidays

**LICENSED FOR SPECIAL BONUS GAMES:** No **DAY/TIME OF SBG:**

(If licensed, attach documentation describing how you are conducting the special bonus game program.)

**MANAGER:**

Wright, Janice

**PROCEEDS COORDINATOR:**

Wright, Janice

**LICENSE NUMBER: 02-022-A**

**PERSONS RESPONSIBLE FOR HOLDING, OPERATING AND CONDUCTING GAMES:**

**SUPERVISORS:**

Alto, Helen M.
Aul, Aileen.
Gordon, Kim
Gordon, Sheila Rae
Techlin, Alton
Weaver, Doris
Wilson, Linda
Wright, Janice

**ASSISTANTS:**

Gordon, Kim P.

**Arizona Form 836**

# Annual Financial Report for Bingo License
## CLASS "A"

This report must be filed with the Arizona Department of Revenue no later than the 20th day of the month following expiration of your bingo license.

☐ Amended Report

| Legal Name of Licensee | | | |
|---|---|---|---|
| Benson Senior Citizens Center | | | |
| Mailing Address ☐ NEW | City | State | Zip |
| 705 W. Union St. | Benson | AZ | 85602 |
| Location Address ☐ NEW | City | State | Zip |
| 705 W. Union St. | Benson | AZ | 85602 |
| Name of Contact Person ☐ NEW | Telephone No. (with area code) ☐ NEW | | |
| Janice Wright | (520) 586-8824 | | |
| E-mail Address ☐ NEW | Fax No. (with area code) ☐ NEW | | |
| wwrightco@gmail.com | | | |

**Falsification of information contained in this report constitutes a Class 6 felony.**

License No.: **02-022-A**

Period Beginning: 0 1 0 1 2 0 1 4 Period Ending: 1 2 3 1 2 0 1 4

REVENUE USE ONLY. DO NOT MARK IN THIS AREA [redacted]

88 [redacted]

81 PM

80 RCVD 1/8/2015

| | | | |
|---|---|---|---|
| 1 Gross receipts | 1 | $ 6,574.50 | |
| 2 Prizes paid out | 2 | $ 4,782.95 | |
| 3 **Adjusted Gross Receipts:** *Subtract line 2 from line 1* | 3 | $ | 1,791.55 |
| 4 Bingo expenses paid *from page 2* | 4 | $ | 49.15 |
| 5 Net proceeds: *Subtract line 4 from line 3* | 5 | $ | 1,742.40 |
| 6 Expenditures of net proceeds *from page 2* | 6 | $ | 1,458.75 |
| 7 **Bingo Tax Due:** *Multiply the amount on line 3 by 2.5%* | 7 | $ | 44.79 |
| 8 Penalty and interest due, if any | 8 | $ | |
| 9 TOTAL TAX DUE: *Add line 7 and line 8. Enter the total here* | 9 | $ | 44.79 |

Under penalty of perjury, I declare that I am duly authorized to sign and file this report, that I have read the foregoing report and know the contents thereof, and that all information provided has been fully, accurately, and truthfully completed to the best of my knowledge.

NOTE: The PROCEEDS COORDINATOR of the licensee MUST SIGN this report.

Janice Wright — SIGNATURE

1/5/15 — DATE

Bingo Manager — TITLE

**Please mail to: Arizona Department of Revenue, PO Box 29019, Phoenix, AZ 85038-9019**

☎ (602) 716-7801

| Licensee's Name (as shown on page 1) | License No. |
|---|---|
| Benson Senior Citizens Center | 02-022-A |

**BINGO EXPENSES PAID:**

*Provide a brief description of any bingo expenses paid such as bingo paper, daubers or other supplies. If you need more space, attach additional page(s).*

| | Description | Amount |
|---|---|---|
| 4a | Calculator | $ 6.39 |
| 4b | Printer Ink | $ 26.04 |
| 4c | Copy Paper, Tape | $ 6.72 |
| 4d | BingoLicense Fee | $ 10.00 |
| 4e | | $ |
| 4f | | $ |
| 4g | | $ |
| 4h | | $ |
| 4i | | $ |
| 4j | | $ |
| 4k | | $ |
| 4l | | $ |
| 4m | | $ |
| 4n | | $ |
| 4o | | $ |
| TOTAL BINGO EXPENSES PAID: *Enter here and on page 1, line 4* | | $ 49.15 |

**EXPENDITURES OF NET PROCEEDS — ORGANIZATIONAL EXPENSES:**

*List the purpose and amount of the expense. If you need more space, attach additional page(s).*

| | Description | Amount |
|---|---|---|
| 5a | Salvation Army Donation | $ 200.00 |
| 5b | VFW Care Box Program | $ 200.00 |
| 5c | All the Kings Horse's Childrens Ranch | $ 600.00 |
| 5d | Wounded Warriors Project | $ 200.00 |
| 5e | Northern Cochise County Senior Meals Program | $ 250.00 |
| 5f | City of Benson Free Swim Day | $ 8.75 |
| 5g | | $ |
| 5h | | $ |
| 5i | | $ |
| 5j | | $ |
| 5k | | $ |
| 5l | | $ |
| 5m | | $ |
| 5n | | $ |
| 5o | | $ |
| TOTAL EXPENDITURES OF NET PROCEEDS: *Enter here and on page 1, line 6* | | $ 1,458.75 |

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95/5D

Arizona Department of Revenue • Bingo Section

Phoenix: (602) 716-7801

# ANNUAL FINANCIAL REPORT FOR BINGO LICENSE

## CLASS "A"

This report must be filed with the Arizona Department of Revenue no later than the 20th day of the month following expiration of your bingo license.

**Filing a false report is a Class 6 felony.**

REPORTING PERIOD: From 01/01/2013 through 12/31/2013. ☐ **Amended Report**

| LICENSEE'S NAME AND ADDRESS | LICENSE NO. |
|---|---|
| BENSON SENIOR CITIZENS CENTER<br>705 W. UNION ST<br>BENSON AZ 85602 | 02-022-A |
| | PHONE NUMBER WITH AREA CODE<br>520-586-8824 |

| | | |
|---|---|---|
| 1 Gross receipts | 1 | $ 5043.00 |
| 2 Prizes paid out | 2 | $ 4186.70 |
| 3 **Adjusted Gross Receipts:** *Subtract line 2 from line 1* | 3 | $ 856.30 |
| 4 Bingo expenses paid license fee, Taxes, Paper, printer ink, postage<br>*Provide a brief description of any bingo expenses paid such as bingo paper, daubers or other supplies. Attach a separate page that lists the purpose and amount of the expense.* | 4 | $ 92.98 |
| 5 Expenditures of net proceeds | 5 | $ 800.50 |
| 6 **Bingo Tax Due:** *Multiply the amount on line 3 by 2.5%* | 6 | $ 21.40 |
| 7 Penalty and Interest Due, if any | 7 | $ |
| 8 TOTAL TAX DUE: *Add line 6 and line 7. Enter the total here* | 8 | $ 21.40 |

uthorized to sign and file this report, that I have read the foregoing report and know
:ovided has been fully, accurately, and truthfully completed to the best of my

:OORDINATOR of the licensee MUST SIGN this report.

1/9/2014 Bingo Manager
DATE TITLE

1/9/2014
[redacted]
[redacted] Bingo Payments
02 022 A
[redacted]

| | |
|---|---|
| Regular Payment | $21.40 |
| CK | $21.40 |
| CHANGE | $0.00 |
| Total: | $21.40 |

1/9/2014

rtment of Revenue • Bingo Section
1600 West Monroe
'hoenix AZ 85007-2650

Benson Senior Citizen's Center Expenditures of Net Proceeds

[redacted]

| | | | |
|---|---|---|---|
| 1/2[redacted]13 | AT[redacted] | donation | 100.00 |
| 3/8/2013 | [redacted] | donation | 100.00 |
| 6/12/2013 | City of Benson | donation swim day | 110.50 |
| 8/12/2013 | Catholic Charities | donation senior meals | 50.00 |
| 8/12/2013 | ATKHCR | donation | 100.00 |
| 12/2/2013 | ATKHCR | donation | 200.00 |
| 12/2/2013 | Salvation Army | donation | 140.00 |
| | TOTAL DONATIONS | | $800.50 |