# City of Benson
# City Council Communication

**Regular Meeting** **August 25, 2014**

To: Mayor and Council Agenda Item # 4

From: William D. Stephens, City Manager

Subject:

Discussion and possible action regarding the purchase of grass seed from Helena Chemical, utilizing the City of Yuma's Request for Proposals for grass seed through the Strategic Alliance for Volume Expenditures (SAVE) Cooperative Purchasing Agreement

Discussion:

The City needs to purchase grass seed for the golf course for the annual overseeding project. It came to our attention that the City of Yuma awarded a contract for grass seed on August 6th after going through a Request for Proposals (RFP) process. The City of Yuma incorporated cooperative purchasing language into their RFP, which allows other government entities to piggy-back off their contract. As you may recall, the Council recently approved the City to participate in the Strategic Alliance for Volume Expenditures (SAVE) cooperative purchasing agreement. Through this agreement, the City can utilize the City of Yuma's recent RFP for the same product purchase. This ensures the City is receiving the best price for the product, while saving the City the time and resources that go into the lengthy RFP process.

Since the purchase is over $20,000, Council approval is being sought, in accordance with the City's procurement procedures.

Staff Recommendation:

Approval of the purchase of grass seed from Helena Chemical, utilizing the City of Yuma's Request for Proposals for grass seed through the Strategic Alliance for Volume Expenditures (SAVE) Cooperative Purchasing Agreement

# Purchase Quote

1035 S.63rd Ave
Phoenix,Az 85043
(602)278-0143
fax (602)278-0846
Sales Representative Mark Hensley
Cellular# **520-240-5171**
hensleym@helenachemical.com

Date: Aug 18,2014
FOR: **San Pedro GC**

| Qty | unit | Description | Price Ea | Total |
|---|---|---|---|---|
| 23,750 | LB | Interlude rye seed | $1.05 | $24,937.50 |
| | | | Subtotal | $ 24,937.50 |
| | | | 8.3%tax | $ 2,069.81 |
| | | | Total | $ 27,007.11 |

Comments:
PRICES SUBJECT TO CHANGE
Quote good through...