City of Benson
City Council Communication

Regular Meeting **June 22, 2015**

To: Mayor and Council Consent Agenda Item # 5

From: Dustin DeSpain, Finance Director

Subject:

Resolution 20-2015 of the Mayor and Council of the City of Benson, Arizona, approving a Final Budget for Fiscal Year 2015-2016

Discussion:

Council adopted the Tentative Budget for Fiscal Year 2015-2016 at a Special Meeting on June 1, 2015. All required notices have been published, and a Public Hearing regarding the Budget was held at a Special Meeting of the Council on June 18, 2015. Therefore Council is legally able to consider adoption of the proposed Final Budget for Fiscal Year 2015-2016.

The attached resolution adopts the Tentative Budget as the Final Budget for Fiscal Year 2015-2016. The Final Budget total is $18,866,234.

Staff Recommendation:

Approval of Resolution 20-2015

RESOLUTION 20-2015

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, APPROVING A FINAL BUDGET FOR FISCAL YEAR 2015-2016

WHEREAS, A.R.S. § 42-17105 requires that the City adopt a final budget for the fiscal year as soon as practicable after a public hearing has been held pursuant to A.R.S. § 42-17104; and

WHEREAS, the public hearing on the proposed budget was held on June 18, 2015 at which time the Council was available to hear from any City taxpayer regarding the proposed budget.

WHEREAS, the City estimates its total revenues and expenditures for Fiscal Year 2015-2016 to be $18,866,234 and the City Finance Director has prepared a final budget for said amount, which is within the spending limitation set forth in Article IX, Section 20, Arizona State Constitution.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Benson, Arizona, that the final budget for Fiscal Year 2015-2016 as prepared by the City Finance Director is hereby approved.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF BENSON, ARIZONA, this 22nd day of June, 2015.

_____
TONEY D. KING, SR., Mayor

ATTEST:

_____
VICKI L. VIVIAN, CMC, City Clerk

APPROVED AS TO FORM:

_____
MESCH, CLARK AND ROTHSCHILD, P.C.
By Gary J. Cohen
City's Attorney

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Annual Budget
Fiscal Year 2015-2016
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Mayor and Council

Mayor
Honorable Toney King, Sr.

Vice-Mayor
Lori McGoffin

Councilman
Patrick Boyle

Councilman
Jeff Cook

Councilman
Joe Konrad

Councilman
David Lambert

Councilman
Chris Moncada

City Manager

William Stephens

Department Heads

City Engineer/Public Works
Bradley Hamilton

City Clerk
Vicki Vivian

Finance Director
Dustin DeSpain

Building Official/Planning Administrator
Vacant

Police Chief
Paul Moncada

Fire Chief
Keith Spangler

Library Director
Peggy Scott

City Attorney
Gary Cohen & Paul Loucks
Mesch, Clark, & Rothschild PC

Magistrate
Bruce Staggs

City of Benson

Fiscal 2015-2016 Budget Calendar

Thursday	April 30	Recommended Budget to Council
Saturday 8AM to 5PM	May 9	All Day Budget Work Session Breakfast, Lunch provided
Monday, 7pm	May 11	Consideration of TPT Increase
Wednesday, 6pm	May 13, (if necessary)	Follow-Up Work Session
Thursday	May 14	Post Proposed Property Tax Rate Increase on City Website
Monday, 7 PM	**June 1, SM**	**Approve Tentative Budget**
Wednesday	June 3	Publish 1st Public Hearing Notice In Local Paper
Wednesday	June 10	Publish 2nd Public Hearing Notice In Local Paper
Thursday, 7 PM	June 18	Public Hearings for: Property Tax Levy Tentative Budget
Monday, 7 PM	June 22, CM	Adopt Final Budget!
Monday, 7 PM	July 13, CM	Adopt Property Tax Levy
Saturday	August 1	TPT Increase Commences

SM= Special Meeting *CM= Regularly Scheduled Council Meeting*

Summary by City Manager and Finance Director

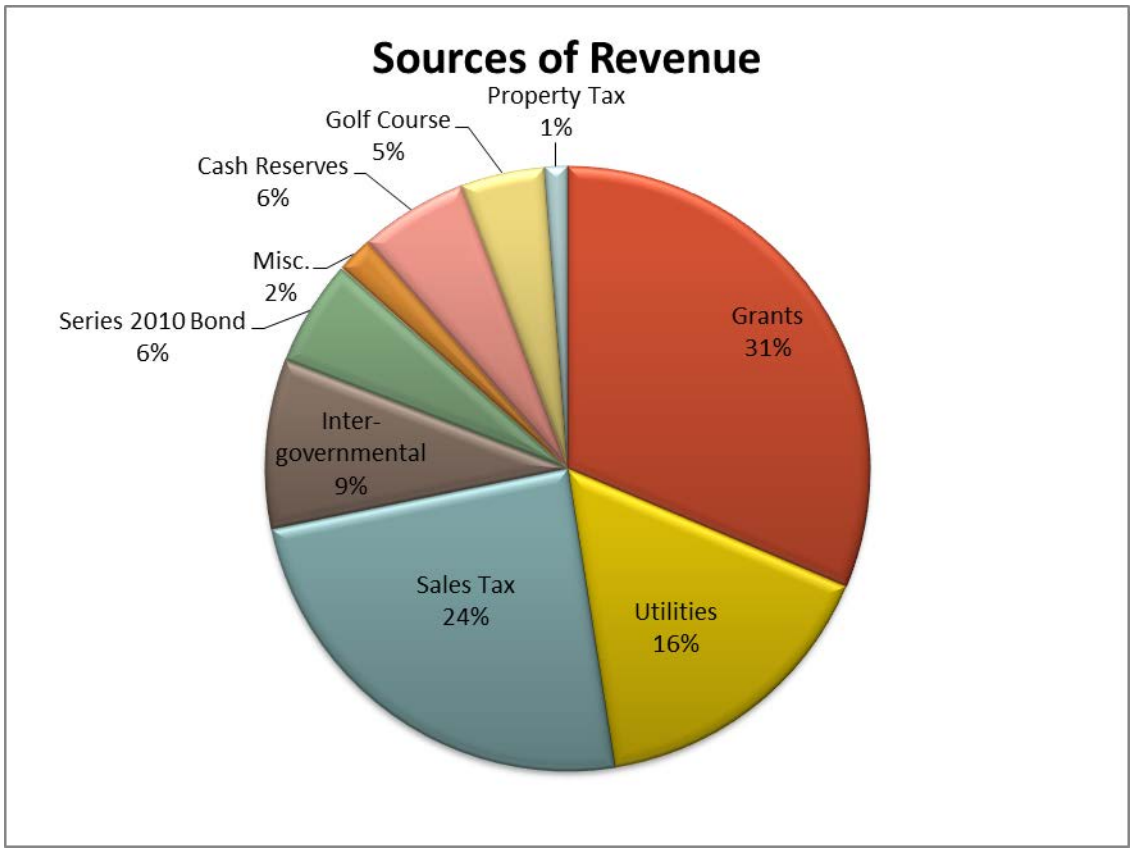
Fiscal Year 2014 – 2015 Annual Budget

TO: Honorable Mayor and City Council Members

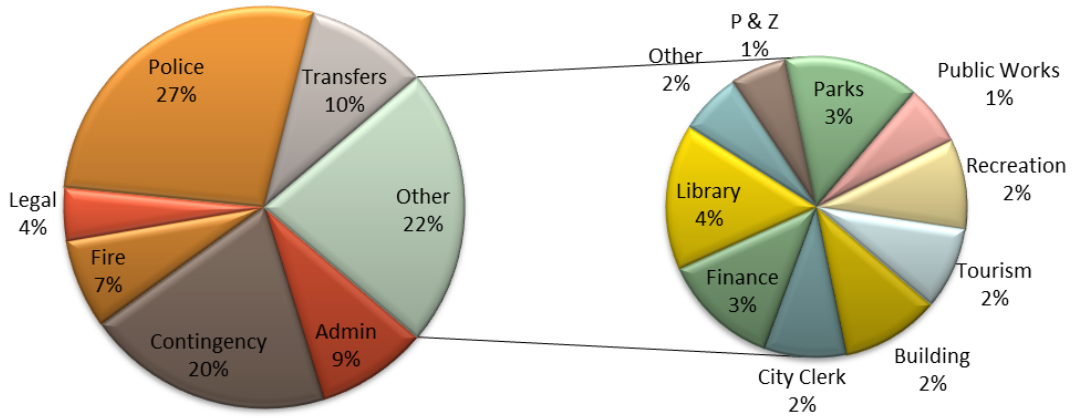
The City of Benson's fiscal year 2015-2016 Budget is scheduled to be adopted by Mayor and Council on June 22, 2015. The Budget, which was prepared based on input received at Council work sessions, is hereby respectfully submitted. We hope that this presentation format will give you a deeper understanding of the increasingly complex finances of the City.

The City's $18,866,234 budget is balanced with a combination of funds carried forward from prior years and revenues expected to be collected during the new budget year. The fiscal 2015-2016 budget is $1,054,267 more than the 2014-2015 budget, principally due to a combination of removing employee furloughs and increasing the local sales tax rate.

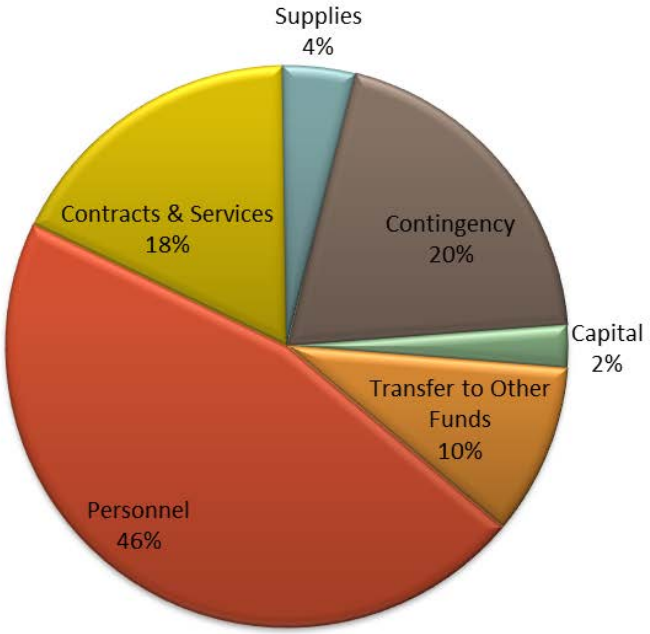
The charts below illustrate in picture form the makeup of the City's revenues and expenditures.

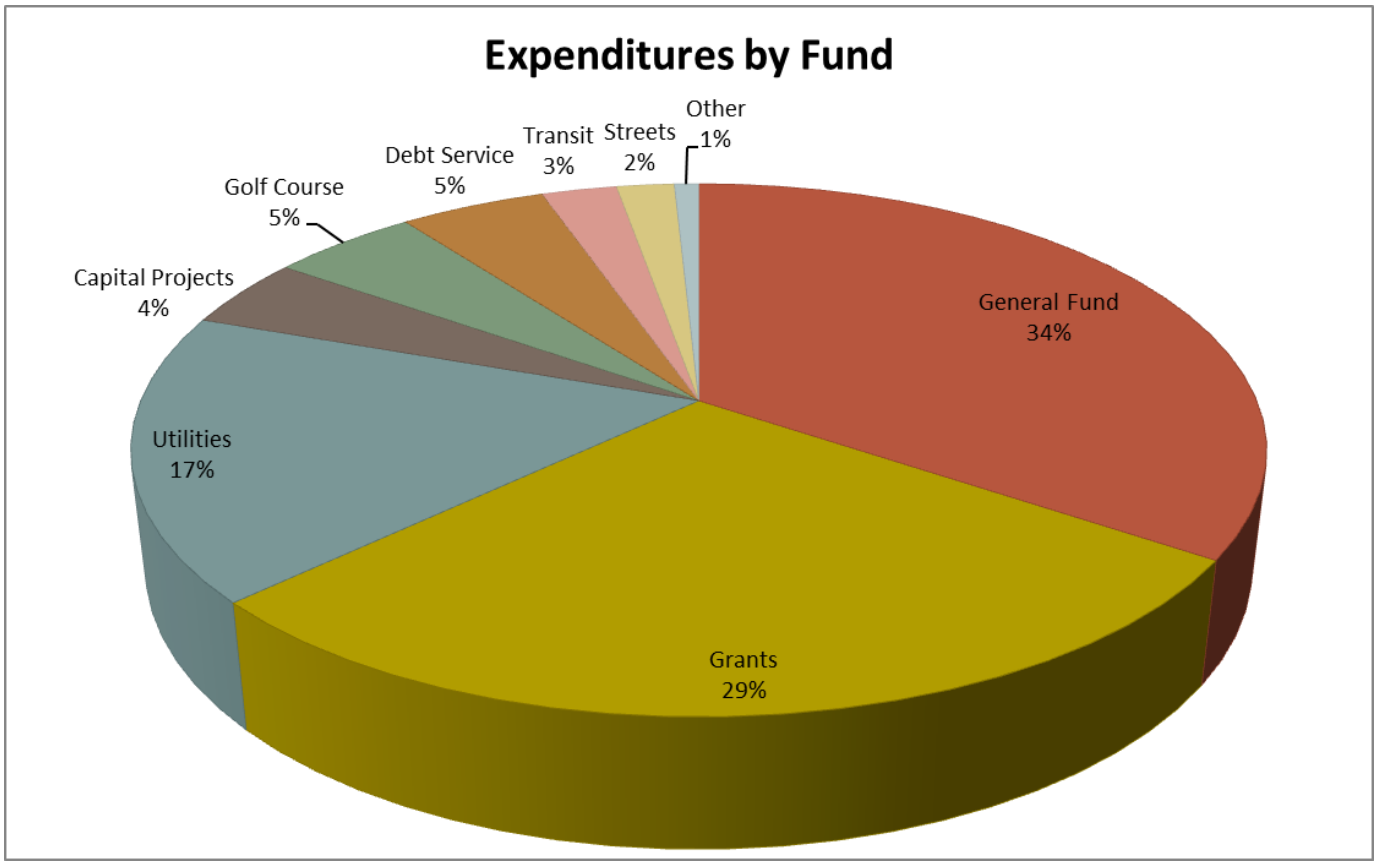


Expenditures by General Fund Department



Expenditures by General Fund Category




Expenditures by Fund
Other
1%
Streets
2%
Transit
3%
Debt Service
5%
Golf Course
5%
Capital Projects
4%
General Fund
34%
Utilities
17%
Grants
29%

The fiscal 2015-2016 budget has been prepared based on the assumption that the local economy will continue to perform in a manner consistent with the three most recent recessionary fiscal years. However, it is flexible enough that spending could be accelerated or decelerated if the economy improves or declines during the year.

Personnel

The largest and most inflexible component of the budget is personnel costs. The highlights of the 2015-2016 personnel budget are:

- No Furlough Days
- No Cost of Living Adjustment (COLA) for all employees
- No Merit Increases
- No significant changes in employee benefits
- No layoffs

The total budgeted personnel costs of $5,131,822 reflect a 5% increase over the prior fiscal year. There is a decrease of .77 full time equivalent (FTE) employees, for a total of 98.30 FTE employees. The changes of personnel costs by department or fund are due primarily to restructuring city positions. Notable changes include:

- Library – increase of 1 FTE in order to fill an assistant position left vacant in prior budget years.
- Administration – decrease of 1 FTE due delaying the hiring of a Building Maintenance Supervisor
- Recreation – increase of 1 FTE in order to hire a part-time Recreation Assistant and to allow for the hiring of Seasonal Summer Camp Instructors.
- Golf Course Maintenance- decrease of 1.35 FTE due to restructuring of departments.

The Arizona State Retirement contribution rate has decreased from 11.60% to 11.47% for both employer and employee. The Public Safety Retirement System employer contribution rate has increased significantly from 21.85% to 26.47%. Health insurance costs are projected to increase by 8% in anticipation of additional requirements under the Affordable Care Act. During fiscal 2007-2008 Council approved and staff implemented a Flexible Spending Account (FSA) for all employees. The FSA allows plan participants to pay for health related expenses on a pretax basis. About 75% of staff participates in the plan. The contribution limit for 2015-2016 remains set at $2,500.

The City has a contract for employee benefits management with Insight Risk Advisors, a sister Company of ESG Corp., which has provided benefits consulting services for the City for several years. The City provides PPO and HSA health insurance options for all eligible employees. The City maintains an employer paid Health Reimbursement Arrangement (HRA) plan to supplement employee health insurance deductibles. The cost of health insurance is in negotiation at this time.

The table below shows recent actual and budgeted total personnel costs by department.

Budgeted Total Personnel Costs **(includes taxes and benefits)** **Fiscal Year 2015-2016**						
	Dollar Amount			**Full Time Equivalent Employee**		
Department	**Budget 2014-15**	**Est. Actual 2014-15**	**Budget 2015-16**	**Budget 2014-15**	**Budget 2015-2016**	**Change**
City Council	20,724	18,434	20,724			
City Administration	205,987	197,275	190,165	4.00	3.00	-1.00
City Clerk	109,142	106,211	118,214	2.00	2.00	0.00
Finance	136,879	116,378	158,999	2.20	2.20	0.00
Tourism	89,679	85,871	96,695	2.50	2.63	0.13
Police/ Animal Control	1,592,564	1,500,409	1,677,416	22.50	22.50	0.00
Fire	181,840	175,299	193,030	3.00	3.00	0.00
City Attorney	114,004	110,003	117,634	2.00	2.00	0.00
Magistrate	27,788	24,501	26,979	1.00	1.00	0.00
Library	160,724	150,134	206,994	4.50	5.50	1.00
Parks	139,431	136,097	146,443	3.00	3.00	0.00
Recreation	92,217	60,797	98,697	3.50	4.50	1.00
Building	134,385	97,846	123,040	2.50	2.25	-0.25
Planning & Zoning	90,166	58,118	77,454	1.50	1.25	-0.25
Public Works	53,907	46,573	47,696	0.85	1.25	0.40
Total General Fund	**3,149,437**	**2,883,946**	**3,300,179**	**55.05**	**56.08**	**1.03**
Transit	133,610	96,210	129,862	4.23	3.83	-0.40
Streets	165,290	152,917	176,074	3.25	3.25	0.00
Natural Gas	309,738	244,967	354,533	6.03	6.88	0.85
Water	352,346	349,303	353,988	6.86	6.01	-0.85
Wastewater	308,207	246,620	330,024	5.86	5.86	0.00
Sanitation	23,687	22,845	25,599	0.55	0.55	0.00
Golf-Operations	149,405	84,679	164,583	5.84	5.65	-0.19
Golf-Maintenance	158,815	183,716	145,618	5.00	4.00	-1.00
Golf- Food & Beverage	139,218	130,940	151,361	6.40	6.19	-0.21
Total Other Funds	**1,740,315**	**1,512,197**	**1,831,643**	**44.02**	**42.22**	**(1.80)**
Grand Total	**4,889,752**	**4,396,142**	**5,131,822**	**99.07**	**98.30**	**(0.77)**

Budget Policy Statement – <u>Use of Contingency Line Items in the Various Funds</u>
Most Funds contain a line item called "Contingency". Those contingency line items are intended for expenditures that are necessary for the efficient operation of the Fund, but were not anticipated or known with certainty at the time the budget was prepared. When contingency funds are used Council will be informed of their use. Any expenditure of contingency funds in excess of $10,000 requires Council approval

Budget Policy Statement – <u>Capital Improvement Plan</u>
The five year Capital Improvement Plan (CIP) is an integral part of this Budget. Plan particulars are discussed in the CIP section of the Budget.

Budget Policy Statement – <u>Capital Projects Fund & Restriction on Construction Sales Tax</u>

The Capital Projects Fund (CPF) was set up in the 2007-2008 fiscal year. It is designed to fund capital projects that are regional in nature. The funding sources for the CPF are the Construction Sales Tax, selected debt financing and anticipated grants. The Capital Projects Fund is discussed in more detail in the CIP section of the Budget.

Budget Policy Statement – <u>Human Resources Rate Plan</u>

The Salary Rate Plan for the City of Benson for the 2015-2016 fiscal year is shown beginning on page 12 herein. All salaries paid by the City during the next fiscal year will be within the salary ranges listed on the Plan, except for those salaries that were above the maximum prior to the beginning of the fiscal year.

Organization of the Budget

The foregoing information has been presented to give the reader an overview of the sources and uses of funds in the budget on a citywide basis. The following sections will provide both an overview and detailed line item budget and historical information on a department by department and Fund by Fund basis. In addition, each department head has provided additional information on the activities of his/her department/Fund.

The Capital Improvement Plan (CIP) is the final section of the Budget. It contains a summary five year plan followed by individual project sheets for each planned project.

Conclusion

The City of Benson has responded to the economic downturn in a most responsible manner. City staff and Council are to be recognized for their dedication to building on past successes despite the significant reduction in revenues during the past several years. Although this coming fiscal year will mark the first year the City has had to increase its sales tax rate in the past 16 years, these tough decisions will help to improve the financial outlook of the City for the coming fiscal years. The fiscal 2015-2016 budget is designed to be a flexible tool that will allow the City to maintain its financial stability and continue to provide the services our citizens' want and need.

Respectfully submitted,

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William Stephens	Dustin DeSpain
City Manager	Finance Director

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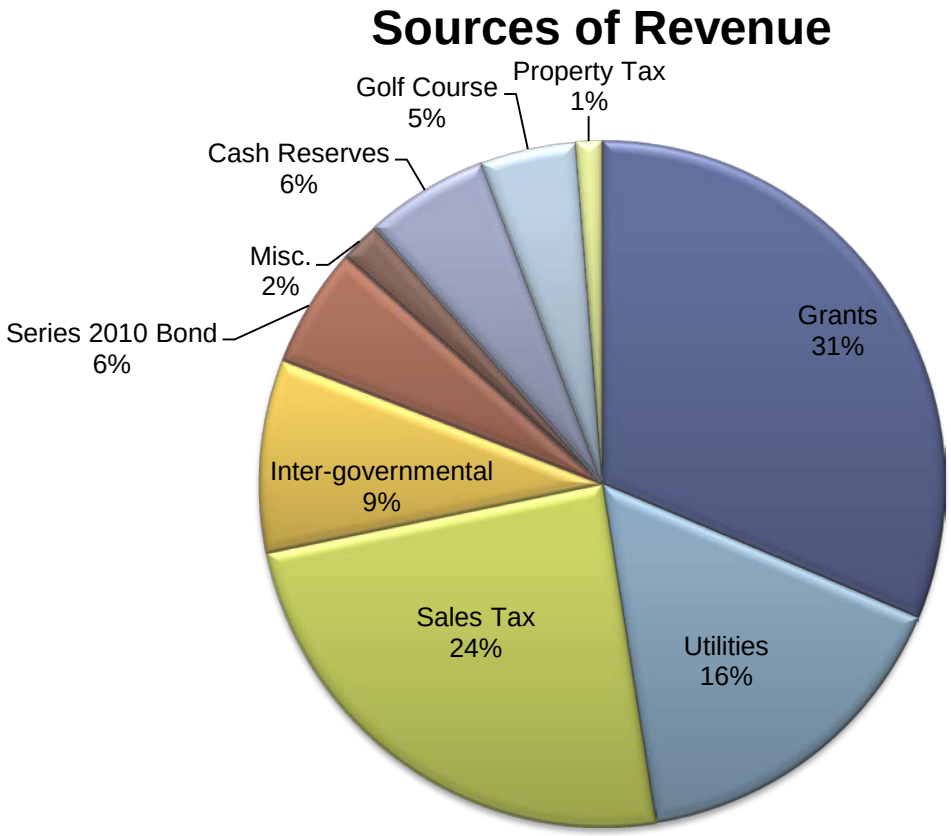
Fiscal 2015-2016 Salary Rate Plan				
Job Families and Job Titles	**Salary Grade**	**Recommended**		
		Minimum	**Midpoint**	**Maximum**
City Management				
City Manager	72	89,890.12	112,362.65	134,835.18
Human Resources Director	55	59,075.34	73,844.18	88,613.01
Executive Asst. to City Manager	30	31,864.68	39,830.85	47,797.02
Facilities Supervisor	31	32,661.30	40,826.63	48,991.95
Administrative Assistant	24	27,476.82	34,346.02	41,215.22
Information Technology Specialist	34	35,172.65	43,965.81	52,758.97
Information Technology Technician	24	27,476.82	34,346.02	41,215.22
Human Resource Analyst I	24	27,476.82	34,346.02	41,215.22
Human Resource Coordinator	32	33,477.83	41,847.29	50,216.75
Custodian	14	21,464.84	26,831.06	32,197.27
Legal				
City Attorney	68	81,436.01	101,795.01	122,154.01
Prosecuting Attorney	58	63,617.68	79,522.10	95,426.52
Legal Assistant	32	33,477.83	41,847.29	50,216.75
Finance				
Finance Director	58	63,617.68	79,522.10	95,426.52
Deputy Finance Director	46	47,303.30	59,129.13	70,954.95
Accounting Supervisor	32	33,477.83	41,847.29	50,216.75
Accounting Specialist	32	33,477.83	41,847.29	50,216.75
Account Clerk III	24	27,476.82	34,346.02	41,215.22
Account Clerk II	20	24,892.64	31,115.80	37,338.96
Account Clerk I	16	22,551.50	28,189.38	33,827.25
City Clerk				
City Clerk	50	52,213.99	65,267.49	78,320.99
Deputy City Clerk	32	33,477.83	41,847.29	50,216.75
Development Services				
Building				
Building Official	50	52,213.99	65,267.49	78,320.99
Building Inspector II	36	36,953.26	46,191.58	55,429.89
Building Inspector I	32	33,477.83	41,847.29	50,216.75
Planning Technician	24	27,476.82	34,346.02	41,215.22
Code Enforcement Officer	24	27,476.82	34,346.02	41,215.22
Senior Permit Technician	26	28,867.83	36,084.79	43,301.75
Planning & Zoning				
Planning & Zoning Director	50	52,213.99	65,267.49	78,320.99
Senior Planner	40	40,789.49	50,986.86	61,184.23
Planning Technician	24	27,476.82	34,346.02	41,215.22
GIS Manager	40	40,789.49	50,986.86	61,184.23

Fiscal 2015-2016 Salary Rate Plan				
Job Families and Job Titles	**Salary Grade**	**Recommended**		
		Minimum	**Midpoint**	**Maximum**
Tourism				
Tourism Supervisor	30	31,864.68	39,830.85	47,797.02
Tourism Clerk	12	20,430.55	25,538.19	30,645.82
Library				
Library Director	40	40,789.49	50,986.86	61,184.23
Senior Library Assistant	22	26,152.83	32,691.04	39,229.24
Library Assistant	14	21,464.84	26,831.06	32,197.27
Library Page	6	17,617.20	22,021.50	26,425.80
Parks				
Parks Director	50	52,213.99	65,267.49	78,320.99
Parks Supervisor	31	32,661.30	40,826.63	48,991.95
Parks Maintenance Worker II	19	24,285.50	30,356.88	36,428.25
Parks Maintenance Worker I	15	22,001.47	27,501.83	33,002.20
Recreation				
Recreation Coordinator	32	33,477.83	41,847.29	50,216.75
Recreation Asst.	12	20,430.55	25,538.19	30,645.82
Recreation Aids	12	20,430.55	25,538.19	30,645.83
Pool Cashier	4	16,768.30	20,960.38	25,152.45
Lead Lifeguard	10	19,446.09	24,307.61	29,169.14
Lifeguard	9	18,971.80	23,714.74	28,457.69
Police Operations				
Police Chief	60	66,838.33	83,547.91	100,257.49
Police Commander	50	52,213.99	65,267.49	78,320.99
Support Services Division Lieutena	46	47,303.30	59,129.13	70,954.95
Police Sergeant	44	45,023.96	56,279.95	67,535.94
Police Corporal	40	40,789.49	50,986.86	61,184.23
Detective	40	40,789.49	50,986.86	61,184.23
Police Officer	38	38,824.02	48,530.03	58,236.03
Police Support				
Police Communications Supervisor	34	35,172.65	43,965.81	52,758.97
Police Communications Specialist	22	26,152.83	32,691.04	39,229.24
Police Assistant	26	28,867.83	36,084.79	43,301.75
Police Records Clerk	22	26,152.83	32,691.04	39,229.24
Senior Animal Control Officer	26	28,867.83	36,084.79	43,301.75
Animal Control Officer	20	24,892.64	31,115.80	37,338.96
Fire Department				
Fire Chief	50	52,213.99	65,267.49	78,320.99
Admin Specialist	27	29,589.53	36,986.91	44,384.29

Fiscal 2015-2016 Salary Rate Plan				
Job Families and Job Titles	**Salary Grade**	**Recommended**		
		Minimum	**Midpoint**	**Maximum**
Public Works Department				
Public Works Director	60	66,838.33	83,547.91	100,257.49
Public Works Superintendent	50	52,213.99	65,267.49	78,320.99
Streets Superintendent	40	40,789.49	50,986.86	61,184.23
Administrative Assistant, Public Wo	24	27,476.82	34,346.02	41,215.22
Engineering Aide	24	27,476.82	34,346.02	41,215.22
Utilities Operations Supervisor	35	36,051.96	45,064.96	54,077.95
Utilities Operator III	31	32,661.30	40,826.63	48,991.95
Utilities Operator II	27	29,589.53	36,986.91	44,384.29
Utilities Operator I	23	26,806.65	33,508.31	40,209.98
Street Maintenance Supervisor	31	32,661.30	40,826.63	48,991.95
Street Maintenance Worker III	27	29,589.53	36,986.91	44,384.29
Street Maintenance Worker II	23	26,806.65	33,508.31	40,209.98
Street Maintenance Worker I	19	24,285.50	30,356.88	36,428.25
Maintenance Technician	27	29,589.53	36,986.91	44,384.29
Meter Reader	23	26,806.65	33,508.31	40,209.98
Transit				
Dispatcher/Admin Assistant	22	26,152.83	32,691.04	39,229.24
Transit Driver I	19	24,285.50	30,356.88	36,428.25
Transit Driver II	19	24,285.50	30,356.88	36,428.25
Golf Course				
Director of Golf Operations	40	40,789.49	50,986.86	61,184.23
Associate Golf Professioinal	22	26,152.83	32,691.04	39,229.24
Golf Shop Customer Service	4	16,768.30	20,960.38	25,152.45
Golf Course Superintendent	31	32,661.30	40,826.63	48,991.95
G.C. Mechanic/Maintenance	14	21,464.84	26,831.06	32,197.27
Foreman/Irrigation Tech.	16	22,551.50	28,189.38	33,827.25
Equipment Operator	8	18,509.07	23,136.34	27,763.60
Kitchen Manager & Chef	22	26,152.83	32,691.04	39,229.25
Cook	10	19,446.09	24,307.61	29,169.14
Dishwasher/Prep Cook	4	16,768.30	20,960.38	25,152.45
Lead Waitstaff	6	17,617.20	22,021.50	26,425.80
Waitstaff	4	16,768.30	20,960.38	25,152.45
Beverage Cart Attendent	4	16,768.30	20,960.38	25,152.45

Summary of Expenditures by Department or Fund			
	Fiscal 2014-2015		Fiscal
		Estimated	2015-2016
Description	Budget	Actual	Budget
General Fund			
Administration	576,796	459,867	646,670
City Council	27,824	29,656	37,824
City Clerk	132,208	115,811	142,214
Community Enrichment	73,650	47,400	70,000
Miscellaneous	1,347,229	-	2,131,078
Finance	169,549	150,129	202,229
Tourism	133,102	122,720	141,106
Police	1,800,214	1,671,375	1,963,912
Fire	461,380	366,562	520,627
City Attorney	234,853	182,163	238,484
Magistrate	65,338	48,762	64,529
Library	204,201	188,229	251,569
Parks	223,981	208,417	232,893
Recreation	142,905	85,841	155,249
Building	139,835	115,624	169,940
Planning & Zoning	94,966	59,387	96,704
Public Works	94,357	60,906	103,496
Total General Fund	**5,922,388**	**3,912,849**	**7,168,523**
Natural Gas	1,164,000	626,616	1,039,500
Water	847,500	522,524	777,000
Wastewater	720,000	458,561	839,000
Sanitation	610,000	533,462	635,000
Golf Course	954,311	859,940	941,320
Total Enterprise Funds	**4,295,811**	**3,001,102**	**4,231,820**
Airport	182,750	47,911	120,800
Streets	359,893	324,588	370,990
Transit	515,135	156,767	484,121
Debt Service	1,500,538	-	1,469,975
Capital Projects	1,309,600	82,037	784,600
Impact Fees	100	-	-
Grants	4,985,000	29,814	5,400,000
Firemen's Pension	26,400	23,727	36,000
Total - Other Funds	**8,879,415**	**664,844**	**8,666,487**
TOTAL - ALL FUNDS	**19,097,615**	**7,578,795**	**20,066,828**
Less: Interfund Transfers	(1,285,648)		(1,200,595)
Total Net Expenditures	**17,811,967**		**18,866,233**

Revenues


Sources of Revenue
Property Tax
1%
Golf Course
5%
Cash Reserves
6%
Misc.
2%
Series 2010 Bond
6%
Grants
31%
Inter-governmental
9%
Sales Tax
24%
Utilities
16%

General Fund Revenues	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Administration						
General Property Tax	230,000	223,365	230,000	179,683	239,571	230,000
City Sales Tax (3.5%)	2,600,000	2,746,695	2,750,000	2,105,375	2,806,465	3,850,000
Bed Tax	60,000	77,736	60,000	50,608	67,460	70,000
State Sales Tax	441,111	443,005	461,280	340,681	454,128	487,696
Franchise Tax	165,000	165,554	165,000	100,212	133,583	165,000
Auto Lieu Tax	234,741	221,642	249,009	155,784	207,660	245,186
Business License	12,000	20,075	12,000	6,550	8,731	12,000
State Revenue Sharing	569,539	569,017	674,849	463,494	617,837	614,641
Interest Income	5,000	4,417	5,000	143	191	1,000
Copies and Notary Fees	500	591	500	126	168	500
Miscellaneous	7,500	21,326	7,500	9,337	12,446	10,000
Sale of Fixed Assets	5,000	108	5,000	-	-	5,000
Property Rental	40,000	33,058	40,000	33,215	44,275	40,000
Total Administration	**4,370,391**	**4,526,589**	**4,660,138**	**3,445,207**	**4,592,515**	**5,731,023**
Building / Planning & Zoning Development						
Planning & Zoning Fees	2,000	5,570	2,000	190	253	2,000
Building Permits	35,000	20,567	35,000	13,983	18,639	35,000
Building Plan Review Fees	10,000	1,739	10,000	3,179	4,237	10,000
Public Works Review Fees	25,000	1,700	25,000	-	-	43,750
PW Recording/ Misc. Fees	600	14	600	-	-	600
Total Development	**72,600**	**29,590**	**72,600**	**17,352**	**23,130**	**91,350**
Police / Animal Control						
Forfeiture Rev /Check proof Veh	6,000	5,077	6,000	-	-	6,000
Report Income	750	1,113	750	627	836	750
Fingerprint Revenue	1,200	1,062	1,200	1,105	1,473	1,200
Dog License / Shelter Fees	5,000	4,070	5,000	2,959	3,944	5,000
Animal medical Donations	5,000	16,658	10,000	8,280	11,038	10,000
Spay/Neuter Grants	10,000	-	5,000	5,000	6,665	5,000
Shelter Fees from County	8,000	4,620	8,000	2,299	3,064	8,000
GITEM Salary Reimbursement	30,000	-	30,000	-	-	-
Stonegarden Grant for OT	75,000	24,126	75,000	19,532	26,036	75,000
Stonegarden Grant for Equipment	100,000	-	-	-	-	-
GITEM Grant OT	5,000	54,607	-	42,312	56,402	-
Auto Theft Task Force			65,000	-	-	65,000
GOHS Grant OT	5,000	-	2,500	-	-	2,000
RICO Seizure Revenue	54,000	53,922	-	-	-	1,000
Officer Safety Equipment	-	2,217	500	1,305	1,740	1,000
Other Income	10,000	11,858	10,000	12,350	16,462	3,000
Total Police Dept	**314,950**	**179,331**	**218,950**	**95,770**	**127,661**	**182,950**

General Fund Revenues	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Fire Dept						
Firemen's Revenue	30,000	4,628	30,000	3,861	5,146	30,000
Fire Dept Donations	500	-	500	-	-	500
Total Fire Dept	**30,500**	**4,628**	**30,500**	**3,861**	**5,146**	**30,500**
Magistrate						
Citations from Benson PD	1,500	233	1,500	-	-	-
Total Magistrate	**1,500**	**233**	**1,500**	**-**	**-**	**-**
Library						
Library Fines	7,500	7,301	7,500	4,581	6,106	7,500
Library Donations - Restricted	100	157	100	-	-	100
Total Library	**7,600**	**7,458**	**7,600**	**4,581**	**6,106**	**7,600**
Parks & Recreation						
Pool Fees	5,000	3,642	5,000	1,076	1,435	5,000
Summer Program Fees	600	3,125	600	480	640	600
Park User Fees	2,000	5,080	4,500	3,644	4,857	5,000
Donations	1,000	-	1,000	-	-	1,000
July 4 Revenue / Donations	10,000	11,725	10,000	2,920	3,892	10,000
Bluegrass	24,000	-	-	-	-	-
Other Events	20,000	110	5,000	75	100	500
Miscellaneous	2,500	200	2,500	510	680	500
Total Parks & Recreation	**65,100**	**23,882**	**28,600**	**8,705**	**11,604**	**22,600**
Tourism						
Tourism Sales	1,500	2,196	1,500	2,260	3,013	1,500
Total Tourism	**1,500**	**2,196**	**1,500**	**2,260**	**3,013**	**1,500**
Cemetery						
Plot Sales	1,000	900	1,000	300	400	1,000
Total Cemetery	**1,000**	**900**	**1,000**	**300**	**400**	**1,000**
Miscellaneous						
Contingency Reserve	900,000	-	400,000	-	-	400,000
Carry Forward Balance	800,000	-	500,000	-	-	700,000
Total Miscellaneous	**1,700,000**	**-**	**900,000**	**-**	**-**	**1,100,000**
Total General Fund Revenue	**6,565,141**	**4,774,806**	**5,922,388**	**3,578,036**	**4,769,576**	**7,168,523**

Natural Gas Fund	2013-14 Budget	2014-15 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Gas Revenue	750,000	543,573	700,000	448,689	598,103	600,000
Muli-User Gas Revenue	7,500	8,684	7,500	5,976	7,966	7,500
Commercial Gas Revenue	390,000	253,065	350,000	191,972	255,898	275,000
Utility Service Charges	15,000	13,830	15,000	12,330	16,436	15,000
New Gas Hookups	7,500	5,152	9,000	1,275	1,699	7,000
Penalty and Interest Fees	7,500	4,120	7,500	3,167	4,221	5,000
Series 2010 Bond Proceeds	70,000	-	60,000	-	-	130,000
Round Up Revenues	15,000	-	15,000	-	-	-
Total Revenues	**1,262,500**	**828,424**	**1,164,000**	**663,408**	**884,323**	**1,039,500**

Water Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Water Revenue	450,000	386,882	450,000	278,645	371,434	425,000
Commercial Water Revenue	330,000	295,686	330,000	223,272	297,621	300,000
New Hookups	15,000	2,262	10,000	10,574	14,095	20,000
Impact Fee Allocation	20,000	-	-	-	-	-
Water Accomodation Fees	7,000	6,615	7,500	6,235	8,311	7,000
Series 2010 Bond Proceeds	30,000	-	50,000	-	-	25,000
Other Income	-	834	-	124	165	-
Total Revenues	**852,000**	**692,279**	**847,500**	**518,850**	**691,627**	**777,000**

Wastewater Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Wastewater Fees	450,000	414,903	420,000	320,123	426,724	425,000
Muli-User Wastewater Fees	8,000	6,943	8,000	5,001	6,667	7,000
Commercial Wastewater Fees	265,000	247,313	250,000	200,039	266,652	275,000
New Hook Ups	15,000	1,525	15,000	1,374	1,832	15,000
Series 2010 Bond	-	-	-	-	-	90,000
Whetstone W/W Fees	15,000	169,615	15,000	-	-	12,000
Misc Revenue	12,000	65,798	12,000	22,600	30,126	15,000
Total Revenues	**765,000**	**906,097**	**720,000**	**549,137**	**732,000**	**839,000**

Sanitation Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Sanitation Fees	360,000	319,094	320,000	240,325	320,354	320,000
Muli-User Sanitation Fees	500	-	-	-	-	-
Commercial Sanitation Fees	320,000	315,933	290,000	233,842	311,711	315,000
Total Revenues	**680,500**	**635,027**	**610,000**	**474,167**	**632,065**	**635,000**

Streets Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Gasoline Tax	341,147	303,924	359,893	260,162	346,796	370,990
State Lottery Revenue	20,000	-	-	-	-	-
Total Revenues	**361,147**	**303,924**	**359,893**	**260,162**	**346,796**	**370,990**

San Pedro Golf Operations	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Memberships	92,703	67,586	78,472	56,587	75,431	-
Green and Cart Fees	446,507	376,367	410,442	278,190	370,827	473,834
Merchandise Sales	45,950	43,678	48,911	28,931	38,565	42,697
Practice Facility	30,715	24,805	30,523	12,948	17,260	24,335
AGS Donations	25,000	25,000	1,500	-	-	-
Other Income	-	450	-	21,955	29,266	-
Teaching Revenue	2,500	374	-	20	27	2,500
Contribution from General Fund	117,599	-	89,212	-	-	91,454
Total Revenues	**760,974**	**538,259**	**659,060**	**398,631**	**531,376**	**634,820**

San Pedro F&B	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Food Sales	237,279	188,613	210,530	129,177	172,193	210,000
Beer Sales	50,896	61,125	55,440	45,690	60,905	65,000
Wine Sales	4,492	1,861	2,331	4,746	6,326	7,000
Liquor Sales	11,579	19,226	16,500	15,148	20,193	18,500
Banquet Revenue	4,057	7,232	10,450	2,914	3,884	6,000
Total Revenues	**308,303**	**278,057**	**295,251**	**197,675**	**263,501**	**306,500**

Transit Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Grant Reimbursement - FTA 5311 - Capital	-	-	226,900	1,036	1,381	263,013
Grant Reimbursement - FTA 5311 - Operating	96,767	80,906	96,403	53,813	71,733	90,339
Grant Reimbursement - FTA 5311 - Admin	36,233	17,765	53,834	15,527	20,698	42,653
SEAGO AAA	24,000	23,306	18,650	13,987	18,645	18,650
Fare Revenue	8,000	6,640	9,000	5,719	7,624	8,000
Allocation from General Fund	44,970	-	29,348	-	-	54,966
Greyhound Revenue	-	-	80,000	1,546	2,061	5,000
RTAP	1,000	997	1,000	1,474	1,965	1,500
Total Revenues	**210,970**	**129,614**	**515,135**	**93,104**	**124,107**	**484,121**

Airport Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Contribution General Fund	111,750	-	82,750	-	-	100,800
Business Revenue	62,000	15,904	100,000	8,124	10,830	20,000
Insurance Recoveries	-	25,764	-	-	-	-
Total Revenues	**173,750**	**41,668**	**182,750**	**8,124**	**10,830**	**120,800**

Capital Projects Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2013-14 Projected Actual	2015-16 Budget
Revenues						
Construction Sales Tax	400,000	178,656	200,000	54,136	72,163	500,000
Hanger Financing	500,000	-	500,000	-	-	-
Series 2010 Bond Proceeds	750,000	-	559,600	-	-	284,600
CDBG Grant	250,000	-		-	-	-
Anticipated Grant	155,000	-	50,000	-	-	-
Total Revenues	**2,055,000**	**178,656**	**1,309,600**	**54,136**	**72,163**	**784,600**

Impact Fee Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Impact Fee	50,000	650	100	-	-	-
Carry Forward Balance						
Total Revenues	**50,000**	**650**	**100**	**-**	**-**	**-**

Debt Service Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Bond Proceeds Carried Forward	-	-	1,100,000	-	-	1,070,000
Series 2010 Bond Proceeds	1,200,000	-	-	-	-	-
Transfer of Payments from General Fund	-	-	400,538	-	-	399,975
Total Revenues	**1,200,000**	**-**	**1,500,538**	**-**	**-**	**1,469,975**

Fireman's Pension Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Contributions From State Fund	6,000	5,676	6,000	6,423	8,562	6,000
Contributions From Fire, Inc	1,200	1,464	1,200	1,745	2,326	1,200
Contributions From General Fund	9,900	-	14,200	-	-	23,800
Interest Income	7,500	4,339	5,000	-	-	5,000
Other Income	-	434	-	539	718	-
Total Revenues	**24,600**	**11,913**	**26,400**	**8,707**	**11,606**	**36,000**

Grants Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2013-14 Projected Actual	2015-16 Budget
Revenues:						
Historic Preservation Grant				2,040	2,719	
Police Grants	14,500	15,795	-	-	-	-
Fire Grants	-	-	-	-	-	427,500
Emergency Generator	-	69	-	-	-	-
FAA 16 / ADOT	-	139	-	-	-	-
Unclassified Airport Grants	2,296,190	-	1,200,000	-	-	1,200,000
Unclassified Grants	3,500,000	-	3,500,000	-	-	3,500,000
WIFA SCADA and Energy Study	35,000	-	35,000	-	-	-
State Airport Grants	-	-	-	3,780	5,039	-
Contribution From General Fund					-	35,000
CDBG Park Grant	-	159,077	250,000	-	-	237,500
Total Revenues	**5,845,690**	**175,080**	**4,985,000**	**5,820**	**7,758**	**5,400,000**

Revenues	20,066,829
Less: Transfers Between Funds	[1,200,595]
TOTAL REVENUES	$18,866,234

General Fund Expenditures

City Council

The Mayor and City Council are comprised of seven elected official of the City. The Mayor is directly elected by the citizens every two years while the Vice-Mayor is selected by the Council. They serve four-year overlapping terms in the manner prescribed by State Law. The City Council serves as the legislative and policy-making body of the municipal government and has responsibilities for enacting City ordinances and providing policy direction to the City Manager, who is responsible for carrying out its established policies and administering operations. In addition, the City Council is responsible for appropriating funds to conduct City business by adopting an annual budget that maintains the fiscal stability of the City.

City Council includes costs for the annual League of Cities booth. It also includes Employee Council expenditures for other employee promotions.

City Council	**2013-14 Budget**	**2013-14 Actual**	**2014-15 Budget**	**2014-15 Actual Thru Mar 2015**	**2014-15 Projected Actual**	**2015-16 Budget**
Personnel						
Salaries and Wages	19,200	19,000	19,200	12,800	17,062	19,200
Payroll Taxes	1,469	1,454	1,469	998	1,330	1,469
Workman's Compensation	33	77	55	31	41	55
Total Personnel	**20,702**	**20,530**	**20,724**	**13,829**	**18,434**	**20,724**
Contracts & Services						
Travel	5,200	4,582	5,200	7,090	9,451	10,000
Council Photos	500	-	-	-	-	-
Youth Council	3,000	-	-	-	-	-
Employee Council	900	550	400	-	-	900
Total Contracts & Services	**9,600**	**5,131**	**5,600**	**7,090**	**9,451**	**10,900**
Supplies						
Operating Supplies	1,750	1,912	1,500	1,294	1,725	3,000
League of Cities	3,200	3,187		35	47	3,200
Total Supplies & Expenses	**4,950**	**5,099**	**1,500**	**1,329**	**1,771**	**6,200**
Capital Projects						
CIP CM 12-2 Audio Equip.	-	421	-	-	-	-
CIP CM 12-3 Video Equip.	15,000	442	-	-	-	-
Total Capital Costs	**15,000**	**863**	**-**	**-**	**-**	**-**
Total Council	**50,252**	**31,623**	**27,824**	**22,247**	**29,656**	**37,824**

Community Enrichment	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Contracts & Services						
City Promotion	2,500	3,500	4,500	1,315	1,753	6,850
Bluegrass	27,000	-	-	-	-	-
Historical Commission	600	598	-	-	-	-
Arts Council	1,500	1,037	-	-	-	-
Food Pantry	1,560	1,560	-	1,040	1,386	-
Food Bank	5,652	5,544	-	4,100	5,466	5,500
Economic Development	4,000	398	25,000	-	-	25,000
Fire Works/ Advertising	24,000	19,802	14,000	16,296	21,723	24,000
Governor's Alliance Recreation Programs	4,000	4,000	-	-	-	-
Butterfield Rodeo	4,675	4,650	4,650	4,650	6,198	4,650
Arizona Rangers Rodeo	750	-	-	-	-	-
Shop with a Cop	500	500	500	500	667	500
Relay for Life	1,500	1,500	-	-	-	-
City/School Joint Cooperative Activities	750	-	-	-	-	-
Southwest Ranch Roping Association	1,000	1,000	-	-	-	-
Butterfield Stage Days	200	2,474	2,500	821	1,094	2,500
Southeastern AZ Economic Development Group	2,000	-	-	-	-	-
City Billboards w/lights	11,400	9,200	20,000	5,600	7,465	
Christmas Tree purchase & Lighting	2,850	2,219	1,500	426	567	-
Christmas Light Parade	1,700	1,011	1,000	811	1,082	1,000
Total Contracts & Services	**98,137**	**58,993**	**73,650**	**35,559**	**47,400**	**70,000**
Total Community Enrichment	**98,137**	**58,993**	**73,650**	**35,559**	**47,400**	**70,000**

Miscellaneous	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Contribution to Fire Pension	9,900	-	14,200	-	-	23,800
Contribution to Airport	111,750	-	82,750	-	-	100,800
Contribution to Transit	44,970	-	29,348	-	-	54,966
Contribution to Golf Course	117,599	-	89,212	-	-	91,454
Contribution to Debt Service	-	-	400,538	-	-	399,975
Contribution to Grant Fund						35,000
Contingency Reserve Set Aside	548,724	-	731,181	-	-	1,425,083
Bond Escrow Reserve	400,438	-	-	-	-	-
Total Miscellaneous	**1,233,381**	**-**	**1,347,229**	**-**	**-**	**2,131,078**

City Manager / City Administration

City Manager: The City Manager is the "Team Leader" responsible for the proper administration of the City and serves as the Chief Administrative Officer of the government under the control and direction of the City Council, as provided under Section 3-1-2 of the City Code. The City Manager is responsible for providing leadership in administering the programs and policies established by the Mayor and Council. The City Manager is further responsible for the coordination of the administrative functions of the various departments, boards, divisions and services of the City government. The following Department Heads and other departments report to and receive direction from the City Manager: Finance Director, City Clerk, Public Works Director/City Engineer, Building Official, Planning and Zoning Director, Chief of Police, Fire Chief, Library Director, Director of Golf, Tourism Supervisor, HR and Recreation Coordinators.

Human Resources: The Human Resource office provides personnel-related services to City employees. This includes employee relations, recruitment and selection, classification and compensation, employee benefits, employee safety and worker's compensation (and elements of the City's risk management effort), OSHA oversight, training and development, Human Resources Information Systems (HRIS), organizational development and employee records.

Facilities Management: The Facilities Management Division manages and coordinates the maintenance and repairs of all City owned property.

Economic Development: The City's Economic Development Subcommittee is composed of City Council, City staff representatives and key local business leaders. The Economic Development Strategic Plan was developed as a plan to keep the City moving forward. The Mayor and Council's goal for this plan is to encourage a healthy business climate by providing timely information to new and existing businesses. The City's commitment to Economic Development will help diversify, expand and develop the local business sector. The plan has been distributed and is available for viewing on the City website.

IT Services: This service is contracted to the City. The service is responsible for all aspects of the systems in the City.

Intergovernmental Liaison: One of the strategic plan goals is to promote cooperative partnerships with Local, County, State and Federal entities. This can best be accomplished by working on an intergovernmental liaison strategy. The City Manager develops, represents, and advocates the interests of the City of Benson.

Position	Number	Percentage
City Manager	1	100%
Human Resources Coordinator	1	100%
Administrative Assistant	1	100%

Administration	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	200,244	146,329	157,994	111,838	149,080	148,368
Overtime Wages	5,000	283	-	-	-	-
Payroll Taxes	15,701	10,915	12,087	8,406	11,206	11,350
Retirement Benefits	23,685	16,492	18,327	12,832	17,105	17,018
Employee Insurance	29,461	22,386	17,579	14,917	19,884	13,429
Total Personnel	**274,091**	**196,405**	**205,987**	**147,993**	**197,275**	**190,165**
Contracts & Services						
Professional Services	1,200	716	1,200	550	733	1,100
Professional Services - HR	3,300	3,082	4,000	828	1,103	4,000
Legal Fees	100,000	70,087	96,000	50	67	150,000
IT Services	25,000	67,482	95,000	87,234	116,283	95,000
Intergovernmental Relations	10,000	1,784	5,000	18	24	5,000
Education and Training	2,000	929	1,000	80	107	1,000
Utilities	15,000	15,897	15,000	10,197	13,593	15,000
Telephone	15,000	12,665	15,000	11,061	14,744	15,000
Repairs & Maintenance	10,000	8,063	10,000	5,604	7,470	10,000
Rentals	1,000	1,982	2,000	1,134	1,511	2,000
Uniforms	450	730	500	534	712	500
Insurance	75,000	51,430	75,000	54,416	72,537	60,000
Public Notices, Advertising	800	428	800	75	100	800
Advertising - HR	8,000	6,804	8,000	3,175	4,233	10,000
Sponsorships	1,500	900	-	-	-	-
Travel	-	4,080	1,000	1,088	1,450	2,500
Dues & Licenses	7,800	8,841	10,000	7,744	10,322	10,000
Total Contracts & Services	**276,050**	**255,900**	**339,500**	**183,788**	**244,990**	**381,900**
Supplies						
Office Supplies	3,000	2,987	2,500	718	957	2,500
Postage & Shipping	3,000	6,052	3,000	2,056	2,741	3,000
Computer Supplies	600	8,759	2,000	329	438	2,000
IT Supplies	5,000	513	10,000	355	473	10,000
Operating Supplies	5,000	3,263	2,500	1,965	2,620	2,500
Vehicle Fuel & Oil	3,500	2,361	2,500	1,693	2,257	2,500
Vehicle Repairs & Maint	2,250	3,474	2,000	1,552	2,068	2,500
Total Supplies	**22,350**	**27,408**	**24,500**	**8,667**	**11,554**	**25,000**
Capital Projects						
CIP PW 11-6 City Hall Roof	20,000	-	-	-	-	-
CIP CM 12-5 UAS Econ Dev.	25,000	-	-	-	-	-
CIP CM 16-01 City Mgr Vehicle						35,000
Property Payment	-	6,008	6,808	4,538	6,049	14,605
Land Purchases	-	7,610	-	-	-	-
Total Capital Projects	**45,000**	**13,619**	**6,808**	**4,538**	**6,049**	**49,605**
Total Administration	**617,491**	**493,331**	**576,795**	**344,987**	**459,867**	**646,670**

City Clerk

The City Clerk is the historian of the City and is responsible for preserving the City's legislative history through the timely and accurate accumulation, preservation and accessibility of the official legal records. The Clerk's office is the centralized information distribution point, serving as a link between citizens and government as the primary source for providing information, striving to be a valuable resource for our citizens, City Council and Staff. The City Clerk's office also conducts elections, assists with voter registration and performs notary services. Other duties of the City Clerk include maintaining the City Code, preparing notices of public hearings, maintaining listings of Board & Commission members, as well as serving as the Deputy Secretary to the Benson Municipal Property Corporation, the Firefighters' Pension & Relief Fund and various committees established by the Council. The Clerk's Office provides staff support to City Council; preparing, assembling and distributing the Council Agendas and Packets; fulfilling all legal posting requirements; and recording City Council actions. Other services provided to the Council by the City Clerk's Office are education opportunities and Council events, including preparation and implementation of the League of Arizona Cities and Towns "Showcase of Cities and Towns" booth and the Mayor/Manager luncheon hosted by the City annually. Functions of the Clerk's Office are performed in accordance with Arizona Revised Statutes, Benson's City Code and the administration policies and objectives of the City.

Fiscal 2015-2016 Goals & Objectives:

- Continue progress on organizing, scanning and indexing City records utilizing the City Council meeting minutes per the Clerk's strategic plan

- Work with the City Attorney to establish quarterly work session to keep City Council abreast of policies, procedures and new legislation

- Integrate the Council approved "City Council Policies & Procedures" into the City Code, present amended to Code Chapter(s) to Council for action

- Hold a "Voter Registration Day" to encourage voter registration and participation, showing where information can be found on the City's website and explaining public participation through attendance and the Call to the Public at City Council meetings

- Complete 2015 Primary and General Elections training to keep abreast of and implement new and changing election laws

- Work with the City Attorney to renew Boards & Commissions training seminar

- Purchase of new laptop

Position	Number	Percentage
City Clerk	1	100%
Deputy City Clerk	1	100%

City Clerk	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	91,757	87,099	81,339	60,053	80,051	88,118
Overtime Wages	-	48	-	-	-	
Payroll Taxes	7,019	6,535	6,222	4,604	6,137	6,741
Retirement Benefits	10,589	9,902	9,435	6,966	9,286	10,107
Employee Insurance	8,548	8,902	12,146	8,055	10,738	13,249
Total Personnel	**117,913**	**112,486**	**109,142**	**79,678**	**106,211**	**118,214**
Contracts & Services						
Professional Services	1,050	976	1,000	868	1,157	1,000
IT Services	600	-	-	-	-	-
Education and Training	2,500	2,347	1,500	80	107	2,500
Public Notices & Advertising	1,500	564	1,500	505	673	1,500
Fees & Licenses	-	30			-	
Travel	60	103	65	98	130	100
Dues & Licenses	1,400	230	1,000	979	1,305	1,000
Total Contracts & Services	**7,110**	**4,250**	**5,065**	**2,530**	**3,373**	**6,100**
Supplies						
Election Supplies & Postage	20,000	6,615	15,000	3,607	4,808	15,000
Office Supplies	1,100	952	1,000	919	1,225	1,100
Computer Supplies	500	166	1,500	-	-	1,500
Operating Supplies	1,000	-	500	146	195	300
Total Supplies	**22,600**	**7,732**	**18,000**	**4,672**	**6,228**	**17,900**
Total City Clerk	**147,623**	**124,468**	**132,207**	**86,880**	**115,811**	**142,214**

Tourism Division

The Tourism division manages the Benson Visitor Center by providing relevant and interesting information to local residents, City employees, and business and leisure travelers, improving access to the City's services, programs and amenities, and enhancing the image of the City. One of the key tools is the tourism website, which includes a regional calendar of events.

Fiscal 2014-2015 Achievements:

- The Cochise County Tourism Council is still marketing the county as a region and partners with Arizona Office of Tourism to help promote regional tourism as well as Benson Attractions.
- The Tourism Department also continues to update and produce 50,000 8 ½" X 11" full color map of Benson locating all motels, restaurants, RV parks, as well as library, schools, hospital, post office and other important information. We have also a contract for distribution through Pima Penal and Cochise Counties.
- The Tourism department has worked with several travel writers that have done stories on Benson attractions, accommodations and local restaurants.
- The Tourism Department wrote a $8,000 Union Pacific Grant and for various community beautification projects including a "G" scale model railroad layout in the Visitor Center and funding for more murals by the Clean and Beautiful committee..

Fiscal 2015-2016 Goals:

- The Tourism Department would like to continue produce several 48" X 32" map sign frames kiosks to be installed in key locations around Benson.
- The Tourism Department continues to add railroad and historical items to our displays in the Visitor Center. This tends to draw people to the Visitor Center and most spend more time in Benson.
- Staff continues developing better tracking mechanisms for events and advertising

Position	Number	Percentage
Tourism Supervisor	1	100%
Tourism Clerk	1	100%
Tourism Clerk	1	50%

Tourism	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	71,346	71,294	65,858	47,900	63,850	71,346
Overtime Wages	5,000	-	-	-	-	
Payroll Taxes	5,840	5,572	5,038	3,735	4,979	5,458
Retirement Benefits	8,810	8,195	7,640	5,556	7,407	8,183
Employee Insurance	10,568	10,124	11,143	7,228	9,635	11,707
Total Personnel	**101,564**	**95,186**	**89,679**	**64,420**	**85,871**	**96,695**
Contracts & Services						
IT Services	500	-	-	-	-	-
Education and Training	1,200	1,243	700	630	840	1,200
Utilities	3,600	3,671	3,600	1,893	2,524	3,600
Telephone	2,915	2,548	2,313	2,070	2,760	2,800
Repairs & Maintenance	1,500	2,892	1,000	1,111	1,481	1,000
Rentals	-	53	-	-	-	-
Uniforms	100	-	-	-	-	-
Public Notices, Advertising	30,900	26,675	21,000	12,702	16,932	21,000
County Tourism Council	10,011	57	10,011	7,508	10,008	10,011
Travel	500	684	500	230	307	500
Total Contracts & Services	**51,226**	**37,822**	**39,124**	**26,146**	**34,852**	**40,111**
Supplies						
Office Supplies	3,000	797	1,000	360	480	1,000
Computer Supplies	500	24	500	-	-	500
Souvenier Inventory	1,300	1,221	1,300	175	233	1,300
Operating Supplies	2,500	1,509	1,500	963	1,284	1,500
Total Supplies	**7,300**	**3,552**	**4,300**	**1,497**	**1,996**	**4,300**
Total Tourism	**160,090**	**136,560**	**133,103**	**92,063**	**122,720**	**141,106**

Finance Department

The Finance Department is responsible for processing, monitoring and reporting on the City's financial activities. Specific duties include accounting, financial reporting, managerial analysis and reporting, maintenance of internal controls, investment management, debt management, audit coordination, budgeting, procurement administration, grant administration, sales tax monitoring and audits, risk and insurance administration, accounts payable, payroll, utility billing and collection, work order processing and business licensing. The Department also develops and administers the City's Capital Improvement Program, procurement program, participates in economic development and special projects as assigned by the City Manager and City Council.

Fiscal 2014-2015 Accomplishments

- Obtained unqualified audit opinions on the City's Annual Financial Statements and Annual Expenditure Limitation Report.

Position	Number	Percentage
Finance Director	1	100%
Accounting Supervisor	1	40%
Accounting Specialist	1	60%
Account Clerk III	2	10%

Finance	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	112,470	110,268	106,138	64,261	85,660	118,413
Payroll Taxes	8,604	8,043	8,120	4,858	6,475	9,059
Retirement Benefits	12,979	12,729	12,312	7,455	9,937	13,582
Employee Insurance	16,053	15,562	10,309	10,732	14,305	17,945
Total Personnel	**150,106**	**146,602**	**136,879**	**87,305**	**116,378**	**158,999**
Contracts & Services						
Professional Services	21,000	28,632	19,000	14,241	18,983	22,000
IT Services	7,200	5,450	-	-	-	-
Education and Training	2,400	(146)	500	844	1,124	2,000
Bank Charges	8,400	10,902	6,000	6,825	9,098	7,500
Telephone	1,500	1,382	840	562	749	1,000
Repairs & Maintenance	300	2,169	300	1,059	1,412	1,500
Public Notices, Advertising	4,000	4,371	4,000	-	-	4,500
Travel	100	80	-	-	-	-
Dues & Licenses	500	272	230	170	227	230
Total Contracts & Services	**45,400**	**53,113**	**30,870**	**23,701**	**31,593**	**38,730**
Supplies						
Office Supplies	1,200	1,990	600	546	728	1,000
Postage & Shipping	100	18	-	-	-	-
Computer Supplies	2,000	2,590	200	550	733	1,500
Operating Supplies	3,600	1,159	1,000	523	697	2,000
Total Supplies	**6,900**	**5,758**	**1,800**	**1,619**	**2,158**	**4,500**
Capital Projects						
Capital Outlay	2,500	3,347	-	-	-	-
Total Capital Projects	**2,500**	**3,347**	**-**	**-**	**-**	**-**
Total Finance Dept.	**204,906**	**208,819**	**169,549**	**112,625**	**150,129**	**202,229**

Police Department

The Benson Police Department consists of the Chief of Police and as many police and civilian personnel as approved by the City Council to provide order and safety for the community. Motto "Continuous Improvement"

Fiscal 2014-2015 Achievements:

- Implemented Spillman Technologies Software-Records Management
- System, Computer Aided Dispatch connected to most Cochise County
- Law Enforcement Agencies
- Successful prosecution of 2012 Capital Murder Case

Grant Funding:

- $ 44,800.00 Stone Garden-overtime money and mileage
- $ 6,000 Governor's Office of Highway-Radar & overtime
- $ 10,702.00 Stone Garden-equipment

Grant Applications Pending:

- $ 50,000.00 Stone Garden-overtime money, mileage, equipment, (one year)
- $ 30,000.00 Arizona Criminal Justice Commission/NCHIP

2015-2016 Goals & Objectives:

- Continue to provide training that improves the department and the personnel.
- Continue to provide professional service to the community.
- Continue to search for new technology to aid the officers to perform their duties.
- Use grant money to acquire needed equipment and additional overtime for the department.
- Hire personnel for vacant positions.

Position	Number	Percentage
Police Chief	1	100%
Police Sergeant	2	100%
Police Corporal/Detective	1	100%
Patrol Corporal	1	100%
Police Officer/Detective	1	100%
Police Officer/SRO	1	100%
Police Officer	3	Vacant
Police Officer	4	100%
Police Assistants	2	100%
Police Communications Specialist	4.5	100%
Senior Animal Control Officer	1	100%

Police	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	1,092,919	1,042,083	946,424	705,569	940,524.09	999,306
Overtime Wages	75,000	79,876	75,000	51,752	68,985.64	75,000
StoneGarden OT	75,000	16,710	75,000	22,978	30,629.69	60,000
GITEM OT	5,000	2,398	-		-	-
Auto Theft Task Force OT	-	-	5,000	4,891	6,519.96	5,000
GOHS OT	5,000	1,108	2,500	-	-	2,000
Payroll Taxes	95,848	83,112	84,450	57,304	76,385.82	87,310
Retirement Benefits	228,882	220,283	199,624	152,537	203,332.30	257,151
Employee Insurance	181,409	195,184	204,566	130,556	174,031.77	191,649
Total Personnel	**1,759,058**	**1,640,755**	**1,592,564**	**1,125,588**	**1,500,409**	**1,677,416**
Contracts & Services						
Professional Services	26,000	22,576	30,000	22,554	30,065	30,000
Holding Cell Supplies & Meals	300	149	300	29	38	300
IT Services	20,000	1,865	-	-	-	-
Education and Training	8,500	6,993	8,000	3,643	4,857	10,000
Utilities	15,000	13,419	10,000	9,801	13,064	10,000
Telecommunications	25,000	23,736	23,000	16,574	22,094	23,000
Bldg & Equip Repairs & Maint	7,500	5,435	6,500	2,620	3,492	5,000
Rentals	6,000	4,721	6,000	132	176	7,000
Uniforms	24,000	21,617	24,000	15,701	20,929	24,000
Travel	2,500	28	-	-	-	-
Dues & Licenses	1,200	820	1,200	1,485	1,980	2,000
Animal Control Medical	3,500	4,230	3,150	208	277	3,000
Animal Med. From Donations	5,000	9,426	10,000	6,163	8,215	10,000
Spay & Neuter from Grants	10,000	1,517	5,000	4,208	5,610	3,000
Grant Matches	-	-	-	-	-	3,000
Total Contracts & Services	**154,500**	**116,531**	**127,150**	**83,118**	**110,796**	**130,300**
Supplies						
Office Supplies	5,000	1,942	2,500	1,056	1,408	2,500
Computer Supplies	13,000	8,622	11,000	3,493	4,656	11,000
Operating Supplies	12,000	9,176	6,000	3,387	4,516	6,000
Vehicle Fuel & Oil	45,000	37,584	36,000	25,204	33,596	36,000
Vehicle Repairs & Maint	25,000	26,372	25,000	11,998	15,993	25,000
Total Supplies	**100,000**	**83,696**	**80,500**	**45,138**	**60,170**	**80,500**
Capital Projects						
Dispatch Upgrades	10,000	2,733	-	-	-	-
PD 12-3 Patrol Vehicle	42,000	41,948	-	-	-	-
PD 13-01 Drug Dog	12,000	6,000	-	-	-	-
PD 13-03 Unmarked PD Vehicle						13,585
PD 16-01 PD Auto Equipment						25,000
PD 07-1 Patrol Vehicle Replac	-	-	-	-	-	37,111
Total Capital Projects	**64,000**	**50,681**	**-**	**-**	**-**	**75,696**
Total Police Dept.	**2,077,558**	**1,891,665**	**1,800,214**	**1,253,845**	**1,671,375**	**1,963,912**

Fire Department

The Benson Fire Department's mission is to provide our customers (residents, businesses and visitors) protection from natural and manmade causes of loss of life and property. We strive to provide this service through Community Education, Fire Suppression, Emergency Medical Services (EMS) response, Rescue, Hazardous Material Mitigation, Emergency Management Services and Fire Code Compliance.

2014-2015 Accomplishments:

- Received a grant award from the Department of Homeland Security FEMA Assistance to Firefighters Grant for a new replacement apparatus. This will replace the 1973 Seagrave engine with a new apparatus.
- Applied for a Regional Grant with Rincon Valley Fire District, Corona De Tucson Fire District and Mescal J-six Fire District for new Self Contained Breathing Apparatus (SCBA)
- The Departments continues to respond to EMS calls and maintain a working relationship with the local ambulance service, train and work with the area Fire Departments for Mutual Aid Interoperability, and work on the Commercial Fire Inspection Program alongside the City's Building Department.

2015-2016 Continued Progress and Direction:

- Purchase Portable pump for drafting from static water sources
- The Department will continue to look for funding opportunities for equipment, including grants.
- The Department will continue to encourage the members to further their education and become certified as EMTs, hold certificates in Firefighter I and II and Wild-land training as well.
- Will continue the current aggressive maintenance program for the equipment to prevent loss or out of service for the firefighting equipment.
- Continue the Turnout replacement program for 8 sets per year
- Start an upgrade to our Self Contained Breathing Apparatus by purchasing lighter weight Carbon Fiber breathing air bottles, eight per year
- Continue to purchase rescue equipment to increase the service the department can safely deliver to our community.

Position	Number	Percentage
Fire Chief	1	100%
Administrative Assistant	1	100%
Communications Specialist	1	100%

Fire	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	139,867	144,815	132,948	94,305	125,708	140,703
Overtime Wages	-	1,544	-	445	593	-
Payroll Taxes	10,700	10,879	10,171	7,047	9,394	10,764
Retirement Benefits	23,055	23,804	21,906	15,745	20,988	24,218
Employee Insurance	15,069	16,691	16,815	13,965	18,615	17,344
Total Personnel	**188,691**	**197,734**	**181,840**	**131,507**	**175,299**	**193,030**
Contracts & Services						
Professional Services	79,200	73,836	60,000	40,000	53,320	79,200
Fire Marshall Fees	1,200	-	1,200	-	-	1,200
Firefighter Healthcare	8,000	3,427	4,000	50	67	8,000
IT Services	1,000	-	-	-	-	-
Education and Training	8,000	6,907	-	-	-	8,000
Utilities	10,000	10,082	10,000	7,971	10,626	10,000
Telephone	9,000	10,971	10,000	7,151	9,533	9,000
Equipment Repairs & Maint	14,000	8,322	7,000	5,252	7,001	14,000
Turnout Maint	5,000	1,132	3,000	135	180	5,000
Station Repairs & Maint	15,000	3,524	10,000	1,805	2,406	15,000
Turnout Replacements	8,000	-	5,000	-	-	8,000
Rentals	3,800	2,875	3,800	1,068	1,424	2,700
Records Management						1,700
Uniforms	800	810	800	614	819	800
Travel	300	-	-	-	-	300
Dues	1,500	220	500	515	686	1,697
Community Service Projects	4,500	1,535	-	-	-	4,500
Grant Matches	30,000	-	30,000	-	-	40,000
Total Contracts & Services	**199,300**	**123,640**	**145,300**	**64,562**	**86,061**	**209,097**
Supplies						
Office Supplies	1,500	1,109	1,000	847	1,129	1,500
Postage	500	34	-	17	22	-
Computer Supplies	4,000	139	2,000	-	-	4,000
Operating Supplies	20,000	8,001	12,000	1,847	2,462	20,000
EMS Supplies	3,000	1,685	3,000	2,590	3,453	3,000
Vehicle Fuel & Oil	14,000	9,069	14,000	6,313	8,415	14,000
Vehicle Repairs & Maint	32,000	37,120	32,000	14,613	19,479	32,000
Total Supplies	**75,000**	**57,157**	**64,000**	**26,227**	**34,961**	**74,500**
Capital Projects						
SCBA Bottle Replacement	6,000	-	-	-	-	12,000
FD 13-02Portable fire pump	8,500	-	-	-	-	9,000
FD 07-1 Ford F550 Crew Truck	-	358	-	-	-	-
FD 07-02 Fire Hose & Access.						23,000
Truck Payment	70,241	64,643	70,241	70,241	70,241	-
Total Capital Projects	**84,741**	**65,001**	**70,241**	**70,241**	**70,241**	**44,000**
Total Fire Dept.	**547,732**	**443,531**	**461,381**	**292,537**	**366,562**	**520,627**

City Attorney

The City Attorney's Office provides legal advice in the areas of Administration, Civil, and Criminal Divisions.

In performing the Administrative function, the contracted law firm City Attorney provides legal advice to the Mayor and Council.

In the area of Civil practice, the contracted law firm City Attorney provides legal advice and representation to the Mayor and Council, the City Manager, and all City departments to ensure the lawfulness of the official business of the City and when possible, avoid litigation before federal and state courts.

The Criminal Division prosecutes, on behalf of the City and in the name of the State, all criminal and civil cases within the jurisdiction of the Justice of the Peace, Precinct No. III, and the City Court. This division prosecutes violations of City codes and state laws and provides deferred prosecution. This division also enforces state and local laws regulating nuisance properties such as those that are the site of recurring criminal activity, and prosecutes cases to abate nuisance conditions, such as weedy lots, junked cars, and vacant and neglected structures. The Criminal Division also provides notice to both state mandated and non-mandated crime victims.

The City contracts with an independent law firm to fulfill the administrative and civil responsibilities of the City Attorney. The Prosecuting Attorney manages the Criminal Division. Employees of the City Attorney's Office are shown in the table below.

Position	Number	Percentage
Prosecuting Attorney (Part Time, 0.50 FTE)	1	100%
Legal Assistant	1	100%
Contracted City Attorney	1	100%

City Attorney	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries & Wages	93,665	93,665	90,739	66,088	88,095	93,665
Payroll Taxes	7,165	7,047	6,942	5,022	6,694	7,165
Retirement Benefits	10,809	10,809	10,526	7,666	10,219	10,743
Employee Insurance	5,448	5,218	5,797	3,747	4,994	6,060
Total Personnel	**117,087**	**116,738**	**114,004**	**82,523**	**110,003**	**117,634**
Contracts & Services						
Professional Services	120,000	140,416	120,000	53,630	71,489	120,000
Travel	300	154	300	100	134	300
Total Contracts & Services	**120,300**	**140,569**	**120,300**	**53,731**	**71,623**	**120,300**
Supplies						
Office Supplies	500	405	400	352	469	400
Operating Supplies	200	48	150	51	67	150
Total Supplies	**700**	**453**	**550**	**402**	**536**	**550**
Total City Attorney	**238,087**	**257,760**	**234,854**	**136,656**	**182,163**	**238,484**

Magistrate Division

The Benson Magistrate Court is currently combined with the Justice of the Peace Precinct #3. The Judge hears criminal cases, civil and criminal traffic, civil actions under $10,000, small claims actions under $2,500, landlord/tenant (forcible detainer) disputes where damages are $10,000 or less, violations of city ordinances and city codes, petty offenses, and is the juvenile hearing officer for traffic violations. The Judge issues search warrants, arrest warrants, writs, orders of protection, injunctions against harassment and presides over requested hearings. The Judge conducts initial appearances for felony arrests and may conduct preliminary hearings when a defendant's case is unable to go before a grand jury in the time allowed by law. The Judge also performs marriage ceremonies during regular business hours and after hours when available.

The Court is responsible for records maintenance, retention, and destruction including exhibits used for evidence and digital recording of all hearings and trials. All records in the court are considered public record and access to the records are provided to the public. Jury trials with a certified court reporter is another civic right provided and, when necessary, appeals are prepared and forwarded to the Superior Court for decision. The Court collects all fines, fees, bonds and restitution; City monies collected are submitted monthly to the City Treasurer. Mandatory state reports are submitted on a monthly, quarterly, and annual basis. Minimum Accounting Standard requirements are adhered to and external operational reviews conducted every three years. Other services provided are Interpreting, Alternative Dispute Resolution, Court Security, Judicial Fine Enforcement and collection reporting.

Magistrate	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries & Wages	25,750	25,750	25,750	16,979	22,633	25,000
Payroll Taxes	1,970	2,036	1,970	1,364	1,818	1,913
Employee Insurance	41	52	68	37	50	66
Total Personnel	**27,761**	**27,838**	**27,788**	**18,380**	**24,501**	**26,979**
Contracts & Services						
Professional Services	36,000	36,000	36,000	18,000	23,994	36,000
Education & Training	500	564	500	200	267	500
Fines to County	500	97	500	-	-	500
Dues & Licenses	50	50	50	-	-	50
State Fees Paid	300	141	500	-	-	500
Total Contracts & Services	**37,350**	**36,851**	**37,550**	**18,200**	**24,261**	**37,550**
Total Magistrate	**65,111**	**64,689**	**65,338**	**36,580**	**48,762**	**64,529**

Library

The business of the library is to meet the information, knowledge, and reading needs of the community. The public library supports this mission by providing services, materials, and electronic access to information that will meet the needs of the adult and youth community.
The Benson Library services extend beyond the city limits to include surrounding communities and rural residents of Cochise County. There are currently 7,196- registered card holders.
Informed citizens make better decisions for themselves and their families and the library is here to help them get information.

Achievements

- We had a successful Summer Reading Program
- We were able to create and maintain a successful Facebook account to reach out to our patrons
- In August we did a complete inventory of the library. This was accomplished with the help of several hardworking, dedicated volunteers
- In December the parking lot was patched and striped
- Kelli Jeter completed and obtained her Library Practitioner's Certificate from the Arizona State Library
- Currently we are conducting a patron satisfaction survey

Goals

- Trim painted on building
- Pave lot on west side of library and repave existing lot
- Replace carpet throughout the building
- Paint inside of building
- Replace public and staff computers on a rotating basis as needed

Description	Number	Percentage
Library Director	1	100%
Senior Library Assistant	1	100%
Library Assistant	2	100%
Library Page	1	100%

Library	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	141,994	138,067	119,387	85,250	113,639	152,725
Overtime Wages	-	63	-	-	-	-
Payroll Taxes	10,863	10,439	9,133	6,573	8,762	11,683
Retirement Benefits	16,386	15,915	13,849	9,889	13,182	17,518
Employee Insurance	22,700	18,521	18,355	10,917	14,552	25,068
Total Personnel	**191,943**	**183,005**	**160,724**	**112,629**	**150,134**	**206,994**
Contracts & Services						
Professional Services	300	3,693	-	434	579	700
IT Services	3,000	(871)	-	-	-	-
Education and Training	200	35	-	-	-	-
Utilities	12,000	12,095	10,454	8,002	10,666	10,500
Telephone	2,800	3,510	3,199	2,310	3,079	3,100
Repairs & Maintenance	1,000	2,664	3,000	1,723	2,297	3,000
Rentals	-	174	-	-	-	-
Public Notice & Advertising	400	-	-	-	-	-
Travel	50	21	50	-	-	-
Dues & Licenses	275	175	275	175	233	275
Total Contracts & Services	**20,025**	**21,496**	**16,978**	**12,644**	**16,855**	**17,575**
Supplies						
Office Supplies	1,500	1,233	1,000	262	350	1,000
Postage	1,200	-	-	-	-	-
Computer Supplies	4,900	1,932	2,000	816	1,088	2,500
Operating Supplies	5,300	4,714	3,500	2,443	3,257	3,500
Books	25,000	19,499	20,000	12,412	16,545	20,000
Total Supplies	**37,900**	**27,378**	**26,500**	**15,934**	**21,240**	**27,000**
Total Library	**249,868**	**231,879**	**204,202**	**141,207**	**188,229**	**251,569**

Parks

The parks department provides municipal Parks services to the residents of the City. Three public parks facilities: Lion's Park, Apache Park and Union Street Park provide residents with a variety of leisure opportunities. Amenities include lighted sports fields, basketball courts, horseshoe pits, volleyball courts, skate park, walking trails, ramadas, grills, playgrounds and restrooms. Existing facilities will be maintained and upgraded due to growth and demand.

- Lions Park is approximately 15 acres total (9 acres with improvements). The park includes (1) one little league field with a concession stand, (1) one softball field, and (2) two multi-purpose fields (soccer, football and little league practice).
- Apache Park is approximately 1.6 acres with no improvements at this time.
- Union Street Park is less than 1.5 acres, and it includes the community center, the community pool, and a newly added playground.
- Railroad Liner Park includes the tourism center, Veterans Memorial Park and a fire wise exhibit.

Position	Number	Percentage
Parks Maintenance Supervisor	1	100%
Parks Maintenance Worker II	2	100%

Parks	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	101,148	103,241	95,867	68,570	91,404	101,148
Overtime Wages	5,000	7,775	2,500	1,042	1,388	2,500
Payroll Taxes	8,120	8,416	7,525	5,333	7,109	7,929
Retirement Benefits	12,249	12,811	11,411	8,075	10,764	11,888
Employee Insurance	19,630	19,065	22,128	19,079	25,432	22,978
Total Personnel	**146,147**	**151,308**	**139,431**	**102,098**	**136,097**	**146,443**
Contracts & Services						
Professional Services	3,000	160	500	688	918	1,000
Contract Labor DOC	5,000	3,616	4,000	2,352	3,136	4,000
IT Services	500	-	-	-	-	-
Education and Training	500	113	250	80	107	250
Utilities	20,000	22,318	20,000	15,178	20,232	22,000
Telephone	2,000	2,041	1,600	1,420	1,893	1,000
Repairs & Maintenance	30,000	19,467	20,000	13,291	17,717	20,000
Uniforms	1,200	1,224	1,200	774	1,032	1,200
Dues & Licenses	700	-	500	-	-	500
Total Contracts & Services	**62,900**	**48,940**	**48,050**	**33,784**	**45,034**	**49,950**
Supplies						
Office Supplies	500	195	250	142	190	250
Computer Supplies	500	29	250	-	-	250
Operating Supplies	20,000	33,003	20,000	10,176	13,565	20,000
Vehicle Fuel & Oil	10,000	10,184	10,000	7,428	9,902	10,000
Vehicle Repairs & Maint	7,500	13,592	6,000	2,723	3,630	6,000
Total Supplies	**38,500**	**57,002**	**36,500**	**20,470**	**27,286**	**36,500**
Capital Outlay						
CIP PR 12-2 Storage Container	6,000	3,680	-	-	-	-
CIP PR 12-3 ATV Gator	10,000	-	-	-	-	-
Total Capital Outlay	**16,000**	**3,680**	**-**	**-**	**-**	**-**
Total Parks Dept.	**263,547**	**260,930**	**223,981**	**156,352**	**208,417**	**232,893**

Recreation Department

Parks and Recreation has the potential to contribute to the Economic Development of Benson. It is our goal over the next three fiscal years to create, implement, and/or update Park Master Plans to allow us to apply for grants to develop new facilities, and continue to make improvements to existing programs and facilities. This goal will make Benson more desirable and assist in increasing tourism and attracting new residents; therefore, generating increased revenue, and expand our permanent tax base. Of main focus is the development of new facilities in Lions Park to alleviate the shortage of Ball Fields and improve the quality of life for our current and future residents.

015/16 Fiscal Year Main Goals:

- Update Lions Park Master Plan.
- Apply for the Arizona Diamondbacks Field of Dreams Grant.
- Completion of a Parks, Trails, and Open Spaces Master Plan.
- Continued growth of the Summer and Aquatic Programs.
- Completion of the Skate Park Improvement Project.
- Complete and launch the New City Website.
- Implement Skin Cancer Prevention Program.
- Create and implement a Management Policy as it pertains to Municipal Sponsorships and Marketing Alliances.
- Adoption of changes to Chapter 11 of the City Code.
- Adoption of the proposed Special Events Draft for the City Code.

2014/15 Fiscal Year Accomplishments:

- Completed a pool fee comparison study.
- Completed a facility rental fee comparison study.
- Implemented a refund policy for the Community Center and Pool.
- Implemented an unpaid internship program.

Position	Number	Percentage
Recreation Coordinator	1	100%
Recreation Assistant	1	100%
Lifeguards	5	100%
Head Lifeguard	1	100%
Pool Cashier	1	100%
Recreation Aids	5	100%

Recreation	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2013-14 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	80,973	69,355	69,757	32,224	42,955	78,071
Summer Programs Instructors	-	600	-	1,000	1,333	
Overtime	5,000	746	-	-	-	
Payroll Taxes	6,577	5,705	5,336	2,610	3,479	5,972
Retirement Benefits	7,036	5,946	5,772	2,927	3,902	6,044
Employee Insurance	11,199	10,435	11,352	6,848	9,128	8,610
Total Personnel	**110,785**	**92,787**	**92,217**	**45,609**	**60,797**	**98,697**
Contracts & Services						
Professional Services	3,700	1,648	-	94	125	700
Summer Programs	2,500	730	2,500	36	48	2,500
Summer Program Events	500	449	500	-	-	500
IT Services	500	400	-	5	7	500
Education and Training	1,000	339	1,000	-	-	1,000
Utilities - Pool	8,680	7,910	8,680	5,275	7,031	8,680
Utilities - Comm. Center	19,200	15,738	19,200	9,005	12,004	19,200
Telephone - Pool	510	492	510	327	436	510
Telephone - Comm. Center	2,278	2,230	1,878	1,219	1,625	1,878
Repairs & Maintenance	2,210	14,859	2,210	629	839	2,210
Repairs - Comm. Center	15,950	2,908	5,802	1,009	1,345	3,500
Uniforms	500	375	500	-	-	500
Dues & Licenses	1,800	843	1,714	125	167	2,674
Grant Matches	10,000	-	-	-	-	-
Total Contracts & Services	**69,328**	**48,920**	**44,494**	**17,723**	**23,625**	**44,352**
Supplies						
Office Supplies	1,020	274	520	152	203	520
Postage	500	-	100	-	-	-
Computer Supplies	1,000	343	687	-	-	1,500
Pool Supplies	3,610	1,820	2,106	432	576	2,100
Operating Supplies	2,900	2,803	1,080	275	367	1,380
Vehicle Fuel & Oil	500	495	500	189	252	500
Vehicle Repairs & Maint	1,200	621	1,200	16	21	1,200
Total Supplies	**10,730**	**6,357**	**6,193**	**1,065**	**1,419**	**7,200**
Capital Outlay						
CIP PR 12-1 Skate Park Imps	5,000	-	-	-	-	5,000
Parks, Trails Open Spaces Master Plan	15,000	-	-		-	-
Total Capital Outlay	**20,000**	**-**	**-**	**-**	**-**	**5,000**
Total Recreation	**210,843**	**148,064**	**142,904**	**64,397**	**85,841**	**155,249**

Building Department

The main goal of the Building Division is to safeguard the health, safety and general welfare of the public, though adopted building codes. Some of the major functions of the Building Division are:

- Educate, administer and enforce all laws regulating construction,
- Issue Building permits after the examination of plans, calculations and specifications shows compliance with the adopted building codes,
- Provide inspections of all aspects of construction and components that become part of the structure.
- Maintain records of permits and construction activity within the city.

Building Division Goals for Fiscal Year 14/15:

- Successfully update the Building Safety Codes to the 2012 Editions to improve safety, ISO rating, and insurance premiums in Benson.
- Launch an educational campaign aimed at high school level students as well as residents of all ages.

Position	Number	Percentage
Building Official	1	25%
Building Inspector I	1	100%
Senior Permit Technician	1	100%

Building	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2014	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	105,204	104,594	97,112	54,379	72,488	87,429
Payroll Taxes	8,048	7,559	7,429	4,030	5,373	6,688
Retirement Benefits	12,141	12,070	11,265	6,047	8,060	10,028
Employee Insurance	16,820	18,352	18,579	8,946	11,925	18,895
Total Personnel	**142,213**	**142,576**	**134,385**	**73,403**	**97,846**	**123,040**
Contracts & Services						
Professional Services	5,000	130	-	11,024	14,695	40,000
IT Services	500	225	-	-	-	-
Education and Training	2,500	694	1,000	81	107	1,000
Telephone	900	1,001	900	263	351	500
Repairs & Maintenance	250	327	250	248	330	500
Uniforms	350	426	-	279	372	500
Public Notices, Advertising	200	-	-	-	-	200
Dues & Licenses	350	288	350	-	-	350
Total Contracts & Services	**10,050**	**3,089**	**2,500**	**11,894**	**15,855**	**43,050**
Supplies						
Office Supplies	2,400	717	1,000	540	719	1,000
Postage & Shipping	200	-	-	-	-	200
Computer Supplies	1,300	54	200	-	-	600
Operating Supplies	250	314	250	156	209	300
Vehicle Fuel & Oil	850	1,273	1,000	317	423	1,000
Vehicle Repairs & Maint	500	158	500	430	573	750
Total Supplies	**5,500**	**2,516**	**2,950**	**1,443**	**1,924**	**3,850**
Total Building Dept.	**157,763**	**148,181**	**139,835**	**86,740**	**115,624**	**169,940**

Planning and Zoning Department

The Planning and Zoning Division (P&Z) is responsible for administering and enforcing the City of Benson Zoning Regulations and General Development Plan. The Planning and Zoning Division also coordinates specific plans dealing with Master Planned Development Areas. The Planning and Zoning Division also oversees several boards and commissions including the Planning and Zoning Division, the Historical Preservation Commission, and the Board of Adjustments.

Planning and Zoning Division Goals for Fiscal Year 15/16:

- Complete Zoning Regulation Update.
- Complete General Development Plan update.
- Update website to contain all forms used in Building, Planning and Zoning.

Position	Number	Percentage
Building Official	1	25%
GIS Manager/Planning Technician	1	100%

Planning & Zoning	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	72,510	72,615	66,933	32,508	43,334	54,735
Overtime Wages	-	398	-	278	371	-
Payroll Taxes	5,547	5,287	5,120	2,427	3,235	4,187
Retirement Benefits	8,368	8,426	7,764	3,542	4,721	6,278
Employee Insurance	9,476	9,933	10,349	4,845	6,458	12,254
Total Personnel	**95,901**	**96,659**	**90,166**	**43,599**	**58,118**	**77,454**
Contracts & Services						
Professional Services	1,500	426	1,000	459	612	10,000
IT Services	500	518	-	-	-	-
Education and Training	500	-	250	-	-	250
Telephone	100	-	-	-	-	-
Public Notices, Advertising	4,000	599	1,000	431	574	5,000
Travel	400	-	-	-	-	-
Dues & Licenses	300	-	300	-	-	250
Total Contracts & Services	**7,300**	**1,543**	**2,550**	**890**	**1,186**	**15,500**
Supplies						
Office Supplies	500	-	-	-	-	500
Computer Supplies	400	491	500	-	-	1,500
Operating Supplies	250	142	250	62	83	250
Total Supplies	**1,150**	**633**	**750**	**62**	**83**	**2,250**
Capital Projects						
CIP PZ 12-1 Permit Track Database	25,000	-	-	-	-	-
GIS Software and Equipment	4,000	151	1,500	-	-	1,500
Total Capital Projects	**29,000**	**151**	**1,500**	**-**	**-**	**1,500**
Total Planning & Zoning	**133,351**	**98,987**	**94,966**	**44,552**	**59,387**	**96,704**

Public Works

Public Works Administration provides leadership, direction and coordination to the public works divisions. Administration promotes the department communication by consulting with governmental officials about operations of the Public Works Department and keeping the public informed. Administration performs administrative tasks for the Public Works Department.

Engineering

The Engineering Division provides services to support the community. Examples of responsibilities of the division are: Capital Improvement Project planning and design, flood plain management, traffic engineering, transportation planning, and right-of way management.

Public Works Field Engineering Division

To provide safe, efficient and timely improvements for the streets, wastewater facilities, roadways and drainage-ways, the Field Engineering Division provides construction management services for the City public construction projects. This Division oversees the two sections: construction management and private development.

Position	Number	Percentage
Public Works Director	1	25%
Engineering Aide	1	50%

Public Works	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Personnel						
Salaries and Wages	43,947	43,678	40,567	26,199	34,924	37,790
Payroll Taxes	3,362	3,194	3,103	1,914	2,552	2,891
Retirement Benefits	5,071	5,041	4,706	3,036	4,048	4,335
Employee Insurance	5,367	6,107	5,531	3,788	5,050	2,680
Total Personnel	**57,747**	**58,019**	**53,907**	**34,938**	**46,573**	**47,696**
Contracts & Services						
Professional Services	20,000	1,816	20,000	311	415	35,000
IT Services	3,000	653	-	-	-	-
Education and Training	500	-	250	-	-	500
Utilities	4,000	5,713	6,000	4,282	5,708	5,000
Telephone	4,000	3,966	4,000	2,729	3,638	3,500
Repairs & Maintenance	1,500	282	1,000	618	823	1,200
Rentals	-	349	500	-	-	500
Uniforms	500	212	250	105	141	250
Public Notices, Advertising	1,000	96	250	-	-	500
Community Sponsorships	500	-	-	-	-	-
Travel	300	5	100	-	-	250
Dues & Licenses	250	245	250	-	-	250
Total Contracts & Services	**35,550**	**13,337**	**32,600**	**8,045**	**10,725**	**46,950**
Supplies						
Office Supplies	1,500	689	750	374	498	750
Postage & Shipping	100	70	100	-	-	100
Computer Supplies	1,500	63	500	106	141	1,500
Operating Supplies	5,000	1,251	2,000	1,196	1,595	2,000
Cemetery	5,000	-	2,500	14	19	2,500
Vehicle Fuel & Oil	2,500	1,506	1,500	723	964	1,500
Vehicle Repairs & Maint	500	600	500	294	392	500
Total Supplies	**16,100**	**4,179**	**7,850**	**2,707**	**3,608**	**8,850**
Capital Projects						
Total Capital Projects	**-**	**-**	**-**	**-**	**-**	**-**
Total Public Works	**109,397**	**75,535**	**94,357**	**45,691**	**60,906**	**103,496**

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Enterprise Funds

San Pedro Golf Course

San Pedro Golf Course was acquired by the city in November 2010. Since its acquisition, an aggressive approach has been taken to address the key issues facing the facility with an eye on positioning it to recover its operating expenses. The golf course was built around the City's wastewater treatment facility. It uses all the treated wastewater as its main water source. The goal of the facility is to be self-sustaining financially over the long term. The paid staff is supplemented by the Department of Corrections for maintenance activities at the facility. The facility is overseen by the City Manager.

Golf Course Goals for Fiscal Year 2015-16

- Increase community participation in our annual junior golf SNAG camps
- Review pricing structure on a regular basis to maximize revenue
- Increase online presence monitor online customer reviews
- Increase club play
- Establish cart paths with grass grown up to the paths
- Repaint clubhouse, maintain landscaping, and increase curb appeal
- Develop policy and procedures for all golf operations

Position	Number	Percentage
Golf Operations		
Director of Golf	1	100%
Associate Golf Pro	1	100%
Customer Service	1	50%
Golf Shop (1.9 FTE)	4	100%
Outside Operations (1.25 FTE)	3	100%
Maintenance		
Superintendent	1	100%
Foreman/Irrigation Tech	1	100%
Mechanic/Maintenance	1	100%
Equipment Operator	1	100%
Food and Beverage		
Kitchen Manager	1	100%
Cook	2	100%
Dishwasher/Prep Cook (.75 FTE)	1	100%
Waitstaff (2.44 FTE)	4	100%

San Pedro Golf Operations	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Memberships	92,703	67,586	78,472	56,587	75,431	-
Green and Cart Fees	446,507	376,367	410,442	278,190	370,827	473,834
Merchandise Sales	45,950	43,678	48,911	28,931	38,565	42,697
Practice Facility	30,715	24,805	30,523	12,948	17,260	24,335
AGS Donations	25,000	25,000		-	-	-
Other Income	-	450	-	21,955	29,266	-
Teaching Revenue	2,500	374	1,500	20	27	2,500
Contribution from General Fund	117,599	-	89,212	-	-	91,454
Total Revenues	**760,974**	**538,259**	**659,060**	**398,631**	**531,376**	**634,820**
Expenditures						
Personnel						
Salaries and Wages	129,443	116,414	116,863	52,139	69,501	130,397
Overtime Wages	250	1,137	250	29	39	-
Payroll Taxes	9,922	9,505	8,959	4,324	5,763	9,975
Retirement Benefits	11,360	7,481	9,890	3,074	4,098	8,864
Employee Insurance	7,180	5,444	13,443	3,959	5,277	15,348
Total Personnel	**158,155**	**139,980**	**149,405**	**63,525**	**84,679**	**164,583**
Contracts & Services						
Professional Services	3,250	5,145	4,520	5,430	7,238	2,880
Pro Shop Inventory	29,225	39,691	30,148	19,656	26,202	30,000
Education and Training	1,875	2,555	500	110	147	500
Bank Charges	15,000	13,525	12,775	6,001	8,000	12,225
Cash Short	350	469	250	(76)	(102)	250
Utilities	27,500	33,234	28,875	22,071	29,421	33,000
Telephone	6,750	6,483	6,952	4,862	6,481	6,750
Repairs & Maint - Building	9,775	2,537	4,000	1,063	1,417	4,000
Rentals	250	162	250	692	922	600
Uniforms	1,435	1,979	1,535	635	846	1,300
Insurance	5,765	6,563	6,341	7,021	9,360	7,292
Advertising	18,000	18,307	10,000	5,178	6,902	12,000
Travel	600	693	500	48	63	500
Dues & Licenses	1,850	210	1,150	25	33	1,000
Total Contracts & Services	**121,625**	**131,554**	**107,796**	**72,715**	**96,929**	**112,297**
Supplies						
Operating Supplies	4,775	1,008	2,000	1,859	2,479	2,000
Office Supplies	1,455	1,668	1,500	704	938	1,500
Postage & Shipping	500	105	250	-	-	250
Computer Supplies	1,200	97	500	38	51	500
Golf Cart Operating Costs	850	406	350	209	278	350
Range Operating Supplies	4,250	2,913	3,250	-	-	3,250
Fuel & Oil- Golf Carts	15,500	18,968	16,275	6,699	8,929	11,000
Repairs & Maint- Golf Carts	3,000	7,164	2,550	761	1,015	1,000
GPS Costs	8,000	3,608	-	-	-	-
Total Supplies	**39,530**	**35,936**	**26,675**	**10,270**	**13,690**	**19,850**
Capital Expenditures	**60,000**	**38,399**	**57,300**	**28,649**	**38,199**	**57,300**
Contingency	**-**	**-**	**-**	**-**	**-**	**-**
Total Expenditures	**379,310**	**345,870**	**341,176**	**175,160**	**233,497**	**354,030**

S.P. Golf Maintenance	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Expenditures						
Personnel						
Salaries and Wages	128,778	138,591	114,705	98,683	131,544	104,018
Overtime Wages	1,000	4,424	1,000	677	903	-
Payroll Taxes	9,928	11,173	8,851	7,700	10,264	7,957
Retirement Benefits	14,976	16,420	13,422	11,563	15,413	11,931
Employee Insurance	27,006	22,790	20,836	19,198	25,591	21,711
Total Personnel	**181,688**	**193,398**	**158,815**	**137,821**	**183,716**	**145,618**
Contracts & Services						
Professional Services	2,495	3,020	2,869	1,995	2,660	1,869
Contract Labor- DOC	6,500	6,523	6,500	4,556	6,073	6,200
Education and Training	1,200	-	250	444	592	250
Utilities	36,995	41,268	38,844	21,055	28,066	36,800
Telephone	650	1,139	1,020	636	847	650
Repairs & Maint - Irrigation	7,000	16,498	5,000	23,223	30,956	5,000
Rentals	850	722	850	105	140	500
Uniforms	1,500	1,042	800	609	812	500
Travel	250	-	250	33	44	250
Dues & Licenses	300	365	550	365	487	500
Total Contracts & Services	**57,740**	**70,578**	**56,933**	**53,021**	**70,677**	**52,519**
Supplies						
Golf Course Supplies	4,550	5,973	5,005	2,005	2,673	3,500
Fertilizers	25,520	4,494	15,000	2,631	3,507	10,000
Chemicals	15,797	11,393	15,000	2,875	3,832	10,000
Landscaping	1,500	1,412	500	94	125	500
Sand & Gravel	10,500	7,253	10,500	5,876	7,833	10,000
Seed	27,000	26,293	27,000	24,150	24,150	30,000
Office Supplies	150	113	150	-	-	100
Computer Supplies	1,500	-	-	-	-	
Other Operating Supplies	5,050	10,754	3,550	1,038	1,384	2,000
Fuel & Oil	21,500	16,606	21,192	7,773	10,362	18,192
Repairs & Maint- Equipment	27,500	21,901	25,500	16,691	22,249	20,500
Total Supplies	**140,567**	**106,191**	**123,397**	**63,132**	**76,113**	**104,792**
Contingency	**-**	**-**	**-**	**-**	**-**	**-**
Equipment	**-**	**-**	**-**	**-**	**-**	**-**
Total Golf Maint.	**379,995**	**370,167**	**339,145**	**253,975**	**330,506**	**302,929**

San Pedro F&B	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Food Sales	237,279	188,613	210,530	129,177	172,193	210,000
Beer Sales	50,896	61,125	55,440	45,690	60,905	65,000
Wine Sales	4,492	1,861	2,331	4,746	6,326	7,000
Liquor Sales	11,579	19,226	16,500	15,148	20,193	18,500
Banquet Revenue	4,057	7,232	10,450	2,914	3,884	6,000
Total Revenues	**308,303**	**278,057**	**295,251**	**197,675**	**263,501**	**306,500**
Expenditures						
Personnel						
Salaries and Wages	112,858	116,383	96,487	64,340	85,765	103,125
Overtime Wages	500	8,325	500	5,952	7,934	2,500
Payroll Taxes	8,672	11,986	7,420	7,480	9,971	8,785
Retirement Benefits	12,799	13,729	10,482	7,954	10,603	11,111
Employee Insurance	18,475	21,194	24,330	12,503	16,667	25,841
Total Personnel	**153,304**	**171,618**	**139,218**	**98,229**	**130,940**	**151,361**
Contracts & Services						
Professional Services	5,250	14,342	2,775	15,256	20,337	3,000
Food Cost	103,407	87,611	86,212	63,662	84,862	85,000
Beer Cost	17,286	21,276	16,632	13,303	17,733	16,900
Wine Cost	1,647	442	583	623	831	900
Liquor Cost	3,102	4,648	4,950	3,840	5,119	4,100
Education and Training	-	109	500	-	-	-
Bank Charges	-	1,475		2,489	3,318	-
Cash Short	250	94		58	77	-
Telephone	1,050	35	420	-	-	-
Direct TV	1,950	2,086	2,100	1,462	1,949	2,100
Repairs & Maint	3,000	3,052	3,225	8,225	10,964	6,000
Rentals	7,225	10,126	5,000	5,539	7,384	5,000
Uniforms	2,875	2,524	1,500	362	482	1,000
Advertising	1,200	378	1,200	502	669	500
Fees & Licenses	-	400	300	400	533	300
Travel	250	364	500	198	265	500
Dues & Licenses	-	504	750	400	533	800
Total Contracts & Services	**148,492**	**149,467**	**126,647**	**116,321**	**155,056**	**126,100**
Supplies						
Supplies & Expenses	-	16		-	-	-
Kitchen Supplies	5,252	4,609	4,750	3,035	4,045	4,000
Restaurant Supplies	2,775	3,312	2,775	3,956	5,274	2,500
Office Supplies	150	1,209	300	366	488	200
Printing & Postage	-	257	300	100	133	200
Total Supplies	**8,177**	**9,404**	**8,125**	**7,457**	**9,940**	**6,900**
Contingency	**-**	**-**	**-**	**-**	**-**	**-**
Total Expenditures	**309,973**	**330,488**	**273,990**	**222,007**	**295,936**	**284,361**

Natural Gas Utility

Gas Utility provides outstanding customer service, while providing the most effective and economical methods for the distribution of Natural Gas. The Gas utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works.
Gas Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State standards are met or exceeded.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	34%
Utilities Operations Supervisor - Gas	1	100%
Utilities Operator III	1	34%
Utilities Operator III	1	5%
Utilities Operator II	1	5%
Utilities Operator I	3	90%
Utilities Operator I	3	5%
Meter Reader	2	50%
Accounting Supervisor	1	15%
Accounting Specialist	1	10%
Accounting Clerk III	2	25%

Natural Gas Fund	2013-14 Budget	2014-15 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Gas Revenue	750,000	543,573	700,000	448,689	598,103	600,000
Muli-User Gas Revenue	7,500	8,684	7,500	5,976	7,966	7,500
Commercial Gas Revenue	390,000	253,065	350,000	191,972	255,898	275,000
Utility Service Charges	15,000	13,830	15,000	12,330	16,436	15,000
New Gas Hookups	7,500	5,152	9,000	1,275	1,699	7,000
Penalty and Interest Fees	7,500	4,120	7,500	3,167	4,221	5,000
Series 2010 Bond Proceeds	70,000	-	60,000	-	-	130,000
Round Up Revenues	15,000	-	15,000	-	-	-
Total Revenues	**1,262,500**	**828,424**	**1,164,000**	**663,408**	**884,323**	**1,039,500**
Expenditures						
Personnel						
Salaries and Wages	236,335	228,385	208,194	130,419	173,848	241,508
Overtime Wages	10,000	5,551	10,000	2,358	3,144	10,000
Payroll Taxes	18,845	17,024	16,692	9,704	12,935	19,240
Retirement Benefits	28,427	26,858	25,311	15,139	20,181	28,848
Employee Insurance	47,525	46,175	49,541	26,151	34,860	54,937
Total Personnel	**341,132**	**323,994**	**309,738**	**183,771**	**244,967**	**354,533**
Contracts & Services						
Professional Services	12,000	9,757	10,000	6,038	8,048	10,000
IT Services	1,500	-	1,000	-	-	-
Education and Training	5,000	2,843	4,000	310	413	5,000
Bank Charges	4,500	3,476	3,600	2,026	2,701	3,500
Utilities	2,400	2,567	2,000	1,558	2,077	2,000
Telephone	2,500	2,097	2,000	1,372	1,829	2,000
Repairs & Maintenance	15,000	3,432	10,000	2,482	3,308	10,000
Rentals	3,000	4,943	3,500	2,428	3,237	3,000
Uniforms	2,100	2,449	2,100	1,303	1,737	2,100
Insurance	55,000	41,018	55,000	43,944	58,577	45,000
Public Notices & Advertising	2,000	251	1,500	289	385	1,000
Fees & Licenses	-	-	100	-	-	100
Dues & Licenses	3,500	2,244	3,500	942	1,256	2,500
Round Up Donations	15,000	-	15,000	-	-	-
Bad Debt Write Off	5,000	391	5,000	4	5	1,500
Total Contracts & Services	**128,500**	**75,469**	**118,300**	**62,697**	**83,575**	**87,700**
Supplies						
Natural Gas Purchased	495,000	391,565	450,000	198,683	264,844	400,000
Office Supplies	450	43	250	91	121	250
Printing & Postage	6,000	5,792	4,500	2,917	3,888	4,000
Computer Supplies	2,500	2,069	2,500	509	678	1,500
Gas Outage Supplies	250	-	250	-	-	250
Operating Supplies	50,000	14,331	30,000	9,403	12,534	30,000
Vehicle Fuel & Oil	16,000	15,749	15,000	9,027	12,033	15,000
Vehicle Repairs & Maint	10,000	8,343	10,000	2,982	3,975	10,000
Total Supplies	**580,200**	**437,893**	**512,500**	**223,611**	**298,074**	**461,000**
Contingency	**112,668**	**-**	**68,462**	**-**	**-**	**6,267**
Capital Projects						
CIP GS 07-5 Truck	15,000	-	20,000	-	-	20,000
CIP GS 07-4 Telemeters	60,000	-	50,000	-	-	25,000
CIP GS 10-1 Ocotillo Line Replacement			60,000	-	-	60,000
CIP GS 12-1 Gas Detection Equipment	25,000	-	25,000	-	-	25,000
Total Capital Projects	**100,000**	**-**	**155,000**	**-**	**-**	**130,000**
Total Expenditures	**1,262,500**	**837,355**	**1,164,000**	**470,079**	**626,616**	**1,039,500**
Total Natural Gas	**-**	**(8,931)**	**0**	**193,329**	**257,708**	**0**

Water Utility

The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards and in sufficient quantity to meet customer demands. The water utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Responsibilities include regulatory compliance, customer service; promote water conservation, efficient use of available water resources and coordination with the development community.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	33%
Utilities Operations Supervisor - Water	1	100%
Utilities Operator III	1	5%
Utilities Operator III	1	33%
Utilities Operator II	1	90%
Utilities Operator I	2	90%
Utilities Operator I	5	5%
Meter Reader	2	50%
Accounting Supervisor	1	15%
Accounting Specialist	1	10%
Accounting Clerk III	2	25%

Water Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Water Revenue	450,000	386,882	450,000	278,645	371,434	425,000
Commercial Water Revenue	330,000	295,686	330,000	223,272	297,621	300,000
New Hookups	15,000	2,262	10,000	10,574	14,095	20,000
Impact Fee Allocation	20,000	-	-	-	-	-
Water Accomodation Fees	7,000	6,615	7,500	6,235	8,311	7,000
Series 2010 Bond Proceeds	30,000	-	50,000	-	-	25,000
Other Income	-	834	-	124	165	-
Total Revenues	**852,000**	**692,279**	**847,500**	**518,850**	**691,627**	**777,000**
Expenditures						
Personnel						
Salaries and Wages	278,999	268,030	247,581	182,510	243,286	245,278
Overtime Wages	6,000	8,740	6,000	8,181	10,905	10,000
Payroll Taxes	21,802	20,410	19,399	14,169	18,887	19,529
Retirement Benefits	32,889	31,843	29,415	22,113	29,476	29,280
Employee Insurance	47,870	45,082	49,951	35,070	46,748	49,900
Total Personnel	**387,560**	**374,106**	**352,346**	**262,043**	**349,303**	**353,988**
Contracts & Services						
Professional Services	25,000	3,734	25,000	1,583	2,110	25,000
Chemical Analysis	5,000	2,337	4,000	1,946	2,594	3,000
IT Services	1,500	-	1,000	-	-	-
Education and Training	2,500	1,049	2,500	-	-	2,500
Bank Charges	5,000	3,477	3,600	2,026	2,701	3,000
Utilities	120,000	129,472	120,000	76,500	101,974	120,000
Telephone	2,500	1,056	1,500	705	939	1,200
Repairs & Maintenance	-	5,710	20,000	3,563	4,749	20,000
Rentals	2,000	1,513	1,500	1,391	1,855	1,000
Uniforms	1,500	1,743	1,500	865	1,153	1,200
Insurance	12,000	8,204	12,000	8,836	11,779	10,000
Public Notices & Advertising	1,000	467	1,000	531	707	1,000
Dues & Licenses	13,000	12,154	10,000	7,386	9,845	15,000
Bad Debt Write Off	2,500	166	2,500	491	655	2,500
Total Contracts & Services	**193,500**	**171,082**	**206,100**	**105,822**	**141,061**	**205,400**
Supplies						
Office Supplies	500	43	500	91	121	250
Printing & Postage	6,000	5,736	6,000	2,863	3,817	5,000
Computer Supplies	2,600	1,984	2,500	509	678	1,500
Operating Supplies	48,000	35,085	45,000	7,537	10,046	45,000
Vehicle Fuel & Oil	12,000	13,596	15,000	8,596	11,458	15,000
Vehicle Repairs & Maint	10,000	13,130	10,000	4,530	6,039	10,000
Total Supplies	**79,100**	**69,574**	**79,000**	**24,126**	**32,159**	**76,750**
Contingency	**106,840**	**-**	**30,054**	**-**	**-**	**60,862**
Capital Projects						
CIP WA 07-9 Truck	20,000	-	20,000	-	-	20,000
Telemeters	50,000	-	50,000	-	-	25,000
CIP WA 08-1 SueJuan Repairs	15,000	-	10,000	-	-	10,000
Transfer to Capital Projects	-	(39,023)	-	-	-	-
CIP WA 10-5 Hill Crest St Water Line	-	-	50,000	-	-	25,000
302 Pump Replacement	-	-	50,000	-	-	-
Total Capital Projects	**85,000**	**(39,023)**	**180,000**	**-**	**-**	**80,000**
Total Expenditures	**852,000**	**575,739**	**847,500**	**391,991**	**522,524**	**777,000**
Total Water Fund	**-**	**116,540**	**0**	**126,859**	**169,103**	**0**

Wastewater Utility

Wastewater Utility provides outstanding customer service, while providing the most effective and economical methods for the collection and treatment of wastewater. The wastewater utility is a Division of the Public Works Department. The engineering and administration of utility is done in that as a function of Public Works. Wastewater Operations Division provides maintenance to ensure a safe, effective and operational system while ensuring that Federal, and State environmental standards are met or exceeded.

Position	Number	Percentage
Public Works Director	1	25%
Streets Superintendent	1	25%
Administrative Assistant, Public Works	1	33%
Utilities Operations Supervisor - Wastewater	1	100%
Utilities Operator III	1	90%
Utilities Operator III	1	33%
Utilities Operator II	1	5%
Utilities Operator I	2	90%
Utilities Operator I	4	5%
Accounting Supervisor	1	15%
Accounting Specialist	1	10%
Accounting Clerk III	2	25%

Wastewater Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Wastewater Fees	450,000	414,903	420,000	320,123	426,724	425,000
Muli-User Wastewater Fees	8,000	6,943	8,000	5,001	6,667	7,000
Commercial Wastewater Fees	265,000	247,313	250,000	200,039	266,652	275,000
New Hook Ups	15,000	1,525	15,000	1,374	1,832	15,000
Series 2010 Bond	-	-	-	-	-	90,000
Whetstone W/W Fees	15,000	169,615	15,000	-	-	12,000
Misc Revenue	12,000	65,798	12,000	22,600	30,126	15,000
Total Revenues	**765,000**	**906,097**	**720,000**	**549,137**	**732,000**	**839,000**
Expenditures						
Personnel						
Salaries and Wages	262,720	218,606	210,026	130,985	174,603	227,380
Overtime Wages	15,000	10,226	15,000	6,831	9,106	15,000
Payroll Taxes	21,246	17,206	17,215	10,286	13,711	18,542
Retirement Benefits	32,049	23,480	26,103	14,607	19,471	27,801
Employee Insurance	45,738	35,064	39,863	22,302	29,729	41,301
Total Personnel	**376,753**	**304,583**	**308,207**	**185,011**	**246,620**	**330,024**
Contracts & Services						
Professional Services	15,000	8,749	15,000	6,351	8,466	15,000
Chemical Analysis	22,000	13,151	15,000	10,937	14,578	20,000
Whetstone Waste Disposal	15,000	-	15,000	-	-	-
IT Services	1,500	-	1,000	-	-	5,000
Education and Training	1,500	945	2,000	-	-	2,000
Bank Charges	5,000	3,477	3,600	2,026	2,701	3,000
Utilities	80,000	80,843	80,000	51,326	68,417	85,000
Telephone	4,000	3,467	4,000	2,462	3,282	3,500
Repairs & Maintenance	50,000	27,840	50,000	18,546	24,722	110,000
Rentals	1,000	-	1,000	-	-	1,000
Uniforms	1,500	1,535	1,500	1,007	1,343	1,500
Insurance	31,000	24,611	30,000	26,390	35,178	28,000
Public Notices & Advertising	250	-	250	-	-	250
Dues & Licenses	12,000	34,886	12,000	8,875	11,830	25,000
Bad Debt Write Off	100	349	1,500	60	79	1,500
Total Contracts & Services	**239,850**	**199,853**	**231,850**	**127,979**	**170,597**	**300,750**
Supplies						
Office Supplies	400	49	400	209	279	400
Printing & Postage	6,000	5,813	6,000	2,884	3,844	5,000
Computer Supplies	3,000	1,984	5,000	509	678	5,000
Operating Supplies	35,000	27,387	35,000	13,408	17,873	35,000
Vehicle Fuel & Oil	10,000	9,226	10,000	5,921	7,893	10,000
Vehicle Repairs & Maint	8,000	17,018	12,000	8,293	11,055	15,000
Total Supplies	**62,400**	**61,476**	**68,400**	**31,225**	**41,344**	**70,400**
Contingency	**5,997**	**-**	**26,543**	**-**	**-**	**47,826**
Refunds						
Capital Projects						
CIP 07-4 Truck Purchase	15,000	-	20,000	-	-	20,000
CIP WW 08-1 Jet Router	65,000	-	65,000	-	-	70,000
Total Capital Projects	**80,000**	**-**	**85,000**	**-**	**-**	**90,000**
Total Expenditures	**765,000**	**565,912**	**720,000**	**344,216**	**458,561**	**839,000**
Total Wastewater	**-**	**340,185**	**0**	**204,921**	**273,439**	**0**

Sanitation Fund

The Sanitation Fund accounts for the City's solid waste (garbage) pickup service. Southwest Disposal has contracted with the City for the past seven years to provide this service. The parties negotiated a four year contract effective December 31, 2012 that has fixed the price for their services through December 31, 2016. The City also contracts with Cochise County for landfill services.

Sanitation Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Residential Sanitation Fees	360,000	319,094	320,000	240,325	320,354	320,000
Muli-User Sanitation Fees	500	-	-	-	-	-
Commercial Sanitation Fees	320,000	315,933	290,000	233,842	311,711	315,000
Total Revenues	**680,500**	**635,027**	**610,000**	**474,167**	**632,065**	**635,000**
Expenditures						
Personnel						
Salaries and Wages	17,605	16,313	16,805	12,414	16,548	18,205
Payroll Taxes	1,347	1,189	1,286	912	1,215	1,393
Retirement Benefits	2,032	1,883	1,949	1,439	1,919	2,088
Employee Insurance	3,438	2,947	3,648	2,373	3,163	3,913
Total Personnel	**24,422**	**22,332**	**23,687**	**17,138**	**22,845**	**25,599**
Contracts & Services						
Bank Charges	4,500	3,476	3,600	2,026	2,701	3,000
Public Notices, Advertising	500	187	200	-	-	200
Postage and Printing	-	-	4,500	2,863	3,817	4,000
County Solid Waste	224,000	182,800	186,000	127,670	170,184	195,000
Residential Service Contract	220,000	189,548	196,800	131,626	175,458	202,000
Commercial Service Contract	200,000	186,534	183,600	118,820	158,387	189,000
Bad Debt Write Off	1,500	298	1,500	53	70	1,500
Total Contracts and Services	**650,500**	**562,844**	**576,200**	**383,058**	**510,617**	**594,700**
Contingency	**5,579**	**-**	**10,113**	**-**	**-**	**14,701**
Total Expenditures	**680,501**	**585,175**	**610,000**	**400,196**	**533,462**	**635,000**
Total Sanitation	**(1)**	**49,852**	**(0)**	**73,971**	**98,603**	**(0)**

Other Funds

Airport Fund

The Airport Fund reports the revenues earned by and the expenditures incurred in running the City's municipal airport.

The vast majority of the construction costs at the airport are paid through FAA and ADOT grants that are reported in the Grant Fund.

The business of the Airport is managed by Southwestern Aviation, LLC.

The current goal of the fund is to break even on airport activities. The budget reflects that the General Fund contributions will cover the cost of Grant matches required and some maintenance expenses that are scheduled for the new budget year. Airport revenues earned are budgeted to equal the City's day to day costs for the operation.

Airport Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Contribution General Fund	111,750	-	82,750	-	-	100,800
Business Revenue	62,000	15,904	100,000	8,124	10,830	20,000
Insurance Recoveries	-	25,764	-	-	-	-
Total Revenues	**173,750**	**41,668**	**182,750**	**8,124**	**10,830**	**120,800**
Expenditures						
Contracts & Services						
Professional Services	75,000	20,971	60,000	4,560	6,078	30,000
Utilities	31,000	13,094	20,000	8,908	11,874	20,000
Telephone	750	738	750	569	758	800
Repairs & Maint	15,000	48,810	40,000	2,844	3,790	15,000
Insurance	22,000	18,219	22,000	19,062	25,410	25,000
Total Contracts & Services	**143,750**	**101,832**	**142,750**	**35,942**	**47,911**	**90,800**
Supplies						
Total Supplies	**-**	**24**	**-**	**-**	**-**	**-**
Capital Projects						
Contingency	10,000	-	10,000	-	-	10,000
Grant Match	20,000	-	30,000	-	-	20,000
Total Capital Projects	**30,000**	**-**	**40,000**	**-**	**-**	**30,000**
Total Expenditures	**173,750**	**101,857**	**182,750**	**35,942**	**47,911**	**120,800**
Total Airport	**-**	**(60,188)**	**-**	**(27,818)**	**(37,081)**	**-**

Street (HURF) Fund

The Public Works Department manages the Highway User Revenue Funds (HURF). The use of HURF is governed by the State of Arizona's constitution where expenditures of HURF funds must be for improvements in the public roadway right-of-way. The HURF fund is primarily used for operations and maintenance of the roadway system. The Public Works Director, Street Superintendent and the Engineering Divisions oversee these operations, which include pavement management, sidewalks, traffic signals, landscaping, signing, and striping.

Public Works Street Division maintains all streets and roadway drainage-ways to ensure that the facilities fulfill the function for which it is designed. The Streets Division oversees the two sections: traffic operations and streets maintenance.

Position	Number	Percentage
Streets Superintendent	1	25%
Streets Maintenance Supervisor	1	100%
Street Maintenance Worker III	1	100%
Street Maintenance Worker II	1	100%

Streets Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Gasoline Tax	341,147	303,924	359,893	260,162	346,796	370,990
State Lottery Revenue	20,000	-	-	-	-	-
Total Revenues	**361,147**	**303,924**	**359,893**	**260,162**	**346,796**	**370,990**
Personnel						
Salaries and Wages	121,384	121,671	112,047	81,790	109,026	117,529
Overtime Wages	1,500	364	1,500	50	67	1,500
Payroll Taxes	9,401	9,144	8,686	6,195	8,259	9,106
Retirement Benefits	14,181	14,069	13,171	9,494	12,655	13,653
Employee Insurance	24,750	21,811	29,885	17,187	22,911	34,288
Total Personnel	**171,216**	**167,059**	**165,290**	**114,717**	**152,917**	**176,074**
Contracts & Services						
Professional Services	36,000	45,970	35,000	29,317	39,079	40,000
Contract Labor - DOC	4,000	3,938	4,000	2,445	3,260	4,000
Education and Training	100	113	100	80	107	100
Utilities	60,000	79,001	65,000	57,355	76,454	80,000
Telephone	1,000	1,057	1,000	717	955	1,000
Repairs & Maintenance - Equip	3,000	5,150	7,500	2,014	2,685	6,000
Repairs & Maintenance - Streets	39,132	18,123	36,003	9,660	12,877	22,616
Rentals	500	-	500	-	-	-
Uniforms	1,200	1,650	1,500	1,063	1,417	1,200
Insurance	13,000	9,844	15,000	10,592	14,119	12,000
Materials & Supplies	12,000	8,731	9,000	3,490	4,653	10,000
Vehicle Fuel & Oil	10,000	9,695	10,000	5,823	7,763	8,000
Vehicle Repairs & Maint	10,000	10,449	10,000	6,228	8,303	10,000
Total Contracts & Services	**189,932**	**193,723**	**194,603**	**128,785**	**171,671**	**194,916**
Capital Projects						
	-	-	-	-	-	-
Total Capital Projects	**-**	**-**	**-**	**-**	**-**	**-**
Total Expenditures	**361,148**	**360,782**	**359,893**	**243,502**	**324,588**	**370,990**
Total Streets	**(1)**	**(56,857)**	**0**	**16,660**	**22,208**	**(0)**

Transit Fund

Benson Area Transit has been in operation since 2010. The BAT system has two separate components. It provides a fixed route service available to the general public, and para-transit services that focuses on the elderly and disabled riders whose needs cannot be met by the fixed route service.

Benson Area Transit currently serves the City of Benson and surrounding areas. Our mission is to build capacity with our transit system and partners to enhance Southeastern Arizona mobility.

The City of Benson recognizes the great need for a transit system in the San Pedro Valley and it relies heavily on grant funding from ADOT and the Area Agency on Aging to operate.

The City of Benson has participated in coordination efforts identified through regional coordination meetings. We currently partner with local government and non-profit agencies to increase the utilization of their services by providing needed transportation. Our main goal for the upcoming fiscal year is to establish new partnerships with Amtrak, Greyhound, and neighboring transit service providers to fill the gap in our regional connections.

Position	Number	Percentage
Dispatcher/Admin Assistant	1	100%
Transit Driver (2.25 FTE)	3	100%
Temporary Transit Driver (.58 FTE)	3	100%

Transit Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Grant Reimbursement - FTA 5311 - Capital	-	-	226,900	1,036	1,381	263,013
Grant Reimbursement - FTA 5311 - Operating	96,767	80,906	96,403	53,813	71,733	90,339
Grant Reimbursement - FTA 5311 - Admin	36,233	17,765	53,834	15,527	20,698	42,653
SEAGO AAA	24,000	23,306	18,650	13,987	18,645	18,650
Fare Revenue	8,000	6,640	9,000	5,719	7,624	8,000
Allocation from General Fund	44,970	-	29,348	-	-	54,966
Greyhound Revenue	-	-	80,000	1,546	2,061	5,000
RTAP	1,000	997	1,000	1,474	1,965	1,500
Total Revenues	**210,970**	**129,614**	**515,135**	**93,104**	**124,107**	**484,121**
Personnel						
Salaries and Wages	100,573	80,072	101,807	55,561	74,063	98,363
Overtime Wages	-	489	-	198	263	-
Payroll Taxes	7,694	6,332	7,788	4,469	5,957	7,525
Retirement Benefits	10,487	7,967	8,310	5,785	7,711	9,676
Employee Insurance	16,116	9,332	15,705	6,163	8,215	14,298
Total Personnel	**134,870**	**104,192**	**133,610**	**72,176**	**96,210**	**129,862**
Contracts & Services						
Professional Services	2,000	6,750	3,300	1,100	1,466	1,300
Education and Training	1,000	1,097	1,000	1,537	2,048	3,000
Utilities	-	-	1,500	-	-	1,500
Telephone	3,000	3,058	2,800	1,580	2,106	2,000
Rentals- Office	-	-	1,200	-	-	1,200
Uniforms	400	68	1,000	-	-	-
Insurance- Vehicles	17,000	9,844	17,000	10,532	14,039	12,000
Public Notices & Advertising	3,000	2,586	3,000	-	-	-
Travel	700	15	100	-	-	-
Dues & Licenses	2,000	-	1,000	1,655	2,206	-
Total Contracts & Services	**29,100**	**23,418**	**31,900**	**16,403**	**21,866**	**21,000**
Supplies						
Office Supplies	1,500	199	1,000	-	-	-
Printing & Postage	5,000	5	5,000	-	-	-
Computer Supplies	-	-	2,000	-	-	-
Operating Supplies	1,000	1,234	3,000	492	656	1,000
Vehicle Fuel & Oil	31,500	28,318	40,000	16,391	21,849	25,100
Vehicle Repairs & Maint	5,000	16,834	15,000	12,143	16,186	20,034
Vehicle License	3,000	-	-	-	-	3,500
Total Supplies	**47,000**	**46,590**	**66,000**	**29,026**	**38,691**	**49,634**
Contingency				-	-	-
Capital						
CIP TR 15-1 Passenger Shelters	-	-	33,625	-	-	33,625
CIP TR 15-2 Buses	-	-	250,000	-	-	250,000
Total Capital	**-**	**-**	**283,625**	**-**	**-**	**283,625**
Total Expenditures	**210,970**	**174,199**	**515,135**	**117,605**	**156,767**	**484,121**
Total Transit	**-**	**(44,586)**	**-**	**(24,501)**	**(32,660)**	**(0)**

Capital Projects Fund

The Capital Projects Fund CPF) was seen for the first time in the fiscal year 2007-08 budget. The fund was created in conjunction with the Capital Improvement Projects process placed in service effective July 1, 2007.

The Fund has been set up to accommodate those capital projects that are regional in nature, which means that the project must benefit all citizens of the City. Examples include the improvement at Lions Park, City Hall projects, improvements made to arterial roadways such as Ocotillo Avenue, major equipment purchases that are used by Public Works, etc. The Fund is particularly useful for tracking multi-year projects.

The primary funding source for the Capital Projects Fund is the 4% construction sales tax. The “seed” money for the Fund has been provided by allocation of FY 2006-07 construction sales tax collected during the 2006-07 fiscal year. Future construction sales tax collections have been restricted for use solely for CPF projects.

The use of construction sales tax collections, which are “one time only” collections, to pay for “one time only” expenditures is a true matching of financial resources with financial costs.

PLEASE NOTE: The Capital Projects Fund contains only those capital projects that are regional in nature, as noted above. All other capital projects can be found in the fund and/or the department that benefits from the expenditure.

Please see the CIP section for further information on the capital projects.

Capital Projects Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2013-14 Projected Actual	2015-16 Budget
Revenues						
Construction Sales Tax	400,000	178,656	200,000	54,136	72,163	500,000
Hanger Financing	500,000	-	500,000	-	-	-
Series 2010 Bond Proceeds	750,000	-	559,600	-	-	284,600
CDBG Grant	250,000	-		-	-	-
Anticipated Grant	155,000	-	50,000	-	-	-
Total Revenues	**2,055,000**	**178,656**	**1,309,600**	**54,136**	**72,163**	**784,600**
Expenditures						
CIP CM 08-1 Walmart Payment	250,000	250,000	250,000	-	-	250,000
CIP GS 10-1 Ocotillo Line Replacement	60,000	-		-	-	-
CIP WA 10-3 5th St & Ocotillo Water Line	250,000	-	-	-	-	-
CIP ST 10-3 Street Signage Upgrades	100,000	998	-	-	-	-
CIP WA 10-5 Hill Crest St Water Line	50,000	-	-	-	-	-
Lions Park Fields	50,000	5,627	-	-	-	-
CIP PW 11-2 Utility Rate Studies	45,000	-	45,000	-	-	15,000
CIP PW 11-8 2 Used County Dump Trucks	30,000	-	30,000	12,250	16,329	-
CIP PR 12-4 Park Master Plan	30,000	-	30,000	-	-	30,000
CIP PW 12-1 UAS Infrastructure Develop.	200,000	-	200,000	7,732	10,307	50,000
CIP PW 08-1 City Hall Improvements	20,000	-	20,000	-	-	20,000
CIP PW 13-1 Library Expansion	20,000	-	-	-	-	-
CIP PR 13-01 Lions Park Restrooms	250,000	-	-	-	-	-
Airport Hanger (s)	500,000	-	500,000		-	-
Water Well Filters	-	-	-	6,885	9,177	100,000
CIP PW 07-8 Pavement Management	200,000	19,563	200,000	34,676	46,223	200,000
CIP PW 07-03 Union Street Crossing						45,000
CIP PR 12-3 ATV Gator	-	-	10,000	-	-	10,000
Update Lions Park Master Plan	-	-	9,600	-	-	9,600
Broadband Infrastructure					-	40,000
Parks, Trails Open Spaces Master Plan	-	-	15,000	-	-	15,000
Total Capital Projects	**2,055,000**	**276,188**	**1,309,600**	**61,543**	**82,037**	**784,600**
Total Capital Projects Fund	**-**	**(97,532)**	**-**	**(7,407)**	**(9,873)**	**-**

Debt Service Fund

The Debt Service fund currently accounts for proceeds from the City's Series 2010 bond issuance.

Debt Service Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Bond Proceeds Carried Forward	-	-	1,100,000	-	-	1,070,000
Series 2010 Bond Proceeds	1,200,000	-	-	-	-	-
Transfer of Payments from General Fund	-	-	400,538	-	-	399,975
Total Revenues	**1,200,000**	**-**	**1,500,538**	**-**	**-**	**1,469,975**
Expenditures						
Bond Debt Service	-	400,438	400,538	400,538	-	399,975
Transfer to Capital Projects Fund	750,000	-	559,600	-	-	284,600
Transfer to Gas Fund	70,000	-	60,000	-	-	130,000
Transfer to Water Fund	30,000	-	50,000	-	-	25,000
Transfer to Waste Water Fund	-	-	-	-	-	90,000
Bond Proceeds Carried Forward	350,000	-	430,400	-	-	540,400
Total Expenditures	**1,200,000**	**400,438**	**1,500,538**	**400,538**	**-**	**1,469,975**
Total Debt Service	**-**	**(400,438)**	**-**	**(400,538)**	**-**	**-**

Impact Fee Fund

Impact Fee Fund revenues are earned through receipt of impact fees from new construction developments. Expenditures are made from the Fund for capital improvements that benefit the public infrastructure in the areas of the developments.

Impact Fee Fund	**2013-14 Budget**	**2013-14 Actual**	**2014-15 Budget**	**2014-15 Actual Thru Mar 2015**	**2014-15 Projected Actual**	**2015-16 Budget**
Revenues						
Impact Fee	50,000	650	100	-	-	-
Carry Forward Balance						
Total Revenues	**50,000**	**650**	**100**	**-**	**-**	**-**
Expenditures						
Capital Outlay Reserve	30,000	650	100	-	-	-
Transfer to Water Fund	20,000	-	-	-	-	-
Total Expenditures	**50,000**	**650**	**100**	**-**	**-**	**-**
Total Impact Fee Fund	**-**	**-**	**-**	**-**	**-**	**-**

Grants Fund

The Grant Fund is set up to track grants received from any source outside the City itself. The fund reflects grant monies being received and spent. Each grant is tracked through this fund. When a grant is completed and closed, then any excess expenditures, called the grant match, are transferred to and reflected as an expenditure of the specific department benefiting from the grant. As a result, the Grant Fund always balances to $0 upon completion of each grant project.

Grants Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2013-14 Projected Actual	2015-16 Budget
Revenues:						
Historic Preservation Grant				2,040	2,719	
Police Grants	14,500	15,795	-	-	-	-
Fire Grants	-	-	-	-	-	427,500
Emergency Generator	-	69	-	-	-	-
FAA 16 / ADOT	-	139	-	-	-	-
Unclassified Airport Grants	2,296,190	-	1,200,000	-	-	1,200,000
Unclassified Grants	3,500,000	-	3,500,000	-	-	3,500,000
WIFA SCADA and Energy Study	35,000	-	35,000	-	-	-
State Airport Grants	-	-	-	3,780	5,039	-
Contribution From General Fund					-	35,000
CDBG Park Grant	-	159,077	250,000	-	-	237,500
Total Revenues	**5,845,690**	**175,080**	**4,985,000**	**5,820**	**7,758**	**5,400,000**
Expenditures:						
Tohono Odom Grants	14,500	-	-	-	-	-
Historic Preservation Grant			-	3,400	4,532	
Police Grants	-	16,040	-	-	-	-
Fire Grants	-	-	-	-	-	450,000
Unclassified Airport Grants	2,296,190	-	1,200,000	-	-	1,200,000
Unclassified Grants	3,500,000	-	3,500,000	-	-	3,500,000
WIFA SCADA and Energy Study	35,000	-	35,000	-	-	-
State Airport Grants	-	-	-	4,200	5,599	
Federal Airport Grants				7,296	9,726	
Union Pacific Grants	-	2,980	-	-	-	-
CDBG Parks	-	217,192	250,000	7,470	9,957	250,000
Total Expenditures	**5,845,690**	**236,212**	**4,985,000**	**22,366**	**29,814**	**5,400,000**
Total Grants Fund	**-**	**(61,132)**	**-**	**(16,546)**	**(22,056)**	**-**

Fireman's Pension Fund

The Fireman's Pension Fund is set up to pay a monthly benefit to retired volunteer firemen. The fund is managed independently from the City. The State makes an annual donation to the Fund.

Fireman's Pension Fund	2013-14 Budget	2013-14 Actual	2014-15 Budget	2014-15 Actual Thru Mar 2015	2014-15 Projected Actual	2015-16 Budget
Revenues						
Contributions From State Fund	6,000	5,676	6,000	6,423	8,562	6,000
Contributions From Fire, Inc	1,200	1,464	1,200	1,745	2,326	1,200
Contributions From General Fund	9,900	-	14,200	-	-	23,800
Interest Income	7,500	4,339	5,000	-	-	5,000
Other Income	-	434	-	539	718	-
Total Revenues	**24,600**	**11,913**	**26,400**	**8,707**	**11,606**	**36,000**
Expenditures						
Pension Payments	24,600	26,400	26,400	17,800	23,727	36,000
Total Expenditures	**24,600**	**26,400**	**26,400**	**17,800**	**23,727**	**36,000**
Total Fireman's Pension Fund	**-**	**(14,487)**	**-**	**(9,093)**	**(12,121)**	**-**

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Capital Improvement Plan (CIP)

Developing the Capital Improvement Plan
The CIP is the City's five-year blueprint for creating and maintaining the crucial infrastructure that will support the continued growth and development of City of Benson. Each year, in conjunction with the annual budgeting process, the City Manager and Finance Department coordinate the process of revising and updating the long-range CIP document. Other documents, such as the City's General Plan and Strategic Plan, also provide valuable information and guidance in the preparation of the CIP. Several of the City's department heads and all Council Members annually review past capital project accomplishments and identify new projects for inclusion in the Plan. Projects included in the 2015-2020 CIP form the basis of appropriation in the 2015-2020 fiscal year capital budget.

Individual projects will continue to be subjected to ongoing community and City Council review and discussion during the annual appropriations process. The CIP is also an important public communication medium. The CIP gives residents and businesses an overall view of the City's long-term direction in the area of capital improvements and helps to illustrate the City's ongoing need for stable revenue sources to fund large or multi-year capital projects.

The 2015-2020 CIP assumes very modest commercial and residential growth of the City. The current plan assumes sales tax collections will increase from 2014-2015 collections based on anticipated development coming into the City. Construction sales tax revenues for the following fiscal years are projected to gradually ramp up by 2018. The CIP is designed so that expenditures can be accelerated or decelerated based on the actual financial performance of the City.

Definition of a Capital Improvement Project
For the purposes of the CIP, a capital expenditure is one that results in the acquisition or addition to the government's capital assets. The assets included in the CIP cost $10,000 or more and have a useful life of at least three years. Streets, water production and distribution facilities, wastewater collection system and treatment plants, parks, buildings, and major one-time acquisitions of equipment are all examples of capital improvements.

Financing the Capital Improvement Plan
When developing the CIP, the City must consider its ability to finance the needed projects. This requires prioritization of projects while maximizing use of available financing mechanisms. The City's available financing options include some or all of the following sources:

Grants and Contributions - There are a number of grants available from federal, state, and local sources. The City has begun to aggressively pursue this type of

funding. The current CIP anticipates about $37 million in grant funding over the next five fiscal years.

Long-term Debt/Bonds – Debt financing is an important component of most Capital Improvement Plans. The proceeds from any long term debt issuance are restricted for uses as described within the loan/bond covenants. The City successfully completed a $5 million Excise Tax Revenue Bond issue in 2010. Of those proceeds, $2.6 million was used to pay off existing debt, $1.4 million was spent for capital improvements during fiscal years 2010-15, and the remaining $1 million is being used for projects described in this document.

Four Percent (4%) Construction Sales Tax **-** The City's 4% tax on new construction has been designated as a primary funding source for the Capital Projects Fund. A project is eligible for the Capital Project Fund if it is regional in nature or it benefits the specific development area that generated the tax proceeds.

Projected construction sales tax revenues for the next five years are (in thousands) $500, $500, $750, $750 and $750 respectively. Actual collections may vary significantly from the projections. New capital projects will be either slowed or accelerated to more closely match actual revenues available.

Development Impact Fees – Each new home constructed in the City has an impact on the City's water, wastewater, public safety, parks and administrative infrastructure. Development fees are assessments on new home construction that allow for "pay-as-you-go" financing for capital projects that benefit the home under construction. The majority (85%) of impact fees previously collected will be spent on water and wastewater capital projects. As of August 2014, the City will no longer collect Impact Fees.

General Funds – A portion of General Fund revenues are allocated to CIP projects each year. CIP project timing is usually somewhat flexible, so the amount allocated from the General Fund each year is related to the excess revenues generated within the Fund. Projected General Fund CIP contributions for the next five years are (in thousands) $159, $519, $55, $172 and $5, respectively.

Enterprise Funds – Connection fees, excess user fees and impact fees are the primary funding sources for Utility Fund ongoing capital projects. Very large capital projects require long term debt financing.

Carryover Projects/Fund Balance
Due to the nature of capital projects, the life of a project may span across fiscal years. As funds are designated for a project, they are accumulated in the appropriate capital fund and expended as the project progresses. When the funds are not spent in one year they remain in the fund balance to be used in the future. This is also referred to as carryover. As the City refines the annual CIP, these carryover projects will be redefined into areas of contractual obligation, and ongoing projects will be appropriated again in the following year to ensure full project funding.

Revenues, such as construction sales tax, designated for capital projects but not appropriated in the current fiscal year, are carried forward to the next year as a fund balance.

Operating and Capital Budget Relationship
The Capital Improvement Plan also impacts the operating budget as projects are completed. Operating funds are required for the routine maintenance and operation of facilities and equipment, including, utilities, staffing, repairs, fuel for heavy equipment and equipment maintenance. Recurring equipment replacement expenses for new patrol cars and recurring maintenance costs such as street asphalt overlay are also funded through the operating budget. These ongoing costs must be tied to ongoing revenues (e.g., higher user revenue funds, sales tax, user fees, and intergovernmental revenues) to ensure they can be sustained.

CIP Status Report

Projects Completed during fiscal 2014-2015

PW 11-8	Dump Trucks	12,250
PW 07-8	Pavement Management	35,000
PW 12-1	UAS Grass Runway	7,700

Total CIP Projects Completed during fiscal 2014-2015		**$54,950**

Capital Improvement Plan (CIP) Budget Summary 2015-2020								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
General Fund (GF) ($000)								
Video Equipment	88	CM 12-3		15				15
UAS Economic Development	88	CM 12-5		25				25
City Manager Vehicle	89	CM 16-01	35					35
Fire Hoses & Accessories	90	FD 07-2	23					23
Vehicle, Chevy Tahoe	90	FD 09-1		45				45
Vehicle, Chevy 4500 Crew Truck	91	FD 09-2		90				90
Vehicle Exhaust Removal System	91	FD 10-1		70				70
Extrication Equipment	92	FD 10-3		65				65
Narrow Band Radio Frequencies	92	FD 10-4		129				129
Fire Engine Type I	93	FD 12-1		500				500
SCBA Bottle Replacement	93	FD 13-01	12	6	6	6		30
Portable Pump	94	FD 13-02	9					9
Pave West Lot - Library	94	LB 15-1		35				35
Carpet	95	LB 15-2			11			11
Vehicles, Patrol	95	PD 07-1	37	37	37			111
Vehicle, Animal Control	96	PD 07-2		5	5	5	5	20
Unmarked Cars	96	PD 13-03	13	13	13			39
Equipment For New Patrol Units	97	PD 16-01	25					25
Apache Park Improvements	98	PR 06-2				225		225
Senior Center	99	PR 07-5				100		100
Skate Park Improvements	99	PR 12-1	5					5
Quiet Rail Crossing	100	PW 07-2				67		67
Wal-Mart Site Drainage	100	PW 07-4		25	20	500		545
Roof Repairs- City Hall	101	PW 11-6		20				20
Permit Tracking Database	101	PZ 12-01		25				25
Total Funds Spent			**159**	**1,105**	**92**	**903**	**5**	**2,264**
General Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
General Fund Capital Allocation			159	519	55	172	5	910
Series 2010 Bond Proceeds			0	45	20			65
Stonegarden Grant			0	0	0	0		0
Anticipated Grant/Bond			0	541	17	731	0	1,289
Total Fund Sources			**159**	**1,105**	**92**	**903**	**5**	**2,264**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**

Capital Projects Fund (CPF)								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Public Safety/Land Acquisitions	102	CM 07-1				225	120	345
Wal-Mart Payment	103	CM 08-1	250	250	250			750
Lions Park Phase I	103	PR 06-1			500	900		1,400
Lions Park Phase II	104	PR 07-2				185		185
Rodeo/ Events Arena	104	PR 08-1			20	100		120
Update Park Master Plan	105	PR 12-4	30					30
ATV Gator	105	PR 12-3	10					10
Parks, Trails, and Open Space MP	106	PR 13-1	15					15
Lions Park Fields	106	PR 13-3		50				50
Update Lions Park Master Plan	107	PR 15-1	10					10
Airport Hangers	107	AIR 13-01		500				500
Broadband Infrastructure	108	AIR 16-1	40					40
Union St. Wash Crossing	108	PW 07-3	45	45				90
Ocotillo Phase I - 4th to Union	109	PW 07-5			300	1,000	2,000	3,300
Ocotillo Phase II - 4th to I-10	109	PW 07-6				250	2,500	2,750
Ocotillo Phase III - Union to Javalina	110	PW 07-7				300		300
Pavement Management	110	PW 07-8	200	200	200	200	200	1,000
City Hall Improvements	111	PW 08-1	20	20	40	40		120
Utility Rate Studies	111	PW 11-2	15					15
UAS Infrastructure Development	112	PW 12-1	50	150				200
Library Expansion	112	PW 13-1		20				20
Bike & Pedestrian Plan	113	PZ 07-1		45		30		75
Pomerene Road Line Replacement	113	GS 10-2			50			50
Street Resurface & Replace	114	ST 10-1		100	2,000	2,000	2,000	6,100
Survey 4th Street	114	ST 10-2				15		15
Street Signage Upgrades	115	ST 10-3		75	25			100
5th Street & Ocotillo Water Line	115	WA 10-3		125				125
N. Side 4th St Waterline Upgrade	116	WA 10-4		300				300
Union St Water Line	116	WA 10-6			150			150
Water Well Filters	117	WA 16-1	100					100
Ocotillo Sewer Line Replacement	117	WW 10-1			310			310
Wastewater Plant Roaders Upgrade	118	WW 10-2		100				100
Wastewater Plant Software Upgrade	118	WW 10-3		80				80
Total Funds Spent			**785**	**2,060**	**3,845**	**5,245**	**6,820**	**18,755**
Capital Projects Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
Construction Sales Tax			500	500	750	750	750	3,250
CDBG Grant Proceeds								0
Series 2010 Bond Proceeds			285	380				665
Anticipated Grant/Bond				680	3,095	4,495	6,070	14,340
Loan/Lease Financing			0	500				500
Total Fund Sources			**785**	**2,060**	**3,845**	**5,245**	**6,820**	**18,755**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**

Grants Fund								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Lions Park ADA Bathrooms	119	PR 13-4	250					250
Fire Apparatus	119	FD 16-1	450					
SCADA and Energy Study	120	PW 13-2		58				58
Total Funds Spent			**700**	**58**	**0**	**0**	**0**	**308**
Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
Scheduled Grants			665	58	0	0		723
General Fund Capital Allocation			35	0	0	0		35
Total Fund Sources			**700**	**58**	**0**	**0**	**0**	**758**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**450**
Natural Gas Fund								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Gas Planning Model	120	GS 07-1		25		30		55
Hwy 80 Utility Relocation	121	GS 07-2			35	60		95
Benson Regulator System	121	GS 07-3		20	100			120
Telemeters	122	GS 07-4	25	50	50	50		175
Truck Replacements	122	GS 07-5	20			20		40
SKP Line Extension	123	GS 07-6			60			60
Self Contained Breathing App. X2	123	GS 08-1			10	10		20
Ocotillo Line Replacement	124	GS 10-1	60					60
Gas Detection Equipment	124	GS 12-1	25					25
Total Funds Spent			**130**	**95**	**255**	**170**	**0**	**650**
Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
Series 2010 Bond Proceeds			130		0	0		130
Gas Fund Capital Allocation				95	255	170		520
Total Fund Sources			**130**	**95**	**255**	**170**	**0**	**650**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**
Water Fund								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Upper Storage to SKP	125	WA 07-1		200	200	500		900
Telemeter	125	WA 07-2	25	50	50	50		175
Hwy 80 Utility Relocation	126	WA 07-3			35	60		95
Cochise Storage Tank	126	WA 07-5			400	550		950
Hydrological Studies Update	127	WA 07-6				45		45
Water Planning Model	127	WA 07-8		25				25
Truck Replacements	128	WA 07-9	20		30			50
SueJuan Repairs	128	WA 08-1	10	10				20
Hill Crest St Water Line	129	WA 10-5	25	50				75
302 Pump Replacement	129	WA 15-1		50				50
Total Funds Spent			**80**	**385**	**715**	**1,205**	**0**	**2,385**
Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
Series 2010 Bond Proceeds			25					25
Water Fund Capital Allocation			55	185	115	155		510
Anticipated Grant/Loan				200	600	1,050		1,850
Total Fund Sources			**80**	**385**	**715**	**1,205**	**0**	**2,385**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**

Wastewater Fund								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Planning Area WW Skeletal Model	130	WW 07-1		50		50		100
Truck Replacements	130	WW 07-4	20				20	40
Reclaimed System model	131	WW 07-5				25	20	45
Hwy 80 Utility Relocation	131	WW 07-6				35	60	95
Prickly Pear	132	WW 07-7					25	25
High Pressure Jet Router	132	WW 08-1	70					70
Total Funds Spent			**90**	**50**	**0**	**110**	**125**	**375**
Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
WW Fund Capital Allocation				50	0	110	125	285
Series 2010 Bond Proceeds			90					90
Total Fund Sources			**90**	**50**	**0**	**110**	**125**	**375**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**
Transit Fund								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Passenger Shelters	133	TR 15-1	35					35
Busses	133	TR 15-2	250					250
Total Funds Spent			**285**	**0**	**0**	**0**	**0**	**285**
Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
5311 Grant Funds			227					227
General Fund Grant Match			58					58
Total Fund Sources			**285**	**0**	**0**	**0**	**0**	**285**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**
Golf Course Fund								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Golf Car Fleet Replacement	134	GC 14-01	57	57	57	57		228
Greens Aerator	134	GC 14-02		13				13
Chemical Applicator Rig	135	GC 14-03		30				30
Total Funds Spent			**57**	**100**	**57**	**57**	**0**	**271**
Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
Loan/Lease Financing			57	57	57	57	0	228
Golf Course Fund Match			0	43				43
Total Fund Sources			**57**	**100**	**57**	**57**	**0**	**271**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**
Airport Fund								
Project	**Page #**	**CIP #**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**Total**
Phase I	135	AIR 08-1	1,200	1,200	0	0	0	**2,400**
Phase II	136	AIR 08-2			3,125		0	**3,125**
Phase III	136	AIR 08-3				3,200		**3,200**
Phase IV	137	AIR 08-4					2,525	**2,525**
Total Funds Spent			**1,200**	**1,200**	**3,125**	**3,200**	**2,525**	**11,250**
Fund Sources								
Balance, Beginning of Year			0	0	0	0	0	0
Grant Funds			1,170	1,170	3,046	3,120	2,462	10,968
General Fund Capital Allocation			30	30	79	80	63	282
Total Fund Sources			**1,200**	**1,200**	**3,125**	**3,200**	**2,525**	**11,250**
Balance, End of Year			**0**	**0**	**0**	**0**	**0**	**0**

CIP Summary								
			2015-16	2016-17	2017-18	2018-19	2019-20	Total
Total CIP Expenditures			**3,486**	**5,053**	**8,089**	**10,890**	**9,475**	**36,543**
Fund Sources								
General Fund Capital Allocation			282	549	134	252	68	1,285
Series 2010 Bond			530	425	20	0	0	975
Scheduled Grants			2,062	1,228	3,046	3,120	2,462	11,918
Construction Sales Tax			500	500	750	750	750	3,250
Enterprise Fund Capital Allocation			55	373	370	435	125	1,358
Anticipated Grants/Bonds			0	1,421	3,712	6,276	6,070	17,479
Loan/Lease Financing			57	557	57	57	0	728
Total Fund Sources			**3,486**	**5,053**	**8,089**	**10,890**	**9,475**	**36,993**

Project Number: **CM 12-3**

Name of Project: **: Video Equipment for Council Chambers**

Submitting Department: City Council

Project Description: Purchase and install new video equipment for Council Chambers

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Purchase Video Equipment	$15,000
2017-2018		
2018-2019		
Project Total		**$15,000**

Project Number: **CM 12-5**

Name of Project: **Unmanned Aerial Systems (UAS) Economic Development**

Submitting Department: Administration

Project Description: Provisional cost estimate to prepare studies and documents that may be necessary to attract the proposed UAS project to Benson.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: Undefined

Project Time Table/Budget: As needed

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Incur costs as needed	$25,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$25,000**

Project Number: **CM 16-01**

Name of Project: **City Manager Vehicle**

Submitting Department: Administration

Project Description: To purchase a new City Manager vehicle, as required to be provided in the City Manager's employment contract.

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Purchase Vehicle	$35,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$35,000**

Project Number : FD 07-02

Name of Project: Fire Hose and Accessories

Submitting Department: Fire Department

Project Description: Purchase 1,200 feet of 5" fire hose, 9 different nozzles and six sets of turnouts.

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Purchase Equipment	$23,000
2016-2017		
2017-2018		
2018-2019		
Project Total		**$23,000**

Project Number: FD 09-1

Name of Project: Chevy Tahoe

Submitting Department: Fire Department

Project Description: Purchase Chevy Tahoe SUV for use as Command Vehicle

Is the Project Routine Replacement? Replacement

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Vehicle and Equipment	$45,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$45,000**

Project Number: FD 09-2

Name of Project: Chevy Crew Truck

Submitting Department: Fire Department

Project Description: Purchase Chevy Crew Cab Truck

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Vehicle and Equipment	$90,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$90,000**

Project Number: FD 10-1

Name of Project: **Vehicle Exhaust Removal System at Station**

Submitting Department: Fire Department

Project Description: This project is for installation of an exhaust removal system. This system directly removes all exhaust emissions from all apparatus parked in the bays. This keeps the harmful emissions from settling on equipment and the firefighter's personal protective equipment. The system will keep the cancer causing byproducts of diesel fuel from being dispersed in the bays and the firefighters breathing it. It will also keep harmful emissions being accidently put into the breathing air system.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Install Exhaust Removal System	$70,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$70,000**

Project Number: **FD 10-3**

Name of Project: **Extraction Equipment Upgrade**

Submitting Department: Fire Department

Project Description: The purpose of this CIP is to upgrade the existing Extrication Equipment to meet the challenges of the new style vehicles. This will also enable the purchase of additional equipment the department does not have which would be a benefit to have on rescue calls.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Extrication Equipment	$65,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$65,000**

Project Number: **FD 10-4**

Name of Project: **Narrow Banding of Radio Frequencies**

Submitting Department: Fire Department

Project Description: The Federal Government has mandated a frequency change for all public safety departments. This frequency change is to allow for more frequencies and keep non emergency companies from over riding on emergency frequencies. This mandated change will take place on January 1, 2013. Any public safety agency transmitting on a non narrow band frequency is subject to penalties and fines. Going to narrow band will reduce the clarity of the transmissions so a new system will have to be placed into service. New pagers will have to be purchased because the old style pagers we have cannot be programmed to Narrow Band.

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Narrow Band Radio System	$129,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$129,000**

Project Number: FD 12-1

Name of Project: **Fire Engine Type I**

Submitting Department: Fire Department

Project Description: The replacement of this Engine Company will enable the department to upgrade to an NFPA compliant apparatus. This will replace a 30 yr old, open cab, front line engine and place it back to reserve status. This apparatus will have the current safety requirements for apparatus. It will be a direct gallon per minute pump replacement so ISO rating will not be affected.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Looking at Grant replacement first then all other options

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Purchase Engine Company	$500,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$500,000**

Project Number: FD 13-01

Name of Project: **SCBA and Bottle Replacement**

Submitting Department: Fire Department

Project Description: Replace aluminum Self Contained Breathing Apparatus (SCBA) bottles with lighter Carbon Fiber bottles, and replace older SCBAs.

Is the Project Routine Replacement? Routine replacement program

Financing Options (Grant, Lease-Purchase, etc.): Grant funding available for the SCBA replacement, bottle replacement would be funded by the General Fund.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Replace SCBA an 6 bottles	$12,000
2016-2017	Purchase 6 SCBA Bottles	$6,000
2017-2018	Purchase 6 SCBA Bottles	$6,000
2018-2019	Purchase 6 SCBA Bottles	$6,000
2019-2020		
Project Total		**$30,000.00**

Project Number: **FD 13-02**

Name of Project: **Portable Pump**

Submitting Department: Fire Department

Project Description: Portable pump to pump water from static sources

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): None at this time

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	BB4US WLDFIR Portable Pump	$9,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$9,000**

Project Number: **LB 15-1**

Name of Project: **Pave lot west of building**

Submitting Department: Library

Project Description: Prepare, level, grade and pave lot and resurface existing parking lot.

Is the Project Routine Replacement? No

Financing Options (Lease-Purchase, etc.): Apply for a State-in-Aid grant from the Arizona State Library which is a matching grant.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Pave Vacant Lot, resurface existing parking lot	$35,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$35,000**

Project Number: LB 15-2

Name of Project: **Carpet**

Submitting Department: Library

Project Description: Replace existing carpet throughout the entire building

Is the Project Routine Replacement? No

Financing Options (Lease-Purchase, etc.): Apply for State-in-Aid grant from Arizona State Library as first option.

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Replace Carpeting	$11,000
2018-2019		
2019-2020		
Project Total		**$11,000**

Project Number: PD 07-1

Name of Project: **Replacement Patrol Vehicle**

Submitting Department: Police Department

Project Description: Replacement of worn out Patrol Vehicles, this does not include equipment

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): General Fund/Three Year Lease

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Lease/Purchase 3 Patrol Units	$37,111
2016-2017	Lease /Purchase 3 Patrol Units	$37,111
2017-2018	Lease /Purchase 3 Patrol Units	$37,111
2018-2019		
2019-2020		
Project Total		**$111,333**

Additional Comments:

Lease/Purchase three new patrol vehicles $37,111 per year for three years

Project Number: **PD 07-2**

Name of Project : **Animal Control Vehicle**

Submitting Department: Police Department

Project Description: Purchase replacement vehicle for Animal Control Dept.

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Lease

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Lease Truck	$5,000
2017-2018	Lease Truck	$5,000
2018-2019	Lease Truck	$5,000
2019-2020	Lease Truck	$5,000
Project Total		**$20,000**

Project Number: **PD 13-03**

Name of Project: **Replace Unmarked Police Cars**

Submitting Department: Police

Project Description: Replace worn out unmarked police cars

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Lease-Purchase

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Lease/Purchase Two Unmarked Cars	$13,585
2016-2017	Lease/Purchase two unmarked cars	$13,585
2017-2018	Lease/Purchase two unmarked cars	$13,585
2018-2019		
2019-2020		
Project Total		**$40,755**

Additional Comments:
Lease/Purchase two unmarked cars for three years, policy equipment is not included.

Project Number: PD 16-01

Name of Project: **Equipment for New Patrol Units**

Submitting Department: Police

Project Description: Purchase and installation of Police Equipment in new Patrol Units

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Purchase & Install Equipment	$25,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$25,000**

Additional Comments:

Need to purchase and install some new equipment in the new patrol units, we will use as much of the current equipment as possible, however some new equipment will be needed. Install will be performed by Cochise County Fleet Services. We will probably not use the entire amount requested.

Project Number: **PR 06-2**

Name of Project: **Apache Park Improvements**

Submitting Department: Parks & Recreation

Project Description: The Historic Preservation Commission has recommended improvement to Apache Park using Historic Preservation guidelines. The main improvement in the park will include a historic gazebo equipped for a variety of entertainment. Additional improvements are a small parking facility and a pedestrian path that loops the park.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): The main source of funding for this project will be general funds. Part of this project could be funded via donations and via State Heritage Grants.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Design and Construction	$225,000
2019-2020		
Project Total		**$225,000**

Project Number: **PR 07-5**

Name of Project: **Senior Center**

Submitting Department: Parks and Recreation

Project Description: This new Senior Center facility will include room for a variety of food service non-profit organizations.

Is the Project Routine Replacement?

Financing Options (Grant, Lease-Purchase, etc.): Community Development Block Grant.

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Design and Construct	$100,000
2019-2020		
Project Total		**$100,000**

Project Number: **PR 12-1**

Name of Project: **Skate Park Improvements**

Submitting Department: Recreation Department

Project Description: Purchase new equipment for the Skate Park so it is useable for multiple groups.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CIP

Project Staffing Implications: Requires Staff time.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Purchase Equipment	$5,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$5,000**

Project Number: **PW 07-2**

Name of Project: **Quiet Zone Train Crossing Phase I Study**

Submitting Department: Public Works Department

Project Description: If the City makes safety improvements to the existing railroad crossing, the trains will not have to blow their whistle. FHWA requires extensive study and addition improvements to reduce noise from the train whistle.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund for the study. Construction will be funded by combinations of loans and grants.

Project Staffing Implications: Contract Administration and extensive Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Study	$67,000
2019-2020		
Project Total		**$67,000**

Project Number: **PW 07-4**

Name of Project: **Wal-Mart Site Drainage**

Submitting Department: Public Works Department

Project Description: This project is to improve drainage and add detention basins and a low flow channel to the Wash downstream from the Wal-Mart. The Project would create both flood control and a linear desert park.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund , Loans, Grants

Project Staffing Implications: Contract Administration and extensive Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Design	$25,000
2017-2018	Construction	$20,000
2018-2019	Construction	$500,000
2019-2020		
Project Total		**$545,000**

Project Number: **PW 11-6**

Name of Project: **Roof Repairs on City Hall**

Submitting Department: Public Works Department

Project Description: This Project is to complete the other ½ of the roof repairs on City Hall

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds
Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Construction	$20,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$20,000**

Project Number: **PZ 12-01**

Name of Project: **Permit Tracking Database**

Submitting Department: Planning & Zoning

Project Description: Caselle permit tracking database to accurately track development services permits issued.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund

Project Staffing Implications: none

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Purchase & install software	$25,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$25,000**

Project Number: **CM 07-1**

Name of Project: **Public Safety/Land Acquisitions**

Submitting Department: City Manager

Project Description: In order to start the ultimate Campus style City Hall we need to start with a space needed to study to determine the ultimate size of the complex. It is desirable to construct the City Hall in phases, for example, one idea is to build the ultimate downtown police station first. This would allow for the fire department to expand into the existing police complex and allow for city administration to utilize the unused space in the new police station temporally. In order to accomplish this, the City would start land acquisition in the downtown area. After these steps are taken, the design and construction for the police station can begin.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Capital Projects Funds (CPF) generated from construction sales tax and debt.

Project Staffing Implications: Contract Administration, Project Management & Construction Inspections

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Space Needs Study/Planning	$225,000
2019-2020	Land Acquisition/ Planning	$120,000
Project Total		**$345,000**

Project Number: **CM 08-1**

Name of Project: **Wal-Mart Payment**

Submitting Department:

Project Description: Annual Payment per Development Agreement with Wal-Mart.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.):

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Annual Payment	$250,000
2016-2017	Annual Payment	$250,000
2017-2018	Annual Payment	$250,000
2018-2019		
2019-2020		
Project Total		**$750,000**

Project Number: **PR 06-1**

Name of Project: **Lions Parks Improvements Phase I**

Submitting Department: Parks and Recreation

Project Description: This project will include the addition of playing fields, a multi- use trail, ramadas, new restrooms and minor amenities. This project will be phased in several design and construction projects but the first phase is a master plan. The master plan will in a public participation process to generate public comments and will eventually be approved by Mayor and Council. The master plan will generate specific projects and their respected phasing. This master plan will focus on developing the west side of the park including improvements to the existing park.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Capital Projects Funds/GADA loan/Donations/Grants

Project Staffing Implications: Contract Administration, Project Management and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Planning/Design	$500,000
2018-2019	Design/Construction	$900,000
2019-2020		
Project Total		**$1,400,000**

Project Number: **PR 07-2**

Name of Project: **Lions Park Improvements Phase II**

Submitting Department: Parks and Recreation

Project Description: This scope of this project was based on the Lions Park Master Plan and will deliver the next set of improvements at Lions Park. Lions Park Improvements Phase III is expected to complete the major improvement at the Lions Park.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Construction Sales Tax

Project Staffing Implications: Contract Administration, Project Management and Construction Inspection

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Design	$185,000
2019-2020		
Project Total		**$185,000**

Project Number: **PR 08-1**

Name of Project: **Rodeo Grounds and Land Acquisitions**

Submitting Department: Parks & Recreation

Project Description: The City would start a study that will lead to a cost estimate and possible cost of land acquisition. After these steps are taken, the design and construction for the rodeo grounds can begin.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Capital Project Fund and possible private sector donations.

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Study	$20,000
2018-2019	Acquisition and Construction	$100,000
2019-2020		
Project Total		**$120,000**

Project Number: **PR 12-4**

Name of Project: **Update Parks Master Plan**

Submitting Department: Parks Department

Project Description: Provisional cost estimate to update the Master Plan for Lions Park

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Series 2010 Bond or Grant

Project Staffing Implications: Minimal

Project Time Table/Budget: As needed

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Incur costs as needed	$30,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$30,000**

Project Number: **PR 12-3**

Name of Project : **ATV Gator**

Submitting Department: Parks

Project Description: ATV John Deere Gator

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Construction sales tax

Project Staffing Implications: none

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Purchase & Install	$10,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$10,000**

Project Number : PR 13-1

Name of Project: Parks, Trails, and Open Spaces Master Plan

Submitting Department: Recreation Department

Project Description: Outline service and facility standards for neighborhood, community, district parks, trails and open spaces.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CIP

Project Staffing Implications: If this project is not contracted out it will require City Staff for Completion.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$15,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$15,000**

Project Number: PR 13-3

Name of Project: Lions Park Fields

Submitting Department: Public Works (Parks)

Project Description: Maintenance and upgrades to playing fields

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Bond or CST

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		$50,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$50,000**

Project Number: **PR 15-1**

Name of Project: **Update Lions Park Master Plan**

Submitting Department: Recreation Department

Project Description: Outline facilities for Lions Park

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CIP

Project Staffing Implications: If project not contracted out it will require City staff for completion

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$9,600
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$9,600**

Additional Comments: Provides us the opportunity to apply for the Diamondbacks Field of Dreams Grant. Necessary due to shortage of ball fields in Lions Park. Additional ball fields will provide opportunity for more tournaments, thus bringing in more tax dollars.

Project Number: **AIR 13-01**

Name of Project: **Airport Hangers**

Submitting Department: Public Works (Airport)

Project Description: Design and construct Hanger(s) at Benson Airport

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Loans

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Design & Construct	$500,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$500,000**

Project Number: **AIR 16-1**

Name of Project: **Broadband Infrastructure**

Submitting Department: Public Works (Airport)

Project Description: To install infrastructure for high speed internet access at the municipal airport

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond or CST

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		40,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$40,000**

Project Number: **PW 07-3**

Name of Project: **Union Street Wash Crossing**

Submitting Department: Public Works Department

Project Description: This project would be to upgrade the inlet structure and strengthen the dike and headwall on the Southside of Union street west of the Benson Schools. This area has presented flooding problems in the past.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Fund and possibly grants

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Upgrades	$45,000
2016-2017	Upgrades	$45,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$90,000**

Project Number: **PW 07-5**

Name of Project: **Ocotillo Street Phase I (4th Street to Union Street)**

Submitting Department: Public Works

Project Description: Rebuilding Ocotillo Street from 2 to 4-5 lanes with drainage and landscape improvements.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CPF

Project Staffing Implications: Contract Administration and Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Study/Design	$300,000
2018-2019	Construction	$1,000,000
2019-2020	Construction	$2,000,000
Project Total		**$3,300,000**

Project Number: **PW 07-6**

Name of Project : **Ocotillo Street Phase II (I-10 to 4th street)**

Submitting Department: Public Works

Project Description: Rebuilding Ocotillo Street from 3 to 4-5 lanes with drainage and landscape improvements. Including multi-purpose lanes and sidewalks.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF Grants, Help Loan, CPF Funds.

Project Staffing Implications: Contract Administration and Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Study/Design	$250,000
2019-2020	Construction	$2,500,000
Project Total		**$2,750,000**

Project Number: **PW 07-7**

Name of Project: **Ocotillo Avenue Phase III (Union Street to Janella)**

Submitting Department: Public Works

Project Description: Repaving Ocotillo Avenue from Union to Via Javelina

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF, CPF, loans and grants.

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019		$300,000
2019-2020		
Project Total		**$300,000**

Project Number: **PW 07-8**

Name of Project: **Ongoing Pavement Management**

Submitting Department: Public Works

Project Description: Repave, patch and rehab existing City Streets

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Minimal HURF and General Funds

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$200,000
2016-2017		$200,000
2017-2018		$200,000
2018-2019		$200,000
2019-2020		$200,000
Project Total		**$1,000,000**

Project Number: **PW 08-1**

Name of Project : **City Hall Improvements**

Submitting Department: Public Works

Project Description: Improvements to City Hall building; including roof repairs, insulation upgrades, bathroom ADA improvements, and painting.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Funds.

Project Staffing Implications: Contract Administration and Construction Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$20,000
2016-2017		$20,000
2017-2018		$40,000
2018-2019		$40,000
2019-2020		
Project Total		**$120,000**

Project Number : **PW 11-2**

Name of Project: **Utility Rate Studies**

Submitting Department: Public Works

Project Description: This project is to conduct rate studies for all four City utilities – Natural Gas, Water, Wastewater and Solid Waste.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): CST funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Conduct Studies	$15,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$15,000**

Project Number: **PW 12-1**

Name of Project: **Unmanned Aerial Systems (UAS) Infrastructure Development**

Submitting Department: Public Works

Project Description: Provisional cost estimate to initiate construction of utility infrastructure at the Airport in the event that Benson is awarded a UAS development site.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Series 2010 Bond

Project Staffing Implications: Undefined

Project Time Table/Budget: As needed

FISCAL YEAR	ACTIVITY	BUDGET
2014-2015	Incur costs as needed	$50,000
2015-2016	Incur costs as needed	$150,000
2016-2017		
2017-2018		
2018-2019		
Project Total		**$200,000**

Project Number: **PW 13-1**

Name of Project: **Library Expansion**

Submitting Department: Public Works

Project Description: Utilize the property adjacent to the library for expansion.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grant, Construction Sales Tax

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Planning and Design	$20,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$20,000**

Project Number: **PZ 07-1**

Name of Project: **Bike and Pedestrian Plan**

Submitting Department: Planning Department

Project Description: In order to take the maximum advantage of the unique outdoor environment of Benson it is proposed to develop a Bike and Pedestrian Plan. The plan will set a direction for an interconnected bike and pedestrian system so the City of Benson can take maximum advantage of grant and developer contributions. This plan will attempt to connect the San Pedro Valley to the Whetstone Mountains by developing a system for multi- use paths, bike routes, and trails system. This Bike and Pedestrians Plan will include trail heads and parking facilities. The City of Benson has unique opportunities such as the birding trail along the San Pedro, the abandoned railroad route and the trails in the Whetstones. This plan will be developed with a series of public participation meetings to maximize public input.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): General Funds

Project Staffing Implications: Project Management is required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		$45,000
2017-2018		
2018-2019		$30,000
2019-2020		
Project Total		**$75,000**

Project Number: **GS 10-2**

Name of Project: **Pomerene Road Line Replacement**

Submitting Department: Public Works (Gas)

Project Description: Design and Construction of a 4” gas line on Pomerene Road

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Design/Construction	$50,000
2018-2019		
2019-2020		
Project Total		**$50,000**

Project Number: **ST 10-1**

Name of Project: **Street resurfacing and replacement**

Submitting Department: Public Works (Streets)

Project Description: Milling and placement of Streets in need of it City wide

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Property tax Bond funds

Project Staffing Implications: Additional Staff will be required

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Design	$100,000
2017-2018	Construction	$2,000,000
2018-2019	Construction	$2,000,000
2019-2020	Construction	$2,000,000
Project Total		**$6,100,000**

Project Number: **ST 10-2**

Name of Project: **Survey of 4th Street**

Submitting Department: Public Works (Streets)

Project Description: Survey of 4th Street from Ocotillo to B-10 Interchange

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Capital Project Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Survey	$15,000
2019-2020		
Project Total		**$15,000**

Project Number: ST 10-3

Name of Project: **Street Signage Upgrades**

Submitting Department: Public Works (Streets)

Project Description: Project is to replace street signs that do not meet the 2012 MUTCD standards.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): HURF, General Funds, Bonds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Signs	$75,000
2017-2018	Signs	$25,000
2018-2019		
2019-2020		
Project Total		**$100,000**

Project Number: **WA 10-3**

Name of Project: **5th Street and Ocotillo Water line**

Submitting Department: Public Works (water)

Project Description: Design and Construction of an 8" water line from 5th street to Union Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Design & Construction	$125,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$125,000**

Project Number: WA 10-4

Name of Project : North side 4th Street Waterline upgrades

Submitting Department: Public Works (water)

Project Description: Design and Construction of water lines on the north side of 4th street from Prickly Pear to Ocotillo Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Design & Construction	$300,000
2017-2018		
2018-2019		
2019-2020		
2015-2016		**$300,000**

Project Number: WA 10-6

Name of Project: **Union Street Water line**

Submitting Department: Public Works (water)

Project Description: Design and Construction of an 8" water line from Patagonia Street to High Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Design & Construction	$150,000
2018-2019		
2019-2020		
Project Total		**$150,000**

Project Number: **WA 16-1**

Name of Project: **Water Well Filters**

Submitting Department: Public Works (water)

Project Description: To install filters, required by SSVEC, on all water well pumps.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Capital projects funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Purchase and Install	100,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$100,000**

Project Number: **WW 10-1**

Name of Project: **Ocotillo Sewer line Replacement**

Submitting Department: Public Works (wastewater)

Project Description: Design and Construction of an 8" sewer line from 5th street to Union Street.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Design & Construction	$310,000
2018-2019		
2019-2020		
Project Total		**$310,000**

Project Number: WW 10-2

Name of Project: **Wastewater plant roaders upgrade.**

Submitting Department: Public Works (wastewater)

Project Description: Add roaders to the current oxidation ditches to increase treatment efficiency.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Design & Install	$100,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$100,000**

Project Number: **WW 10-3**

Name of Project: **Wastewater plant software upgrade**

Submitting Department: Public Works (wastewater)

Project Description: Upgrading the computer software that controls the treatment process to allow more flexibility and energy savings.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Design & Install	$80,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$80,000**

Name of Project: **Lions Park ADA Restrooms**

Submitting Department: Public Works (Parks)

Project Description: Remove and preplace two restrooms at Lions Park

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, CDBG Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Replacement	$250,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$250,000**

Project Number: **FD 16-1**

Name of Project: **Fire Apparatus**

Submitting Department: Fire Department

Project Description: Replace old front line engine.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Grant Funding

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Replacement	$450,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$450,000**

Project Number: **PW 13-2**

Name of Project: **SCADA and Energy**

Submitting Department: Public Works

Project Description: Study and design of computerized management system for the water system

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): WIFA Grant with a 40% Local Match

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Planning and Design	$58,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$58,000**

Project Number: **GAS 07-1**

Name of Project: **Planning Area Gas Skeletal and upgrade Model**

Submitting Department: **Public Works (Gas Department)**

Project Description: This Project is to produce a basic model for the City's Gas System. This is to identify any current problems and to show what off site improvements that developers would have to install for there Sub-divisions.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Model	$25,000
2017-2018		
2018-2019	Update	$30,000
2019-2020		
Project Total		**$55,000**

Project Number: GAS 07-2

Name of Project: **Highway 80 Utility Relocation**

Submitting Department: Public Works (Gas Department)

Project Description: This is to relocate the wastewater lines when ADOT does reconstruction work on Highway 80.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		$35,000
2018-2019		$60,000
2019-2020		
Project Total		**$95,000**

Project Number: GAS 07-3

Name of Project: **Benson Regulator System**

Submitting Department: Public Works (Gas Department)

Project Description: Upgrade the Main Regulator Station near Lions Park to allow the City serve more customers in this part of the city.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		$20,000
2017-2018		$100,000
2018-2019		
2019-2020		
Project Total		**$120,000**

Project Number: **GAS 07-4**

Name of Project: **Telemeter System**

Submitting Department: Public Works (Gas Department)

Project Description: This is upgrading the gas meters in the city to be read by the telemeter and upgrade older meters.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Project Management and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$25,000
2016-2017		$50,000
2017-2018		$50,000
2018-2019		$50,000
2019-2020		
2015-2016		**$175,000**

Project Number: **GAS 07-5**

Name of Project: **Work Truck Replacements**

Submitting Department: Public Works (Gas)

Project Description: This is replace work trucks for the Gas division

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$20,000
2016-2017		
2017-2018		
2018-2019		$20,000
2019-2020		
Project Total		**$40,000**

Project Number: **GAS 07-6**

Name of Project: **SKP Line Extension**

Submitting Department: Public Works (Gas Department)

Project Description: Complete the gas line extension along with sewer.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Project Management required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		$60,000
2018-2019		
2019-2020		
Project Total		**$60,000**

Project Number: **GAS 08-1**

Name of Project: **Self Contained Breathing Apparatus**

Submitting Department: Public Works (Gas Department)

Project Description: Purchase four (4) Breathing Apparatus to replace outdated safety equipment.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Gas Fund

Project Staffing Implications: Project Management required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		$10,000
2018-2019		$10,000
2019-2020		
Project Total		**$20,000**

Project Number: **GS 10-1**

Name of Project: **Ocotillo Line Replacement**

Submitting Department: Public Works (Gas)

Project Description: Design and Construction of a 4" gas line from 5th street to Union street.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Design/Construction	$60,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$60,000**

Project Number: **GAS 12-1**

Name of Project: **Gas Detection Equipment**

Submitting Department: Public Works (gas)

Project Description: Replace old gas detection equipment with new equipment.

Is the Project Routine Replacement? yes

Financing Options (Grant, Lease-Purchase, etc.): Bond funds or Capital projects funds,

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Purchase	$25,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$25,000**

Project Number: **WA 07-1**

Name of Project : **Upper Storage Tank Connection to SKP Water Distribution**

Submitting Department: Public Works (Water)

Project Description: This project is to connect the Upper Storage tank with the SKP water tank with an 8" diameter line. This will allow the City to move water from wells that produce low Arsenic to supply the eastside of the City.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		$200,000
2017-2018		$200,000
2018-2019		$500,000
2019-2020		
Project Total		**$900,000**

Project Number: **WA 07-2**

Name of Project: **Telemeter System**

Submitting Department: Public Works (Water)

Project Description: This is to replace older water meters thought out the City to reduce the water loss rate. This program was put in place because the loss rate was 30%. The Goal of the program is to reduce loss rates to less than 10%

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		25,000
2016-2017		$50,000
2017-2018		$50,000
2018-2019		$50,000
2019-2020		
Project Total		**$175,000**

Project Number: **WA 07-3**

Name of Project: **Highway 80 Utility Relocation**

Submitting Department: Public Works (Water)

Project Description: This is to relocate the water lines when ADOT does reconstruction work on Highway 80.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		$35,000
2018-2019		$60,000
2019-2020		
Project Total		**$95,000**

Project Number: **WA 07-5**

Name of Project: **New 500,000 gal. Storage Tank (Cochise College Site)**

Submitting Department: Public Works (Water)

Project Description: Add two 500,000 gallon storage tanks at the site of the new Cochise College Well. This is to upgrade the supply of water to our current system as we take wells off line that contain Arsenic above the new water quality standard.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		$400,000
2018-2019		$550,000
2019-2020		
Project Total		**$950,000**

Project Number: **WA 07-6**

Name of Project: **Hydrological Studies (update)**

Submitting Department: Public Works (Water)

Project Description: This project is to produce a 3D subsurface model of the aquifer under the City.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019		$45,000
2019-2020		
Project Total		**$45,000**

Project Number: **WA 07-8**

Name of Project : **Planning Area Potable Water Skeletal Model**

Submitting Department: Public Works (Water)

Project Description: This is to update the water system model that was completed by Stantec.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): The funding will be provided via the development impact fee.

Project Staffing Implications: Contract Administration, Project Management

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		$25,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$25,000**

Project Number: **WA 07-9**

Name of Project: **Replacement Trucks**

Submitting Department: Public Works (Water)

Project Description: This is routine replacement of City Trucks

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$20,000
2016-2017		
2017-2018		$30,000
2018-2019		
2019-2020		
Project Total		**$50,000**

Project Number: **WA 08-1**

Name of Project: **Sue Juan Water Repairs**

Submitting Department: Water Department

Project Description: Add a loop in the Sue Juan water system

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Water Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Complete repairs & Replacements	$10,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$10,000**

Project Number: **WA 10-5**

Name of Project: **Hill Crest Street Water Line**

Submitting Department: Public Works (water)

Project Description: Design and Construction of an 8" water line on Hill Crest Street. Including fire hydrants.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Bond funds, Impact fees, Capital projects funds, or Grant funds.

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Design & Construction	$25,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$25,000**

Project Number: **WA 15-1**

Name of Project: **302 Pump Replacement**

Submitting Department: Public Works (water)

Project Description:

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.):

Project Staffing Implications:

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		$50,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$50,000**

Project Number: **WW 07-1**

Name of Project: **Planning Area Wastewater Skeletal Model**

Submitting Department: **Public Works (Wastewater)**

Project Description: This Project is to produce a basic model for the City's Wastewater System. This is to identify any current problems and to show what offsite improvements that developers would have to install for their Sub-divisions.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration and Project Management are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Planning	$50,000
2017-2018		
2018-2019	Plan Update	$50,000
2019-2020		
Project Total		**$100,000**

Project Number: **WW 07-4**

Name of Project: **Replacement Trucks**

Submitting Department: Public Works (Wastewater)

Project Description: This is replace work trucks for the wastewater division

Is the Project Routine Replacement? Yes

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$20,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		$20,000
Project Total		**$40,000**

Project Number: **WW 07-5**

Name of Project: **Reclaimed Water System Model**

Submitting Department: **Public Works (Wastewater)**

Project Description: This is a study to review & select options for future reclaimed water use.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019		$25,000
2019-2020		$20,000
Project Total		**$45,000**

Project Number: **WW 07-6**

Name of Project: **Highway 80 Utility Relocation Wastewater**

Submitting Department: Public Works (Wastewater)

Project Description: This is to relocate the wastewater lines when ADOT does reconstruction work on Highway 80

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019		$35,000
2019-2020		$60,000
Project Total		**$95,000**

Project Number : WW 07-7

Name of Project: **Prickly Pear**

Submitting Department: Public Works (Wastewater)

Project Description: This is to relocate the wastewater lines on Prickly Pear.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: Contract Administration, Project Management, and Construction Inspection are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019		
2019-2020		$25,000
Project Total		**$25,000**

Project Number: **WW 08-1**

Name of Project : High Pressure Jet Router

Submitting Department: Public Works (Wastewater)

Project Description: Purchase of high pressure jet router to replace current 10 yr old jet router.

Financing Options (Grant, Lease-Purchase, etc.): Wastewater Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		70,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$70,000**

Project Number: **TR 15-1**

Name of Project : **Passenger Shelters**

Submitting Department: Transit

Project Description: Purchase and construction of shelters for BAT bus stops.

Financing Options (Grant, Lease-Purchase, etc.): ADOT 5311 Grant Funds, General Fund Match

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		35,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$35,000**

Project Number: **TR 15-2**

Name of Project : **Busses**

Submitting Department: Transit

Project Description: Purchase of two new busses for the BAT system. One bus will be utilized to expand services and the other bus will be to replace the CCS back up bus.

Financing Options (Grant, Lease-Purchase, etc.): ADOT 5311 Grant Funds, General Fund Match

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		$250,000
2016-2017		
2017-2018		
2018-2019		
2019-2020		
Project Total		**$250,000**

Project Number: **GC14-01**

Name of Project: **72 Golf Cars**

Submitting Department: Golf Course

Project Description: Replace 12 year old golf car fleet

Is the Project Routine Replacement? Routine replacement

Financing Options (Lease-Purchase, etc.): Lease purchase ($1 buyout)

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Lease Payment	$57,300
2016-2017	Lease Payment	$57,300
2017-2018	Lease Payment	$57,300
2018-2019	Lease Payment	$57,300
2019-2020		
Project Total		**$229,200**

Project Number: **GC14-02**

Name of Project: **Greens Aerator**

Submitting Department: Golf Course

Project Description: Replace 12 year old greens aerator

Is the Project Routine Replacement? Routine replacement

Financing Options (Lease-Purchase, etc.): Golf Course Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Purchase equipment	$13,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$13,000**

Project Number: **GC14-03**

Name of Project: **Chemical Applicator Rig**

Submitting Department: Golf Course

Project Description: Replace 12 year old spray rig

Is the Project Routine Replacement? Routine replacement

Financing Options (Lease-Purchase, etc.): Golf Course Fund

Project Staffing Implications: None

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017	Purchase equipment	$30,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$30,000**

Project Number: **AIR 08-1**

Name of Project: **Airport Phase 1 improvements**

Submitting Department: Public Works

Project Description: Phase 1 Airport Projects include Land Acquisition Phase I, Seal Coat Runway, Approach System, Install Security Fencing, Land Acquisition Phase II, Structurally Upgrade Apron, Drainage/Erosion Control, and Design Runway Extension.

Is the Project Routine Replacement? No

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016	Design & Construction	$1,200,000
2016-2017	Design & Construction	$1,200,000
2017-2018		
2018-2019		
2019-2020		
Project Total		**$2,400,000**

Project Number: **AIR 08-2**

Name of Project: **Airport Phase 2 improvements**

Submitting Department: Public Works

Project Description: Phase 2 Airport Projects include Extend Runway, Extend Taxiway, Design Terminal, Design Access Road Reconstruction, Design Apron Expansion, Design Helipad, and Airport Perimeter Fencing.

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration, Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018	Design & Construction	$3,125,000
2018-2019		
2019-2020		
Project Total		**$3,125,000**

Project Number: **AIR 08-3**

Name of Project: **Airport Phase 3 Improvements**

Submitting Department: Public Works

Project Description: Phase 3 Airport Projects includes Reconstruct Access Road, Construct Helipad, Design Perimeter Road, Construct Terminal (4,000 Sq Ft), Upgrade PAPI-4s for Runway, Land Acquisition Phase III

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration, Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019	Design & Construction	$3,200,000
2019-2020		
Project Total		**$3,200,000**

Project Number: **AIR 08-4**

Name of Project: **Airport Phase 4 Improvements**

Submitting Department: Public Works

Project Description: Phase 4 Airport Projects include Land Acquisition Phase IV, Construct Aircraft Wash Rack, Construct Perimeter Road, Update Airport Master Plan, and Pavement Preservation.

Financing Options (Grant, Lease-Purchase, etc.): Federal Aviation Administration, Grants, Arizona Department of Transportation Grants, General Funds

Project Staffing Implications: Contract Administration, Project Management, Contracting Services and Construction Inspections are required.

Project Time Table/Budget:

FISCAL YEAR	ACTIVITY	BUDGET
2015-2016		
2016-2017		
2017-2018		
2018-2019		
2019-2020	Design & Construction	$2,525,000
Project Total		**$2,525,000**